A G E N D A

REGULAR MEETING ON MARCH 27, 2017

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – February 27, 2017
2. Special Meeting – March 9, 2017

CONTRACTS – EXTEND

2a. Contract 7186 - for furnishing and delivery of work clothing through an electronic ordering system during the period April 1, 2017 through September 30, 2017 - extend with Tyndale Company, Inc.

2b. Contract 7188 – for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items during the one-year period beginning April 1, 2017 – extend with Aetna Electric LLP (Groups I through V).

2c. Contract 7326 – for furnishing and delivery of wiper rags during the one-year period beginning May 1, 2017 – extend with Mill Wiping Rags Inc.

2d. Contract 7328 – for screening, locating and marking of underground facilities during the one-year period beginning May 1, 2017 – extend with USIC Locating Services, LLC.

2e. Contract 7329 – for sampling of monitor and observation wells during the one-year period beginning April 1, 2017 – extend with Superior Eclectic Services, Inc.

2f. Contract 7337 – for furnishing and delivery of compressed gas cylinders during the one-year period beginning June 1, 2017 – extend with Airweld Inc.

2g. Contract 7359 – for furnishing and delivery of chemical pumps and parts during the one-year period beginning May 1, 2017 – extend with USA Bluebook (Items 1-7, 38-40, 46-53); and extend with Fluid Metering Inc. (Items 8-16).

CONTRACTS – AWARD/REJECT

3a. Contract 7420 – for maintenance of roofs and gutter systems at various Authority sites during the one-year period beginning April 1, 2017.

3b. Contract 7421 – for furnishing of auto body repair and parts during the one-year period beginning April 1, 2017.

3c. Contract 7422 – for furnishing and delivery of calcium hypochlorite tablets for various Authority pumping stations during the one-year period beginning April 1, 2017.

3d. Contract 7423 – for landscape and lawn maintenance during the period April 1, 2017 through December 15, 2017.

3e. Contract 7424 – for furnishing and delivery of chemical control panels.

3f. Contract 7425 – for standby spill response services during the one-year period beginning April 1, 2017.

3g. Contract 7426 – for installation of blow off basins during the one-year period beginning June 1, 2017.

3h. Contract 7427 – for furnishing and delivery of fuel oil transmitter probes during the one-year period beginning April 1, 2017.

3i. Contract 7428 – for furnishing, installation and cleanout of overflow drain pits and other miscellaneous work during the one-year period beginning May 1, 2017.

3j. Contract 7429 – for furnishing and delivery of enclosed soft starters.

GENERAL

4. Special Services

a. ITRON Sales Agreement
Enter into a Sales Agreement with ITRON for upgraded meter reading system software (F.C.S. – Field Collection System) at an installation fee of $9,940.

b. Purchase of Compressed Natural Gas (CNG)
Authorize the establishment of a blanket/open order for the purchase of CNG fuel from Clean Energy in the amount of $50,000.

c) Work/Life Assistance Program
Authorize entering into an agreement with Corporate Counseling Associates Inc. (CCA) of New York, New York, for the work/life assistance program, during the three-year period beginning April 1, 2017, at a rate of $2 per employee per month, for an approximate annual cost of $14,000.

d) RFP 1504 – Defense Counsel
Accept proposal of McCabe Collins McGeough Fowler Levine & Nogan, LLP, Sobel and Pevzner, LLC, LaSalle, LaSalle & Dwyer, PC and O'Connor, O'Connor, Hintz & Deveney, LLP for defense counsel during the one-year period beginning on or about March 1, 2017.

5. General

a. Water Wise Club – Eligible Item Credits
Authorize the inclusion of irrigation timers to the East End Water Wise Club eligible items for account rebates.

6. Property Casualty Insurance

a) Property
Renew policy with Starr Indemnity - Ace American Insurance Company.
i. Renew broker service agreement with Willis Towers Watson, Willis of New York, Inc.

b) General Liability, Auto and Lead Umbrella ($10,000,000)
Purchase a new policy from Allied World Assurance Company.

c) Excess/Umbrella Liability
1st Layer $25 million limit: Renew with Travelers
2nd Layer $15 million limit: Renew with Great American Insurance Company.

d) Purchase new one OCP policy with Allied World Assurance Company in the name of the Town of Brookhaven.

e) Renew broker service agreement with Wells Fargo for above coverages b), c) and d).

f) Directors & Officers Liability
Renew with Willis Towers Watson, Willis of New York, Inc. acting as broker on a commission basis.

