

REGULAR MEETING  
SUFFOLK COUNTY WATER AUTHORITY

February 26, 2019 at 3:00 p.m.

Oakdale, New York

Present: Patrick Halpin, Chairman  
Jane Devine, Member  
Mario R. Mattera, Member  
Tim Bishop, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins; and by Messrs, Bova, Cecchetto; Durk, Fuller, Kilcommons, Kuzman, Litka, O'Connell, Motz, Pokorny, Reinfrank, Torres, Wallach and by Mmes. Lopresti, Lowe, Lyon, Mancuso, Simson, Tinsley, Trupia and Yatauro

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Chairman Halpin called the meeting to order.

Mr. Halpin then opened the meeting for public comment. No one wished to address the Board at this time.

Mr. Halpin then presented the minutes of the regular meeting of January 29, 2019, for approval. On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, the minutes of the regular meeting held on January 29, 2019, were approved.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(036-02-2019) RESOLVED, To extend for a three-month period beginning March 1, 2019, Contract 7406 for maintenance of diesel engines – Zone 1 and 2 with T & T Baldwin Automotive Inc. of East Patchogue, New York, (Zone 1); and with Power Pro Service Co., Inc. of Bohemia, New York, (Zone 2), in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(037-02-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7421 for furnishing of auto body repair and parts with Islandwide Auto Truck Collision Ltd. of Huntington Station, New York, (cars/light duty trucks-Hauppauge; medium/heavy duty trucks – Bay Shore, cars/light duty trucks – Coram and Westhampton, medium/heavy duty trucks – Coram and Westhampton; cars/light duty trucks – Bay Shore; cars/light duty trucks, medium/heavy duty trucks – Oakdale), in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(038-02-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019 Contract 7425 for standby spill response services with AARCO Environmental Service Corp. of Lindenhurst, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(039-02-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7506 for construction of well head enclosure buildings with precast concrete

walls and wood frame roofs on existing foundations with Pioneer Construction Company of Northport, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(040-02-2019) RESOLVED, To extend for a one-year period beginning April 1, 2019, Contract 7507 for minor maintenance and repairs of elevated tanks, standpipes, reservoirs and pressure vessels with JPI Painting Inc. of Dallas, Texas, in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7509, 7580, 7581, 7583 through 7585, 7587, 7589, 7591 through 7593 and 7602, and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(041-02-2019) RESOLVED, That the low bid received for Contract 7509 for general construction of water mains, appurtenances (Project 1); for replacement of asphalt, bituminous shoulders, concrete sidewalk, curbs and grass restoration – Long Island Avenue, East Farmingdale (Project 2), submitted by Allen Industries Inc. of Amityville, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Two Million Five Hundred Forty-Eight Thousand Seven Hundred Fifty-One Dollars (\$2,548,751), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(042-02-2019) RESOLVED, That the single bid received under Contract 7580 for furnishing, delivery and installing of new covers for existing clearspan structures, submitted by Ace Canvas & Tent Corp. of Ronkonkoma, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Sixty-Six Thousand Nine Hundred Thirty-Five Dollars (\$66,935) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(043-02-2019) RESOLVED, That the low bid received under Contract 7581 for furnishing and delivery of liquid blended phosphates during the one-year period beginning March 1, 2019, submitted by Carus Corporation of Peru, Illinois, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling One Hundred Forty Thousand One Hundred Dollars (\$140,100), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms Devine, and unanimously carried, it was

(044-02-2019) RESOLVED, That the low bid received for Groups 1, 3-6, 8-11, 15 and 18 under Contract 7583 for furnishing and delivery of ductile iron pressure fittings during the one-year period beginning April 1, 2019, submitted by Ferguson Waterworks of Hauppauge, New York, in the amount of One Hundred Thirty Seven Thousand One Hundred Forty-Six and 57/100 Dollars (\$137,146.57) be and hereby is accepted; be it

FURTHER RESOLVED, That the low bid received for Groups 13 and 14 under Contract 7583, submitted by Ford Meter Box Inc. of Wabash, Indiana, on the same basis, and totaling One Hundred Fifty-Four Thousand Six Hundred Dollars (\$154,600), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Groups 2, 7, 12, 16 and 17 under Contract 7583, submitted by T. Mina Supply Inc. of Holtsville, New York, on the same basis, and totaling One Hundred Eighty-Six Thousand Three Hundred Fifty-Eight and 29/100 Dollars (\$186,358.29), be and hereby is accepted; and be it

