

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

August 28, 2018 at 3:00 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick Halpin, Member
Jane Devine, Member
Mario R. Mattera, Member
Tim Bishop, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and Milazzo; and by Messrs., Anderson, Berg, Berrios, Bova, Durk, Finello, Fuller, Galante, Litka, Motz, O'Connell, Pokorny; Saks, Torres, Wallach and by Mmes. Lyon, Mancuso, Simson, Tinsley, Trupia and Vassallo

Edward Lee, KPMG Audit Partner and Stephen Suozzi, KPMG Manager, were also in attendance

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Chairman Gaughran called the meeting to order.

Mr. Gaughran presented the minutes of the regular meeting of July 31, 2018, for approval. On motion made by Mr. Halpin, duly seconded by Mr. Mattera, and unanimously carried, the minutes of the regular meeting held on July 31, 2018, were approved.

He then opened the meeting for public comment. No one wished to

address the Board at this time.

Mr. Gaughran requested that Agenda Item 7.a) Revenue Bonds, be taken out of order. After further explanation of details, and on motion by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(236-08-2018) RESOLVED, To have Agenda Item 7.a) Year End Review – May 31, 2018, taken out of order.

At this time, Ms. Vassallo introduced Ed Lee, Audit Partner, at KPMG.

Mr. Lee distributed the 2018 Audit Results, Financial Statements and the Annual Investment Report which was reviewed with the members. He provided a brief summary of documents and indicated that KPMG will be issuing unmodified opinion on the financial statements. There is also a report on investment compliance which is required by New York State and that report also has an unmodified opinion.

After several questions from the Board, Mr. Gaughran asked for a motion regarding finances, which he noted that the Audit Committee recommended to the full Board. On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(237-08-2018) RESOLVED, To approve the Audited Financial Statements for the year ending May 31, 2018, subject to KPMG's final review of the GASB 68 report, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authority Budget Office, and other applicable state and local agencies.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(238-08-2018) RESOLVED, To approve the Annual Investment Report including investment policy in draft including Audited Investment Statements for the year ending May 31, 2018, subject to KPMG's final review of the GASB 68 report, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authorities Budget Office, and other applicable state and local agencies.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and

unanimously carried, it was

(239-08-2018) RESOLVED, To approve the Annual PARIS Report, subject to KPMG's final review of the GASB 68 report, and that the Report be submitted electronically to the New York State Authority Budget Office.

Mr. Szabo and Pokorny, Deputy CEO of Operations, updated the Board Members regarding the Wainscott project. Mr. Szabo stated that last Monday, Mr. Gaughran, Mr. Mattera and Mr. Halpin and several elected officials were in Wainscott for the kick off of this project that will connect approximately 500 parcels to the Authority's system. Mr. Szabo thanked everyone involved for their help with this project. Mr. Szabo and Mr. Pokorny then discussed the present water supply on the south fork and the steps needed to be taken to meet the future demand.

Mr. Gaughran referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(240-08-2018) RESOLVED, To extend for a one-year period beginning October 1, 2018, Contract 7471 for furnishing and delivery of plumbing valves, fittings, pipe and associated supplies with Mayer Malbin Co., Inc. of Long Island City, New York, (Group I); with Central Islip Plumbing Supplies of Central Islip, New York (Group II); and with Ryan Herco Flow Solutions of Branchburg, New Jersey (Group III), in accordance with the specifications, terms and conditions of the contract.

Mr. Gaughran reviewed Contracts 7537 through 7539, 7541 and 7542, and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(241-08-2018) RESOLVED, That the single bid received under Contract 7537 for furnishing and delivery of Programmable Logic Controller and various electrical control equipment during the one-year period beginning September 1, 2018, submitted by Industrial Controls Distributors LLC of Eatontown, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the

contract documents and totaling One Hundred Twenty-Five Thousand One Hundred Ninety and 10/100 (\$125,190.10) Dollars, be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(242-08-2018) RESOLVED, That the single bid received under Contract 7538 for furnishing and installing of Team insert valves 4" to 12" during the one-year period beginning October 1, 2018, submitted by Carner Brothers of Roseland, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling One Hundred Seven Thousand Five Hundred Seventy-Five (\$107,575) Dollars, be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(243-08-2018) RESOLVED, That the low bid received under Contract 7539 for furnishing and delivery of wide range couplings and flange adapters during the one-year period beginning October 1, 2018, submitted by Smith-Blair Inc. of Texarkana, Arkansas, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Twenty-Two Thousand Six Hundred Forty-Four and 93/100 Dollars (\$22,644.93), be and hereby is accepted; any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(244-08-2018) RESOLVED, That the low bid received under Contract 7541 for construction of one (1) 20" x 14" diameter well (No. 2A), Morris Avenue well field, Farmingville, Town of Brookhaven, New York, submitted by Peconic Well and Pump Inc. of Hampton Bays, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Twenty-Five Thousand Dollars (\$325,000), be and hereby is accepted; and any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(245-08-2018) RESOLVED, That the low bid received under Contract 7542 for furnishing

and delivery of granular calcium hypochlorite during the one-year period beginning November 1, 2018, submitted by Eagle Control Corp. of Yaphank, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Thousand Two Hundred Eighty Dollars (\$3,280), be and hereby is accepted; and any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Gaughran referred to several requests regarding special service agreements. After further explanation of details on each, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(246-08-2018) RESOLVED, To extend Agreement No. 1487 with LB Technology, Inc. of Memphis, Tennessee for Automated Vehicle Location and Monitoring System during the two-month period beginning October 1, 2018; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(247-08-2018) RESOLVED, To accept the proposal, in response to the Authority's Request for Proposals No. 1523, of Tyndale Co., Inc. of Pipersville, Pennsylvania, to provide work clothing/garments through an online electronic ordering system during the three-year period beginning September 1, 2018 at an annual estimated cost of One Hundred Seventy-Eight Thousand One Hundred Ninety-Three and 50/100 (\$178,193.50); and be it

FURTHER RESOLVED, To amend the resolution for RFP 1523 to include that the proposals reflect a three year term with two one-year optional extensions; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed a request regarding property. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(248-08-2018) RESOLVED, To authorize the execution of a two-year lease extension with the US Coast Guard for Building 2 in the Authority's Coram center, at the same terms as the expiring lease; and ninety (90) days after a second Explanatory Statement is filed with the General Services Administration, authorize the execution of a three-year extension of the lease at Five Thousand Three Hundred Sixty-Seven and 60/100

(\$5,367.60) per month.

The Members then reviewed two requests regarding the budget. After further explanation of details on each, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(249-08-2018) RESOLVED, To authorize revision to the budget for year ending May 31, 2018, as follows:

Decrease to Item 130-18 (SCWA Internal Meters) in the amount of Three Hundred Thousand Dollars (\$300,000);

Increase to Item 170-18 (AMR) in the amount of Three Hundred Thousand Dollars (\$300,000).

This transfer will increase the current 2019 capital budget from \$73,840,000 to \$84,540,000.

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(250-08-2018) RESOLVED, To authorize revision to the budget for year ending May 31, 2019, as follows:

Increase to Item 030-19 (Services) in the amount of One Million Three Hundred Thousand Dollars (\$1,300,000);

Increase to Item 190-19 (Water Main) in the amount of Nine Million Four Hundred Thousand Dollars (\$9,400,000).

This transfer will increase the current 2019 capital budget from \$73,840,000 to \$84,540,000.

Mr. Szabo reviewed a request regarding paving restoration in the Village of Lindenhurst. After further explanation of details on each, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(251-08-2018) RESOLVED, To authorize the Village of Lindenhurst to perform a final patch restoration on N. Allegheny Avenue, Lindenhurst valued at Three Thousand Six Hundred Twenty-Six and 66/100 (\$3,626.66) in exchange for the Authority waiving two (2) 1" tap fees for a median on Wellwood Avenue, opposite #497 and a parking lot

median on S. 2nd Street, next to house #184 totaling Three Thousand Seven Hundred Dollars (\$3,700).

Mr. Gaughran reviewed several items relating to equipment. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(252-08-2018) RESOLVED, To authorize the purchase of two loading dock bird barriers, for the Authority's Oakdale warehouse, from EnerTech Associates, Inc., of Old Bethpage, New York, in the amount of Eight Thousand One Hundred Seventy Dollars (\$8,170), including mechanical installation.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(253-08-2018) RESOLVED, To authorize the Laboratory to purchase analytical chemicals and supplies, in fiscal year ending 2019, from Restek of Bellefonte, Pennsylvania at a 10% discount, in the amount of Ninety Thousand Dollars (\$90,000); from Accustandard of New Haven, CT at a 10% discount, in the amount of Thirty Thousand Dollars (\$30,000) and from Crescent Chemical of Islandia, New York at a 10% discount in the amount of Thirty-Five Thousand Dollars (\$35,000).

On motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(254-08-2018) RESOLVED, To authorize the purchase of extraction cartridges for the Laboratory from UCT of Bristol, Pennsylvania, which are not on NYS Contract, for an annual total cost not to exceed Thirty Thousand Dollars (\$30,000).

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(255-08-2018) RESOLVED, To authorize the purchase of two (2) diesel fuel tanks for two generators located at Authority's Oakdale facility from PowerPro Service Co, Inc. of Bohemia, New York, in the amount of Twenty-Two Thousand Three Hundred Dollars (\$22,300), which includes capital cost of the tanks, off-loading and leak detection systems only.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(256-08-2018) RESOLVED, To authorize change order #2 with Clevest, Inc. for additional

development and testing to capture the workflows and data from large meters at a cost of Ten Thousand Nine Hundred Ninety-Five Dollars (\$10,995).

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(257-08-2018) RESOLVED, To authorize the purchase of three (3) 100 HP motors from Carle Place Water District for Twelve Thousand Dollars (\$12,000), subject to inspection by Authority staff.

The Members reviewed three requests regarding meetings, training and conferences. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Halpin, and unanimously carried, it was

(258-08-2018) RESOLVED, To authorize the attendance of Jeffrey W. Szabo, Chief Executive Officer, at the American Metropolitan Water Agencies (AMWA) Executive Management Conference, in San Francisco, California, from October 14 through October 17, 2018, at an approximate cost of Three Thousand Two Hundred Dollars (\$3,200).

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(259-08-2018) RESOLVED, To authorize the attendance of Michael O'Connell, Director of Production Control, William Fisher, Lead Mechanical Engineer, and up to two other staff members, subject to approval by the CEO, to attend the Edwin C. Tiff, Jr. Water Supply Symposium – NYSAWWA Fall Meeting from September 19 through September 20, 2018, in Westchester, New York, at a total cost of approximately Six Hundred Dollars (\$600) per person (registration, meals, and lodging).

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(260-08-2018) RESOLVED, To authorize James Touchet, Vincent Lautato, Katelyn Suranovic and Richard Bova from the GIS Department to attend the Annual Northeast Arc Users Group Conference in Saratoga, New York, from October 28, 2018 through October 31, 2018, at a total cost of approximately Four Thousand Nine Hundred Seventy-Six Dollars (\$4,976) covering all attendees.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and

unanimously carried, it was

(261-08-2018) RESOLVED, That the following invoices be paid from the Operating Fund:

H2M Architects and Engineers	\$4,140.00
LaSalle, LaSalle & Dwyer PC	5,600.50
McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP	3,486.20
Milber Makris Plousadi & Seiden, LLP	1,139.50
O'Connor, O'Connor, Hintz & Deveney, LLP	1,860.00
Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	27,478.35
Sobel Pevzner, LLC	34,101.25

The Members scheduled their next regular meeting for Friday, September 28, 2018, beginning at 3:00 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 4:04 p.m., on motion made by Mrs. Devine, duly seconded by Mr. Mattera and unanimously carried, it was

(262-08-2018) RESOLVED, That the Members go into an Executive Session for the purpose of discussing one (1) employment matter, Intellectual Property Report, labor relations and question from Mr. Mattera.

The meeting was again called to order at 4:37 p.m.

On motion made by Mr. Halpin, duly seconded by Ms. Devine and unanimously carried, it was

(263-08-2018) RESOLVED, To employ Daniel Penza of Smithtown, NY, as Distribution

Engineer in Construction Maintenance at an annual salary of Eighty-Seven Thousand Dollars (\$87,000), with employment to begin as soon as possible.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera and unanimously carried, it was

(264-08-2018) RESOLVED, To amend the Resolution 191-06-2018 authorizing hiring of Intellectual Property Counsel to increase the amount by Thirty Thousand Dollars (\$30,000).

As there was no further business to be considered, on motion made by Ms. Devine, duly seconded by Mr. Mattera, the meeting was adjourned at 4:39 p.m.

Patrick G. Halpin, Secretary