

**AGENDA**

REGULAR MEETING ON JUNE 1, 2017  
5:30 P.M. AT OAKDALE, NEW YORK

**PUBLIC COMMENT**

**PRESENTATION – MOBILE WORKFORCE TECHNOLOGY, BY JANICE TINSLEY,  
JOSEPH POKORNY AND MICHAEL LITKA**

**MINUTES FOR APPROVAL**

1. Regular Meeting – April 26, 2017
2. Special Meeting – May 4, 2017

**CONTRACTS – EXTEND**

- 3a. Contract 7159 – for construction of asphalt driveways, paved yard areas and walkways (Eastern Zone) during the one-year period beginning February 1, 2017 – extend with CAC Contracting Corp.
- 3b. Contract 7301 – for supply and maintenance of pumps and miscellaneous equipment (Zone B) during the one-year period beginning June 1, 2017 – extend with Eagle Control Corp.
- 3c. Contract 7345 – for furnishing and delivery of valve boxes during the one-year period beginning July 1, 2017 – extend with General Foundries, Inc.
- 3d. Contract 7348 – for furnishing and delivery of stainless steel repair clamps, iron saddles and bell joint leak clamps during the one-year period beginning July 1, 2017 – extend with PowerSeal Pipeline Products Corp. (Items 1-28, 38, 41, 42); extend with Smith-Blair Inc. (Items 29-37, 39, 40).

**CONTRACTS – AWARD/REJECT**

- 4a. Contract 7431 – for furnishing and delivery of chemical pumps and parts during the one-year period beginning May 1, 2017.

- 4b. Contract 7432 – for furnishing and delivering of rigid electrical conduit, fittings and associated electrical items during the period May 1, 2017 through March 31, 2018.
- 4c. Contract 7436 – for installation of new water service lines and reconnection of service lines (Group II, East) during the one-year period beginning June 1, 2017.
- 4d. Contract 7437 – for repair of underground locating devices during the one-year period beginning July 1, 2017.
- 4e. Contract 7438 – for furnishing and delivery of underground locating devices during the one-year period beginning July 1, 2017.
- 4f. Contract 7439 – for supplying of resin and related services (Old Country Road and Laurel Hill Road).
- 4g. Contract 7447 – for installation of new water service lines – Yaphank, Brookhaven and Mastic.

## GENERAL

- 5. Special Services
  - a) RFP 1459 – Third Party Collection Services  
Extend Agreement 1459 with Penn Credit Corporation of Harrisburg, Pennsylvania, for third party collection services during the one-year period beginning April 1, 2017.
  - b) RFP 1465 – Performance of Water Tank Engineering Services  
Extend Agreement 1465 with Gannett Fleming Engineers, P.C. of Woodbury, New York; and D & B Engineers and Architects, P.C. of Woodbury, New York, for performance of water tank engineering services during the one-year period beginning May 1, 2017.
  - c) RFP 1499 – Mobile Workforce Management System  
Accept proposal received from Clevest Solutions, Inc. of Van Cover, British Columbia, for Mobile Workforce Management System for an initial 5-year term in the amount \$1,319,917.
  - d) RFQ 1411 - Transportation Purchases Under NYS, Suffolk County Contracts and Cooperative Purchasing Agreements  
Authorize the purchase of transportation equipment and supplies under NYS, Suffolk County contracts and Cooperative Purchasing Agreements during the period June 1, 2017 through May 31, 2018, in an aggregate amount of \$2,000,000.

- e) RFQ – Reusable Authority Water Bottles with Logo  
Accept the quote received of Epromos of New York, New York, to provide 2,000 25-ounce blue stainless steel reusable water bottles with the Authority's logo in the amount of \$7,290.
- f) RFQ – Smoke Check Devices  
Accept the quote received of Red Mountain Inc. of Irvine, California, to provide one (1) Smoke Check Device in the amount of \$6,958.

6. Insurance

a) Third Party Claims Administration Services

Extend agreement with Network Adjusters of Farmingdale, New York to perform Third Party Claims Administration Services relating to general liability and auto liability claims for the Authority during the one year period beginning April 1, 2017, in accordance with the specifications, terms and conditions of the contract.