FURTHER RESOLVED, That and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(045-02-2019) RESOLVED, That the low bid received under Contract 7584 for grading, material placement, clearing, excavating and miscellaneous sitework (Western Zone A – County Line and William Floyd Parkway), submitted by D.F. Stone Contracting Ltd. of Medford, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Six Hundred Ninety-Three Thousand Seven Hundred Fifty Dollars (\$693,750), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and

hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(046-02-2019) RESOLVED, To reject the bid received under Contract 7585 for furnishing and installing of carpet tile and cove base at various Authority locations, submitted by Taubs Carpet & Tile of Franklin Square, New York, as non-responsive; and be it

FURTHER RESOLVED, That the low responsive bid received under Contract 7585, submitted by Final Touch Flooring Inc. of Ronkonkoma, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Ten Thousand Eight Hundred Thirty-Nine and 62/100 Dollars (\$10,839.62), be and hereby is accepted; and be it

FURTHER RESOLVED, That and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute the contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(047-02-2019) RESOLVED, That the low bid received under Contract 7587 for reconditioning and/or redevelopment work of wells for Zone A (western zone), during the one-year period beginning March 1, 2019, submitted by Dolphin Well and Pump, Inc. of Bay Shore, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Two Hundred Sixty-Four Thousand Five Hundred Sixty-Six Dollars (\$264,566), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(048-02-2019) RESOLVED, That the low bid received under Contract 7589 for vehicle maintenance services for cars and light duty trucks for the Authority's Bay Shore and Oakdale locations during the two-year period beginning April 1, 2019 (Option II), submitted by Oakdale Automotive of Oakdale, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Eighty-Three Thousand Six Hundred Forty-Nine Dollars (\$83,649), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received under Contract 7589, for the Authority's Coram, Hauppauge and Westhampton locations submitted by T&T

Baldwin Automotive, Inc. of East Patchogue, New York, on the same basis, and totaling Seventy-Four Thousand One Hundred Forty-Five Dollars (\$74,145), be and hereby is accepted; and be it

FURTHER RESOLVED, That and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(049-02-2019) RESOLVED, To reject the single bid received under Contract 7591 for sampling of monitor and observation wells, contract will be rebid.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(050-02-2019) RESOLVED, That the low bid received under Contract 7592 for replacement of asphalt and bituminous shoulders, composite roadway, concrete, sidewalks, aprons, curbs and grass replacement at various locations – Wainscott – during the one-year period beginning April 1, 2019, submitted by Rosemar Contracting Inc. of Patchogue, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling One Million Nine Hundred Thirty-Nine Thousand Nine Hundred Seventy Dollars (\$1,939,970), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(051-02-2019) RESOLVED, That the lowest responsive bid received under Contract 7593 for landscape and lawn maintenance at the Authority's Westhampton office and pump station sites and the Authority's Southold pump station site during the period April 1, 2019 through December 15, 2019, submitted by Del Graz Enterprises, Inc. d/b/a R&R Landscaping of Sayville, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Fifty-Six Thousand Two Hundred Sixty-Four Dollars (\$56,264), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(052-02-2019) RESOLVED, To enter into an agreement with Hydra-Stop of Burr Ridge,

Illinois, under Contract 7602 for linstop/side tap fittings classified as a Sole Source/Single Source manufacturer, during the one-year period beginning January 1, 2019, in the annual estimated amount of Two Hundred Ninety-One Thousand Nine Hundred Twenty Dollars (\$291,920), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to requests regarding special service agreements.

After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(053-02-2019) RESOLVED, To extend Agreement No. 1397 for vending machine services with Imperial Vending Co., Inc. of St. James, New York, and amend the Agreement for an additional two year period beginning February 1, 2019; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(054-02-2019) RESOLVED, To accept proposal of One Call Concepts Locating Services of Hanover, Maryland submitted in response to the Authority's Request For Proposal 1534, for screening, locating and marking of underground facilities during the two-year period beginning May 1, 2019 at an aggregate estimated annual amount of Six Hundred Seventy-Five Thousand Dollars (\$675,000), based on an estimated annual volume of 75,000 tickets (unit price of Nine Dollars (\$9.00) per call in ticket); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(055-02-2019) RESOLVED, To accept proposal of Universal Testing+Inspection Services of West Babylon, New York submitted in response to the Authority's Request For Proposal 1536, for test borings for soil investigation at the proposed Cross Highway Reservoir Site, Amagansett, Town of East Hampton, New York, in the amount of Fifteen Thousand Six Hundred Dollars (\$15,600); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a request regarding revisions to the Authority's Policy and Procedures. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(056-02-2019) RESOLVED, To approve the revisions and adopt revised Policy and Procedures – Policy 101 – Sick and Tardiness and Policy 108 – Hours of Work, pursuant to attached outline.

The Members referred to a request regarding personnel. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(057-02-2019) RESOLVED, To authorize revisions to the pay scale for Summer Interns as follows:

Freshman and Sophomores – Fifteen Dollars (\$15) per hour  
Juniors and Seniors – Seventeen Dollars (\$17) per hour  
Master's Program – Eighteen Dollars (\$18) per hour  
For Credit Internship – Twelve Dollars (\$12) per hour.

The Members referred to a request regarding an Internship Program Committee. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Bishop, the following Resolution was unanimously carried:

(058-02-2019) Whereas, SCWA's internship program is designed to introduce college students to SCWA's professional operations, including those in the executive, engineering, finance, purchasing, production control, customer service, laboratory and construction maintenance departments, and

Whereas, this Board wishes to increase its oversight of the program by creating an Internship Committee consisting of two members from this Board and members of the Executive Staff or their designees, and

Whereas, this Board declares that the Committee shall, among other things, review the internship program to determine how it recruits individuals, whether it secures such individuals as interns, whether successful interns are being retained as full time SCWA employees, and to increase participation among historically under-represented students, and,



Whereas, to provide SCWA interns access to the Board members and to enable them to enhance their professional competencies, the Committee shall require each Intern present to the Board a summary of their SCWA internship, now therefore be it

RESOLVED, this Board hereby establishes the SCWA Internship Program Committee, and be it further

RESOLVED, the Committee shall consist of seven members, including two Board members, the CEO, Chief Human Resources Officer, Chief Financial Officer, Deputy CEO for Operations and Deputy CEO for Customer Service, or their designees, and one management employee with no more than 3 years of SCWA service selected by the CEO (which member shall be changed by the CEO each year), and be it further

RESOLVED, that the Board's members shall be Jane Devine and Timothy Bishop, and be it further

RESOLVED, that the Committee shall meet at least quarterly to perform its responsibilities as set forth in this resolution and shall provide a report of its activities to this Board following each Committee meeting.

Mr. Szabo then referred to a request regarding a surplus of ready to eat meals. After further explanation of details by Donna Mancuso, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(059-02-2019) RESOLVED, To declare 72 cases of ready to eat/heat meals surplus and authorize the donation of these meals to a local food pantry.

The Members referred to several items relating to equipment. After further explanation of details, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(060-02-2019) RESOLVED, To authorize entering into a three-year contract with Buxton USA of Lindenhurst, New York, to perform maintenance and calibration services for Laboratory autoclaves, for a total cost of Twenty Thousand Six Hundred Twenty-Seven and 16/100 Dollars (\$20,627.16); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(061-02-2019) RESOLVED, To authorize the purchase of 20 Virtual Observer Recording Licenses and 6 Client Playback Licenses from DJJ Technologies/Avaya, to be added into the Authority's current lease for the remaining 33 months at Six Hundred Eighteen and 25/100 Dollars (\$618.25) per month, totaling Twenty Thousand Four Hundred Two and 25/100 Dollars (\$20,402.25); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(062-02-2019) RESOLVED, To accept the quote received of Powertech Controls of Ronkonkoma, New York, to furnish three (3) Solid State Soft Starter Panels at a cost of Sixteen Thousand Nine Hundred Forty-Nine and 16/100 Dollars (\$16,949.16).

Mr. Szabo reviewed to several requests regarding meetings, training and conferences. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(063-02-2019) RESOLVED, To authorize Victor Elefante Technical Services of Center Moriches, New York, to present a New York State Department of Health approved Grade D Water Distribution Operators course in the estimated amount of Eight Thousand Six Hundred Dollars (\$8,600) for approximately twenty (20) employees to be held at the Authority's Oakdale office.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(064-02-2019) RESOLVED, To authorize Island Drafting & Technical Institute of Amityville, New York, to provide AutoCAD training for the Engineering and Pipeline Departments, utilizing their equipment and at their location, at a cost of Twelve Thousand Dollars (\$12,000).

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(065-02-2019) RESOLVED, To authorize the attendance of Jeffrey W. Szabo, CEO, at the American Metropolitan Water Agencies (AMWA) 2019 Water Policy Conference, in Washington, D.C. from April 7, 2019 through April 10, 2019, at an approximate cost of Three Thousand Dollars (\$3,000).

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(066-02-2019) RESOLVED, To authorize the attendance of Janice Tinsley, Deputy CEO of Customer Service, at the 2019 CS Week Executive Summit, in Phoenix, Arizona, from April 7, 2019 through April 12, 2019, at an approximate cost of Two Thousand Eight Hundred Twenty-Five Dollars (\$2,825).

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(067-02-2019) RESOLVED, To authorize the attendance of John Flynn and Kris Zimmer, Assistant Superintendants of the Production Control Department, Chris Given, Superintendant and Dan Penza, Distribution Engineer of the Construction and Maintenance Department and Ray Meyer, Lead Project Manager of the Engineering Department, at the NYS AWWA Spring Meeting in Saratoga Springs, New York, from April 16, 2019 through April 18, 2019, at an approximate cost of Nine Hundred Fifty Dollars (\$950) per person.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(068-02-2019) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci (tank engineers)	\$20,404.00
Gannett Fleming Engineers, PC	16,807.50
Long Island Water Conference (Annual Dues)	5,000.00
O'Connor, O'Connor, Hintz & Deveney, LLP	1,193.00
Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	16,314.64
Sobel Pevzner, LLC	282.00

The Members scheduled their next regular meeting for Tuesday, March 26, 2019, beginning at 3:00 p.m. at the Authority's Coram Facility.

### SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 4:11 p.m., on motion made by Ms. Devine, duly seconded by Mr. Mattera and

unanimously carried, it was

(069-02-2019) RESOLVED, That the Members go into an Executive Session for the purpose of discussing personnel matters.

The meeting was again called to order at 4:40 p.m.

On motion made by Mr. Bishop, duly seconded by Ms. Devine and unanimously carried, it was

(070-02-2019) RESOLVED, To employ Jeanette DiPaola of Mount Sinai, New York, as Accountant, at an annual salary of Sixty-Five Thousand Dollars (\$65,000) effective March 5, 2019.

On motion made by Mr. Mattera, duly seconded by Ms. Devine and unanimously carried, it was

(071-02-2019) RESOLVED, To promote Greg Wahl from Technical Support Specialist to Application/Server Administrator in the IT Department at an annual salary of Seventy-Four Thousand Dollars (\$74,000) effective February 27, 2019.

On motion made by Ms. Devine, duly seconded by Mr. Mattera and unanimously carried, it was

(072-02-2019) RESOLVED, To promote Allison Buccos from Accountant to Supervisor-Trainee, at an annual salary of Sixty-Eight Thousand Dollars (\$68,000) effective February 27, 2019.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop and unanimously carried, it was

(073-02-2019) RESOLVED, To promote James Henke from Customer Service Field Technician to Customer Service Field Supervisor-Floater at an annual salary of Eighty-Nine Thousand Dollars (\$89,000) effective March 5, 2019.

On motion made by Mr. Mattera, duly seconded by Ms. Devine and unanimously carried, it was

(074-02-2019) RESOLVED, To employ Megan Bucki of Commack, New York, as Payroll Accountant, at an annual salary of Sixty-Two Thousand Five Hundred Dollars (\$62,500) effective April 2, 2019.

As there was no further business to be considered, on motion made by Ms. Devine, duly seconded by Mr. Mattera, the meeting was adjourned at 4:42 p.m.

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Jane Devine, Secretary