

AGENDA

REGULAR MEETING ON SEPTEMBER 28, 2018

3:00 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

**PRESENTATION: SCWA-USGS WORKPLAN AND JOINT FUNDING AGREEMENT,
BY USGS**

MINUTES FOR APPROVAL

1. Regular Meeting – August 28, 2018

CONTRACTS – AMEND

- 2a. Amend Resolution No. 221-07-2018 for Contract No. 7536 for furnishing and delivery of “No Lead” Meter Settings during the two-year period beginning September 1, 2018 based on the following:

Ford Meter Box Company Inc., low responsive bidder, add line items 3 and 7 from Group I; add line item 12 from Group II. The items are in compliance with the specifications, resulting in a change in the overall estimated contract value from \$16,567.64 to \$30,751.14

AY McDonald Mfg. Co., reject line item 3 from Group I; reject line item 12 from Group II, as they do not meet specifications therefore items are determined “Non-Responsive”. As a result there is a change in the overall estimated contract value from \$267,041.80 to \$253,854.80.

Mueller Co., reject line item 7 from Group I, as it does not meet specifications therefore item is determined “Non-Responsive”. As a result there is a change in the overall estimated contract value from \$77,636.90 to \$77,396.90

No proposed change to the award issued to Cambridge Brass.

CONTRACTS – EXTEND

- 3a. Contract 7467 - for towing service for Authority vehicles, eastern and western zones, during the one-year period beginning November 1, 2018 – extend with Hendrickson Emergency Service Inc. (eastern region) of Islandia, New York; extend with Bang’s Towing Inc. (western region) of Amityville, New York.
- 3b. Contract 7472 – for testing of pumping equipment at various Authority owned well field sites during the one-year period beginning December 1, 2018 – extend with Victor Elefante Technical Services, Inc., of Center Moriches, New York.
- 3c. Contract 7473 – for furnishing and delivery of automatic-delayed-transition transfer switches during the one-year period beginning December 1, 2018 – extend with GT Power Systems Inc., of Wainscott, New York.
- 3d. Contract 7479 – for furnishing and delivery of liquid caustic soda to the Authority pump stations located at Broadhollow Road and Smith Street, East Farmingdale, during the one-year period beginning January 1, 2019 – extend with Univar USA Inc. of Morrisville, Pennsylvania.

CONTRACTS – AWARD/REJECT

- 4a. Contract 7540 – for furnishing and delivery of automatic blowoff control cable assemblies.
- 4b. Contract 7544 – for maintenance of heating, ventilation and air conditioning equipment at the Authority’s Laboratory and Administration Building during the two-year period beginning November 1, 2018.
- 4c. Contract 7545 – for valve box maintenance during the one-year period beginning November 1, 2018.
- 4d. Contract 7547 – for furnishing and delivery of sodium hypochlorite solution during the two-year period beginning November 1, 2018.
- 4e. Contract 7548 – for constructing two 20”x10” diameter wells (Nos. 1A & 2A) approximately 375 feet deep – Nichols Road well field, Islandia, Town of Islip, NY.
- 4f. Contract 7549 – for construction of a 20”x10” diameter well (No. 2A), approximately 540 feet deep - Jayne Boulevard well field, Terryville, Town of Brookhaven, NY.
- 4g. Contract 7550 – for drilling of wells and test borings; Zone B (East of William

Floyd Parkway) during the one-year period beginning October 1, 2018.

- 4h. Contract 7552 – for removal and disposal of brine wastewater from the South Spur well field and pump station site, East Northport, Town of Huntington, during the one-year period beginning November 1, 2018.
- 4i. Contract 7553 – for maintenance of fueling facilities at various Authority sites during the one-year period beginning November 1, 2018.

GENERAL

- 5. Special Services
 - a) RFP 1478 – for employment screening services during the one-year period beginning January 1, 2019.
 - b) RFP 1521 – for Automatic Vehicle Locator and Monitoring System (AVLM).
 - c) RFP 1525 – for consulting engineering services for five-year report on the properties and operations of the Authority.
- 6. Water Supply Systems
 - a) Dissolution of Water Supply Districts

Dissolution of Brookhaven Water Supply Districts (WSD) – Authorize dissolution of Holtsville WSD dated August 13, 1981, Oak Street Hanover Place WSD dated July 24, 1984, Shirley WSD dated November 28, 1984, as the water revenues exceed the guaranteed annual bill in each WSD; authorize dissolution of Medford WSD dated April 26, 1985 upon payment of \$258,576.88 (or the then current amount at the time of the payment), which is the amount of the unpaid balance utilizing present value calculations and the estimated annual credits and further authorize CEO and/or any Member to execute all necessary documents to effect each dissolution.
- 7. Policies
 - a) Policy and Procedures – Policy 301 – Rescind – Temporary Management Shift Change

Rescind Policy and Procedures – Policy 301 – pursuant to attached outline.
 - b) Policy and Procedures – Policy 418 – Combating Sexual Harassment

Approve and adopt Policy and Procedures – Policy 418 – pursuant to attached outline.

8. Budget
 - a) Budget Amendment #2 - May 31, 2019

Authorize revision to the budget for year ending May 31, 2019, as follows:

Decrease to Item 065-19 (New Pump Station Infrastructure) in the amount of \$150,000;

Increase to Item 100-19 (General Services) in the amount of \$150,000

This transfer will not increase the current capital budget of \$84,540,000.

9. Rules and Regulations
 - a) Payment Plan – Chabbad at Stony Brook

Authorize a payment plan for the installation of water service and fire lines at the Chabbad at Stony Brook’s Community Center in the amount of \$57,018, which will amortize monthly over a ten (10) year period.

10. Government
 - a) USGS Cooperative Funding Agreement

Renew joint funding agreement with United States Geological Survey (USGS) for a 5-year period beginning October 1, 2018 through September 30, 2023, with a rent increase of 7.3% and in accordance with the funding levels including cash payments and rental of office space in Coram and subject to the approval of the Authority’s Legal Counsel.

11. Equipment
 - a) Commercial Boulevard Full Scale Pilot AOP System Peroxide Analyzer

Authorize the payment of \$2,000 to Hach Company of Loveland, Colorado, for the use of their Peroxide Analyzer at the Authority’s Commercial Boulevard Full Scale Pilot AOP System, on a trial period, and to authorize the purchase of the unit (at a total cost not to exceed \$25,000), with the CEO’s approval, if it has met expectations at the end of the trial period.

12. Meetings, Seminars, Training, Conferences
 - a) AWWA Water Infrastructure Conference

Authorize the attendance of Jason White, Associate Civil Engineer, at the AWWA Water Infrastructure Conference in Atlanta, Georgia, from October 28, 2018 through October 31, 2018, at an approximate cost of \$2,100.

INVOICES - To be paid from the Operating Fund:

13a. <u>Dvirka & Bartilucci</u>	\$12,370.00
13b. <u>Long Island Association, Inc.</u>	1,600.00
13c. <u>Milber Makris Plousadis & Seiden, LLP</u>	390.00
13d. <u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u>	16,425.33
13e. <u>Sobel Pevzner, LLC</u>	824.00

NEXT MEETING – Scheduled for **November 1, 2018, at 5:30 p.m.** at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION