

## **A G E N D A**

REGULAR MEETING ON OCTOBER 30, 2017

4:00 P.M. AT OAKDALE, NEW YORK

### **PUBLIC COMMENT**

#### **MINUTES FOR APPROVAL**

1. Regular Meeting – September 25, 2017

#### **RESOLUTION AMENDMENT**

2. Amend Resolution 133-04-2017 to reflect the use of Cooperative Purchasing Agreements when applicable, for the purchase of hardware and software for Information Technology (RFQ 1408) under NYS and GSA contract during the one-year period beginning June 1, 2017, in the approximate amount of \$579,000.

#### **CONTRACTS – EXTEND**

- 3a. Contract 7144 – for furnishing of rigging and mechanical services associated with the relocation of Granular Activated Adsorption Systems and other miscellaneous equipment during the one-year period beginning December 1, 2017 – extend with Jack Pedowitz Enterprises Inc.
- 3b. Contract 7267 – for furnishing and delivery of spread spectrum radios and miscellaneous equipment during the one-year period beginning November 1, 2017 – extend with Score Engineering Inc.
- 3c. Contract 7286 – for grading, material placement, clearing, excavating and miscellaneous site work – Western Zone A - West of William Floyd Parkway) during the one-year period beginning January 1, 2018 – extend with D.F. Stone Contracting Ltd.
- 3d. Contract 7292 – for furnishing and delivery of control valves during the one-year period beginning January 1, 2018 – extend with Cla-Val Company.
- 3e. Contract 7416 – for grading, material placement, clearing, excavating and miscellaneous site work – Eastern Zone B – East of William Floyd Parkway) during the one-year period beginning January 1, 2018 - extend with D.F. Stone Contracting Ltd.

CONTRACTS – AWARD/REJECT

- 4a. Contract 7465 – for furnishing and installing a pre-engineered metal building at the Spring Close Highway well field and pump station, Town of East Hampton and the Sunken Meadow State Park well field and pump station, Town of Smithtown, New York.
- 4b. Contract 7471 – for furnishing and delivery of plumbing valves, fittings and pipe and associated supplies during the one-year period beginning October 1, 2017.
- 4c. Contract 7472 – for testing of pumping equipment at various Authority owned well field sites during the one-year period beginning December 1, 2017.
- 4d. Contract 7473 – for furnishing and delivery of automatic-delayed-transition transfer switches during the one-year period beginning December 1, 2017.
- 4e. Contract 7474 – for painting and vinyl wall covering during the one-year period beginning November 1, 2017.
- 4f. Contract 7475 – for furnishing and delivery of no lead brass/bronze fittings for underground service lines during the two-year period beginning December 1, 2017.

GENERAL

- 5. Special Services
  - a) RFP 1458 – Bond Counsel  
Extend Agreement No. 1458 with Harris Beach, PLLC, as bond counsel during the two-year period beginning April 1, 2018.
  - b) RFP 1478 – Employment Screening Service  
Extend Agreement No. 1478 with AccuSource Inc. for employment screening service during the one-year period beginning January 1, 2018.
  - c) RFP 1482 – Radiological Analysis of Drinking Water Samples  
Extend Agreement No. 1482 with Gel Laboratories LLC for radiological analysis of drinking water samples during the one-year period beginning January 17, 2018.
  - d) RFP 1496 – Water Tank Inspection Services  
Extend Agreement No. 1496 with H2M Water for water tank inspection services during the one-year period beginning November 1, 2017.

e) Procurement of Software and Hardware – Time Clocks

Authorize the purchase of software and hardware, under the PEPPM Purchasing Consortium, from TimeClock Plus, by Data Management Inc. of San Angelo, Texas, in the amount of \$19,729.40.

6. Water Mains

a) Greenlawn Water District

Authorize entering into an agreement with the Greenlawn Water District to convey approximately a 700 foot section of 10-inch water main on 25A in Centerport to the Authority in exchange for an emergency interconnection between the Authority's system and the Greenlawn Water District's system; such agreement shall be prepared by the Authority's counsel and executed by the Chief Executive Officer.

7. DEC Applications

a) Adams Avenue Well No. 2A, Wyandanch

8. Equipment

a) Third-Party SAP Maintenance Support

Enter into a maintenance agreement with Rimini Street of Las Vegas, Nevada, for a one-year period beginning January 1, 2018, in the total amount of \$256,424.

b) Laboratory Purchases of Analytical Standards

Authorize the purchase of analytical standards for the Laboratory during the one-year period beginning November 1, 2017, from Cambridge Isotopes Laboratories of Andover, Massachusetts, for an amount not to exceed \$7,500; C/D/N Isotopes Inc. of Quebec, Canada, for an annual amount not to exceed \$2,500; Cerilliant of Round Rock, Texas, for an annual amount not to exceed \$7,500; and Wellington Laboratories of Ontario, Canada, for an annual amount not to exceed \$7,500.

c) MSDS Service - Laboratory

Renew the agreement with MSDSonline to provide material safety data sheets (MSDS) during a three-year period beginning January 7, 2017, at a total cost of \$7,194.

d) Generators for Tech Services and Laboratory

Authorize the purchase of two generators for the Authority's Laboratory and Tech Services building from Powerpro of Bohemia, New York, under Suffolk County Contract, for a total amount of \$69,856.

9. Rules and Regulations

a) Tapping Fees

Authorize an increase in Tapping Fees, effective January 1, 2018, as follows:

| Service Size | Current Fee | Proposed Fee |
|--------------|-------------|--------------|
| 1"           | \$1,850     | \$1,850      |
| 1½"          | \$4,400     | \$4,400      |
| 2"           | \$5,200     | \$5,600      |
| 4"           | \$7,000     | \$7,500      |
| 6"           | \$7,200     | \$7,700      |
| 8"           | \$7,800     | \$8,400      |
| 10"          | \$8,300     | \$8,900      |
| 12"          | \$9,300     | \$10,000     |

10. Water Mains

a) Condemnation of an Easement

Authorize the condemnation of an easement across landowner, Sundholm's, parcel coterminous with the travelled right of way and authorize the retention of John S. Goess Realty Appraisal to perform an appraisal of the interests to be condemned, in the amount of \$5,750; authorize the Chief Executive Officer or his designee to sign any and all documentation associated with the condemnation.

11. General

a) Agreement - LICAP

Authorize the Authority to enter into an agreement with the Long Island Commission for Aquifer Protection (LICAP) to authorize the Authority to enter into the State of New York Master Contract for Grants #DEC01-C00443GG-3350000 in the amount of \$250,000 and to hold and expend the funds or any other LICAP funds as per attached agreement.

b) Proposal for Reactivated Coconut Granular Activated Carbon

Authorize Calgon Carbon to furnish and deliver a 40,000 lb. load of reactivated coconut Granular Activated Carbon that had been previously used at the Authority's Flower Hill pump station in the amount of \$42,400.

12. Personnel

a) Davis Vision

Enter into a new agreement with current provider, Davis Vision of Plainview, NY, to provide vision care coverage for all employees, at an estimated total cost of \$88,000 effective January 1, 2018 through December 31, 2021.

b) Voluntary Pet Insurance Program

Authorize the Authority to initiate a voluntary pet insurance program with Nationwide/My Pet Protection at a group rate of approximately \$50 to \$80 per month for dogs and \$30 to \$50 per month for cats along with a payroll deduction, at no cost to the Authority.

c) Flexible Spending Accounts

Renew the Authority's Flexible Spending Account (FSA) with Ameriflex of Mount Laurel, New Jersey, for a one-year period beginning January 1, 2018, at an annual administration fee of \$180 and per enrollee fee of \$5.25 per month. (No increase)

13. Meetings, Seminars, Training, Conferences

a) American Water Works Association (AWWA)/WEF Utility Management Conference 2018

Authorize the attendance of Donna Mancuso, Chief Human Resources Officer, at the American Water Works Association (AWWA)/WEF Utility Management Conference 2018, in San Antonio, Texas, from February 20, 2018 through February 23, 2018, at an approximate cost of \$2,800.

b) AWWA Water Quality Technology Conference

Authorize the attendance of Joseph Roccaro, Water Quality Engineer, at the AWWA Water Quality Technology Conference in Portland, Oregon, from November 12, 2017 through November 16, 2017, at an approximate cost of \$2,550.

c) Water and Wastewater Leadership Center

Authorize the attendance of Joseph Pokorny, Deputy Chief Executive Officer for Operations, at the Water and Wastewater Leadership Center in Lansdowne, Virginia, from March 4, 2018 through March 16, 2018, at an approximate cost of \$13,150 plus travel expenses.

INVOICES - To be paid from the Operating Fund:

|      |   |             |
|------|---|-------------|
| 14a. | <u>American Water Works Association</u>                           | \$21,311.00 |
| 14b. | <u>Association of Metropolitan Water Agencies</u>                 | 14,909.00   |
| 14c. | <u>Dvirka &amp; Bartilucci</u>                                    | 9,744.00    |
| 14d. | <u>Gannett Fleming</u>  | 6,663.00    |
| 14e. | <u>McCabe, Collins, McGeough, Fowler, Levine &amp; Nogan, LLP</u> | 5,608.09    |
| 14f. | <u>Milber Makris Plousadis &amp; Seiden, LLP</u>                  | 1,548.67    |
| 14g. | <u>O'Connor, O'Connor, Hintz &amp; Deveney, LLP</u>               | 2,749.65    |
| 14h. | <u>Putney, Twombly, Hall &amp; Hirson LLP (Labor Counsel)</u>     | 17,424.21   |

NEXT MEETING – Scheduled for November 20, 2017, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION