

## AGENDA

REGULAR MEETING ON OCTOBER 30, 2019

2:00 P.M. AT OAKDALE, NEW YORK

### PUBLIC COMMENT

### MINUTES FOR APPROVAL

- 1a. Regular Meeting – September 25, 2019
- 1b. Special Meeting – October 15, 2019

### CONTRACT – AMENDMENT

- 2. Amend Resolution 179-06-2019 accepting Contract 7565 for replacement of concrete and bituminous patches, concrete curb and concrete sidewalk restoration on State, County, Town and Village highways during the one-year period beginning April 1, 2019, submitted by LLL Industries Inc. of Brookhaven, New York, totaling an increased estimated amount of \$4,000,000, to reflect an additional increase to an estimated amount of \$6,100,000 per year for Group.

### CONTRACTS – EXTEND

- 3a. Contract 7503 – for construction of asphalt driveway, paved yard areas and walkways (Eastern Zone) during the one-year period beginning January 1, 2020 – extend with CAC Contracting Corp. of Mattituck, New York.
- 3b. Contract 7568 – for miscellaneous concrete construction work during the one-year period beginning January 1, 2020 – extend with Christy Concrete Corp. of Huntington, New York.
- 3c. Contract 7569 – for furnishing and delivery of Laboratory sample vials and bottles during the one-year period beginning January 1, 2020 – extend with Quality Environmental Containers Inc. of Beaver, West Virginia.
- 3d. Contract 7575 – for general construction of water mains, large services and appurtenances, Group 1 (South Shore and Eastern Suffolk) and Group II (North Shore and Western Suffolk) during the one-year period beginning

February 1, 2020 – extend with Roadwork Construction Corp. of Hampton Bays, New York, (Group I – South Shore and Eastern Suffolk); extend with Bancker Construction Corp. of Islandia, New York (Group II – North Shore and Western Suffolk).

- 3e. Contract 7600 – for construction of asphalt driveways, paved yard areas and walkways (Western Zone) during the one-year period beginning January 1, 2019 – extend with Suffolk Asphalt Corp. of Medford, New York.

#### CONTRACTS – AWARD/REJECT

- 4a. Contract 7646 – Snow removal Services during the period November 1, 2019 to April 30, 2020.
- 4b. Contract 7650 – for furnishing and delivery of automatic delayed transition transfer switches during December 1, 2019.
- 4c. Contract 7651 – for repainting and repair work of Granular Activated Carbon (GAC) Systems at various Authority owned properties.
- 4d. Contract 7652 – for miscellaneous minor construction and/or repairs at various structures during the one-year period beginning October 1, 2019.
- 4e. Contract 7653 – for maintenance and emergency service of uninterruptible power supply systems and battery systems during the two-year period beginning December 1, 2019.
- 4f. Contract 7654 – for furnishing and delivery of cement lined ductile iron pipe flanged.

#### GENERAL

5. Special Services
- a) RFP 1541 – Labor & Employment Counsel  
Accept the proposal of Putney, Twombly, Hall and Hirson LLP of New York, New York, for the Authority's labor and employment counsel during the one-year period beginning November 1, 2019, with two one-year options to extend.
- b) RFP 1549 – Pre-Employment Screening Service  
Accept the proposal of Accusource Inc., of Corona, California, for the Authority's pre-employment screening services during the one-year period beginning January 1, 2020, with two one year options to extend.

c) ITRON Master Sales Agreement

Renew service agreement with ITRON which covers maintenance, repair, 24-Hour customer support, preventive maintenance, technical support, software releases and replacement of batteries, hand straps and antennas during the one-year period beginning January 1, 2020, with a 4.7% decrease from last year reflecting discontinued support of obsolete hardware, in the amount of \$51,554.50.

6. Rules and Regulations

a) Tapping Fees

Authorize an increase in Tapping Fees, effective January 1, 2020, as follows:

<b>Service Size</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>% Increase</b>
1"	\$3,000	\$3,200 (includes vault)	6.67%
1 1/2"	\$4,700	\$4,700	0.00%
2"	\$6,200	\$6,200	0.00%
4"	\$15,200	\$15,300	0.66%
6"	\$15,500	\$15,600	0.65%
8"	\$16,600	\$16,700	0.60%
10"	\$16,800	\$17,400	3.57%
12"	\$16,800	\$17,400	3.57%

Customers have the ability to finance 50% of a tapping fee over a period of two, five, or 10 years, depending on if a surcharge is incorporated.

b) Meter Vault Fees

Modify the fees for 1, 1 1/2" and 2" meter vaults in 2019 as follows:

<b>Meter Vault</b>	<b>Current</b>	<b>Proposed</b>	<b>% Increase</b>
1"	\$1,050	\$1,050	0.00%
1 1/2" (without labor)	\$1,000	\$1,000	0.00%
1 1/2" (with labor)	\$1,450	\$1,650	13.79%
2" (without labor)	\$1,460	\$1,460	0.00%
2" (with labor)	\$2,130	\$2,420	13.62%

- c) Credit to Fire Island Accounts  
Authorize a one-time 100% wasted water credit to certain customers on Fire Island.
  
- 7. DEC Applications
  - a) Bull Path Wells Nos. 1 and 2, Northwest, Town of East Hampton
  
- 8. Policies
  - a) Policy and Procedures – Policy 112 – Revision – New York’s Election Law  
Approve revisions and adopt Policy 112 - pursuant to attached outline.
  
- 9. Personnel
  - a) Flexible Spending Accounts  
Renew the Authority’s Flexible Spending Account (FSA) with Ameriflex of Mount Laurel, New Jersey, for a one-year period beginning January 1, 2020.
  
  - b) New Dental Insurance Carrier – Ameritas  
Accept the offer of Ameritas Life Insurance Corp. of New York of Bristol, Connecticut, as the Authority’s dental insurance carrier for a two-year period beginning January 1, 2020.
  
- 10. Equipment
  - a) Main Circuit Breakers – Wheeler Road & Capitol Court  
Authorize the purchase of main circuit breakers for the Authority’s Wheeler Road and Capitol Court facility, from Monarch Electric Co. of Fairfield, New Jersey, in the amount of \$6,903.18.
  
  - b) Solid State Soft Starter Panels  
Accept the quote received of WESCO of Hauppauge, New York, to furnish five (5) Solid State Soft Starter Panels at a cost of \$21,940.
  
  - c) Third-Party SAP Maintenance Support  
Enter into a maintenance agreement with Rimini Street of Las Vegas, Nevada, for a one-year period beginning January 1, 2020, in the total amount of \$282,708 (an increase of 5% over last year’s annual fee).
  
  - d) Dress Shirts – Management Employees  
Authorize the purchase of dress shirts for management employees from Land’s End Business Outfitters in the amount of \$6,402.02.
  
  - e) Rental of Small AOP Reactor  
Authorize the rental of a small AOP reactor for on-site by-products formation and testing from Trojan Technologies, subject to the Authority’s Legal Department’s approval and revisions acceptable to both parties, for a one-year period in the amount of \$7,000.

- f) Pilot for Handling of Iron Removal System  
Authorize a small-scale on-site pilot for handling iron sludge removal by WaterSolve LLC of Caledonia, Michigan, in an amount not to exceed \$7,000, which includes the geotube, labor for 4 days, the polymer and associated pumping equipment.
  - g) Laboratory Purchases of Analytical Standards  
Authorize the purchase of analytical standards for the Laboratory, for a one-year period beginning November 1, 2019, from Cambridge Isotopes Laboratories of Andover, Massachusetts, for an amount not to exceed \$7,500; C/D/N Isotopes Inc. of Quebec, Canada, for an annual amount not to exceed \$2,500; Cerilliant of Round Rock, Texas, for an annual amount not to exceed \$7,500; and Wellington Laboratories of Ontario, Canada, for an annual amount not to exceed \$7,500.
  - h) TurboVap II Concentration Workstations for Laboratory  
Authorize the purchase of two TurboVap II Concentration Workstations from the sole source manufacturer and distributor, Biotage of Charlotte, North Carolina, for the Authority's Laboratory, in the amount of \$18,110.60.
11. General
- a) Authority Conservation Initiative  
Authorize expanding the list of credit eligible items to include smart valves which would be consistent with that of the smart irrigation system – a \$50 account credit, not to exceed the purchase price of the item.
12. Government
- a) Statute of Limitations Bill  
Authorize approving the Resolution of Support Encouraging Governor Andrew M. Cuomo to sign Senate Bill S3337C into Law.
13. Water Supply Systems
- a) Village of Dering Harbor  
Authorize entering into a 40-year Operating Agreement with the Village of Dering Harbor on Shelter Island.
14. Meetings, Seminars, Training, Conferences
- a) American Water Works Association (AWWA)/WEF Utility Management Conference 2020  
Authorize the attendance of Donna Mancuso, Chief Human Resources Officer, at the American Water Works Association (AWWA)/WEF Utility Management Conference 2020, in Anaheim, California, from February 25, 2020 through February 28, 2020, at an approximate cost of \$2,500.

b) National Groundwater Association Groundwater Week, Las Vegas, Nevada

Authorize the attendance of Scott Strom, Hydrogeologist, at the National Groundwater Association Groundwater Week, in Las Vegas, Nevada, from December 3, 2019 through December 5, 2019, at an approximate cost of \$1,500.

INVOICES - To be paid from the Operating Fund:

15a. <u>American Water Works Association (Membership Dues)</u>	\$22,553.00
15b. <u>Association of Metropolitan Water Agencies</u> <u>(Membership Dues)</u>	\$16,437.00
15c. <u>Dvirka &amp; Bartilucci (tank engineers)</u>	\$13,137.50
15d. <u>Goldberg Segalla</u>	\$60.00
15e. <u>LaSalle, LaSalle &amp; Dwyer PC</u>	\$18,856.50
15f. <u>Milber Makris Plousadis &amp; Seiden, LLP</u>	\$2,448.30
15g. <u>O'Connor, O'Connor, Hintz &amp; Deveney, LLP</u>	\$2,045.00
15h. <u>Putney Twombly, Hall &amp; Hirson LLP</u>	\$11,901.58
15i. <u>Sarisohn Law Partners LLP</u>	\$750.00

NEXT MEETING – Scheduled for November 21, 2019, at 3:00 p.m. at the Administration Building, Oakdale.


NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

13

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

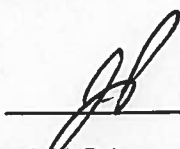
**DATE:** 10/15/2019  
**TO:** Jeffrey W. Szabo, CEO  
**FROM:** Paul Kuzman, Director of Construction and Maintenance   
**SUBJECT:** Contract 7565 Group 1 – Increase Authorized Contract Amount

Back in June of 2019 the board approved an increase in the amount authorized to be expended annually for contract #7565 - *Replacement of Concrete & Bituminous Patches, Concrete Curb & Concrete Sidewalk Restoration on State, County, Town & Village Highways* - April 1, 2019 to March 31, 2020. Board resolution #179-06-2019 – amended the contract 7565 value to the estimated amount of \$4,000,000 for Group 1. The vendor is LLL Industries Inc. This was an increase from the original authorized amount of \$1,413,531 and the increase was based on the amount of work done under the previous contract. Due to an error when preparing the original bid documents the projected quantities were under estimated. It is requested to again increase the contract value for Group 1 to \$6,100,000.

This is a general contract and the actual scope of work is variable. This contract covers asphalt repair of excavations (holes) in roads from services and repairs as well as any concrete work – panels, sidewalk & curb. Group 1 is the busiest area for this work. Currently outstanding purchase requisitions (PO's not yet created) will increase the potential contract value to \$6,017,430.35, which is a significant amount over the \$4,000,000 approved under Res. #179-06-2019. The increase is attributable primarily to three factors: First there has been an increase in the amount of work completed within the Group 1 area – which stretches from the county line to the eastern border of Brookhaven Town & south of the LIE. For the 2018/2019 construction season there were 6,720 repairs vs. 6,338 in 2017/2018, an increase of 332 (6%), and 1,107 more than the 5,613 repairs completed in the 2016/2017 season (a 20% increase), so SCWA crews and contractors are completing more work. The restoration work follows behind the repair/construction work by 6 months to a year or more. A second reason for this increase is that we have been making a concerted effort to reduce the time from construction to permanent restoration. This has many positive benefits – reduced liability and safer road conditions, fewer complaints from customers and the general public and happier highway superintendents and other officials from whom we are beholden to for road opening permits which translates to better cooperation and sometimes less restrictive restoration requirements from them. The backlog of repair work awaiting restoration for this Group in October 2018 was 659 pending repairs - as of this month it is only 255, a 60% reduction, these were all additional repairs done under this contract. Lastly, there was a 30% cost increase overall as compared to the previous contract (7311) that was not taken into account when projecting the revised contract amount of \$4M approved in the June resolution.

