

AGENDA

REGULAR MEETING ON MAY 21, 2018

11:00 A.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – April 24, 2018
2. Special Meeting – May 4, 2018

AMENDMENT - RESOLUTION

3. Amend Resolution 066-02-2018 for body swaps on crane trucks to increase the authorization amount from \$38,390 to \$63,362, due to required modifications.

CONTRACTS – EXTEND

- 4a. Contract 7350 – for furnishing and delivery of flame retardant clothing during the one-year period beginning August 1, 2018 – extend with Tyndale Company, Inc. of Pipersville, Pennsylvania.
- 4b. Contract 7361 – for painting and inspection of fire hydrants during the one-year period beginning August 1, 2018 – extend with Building Services Industries LLC of Riverhead, New York.
- 4c. Contract 7445 – for welding fabrication and repairs during the one-year period beginning August 1, 2018 – extend with Retro Fit Inc. of Deer Park, New York.

CONTRACTS – AWARD/REJECT

- 5a. Contract 7513 – for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items during the one-year period beginning June 1, 2018.
- 5b. Contract 7517 – for furnishing and delivery of chemical pumps and parts during the one-year period beginning May 1, 2018.

- 5c. Contract 7518 – for furnishing and delivery of tools during the one-year period beginning July 1, 2018.
- 5d. Contract 7520 – for furnishing and delivery of combined drills and taps and tapping machine parts during the one-year period beginning July 1, 2018.
- 5e. Contract 7523 – for roofing and carpentry on chemical treatment buildings and other Authority owned structures during the one-year period beginning June 1, 2018.

6. Special Services

a) Park Line Asphalt Maintenance Inc.

Authorize the payment of \$7,500 to Parkline Asphalt Maintenance, Inc. for emergency asphalt repair work performed at the Authority's Coram office.

b) Production Control – Carpet Tile and Cove Base

Authorize Milburn Sales of Copiague, New York, the lowest quote received, to provide carpet tile and cove base for the Authority's Production Control facility in the amount of \$14,097.40.

7. Members

a) Appointment of Finance Committee Member

Appoint Tim Bishop to serve on the Authority's Finance Committee.

8. Finance

a) Rate Stabilization Fund

Authorize the inclusion of revenues from other real property transactions and for settlements received by the Authority from certain litigation and/or claims related to Authority operations with the intention of stabilizing future water rates.

b) Direct Debit ACH Service

Authorize a Direct Debit ACH Service with Capital One Bank for the Authority's retiree's invoicing of COBRA, dental and vision, at a cost of \$42 per month.

9. Budget

a) Budget Amendment #3 - May 31, 2018

Authorize revision to the budget for year ending May 31, 2018, as follows:

Decrease to Item 130-18 (Meters) in the amount of \$110,000;

Increase to Item 170-18 (AMR Equipment) in the amount of \$110,000;

This transfer will not increase the current capital budget of \$71,710,000.

10. General
 - a) Authority Conservation Initiative
 Authorize the extension of the Water Wise Checkups and Water Wise Club Account Credits (f/k/a East End Water Wise Club) adopted under Resolution No. 152-04-2016, until December 31, 2018.

11. Policies
 - a) Policy and Procedures – Policy 107 – Leaves of Absence
 Revise Policy 107 – Leaves of Absence - pursuant to attached outline.

12. Equipment
 - a) Procurement of Goods/Services Classified as Sole Source/Single Source
 Approve negotiations with contractors/vendors for the procurement of goods and services classified as Sole Source/Single Source; and authorize negotiations with Seepex Inc. under Contract 7431 for chemical pumps and parts.

 - b) Hydra-Stop Inserta Valves
 Authorize the purchase of inserta-valves for Construction Maintenance from Hydra-Stop of Burr Ridge, Illinois, in the amount of \$19,479 which is the difference in cost of the new valves from the old valves, which the vendor will take back.

 - c) Support Services Agreement - SCADA
 Renew support services agreement for the SCADA system software, with Systems Integrated, of San Diego, California, for a one-year period beginning May 1, 2018, for a total cost not to exceed \$100,000.

 - d) Maintenance Agreement for Computer Equipment
 Authorize entering into an agreement with SAP Industries, Inc. of Newton Square, Pennsylvania, to provide ongoing maintenance support and new software licenses, through the calendar year 2020; the first year's maintenance to be prorated for the remainder of 2018 at \$252,151.06, and for years 2019 and 2020, at a cost of \$432,258.98, and a one-time cost for software licenses at \$1,948,722.65.

 - e) Laboratory Purchase for Autoclave Unit
 Authorize the purchase of an autoclave unit for the Laboratory from Consolidated Sterilizer Systems of Boston, Massachusetts, in the amount of \$43,086.20.

INVOICES - To be paid from the Operating Fund:

13a.	<u>Dvirka & Bartilucci (tank engineers)</u>	\$11,264.00
13b.	<u>Goldberg & Connolly</u>	50.25
13c.	<u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	2,041.97
13d.	<u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel– April)</u>	18,106.87
13e.	<u>Sobel Pevzner, LLC</u>	34,414.29

NEXT MEETING – Scheduled for June 26, 2018, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION