

REGULAR MEETING  
SUFFOLK COUNTY WATER AUTHORITY

January 29, 2019 at 4:00 p.m.

Oakdale, New York

Present: Patrick Halpin, Chairman  
Jane Devine, Member  
Mario R. Mattera, Member  
Tim Bishop, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and J. Milazzo; and by Messrs. Berrios, Bova, Durk, Finello, Fuller, Kilcommons, Kuzman, Litka, Motz, Pokorny, Reinfrank, Saks, Torres, Wallach and by Mmes. Cetta, Lyon, Mancuso, Simson, Tinsley and Trupia

Richard Wallach of Patchogue, New York, was also in attendance

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Halpin called the meeting to order.

At this time, Mr. Halpin thanked everyone stating that although he has been a Member for 12 years, it is his first meeting as Chairman. He is looking forward to the New Year and working with everyone who is responsible for making this Authority so

successful.

Mr. Halpin then opened the meeting for public comment. No one wished to address the Board at this time.

Mr. Halpin then presented the minutes of the regular meeting of December 13, 2018, for approval. On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, the minutes of the regular meeting held on December 13, 2018, were approved.

Mr. Halpin then asked for a motion to appoint a new Secretary of the Suffolk County Water Authority. On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(001-01-2019) RESOLVED, To appoint Jane Devine as Secretary of the Suffolk County Water Authority until such time as a majority vote of the Members of the Authority appoint a different Member as Secretary.

At this time, Mr. Szabo introduced Seth Wallach, the Authority's Community Outreach Coordinator, who, along with Executive Staff members, updated the Board Members on the 2025 Strategic Plan. Mr. Szabo stated that the Plan is at the end of its third year and is approximately 46% complete. He thanked the staff and the Board for making this possible.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(002-01-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7419 for tree pruning and removal at various Authority owned sites with Integrity Tree Care Inc. of Sayville, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(003-01-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7420 for maintenance of roofs and gutter systems at various Authority sites with Statewide Roofing Inc. of Ronkonkoma, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(004-01-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019 Contract 7422 for furnishing and delivery of calcium hypochlorite tablets for various pumping stations with Eagle Control Corp. of Yaphank, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(005-01-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7427 for furnishing and delivery of fuel oil transmitter probes with RJM Sales Inc. of Somerset, New Jersey, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(006-01-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7499 for maintenance of fire suppression systems with Elite Action Fire of Huntington Station, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(007-01-2019) RESOLVED, To extend during the period April 1, 2019 through December 15, 2019, Contract 7504 for landscape and lawn maintenance with Del Graz Landscape d/b/a R & R Landscaping of Sayville, New York (office locations: Coram, East Hampton, Oakdale, Great River – Pump Stations: East Hampton); with DGB Landscaping Inc. of Huntington, New York (office locations: Brentwood, Hauppauge, Huntington, Bay Shore, 21 McKinney Ave. – Pump Stations: Babylon, Bay Shore, Patchogue, Huntington, Smithtown, Port Jefferson), in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7569, 7574, 7577, 7578 and 7579, and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(008-01-2019) RESOLVED, That the low bid received for Contract 7569 for furnishing and delivery of Laboratory sample vials and bottles during the one-year period beginning January 1, 2019, submitted by Quality Environmental Containers Inc. (QEC) of Beaver, West Virginia, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Thirty-Five Thousand Six Hundred Ten Dollars (\$35,610), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(009-01-2019) RESOLVED, That the low bid received under Contract 7574 for furnishing and delivery of Butler trailer, submitted by Versalift East LLC of Bethlehem, Pennsylvania, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Thirty Thousand Eight Hundred Thirty-Six Dollars (\$30,836) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(010-01-2019) RESOLVED, That the low bid received under Contract 7577 for construction of a 20" x 14" diameter well (No. 3), approximately 180 feet deep, East Hampton-Sag Harbor Turnpike well field, Hardscrabble, Town of East Hampton, New York, submitted by Layne Christensen Co. of Los Angeles, California, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Two Thousand Fifty Dollars (\$302,050), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(011-01-2019) RESOLVED, That the high bid received under Contract 7578 for sale and removal of scrap metals during the one-year period beginning March 1, 2019, submitted by Deer Park Recycling, Inc. of Westbury, New York, in the amount of Thirty-One Thousand Eight Hundred Seventy-Five Dollars (\$31,875) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(012-01-2019) RESOLVED, That the low bid received for Group I – Inside Building Installations (Items 1-5); Group II - Pit Installations – (Items 6-10); Group III – Pit Installations – Large Meters (Items 11-13), Group IV Compounds (Items 14-16), Group V – Fire Service Type (Items 17-19), Group VII Strainers (Items 25-28) under Contract 7579 for furnishing and delivery of cold water service meters during the one-year period beginning March 1, 2019, submitted by Neptune Technology Group, Inc. of Tallahassee, Alabama, in the amount of One Million Two Hundred Thirty Thousand Two Hundred Sixty-Nine Dollars (\$1,230,269) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to requests regarding special service agreements. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(013-01-2019) RESOLVED, To extend Agreement No. 1421 with Capital One for Lock Box Services during the three-month period beginning January 1, 2019; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(014-01-2019) RESOLVED, To accept proposal received, in response to the Authority's Request For Proposal 1533, of three+one of Pittsford, New York, for Cash Management Services, at a cost of Nine Thousand Nine Hundred Dollars (\$9,900) for the initial analysis and then at an approximate cost of Seventy Thousand Dollars (\$70,000) annually; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a request regarding a partnership with Nassau County Community College. After further explanation of details by Donna Mancuso, and on motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(015-01-2019) RESOLVED, To enter into a Memorandum of Understanding with Nassau Community College's Center for Workforce Development to participate as a partner in their URGENT Program for a two-year period ending December 31, 2020; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members referred to a request regarding the Advanced Oxidation Process Systems grant. After further explanation of details by Tim Kilcommons, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(016-01-2019) RESOLVED, To authorize entering into separate Agreements with New York State Center for Clean Water Technology at SUNY Stony Brook University, Tighe & Bond, Calgon and Puralytics, to receive the grant in the amount of Two Hundred Twenty-Two Thousand Two Hundred Five Dollars (\$222,205), (Calgon and Puralytics – Fourteen Thousand Seven Hundred Six Dollars (\$14,706) and Eighteen Thousand Two Hundred Eighty Dollars (\$18,280) respectively; Tighe & Bond – Seven Thousand Dollars (\$7,000); SCWA – One Hundred Eighty-Nine Thousand Two Hundred Nineteen Dollars (\$189,219) to pilot alternate Advanced Oxidation Process Systems and to provide professional services and equipment needed to perform the pilot studies, subject to review and approval by General Counsel; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to two requests regarding budget amendments. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(017-01-2019) RESOLVED, To authorize revision to the budget for year ending May 31, 2019, as follows:

Increase to Item 035-19 (Developer Contracts)  
in the amount of \$300,000.  
The new amount for the 2019 Capital Budget is \$85,840,000.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(018-01-2019) RESOLVED, To authorize revision to the budget for year ending May 31, 2019, as follows:

Decrease to 050-19 (Tank Maintenance) in the amount of \$ 200,000  
Decrease to 065-19 (New Pump Station Infrastructure) in the amount of \$ 200,000  
Decrease to 150-19 (Acquisition of Land) in the amount of \$ 600,000

Increase to 015-19 (Distribution System Improvements) in the amount of \$2,000,000.

The new amount for the 2019 Capital Budget is \$86,840,000.

The Members referred to several items regarding the Authority's Rules and Regulations. After further explanation of details by Chris Cecchetto, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(019-01-2019) RESOLVED, To authorize an increase in Tapping Fees, effective February 1, 2019, as follows:

Service Size	Current Fee	Proposed Fee
1"	\$ 1,850	\$ 3,000 (includes vault)
1½"	\$ 4,400	\$ 4,700
2"	\$ 5,600	\$ 6,200
4"	\$ 7,500	\$15,200
6"	\$ 7,700	\$15,500
8"	\$ 8,400	\$16,600
10"	\$ 8,900	\$16,800
12"	\$10,000	\$16,800

Customers will have the ability to finance 50% of a tapping fee over a period of two, five or ten years, depending on if a surcharge is incorporated. The Authority will monitor the customer response to these rate increases and propose additional financing options available to customers, if necessary.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(020-01-2019) RESOLVED, To authorize an increase to the standard costs per foot for water main extensions over a three-year period beginning January 1, 2019, as follows:

<u>2019</u>	<u>2020</u>	<u>2021</u>
\$169	\$174	\$179

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(021-01-2019) RESOLVED, To modify the fee for a 1” meter vault in 2019 from Six Hundred Fifty Dollars (\$650) to One Thousand Fifty Dollars (\$1,050).

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(022-01-2019) RESOLVED, To amend the Authority’s Rules and Regulations 3C of Section 8 – Extension of Water Main – Standard Cost Per Foot – from Projects applicable to commercial establishments to projects applicable to commercial establishments and new construction of any type; and amend 5B of Section 8 – Main Extension Cost Estimates – Developers Only – from “When the Authority receives this share it shall reimburse the Developer who paid for the original installation” to “When the Authority receives this share it shall reimburse the customer(s) of record”.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(023-01-2019) RESOLVED, To authorize a fee to be imposed for non-AMR meters which require bi-annual manual meter readings to be performed by Authority personnel in the amount of Ninety-Five Dollars (\$95) per read, with the account being subject to disconnection and reconnection fees in accordance with the Authority’s rules and regulations, if access is denied.

The Members then referred to several items relating to equipment. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(024-01-2019) RESOLVED, To authorize the purchase of replacement infrared quartz heat lamps for the Authority’s pump station buildings from Fannon Products LLC of Algonack, Michigan, in an amount not to exceed Fifteen Thousand Dollars (\$15,000).

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(025-01-2019) RESOLVED, To authorize the purchase of Altitude Control Valves for Production Control from Ross Valve Manufacturing Co., Inc. of Troy, New York, in an amount not to exceed Fifteen Thousand Dollars \$15,000.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(026-01-2019) RESOLVED, To authorize the purchase of a Flowrox LPP hose pump for Production Control from Flowrox, Inc. of Linthicum, Maryland, in the amount of Seven Thousand Seven Hundred Nineteen and 81/100 Dollars (\$7,719.81).

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(027-01-2019) RESOLVED, To authorize the Authority's SCADA Ethernet Pilot Study to be performed by Systems Integrated for a cost not to exceed One Hundred Fifteen Thousand Nine Hundred One Dollars ( \$115,901).

Mr. Szabo reviewed two requests regarding meetings, training and conferences. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(028-01-2019) RESOLVED, To authorize the attendance of Donna Mancuso, Chief Human Resources Officer, at the American Water Works Association (AWWA) 2019 Annual Conference, in Denver, Colorado, from June 9, 2019 through June 12, 2019, at an approximate cost of Two Thousand Five Hundred Dollars (\$2,500).

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(029-01-2019) RESOLVED, To authorize Robert Dickman, P.E., Lead Electrical Engineer, to attend a course in Instrumentation and Control for Water and Wastewater Processes given by the University of Wisconsin, from April 16, 2019 through April 18, 2019, at an approximate cost of Three Thousand Two Hundred Fifty Dollars (\$3,250).

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(030-01-2019) RESOLVED, That the following invoices be paid from the Operating Fund:

H2M	\$33,500.00
LaSalle, LaSalle & Dwyer PC	17,400.82
McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP	604.93
O'Connor, O'Connor Hintz & Deveney, LLP	3,885.00
Putney, Twombly, Hall & Hirson LLP	2,889.00

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(031-01-2019) RESOLVED, To authorize a time change for the February 26, 2019 Board Meeting from 5:30 p.m. to 3:00 p.m. at the Authority's office located at 4060 Sunrise Highway, Oakdale, New York.

The Members scheduled their next regular meeting for Tuesday, February 26, 2019, beginning at 3:00 p.m. at the Administration Building in Oakdale.

#### SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 7:03 p.m., on motion made by Ms. Devine, duly seconded by Mr. Bishop and unanimously carried, it was

(032-01-2019) RESOLVED, That the Members go into an Executive Session for the purpose of discussing litigation matters and a personnel matter.

The meeting was again called to order at 7:40 p.m.

On motion made by Ms. Devine, duly seconded by Mr. Mattera and unanimously carried, it was

(033-01-2019) RESOLVED, To employ Ronald Kuhlman, Jr. of Centereach, New York, as SAP Programmer, at an annual salary of Ninety Thousand Dollars (\$90,000).

On motion made by Mr. Bishop, duly seconded by Mr. Mattera and unanimously carried, it was

(034-01-2019) RESOLVED, To terminate Ramya Soundararajan, Payroll Accountant in Finance, effective immediately.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop and unanimously carried, it was

(035-01-2019) RESOLVED, That the Authority shall not provide a retroactive adjustment to the rate of the fire hydrant service in the former Shorewood Service area as the same has been requested by the Ridge Fire District, and be it further

RESOLVED, That the Authority's Legal Department shall be authorized to commence legal action against the Ridge Fire District if it fails to pay all present and former amounts owed for fire hydrant service.

As there was no further business to be considered, on motion made by Mr. Mattera, duly seconded by Ms. Devine, the meeting was adjourned at 7:43 p.m.

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Jane Devine, Secretary