

AGENDA

REGULAR MEETING ON MARCH 27, 2018

4:00 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – February 27, 2018

CONTRACTS – EXTEND

- 2a. Contract 7301B – for supply and maintenance of pumps and miscellaneous equipment (Zone B), during the one-year period beginning June 1, 2018 – extend with Eagle Control Corp. of Yaphank, New York.
- 2b. Contract 7323 – for furnishing and delivery of asphalt paving mixture for cold patching during the one-year period beginning April 1, 2018 – extend with Black Gold Industries of Ridge, New York (Item 3 – 50 pound bags, Item 4 – bulk mix/tons).
- 2c. Contract 7337 – for furnishing and delivery of compressed gas cylinders during the one-year period beginning June 1, 2018 – extend with Airweld Inc. of Farmingdale, New York.
- 2d. Contract 7349 – for replacement of automotive glass – mobile service during the one-year period beginning July 1, 2018 – extend with Suffolk Auto Glass of Islip Terrace, New York.
- 2e. Contract 7426 – for installation of blow off basins – Zone 2 during the one-year period beginning June 1, 2018 – extend with Ed Cork & Sons Inc. of Patchogue, New York (Zone 2 – Port Jefferson, Patchogue, Westhampton and East Hampton)
- 2f. Contract 7435 – for maintenance and repair of fire, burglar alarm systems and card access system at various Authority sites during the one-year period beginning June 1, 2018 – extend with VSS Security Systems of Selden, New York.

- 2g. Contract 7437 – for repair of underground locating devices during the one-year period beginning July 1, 2018 – extend with Mohawk Ltd. of Chadwicks, New York.
- 2h. Contract 7443 – for removal and disposal of chlorinated wastewater from various sites during the one-year period beginning July 1, 2018 – extend with Island Pump & Tank Corp. of East Northport, New York.
- 2i. Contract 7444 – for furnishing and delivery of pH measuring equipment and pressure transmitters during the one-year period beginning July 1, 2018 – extend with LI Controls Inc. of Great River.
- 2j. Contract 7447 – for installation of new water service lines in Yaphank/Brookhaven/Mastic during the one-year period beginning June 1, 2018 – extend with Asplundh Construction Corp. of Yaphank, New York.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7501 – for supplying and installing of high pressure spray-on bed liner.
- 3b. Contract 7505 – for installation of water service lines using directional boring technology during the one-year period beginning May 1, 2018.
- 3c. Contract 7506 – for construction of well head enclosure buildings with precast concrete walls and wood frame roofs on existing foundations during the one-year period beginning April 1, 2018.
- 3d. Contract 7507 – for painting, minor maintenance and repairs of elevated tanks, standpipes, reservoirs and pressure vessels during the one-year period beginning April 1, 2018.
- 3e. Contract 7508 – for excavating and backfilling construction holes during the one-year period beginning May 1, 2018.
- 4. Special Services
 - a) RFP 1488 – Mobile Automatic Meter Reading System
Extend Agreement No. 1488 with Itron Inc. of Liberty Lake, Washington, for mobile automatic meter reading system during the one-year period beginning June 1, 2018.
 - b) RFP 1493 – Pre-Employment Physical Examinations
Extend Agreement No. 1493 with HealthSure Medical Services, PLLC of Islandia, New York, for pre-employment physical examinations during the one-year period beginning July 1, 2018.

c) Outside Tort Counsel

Authorize the law firm of Goldberg Segalla of Buffalo, New York, to represent the Authority in a second action commenced by Lunati Paving & Construction of NY, Inc.; and authorize payment of their invoice dated November 14, 2017, in the amount of \$3,769.60.

5. Members

a) Approval of Recertification of the Record of Activities for Time Worked for Authority – J. Gaughran

Approval of the Recertification of the Record of Activities for time worked for the Authority for James F. Gaughran, for the purpose of retirement reporting; and approve and post the reporting resolution on the Authority's website for 30 days, and thereafter file the resolution with the NYS Retirement System.

6. General

a) Stephen Hands Path Wainscott Public Water Supply Facility – Negative Declaration and Easement Substitution

Declare the Authority as Lead Agent for the purposes of the SEQRA (State Environmental Quality Review Act) review and adopt the Negative Declaration regarding the Stephen Hands Path Wainscott Public Water Supply Facility; and authorize the CEO to sign any and all documents necessary to effectuate the easement substitution.

7. Property Casualty Insurance

a) Renew policy with Starr Indemnity - Ace American Insurance Company at a cost of \$197,728.

i. Renew broker service agreement with Willis Towers Watson, Willis of New York, Inc. at a fee of \$19,000.

b) General Liability, Auto and Lead Umbrella (\$10,000,000)

Renew the above policies from Allied World Assurance Company at a cost of \$288,983.

c) Excess/Umbrella Liability

2nd Layer, Coverage limit \$15 million limit: Purchase new with Great American Insurance Company at a cost of \$65,000.

3rd Layer \$25 million limit: Purchase new from XL Insurance Company at a cost of \$50,000.

d) Purchase new one OCP policy with Allied World Assurance Company in the name of the Town of Brookhaven at a cost of \$509.

e) Authorize the broker service agreement with USI Insurance Services at a fee of \$25,000 for above coverages b), c) and d).

f) Directors & Officers Liability

Renew with AIG the Not-For-Profit Risk Protector with Willis Towers Watson acting as the broker who will receive a commission on this line of

coverage rather than a fee from the Authority. The premium, including commission, is \$46,208.

g) Comprehensive Crime

Renew with Travelers with Willis Towers Watson acting as broker who will receive a commission on this line of coverage rather than a fee from the Authority. The premium, including commission is \$11,658.

h) Cyber Insurance

Purchase new a Cyber Insurance policy through Willis Towers Watson and issued by the Beazley Insurance Company. The premium, including commission, is \$18,606.

i) Surety – Street Opening Permit Bonds

Renew with Hartford In. Co. with Willis Towers Watson, Willis of New York, Inc. acting as broker on a commission basis. The approximate cost is \$4,800.

j) Authorize the Risk Management Department, in consultation with the CEO and General Counsel, to be authorized to recommend settlements to our insurers on claims that occur between April 1, 2018 through March 31, 2019 and that fall within the policy retention or deductible limits.

k) Authorize the Risk Management Department, in conjunction with the CEO and General Counsel, to increase/decrease coverages or purchase additional insurance as required by the operations of the Authority during the period April 1, 2018 to April 1, 2019.

8. Workers' Compensation Insurance

a) Extend the Authority's Agreement 1483 with the PMA Management Corp. to act as our Third Party Administrator for Workers Compensation claims for the period April 1, 2018 to April 1, 2019, at the same terms, conditions and pricing as contained in their proposal dated March, 2016.

b) Purchase excess workers compensation and employers liability policy from the Safety National Insurance Company providing coverage for any claim that exceeds \$750,000 at a premium of \$167,998 subject to payroll audit;

c) Enter into an agreement with Arthur J. Gallagher & Company, located at One Jericho Plaza, Suite 200, Jericho, NY, for insurance broker services relating to the purchase and servicing the excess insurance policy during the one-year period beginning April 1, 2018, at a cost of \$12,500.

d) Authorize the CEO in conjunction with General Counsel and the Risk Management Department to implement an Authority Safety, Human Resources and Risk Management Assessment with PMA Management Corp. at an amount not to exceed \$20,000.

9. General
 - a) Budgets – Fiscal Year Ending May 31, 2019
Authorize the approval of Operating & Maintenance and Construction Budgets for Fiscal Year ending May 31, 2019.
10. Rules and Regulations
 - a) Rate Increase
Based upon recommendations of a rate study conducted by Municipal and Financial Services Group, and with additional information and recommendations of Elizabeth Vassallo, Director of Finance, amend the Authority's rates in accordance with the schedule effective April 1, 2018.
11. Equipment
 - a) Laboratory Purchase from Teledyne Tekmar
Authorize the purchase of one Lumin Purge and Trap Concentrator and Aquatek 100 Autosampler from Teledyne Tekmar of Mason, Ohio, for an amount not to exceed \$26,667.34.
12. Meetings, Seminars, Training, Conferences
 - a) Grade IIB Operators Course
Authorize Victor Elefante Technical Services (VETS) of Wantagh, New York, to provide the Grade IIB Operators Course at the Authority's Bay Shore office, two evening per week for 7-8 weeks, for up to 10 Authority employees at a cost of \$550 per person.

INVOICES - To be paid from the Operating Fund:

13a. <u>Dvirka & Bartilucci</u>	\$12,020.00
13b. <u>Sarisohn Law Partners LLP</u> (corrected invoice)	700.00
13c. <u>All County Abstract, Inc.</u>	427.00

NEXT MEETING – Scheduled for April 24, 2018, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

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