An alternative to increasing the authorized amount would be to terminate the contract and rebid the remaining years work. It is our opinion that this would be counterproductive as it would interrupt paving operations and delay restoration projects with only a short time remaining in the season which usually ends with the cold. Instead we will finish out the remaining work and rebid the contract with appropriate item quantities.

Approved by:

  
\_\_\_\_\_  
Joseph M. Pokorny, P.E. Dep. CEO for Operations

  
\_\_\_\_\_  
Date

Cc: Fred Berg  
Frank Marcovecchio  
Marlon Torres

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 8, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Extension of Contract No. 7503 – Construction of Asphalt Driveways, Paved Yard Areas & Walkways (Eastern Zone) – January 1, 2020 to December 31, 2020

---

CAC Contracting Corp., by way of attached letter, has agreed to extend the subject contract for a third and final year.

Original contract award, in February 2018, was in the total estimated amount of \$272,470.

As of June 1, 2019 (FY20), the Authority has paid approximately \$54,981 under the above subject contract.

CAC Contracting Corp., holds one (1) additional current contract (#7410[Partial] – Replacement of Asphalt & Bituminous Shoulders on State, County, Town & Village Highways, expires February 2020, amount: \$1,360.610).

**Contractor's performance on the above referenced contract is satisfactory.**

We are requesting contract extension as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer ✓  
M. Torres, Purchasing Director ✓  
J. Pokorny, Deputy, CEO Operations ✓  
T. Kilcommons, Chief Engineer & Director ✓  
of Research & Engineering  
P. Kuzman, Director of Construction ✓  
Maintenance

Attachments: 1 memo & 1 tabulation



SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 8, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Extension of Contract No. 7568 – Miscellaneous Concrete Construction Work  
January 1, 2020 to December 31, 2020

---

Christy Concrete Corp., by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract award, November 2018, was in the total estimated amount of \$662,930.

As of June 1, 2019 (FY20), the Authority has paid \$113,166 to Christy Concrete Corp., under the subject contract.

**Contractor's performance is satisfactory.**

Christy Concrete Corp., holds no additional contracts.

In fiscal year ending 5/31/19 (FY19), they were paid \$75,333.

We are requesting contract extension for the one year period commencing January 1, 2020, as noted above.

---

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
T. Kilcommons, Chief Engineer & Director  
of Research & Engineering



Attachments: 1 memo & 1 tabulation

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 4, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Extension of Contract No. 7569 – Furnishing & Delivery of Laboratory  
Sample Vials & Bottles  
January 1, 2020 to December 31, 2020

---

Quality Environmental Containers Inc., by way of attached notification, has agreed to extend the subject contract for second year representing the first of two (2) possible one (1) year extensions.

Original contract award, December 2018, was in the total estimated amount of \$35,610.

As of June 1, 2019 (FY20), the Authority has spent \$15,096 with Quality Environmental Containers Inc.

Quality Environmental Containers Inc., holds no other contracts in FY19, they were paid \$17,728.

**Contractor's performance is satisfactory.**

We are requesting contract extension for the one (1) year term noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
E. Vassallo, Chief Financial Officer  
K. Durk, Director of Water Quality & Lab Services



Attachment

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 8, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Extension of Contract No. 7575 – General Construction of Water Mains, Large Services and Appurtenances, Group I (South Shore and Eastern Suffolk) and Group II (North Shore and Western Suffolk) - February 1, 2020 to January 31, 2021

---

Roadwork Construction Corp., (Group I – South Shore and Eastern Suffolk); Bancker Construction Corp., (Group II – North Shore and Western Suffolk), by way of attached letters, have agreed to extend the subject contract for a second and final year.

Original contract award, December 2018, was in the total estimated amount of \$7,120,883 to Roadwork Construction Corp., \$5,523,030 to Bancker Construction Corp.

As of June 1, 2019 (FY20), the Authority has spent approximately \$3,806,871 with Roadwork Construction Corp., \$2,517,820 with Bancker Construction Corp., under the subject contracts.

Roadwork Construction holds one (1) current contract (#7545 – Valve Box Maintenance, expires October 2020, amount: \$518,280). In fiscal year ending 5/31/19 (FY19), they were paid \$10,413,620 (previously held contract# 7528 – Installation of Water Mains at Various Sites in Wainscott, amount: \$5,579,032; #7244 – Valve Box Maintenance, expired October 2018, amount: \$199,807; #7413 – General Construction of Water Mains, Large Services and Appurtenances – Group I [South Shore and Eastern Suffolk], expired January 2019, amount: \$5,656,434).

**Contractor's performance on the above referenced contracts is satisfactory.**

Bancker Construction Corp., currently holds two (2) current contracts (#7586 – Project 1: General Construction of Water Mains, Appurtenances; Project 2: Roadway, Shoulder and Grass Restoration – East Quogue, amount: \$1,083,375; #7505 – Installation of Water Service Lines Using Directional Boring Technology, expires April 2020, amount: \$1,775,185). In fiscal year ending 5/31/19 (FY19), they were paid \$1,167,052.

**Contractor's performance on the above referenced contracts is satisfactory.**

We are requesting contract extension for Groups I & II as presented above.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
P. Kuzman, Director of Construction Maintenance



Attachments: 1 memo & 1 tabulation

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 8, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Extension of Contract No. 7600 –Construction of Asphalt Driveways, Paved Yard Areas & Walkways (Western Zone) – January 1, 2020 to December 31, 2020

---

Suffolk Asphalt Corp., by way of attached letter, has agreed to extend the subject contract for a second year, representing the first of two possible one-year extensions.

Original contract award, March 2019, was in the total estimated amount of \$315,935.

As of June 1, 2019 (FY20), the Authority has paid approximately \$20,950 under the above subject contract.

Suffolk Asphalt Corp., holds one (1) additional current contract (#7395 – Replacement of Concrete & Bituminous Patches, Concrete Curb & Concrete Sidewalk Restoration on State, County, Town & Village Highways – Group III, expires February 2020, amount: \$769,750). In fiscal year ending 5/31/2019 (FY19) they were paid \$1,625,957.

**Contractor's performance on the above referenced contract is satisfactory.**

We are requesting contract extension as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
T. Kilcommons, Chief Engineer, Director of  
Research & Development  
P. Kuzman, Director of Construction Maintenance

✓  
✓  
✓  
✓  
✓

Attachments: 1 memo & 1 tabulation

**SUFFOLK COUNTY WATER AUTHORITY**  
Oakdale, Long Island, New York  
**INTEROFFICE CORRESPONDENCE**

**DATE:** October 10, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Contract No. 7646 – Snow Removal Services  
November 1, 2019 to April 30, 2020

**Opened:** August 8, 2019

**Legal Notice:** Newsday

**No. of Bids received:** 6

**Published:** July 18, 2019

**Low Bidder:** B & B Maintenance Inc.  
\$7,209 (Hauppauge)

**Documents Sent:** 15

**2<sup>nd</sup> Low Bidders:**

CJL Landscape & Design  
\$12,975 (Coram)

DGB Landscaping Inc.  
\$6,350 (Huntington)

**Recommendation: Award to Low Responsive & Responsible Bidders for the offices noted above.**

Comments: Pricing is requested on a per plow basis for various snowfall amounts at the three (3) office locations noted above. SCWA personnel maintain all other locations.

Specifications advise bidders that "award may be based upon a straight comparison of plowing rates or upon the average of prices submitted for plowing snowfall amounts of 2 inches to 4 inches and 4.1 inches to 7 inches" and that "the Authority maintains the right to evaluate all other bid prices to establish consistency with normal industry practices and pricing". In addition past contractor's performance is considered in the evaluation of bids received.

In accordance with Instruction to Bidders, Section 2.12, multiple awards will be issued by the Authority. **The Authority seeks the Board's approval to award B & B Maintenance Inc., the Hauppauge location; award CJL Landscape & Design the Coram location and DGB Landscaping Inc., the Huntington location.** This recommendation is based on the following factors concerning B & B Maintenance Inc., who submitted the low bid for all three (3) locations:

- Past unsatisfactory performance on Contract# 7149B – Landscaping & Lawn Maintenance
- Performance issues on Contract# 7001A – Snow Removal


Representatives from Facilities and Purchasing met with Robert Waldhof from B & B Maintenance Inc., on October 10, 2019, to discuss past performance issues and contract monitoring / oversight, as a result of this meeting we are in agreement to award B & B Maintenance Inc., the one (1) location as noted above.

Under the previous contract for Winter 2018/2019 (#7466 - held by CJL Landscape and Impressive Properties Inc.); the Authority spent approximately \$29,100.

CJL Landscape & Design; DGB Landscaping Inc., have performed in a satisfactory manner on previous Authority contracts.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
D. Mancuso, Chief Human Resources Officer  
J. Rinker, Facilities Manager



Attachments: memo & tabulation, Original Proof of Publication, List of Firms invited to Bid

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 4, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Contract No. 7650 – Furnish & Deliver Automatic-Delayed-Transition Transfer Switches  
December 1, 2019 to November 30, 2020

---

<b>Opened:</b>	<u>September 13, 2019</u>	<b>Legal Notice:</b>	<u>Newsday</u>
<b>No. of Bids received :</b>	<u>3</u>	<b>Published:</b>	<u>August 21, 2019</u>
<b>Low Bidder:</b>	<b>Cooper Power Systems</b> <b>Bid Amount: \$53,169</b> <b>(Line Items 4 thru8)</b>	<b>Documents Sent:</b>	<u>19</u>

**Low Responsive Bidder:** Graybar Electric Co., Inc.  
**Bid Amount: \$107,616.12 (Line Items 1 thru 7)**

**Recommendation: Award to Low Responsive Bidder**

**Comments:** A total of three (3) bids were received, bid pricing ranged from \$53,169 to \$113,330.

The apparent low bidder, Cooper Power Systems, did not submit page 1 of the bidder's proposal which requested unit pricing for items 1 thru 3. In addition for the line items 4 thru 8, they proposed alternate items which are not acceptable. Based on the above we determined their bid as "Non Responsive" and seek the Boards approval to award this contract to Graybar Electric Co., Inc., who submitted a "Responsive Bid" for line items 1 thru 7. No award for line item# 8 as "No Bid" was submitted.

Bid comparison to a similar contract# 7473 (Furnishing & Delivery of Automatic – Delayed - Transition Transfer Switches, awarded October 2017, amount: \$128,132), reflects a 0.65% increase for similar equipment.

The Engineering Department has reviewed the bid and recommends the award of this contract to Graybar Electric Co., Inc.

Graybar Electric Co., Inc. currently does not have contracts with the Authority however we do procure numerous items throughout the year utilizing the NY State Contracts they currently have in place.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
T. Kilcommons, Chief Engineer/Director of R&D



Attachments: 1 memo & 1 tabulation

Automatic Delayed-Transition Transfer Switches 12/1/19 through 11/30/20

Bid Opening, 09/13/2019

Line Item Sh. Text Qty. in Base Unit	Material Mat. Grou	Quot.: Bidder: Name: House No: Street: City: Region: Post Code: Item Text:	6000005178 107132 COOPER POWER SYSTEMS 70 MARCUS BLVD HAUPPAUGE NY 11788 Failed to Submit First Page/ Bid Bond	6000005180 100234 GRAYBAR ELECTRIC CO INC 800 HUYLER ST TEPERBORO NJ 07608 Bid Bond	6000005179 104945 GT POWER SYSTEMS INC 56 INDUSTRIAL RD PO BOX 402 WAINSCOTT NY 11975 Bid Bond
00010 11765 ATS, 260 AMP, DTTS 1 EA		Total Val.: Unit Price: Rank:	No Bid	8,490.56 8,490.56 1	8,936.00 8,936.00 2
00020 11763 ATS, 400 AMP, DTTS 1 EA		Total Val.: Unit Price: Rank:	No Bid	9,578.89 9,578.89 1	9,987.00 9,987.00 2
00030 11762 ATS, 800 AMP, 480V, DTTS 2 EA		Total Val.: Unit Price: Rank:	No Bid	28,248.88 14,124.44 1	28,716.00 14,358.00 2
00040 11758 ATS, 1200 AMP DTTS 1 EA		Total Val.: Unit Price: Rank:	13,878.00 13,878.00 1	19,157.22 19,157.22 3	18,868.00 18,868.00 2
M015 SERVICE ENTRANCE 400 AMP NEMA 1 ENC. 1 EA		Total Val.: Unit Price: Rank:	8,461.00 8,461.00 1	23,145.56 23,145.56 3	16,813.00 16,813.00 2
M015 SERVICE ENTRANCE 800 AMP NEMA 1 ENC. 1 EA		Total Val.: Unit Price: Rank:	12,830.00 12,830.00 1	16,578.33 16,578.33 2	27,573.00 27,573.00 3
M015 SURGE PROTECTION FACTORY INSTALLED 3 EA		Total Val.: Unit Price: Rank:	9,000.00 3,000.00 3	2,416.68 805.56 1	2,437.50 812.50 2
M015 SURGE PROTECTION FIELD INSTALLED 3 EA		Total Val.: Unit Price: Rank:	9,000.00 3,000.00 1 As Corrected	No Bid	No Bid
Total Quot.		Total Val.: Rank:	53,169.00 1	107,616.12 2	113,330.50 3

**CERTIFICATION:** I HEREBY certify that this is a correct Tabulation of Bids, received, 09/13/2019  
for Automatic Delayed-Transition Transfer Switches 12/1/19 through 11/30/20, 11:00 AM, prevailing time, Oakdale, New York

Carlon Torres, Purchasing Director

**SUFFOLK COUNTY WATER AUTHORITY**  
**Oakdale, Long Island, New York**  
**INTEROFFICE CORRESPONDENCE**

**DATE:** October 21, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Contract No. 7651 – Repainting and Repair Work of Granular Activated Carbon(GAC) Systems at Various Authority Owned Properties

---

<b>Opened:</b>	<u>September 25, 2019</u>	<b>Legal Notice:</b>	<u>Newsday</u>
<b>No. of Bids received:</b>	<u>3</u>	<b>Published:</b>	<u>August 28, 2019</u>
		<b>Documents Sent:</b>	<u>13</u>

**Low Bidder: Alpine Painting & Sandblasting**  
**Bid Amount: \$825,200**

**Recommendation: Reject All Bids**

**Comments:**

This contract is for the repainting and repair work of GAC systems at the Falcon Drive, Flower Hill Road, Meeting House Road and Wheeler Road Well fields. A total of three (3) bids were received; ranged from \$825,200 to \$1,002,712.

Unit bid price comparison per GAC System to a similar contract (#7382 – awarded October 2016 to Enecon Northeast APS, Inc., amount of \$77,500 per GAC System.) reflects an 80% increase in the unit pricing for line item# 1 (GAC System Exterior Painting). Alpine Painting & Sandblasting submitted a unit bid price for line item# 1 of \$139,200.00.

Enecon Northeast APS Inc., the previous low bidder for this type of contract did not bid on this Contract because of their busy future work load.

Therefore, due to the large price increase for line item# 1 it is the recommendation of the Engineering Department to Reject all Bids and rebid the Contract in the near future and schedule the work for fall/winter of 2020/2021 when more Contractors could possibly be available to bid the work.

**Reviewed by:**

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
T. Kilcommons, Chief Engineer & Director  
of Research & Engineering  
P. Kuzman, Director of Construction Maintenance



Attachments: memo, tabulation,  
Original Proof of Publication,  
List of Firms Invited to Bid



SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 4, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Contract No. 7652 – Miscellaneous Minor Construction and/or Repairs at Various Structures –  
October 1, 2019 to September 30, 2020

---

<b>Opened:</b>	<u>September 17, 2019</u>	<b>Legal Notice:</b>	<u>Newsday</u>
<b>No. of Bids received :</b>	<u>6</u>	<b>Published:</b>	<u>August 26, 2019</u>
<b>Low Bidder:</b>	<b>Caldara and Sons Contracting Inc</b> <b>Bid Amount: \$97,650</b> <b>(Line Items 1-2, 7 thru 13)</b>	<b>Documents Sent:</b>	<u>23</u>

**Low Responsive Bidder: National Installation & GC Corp. (Line Items 1 thru 13)**  
**Bid Amount: \$161,650**

**Recommendation: Award to Low Responsive Bidder.**

Comments: The Authority received a total of six (6) bids; ranged from \$97,650 to \$221,400.

**Caldara and Sons Contracting Inc. did not submit a bid for line items 3 thru 6, as a result their bid is determined "Non Responsive". Based on the above we seek the Board's approval to award this contract to National Installation & GC Corp.**

National Installation & GC Corp., will be a first time contractor for the Authority, they have valid licenses issued by the County of Suffolk for the various trades required under this contract.

References provided (Bellmore-Merrick School District, Oceanside School District) were contacted and response was favorable. A review of the NY State Debarment List did not list National Installation & GC Corp. There are no derogatory or open investigations with the Department of labor concerning National Installation & GC Corp.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
D. Mancuso, Chief Human Resources Officer  
J. Rinker, Facilities Manager



Attachments: memo & tabulation, Original Proof of Publication, List of Firms invited to Bid

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

**DATE:** October 4, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Contract# 7653 – Maintenance & Emergency Service of Uninterruptible Power Supply Systems and Battery Systems – December 1, 2019 to November 30, 2021

---

<b>Opened:</b>	<b><u>September 18, 2019</u></b>	<b>Legal Notice:</b>	<b><u>Newsday</u></b>
<b>No. of Bids received:</b>	<b><u>4</u></b>	<b>Published:</b>	<b><u>August 27, 2019</u></b>
<b>Low Bidder:</b>	<b>DC Group Inc. Bid Amount: \$28,200</b>	<b>Documents Sent:</b>	<b><u>15</u></b>

**Recommendation: Award to Low Bidder**

Comments: The Authority received four (4) bids; ranged from \$28,200 to \$44,480.

Bid prices for uninterruptible power supply systems and battery systems (UPS) decreased approximately 18% when compared to prices offered under contract# 7392 (held by DC Group Inc., awarded November 2016, scheduled to expire November 2019).

In fiscal year ending May 31, 2019 (FY19), the authority paid \$9,669 to the DC Group Inc., under contract# 7392.

**Contractor's performance on the above referenced contract has been satisfactory.**

The Engineering Department has reviewed the bid and recommends the award of this contract to DC Group Inc.

**We are requesting award of the subject maintenance work to DC Group Inc., for the two-year term noted above.**

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
T. Kilcommons, Chief Engineer & Director  
of Research & Engineering



Attachments: memo & tabulation, Original Proof of Publication, List of Firms Invited to Bid

**SUFFOLK COUNTY WATER AUTHORITY**  
**Oakdale, Long Island, New York**  
**INTEROFFICE CORRESPONDENCE**

**DATE:** October 4, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** Contract# 7654 – Furnish & Deliver Cement Lined Ductile Iron Pipe Flanged

---

**Opened:** September 23, 2019 **Legal Notice:** Newsday

**No. of Bids received:**1 **Published:** August 30, 2019

**Documents Sent:** 9

**Bid Opened: Ferguson Waterworks: \$57,953.86**

**Recommendation: Reject Single Bid and Re-Bid**

**Comments:** We are seeking the Board's approval to reject the single bid received for the above referenced contract based on the following:

- Insufficient bids received.

The Authority will conduct an outreach and re-issue this bid in anticipation of receiving more bids.

Reviewed by:

Jeff Szabo, Chief Executive Officer  
M. Torres, Purchasing Director  
J. Pokorny, Deputy, CEO Operations  
T. Kilcommons, Chief Engineer & Director  
of Research & Engineering  
P. Kuzman, Director of Construction Maintenance




Attachments: memo, tabulation,  
Original Proof of Publication,  
List of Firms Invited to Bid

**SUFFOLK COUNTY WATER AUTHORITY**  
Oakdale, Long Island, New York

**INTEROFFICE CORRESPONDENCE**

DATE: October 18, 2019

TO: Jeff Szabo, Chief Executive Officer

FROM: Marlon Torres,  Director of Purchasing

SUBJECT: RFP# 1541 – Labor & Employment Counsel

---

**Solicitation Process:**

The Authority issued a Request for Proposal (RFP) on May 13, 2019 to seek proposals from qualified labor and employment law firms to serve as Labor & Employment Counsel. This procurement was posted on the Authority's website as well as the New York State Contract Reporter and Bid Net (NY State Purchasing Group). In addition the procurement was advertised in the New York Law Journal on May 13, 2019. As a result of this outreach the RFP documents were downloaded by over a dozen prospective bidders from the various websites referenced above. The Authority received eleven (11) proposals:

- Bond Schoeneck & King
- Putney, Twombly, Hall & Hirson LLP
- Jackson Lewis PC
- Kaufman Dolowich & Voluck (KDV)
- Goldberg Segalia LLP
- Hogue Newman Regal & Kenney LLP
- Jaspán D. Leonard LLP
- Tully Rinckey PLLC
- Campolo, Middleton & McCormick LLP
- Moritt Hock & Hamroff LLP
- Rosenberg Fortuna & Laitman LLP

**Description / Background of Project:**

The Authority seeks proposals for labor & employment counsel to handle multi-jurisdictional (Federal, State, Local, PERB) labor and employment law compliance for SCWA, union grievances and arbitrations, PERB, EEOC and other litigation, and non-union employee matters. The selected firm may be utilized on a day-to-day basis as a resource on labor and employment law matters. In addition, the selected firm will assist in negotiating collective bargaining agreements (CBA's). Approved counsel will work primarily with the SCWA's CEO, General Counsel and labor relations personnel. Contract administration and reporting will be to SCWA's General Counsel.

**Evaluation / Selection Process:**

The Legal Department reviewed each proposal submitted. The attached spreadsheet, Appendix A, notes the original fees submitted by each firm. As a result of the review the following firms were short listed and invited to meet with the Authority's Governing Board (Governance Committee):

- Putney, Twombly, Hall and Hirson LLP
- Jackson Lewis PC
- Bond Schoeneck & King
- Kaufman Dolowich & Voluck (KDV)

**As a result of the meeting, it is the recommendation to award this contract to Putney, Twombly, Hall and Hirson LLP.**

**The Authority has past experience with this firm, they were under previous contract with the Authority and their performance was satisfactory.**

**Contract Term: November 1, 2019 to October 31, 2020, with two (2) one-year options to extend.**

**Cost:**

The Authority requested "Best & Final" offer from Putney, Twombly, Hall and Hirson LLP., resulting in a reduction in their fees, refer to Appendix B. The proposed contract is a fixed price contract based on the revised pricing schedule submitted by Putney, Twombly, Hall and Hirson LLP.

**Based on the above we seek the Boards approval of the subject agreement as presented above for the fees noted for an initial one (1) year term with Putney, Twombly, Hall and Hirson LLP.**

Reviewed by:

Jeff Szabo, Chief Executive Officer  
T. Hopkins, Chief Counsel  
M. Torres, Purchasing Director

-  
-  
-

**SUFFOLK COUNTY WATER AUTHORITY**  
**Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 21, 2019  
**TO:** Chairman/Board Members  
**FROM:** Jeff Szabo, Chief Executive Officer  
**SUBJECT:** RFP 1549 – Pre-Employment Screening Service

---

A Request for Proposals (RFP) to provide for Pre Employment Screening Service (DOT Background Check) was issued on September 11, 2019. In addition this solicitation was published on September 11, 2019 in the Authority's website as well the New York State Contract Reporter and New York Empire State Purchasing Group (Bid Net). From the postings on the various websites over sixteen (16) prospective bidders downloaded the RFP. As a result of the solicitation the Authority received one (1) proposal from the following firm:

- **Accusource Inc.**

An evaluation / selection committee reviewed the single proposal submitted and determined that it would be in the best interest to proceed in awarding the contract to Accusource Inc., based on the following:

- Unit pricing for service is favorable (No increase in cost for service in comparison to previous contract).
- Evaluation Committee rated their proposal, refer to Attachment B.
- Accusource Inc., is the current contractor for Pre-Employment Screening Services, The caliber of services offered under contract has been satisfactory.

As a result of the above we recommend to the Board approval of the above contract to Accusource Inc., the proposed term is for a one (1) year contract commencing January 1, 2020 to December 31, 2020 and includes an option to extend for an additional tow (2) one (1) year periods. Cost for Pre-Employment Screening Services as per the Price Schedule submitted, Attachment A.

Reviewed by:

Jeff Szabo, Chief Executive Officer     —  
M. Torres, Purchasing Director       —  
D.. Mancuso, Chief Human Resources Officer     —

Attachments: 2 memos

SECTION III - RFP 1549  
DEPARTMENT OF TRANSPORTATION BACKGROUND CHECK IN ACCORDANCE WITH FMCSA  
REGULATIONS

As The Bidder May Result In Your Bid Being Considered Non-Responsive.)

ATTACHMENT A

1. Verification of employment credentials \$ 6.50 per employer
  2. Verification of educational credentials (include cost for international education searches if different) \$ 6.50 per institution
  3. Department of Transportation **background check in accordance with FMCSA regulations.** \$ 7.50 per employer
  4. Database search for criminal records including misdemeanor convictions, felony convictions, open arrest warrants, orders of protection, probation status, etc. \$ 3.50 - single name
  5. Verification of professional licenses. \$ 6.50 per license
  6. Social Security Number verification/trace or Name – Address verification, including A/K/A's \$ 2.00
  7. Driving Records (Motor Vehicle Records) investigation of out of state driver's license records. List the states that are available and any special access restrictions. \$ 3.25 per state
  8. Search of appropriate records such as Global Watch Alert Office of Foreign Asset Control (OFAC). \$ 2.75
  9. Sex offender search. (Indicate availability such as multiple or all state or national registry) \$ 2.00 - National
  10. Reference Checks \$ 7.00
- Additional Services**
11. Suggested Service - Integrated National Criminal Database - Single Name  
Includes National Criminal Database, National Sex Offender, Office of Foreign Assets Control (OFAC) and federal prohibited parties list \$4.00
  12. County Criminal Records - per county, per name \$7.50

\*Prices do not include court fees, statewide repository fees, third party verification charges, which may apply when an employer or educational institution has outsourced management of their records or MVR state fees (all fees are passed through at no additional mark-up). Unlimited searches include all jurisdictions where the applicant has lived, worked or gone to school for a period of seven years. Due to the name-based filing system used by the courts, all court research is conducted on a per-name basis. Additional fees for aliases/AKAs may apply when a la carte services are requested.

\*\*Please note that all pricing information provided is confidential and proprietary to AccuSource and should not be shared with any unauthorized third parties.

✓

**SUFFOLK COUNTY WATER AUTHORITY  
OAKDALE**

**INTEROFFICE MEMORANDUM**

**DATE:** September 17, 2019

**TO:** Jeffrey Szabo, Chief Executive Officer

**FROM:** Janice E. Tinsley, Deputy CEO for Customer Service  
Lawrence Anderson, Workforce Technology Manager

**SUBJECT:** **ITRON Master Sales Agreement** - executed 5/17/17  
Board Resolution 096-03-2017, March 27, 2017

Period: January 1, 2020 to December 31, 2020

---

The subject agreement covers maintenance, repair, 24-hour customer support, preventive maintenance, technical support, software releases and replacement of batteries, hand straps and antennas.

Agreement cost for the twelve-month period for 2020 is \$51,554.50.

This represents a 4.7% decrease from last year reflecting discontinued support of obsolete hardware. This year's agreement includes our aging equipment and "new" equipment for which the original maintenance, included in the purchase price, has expired.

We are requesting Board approval of the subject agreement with Itron as presented.



SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: October 30, 2019  
TO: Jeffrey W. Szabo, Chief Executive Officer  
FROM: Christopher Cecchetto, Deputy CFO   
SUBJECT: **TAPPING FEES**

---

SCWA has budgeted \$7,750,000 in the FY20 capital budget (Capital Budget Items #030, #031) to cover the cost of connecting new customers to the Authority's water main. A "tapping fee" is paid by each new customer who connects to the main.

An internal analysis was prepared to assess the appropriateness of tapping fees. This analysis considered current labor costs, materials, overhead, and restoration. The Finance department recommends that the fee structure be modified as follows, effective January 1, 2020:

Service Size	Current Fee	Proposed Fee	% Increase
1"	\$3,000	\$3,200 (includes vault)	6.67%
1 1/2"	\$4,700	\$4,700	0.00%
2"	\$6,200	\$6,200	0.00%
4"	\$15,200	\$15,300	0.66%
6"	\$15,500	\$15,600	0.65%
8"	\$16,600	\$16,700	0.60%
10"	\$16,800	\$17,400	3.57%
12"	\$16,800	\$17,400	3.57%

Customers have the ability to finance 50% of a tapping fee over a period of two, five, or 10 years, depending on if a surcharge is incorporated.

If you are in agreement, please add this to the agenda for the October 2019 Board meeting.


EV:cc

c: J.Pokorny, J. Tinsley, E. Vassallo, P. Kuzman, L. Cetta

FIN-19-106

SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: October 30, 2019  
TO: Jeffrey W. Szabo, Chief Executive Officer  
FROM: Christopher Cecchetto, Deputy CFO   
SUBJECT: **METER VAULT FEES**

---

SCWA has budgeted \$200,000 in the FY20 capital budget for meter vaults (Capital Budget Item #020). Through an analysis of these costs, an increase in meter vault fees is necessary.

It is the Finance Department's recommendation to modify the fee for a 1", 1 ½", and 2" meter vault as follows, effective January 1, 2020:

Meter Vault	Current	Proposed	% Increase
1"	\$1,050	\$1,050	0.00%
1 ½" (without labor)	\$1,000	\$1,000	0.00%
1 ½" (with labor)	\$1,450	\$1,650	13.79%
2" (without labor)	\$1,460	\$1,460	0.00%
2" (with labor)	\$2,130	\$2,420	13.62%

If you are in agreement, please add this to the agenda for the October 2019 Board meeting

EV:cc

c: J.Pokorny, J. Tinsley, C. Cecchetto P. Kuzman, L. Cetta

FIN-19-111

**SUFFOLK COUNTY WATER AUTHORITY  
OAKDALE**

**I N T E R O F F I C E   M E M O R A N D U M**

**DATE:**       **October 28, 2019**

**TO:**           **Jeffrey Szabo, CEO**

**FROM:**       **Janice E. Tinsley, Deputy CEO for Customer Service**

**SUBJECT:**   **Request to Credit Several Fire Island Accounts**

---

Over the past several months, Customer Service has received high bill complaints from a few Fire Island customers. These complaints are noteworthy because of the size of the bills and because the corresponding consumption amounts were registered during the off season. Authority personnel have checked all of the properties, and for the most part, have found the meters in good working condition and no active leaks.

In each case, the customers have expressed disbelief over the amount of their bill. In large part, the bills are for consumption captured during the off season when the properties were closed up for the winter. Only one customer admits to repairing a leak, and on a different account, part of the connection to the meter was missing (to which the customer contends he has no knowledge). All of the customers assert it's a meter or billing error and that the full excess amount should be credited to their accounts.

Upon describing the situation to Deputy CEO for Operations, Joseph Pokorny, it was determined that the high bills were a result of improper operation by homeowner or plumber of the "stop and waste valve." This dual purpose valve is designed to work in conjunction with the curb stop and shut-off valve to stop the flow of water from the main to the house, and when draining the house, it is the point where the water is released into the ground. SCWA installed these units on Fire Island several years ago to help mitigate the numerous problems associated with the winterization process.

Over the years, the residents of Fire Island have come to rely on local plumbers to winterize their homes. In many instances, the plumbers improperly operated the "stop and waste valve" allowing water to continue to flow. As Fire Island is all sand, the water is absorbed into the sand and virtually goes unnoticed – until the customer receives their bill.

The "stop and waste valve" is Authority property and should only be operated by SCWA personnel. In August 2019, to address the ongoing issue of unauthorized persons operating our equipment, SCWA notified all Fire Island customers by email and USPS mail of the proper winterization procedures (see attached). Going forward, a copy of these procedures will accompany the welcome letter sent to any customer opening an account on Fire Island. These procedures include notifying SCWA when the water should be shut off (and turned on) for the

season. SCWA personnel will operate our equipment and advise the customer once it has been completed.

While the new procedures are in place, high bill amounts remain on some accounts. (Please see the chart below.) In general, SCWA provides a wasted water credit for underground leaks of 50% of the excess consumption. The calculation is based upon the average usage for like periods over the preceding two years. As is evidenced by the chart below, the balances on these accounts are still extremely high after the wasted water credit has been applied. For this reason, the customers have rejected our offer to settle the issue. They are insisting upon a full 100% credit.

<b>FIRE ISLAND WASTED WATER CREDITS 2019</b>					
<b>ACCOUNT</b>	<b>ADDRESS</b>	<b>HIGH BILL</b>	<b>50% WW CREDIT</b>	<b>AVERAGE BILL</b>	<b>ADDITIONAL CREDIT</b>
3000709944	80 Black Duck Walk FI Pines	\$5,267.99	\$2,634.00	<b>\$0.00</b>	<b>\$2,633.99</b>
3000397291	491 Tarpon Walk FI Pines	\$8,960.94	\$4,428.38	<b>\$94.37</b>	<b>\$4,438.19</b>
3000737275	5 Frigate Roadway Summer Club	\$1,363.90	\$640.18	<b>\$175.68</b>	<b>\$548.04</b>
3000538564	36 Champlain St Ocean Bay Park	\$10,711.66	\$5,222.76	<b>\$177.06</b>	<b>\$5,311.84</b>
3000396306	147 Ocean Walk FI Pines	\$1,913.04	0	<b>\$704.19</b>	<b>\$1,208.85</b>
3000410663	3 Dune Walk FI Pines	\$732.22	0	<b>\$49.48</b>	<b>\$682.74</b>
3000632478	24 Sextant Walk Robbins Rest	\$4273.52		<b>\$32.76</b>	<b>\$4240.76</b>

In view of the above and in consideration of the new procedures, Customer Service is seeking authorization to provide a one-time 100% credit to the accounts listed above. (There may be a few others that will hear of this resolution and request credit to their accounts.) If this meets with your approval, please place this item on the agenda for the next meeting of the board.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on October 29, 2019, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, To construct Wells Nos. 1 and 2 at the Bull Path Well Field, 8.61-acre site located on the E/S/O Bull Path, 407.14' S/O Jason's Lane, Northwest, Town of East Hampton; to equip each well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of October, 2019, at Oakdale, New York.

---

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 18, 2019

**TO:** Jeff Szabo, Chief Executive Officer

**FROM:** Donna Mancuso, Chief Human Resources Officer *DM*

**SUBJECT: REVISION Form for Policy 112 – Excused Time for Voting**

---

In accordance with NYS Election Law § 3-110, on May 21, 2019 the Authority revised Policy 112 to include up to three (3) hours of excused time to vote. Upon review of the form included with the policy, our legal department has advised that we should not require certification or proof of voting and therefore the form has been revised.

Please place this on the agenda for the board's consideration at their next meeting.

Thank you.



## Request for Excused Leave to Vote - Policy 112

New York State Election Law § 3-110 authorizes up to three (3) hours of excused time to vote (including travel time). Employees requesting excused time ~~must be registered voters and~~ must **submit their request in writing to their manager not less than two (2) working days before the day of the election.** Time authorized will be at the beginning or end of the work shift and will be designated by the manager. Employees should document the time on their timesheet/card as Excused-Voting and attach this approved form.

---

### To be completed by the employee:

Employee Name: \_\_\_\_\_ Employee ID#: \_\_\_\_\_

Department: \_\_\_\_\_

**I hereby certify that I am a registered voter and this request for up to three (3) hours of excused time from work on Election Day is for the purpose of voting in an election in accordance with NYS Election Law §3-110. I understand that providing false or misleading information about my absence will result in disciplinary action and excused time will not be authorized.**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

---

### To be completed by the supervisor:

Time ~~expected~~ **requested/approved** to be absent from work (including travel time):

From: \_\_\_\_\_ to: \_\_\_\_\_

Approved: \_\_\_\_\_  
Signature of Supervisor/Manager

\_\_\_\_\_  
Date

## SUFFOLK COUNTY WATER AUTHORITY

### POLICIES AND PROCEDURES

**SUBJECT: ABSENT FOR PERSONAL BUSINESS**

**FILE UNDER SECTION NO.: 1**

**EFFECTIVE DATE: May 21, 2019**

**POLICY NO.: 112**

**SUPERSEDES: October 26, 2015**

**APPROVED:**

The Suffolk County Water Authority recognizes the importance of personal time in providing employees with the opportunity to address matters of a personal nature. Therefore, the Authority grants personal time off to full-time employees as well as excused time to attend breast/prostate cancer screenings, blood donations and voting as further outlined in this policy.

#### **POLICY:**

An employee should give his/her immediate supervisor reasonable notice (preferably one week but no later than one day prior to the personal leave date). We recognize that emergency situations arise but the supervisor must consider workload priorities before granting such requests. Consideration will be given to requests for holidays of religious significance where a reasonable accommodation is possible. Personal days may not be taken the day immediately before or immediately after a vacation day or a holiday, without prior permission from the employee's immediate supervisor.

For excused personal time (breast/prostate cancer screenings, blood donations and voting) employees must complete the appropriate leave request form and submit it to their manager at least ten days prior to the date they are requesting time off for breast/prostate cancer screenings and at least two (2) working days before an election for voting.

#### **PROCEDURE:**

All employees will be given leave for personal purposes of not more than three (3) days each year (non-cumulative) with pay. However, no leave for personal purposes shall be available to employees who have continuous permanent employment of less than one (1) year.

Under New York State Civil Service Law, employees of a Public Authority may be granted up to four (4) hours of **paid** excused time (including travel time) for mammography and prostate cancer screenings on an annual basis (calendar year). The leave request form must be completed and submitted to the manager at least ten (10) days prior to the date of the screening.

Under New York State Labor Law, employees may be granted one leave period per calendar year of no more than three (3) hours of **unpaid** excused time for offsite blood donations. Accruals can be utilized to supplement this time off. If the Authority holds an "on site" blood drive, employees who volunteer to donate blood will be given paid excused time to attend the donation event.

Under New York State Election Law, employees who are registered voters will be granted up to



three (3) hours paid excused time (including travel time) to vote. This time is allowed at the beginning or the end of the working shift, as designated by the manager. The employee is required to ***advise the manager in writing by completing the attached form*** not less than two (2) working days before the day of the election that he or she requires time off to vote.

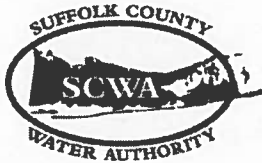
**NOTE:**

Employees whose date of hire is prior to January 1, 1996, will receive their three personal days on January 1 of each year.

Employees whose date of hire is after January 1, 1996, will receive their three personal days on their anniversary date each year.

Personal days not used by the end of the calendar year or anniversary year will be transferred to the employee's accumulated sick leave.

If employment is terminated or if an employee retires, please refer to Policy 801 "Termination of Employment" and/or Policy 802 "Retirement Benefits" for information regarding personal days.



**Request for Excused Leave to Vote -  
Policy 112**

New York State Election Law § 3-110 authorizes up to three (3) hours of excused time to vote (including travel time). Employees requesting excused time must **submit their request to their manager not less than two (2) working days before the day of the election**. Time authorized will be at the beginning or end of the work shift and will be designated by the manager. Employees should document the time on their timesheet/card as Excused-Voting and attach this approved form.

---

**To be completed by the employee:**

Employee Name: \_\_\_\_\_ Employee ID#: \_\_\_\_\_

Department: \_\_\_\_\_

**I request up to three (3) hours of excused time from work on Election Day for the purpose of voting in an election in accordance with NYS Election Law § 3-110..**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

---

**To be completed by the supervisor:**

Time requested/approved to be absent from work (including travel time):

From: \_\_\_\_\_ to: \_\_\_\_\_

Approved: \_\_\_\_\_  
Signature of Supervisor/Manager

\_\_\_\_\_  
Date

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 10, 2019

**TO:** Jeff Szabo, CEO

**FROM:** Nora Cairo, Benefits Specialist

**SUBJECT:** *Renewal of Flexible Spending Account (FSA) with Ameriflex*

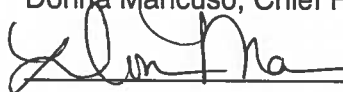
Our agreement with Ameriflex, the Flexible Spending Account (FSA) vendor, is up for renewal effective January 1, 2020. Flexible Spending is an *employee funded* benefit offered to management and lab union employees.

The cost to the Authority is limited to the annual renewal fee of \$180.00 and a monthly fee of \$5.25 per enrollee. There were 51 enrollees at the end of the 2019 plan year. Ameriflex has agreed to continue their fees in 2020 without an increase. We estimate our approximate annual costs to be \$3,600.

For plan year 2019, we had changed the plan design for Health Care FSA's from a Grace Period plan to a Rollover plan. Enrollees are able to rollover up to \$500 of unused funds into the following plan year. This change limits the amount of unused money an enrollee can forfeit at the end of a plan year and resulted in 10 additional enrollments from 2018-2019.

Based on the above information, ***it is recommended that we continue our FSA program with Ameriflex of Mount Laurel, New Jersey, for a one year period of January 1, 2020 to December 31, 2020.*** If you concur, please add this item to the Board agenda for the October, 2019 meeting.

cc: Donna Mancuso, Chief Human Resources Officer

 approved

**SUFFOLK COUNTY WATER AUTHORITY**  
**Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 25, 2019  
**TO:** Jeff Szabo, CEO  
**FROM:** Nora Cairo, *Benefits Specialist*  
**SUBJECT:** *NEW Dental Insurance Carrier- Ameritas*

---

The contract period for our dental benefit plan with Healthplex is scheduled to end on December 31, 2019.

Due to feedback we have received from employees and retirees, we requested proposals for the upcoming 2020 plan year. The feedback received from employees relates to out of pocket costs, specifically regarding coverage of dental implants. Additionally many employees have advised that their dentists are dropping Healthplex coverage. The reimbursement schedule has not increased since 1997. The feedback from retirees relates to the lack of network providers outside of New York State.

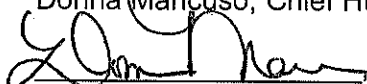
We received 6 proposals with 3 proposals being highly competitive with a significant cost savings to the Authority from Cigna, Ameritas and Lincoln.

Cigna proposed the largest cost savings (\$55,900/year or 7.6%) but did not have the largest network. Lincoln had the smallest savings of the 3 proposals (\$18,500/year or 2.5%) and did not have the largest network.

We recommend changing dental insurance providers from Healthplex to **Ameritas**. The proposal received from Ameritas provides a \$42,000/year or 5.8% savings to the Authority in premiums. Their rates are guaranteed for two years. This new plan would provide more coverage reducing in network deductibles and copayments down to \$0. Ameritas has the largest national network of the proposals received which will allow employees, and specifically out of state retirees, to take advantage of this benefit. Ameritas' quote includes dental implants as a covered service, which is the most consistently requested change to our dental insurance employees have requested.

Based on the above information, ***it is recommended that we offer dental insurance through Ameritas Life Insurance Corp. of New York of Bristol, CT for a two year period of January 1, 2020 to December 31, 2021.*** If you concur, please add this item to the Board agenda for the October 2019 meeting.

cc: Donna Mancuso, Chief Human Resources Officer

 approved

**Dental Summary – Current Plan at MAC with Implants**

**Proposed Effective Date: 1/1/2020**

Plan Benefit	In Network	Out of Network
Type 1	100%	Maximum Allowable Charge
Type 2	100%	Maximum Allowable Charge
Type 3	100%	Maximum Allowable Charge
Deductible	\$0/Calendar Year Waived Type 1 No Family Maximum	\$30/Calendar Year Waived Type 1 \$90/family
Maximum (per person)	\$2,000/Calendar Year	\$2,000/Calendar Year
PPO	Freedom of Choice®	Passive PPO
Allowance	Type 1 Type 2 Type 3	Maximum Allowable Charge Maximum Allowable Charge Maximum Allowable Charge
Waiting Period	None	None
Annual Open Enrollment	None	Passive PPO

**Orthodontia Summary**

<b>Allowance All Plan Designs:</b> In Network, discounted fee. Out of Network, U&C.	
Plan Benefit	50%
Coverage for Adults	Yes
Lifetime Maximum (per person)	\$2,000
Waiting Period	None

**Monthly Rates**

Employee (EE)	\$28.92
EE + Family	\$74.48

Rates are guaranteed for 24 months and a 3<sup>rd</sup> year cap of 9.5% following the effective date listed above and include Orthodontia if part of plan design.

Rates include: home address mailing of ID Cards.

**PLEASE NOTE: Rates assume enrollment in our electronic certificate (eCert) program. If you choose to receive paper certificates, monthly rates will increase.**

**Employee Participation Requirements**

**Eligible Employees: 946**

All eligible employees Non-Contributory
--

Plan Design Summary	In Network 100/100/100 \$0/Calendar Year Waived Type 1 No Family Maximum \$2,000	Out of Network MCE/MCE/MCE \$30/Calendar Year Waived Type 1 \$90/family \$2,000
<b>Type 1</b> Procedure (Frequency)	<ul style="list-style-type: none"> <li>• Routine Exam (2 in 12 months)</li> <li>• Bitewing X-rays (2 in 12 months)</li> <li>• Full Mouth/Panoramic X-rays (1 in 3 years)</li> <li>• Periapical X-rays</li> <li>• Cleaning (2 in 12 months)</li> <li>• Fluoride for Children 18 and under (2 in 12 months)</li> <li>• Sealants (age 16 and under)</li> <li>• Space Maintainers</li> </ul>	<ul style="list-style-type: none"> <li>• Routine Exam (2 in 12 months)</li> <li>• Bitewing X-rays (2 in 12 months)</li> <li>• Full Mouth/Panoramic X-rays (1 in 3 years)</li> <li>• Periapical X-rays</li> <li>• Cleaning (2 in 12 months)</li> <li>• Fluoride for Children 18 and under (2 in 12 months)</li> <li>• Sealants (age 16 and under)</li> <li>• Space Maintainers</li> </ul>
<b>Type 2</b> Procedure (Frequency)	<ul style="list-style-type: none"> <li>• Restorative Amalgams</li> <li>• Restorative Composites (anterior and posterior teeth)</li> <li>• Endodontics (nonsurgical)</li> <li>• Endodontics (surgical)</li> <li>• Periodontics (nonsurgical)</li> <li>• Periodontics (surgical)</li> <li>• Denture Repair</li> <li>• Simple Extractions</li> <li>• Complex Extractions</li> <li>• Anesthesia</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Amalgams</li> <li>• Restorative Composites (anterior and posterior teeth)</li> <li>• Endodontics (nonsurgical)</li> <li>• Endodontics (surgical)</li> <li>• Periodontics (nonsurgical)</li> <li>• Periodontics (surgical)</li> <li>• Denture Repair</li> <li>• Simple Extractions</li> <li>• Complex Extractions</li> <li>• Anesthesia</li> </ul>
<b>Type 3</b> Procedure (Frequency)	<ul style="list-style-type: none"> <li>• Onlays</li> <li>• Crowns (1 in 5 years per tooth)</li> <li>• Crown Repair</li> <li>• Implants</li> <li>• Prosthodontics (fixed bridge; removable complete/partial dentures) (1 in 5 years)</li> </ul>	<ul style="list-style-type: none"> <li>• Onlays</li> <li>• Crowns (1 in 5 years per tooth)</li> <li>• Crown Repair</li> <li>• Implants</li> <li>• Prosthodontics (fixed bridge; removable complete/partial dentures) (1 in 5 years)</li> </ul>

Current Dental Terminology © American Dental Association.

## Ameritas

Coverage	In Network	Out of Network
Deductible- Single	\$0	\$30
Deductible- Family	\$0	\$90
Annual Maximum	\$2,000	\$2,000
Preventative	100%	Maximum Allowable Charge (MAC)
Basic Services	100% after deductible	Maximum Allowable Charge (MAC)
Major Services	100% after deductible	Maximum Allowable Charge (MAC)
Ortho Services	50%	50%
Orthodontic Lifetime Maximum	\$2,000	\$2,000
** no age limit for orthodontic allowance		

## Healthplex

Coverage	In Network	Out of Network
Deductible- Single	\$30	\$30
Deductible- Family	\$90	\$90
Annual Maximum	\$2,000	\$2,000
Preventative	100%	Per Schedule
Basic Services	100% after deductible	Per Schedule
Major Services	100% after deductible	Per Schedule
Ortho Services	50%	Per Schedule
Orthodontic Lifetime Maximum	\$2,000	\$2,000
** no age limit for orthodontic allowance		

The most consistent employee requested change to dental insurance is the inclusion of dental implants. Ameritas coverage would include dental implants, which are not covered through Healthplex.

## Network Disruption

Ameritas		
	#	%
Losing	4	0.9%
Gaining	135	28.8%
Same Status	329	70.3%

The Ameritas network will only exclude 4 providers that are currently in network with Healthplex. If contracted, Ameritas will contact these 4 offices for possible partnership.


Claims	Healthplex		Ameritas	
	#	%	#	%
In Network Claims	233	100%	229	98.3%
Out of Network Claims	0	0%	135	57.4%
<b>Total Match</b>	<b>233</b>	<b>49.8%</b>	<b>364</b>	<b>77.8%</b>

Ameritas has the largest network out of the proposals received at a 77.8% match for claims. The other front running proposals matched at 72.6% and 75.6%



**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 1, 2019  
**TO:** Jeffrey W. Szabo, CEO  
**FROM:** Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D   
**SUBJECT:** Main Circuit Breakers – Wheeler Road & Capitol Court

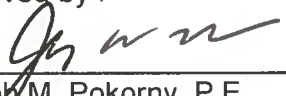
Over time our facilities may out grow the originally designed station electrical capacity. Wheeler Road and Capitol Court are such sites. In order to complete these upgrades, 100% rated, 800A main circuit breakers were planned. An RFQ was sent to three vendors; the Purchasing department received three quotes as shown in the table below:

<b>Monarch Electric Co.</b>	<b>Powertech Controls</b>	<b>WESCO</b>
<b>Fairfield, NJ</b>	<b>Ronkonkoma, NY</b>	<b>Hauppauge, NY</b>
\$6,903.18	\$8,272.00	\$8,500.00

We are recommending award to Monarch Electric in the amount of \$6,903.18.

If this meets with your approval, please place on the agenda for the October 2019 Board meeting.

Approved by :

  
\_\_\_\_\_  
Joseph M. Pokorny, P.E.  
Deputy CEO for Operations

10/4/19  
Date



ELECTRIC COMPANY

A U.S. Electrical Services Inc. Company

30 PLYMOUTH ST  
FAIRFIELD, NJ 07004-1616  
973-227-4151  
Fax 973-808-0209



# Quotation

QUOTE DATE	QUOTE NUMBER	PAGE NO.
08/14/2019	S113759587	1 of 1
CUST PO#:	Req 10061318	
JOB/REL#:		

QUOTE TO:

SHIP TO:

SUFFOLK COUNTY WATER AUTHORITY  
P O BOX 38  
OAKDALE, NY 11769-0901

SUFFOLK COUNTY WATER AUTHORITY  
4050 SUNRISE HWY  
4060 SUNRISE HIGHWAY  
OAKDALE, NY 11769-1003

CUSTOMER NUMBER	CUSTOMER PHONE	ORDERED BY	SALESPERSON	
112028	631-563-0377		HOUSE ACCOUNT	
WRITER	SHIP VIA	TERMS	EXPIRATION DATE	FREIGHT EXEMPT
PETER J GASTIGER (973) 287-0521	R3EASTRT12	NET 15TH	08/13/2019	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
2ea	QUOTE ITEM: PER EA/1 C-H SNCMDLB3800FT33W ENCLOSES BREAKER CMDLB3800FT33W , DS800NK , SNDN1200 ,TA801MA	3451.591/ea	6903.18	
<p>Prices listed on this quotation are subject to change without notice beyond expiration date, include only the equipment listed and do not include any sales tax unless noted otherwise. Expiration date does not apply to commodity pricing which may be subject to change after 24 hours. Special order items cannot be cancelled unless the manufacturer permits cancellation.</p>		Subtotal	6903.18	
		Shipping Chgs	0.00	
		Amount Due	6903.18	

**Hohenberger, Lisa**

---

**From:** Mike Austin [MAustin@powertechcontrols.com]  
**Sent:** Wednesday, August 14, 2019 8:27 AM  
**To:** Hohenberger, Lisa  
**Subject:** Sales Quote 253962 from Mike Austin at Powertech Controls Co., Inc.  
**Attachments:** Sales Quote 253962.PDF; Quotation 253962.XLS

**Powertech  
Controls Co.,  
Inc.**

Powertech Controls Co., Inc.  
101 Christopher Street  
Ronkonkoma, NY 11779  
Phone - 631-368-6678  
Fax - 631-368-8943  
Email - [maustin@powertechcontrols.com](mailto:maustin@powertechcontrols.com)

**QUOTATION**

Account # 004120  
Quote # 253962  
Date 08/12/19  
Page 1

---

SUFFOLK COUNTY WATER  
AUTHORITY  
PO BOX 38  
OAKDALE, NY 11769

**Terms** NET 30  
DAYS  
**Salesperson** Mike Austin  
**Ship Via** FREIGHT  
ALLOWED  
**FOB** Origin  
**Reference #** 10061318  
**Buyer** LISA HOHENBERGER

---

Ln #	Item # / Customer Item # Description	Mfg / DC	Ship Date Request Date	Quantity	Unit Price	Ext Price
1	SNCMDLB3800FT33W-FLX N1 ENCLOSED BREAKER 100%, 50KA 800 AMPS, SURFACE MNT, DIGITRI RMS 310 LS, TA801MA LUGS 4-6 WEEKS ARO NC/NR SHIPS DIRECT FROM EATON THIS ORDER WOULD QUALIFY FOR FREE GROUND SHIPPING FROM EATON	EATON		2	4,136.00000 Per EA	8,272.00 USD

---

**TOTAL 8,272.00 USD**

**QUOTE VALID FOR 30  
DAY(S)**



WESCO DISTRIBUTION  
 500 PRIME PLACE  
 HAUPPAUGE NY 117880504

**Quotation**

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS\\_AND\\_CONDITIONS\\_OF\\_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: SUFFOLK CNTY WATER AUTH.  
 ATTN:ACCOUNTS PAYABLE  
 PO BOX 38  
 OAKDALE NY 117690901

Date: 08/15/19  
 Branch: 7545  
 Project Number: RFQ-10061318 SH  
 Project Name  
 Quoted To:  
 Date of Your Inquiry: 08/15/19  
 When ordering please refer to Quotation Number: 277189

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	2	EAT***SNCMDLB3800FT33W-FLX 800A MAIN CIRCUIT BREAKER	4250.000	E	8500.00	0.00		08/16/19
		SUB-TOTAL			8500.00			
		TOTAL			8500.00			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.



## Detail Bill of Material

Page 1 of 1

Project Name: SCWA Breaker  
General Order No:

Negotiation No: NY250813X9K1  
Alternate No: 0000

Item No.	Qty	Product	Description
	2	Enclosed Circuit Breaker	Enclosed Breakers

Catalog No SNCMDLB3800FT33W-FLX

Qty	List of Materials
1	Factory Assembled Enclosed Digitrip RMS 310+ Circuit Breaker
1	Circuit Breaker Frame, Trip Unit, No Terminals
1	Circuit Breaker Enclosure - Nema 1 Surface Mounted
1	TA801MA Lugs on load side of breaker.

Eaton Selling Policy 25-000 applies.

All orders must be released for manufacture within 90 days of date of order entry. If approval drawings are required, drawings must be returned approved for release within 60 days of mailing. If drawings are not returned accordingly, and/or if shipment is delayed for any reason, the price of the order will increase by 1.0% per month or fraction thereof for the time the shipment is delayed.

**SUFFOLK COUNTY WATER AUTHORITY**  
**Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 1, 2019  
**TO:** Jeffrey W. Szabo, CEO  
**FROM:** Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D   
**SUBJECT:** **Solid State Soft Starter Panels**

---

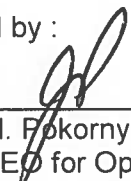
Soft starters are used to protect electric motors from a sudden influx of power by limiting the initial inrush of current. Under this RFQ, Two (2) rated for 60 Horsepower (HP), one (1) at 100HP, one (1) at 150HP, and one (1) at 200HP will be purchased for upcoming wells. An RFQ was sent to three vendors; the Purchasing department received three quotes as shown in the table below:

<b>WESCO</b>	<b>Powertech Controls</b>	<b>Monarch Electric Co.</b>
<b>Hauppauge, NY</b>	<b>Ronkonkoma, NY</b>	<b>Fairfield, NJ</b>
\$21,940.00	\$22,215.91	No Quote

We are recommending award to WESCO in the amount of \$21,940.00

If this meets with your approval, please place on the agenda for the October 2019 Board meeting.

Approved by :

  
\_\_\_\_\_  
Joseph M. Pokorny, P.E.  
Deputy CEO for Operations

10/4/19  
Date



WESCO DISTRIBUTION  
 500 PRIME PLACE  
 HAUPPAUGE NY 117880504

**Quotation**

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS AND CONDITIONS OF SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: SUFFOLK CNTY WATER AUTH.  
 RFQ 10061591  
 LISA HOHENBERGER  
 OAKDALE NY 117690901

Date: 09/12/19  
 Branch: 7545  
 Project Number: RFQ 10061591 WAS  
 Project Name  
 Quoted To:  
 Date of Your Inquiry: 09/12/19  
 When ordering please refer to Quotation Number: 336857

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	1	C-H***LOT OF CUTLER HAMMER SOFT STARTERS  SEE ATTCHED BILL OF MATERIAL FOR DETAILS ON 4 CULTLER HAMMER SOFT STARTERS ON YOUR RFQ 10061591  ATT:LISA HOHENBERGER	21940.000	E	21940.00	0.00		09/12/19
		SUB-TOTAL			21940.00			
		TOTAL			21940.00			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.  
 Per:



Power Quality Solutions

# Detail Bill of Material

Project Name: SCWA Requisition 10061591  
General Order No:

Negotiation No: NY250911X9K1  
Alternate No: 0000

Item No.	Qty	Product	Description
	4	S611 Softstart Family	MECHANICAL LUG KIT FOR 14 AWG - 2/0 AWG ; FRAME A,

Catalog No S611-LUG-M01

Qty	List of Materials
4	MECHANICAL LUG KIT FOR 14 AWG - 2/0 AWG ; FRAME A,

Item No.	Qty	Product	Description
	1	Enclosed Controls	ECS98Z1CAK-Z90, SSRV, NEMA 1 - General Purpose, 200 HP, 460V, Size 242A, 120V/60 110V/50 Coil, Circuit Breaker - 400 amp, Drawing Number: 84-28796, LIST OF MATERIAL; ECS98Z1CAK - Combination IT S611 Soft Starter/w Circuit Bkr.

Catalog No ECS98Z1CAK-Z90

Qty	List of Materials
1	Z90- B1 1NO 1NC

Item No.	Qty	Product	Description
	1	Enclosed Controls	ECS98W1CAH-Z90, Soft Starter, NEMA 1 - General Purpose, 100 HP, 460V, Size 125A, 120V/60 110V/50 Coil, Circuit Breaker - 150 amp, Drawing Number: 84-28792, LIST OF MATERIAL; ECS98W1CAH - Combination IT S611 Soft Starter/w Circuit Bkr.

Catalog No ECS98W1CAH-Z90  
Designation 125A

Qty	List of Materials
1	Z90-B1-1NO 1NC AUX CONT on HMCPE

Item No.	Qty	Product	Description
	1	Enclosed Controls	ECS98Y1CAJ-Z90, Soft Starter, NEMA 1 - General Purpose, 150 HP, 460V, Size 180A, 120V/60 110V/50 Coil, Circuit Breaker - 250 amp, Drawing Number: 84-28796, LIST OF MATERIAL; ECS98Y1CAJ - Combination IT S611 Soft Starter/w Circuit Bkr.

Catalog No ECS98Y1CAJ-Z90  
Designation 180A

Qty	List of Materials
1	Z90-B1-1NO 1NC AUX CONT on HMCPE

Item No.	Qty	Product	Description
	2	Enclosed Controls	ECS98T1CAG-Z90, Soft Starter, NEMA 1 - General Purpose, 60 HP, 460V, Size 77A, 120V/60 110V/50 Coll, Circuit Breaker - 100 amp (300-1100), Drawing Number: 84-28792, LIST OF MATERIAL.; ECS98T1CAG - Combination IT S611 Soft Starter/w Circuit Bkr.

Catalog No ECS98T1CAG-Z90  
Designation 77A





Specialty Business Unit

## Detail Bill of Material

Page 2 of 2

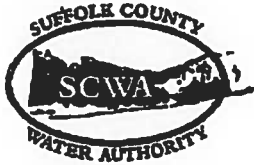
Project Name: SCWA Requisition 10061591  
General Order No:

Negotiation No: NY250911X9K1  
Alternate No: 0000

Qty	List of Materials
1	Z90-B1-1NO 1NC AUX CONT on HMCPE

Eaton Selling Policy 25-000 applies.

All orders must be released for manufacture within 90 days of date of order entry. If approval drawings are required, drawings must be returned approved for release within 60 days of mailing. If drawings are not returned accordingly, and/or if shipment is delayed for any reason, the price of the order will increase by 1.0% per month or fraction thereof for the time the shipment is delayed.



Office of Financial Services  
Purchasing Department

P.O. Box 38  
Oakdale, New York 11769-0901  
(831) 563-0249

**Request for Quotation (RFQ)**

**Furnishing and Delivery of Solid State Soft Starters**

**To Prospective Bidder:**

**Suffolk County Water Authority (SCWA) is seeking quotes to provide and deliver solid state soft starters**

**Please note that the deadline for the submission of this RFQ is Tuesday, September 10, 2019 12:00pm.**

**Vendor shall deliver to Suffolk County Water Authority Warehouse, 180 Fifth Avenue, Bayshore New York 11706.**

**Please direct any questions regarding this solicitation to Lisa Hohenberger@ 631-563-0249.**

**Prospective bidders are cautioned that all contacts regarding this solicitation may only be made with the Purchasing Agent identified above. Failure to adhere to this requirement may result in a bidder's disqualification from participation in this procurement.**

**Sincerely,**

**Lisa Hohenberger**

Acknowledgement

Notes:

The undersigned hereby submits the bid for the items stated in this bid sheet. Vendor acknowledges the following:

- \* Suffolk County Water Authority is tax exempt number A-109779.
- \* Unit Bid Price is deemed to include cost of delivery, FOB Destination, inside delivery, and assembled, unless otherwise specified. Bid Price shall be a net price.
- \* Bid Price shall remain firm for ninety (90) days after Bid Due Date. Bid submissions may not be withdrawn for ninety (90) days from Bid Due Date.

Name: Bill SPITALI Title: INSIDE SALES  
Company: WRSCO Distribution  
Address: 500 PRIME PL - HANNAHVALE CT 11788  
EMAIL: WSPITALI@WRSCO.COM FED EIN / SSN: 25-1723345  
Telephone: 631 297 5239  
Fax: 631 348 1236  
Authorized Representative: [Signature] Title: inside sales  
(Signature)  
Bill SPITALI Date: 9/12/19  
(Print Name)

Bidders Proposal

Item	Description	Quantity	Unit Bid Price	Extension
1	<p><b>STARTER, SOFT, 77A, 60HP, COMPLETE</b>  <b>Cutler Hammer model no. ECS98T1CAG</b></p> <p>Combination type, 100A circuit breaker, 77 FLA, 460V, 60HP, 120V control circuit, NEMA 1 enclosure with external disconnect handle                      Maximum dimensions of 29.5"w x 35"h x 8.75"d                      In addition, starter shall include circuit breaker line side lugs and starter output lugs (Cutler Hammer model no. S611-LUG-M01).</p>	2	\$	\$
2	<p><b>STARTER, SOFT, 125A, 100HP, COMPLETE</b>  <b>Cutler Hammer model no. ECS98W1CAH</b></p> <p>Combination type, 150A circuit breaker, 125 FLA, 460V, 100HP, 120V control circuit, NEMA 1 enclosure with external disconnect handle                      Maximum dimensions of 29.5"w x 35"h x 8.75"d                      In addition, starter shall include circuit breaker line side lugs and starter output lugs (Cutler Hammer model no. S611-LUG-M01).</p>	1	\$	\$
3	<p><b>STARTER, SOFT, 180A, 150HP, COMPLETE</b>  <b>Cutler Hammer model no. ECS98Y1CAJ</b></p> <p>Combination type, 250A circuit breaker, 180 FLA, 460V, 150HP, 120V circuit, NEMA 1 enclosure with external disconnect handle                      Maximum dimensions of 28"w x 61.75"h x 10.68"d                      In addition, starter shall include circuit breaker line side lugs and starter output lugs (Cutler Hammer model no. S611-LUG-M01).</p>	1	\$	\$
4	<p><b>STARTER, SOFT, 242A, 200HP, COMPLETE</b>  <b>Cutler Hammer model no. ECS98Z1CAK</b></p> <p>Combination type, 400A circuit breaker, 242 FLA, 460V, 200HP, 120V circuit, NEMA 1 enclosure with external disconnect handle                      Maximum dimensions of 28"w x 61.75"h x 10.68"d                      In addition, starter shall include circuit breaker line side lugs and starter output lugs (Cutler Hammer model no. S611-LUG-M01).</p>	1	\$	\$
<b>TOTAL ITEMS 1-4</b>		<b>\$ <u>21,940.00</u></b>		

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**I N T E R O F F I C E   C O R R E S P O N D E N C E**

**DATE:** October 16, 2019  
**TO:** Jeffrey Szabo, Chief Executive Officer  
**FROM:** Michael Litka, Chief Technology Officer   
**SUBJECT:** Maintenance Agreement for Computer Software

---

Our maintenance agreement with Rimini Street, which provides 3rd-party SAP software support will expire at the end of the year. I am requesting we continue using Rimini Street for SAP support and enter into a one year agreement with Rimini Street. Using Rimini Street ensures that all the key elements will be provided for top tier support for SCWA. This support includes 24/7/365 support on all critical issues, problem resolution, break/fix support, and tax, legal and regulatory updates.

The cost for this one year maintenance support is \$282,708.00 which represents an increase of 5% over last year's annual fee.

If you are in agreement, please arrange to place this item on the October 30, 2019 agenda for Board approval. If you have any questions regarding the above, please do not hesitate to contact me

Enc.



**SUFFOLK COUNTY WATER AUTHORITY**

**INTEROFFICE MEMORANDUM**

**DATE:** October 10, 2019

**TO:** Jeffrey W. Szabo, Chief Executive Officer

**FROM:** Donna Mancuso, Chief Human Resources Officer

A handwritten signature in black ink, appearing to read "DM", is written over the "FROM:" line.

**SUBJECT: DRESS SHIRTS – MANAGEMENT EMPLOYEES**

Our management employees are called upon to represent the Authority at community meetings, fire department presentations, conferences and many other business meetings. Currently the management employees have been provided with a short-sleeved golf shirt with the Authority logo. With your permission I started working with the Purchasing department to locate a company that could offer button-down long-sleeved dress shirts. Purchasing reached out to 4 companies and we reviewed samples from each.


We want our management employees to have a high-quality dress shirt that will last a long time; therefore we selected Land's End Business Outfitters. The shirt is offered in both men's and women's style/cut, and will be a white dress shirt with a navy blue embroidered Authority logo.

Purchasing was able to negotiate a 25% discount for our order. The total for our order is \$6,402.02. As this is over the \$5,000 limit under our Procurement Policy, I am requesting that this memo be placed on the agenda for the board's consideration at their next meeting.

Thank you.

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 9, 2019  
**TO:** Jeffrey Szabo, CEO  
**FROM:** Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D   
**SUBJECT:** **Rental of small AOP Reactor for on-site by-products formation and testing**

---

As the implementation of a maximum contaminant level (MCL) looms in near future, the State Health Department has been evolving on the issue of what they will require in terms of submittals from water suppliers to be certain that a proposed Advanced Oxidation System (AOP) is capable of meeting water quality requirements. One of the issues they are tackling is by-product formation.

An AOP system does not "remove" a contaminant from the water that it treats. Instead, it forms hydroxyl radicals that serve to break up the molecules of the contaminant. It is effective at destroying the 1,4 dioxane molecule. In so doing, it creates by-products. These by-products may be reduced further and/or they may present water quality concerns on their own or in combination with other by-products or contaminants existing in the raw water stream.


Because each water source can vary in water chemistry and constituents, the specific by-products formed by AOP can differ from one source to another. The Health Department is interested in having water suppliers demonstrate (pilot) the effects of AOP on wells slated to receive an AOP system. Full scale piloting would be cost prohibitive and require large allocation of resources like energy, carbon for quenching, peroxide, and wastewater generation.

SCWA has proposed that we can utilize a small AOP reactor to form by-products at each site, fulfilling the State's objectives, while making the process efficient and easily portable. Trojan, the AOP manufacturer at our Commercial Blvd site, has a small portable reactor system that we can use. We are recommending that we rent the unit for one year at a cost of \$7,000 to give us time to perform these tests ourselves. Trojan would ship the unit and train us by doing the first testing with us. We would perform subsequent testing ourselves.

Attached is a template of the agreement along with a photo of the actual type of unit to be rented, subject to SCWA Legal Dept approval and revisions acceptable to both parties. If this meets with your approval, please place on the agenda for the October 2019 Board meeting.

Cc: J. Pokorny, P.E.  
File

Approved by :

  
\_\_\_\_\_  
Joseph M. Pokorny, P.E.  
Deputy CEO for Operations

10/10/19  
Date



**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 11, 2019  
**TO:** Jeffrey Szabo, CEO  
**FROM:** Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D  
**SUBJECT:** Pilot for Handling of Iron Removal System

---



SCWA is currently operating 29 iron removal systems. The implementation of these systems has resulted in a dramatic decrease in customer service complaints for rusty water. The iron that is removed as part of the process is discharged in one of two ways: where sanitary sewers exist, the wastewater is drained to the sewer system and a fee is paid to Suffolk County for this service. Where no sanitary sewer exists, the iron-laden wastewater is pumped out to an open basin on the pump station grounds.

The water drains back into the earth through the basin, leaving an iron sludge behind. Eventually the sludge interferes with the ability of the basin to drain the water. SCWA's clearing and grading contractor is paid to use an excavator to scrape out the sludge and haul it off in dump trucks. Since we pay for the volume of waste removed, we are paying for water, making this cost inefficient.

Prior to bringing in the contractor, the sludge is allowed to dry as much as possible (it can have the consistency of cake batter or pudding). Even after the attempts to dry the sludge, the removal process is extremely messy and trucks are sent out on the road with watery loads of rust-colored sludge that can stain concrete and asphalt. There is no formal sludge-removal contract. If we were to lose the current clearing contractor, we may not have an immediately available option for sludge disposal. Sludge removal costs have increased an average of 419% since 2008. Graphs showing the escalating costs of these clean-outs are attached. Clearly there is a need to find a better way of sludge-handling.

The Engineering department has met with a firm that claims to be able to better dewater the sludge. Samples of the IR system wastewater were provided to WaterSolve LLC of Caledonia, MI and the results were promising enough that we feel a small-scale on-site pilot is warranted. The process includes the addition of a polymer to aid in thickening the sludge. Instead of being discharged directly on to the basin, the polymer-fortified sludge would be pumped into a geotube (essentially a large filter bag) located in a roll-off container that would sit adjacent to the basin. Water would drain out through the

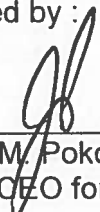
pores in the geotube and flow into the basin for recharge, trapping the sludge in the bag. When the bag is filled, it would be removed off site for disposal.

If the test is successful, we would envision introducing this technology in two distinct ways. The first method would be to place the system into service to minimize new sludge accumulation in existing basins. The second method would be the clean-out of existing basins where we already have excessive sludge. For this method, we would have a contractor liquefy the existing sludge that is already in the basin so that it could be pumped through the geotube as described in the first method.

The pilot test would cost no more than \$7,000 which would include the geotube, labor for 4 days, the polymer and associated pumping equipment. If this meets with your approval, please place on the agenda for the October 2019 Board meeting.

Cc: J. Pokorny, P.E.  
File

Approved by :

  
\_\_\_\_\_  
Joseph M. Pokorny, P.E.  
Deputy CEO for Operations

10/16/19  
Date

**SUFFOLK COUNTY WATER AUTHORITY  
Laboratory**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 10, 2019  
**TO:** Jeffrey Szabo, CEO  
**FROM:** Kevin P. Durk, Director of Water Quality & Lab Services  
**SUBJECT:** Board Approval for Lab Purchases of Analytical Standards

---

To obtain competitive pricing the Laboratory purchases the analytical standards needed for water quality testing purposes from vendors both on and off NYS Contract. Prices offered by various vendors are compared and the lowest priced item that meets the required testing method specifications is chosen.

Last October the Members of the Board approved purchasing analytical standards for pharmaceutical, 1,4-dioxane and perfluorinated alkyl acids testing from each of the vendors listed below. To date the Laboratory has spent the amounts indicated. To continue testing for 1,4-dioxane, perfluorinated alkyl acids and to develop additional pharmaceutical testing, the Laboratory anticipates the noted expenditures:

<b>Vendor</b>	<b>Spent to Date</b>	<b>Expected Expenditures</b>
Cambridge Isotopes Laboratories of Andover, MA	\$3,627.37	\$7,500
C/D/N Isotopes Inc. of Quebec, Canada	\$965.00	\$2500
Cerilliant of Round Rock, TX	\$676.00	\$7,500
Wellington Laboratories of Ontario, Canada	\$1,275.00	\$7500

These vendors are not on NYS Contract, but either they offer the best pricing or are the only vendor that can supply the standard in the form needed. For reasons of economy and efficiency the Laboratory recommends purchasing from these vendors. If you concur, I would like to obtain the Board's approval to purchase analytical standards as needed beginning November 1, 2019 from each vendor for annual purchases not to exceed the amounts indicated.

If you need additional information, I am available at your convenience. Thank you for your attention to this matter.

**SUFFOLK COUNTY WATER AUTHORITY  
Laboratory**

**INTEROFFICE CORRESPONDENCE**

**DATE:**        **October 3, 2019**

**TO:**           **Jeffrey Szabo, CEO**

**FROM:**       **Kevin P. Durk, Director of Water Quality & Laboratory Services**

**SUBJECT:**   **Board Approval for Laboratory Purchase from Biotage**

---

The Laboratory will need to purchase two TurboVap II Concentration Workstations from Biotage of Charlotte, NC (formerly Caliper Life Sciences and previously Zymark). The cost for this purchase would be \$18,110.60 (price quotation attached).

Biotage is the sole manufacturer and distributor of concentration workstations with endpoint sensors, which enable unattended operation. In June 1998, the Members of the Board approved standardization on this equipment. Currently the Laboratory has two TurboVap LV and four TurboVap II units in use.

The purchase of this equipment will allow us to automate the concentration process necessary to extract and analyze samples for EPA Methods 530 (for Semivolatiles) and 525.3 (for Pesticides) as required by the UCMR4. The use of this product improves testing precision and accuracy enabling us to meet the strict quality control requirements of the UCMR4. In addition, it increases efficiency which will allow us to test the required number of samples within the designated holding time.

For reasons of economy and efficiency, the Laboratory recommends this purchase from Biotage. If you concur, we would like to request the Board's approval to purchase the two Turbovap II units. If you have any questions or need additional information, I am available at your convenience. Thank you for your consideration of this matter.

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**TO:** Jeffrey W. Szabo, Chief Executive Officer  
**FROM:** Seth M. Wallach, Community Outreach Coordinator  
**DATE:** September 27, 2019  
**SUBJECT:** Water Wise Account Credits: Eligible Items

---

As you know, the Authority's Water Wise Account Credit's program offers our customers credits of up to \$50 for the purchase of water-saving devices. Eligible devices currently include smart irrigation controllers, rain sensors, low-flow showerheads, and faucet aerators. I would like to expand the list of credit eligible items to include "smart water valves." These valves connect directly to a home's service line, and can detect when water is being used "by accident" such as a leaking fixture, and stop the flow of water to the home. These devices can potentially save thousands of gallons of wasted water per year, and I believe it would be beneficial to incentivize our customers to look into them, along with other-watering saving devices. The account credit for the "smart valve" would be consistent with that of the smart irrigation system: a \$50 account credit, not to exceed the purchase price of the item.

Whereas, Suffolk County Water Authority (SCWA) is a self-supporting, public benefit corporation operating under the authority of the Public Authorities Law of the State of New York, and

Whereas, SCWA's system contains more than 580 wells at 235 pump stations, approximately 6,000 miles of main, and is the largest system in the nation relying solely on groundwater as its water source, and

Whereas, SCWA seeks to hold the parties legally responsible for contaminating Suffolk County's drinking water supply accountable for their actions, requiring SCWA to commence actions within a statutorily prescribed timeframe set forth in the New York Civil Practice Law and Rules (CPLR), and

Whereas, the current three-year statute of limitations under CPLR § 214-c makes it very difficult for public water suppliers to determine when they should commence an action for damage to its source of water supply, and

Whereas, as an example of the difficulty SCWA may encounter in attempting to hold legally responsible parties accountable, under the current law the statute limitations period can begin to run before contamination is even detected in a public supply well, and

Whereas, responsible parties have used the statute of limitations as a means of avoiding the consequences of their actions and to have drinking water contamination cases dismissed or spend litigating significant amounts of time and resources litigating the issue of whether the statute of limitations has expired, and

Whereas, State Senator James Gaughran and Assemblyman Fred Thiele identified this problem and recognized that absent a legislative remedy, water purveyors could be forced to pay hundreds millions of dollars over the next decade to remove contamination from drinking water supplies while the responsible party remains unaccountable for its actions, and

Whereas, Senator Gaughran and Assemblyman Thiele introduced S3337C and A05477C respectively to clarify when the three year period begins to run for public water suppliers, and

Whereas, S3337C and A05477C provides a clear standard for when the three year limitations period begins to run based upon drinking water standards, and

Whereas, S3337C and A05477C provides that a public water supplier must commence an action within three years of the first time a drinking water standard is exceeded, the last time a drinking water standard is exceeded or the last wrongful act of the polluter, whichever is latest, and

Whereas, S3337C and A05477C clarifies the three year statute of limitations for public water suppliers, helps ensure polluters are held responsible for their contamination of drinking water supplies, and potentially save taxpayers and state and local governments millions of dollars by forcing responsible parties to pay to remediate the damage they cause, and

Whereas, in May the Senate unanimously passed S3337C and in June the Assembly unanimously passed A05477C and on October 28, 2019, have been forwarded to Governor Andrew M. Cuomo for his consideration, and

Whereas, SCWA fully supports the legislative remedy provided by these two bills, the clarity they provide to drinking water suppliers in allowing water purveyors to hold responsible parties accountable for their actions in harming Suffolk drinking water supply, now therefore be it

Resolved, the members of the Suffolk County Water Authority on the behalf of the 1,200,000 residents of Suffolk County that it serves, urges Governor Cuomo sign into law S3337C, and be it further


Resolved, the members direct SCWA's CEO transmit this Resolution of Support to Governor Cuomo.

**SUFFOLK COUNTY WATER AUTHORITY**  
**Oakdale, Long Island, New York**

**I N T E R O F F I C E   C O R R E S P O N D E N C E**

**DATE:**           October 28, 2019

**TO:**             Jeff Szabo, CEO

**FROM:**          J.M. Pokorny P.E., Deputy CEO for Operations 

**SUBJECT:**      Village of Dering Harbor – Execution of Long Term Operating Agreement

---

As you know we have been working with the Village of Dering Harbor to execute a long term operating agreement whereby the Authority will operate their water system for a 40 year period. After many discussions between the Village, its attorney Wayne Bruyn and our operations and legal staff, we have come to an agreement on the terms. The highlights of the agreement are as follows:

1. The Authority will make \$1.14M in capital improvements to the water system. These improvements include the construction of two new wells along with piping and electrical work, the conversion of an existing village structure to a new chemical treatment facility, the installation of SCADA and payment for a test boring.
2. The village will pay for the above capital improvements in the form of an annual surcharge. This surcharge will continue for a period of 25 years.
3. The Authority will be provided additional space (approx 1000 square feet) within the existing village structure for the indoor storage of spare materials and equipment. The value of this space as rental space has been appraised by an independent appraiser. The present value of 40 years of rent for this space has been appraised at \$230K and has been used to discount the annual surcharge described in 2 above.
4. The 41 metered accounts within the village will become SCWA customers and shall pay the same consumption rate as our Fire Island customers.
5. The village shall pay the Authority the standard rate for its 14 public fire hydrants.
6. Once all capital improvements are made, any future capital improvements to the Dering Harbor system shall be made at the cost of the Authority with the provision that if the Village cancels the agreement, they will be liable for the undepreciated cost of those improvements.

The proposed agreement with the Village is similar to the agreements that the Authority has executed with other entities such as the Towns of Islip and Babylon. We believe this agreement is fair because under its terms, the Village is paying the initial cost of bringing the water system up to our standards and all future capital improvements are paid for through their consumption charge as is the case with all of our customers. If you concur that entering into this agreement is consistent with our mission of providing safe water to all the residents of Suffolk County, please place this item on the October Board meeting agenda for consideration.





**SUFFOLK COUNTY WATER AUTHORITY**

**INTEROFFICE MEMORANDUM**

**DATE:** October 9, 2019

**TO:** Jeffrey W. Szabo, Chief Executive Officer

**FROM:** Donna Mancuso, Chief Human Resources Officer *DM*

**SUBJECT: AWWA/WEF UTILITY MANAGEMENT CONFERENCE 2020**

The AWWA/WEF Utility Management Conference for 2020 will be held from February 25 through 28, 2020 in Anaheim, California. I have attended this annual conference in the past and found it to be relevant and informative as it is devoted to management of the water utility and there are numerous sessions devoted to the workforce.

As the Chair of the Workforce Strategies Committee, I am required to be present and run the committee's meeting which is held during the conference. I'm also a participating member in the subcommittee working on Workforce Education Resources. The goal is to develop partnerships with local colleges and trade schools creating programs and training students to work for water utilities. In addition, I will be moderating a session on Thursday on "Changing the Way We Communicate". The technical program sessions will focus on workforce development, leadership training, digitalization and workforce readiness, employee engagement, and several sessions devoted to public communications and asset management.


This is an opportunity to meet with the other members and collaborate on the development of programs to improve the future water workforce.

The cost for attendance including registration, airfare, hotel and meals is estimated to be \$2,500.

If you approve, please present this request to the board members at their next meeting. Thank you for your consideration.

**SUFFOLK COUNTY WATER AUTHORITY  
Oakdale, Long Island, New York**

**INTEROFFICE CORRESPONDENCE**

**DATE:** October 18, 2019  
**TO:** Jeffrey Szabo, CEO  
**FROM:** Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D   
**SUBJECT:** **National Groundwater Association Groundwater Week, Las Vegas, Nevada**

---

The national Groundwater Association is holding a three day conference and seminar in Las Vegas, Nevada from December 3-5, 2019. The conference includes leading experts in the well and pump fields with topics that include advanced pump curve understanding, plumbness and alignment of wells, and well disinfection technologies.

Industry best practices for well disinfection, for both new wells and wells being placed into service after pump repairs, has become an important topic in recent months at SCWA. Procedures used in the past do not seem to be returning passing lab results in an acceptable amount of time. Although we have implemented more stringent equipment disinfection procedures, we are hoping to gain new insight from others in the field who have had similar experiences.

We are recommending that Scott Strom attend the conference. Scott handles new and replacement well installations and rehabilitations. The cost of the conference will not exceed \$1,500. Please see the attached course outline for a complete description.

If this meets with your approval, please place on the Board agenda for the October 2019 meeting.

Cc: J. Pokorny, P.E.  
File

Approved by :

---

Joseph M. Pokorny, P.E.  
Deputy CEO for Operations

---

Date