g) Comprehensive Crime
Renew with Travelers with Willis Towers Watson, Willis of New York, Inc. acting as broker on a commission basis.

h) Surety – Street Opening Permit Bonds
Renew with Hartford In. Co. with Willis Towers Watson, Willis of New York, Inc. acting as broker on a commission basis.

i) Authorize the Risk Management Department, in consultation with the CEO and General Counsel, to settle claims that occur between April 1, 2017 through March 31, 2018, and fall within the self-insured policy retention or deductible limits.

j) Authorize the Risk Management Department, in conjunction with the CEO and General Counsel, to increase/decrease coverages or purchase additional insurance as required by the operations of the Authority.

7. Workers' Compensation Insurance

a) Renew the Authority's Broker/Consultant agreement for a one year period beginning April 1, 2017, with Bay Oaks Group, located at 584 Ardsley Boulevard, Suite 204, Garden City, NY, at a fee of $57,729; and to approve an estimated amount of $5,000 for 3rd party workers compensation claims audits performed by an outside vendor obtained by Bay Oaks Group.

Purchase excess workers compensation and employers liability policy from the Safety National Insurance Company providing coverage for any claim that exceeds $750,000 at a premium of $157,388 subject to payroll audit;

Enter into an agreement with Arthur J. Gallagher & Company, located at One Jericho Plaza, Suite 200, Jericho, NY, for insurance broker services relating to the purchase and servicing the excess insurance policy during the one-year period beginning April 1, 2017, at a cost of $12,500.

Authorize the CEO in conjunction with General Counsel and the Risk Management Department to implement an Authority Safety and Risk Management Assessment with PMA Management Corp. at an amount not to exceed $15,000.

8. Equipment

a) TurboVap II Concentration Workstations for Laboratory
Authorize the purchase of two TurboVap II Concentration Workstations from the sole source manufacturer and distributor, Biotage of Charlotte, North Carolina, for the Authority's Laboratory, in the amount of $18,810.

b) Floor Cleaner Purchase
Authorize the purchase of a Windsor Chariot iScrub Mini floor cleaner from Ocean Janitorial of Islip, New York, for the Authority's Production Control Department, in the amount of $6,727.

c) Instrument Service for Laboratory
Authorize ThermoFisher Scientific (formerly Dionex) of West Palm Beach, Florida, to provide annual on-call service to repair the four IC instruments as needed during the one-year period beginning April 1, 2017, for an amount not to exceed $40,000.

d) Granular Activated Carbon (GAC) for PFOS and PFOA Removal
Authorize the purchase of 3 loads of a specific GAC for PFOS and PFOA removal for use at the Authority's wells around Gabreski Airport, at a cost of $150,000.

9. Meetings, Seminars, Training, Conferences

a) Grade IIB Operators Course
Authorize Victor Elefante Technical Services (VETS) of Wantagh, New York, to provide the Grade IIB Operators Course at the Authority's Bay Shore office, two evening per week for 7-8 weeks, for 9 Authority employees at a cost of $550 per person at a maximum cost of $4,950.

b) 2014 National Electrical Code Changes Seminar
Authorize the attendance of 4 employees of the Electrical Engineering Department and 3 employees of the Production Control's Electrical Section, at a seminar which covers the 2014 National Electrical Code changes at Electrical Training Center's facility in Copiague, New York, (dates to be determined) at a total cost of $1,500.

c) LabWare Customer Education Conference 2017
Authorize the attendance of Linda Santisi, Application Developer, at the LabWare Customer Education Conference in Orlando, Florida, from May 7 through May 12, 2017, at an approximate cost of $1,850.

d) Engage 311 Conference
Authorize the attendance of two (2) staff members, subject to CEO's approval, at the 2017 Engage 311 Conference in Fort Worth, Texas, from May 22 to May 24, 2017, at an approximate cost of $2,000 per person.

e) 2017 Customer Service Week Conference
Authorize the attendance of Richard Reinfrank, Director of Field Services, at the 2017 Customer Service Week Conference in Fort Worth, Texas, from May 24 to May 26, 2017, at an approximate cost of $2,400.

INVOICES - To be paid from the Operating Fund:

10a. Dvirka & Bartilucci	$4,718.00
10b. Long Island Water Conference	5,000.00
10c. McCabe, Collins, et al	5,141.38
10d. Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	5,578.88
10e. Sobel Pevzner, LLC	15,121.29

NEXT MEETING – Scheduled for April 24, 2017, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION