

REGULAR MEETING  
SUFFOLK COUNTY WATER AUTHORITY

May 21, 2018 at 11:00 a.m.

Oakdale, New York

Present: James F. Gaughran, Chairman  
Patrick Halpin, Member  
Jane Devine, Member  
Mario R. Mattera, Member  
Tim Bishop, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and J. Milazzo; and by Messrs., Anderson, Bova, Durk, Fuller, Kilcommons, Kuzman, Litka, Motz, O'Connell, Pokorny, Reinfrank, Saks, Torres, Wallach and by Mmes. Lyon, Malone, Mancuso, Simson, Tinsley, Trupia and Vassallo

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 11:00 a.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. No one wished to address the Board at this time.

Mr. Gaughran then presented the minutes of the regular meeting of April 24, 2018, and the Special Meeting of May 4, 2018, for approval. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, the minutes of the regular meeting held on April 24, 2018, were approved.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, the minutes of the regular meeting held on May 4, 2018, were approved.

Mr. Szabo referred to a request to amend a Resolution. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(135-05-2018) RESOLVED, To amend Resolution No. 066-02-2018 for body swaps on crane trucks to increase the authorization amount from Thirty-Eight Thousand Three Hundred Ninety Dollars (\$38,390) to Sixty-Three Thousand Three Hundred Sixty-Two Dollars (\$63,362), due to required modifications; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(136-05-2018) RESOLVED, To extend for a one-year period beginning August 1, 2018, Contract 7350 for furnishing and delivery of flame retardant with Tyndale Company, Inc. of Pipersville, Pennsylvania, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(137-05-2018) RESOLVED, To extend for a one-year period beginning August 1, 2018, Contract 7361 for painting and inspection of fire hydrants with Building Services Industries LLC of Riverhead, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(138-05-2018) RESOLVED, To extend for a one-year period beginning August 1, 2018, Contract 7445 for welding fabrication and repairs with Retro Fit Inc. of Deer Park, New York, in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7513, 7517, 7518, 7520 and 7523 and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(139-05-2018) RESOLVED, That the low bid received for Group I, III (lowest total bid per Group), Group IV (lowest bid for each line item - A, C, E, F, P), Group V (highest discount – A, E, F, L, N) under Contract 7513 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items during the one-year period beginning June 1, 2018, submitted by WESCO Distribution of Hauppauge, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Forty-Six Thousand One Hundred Thirty Dollars (\$46,130) be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Group IV (lowest bid for each line item - H, I, J, L, N); and Group V (highest discount – C, G, O, Q, R) under Contract 7513 submitted by Aetna Electrical Distributing Company of Garden City Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Thirty-Four Thousand Eight Hundred Eighty Dollars (\$34,880), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Group II (lowest total bid per Group), IV (lowest bid for each line item - B, D, G, K, M, O, Q), Group V (highest discount – B, D, H, I, J, K, M); under Contract 7513 submitted by ULE Group of Hauppauge, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Forty-One Thousand Six Hundred Forty-Six Dollars (\$41,646), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(140-05-2018) RESOLVED, That the low bid received for Items 16-22; 39-41 and 47-54 under Contract 7517 for furnishing and delivery of chemical pumps and parts during the one-year period beginning May 1, 2018, submitted by USA Bluebook of Gurnee, Illinois, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Twenty-Eight Thousand Seven Hundred Eighty-Two (\$28,782) Dollars, be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Items 32-38 under Contract 7517 submitted by G.P. Jager & Associates, Inc. of Boonton, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Eleven Thousand Three Hundred Sixty-Six Dollars (\$11,366), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Items 23-31 under Contract 7517 submitted by Fluid Metering Inc. of Syosset, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Thirty-Seven Thousand Four Hundred Twenty-Nine Dollars (\$37,429), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(141-05-2018) RESOLVED, That the highest percentage discount bid received for Items 1-4, 6 and 7 under Contract 7518, for furnishing and delivery of tools during the one-year period beginning July 1, 2018, submitted by Colonial Hardware Corp. of Springfield, New Jersey, on a percentage basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, be and hereby is accepted; and be it

FURTHER RESOLVED, That the highest percentage discount bid received for Item 5 under Contract 7518, submitted by Zo-Air Company Inc. of Holbrook, New York, on a percentage basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(142-05-2018) RESOLVED, That the single bid received under Contract 7520 for furnishing and delivery of combined drills and taps and tapping machine parts during the one-year period beginning July 1, 2018, submitted by Mueller Co. of Decatur, Illinois, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Forty-Two Thousand Four Hundred Seventy-Seven and 44/100 Dollars (\$42,477.44), be and hereby is accepted; any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(143-05-2018) RESOLVED, That the low bid received under Contract 7523 for roofing and carpentry on chemical treatment buildings and other Authority owned structures during the one-year period beginning June 1, 2018, submitted by Essemce Enterprises Inc. of Remsenburg, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Forty Thousand Four Hundred Dollars (\$340,400), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to two requests regarding special service agreements. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(144-05-2018) RESOLVED, To authorize the payment of Seven Thousand Five Hundred Dollars (\$7,500) to Park Line Asphalt Maintenance, Inc. of Brookhaven, New York, for emergency asphalt repair work performed at the Authority's Coram office.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(145-05-2018) RESOLVED, To authorize Milburn Sales of Copiague, New York, the lowest quote received meeting specifications, to provide carpet tile and cove base for the Authority's Production Control facility in the amount of Fourteen Thousand Ninety-Seven and 40/100 (\$14,097.40).

Mr. Szabo proposed to nominate Tim Bishop to serve on the Finance Committee. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(146-05-2018) RESOLVED, To have Tim Bishop serve on the Authority's Finance Committee, effective immediately.

Mr. Szabo reviewed two requests regarding finance. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, the following Resolution was unanimously carried,

(147-05-2018) WHEREAS, the Authority, from time to time, conveys interest in real

property it determines is no longer needed for water supply purposes, and/or receives sums of money related to litigation or settlement of disputes prior to litigation or claims related to Authority operations, and

WHEREAS, the Authority intends to utilize the proceeds from such conveyances and settlements to mitigate possible rate increases for any fiscal years, as may be designated by the Board, now, therefore, be it

RESOLVED, To establish a rate stabilization fund consisting of proceeds received from the conveyance of interests in such real property and/or settlement of litigation and/or disputes and/or claims related to Authority operations to be used in any fiscal year subsequent to the adoption of this resolution, and be it

FURTHER RESOLVED, that any funds to be used in any such fiscal year, as determined by the Board, may be amortized over a twelve (12) month period for such fiscal year.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(148-05-2018) RESOLVED, To authorize a Direct Debit ACH Service with Capital One Bank for the Authority's retiree's invoicing of COBRA, dental and vision, at an estimated cost of Forty-Two Dollars (\$42) per month.

The Members referred to a request regarding the Authority's Budget. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(149-05-2018) RESOLVED, To authorize a revision to the budget for year ending May 31, 2018, as follows:

Authorize revision to the budget for year ending May 31, 2018, as follows:

Decrease to Item 130-18 (Meters) in the amount of \$110,000;  
Increase to Item 170-18 (AMR Equipment) in the amount of \$110,000.

The Members then referred to a conservation initiative. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(150-05-2018) RESOLVED, To authorize the extension of the Water Wise Checkups and Water Wise Club Account Credits (f/k/a East End Water Wise Club) adopted under Resolution No. 152-04-2016, until December 31, 2018.

Mr. Szabo referred to a request regarding the Authority's Policies and Procedures. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(151-05-2018) RESOLVED, To revise Policy 107 – Leaves of Absence - pursuant to attached outline.

Mr. Szabo then referred to several items relating to equipment. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(152-05-2018) RESOLVED, To approve negotiations with contractors/vendors for the procurement of goods and services classified as Sole Source/Single Source; and authorize negotiations with Seepex Inc. under Contract 7431 for chemical pumps and parts.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(153-05-2018) RESOLVED, To authorize the purchase of inserta-valves for Construction Maintenance from Hydra-Stop of Burr Ridge, Illinois, in the amount of Nineteen Thousand Four Hundred Seventy-Nine Dollars (\$19,479), the difference in cost as the first generation will be returned to the vendor for credit.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(154-05-2018) RESOLVED, To renew support services agreement for the SCADA system software, with Systems Integrated, of San Diego, California, for a one-year period beginning May 1, 2018, for a total cost not to exceed One Hundred Thousand Dollars (\$100,000).

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(155-05-2018) RESOLVED, To authorize entering into an agreement with SAP Industries, Inc. of Newton Square, Pennsylvania, to provide ongoing maintenance support and new

software licenses, through the calendar year 2020; the first year's maintenance to be prorated for the remainder of 2018 at Two Hundred Fifty-Two Thousand One Hundred Fifty-One and 06/100 (\$252,151.06), and for years 2019 and 2020, at a cost of Four Hundred Thirty-Two Thousand Two Hundred Fifty-Eight and 98/100 (\$432,258.98), and a one-time cost for software licenses at One Million Nine Hundred Forty-Eight Thousand Seven Hundred Twenty-Two and 65/100 (\$1,948,722.65); and any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(156-05-2018) RESOLVED, To authorize the purchase of an autoclave unit for the Laboratory from Consolidated Sterilizer Systems of Boston, Massachusetts, in the amount of Forty-Three Thousand Eighty-Six and 20/100 Dollars (\$43,086.20).

The Members also reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(157-05-2018) RESOLVED, That the following invoices be paid from the Operating Fund:

<u>Dvirka &amp; Bartilucci (tank engineers)</u>	\$11,264.00
<u>Goldberg &amp; Connolly</u>	50.25
<u>McCabe, Collins, McGeough, Fowler, Levine &amp; Nogan, LLP</u>	2,041.97
<u>Putney, Twombly, Hall &amp; Hirson LLP (Labor Counsel– April)</u>	18,106.87
<u>Sobel Pevzner, LLC</u>	34,414.29

The Members scheduled their next regular meeting for Tuesday, June 26, 2018, beginning at 5:30 p.m. at the Administration Building in Oakdale.

#### SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 11:40 a.m., on motion made by Mr. Halpin, duly seconded by Mrs. Devine



and unanimously carried, it was

(158-05-2018) RESOLVED, That the Members go into an Executive Session for the purpose of discussing six (6) employment matters, four (4) intern employees and a litigation matter.

The meeting was again called to order at 12:20 p.m.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(159-05-2018) RESOLVED, To promote Theresa Bittner from LIMS Specialist to Assistant Supervisor of Receiving at an annual salary of Eighty-Three Thousand Eight Hundred Thirty-Three and 31/100 Dollars (\$83,833.31), effective immediately.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(160-05-2018) RESOLVED, To rehire Nora Cairo as Benefits Specialist in the Human Resources Department, at an annual salary of Sixty-Two Thousand Dollars (\$62,000), effective May 29, 2018.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(161-05-2018) RESOLVED, To promote Joseph V. Coppola, Jr. from Technician I to LIMS Specialist at an annual salary of Fifty Thousand Two Hundred Six and 95/100 Dollars (\$50,206.95), effective immediately upon his resignation from the union.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(162-05-2018) RESOLVED, To increase the salary of Michael McMahon, Customer Service Supervisor/Mark Out Coordinator, from Ninety Thousand Four Hundred Dollars (\$90,400) to Ninety-Two Thousand Five Hundred Dollars (\$92,500) annually, effective immediately.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(163-05-2018) RESOLVED, To employ Sarah Brady of Astoria, New York, as CM Distribution Engineer, at an annual salary of \$62,000, with a \$3,000 increase upon successfully passing the first part of the Professional Engineers License Exam, with an additional increase, to be determined, after successfully passing the second part of the exam in approximately 4 years, all of which is contingent upon her moving to Suffolk

County, tentatively effective as of June 19, 2018.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(164-05-2018) RESOLVED, To change the title of Fred Berg from Deputy Director of Construction Maintenance to Construction Maintenance Administrator, effective immediately.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop and unanimously carried, it was

(165-05-2018) RESOLVED, To employ four (4) summer interns in accordance with the schedule below indicating name, department, hourly rate, start and end dates, all with no benefits:

First Name	Last Name	City	Department	Year Completed	Hourly Rate
Nicholas	Barnoski	Huntington	Engineering	Junior	\$14.00
Leah	Santacroce	Cutchogue	Pine Barrens	Junior	\$14.00
Kayla	Goldman	East Patchogue	Operations	Junior	\$14.00
Stephanie	Suh	Deer Park	Laboratory	Junior	\$14.00

As there was no further business to be considered, on motion made by Mr. Halpin, duly seconded by Ms. Devine, the meeting was adjourned at 12:23 p.m.

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Patrick G. Halpin, Secretary