

AGENDA

REGULAR MEETING ON JUNE 27, 2016

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – May 23, 2016

CONTRACTS – RESCIND/AWARD

- 2a. Contract 7342 – for painting and inspection of fire hydrants during the one-year period beginning June 1, 2016; rescind award to Madison Avenue Construction under Resolution No. 145-04-2014 due to an ongoing Department of Labor investigation of this contractor.
- 2b. Contract 7343 – for furnishing and delivery of automatic blow-off control cable assemblies; rescind award to General Control Systems, Inc. due to its inability to comply with warranty provisions of the product; award to second low responsive bidder, Revco Lighting and Electrical Supply Inc. in the amount of \$12,090.

CONTRACTS – EXTEND

- 3a. Contract 7099 – for welding fabrication and repairs during the one-year period beginning August 1, 2016 – extend with Alliance Welding & Fabrication.
- 3b. Contract 7106 – for furnishing and delivery of plumbing valves, fittings, pipe and associated supplies during the one-year period beginning September 1, 2016 – extend with Blackman Plumbing Supply Co., Inc. (Items 3, 6-8, 12, 14-16, 18-19, 20-25, 26-29); extend with Smith-Blair Inc. (Items 30-37).

- 3c. Contract 7122 – for furnishing and delivery of hydrated lime to various pumping stations during the one-year period beginning October 1, 2016 – extend with Barbato Nursery Corp.
- 3d. Contract 7219 – for painting and vinyl wall covering during the one-year period beginning July 1, 2016 – extend with A & M Painting.
- 3e. Contract 7224 – for furnishing and delivery of soda ash during the one-year period beginning September 1, 2016 – extend with Independent Chemical Corp.
- 3f. Contract 7225 – for electrical work at various Authority offices during the one-year period beginning September 1, 2016 – extend with New York Trenchless Inc.
- 3g. Contract 7226 – for transmission replacement for cars and light duty trucks during the one-year period beginning August 1, 2016 – extend with Lee Myles Transmissions.
- 3h. Contract 7248 – for furnishing and delivery of chemical metering pumps and parts – extend with Eagle Control Corp.
- 3i. Contract 7269 – for furnishing and delivery of butterfly valves and operator replacement pumps during the one-year period beginning October 1, 2016 – extend with Raritan Valve & Automation, Inc. (Items 1-7, 10-18); extend with Eagle Control Corp. (Item 8 and 9).

CONTRACTS – AWARD/REJECT

- 4a. Contract 7322 – for instrumentation, electrical control products and communications equipment during the one-year period beginning April 1, 2016.
- 4b. Contract 7350 – for furnishing and delivery of flame retardant clothing during the one-year period beginning August 1, 2016.
- 4c. Contract 7353 – for furnishing of security guard services during the one year period beginning August 1, 2016.
- 4d. Contract 7354 – for furnishing and delivery of thermoplastic and concrete meter vault tiles during the one-year period beginning August 1, 2016.
- 4e. Contract 7355 – for furnishing and delivery of sampling stations during the one-year period beginning July 1, 2016.
- 4f. Contract 7356 – for furnishing and delivery of a 2016 - 20 ton capacity trailer with tilting platform.

- 4g. Contract 7358 – for construction of a 20” x 10” diameter well (no. 4) 840 feet deep, Church Street well field, Bohemia, Town of Islip, NY.
- 4i. Contract 7361 – Painting and inspection of fire hydrants at various locations in Suffolk County.

GENERAL

- 5. Special Services
 - a) RFP 1433 – Bulk Argon Delivery for Laboratory
Extend Agreement No. 1433 with Airgas USA LLC of Allentown, Pennsylvania, for bulk Argon delivery for the Authority’s Laboratory during the one-year period beginning August 1, 2016.
 - b) RFP 1453 – Amendment – Consulting Services for Design and Implementation of a Mobile Workforce Management System
Amend Resolution No. 165-05-2015 to reflect an increase of the contract amount for Phase 2 only under RFP 1453 for consulting services for design and implementation of a Mobile Workforce Management System, from an initial amount of \$73,080 to a revised amount of \$169,136, which includes travel expenses related to vendor user site visits.
 - c) RFP 1486 – Services for Configuration, Implementation and Support of an Automated Callout and Scheduling Software System
Accept the proposal of ARCOS LLC of Columbus, Ohio, for the configuration, implementation and support of an Automated Callout and Scheduling Software System in the aggregate total cost of \$497,000 for a three-year period beginning August 1, 2016.
 - d) RFP 1492 – Furnish and Deliver Home Heating Oil
Reject single responsive proposal received for furnishing and delivery of home heating oil.
 - e) RFP 1493 – Pre-Employment Physical Examinations
Accept the proposal of HealthSure Medical Services of Islandia and Medford, New York, for a two-year period beginning July 1, 2016, with an option to extend for two additional one-year periods, for an estimated annual cost of \$15,000.
 - f) Fleet Services Purchase of Compressed Natural Gas (CNG)
Authorize the purchase of Compressed Natural Gas fuel under a blanket open order for a one-year period beginning June 1, 2016, from Clean Energy of Seal Beach, California, in the total amount of \$40,000.

g) Telogers Enterprise Software

Authorize the purchase of Telogers Enterprise Software from Telog Instruments, Inc. of Victor, New York, in the total amount of \$11,540 (including \$1,000 in travel expenses) and 20% off list price for software upgrades and telephone/email factory technical support.

6. Government

a) Adopt Resolution urging Governor Andrew M. Cuomo to sign into law Senate S4909B, SCWA Lien Law.

7. Rules and Regulations

a) Credit and Adjustment Approvals

Adopt the following approval authority for credit and adjustments:

Authorization Level	Title
From \$0 to \$ 25.00	Call Center Clerk
From \$0 to \$ 100.00	Call Center Supervisor
From \$0 to \$ 500.00	Manager of Customer Service
From \$0 to \$ 2,000.00	Deputy CEO of Customer Service
From \$0 to \$ 4,000.00	Chief Executive Officer
From \$0 to \$ 6,000.00	Chairman
Greater than \$ 6,000.00	Board Majority

8. Budget

a) Budget Amendment #1 - May 31, 2017

Authorize revision to the budget for year ending May 31, 2017, as follows:

Increase to Item 095-17 (Transportation) in the amount of \$1,839,000.

This transfer will increase the current Capital Budget from \$69,771,000 to \$71,610,000.

9. Equipment

a) Instrument Service for Laboratory

Authorize Agilent Technologies of Wilmington, Delaware, to provide on-call service to repair the Agilent instruments as needed during the one year period beginning July 1, 2016, for a cost not to exceed \$15,000.

b) Laboratory Purchase of Extraction Cartridges

Authorize the purchase of extraction cartridges for the Laboratory from UCT of Bristol, Pennsylvania, which is not on NYS Contract, for an annual total cost not to exceed \$25,000.

- c) Asbestos Testing
Authorize Enviroscience Consultants, Inc. of Ronkonkoma, New York, the lowest quote received, to perform the annual asbestos testing during the one-year period beginning July 1, 2016, in the amount not to exceed \$10,000.

10. Meetings, Seminars, Training, Conferences

- a) Defensive Driving Instructor
Authorize the attendance of Ed Brown, Safety Coordinator, to attend the Smith System Driver Improvement Institute, Inc. training and re-certification course from October 6 – 7, 2016, in Newark, New Jersey, at an approximate total cost of \$1,378.95.
- b) AWWA Water Quality Technology Conference
Authorize the attendance of Kevin Durk, Director of Water Quality and Laboratory Services, to attend the AWWA Water Quality Technology Conference-2016, from November 13 through November 17, 2016, in Indianapolis, Indiana, at an approximate total cost of \$2,950.
- c) EPA Power Resilience Conference 2016
Authorize Philip Thompson, Mechanical Supervisor/Emergency Manager, and Richard Bova, Geologist/Emergency Manager, to attend the EPA Power Resilience Conference 2016 in Washington D.C. from July 26 through July 27, 2016, at an approximate total cost of \$1,200.

INVOICES - To be paid from the Operating Fund:

11a. <u>Chicago Title Insurance Services, LLC</u>	\$342.00
11c. <u>Dvirka & Bartilucci</u>	6,030.00
11d. <u>Gannett Fleming Engineers, PC</u>	538.00
11e. <u>H2M Architects and Engineers</u>	11,542.50
11f. <u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	7,418.40
11g. <u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u>	9,182.70
11h. <u>Sobel Law Group, LLC</u>	14,908.99

NEXT MEETING – Scheduled for July 25, 2016, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION