

A G E N D A

REGULAR MEETING ON June 26, 2018

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

PRESENTATION: LIMS and LABWARE, By KEVIN DURK, TOM SCHNEIDER, LINDA SANTISI

MINUTES FOR APPROVAL

1. Regular Meeting – May 21, 2018

CONTRACTS – EXTEND

- 2a. Contract 7222 - for furnishing of courier services during the one-year period beginning September 1, 2018 – extend with SGLI Inc. d/b/a General Courier of Brentwood, New York.
- 2b. Contract 7224 – for furnishing and delivery of soda ash during the one-year period beginning September 1, 2018 – extend with Independent Chemical Corp. of Glendale, New York.
- 2c. Contract 7225 – for electrical work at various Authority buildings during the one-year period beginning September 1, 2018 – extend with New York Trenchless Inc. of Aquebogue, New York.
- 2d. Contract 7357 – for miscellaneous minor construction and/or repairs at various structures during the one-year period beginning August 1, 2018 – extend with Essemce Enterprises, Inc. of Remsenburg, New York.
- 2e. Contract 7364 – for materials, labor and equipment required for the maintenance of point of use household drinking water treatment systems at Browns Hill Estates, Orient Point, during the one-year period beginning August 1, 2018 – extend with The Water Works Now! Inc. d/b/a GNS Mermaid of Mattituck, New York.

- 2f. Contract 7371 – for furnishing and delivery of cement lined ductile iron pipe, flanged during the one-year period beginning September 1, 2018 – extend with Ferguson Waterworks of Hauppauge, New York.
- 2g. Contract 7446 – for furnishing and delivery of Argon gas during the one-year period beginning August 1, 2018 – extend with General Welding Supply Corp. of Westbury, New York.
- 2h. Contract 7453 – for transmission replacement for cars and light duty trucks during the one-year period beginning September 1, 2018 – extend with T&T Baldwin Automotive, Inc. of East Patchogue, New York.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7485 – for installation of new water service lines in East Hampton during the one-year period beginning January 1, 2018.
- 3b. Contract 7524 – for furnishing and delivery of remote terminal unit – type “C” – control panels during the one-year period beginning August 1, 2018.
- 3c. Contract 7526 – for procurement of goods/services classified as sole source/single source under Resolution No. 152-05-2018 - to enter into an agreement with Seepex Inc. of Cleveland, Ohio, for chemical pumps and parts, for a two-year period beginning May 1, 2018, with two one-year options for a proposed annual estimated amount of \$150,000.
- 3d. Contract 7527 – for furnishing and delivery of stainless steel repair clamps, iron saddles and bell joint leak clamps during the one-year period beginning July 1, 2018.
- 3e. Contract 7528 – for installation of water mains at various sites in Wainscott.
- 3e. Contract 7529P – for coating of pre-engineered building metal roofs at various well field sites.
- 3f. Contract 7530 – for furnishing and delivery of thermoplastic and concrete meter vault tiles during the one-year period beginning August 1, 2018.
- 3g. Contract 7531 – for furnishing and delivery of replacement parts for Boss compressor, auto crane, Volvo construction equipment and Western snowplow during the one-year period beginning August 1, 2018.
- 3h. Contract 7532 – for furnishing and delivery of enclosed soft starters.

4. Special Services

a) RFQ 1408 – Information Technology Purchases Under NYS Contracts and GSA Contracts

Authorize the purchase of hardware and software by Information Technology under NYS contracts, GSA contracts and Purchasing Consortium contracts during the one-year period beginning June 1, 2018, in the approximate amount of \$613,500.

b) RFQ 1409 - Laboratory Purchases Under NYS Contracts

Authorize the purchase of laboratory equipment and supplies under NYS contracts during the one-year period beginning June 1, 2018, in an aggregate amount of approximately \$1,400,000.

c) RFQ 1411 – Transportation Purchases Under NYS, Suffolk County Contracts and Cooperative Purchasing Agreements

Authorize the purchase of transportation equipment and supplies under NYS, Suffolk County contracts and Cooperative Purchasing Agreements during the one-year period beginning June 1, 2018.

d) RFQ 1412 – Stores (Oakdale) Purchases Under NYS, Suffolk County Contracts and Cooperative Purchasing Agreements

Authorize the purchase of various office supplies and supplies/parts used in the field under NYS, Suffolk County contracts and Consortium contracts during the one-year period beginning June 1, 2018.

e) RFQ 1413 – Stores/Production Control (Bay Shore) Purchases Under NYS, Suffolk County Contracts and Cooperative Purchasing Agreements

Authorize the purchase of various office supplies and supplies/parts used in the field under NYS and Suffolk County contracts during the one-year period beginning June 1, 2018.

f) RFP 1517 – Performance of Water Tank Engineering Services

Accept the proposal of Gannett Fleming Engineers, P.C. of Woodbury, New York, to perform water tank engineering services.

g) RFP 1518 – for Intellectual Property Counsel

Accept the proposal of Heslin Rothenberg Farley & Mesiti, PC of Albany, New York, for Intellectual Property Counsel to the Authority, at \$400 per hour for partners; \$280 per hour for senior associate; \$240 per hour for associate; \$160 per hour for junior associate; the Authority to reimburse for travel expenses incurred during litigation matters only.

h) RFQ 1520 – Facilities - Procurements Under NYS Contracts and Purchasing Consortiums

Authorize the purchase of products/services under NYS contracts and Purchasing Consortiums for waste removal and unarmed guard services, during the one-year period beginning June 1, 2018.

5. Water Supply Systems

a) Village of Dering Harbor

Authorize the execution of a short term operating agreement with the Village of Dering Harbor on Shelter Island, with the Village to pay the Authority \$49,000 annually to operate the system and will pay for all capital improvements, repairs and sampling that may be required during the term of this agreement; and ratify this agreement from June 15, 2018.

b) Village of Dering Harbor – Operator

Ratify the execution of an agreement, with Hap Bowditch of Shelter Island, who will work as an independent contractor directly for the Authority, for at least two hours per day, two days a week, at a rate of \$65 per hour, and \$97.50 per hour when responding to emergencies, operating the Dering Harbor water system, effective June 19, 2018.

6. DEC Applications

a) Main Street Well No. 2, Yaphank

7. Property – Outside Use of

a) Cellular Lease – Sills Road, Town of Brookhaven

Authorize Sprint Spectrum Realty Company LLC to lease space for their cellular equipment on the Authority's tank/grounds at Sills Road, Town of Brookhaven, using the Authority's Standard Lease with adders for extra equipment; Sprint to assume ownership of the abandoned Nextel shelter for the amount of \$20,000.

8. Rules and Regulations

a) Key Money Fees

Authorize the termination of key money fees for Southold and Montauk, which was created under Resolution 240-07-1997.

9. Budget

a) Budget Amendment #4 - May 31, 2018

Authorize revision to the budget for year ending May 31, 2018, as follows:

Decrease to Item 085-18 (Field Communications Improvements) in the amount of \$75,000;

Increase to Item 070-18 (Replacement Pump Station Infrastructure) in the amount of \$75,000;

This transfer will not increase the current capital budget of \$71,710,000.

10. Finance
 - a) Revenue Bonds

To authorize the issuance of up to \$100,000,000 2018 Revenue Bonds in accordance with the Supplemental Resolution prepared by Harris Beach, bond counsel.

11. Equipment
 - a) Asbestos Testing

Authorize EMSL of Carle Place, New York, the lowest quote received, to perform the annual asbestos testing during the one-year period beginning July 1, 2018, in the amount not to exceed \$10,000.

 - b) Xerox Copiers

Enter into a new 60-month Lease Agreement with Xerox for seventeen (17) new Xerox machines at various Authority locations and departments at a monthly cost of \$4,467.30. (The new lease represents a monthly decrease of \$163.45 – total savings over 5-year period is \$9,807).

 - c) LIMS Upgrade

Authorize the upgrade of the Laboratory Information Management System (LIMS) to LabWare LIMS Version 7.0 for the Laboratory with LabWare, Inc. of Wilmington, Delaware, in the amount of \$297,480.

12. Meetings, Seminars, Training, Conferences
 - a) AWWA Water Quality Technology Conference

Authorize the attendance of Kevin Durk, Director of Water Quality & Laboratory Services, at the AWWA Water Quality Technology Conference, in Toronto, Canada from November 11 through November 16, 2018, at an approximate cost \$3,230.

INVOICES - To be paid from the Operating Fund:

13a.	<u>The Bank of New York Mellon</u>	\$108,000.00
13b.	<u>Dvirka & Bartilucci (tank engineers)</u>	465.00
13c.	<u>LaSalle, LaSalle & Dwyer PC</u>	6,568.50
13d.	<u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	2,590.50
13e.	<u>Milber Makris Plousadis & Seiden, LLP</u>	810.00
13f.	<u>O'Connor, O'Connor, Hintz & Deveney, LLP</u>	8,610.02
13g.	<u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u>	
	Services Rendered May, 2018	\$24,299.12

NEXT MEETING – Scheduled for July 31, 2018, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION