

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

July 31, 2018 at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick Halpin, Member
Jane Devine, Member
Mario R. Mattera, Member
Tim Bishop, Member

Excused Absence: Jeffrey W. Szabo,
Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins; and by Messrs., Berrios, Bova, Durk, Fuller, Galante, Kilcommons, Litka, Motz, O'Connell, Pokorny; Reinfrank, Saks, Torres, Wallach and by Mmes. Lyon, Malone, Mancuso, Simson, Tinsley, Trupia and Vassallo

Richard Pelaez of Woods Mens Wear; Louis Infantino, Donald Blumberg, Louis DeGonzague, Rose Tullo, Barbara Yatauro and Nick Caracappa, all of Local 393, were also in attendance

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. No one wished to address the Board at this time.

Mr. Gaughran introduced Joseph Pokorny, Deputy CEO of Operations, Donna Mancuso, Chief Human Resources Officer, Janice Tinsley, Deputy CEO of

Customer Service, and Michael Litka, Chief Technology Officer, who presented a presentation on the Mobile Workforce Management System Update and Workforce Impact Review.

They reviewed with the Board Members the current project status, stating that Customer Service Phase A is approximately 70% complete. The business requirements review, solution design analysis, integration with GIS mapping and the initial dry run testing are all completed. The integration with SAP is verified and continuing. Also discussed were the outstanding technical issues, next steps and the project overall. Mr. Gaughran thanked everyone for their time.

It should be noted that at 6:00 p.m., Mr. Halpin joined the meeting.

Mr. Gaughran opened the meeting again for public comment. Mr. Nick Caracappa, President of Local 393, welcomed Mr. Bishop, who recently became a new Board Member. He then thanked the Board Members for considering a resolution regarding the Governor's Executive Order No. 183. He stated the Board and the Authority are showing support and solidarity between the union and management by passing this resolution. Mr. Caracappa also discussed the implementation of the Mobile Workforce Management System. Mr. Gaughran thanked Mr. Caracappa and stated that the Board will work with the union members to implement the Workforce Management System.

Ms. Tullo then discussed training and the level of bargaining members opposed to non-bargaining members. Mr. Gaughran stated that this will be reviewed.

Mr. Gaughran presented the minutes of the regular meeting of June 26, 2018, for approval. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, the minutes of the regular meeting held on June 26, 2018, were approved.

Mr. Gaughran then presented the minutes of the special meeting of July 10, 2018, for approval. On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, the minutes of the regular meeting held on July 10, 2018, were approved.

Mr. Gaughran referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(213-07-2018) RESOLVED, To extend for a one-year period beginning September 1, 2018, Contract 7370 for furnishing and delivery of Programmable Logic Controller and various electrical control equipment with Graybar Electric Co., Inc. of Teterboro, New Jersey (Items 2, 23 and 24); with Eagle Control Corp. of Yaphank, New York (Items 3-5); with Aetna Electric LLC of New Hyde Park, New York (Items 1, 6, 7, 29, 30 and 36), in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(214-07-2018) RESOLVED, To extend for a one-year period beginning October 1, 2018, Contract 7457 for the sale and removal of scrap with Loni-Jo Metal Corp. of Westbury, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(215-07-2018) RESOLVED, To extend for a one-year period beginning October 1, 2018, Contract 7459 for drilling of wells and test borings – Zone A (West of William Floyd Parkway) with Delta Well and Pump Co., Inc. of Ronkonkoma, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(216-07-2018) RESOLVED, To extend for the period November 1, 2018 through April 30, 2018, Contract 7466, for snow removal services with CJL Landscape & Design of Ronkonkoma, New York (Hauppauge and Coram Offices); with Impressive Properties Inc. of Hauppauge, New York (Huntington Office), in accordance with the specifications, terms and conditions of the contract.

Mr. Gaughran reviewed Contracts 7525, 7533, 7534, 7535 and 7536, and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(217-07-2018) RESOLVED, To reject all bids received for Contract 7525 for furnishing and delivery of work clothing through an electronic ordering system, contract will be rebid.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(218-07-2018) RESOLVED, That the low bid received under Contract 7533 for furnishing and delivery of chemical metering pumps and parts (Jesco) during the two-year period beginning September 1, 2018, submitted by Eagle Control Corp. of Yaphank, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling One Hundred Fifty-Eight Thousand Fifteen and 80/100 (\$158,015.80) Dollars, be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(219-07-2018) RESOLVED, That the low bid received under Contract 7534 for construction of two (2) chemical treatment and control buildings on existing foundations at the Deerfield Road well field and pump station, Noyac, Town of Southampton and the Stephen Hands Path well field and pump station, Wainscott, Town of East Hampton, submitted by Pioneer Construction Co. of Northport, Inc. of Northport, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Four Hundred Seventy-Seven Thousand Five Hundred (\$477,500) Dollars, be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(220-07-2018) RESOLVED, To reject the single bid received for Contract 7535 for the purchase of maintenance repair parts for pickup.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(221-07-2018) RESOLVED, That the low bid received for Group I (Items 6, 9); Group II (Items 15-17); Group III (Item 20); Group IV (Item 23) under Contract 7536 for furnishing and delivery of no lead meter settings during the two-year period beginning September 1, 2018, submitted by Cambridge Brass of Cambridge, Ohio, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Seven Thousand Three Hundred Dollars (\$307,300), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Group I (Items 2, 5); Group IV (Item 24); Group V (Items 25, 28, 30); Group VI (Item 32) under Contract 7536 submitted by Ford Meter Box Company, Inc. of Wabash, Indiana, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Sixteen Thousand Five Hundred Sixty-Seven and 64/100 Dollars (\$16,567.64), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Group I (Items 1, 3); Group II (Items 11-13); Group IV (Item 21); Group V (Item 29) under Contract 7536 submitted by AY McDonald Mfg. Co. of Dallas, Texas, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Two Hundred Sixty Seven Thousand Forty-One and 80/100 Dollars (\$267,041.80), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Group I (Items 4, 7, 8); Group II (Items 10, 14); Group III (Items 18, 19); Group IV (Item 22); Group V (Items 26, 27); Group VI (Item 31) under Contract 7536 submitted by Mueller Co. of Decatur, Illinois, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Seventy-Seven Thousand Six Hundred Thirty-Six and 90/100 Dollars (\$77,636.90), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

Mr. Gaughran referred to two requests regarding special service agreements. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(222-07-2018) RESOLVED, To extend Agreement No. 1494 with Apex Life Sciences d/b/a Lab Support of Hauppauge, New York for temporary personnel/employees for the Authority's Laboratory during the one-year period beginning October 1, 2018; and that

any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(223-07-2018) RESOLVED, To extend Agreement No. 1496 with H2M Architects - Engineers of Melville, New York, for water tank inspection services during the one-year period beginning November 1, 2018; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Gaughran then referred to several requests regarding revisions to the Authority's Policy and Procedures. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(224-07-2018) RESOLVED, To approve the revisions and adopt revised Policy and Procedures - Policy 303 - COBRA, pursuant to attached outline.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(225-07-2018) RESOLVED, To approve the revisions and adopt a new Policy and Procedures - Policy 417 – Solicitation Policy, pursuant to attached outline, as amended.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(226-07-2018) RESOLVED, To approve the revisions and adopt revised Policy and Procedures - Policy 908 – Selecting Vendors of Non-Construction Purchasing Contracts, Professional Services and Delegation of Implementation Authority, pursuant to attached outline.

The Members reviewed a Resolution regarding personnel. After further explanation of details, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(227-07-2018) RESOLVED, To authorize the Authority to provide the same protections for its public employees as provided by Executive Order No. 183, pursuant to attached Resolution.

The Members then reviewed a resolution to be included in applications to the New York State Department of Environmental Conservation. After much discussion, on motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(228-07-2018) RESOLVED, To construct Well No. 3 at the East Hampton-Sag Harbor Turnpike well field, 5.0-acre site, located on the north side of East Hampton-Sag Harbor Turnpike and west of Buckskill Road, Hardscrabble, Town of East Hampton; to equip the well with one (1) electrically-driven, deep well turbine pump, motor; piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Gaughran reviewed two items relating to equipment. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(229-07-2018) RESOLVED, To authorize ASCO Technologies of Floram, New Jersey, to add Transient Voltage Surge Suppressor (TVSS) units inside the existing Automatic Transfer Switches (ATS) at the Authority's Laurel Hill pump station, Northport, Reservoir Avenue pump station, Northport and Bellmore Avenue pump station, Islip Terrace in the amount of Two Thousand Two Hundred Twenty-Five Dollars (\$2,225) per site.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(230-07-2018) RESOLVED, To authorize a change order with Clevest, Inc. to develop a new interface with Itron to automatically read all ERT'd meters during the order completion process in the field at a one-time cost of One Hundred Eleven Thousand Five Dollars (\$111,005) and with an annual maintenance fee of Six Thousand One Hundred Twenty Dollars (\$6,120); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

The Members reviewed two requests regarding meetings, training and conferences. After further explanation of details, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(231-07-2018) RESOLVED, To authorize the attendance of Jacqueline Beatty, Safety Coordinator, at the Competent Person for Safety at Heights/Train the Trainer training from September 25 through September 27, 2018, in Pasadena, Texas, for a total cost of approximately Two Thousand Eight Hundred Eighty Dollars (\$2,880).

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(232-07-2018) RESOLVED, To authorize the attendance of Joseph Roccaro, Water Quality Engineer, at the New England Water Works Association Annual Conference from September 16 through September 19, 2018, in Stowe, Vermont, for a total cost of approximately One Thousand Six Hundred Fifty Dollars (\$1,650).

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(233-07-2018) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci	\$30,286.00
Gannett Fleming Companies	10,638.00
McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP	944.80
Milber Makris Plousadis & Seiden, LLP	161.17
Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	17,754.90
Sahn Ward Coschignano, PLLC	1,000.00
TitleLand Agency, Inc.	417.00
Express Abstract Services Inc.	842.00

The Members scheduled their next regular meeting for Tuesday, August 28, 2018, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of

the Environmental Conservation Law.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin and unanimously carried, it was

(234-07-2018) RESOLVED, To employ Joleen Barker of St. James, NY, as Jr. Applications Developer at an annual salary of Sixty-Five Thousand Dollars (\$65,000).

On motion made by Ms. Devine, duly seconded by Mr. Mattera and unanimously carried, it was

(235-07-2018) RESOLVED, To employ Emily Lowe of Sayville, NY, as Talent Acquisition Specialist at an annual salary of Fifty-Five Thousand Dollars (\$55,000).

As there was no further business to be considered, on motion made by Mr. Bishop, duly seconded by Mr. Halpin, the meeting was adjourned at 7:05 p.m.

Patrick G. Halpin, Secretary