

**A G E N D A**

REGULAR MEETING ON NOVEMBER 1, 2018

5:30 P.M. AT OAKDALE, NEW YORK

**PUBLIC COMMENT**

**MINUTES FOR APPROVAL**

1. Regular Meeting – September 28, 2018

**CONTRACTS – EXTEND**

- 2a. Contract 7392 – for maintenance and emergency service of uninterruptible power supply systems and battery systems during the one-year period beginning December 1, 2018 – extend with DC Group of Minneapolis, Minnesota.
- 2b. Contract 7416 – for grading, material placement, clearing, excavating and miscellaneous sitework (Eastern Zone B – East of William Floyd Parkway) during the one-year period beginning January 1, 2019 – extend with D.F. Stone Contracting Ltd. of Medford, New York.
- 2c. Contract 7485 – for installation of new water service lines in East Hampton during the one-year period beginning January 1, 2019 – extend with Asplundh Construction Corp. of Philadelphia, Pennsylvania.
- 2d. Contract 7502 – for turf establishment work during the one-year period beginning January 1, 2019 – extend with D.F. Stone of Medford, New York.
- 2e. Contract 7503 – for construction of asphalt driveways, paved yard areas and walkways (Eastern and Western Zones) during the one-year period beginning January 1, 2019 – extend with CAC Contracting Corp. of Mattituck, New York.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7551 – for furnishing and delivery of butterfly valves and operator replacement parts during the one-year period beginning October 1, 2018.
- 3b. Contract 7554 – for construction of a chemical treatment building at Herrick's Lane North well field and pump station, Northville, Town of Riverhead.
- 3c. Contract 7555 – for furnishing and delivery of enclosed soft starters.
- 3d. Contract 7556 – for furnishing and delivery of spread spectrum radios and miscellaneous equipment during the one-year period beginning November 1, 2018.
- 3e. Contract 7557 – for filter media replacement, Greene Avenue well field, Amityville, Town of Babylon, New York.
- 3f. Contract 7558 – for furnishing and delivery of DOT approved polyethylene tanks during the one-year period beginning January 1, 2019.
- 3g. Contract 7559 – for furnishing and delivery of laboratory sample vials and bottles.
- 3h. Contract 7560 – for furnishing and delivery of control valves during the one-year period beginning January 1, 2019.
- 3i. Contract 7561 – for construction of a 20" x 10" diameter well (No. 1A), approximately 610' deep, Emjay Boulevard well field, Pine Aire, Town of Islip, New York.
- 3j. Contract 7562 – for furnishing of rigging and mechanical services associated with the relocation of Granular Activated Carbon Adsorption Systems and other miscellaneous equipment during the one-year period beginning December 1, 2018.
- 3k. Contract 7563 – for furnishing and delivery of pre-cast concrete vaults – set in place during the two-year period beginning January 1, 2019.

GENERAL

4. Special Services
  - a) RFP 1427 – for the Authority’s financial advisory services during the one-year period beginning January 1, 2019.
  - b) RFP 1498 – for insurance agent/broker services for employee benefits and insurance during the one-year period beginning January 1, 2019.
  - c) RFQ – Procurement of Reprinting Services

Accept the quote received of Madison Lohrius Inc. of Ronkonkoma, New York, for the printing of maps, documents, electronic files and binding of documents for the Construction Maintenance Department, on an as needed basis, in the approximate amount of \$23,123.10.
  - d) Voice and Data Services - Altice/Cablevision Lightpath Service

Authorize entering into an agreement with Altice/Cablevision Lightpath of Jericho, New York, for service support with E-Lan Data Circuits, internet connections and voice and data services for a three year period beginning November 1, 2018, at a monthly cost of \$18,329.
5. Personnel
  - a) Voluntary Group Legal Plan – Management Employees

Authorize the Authority to initiate a voluntary Group Legal Plan for Management Employees with Met Law of Cleveland, Ohio with an employee cost of \$21 per month, along with a payroll deduction at no cost to the Authority.
  - b) Addition Aflac Plan – The Dental Essentials Plans

Authorize the addition of a supplemental dental plan, The Dental Essentials Plan, to the Aflac package through Aflac of Garden City, New York, at no cost to the Authority.
  - c) Healthplex Dental

Renew agreement with Healthplex of Uniondale, NY, to provide dental coverage for both union and non-union employees during the one-year period beginning January 1, 2019, at an estimated total cost of \$722,000.
  - d) Flexible Spending Accounts

Renew the Authority’s Flexible Spending Account (FSA) with Ameriflex of Mount Laurel, New Jersey, for a one-year period beginning January 1, 2019. (The plan is being changed over from a Grace Period Plan to a Rollover Plan.)

6. Policies
  - a) Policy and Procedures – Policy 302 – Compensatory Time Off – Management Employees and Policy 305 – Management Overtime  
Adopt new Policy 302 and approve revisions and adopt Policy 305 - pursuant to attached outline.
7. General
  - a) Agreement - LICAP  
Authorize the Authority to amend the Authority's Funding Agreement with the Long Island Commission for Aquifer Protection ("LICAP") to reflect that the Authority may advance money for LICAP, in an amount not to exceed the amount appropriated to LICAP, subject to reimbursement.
8. Equipment
  - a) Hydra-Stop Inserta Valves  
Authorize the one-time purchase for a 12" valve sleeve and the valve assembly needed for the Gabreski Airport in Westhampton Beach project from Hydra-Stop of Burr Ridge, Illinois, in the amount of \$7,758, since a contract is not currently in place.
  - b) Third-Party SAP Maintenance Support  
Enter into a maintenance agreement with Rimini Street of Las Vegas, Nevada, for a one-year period beginning January 1, 2019, in the total amount of \$269,245 (an increase of 4.9% over last year's annual fee).
  - c) Laboratory Purchases of Analytical Standards  
Authorize the purchase of analytical standards for the Laboratory, from Cambridge Isotopes Laboratories of Andover, Massachusetts, for an amount not to exceed \$7,500; C/D/N Isotopes Inc. of Quebec, Canada, for an annual amount not to exceed \$2,500; Cerilliant of Round Rock, Texas, for an annual amount not to exceed \$7,500; and Wellington Laboratories of Ontario, Canada, for an annual amount not to exceed \$7,500.
9. Meetings, Seminars, Training, Conferences
  - a) American Water Works Association (AWWA)/WEF Utility Management Conference 2018  
Authorize the attendance of Donna Mancuso, Chief Human Resources Officer, at the American Water Works Association (AWWA)/WEF Utility Management Conference 2019, in Nashville, Tennessee, from March 5, 2019 through March 8, 2019, at an approximate cost of \$2,500.

INVOICES - To be paid from the Operating Fund:

10a..	<u>American Water Works Association (Membership Dues)</u>	\$21,924.00
10b.	<u>Association of Metropolitan Water Agencies</u>	15,654.00
10c.	<u>Gannett Fleming</u>	3,800.00
10d.	<u>Goldberg Segalla</u>	135.00
10e.	<u>H2M Architects &amp; Engineers</u>	31,740.00
10f.	<u>Heslin Rothenberg Farley &amp; Mesiti P.C.</u>	5,083.43
10g.	<u>O'Connor, O'Connor, Hintz &amp; Deveney, LLP</u>	5,962.50
10h.	<u>Putney, Twombly, Hall &amp; Hirson LLP (Labor Counsel)</u>	28,400.47
10i.	<u>Sahn Ward Coschignano, PLLC</u>	500.00
10j.	<u>Ram Abstract, Ltd.</u>	392.00

NEXT MEETING – Scheduled for **November 28, 2018, at 5:30 p.m.** at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION