

AGENDA

REGULAR MEETING ON JULY 31, 2018

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

**PRESENTATION: MOBILE WORKFORCE MANAGEMENT SYSTEM UPDATE AND
WORKFORCE IMPACT REVIEW – BY: JOSEPH POKORNY,
JANICE JAMES, DONNA MANCUSO AND MIKE LITKA**

MINUTES FOR APPROVAL

1. Regular Meeting – June 26, 2018
2. Special Meeting - July 10, 2018

CONTRACTS – EXTEND

- 3a. Contract 7370 - for furnishing and delivery of Programmable Logic Controller (PLC) and various electrical control equipment during the one-year period beginning September 1, 2018 – extend with Graybar Electric Co., Inc. of Teterboro, New Jersey (Items 2, 23 and 24); extend with Eagle Control Corp. of Yaphank, New York (Items 3-5); extend with Aetna Electric LLC of New Hyde Park, New York (Items 1, 6, 7, 29, 30 and 36).
- 3b. Contract 7457 – for the sale and removal of scrap meters during the one-year period beginning October 1, 2018 – extend with Loni-Jo Metal Corp. of Westbury, New York.
- 3c. Contract 7459 – for drilling of wells and test borings – Zone A (West of William Floyd Parkway) during the one-year period beginning October 1, 2018 – extend with Delta Well and Pump Co., Inc. of Ronkonkoma, New York.
- 3d. Contract 7466 – for snow removal services during the period November 1, 2018 through April 30, 2019 – extend with CJL Landscape & Design of Ronkonkoma, New York (Hauppauge and Coram Offices); extend with Impressive Properties Inc. of Hauppauge, New York (Huntington Office).

CONTRACTS – AWARD/REJECT

- 4a. Contract 7525 – for furnishing and delivery of work clothing through an electronic ordering system.

- 4b. Contract 7533 – for furnishing and delivery of chemical metering pumps and parts (Jesco) during the two-year period beginning September 1, 2018.
- 4c. Contract 7534 – for construction of two (2) chemical treatment and control buildings on existing foundations at the Deerfield Road well field and pump station, Noyac, Town of Southampton and the Stephen Hands Path well field and pump station, Wainscott, Town of East Hampton.
- 4d. Contract 7535 – for the purchase of maintenance repair parts for pickup.
- 4e. Contract 7536 – for furnishing and delivery of “no lead” meter settings during the two-year period beginning September 1, 2018.

GENERAL

- 5. Special Services
 - a) RFP 1494 – Temporary Personnel/Employees for Authority Laboratory
Extend Agreement No. 1494 with Apex Life Sciences d/b/a Lab Support of Hauppauge, New York for temporary personnel/employees for the Authority's Laboratory during the one-year period beginning October 1, 2018.
 - b) RFP 1496 – Water Tank Inspection Services
Extend Agreement No. 1496 with H2M Architects - Engineers of Melville, New York, for water tank inspection services during the one-year period beginning November 1, 2018.
- 6. Policies
 - a) Policy and Procedures – Policy 303 – COBRA
Approve revisions and adopt revised Policy and Procedures – Policy 303 – pursuant to attached outline.
 - b) Policy and Procedures – Policy 417 – Solicitation Policy
Approve revisions and adopt revised Policy and Procedures – Policy 417 – pursuant to attached outline.
 - c) Policy and Procedures – Policy 908 - Selecting Vendors of Non-Construction Purchasing Contracts, Professional Services and Delegation of Implementation Authority
Approve and adopt revised Policy and Procedures – Policy 908 – pursuant to attached outline.
- 7. Personnel
 - a) Protections Under NYS Executive Order No. 183
Authorize the Authority to provide the same protections for its public employees as provided by Executive Order No. 183, pursuant to attached Resolution.

8. DEC Applications
 - a) East Hampton – Sag Harbor Turnpike Well No. 3 – Hardscrabble, Town of East Hampton
9. Equipment
 - a) Integra TVSS Inside ASCO ATS – 3 Sites

Authorize ASCO Technologies to add Transient Voltage Surge Suppressor (TVSS) units inside the existing Automatic Transfer Switches (ATS) at the Authority's Laurel Hill pump station, Northport, Reservoir Avenue pump station, Northport and Bellmore Avenue pump station, Islip Terrace in the amount of \$2,225 per site.
 - b) Change Order for Mobile Workforce Management System

Authorize a change order with Clevest, Inc. to develop a new interface to automatically read all ERT'd meters during the order completion process in the field at a one-time cost of \$111,005 and with an annual maintenance fee of \$6,120.
10. Meetings, Seminars, Training, Conferences
 - a) Competent Person for Safety at Heights/Train the Trainer Training

Authorize the attendance of Jacqueline Beatty, Safety Coordinator, at the Competent Person for Safety at Heights/Train the Trainer training from September 25 through September 27, 2018, in Pasadena, Texas, for a total cost of approximately \$2,880.
 - b) New England Water Works Association Annual Conference

Authorize the attendance of Joseph Roccaro, Water Quality Engineer, at the New England Water Works Association Annual Conference from September 16 through September 19, 2018, in Stowe, Vermont, for a total cost of approximately \$1,650.

INVOICES - To be paid from the Operating Fund:

11a. <u>Dvirka & Bartilucci</u>	\$30,286.00
11b. <u>Gannett Fleming Companies</u>	10,638.00
11c. <u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	944.80
11d. <u>Milber Makris Plousadis & Seiden, LLP</u>	161.17
11e. <u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u>	\$17,754.90
11f. <u>Sahn Ward Coschignano, PLLC</u>	1,000.00
11g. <u>TitleLand Agency, Inc.</u>	417.00
11h. <u>Express Abstract Services Inc.</u>	842.00

NEXT MEETING – Scheduled for August 28, 2018, at 5:30 p.m. at the Administration Building, Oakdale.

EXECUTIVE SESSION