7. Property – Outside Use of

a) Cellular Lease – Pleasant Avenue, Town of Brookhaven

Authorize AT&T/New Cingular Wireless, LLC to lease space for their cellular equipment on the Authority's tank/grounds at Pleasant Avenue, Town of Brookhaven, using the Authority's Standard Lease with adders for extra equipment.

8. Property

a) 700 Boisseau Avenue, Southold, New York

Ratify the Contract of Sale for 700 Boisseau Avenue, Southold, New York, to 700 Boisseau Avenue Realty, LLC, in the amount of \$672,100, and authorize a six month extension to December 1, 2017, to obtain their necessary approvals; and authorize the Chief Executive Officer to execute any and all instruments related to the sale; proceeds from sale will be recorded pursuant to Resolution 274-07-2016.

9. Rules and Regulations

a) Credit Account – Village of Port Jefferson - Account Nos. 3000178010 and 3000277798

Authorize a credit adjustment to account no. 3000178010 in the amount of \$6,829.33 due to consumption overestimations between June 2015 and December, 2016; and on account no. 3000277798 in the amount of \$3,025.65 due to a cracked brass valve in the meter vault.

10. Policies

a) Policy and Procedures – Policy 102 - Update

Approve revisions and adopt revised Policy and Procedures – Policy 102 (Bereavement Leave) – pursuant to attached outline.

11. Budget
  - a) Budget Amendment #8 – F/Y/E May 31, 2017

Authorize revision to the budget for year ending May 31, 2017, as follows:

Increase to Item 030-17-00 (Services) in the amount of \$230,000;

The new amount for the 2017 Capital Budget is \$74,697,000.
  - b) Budget Amendment #9 – F/Y/E May 31, 2017

Authorize revision to the budget for year ending May 31, 2017, as follows:

Increase to Item 040-17-00 (New Wells) in the amount of \$377,000;

Increase to Item 045-17-00 (Replacement Wells) in the amount of \$508,000;

Increase to Item 050-17-00 (Tank Maintenance) in the amount of \$232,000;

Increase to Item 065-17-00 (New Pump Station Infrastructure) in the amount of \$6,000;

Increase to Item 100-17-00 (Facilities) in the amount of \$287,000;

Decrease to Item 060-17-00 (Instrumentation) in the amount of \$75,000;

Decrease to Item 070-17-00 (Repl. Of Pump Station Infrastructure) in the amount of \$978,000;

Decrease to Item 075-17-00 (SCADA) in the amount of \$357,000.

These transfers will not increase the current Capital Budget of \$74,697,000.
12. DEC Applications
  - a) Old Nichols Road Well No. 1A – Village of Islandia
  - b) Old Nichols Road Well No. 2A – Village of Islandia
13. Main Extensions - PENDING
14. Equipment
  - a) Annual Instrument Service – Laboratory

Authorize Waters Technologies Corporation of Milford, Massachusetts, to service and repair five LC/MS/MS instruments and one HPLC during the one-year period beginning June 3, 2017, in the total amount of \$122,288.80.
  - b) Support Services Agreement - SCADA

Renew support services agreement for the SCADA system software, with Systems Integrated, of San Diego, California, for a one-year period beginning May 1, 2017, in the amount of \$55,200 (increase of \$2,040).

15. Meetings, Seminars, Training, Conferences

a) Microsoft Word, Excel and PowerPoint Training Classes for Authority Employees

Authorize New Horizons Computer Learning Centers of New York, New York, to provide Microsoft Word, Excel and PowerPoint training for a maximum of three sessions for each software program (12 students per class), to Authority employees during September, 2017, on-site in the Finance training room, for an amount not to exceed \$10,000.

b) 2017 Service Awards Luncheon

Authorize the expenditure of approximately \$8,000 for the service awards luncheon to be held at Captain Bill's Restaurant in Bay Shore, New York, honoring 36 employees who have attained 20, 25, 30 and 35 years of service.

INVOICES - To be paid from the Operating Fund:

16a.	<u>Dvirka &amp; Bartilucci (tank engineers)</u>	\$7,897.00
16b.	<u>Putney, Twombly, Hall &amp; Hirson LLP (Labor Counsel)</u>	8,541.17

NEXT MEETING – Scheduled for June 29, 2017, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION