

AGENDA

REGULAR MEETING ON SEPTEMBER 24, 2020

3:00 P.M. AT HAUPPAUGE, NEW YORK

AND VIRTUALLY

PUBLIC HEARING @ 3:00 P.M.
LANE ROAD & EASTPORT-MANOR ROAD, MANORVILLE SURCHARGE

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – August 20, 2020

CONTRACTS – EXTEND – ITEMS TO BE CONSIDERED ON CONSENT

Items 2a. through 2d. on Agenda Approved with one Resolution on Motion made by _____, duly seconded by _____, and unanimously carried.

CONTRACTS – EXTEND

- 2a. Contract 7544 – for maintenance of heating ventilation and air conditioning equipment at Authority Laboratory, Hauppauge, and Authority Administration Building, Oakdale during the one-year period beginning November 1, 2020 – extend with Commercial Instrumentation Services.
- 2b. Contract 7552 – for removal and disposal of brine wastewater from the South Spur well field and pump station site, East Northport, Town of Huntington, during the one-year period beginning November 1, 2020 – extend with Tully Environmental Inc.
- 2c. Contract 7560 – for furnishing and delivery of control valves during the one-year period beginning January 1, 2021 – extend with Cla-Val Company.

- 2d. Contract 7563 – for furnishing and delivery of pre-cast concrete vaults – set in place, during the one-year period beginning January 1, 2021 – extend with Roman Stone Construction Co.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7714 – for furnishing and delivery of plumbing valves, fittings, pipe and associated supplies during the one-year period beginning October 1, 2020.
- 3b. Contract 7716 – for construction of a 20” x 10” diameter well (No. 1A), Railroad Avenue well field, Center Moriches, Town of Brookhaven, NY.
- 3c. Contract 7717 – for sale and removal of scrap meters during the one-year period beginning October 1, 2020.
- 3d. Contract 7718 – for demolition of one Trane Absorber, furnish and installation of one York model Chiller – Laboratory.

GENERAL

4. Special Services
- a) RFP 1521 - Extend Agreement No. 1521 with Vehicle Tracking Systems (VTS) of Commack, New York, for automated vehicle location and monitoring system during the one-year period beginning August 1, 2020.
- b) RFP 1542 – Rescind award of RFP 1542 for video inspection services with Game Consultants under Resolution 247-08-2019 due to their inability to provide inspection services in accordance with agreement due to hardships incurred by the COVID-19 pandemic.
- c) RFP 1549 - Extend Agreement No. 1549 with AccuSource Inc. of Temecula, California, for pre-employment screening services during the one-year period beginning January 1, 2021.
5. General
- a) Crown Castle Contract
Authorize entering into a contract with Crown Castle Fiber of Melville, New York, for the Authority’s site-to-site data connectivity and internet service for a five-year period beginning September 1, 2021 at a monthly cost of \$15,100 pre-surcharges.

b) Suffolk County Department of Health Services

Authorize entering into an agreement with the Suffolk County Department of Health Services for PFAAS Testing allocating annual costs incurred by the Lab, calculated by a point system equaling \$8 per point and multiplied by the point value of the test with a premium of \$150 per sample for unknown additional costs.

6. Main Extensions

a) Parsons Close, East Hampton

Authorize entering into a reimbursable agreement with Victoria Lundin of 11 Parson Close, East Hampton, without the required 40% participation, due to her failing well which has been verified to be non-potable by Suffolk County Department of Health Services, in order for the Authority to install a water main on Parson Close, East Hampton.

b) Surcharge – Lane Road & Eastport-Manor Road, Manorville

Establish a surcharge for Lane Road & Eastport-Manor Road, Manorville, in the amount of \$13,877, which will remain fixed for one year from the date of its creation, covering 1,238 feet of water main.

7. Finance

a) Year End Review – May 31, 2020

Approve the following:

i) Audited Financial Statements for the year ending May 31, 2020, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authority Budget Office, and other applicable state and local agencies;

ii) Annual Investment Report including investment policy in draft including Audited Investment Statements for the year ending May 31, 2020, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authorities Budget Office, and other applicable state and local agencies; and

iii) Annual PARIS Report and that the Report be submitted electronically to the New York State Authority Budget Office.

8. Rules and Regulations

a) Surcharge Account Adjustments

Authorize surcharge account adjustments in accordance with attached schedule.

9. Equipment

a) Main Circuit Breakers – 3 Sites

Authorize the purchase of main circuit breakers for the Authority's Church, Green and Fischer sites from WESCO of Hauppauge, New York in the amount of \$7,080.

b) Hach Peroxide Analyzer

Authorize the purchase of 17 Peroxide Analyzers from Hach Company of Loveland, Colorado, in the amount of \$285,575.35.

INVOICES - To be paid from the Operating Fund:

10a. <u>Dvirka & Bartilucci (tank Engineers)</u>	\$2,059.00
10b. <u>Heslin Rothenberg Farley & Mesiti P.C.</u>	\$648.00
10c. <u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	\$6,586.10
10d. <u>Milber Makris Plousadis & Seiden, LLP</u>	\$142.50
10e. <u>O'Connor, O'Connor, Hintz & Deveney, LLP</u>	\$840.00
10f. Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	\$3,392.50
10g. <u>Sobel Pevzner, LLC</u>	\$22,676.46

NEXT MEETING – Scheduled for October 29, 2020, at 3:00 p.m.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: August 31, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7544 – Maintenance of Heating, Ventilation & Air Conditioning Equipment at SCWA Laboratory, Hauppauge and SCWA Administration Building, Oakdale November 1, 2020 to October 31, 2021

Commercial Instrumentation Services, by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions. Initial contract term was for a two (2) year period.

Original contract award, September 2018, was in the total estimated amount of \$234,800.

As of June 1, 2020 (FY21), the Authority has spent approximately \$23,905 under the subject contract.

Contractor's performance on the above referenced contract is satisfactory.

Commercial Instrumentation Services, holds no other contracts. In FY20, they were paid \$283,836.

We are requesting contract extension for the one-year term noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer ✓
M. Torres, Purchasing Director ✓
D. Mancuso, Deputy CEO for Administration ✓
J. Rinker, Facilities Manager ✓

Attachments: 1 memo & 1 tabulation



accepted

Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

August 5, 2020

Commercial Instrumentation Services
681 Grand Blvd, Suite 7
Deer Park, NY 11729

RE: Contract No. 7544– Maintenance of Heating, Ventilation & Air Conditioning Equipment at SCWA Laboratory, Hauppauge and SCWA Administration Building, Oakdale. November 1, 2018 to October 31, 2020.

Extension of Contract – November 1, 2020 to October 31, 2021

Dear Sir / Madam:

The subject contract expires October 31, 2020. In accordance with the Detailed Specification, Section II, Paragraph 2.8, option 2 - this contract may be extended for two years (2) in one (1) year increments, at the same prices, if agreed upon in writing by both parties within sixty (60) days of the expiration of this Contract.

In order for this office to consider an extension, we ask your prompt acknowledgment in writing, that you are interested in accepting an extension of the current provisions of Contract No. 7544 or that you are not interested in such extension.

Please forward your written acknowledgment referencing Contract No. 7544, term of the extension and your agreement to maintain same prices to:

Suffolk County Water Authority, Att: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email your response to marlon.torres@scwa.com.

Again, if you choose not to extend, notify in writing to the above address.

Please respond by August 12, 2020.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,
SUFFOLK COUNTY WATER AUTHORITY

M. Torres, Purchasing Director

MT:ljf

jgerardi@cis-ny.com

COMMERCIAL INSTRUMENTATION SERVICES, INC.

681 Grand Boulevard - Suite 7 - Deer Park - New York - 11729 - Telephone: 631-243-4300 - Facsimile: 631-243-4310

August 26, 2020

Suffolk County Water Authority
Office of Financial Services
Purchasing Department
PO Box 38
Oakdale, NY 11769-001

Attn: M. Torres, Purchasing Director

Re: Contract No. 7544 0 Maintenance of Heating, Ventilation & Air Conditioning Equipment
At SCWA Laboratory, Hauppauge and SCWA Administration Building, Oakdale

In response to the request contract extension for the above, please be advised that we are interested in extending the contract as stated on your request for a two years(2) in one (1 year) increments at the same price.

Thank you,



Jim Gerardi - COO
Commercial Instrumentation Services, Inc.

Maintenance of HVAC Equipment at the Water Testing Laboratory and Administration

Bid Opening, 08/17/2018

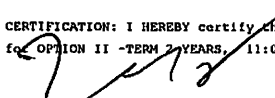
Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City: State: Zip Code: Item Text: Description:	6000004810 20 105530 FAIRMAY PLUMBING & HEATING INC. 620 JOHNSON AVE #3 BOHEMIA NY 11716 Bond OPTION II -TERM 2 YEARS	6000004805 20 106677 COMMERCIAL INSTRUMENTATION SERVICES 681-7 GRAND BLVD DEER PARK NY 11729 Bond OPTION II -TERM 2 YEARS	6000004806 20 100426 JAV-MOR MECHANICAL INC 30D HOWARD PL RONKONKOMA NY 11779 Bond OPTION II -TERM 2 YEARS	6000004807 20 105967 EMCOR SERVICES NEW YORK/ NEW JERSEY 5 DAKOTA DRIVE SUITE 111 LAKE SUCCESS NY 11042 Bond OPTION II -TERM 2 YEARS
10 3000610 HVAC LAB - MO, QUAR, S-A & AMH INSPECT 12 *	Total Val.: Unit Price: Rank:	No Bid No Bid 3	36,000.00 3,000.00 3	25,020.00 2,085.00 1	35,400.00 2,950.00 2
20 3000610 HVAC LAB - MO, QUAR, S-A & AMH INSPECT 4 *	Total Val.: Unit Price: Rank:	No Bid No Bid 1	20,000.00 5,000.00 1	25,340.00 6,335.00 3	21,200.00 5,300.00 2
30 3000610 HVAC LAB - MO, QUAR, S-A & AMH INSPECT 2 *	Total Val.: Unit Price: Rank:	No Bid No Bid 1	10,200.00 5,100.00 1	10,900.00 5,450.00 2	11,600.00 5,800.00 3
40 3000610 HVAC LAB - MO, QUAR, S-A & AMH INSPECT 1 *	Total Val.: Unit Price: Rank:	No Bid No Bid 2	14,000.00 14,000.00 2	10,900.00 10,900.00 1	15,000.00 15,000.00 3
50 3000613 HVAC - LAB LABOR HOURS FOR REPAIRS 400.0 HR	Total Val.: Unit Price: Rank:	No Bid No Bid 1	44,000.00 110.00 1	50,000.00 125.00 2	54,000.00 135.00 3
60 3000614 HVAC LAB PARTS & MATERIALS 40,000 *	Total Val.: Unit Price: Rank:	No Bid No Bid 1	48,000.00 1.20 1	50,000.00 1.25 3	48,000.00 1.20 1
70 3000615 HVAC R-22 REFRIGERANT 25 LB	Total Val.: Unit Price: Rank:	No Bid No Bid 2	750.00 30.00 2	750.00 30.00 2	500.00 20.00 1
80 3000612 HVAC LAB - VALVE SEALS/DIAPHRAGM REPLAC 1 EA	Total Val.: Unit Price: Rank:	No Bid No Bid 2	2,250.00 2,250.00 2	2,200.00 2,200.00 1	2,250.00 2,250.00 2
90 3000609 HVAC LAB - EDDY CURRENT TUBE INSPECT 1 EA	Total Val.: Unit Price: Rank:	No Bid No Bid 2	2,500.00 2,500.00 2	2,350.00 2,350.00 1	2,500.00 2,500.00 2
100 3000607 HVAC ADMIN QUAR INSP & WATER TREATMENT	Total Val.: Unit Price:	No Bid No Bid	9,600.00 2,400.00	8,000.00 2,000.00	10,000.00 2,500.00

Maintenance of HVAC Equipment at the Water Testing Laboratory and Administration

Bid Opening, 08/17/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004810 20 105530 FAIRWAY PLUMBING & HEATING INC. 620 JOHNSON AVE #3 BOHEMIA NY 11716 Bond OPTION II -TERM 2 YEARS	6000004805 20 106677 COMMERCIAL INSTRUMENTATION SERVICES 681-7 GRAND BLVD DEER PARK NY 11729 Bond OPTION II -TERM 2 YEARS	6000004806 20 100426 SAV-MOR MECHANICAL INC 30D HOWARD PL ROHOKOHOMA NY 11779 Bond OPTION II -TERM 2 YEARS	6000004807 20 105967 ENCOR SERVICES NEW YORK/ NEW JERSEY 5 DAKOTA DRIVE SUITE 111 LAKE SUCCESS NY 11042 Bond OPTION II -TERM 2 YEARS
4 EA	Rank:		2	1	3
110 3000608 HVAC ADMIN - LABOR HOURS FOR REPAIRS 200.0 HR	Total Val.: Unit Price: Rank:	No Bid 110.00 1	22,000.00 110.00 1	25,000.00 125.00 2	27,000.00 135.00 3
120 3001752 HVAC ADMIN PARTS & MATERIALS 20,000	Total Val.: Unit Price: Rank:	No Bid 1.20 1	24,000.00 1.20 1	25,000.00 1.25 3	24,000.00 1.20 1
130 3001753 HVAC ADMIN R22 REFRIG. 50 LB	Total Val.: Unit Price: Rank:	No Bid 30.00 2	1,500.00 30.00 2	1,500.00 30.00 2	1,000.00 20.00 1
Total Services	Val.: Rank:		234,800.00 168,200.00 1	236,960.00 48,470.00 2	252,450.00 73,500.00 3

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 08/17/2018
 for OPTION II -TERM 2-YEARS, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

Maintenance of HVAC Equipment at the Water Testing Laboratory and Administration

Bid Opening, 08/17/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004810 10 105530 FAIRWAY PLUMBING & HEATING INC. 620 JOHNSON AVE #3 BOHEMIA NY 11716 Bond OPTION I - TERM 1 YEAR	6000004805 10 106677 COMMERCIAL INSTRUMENTATION SERVICES 681-7 GRAIND BLVD DEER PARK NY 11729 Bond OPTION I - TERM 1 YEAR	6000004806 10 100426 SAV-MOR MECHANICAL INC 30D HOWARD PL RONKONKOMA NY 11779 Bond OPTION I - TERM 1 YEAR	6000004807 10 105967 EMCOR SERVICES NEW YORK/ NEW JERSEY 5 DAKOTA DRIVE SUITE 111 LAKE SUCCESS NY 11042 Bond OPTION I - TERM 1 YEAR
10 3000610 HVAC LAB - MO, QUAR, S-A & ANN INSPECT 12	Total Val.: Unit Price: Rank:	62,400.00 5,200.00 4	36,000.00 3,000.00 3	25,020.00 2,085.00 1	35,400.00 2,950.00 2
20 3000610 HVAC LAB - MO, QUAR, S-A & ANN INSPECT 4	Total Val.: Unit Price: Rank:	19,200.00 4,800.00 1	20,000.00 5,000.00 2	25,340.00 6,335.00 4	21,200.00 5,300.00 3
30 3000610 HVAC LAB - MO, QUAR, S-A & ANN INSPECT 2	Total Val.: Unit Price: Rank:	16,000.00 8,000.00 4	10,200.00 5,100.00 1	10,900.00 5,450.00 2	11,600.00 5,800.00 3
40 3000610 HVAC LAB - MO, QUAR, S-A & ANN INSPECT 1	Total Val.: Unit Price: Rank:	8,000.00 8,000.00 1	14,000.00 14,000.00 3	10,900.00 10,900.00 2	15,000.00 15,000.00 4
50 3000613 HVAC - LAB LABOR HOURS FOR REPAIRS 400.0 HR	Total Val.: Unit Price: Rank:	106,000.00 265.00 4	44,000.00 110.00 1	50,000.00 125.00 2	54,000.00 135.00 3
60 3000614 HVAC LAB PARTS & MATERIALS 40,000	Total Val.: Unit Price: Rank:	50,000.00 1.25 3	48,000.00 1.20 1	50,000.00 1.25 3	48,000.00 1.20 1
70 3000615 HVAC R-22 REFRIGERANT 25 LB	Total Val.: Unit Price: Rank:	2,375.00 95.00 4	750.00 30.00 2	750.00 30.00 2	500.00 20.00 1
80 3000612 HVAC LAB - VALVE SEALS/DIAPHRAGM REPLAC 1 EA	Total Val.: Unit Price: Rank:	1,650.00 1,650.00 1	2,250.00 2,250.00 3	2,200.00 2,300.00 2	2,250.00 2,250.00 3
90 3000609 HVAC LAB - EDDY CURRENT TUBE INSPECT 1 EA	Total Val.: Unit Price: Rank:	4,500.00 4,500.00 4	2,500.00 2,500.00 2	2,350.00 2,350.00 1	2,500.00 2,500.00 2
100 3000607 HVAC ADMIN QUAR INSP & WATER TREATMENT	Total Val.: Unit Price:	4,200.00 1,050.00	9,600.00 2,400.00	8,000.00 2,000.00	10,000.00 2,500.00

Maintenance of HVAC Equipment at the Water Testing Laboratory and Administration

Bid Opening, 08/17/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004810 10 105530 FAIRWAY PLUMBING & HEATING INC. 620 JOHNSON AVE #3 BOHEMIA NY 11716 Bond OPTION I - TERM 1 YEAR	6000004805 10 106677 COMMERCIAL INSTRUMENTATION SERVICES 681-7 GRAND BLVD DEER PARK NY 11729 Bond OPTION I - TERM 1 YEAR	6000004806 10 100426 SAV-MOR MECHANICAL INC 300 HOWARD PL ROHOKONKOMA NY 11779 Bond OPTION I - TERM 1 YEAR	6000004807 10 105967 EMCOR SERVICES NEW YORK/ NEW JERSEY 5 DAKOTA DRIVE SUITE 111 LAKE SUCCESS NY 11042 Bond OPTION I - TERM 1 YEAR
4 EA	Rank:	1	3	2	4
110 3000608 HVAC ADMIN - LABOR HOURS FOR REPAIRS 200.0 HR	Total Val.: Unit Price: Rank:	53,000.00 265.00 4	22,000.00 110.00 1	25,000.00 125.00 2	27,000.00 135.00 3
120 3001752 HVAC ADMIN PARTS & MATERIALS 20,000	Total Val.: Unit Price: Rank:	25,000.00 1.25 3	24,000.00 1.20 1	25,000.00 1.25 3	24,000.00 1.20 1
130 3001753 HVAC ADMIN R22 REFRIG. 50 LB	Total Val.: Unit Price: Rank:	4,750.00 95.00 4	1,500.00 30.00 2	1,500.00 30.00 2	1,000.00 20.00 1
Total Services	Val.: Rank:	357,075.00 4 33,050.00	234,800.00 1 148,200.00	236,960.00 2 27,370.00	252,450.00 3 73,500.00

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 08/17/2018
 for OPTION I - TERM 1 YEAR, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: August 31, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7552 – Removal & Disposal of Brine Wastewater from the South Spur Well Field and Pump Station Site, East Northport, Town of Huntington November 1, 2020 to October 31, 2021

Tully Environmental Inc., by way of the attached letter, has agreed to extend the subject contract for a third and final year.

Original contract award, September 2018, was in the total estimated amount of \$28,000. As of June 1, 2020 (FY21) they have been paid \$ 8,960.

Tully Environmental Inc., holds no additional contracts. In fiscal year ending 5/31/20 (FY20), they were paid \$15,680.

Contractor's performance on the above referenced contract is satisfactory.

We are requesting contract extension for the one-year term noted above.

Reviewed by:

Jeff. Szabo, Chief Executive Officer
M.Torres, Purchasing Director
J. Pokorny, Deputy CEO Operations
M. O'Connell, Director of Production Control



Attachments: memo & tabulation

Per Mt account



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

August 5, 2020

Tully Environmental Inc.
127-50 Northern Blvd
Flushing, NY 11368

Re: Contract No. 7552 – Removal and Disposal of Brine Wastewater from the South Spur Well Field and Pump Station Site
East Northport, Town of Huntington, NY

Extension of Contract – November 1, 2020 to October 31, 2021

Dear Sir / Madam:

The subject contract expires October 31, 2020. In accordance with Section II, (2,8) this contract may be extended for a period of two (2) additional years in one (1) year increments at the same prices, if agreed upon in writing by both parties within sixty (60) days of the expiration of this Contract.

In order for this office to consider an extension, we ask your prompt acknowledgment in writing, that you are interested in accepting an extension of the current provisions of Contract No. 7552 or that you are not interested in such extension.

Please forward your written acknowledgment referencing Contract No. 7552, term of the extension and your agreement to maintain same prices to:

Suffolk County Water Authority, Att: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email your response to marlon.torres@scwa.com.

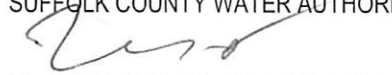
Again, if you choose not to extend, notify in writing to the above address.

Please respond by August 12, 2020

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,
SUFFOLK COUNTY WATER AUTHORITY


M. Torres, Purchasing Director

MT/ljf
ptully@tullyconstruction.com

Tully Environmental, Inc.

127-50 NORTHERN BLVD. FLUSHING, NY 11368
718-446-7000
718-458-5199 FAX

August 19, 2020

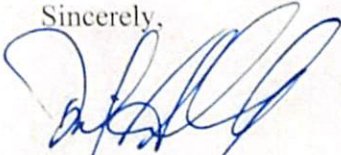
To: M. Torres, Purchasing Director
Suffolk County Water Authority

From: Daniel Scully
Vice President

Re: Contract 7552 – Removal & Disposal of Brine Wastewater from the South Spur Well Field and Pump Station Site East Northport Town of Huntington NY – November 1, 2020 to October 31, 2021.

Per your request, Tully agrees to extend the above referenced contract for a period of one year to October 31, 2021 as allowed under our contract and agree to maintain same prices. Please contact me if you should need any additional information on this matter. Thank you for allowing Tully to service your needs.

Sincerely,



Daniel T. Scully
Vice President

Removal & Disposal of Brine Wastewater

Bid Opening, 09/06/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004836 10 106872 Affordable Cesspool Sewer & Drain Inc. 180 Blydenburgh Rd Islandia NY 11749 No Deposit Removal Disposal Brine Wastewater	6000004834 10 106875 Tully Environmental Inc. 127-50 Northern Blvd Flushing NY 11368 BID BOND Removal Disposal Brine Wastewater	6000004835 10 106873 Direct Drainage Inc. 363 N Dunton Ave East Patchogue NY 11772 Cashier's Check Removal Disposal Brine Wastewater	6000004837 10 104558 ENVIRONMENTAL SERVICES INC. 40 ZORN BLVD YAPHANK NY 11980 Cashier's Check Removal Disposal Brine Wastewater	6000004833 10 106874 Russell Reid Waste Hauling 200 Smith Street Keasbey NJ 08832 BID BOND Removal Disposal Brine Wastewater
10 3000521 PICK UP REMOV/ DISPOS. BRINE WASTEWATE 200 GA3	Total Val.: Unit Price: Rank:	10,000.00 50.00 1	11,200.00 56.00 2	18,200.00 91.00 3	18,800.00 94.00 4	24,000.00 120.00 5
20 3000522 SCDPW DISPOSAL FEE AT BERGEN POINT 200 GA3	Total Val.: Unit Price: Rank:	16,800.00 84.00 1	16,800.00 84.00 1	16,800.00 84.00 1	16,800.00 84.00 1	16,800.00 84.00 1
Total Services	Val.: Rank:	26,800.00 1	28,000.00 2	35,000.00 3	35,600.00 4	40,800.00 5

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 09/06/2018
 for Removal Disposal Brine Wastewater, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: September 1, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7560 – Furnishing & Delivery of Control Valves
January 1, 2021 to December 31, 2021

Cla-Val Company, by way of the attached letter, has agreed to extend the subject contract for a third and final year.

Original contract award, October 2018, was in the total estimated amount of \$78,000.

As of June 1, 2020 (FY21), the Authority has paid \$17,092, under the subject contract.

Contractor's performance is satisfactory.

Cla-Val Company holds no additional current contracts. In fiscal year ending 5/31/20 (FY20) they were paid \$44,430.

We are requesting contract extension for the one year period, as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
M. Oconnell, Director Production Control



Attachments: 1 memo & 1 tabulation



August 17, 2020

Marlon Torres, Purchasing Director
Suffolk County Water Authority
P.O. Box 38
Oakdale, NY 11769

Re: Contract No. 7560 – Furnishing & Delivery of Control Valve

Extension of Contract – January 1, 2021 to December 31, 2021

Gentlemen:

Cla-Val Company is agreeable to a two (2) years in one (1) year increments extension of our Contract No. 7560 to furnish & deliver control valves to SCWA. We agree to maintain prices and conditions as required in the current contract.

Please let us know when and if this extension will be approved so that we can get our performance bond extended.

Thank you for the consideration of extending our contract.

Regards;

Bill Moore

William S. Moore
Regional Manager
Cla-Val Company

Cla-Val Eastern Regional Office
6911 Richmond Highway, Suite 444 • Alexandria VA 22306
ph: 800.451.3030 • fax: 703.721.1927 • www.cla-val.com

TABULATION OF BIDS
CONTRACT NO. 7550

Drilling of Wells & Test Borings Zone B for the Period 10/1/18-9/30/19

Bid Opening, 09/05/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004828 10 101835 PECONIC WELL & PUMP PO BOX 1009 HAMPTON BAYS NY 11946 Cashier's Check: \$65,000.00 7550 - Zone B Test Borings
10 3000462 MOB & DEMOB CLEARING AND GRADING EQUIP 5 EA	Total Val.: Unit Price: Rank:	5,000.00 1,000.00 1
20 3000463 CLEARING AND GRADING OF SITE 100.0 HR	Total Val.: Unit Price: Rank:	20,000.00 200.00 1
30 3000464 MOB. & DEMOB. SUPPLY WELL RIG & EQUIP. 2 EA	Total Val.: Unit Price: Rank:	10,000.00 5,000.00 1
40 3000465 DRILLING OF SUPPLY WELL 600 FT	Total Val.: Unit Price: Rank:	15,000.00 25.00 1
50 3000467 MOB/DEMOB MON. WELL RIG < 150 FT 3 EA	Total Val.: Unit Price: Rank:	9,000.00 3,000.00 1
60 3000466 MOB/DEMOB MON. WELL RIG > 150 FT 2 EA	Total Val.: Unit Price: Rank:	6,000.00 3,000.00 1
70 3000468 DRILLING OF MON. WELL 0 TO 150 FT DEEP 400 FT	Total Val.: Unit Price: Rank:	16,000.00 40.00 1
80 3000469 DRILLING OF MON. WELL > 150 FT DEEP 600 FT	Total Val.: Unit Price: Rank:	27,000.00 45.00 1
90 3000470 FURN/INSTALL PVC MON. WELL CASING 800 FT	Total Val.: Unit Price: Rank:	8,000.00 10.00 1
100 3000471 FURN/INSTALL PVC MON. WELL SCREEN 600 FT	Total Val.: Unit Price: Rank:	6,000.00 10.00 1
110 3000472 TEST PUMPING OF MONITOR WELL 200.0 HR	Total Val.: Unit Price: Rank:	16,000.00 80.00 1
120 LOCKING MONITOR WELL CASING 5 EA	Total Val.: Unit Price: Rank:	1,000.00 200.00 1
130		

3000473 MOB/DEMOB REVERSE ROTARY TEST BORING RI 3 EA	Total Val.: Unit Price: Rank:	240,000.00 80,000.00 1
140 3000475 TEST DRILLING OR BORING - REVERSE ROTAR 2,000 FT	Total Val.: Unit Price: Rank:	100,000.00 50.00 1
150 3000479 OBTAINING CORED SAMPLES 120 EA	Total Val.: Unit Price: Rank:	6,000.00 50.00 1
160 3000480 PLACE/REMOVE NOM. 6" DIA. TEST SCREEN 12 EA	Total Val.: Unit Price: Rank:	102,000.00 8,500.00 1
170 3000481 ADD/DEDUCTED DEVELOPMENT PUMPING 80.0 HR	Total Val.: Unit Price: Rank:	800.00 10.00 1
180 3000482 TEST PUMPING OF SELECTED SCREEN AREAS 480.0 HR	Total Val.: Unit Price: Rank:	57,600.00 120.00 1
190 3001647 TRANS WATER SAMPLES TO LABORATORY 1,000 MI	Total Val.: Unit Price: Rank:	2,000.00 2.00 1
200 3000483 MOB/DEMOB OF PRODUCTION WELL RIG 2 EA	Total Val.: Unit Price: Rank:	180,000.00 90,000.00 1
210 3000484 PRODUCTION WELL DRILLING REVERSE ROTARY 1,000 FT	Total Val.: Unit Price: Rank:	125,000.00 125.00 1
220 3000485 24" SCH. 20 STEEL WELL CASING 400 FT	Total Val.: Unit Price: Rank:	24,000.00 60.00 1
230 3000486 20" SCH. 20 STEEL WELL CASING 400 FT	Total Val.: Unit Price: Rank:	36,000.00 90.00 1
240 3000487 16" SCH. 30 STEEL WELL CASING 400 FT	Total Val.: Unit Price: Rank:	32,000.00 80.00 1
250 3000488 14" SCH. 30 STEEL WELL CASING 400 FT	Total Val.: Unit Price: Rank:	28,000.00 70.00 1
260 3000489 12" SCH. 30 STEEL WELL CASING 100 FT	Total Val.: Unit Price: Rank:	6,000.00 60.00 1
270 3000490 10" SCH. 40 STEEL WELL CASING 100 FT	Total Val.: Unit Price: Rank:	6,000.00 60.00 1
280 3000491 6" SCH. 40 STEEL WELL CASING 100 FT	Total Val.: Unit Price: Rank:	2,500.00 25.00 1
290 3000492 4" SCH. 40 STEEL WELL CASING 100 FT	Total Val.: Unit Price: Rank:	1,500.00 15.00 1

300 3000493 16" NOM OR 14" PIPE SIZE S.S. SCREEN 70 FT	Total Val.: Unit Price: Rank:	17,500.00 250.00 1
310 3000494 10" ID OR 12" NOMINAL S.S. SCREEN 70 FT	Total Val.: Unit Price: Rank:	17,500.00 250.00 1
320 3000495 6" PIPE SIZE 30 FT	Total Val.: Unit Price: Rank:	3,000.00 100.00 1
330 3000496 4" NOMINAL 30 FT	Total Val.: Unit Price: Rank:	1,500.00 50.00 1
340 3000497 16" NEOPRENE K PACKER 1 EA	Total Val.: Unit Price: Rank:	1,500.00 1,500.00 1
350 3000498 12" NEOPRENE K PACKER 1 EA	Total Val.: Unit Price: Rank:	1,500.00 1,500.00 1
360 3000499 20" X 14" NEOPRENE K PACKER 1 EA	Total Val.: Unit Price: Rank:	1,500.00 1,500.00 1
370 3000500 20" X 10" NEOPRENE K PACKER 1 EA	Total Val.: Unit Price: Rank:	1,500.00 1,500.00 1
380 3000501 16" X 10" NEOPRENE K PACKER 1 EA	Total Val.: Unit Price: Rank:	1,500.00 1,500.00 1
390 3000502 10" X 6" NEOPRENE K PACKER 1 EA	Total Val.: Unit Price: Rank:	1,500.00 1,500.00 1
400 3003639 CONCENTRIC REDUCER 20" X 10" 1 EA	Total Val.: Unit Price: Rank:	500.00 500.00 1
410 3003640 CONCENTRIC REDUCER 12" X 10" 1 EA	Total Val.: Unit Price: Rank:	500.00 500.00 1
420 3003641 CONCENTRIC REDUCER 10" X 6" 1 EA	Total Val.: Unit Price: Rank:	500.00 500.00 1
430 3001665 14" SCH. 30 STEEL TAILPIPE 3 FT	Total Val.: Unit Price: Rank:	150.00 50.00 1
440 3001666 10" SCH. 40 STEEL TAILPIPE 3 FT	Total Val.: Unit Price: Rank:	150.00 50.00 1
450 3001667 6" SCH. 40 STEEL TAILPIPE 3 FT	Total Val.: Unit Price: Rank:	150.00 50.00 1
460 3000512 GRAVEL PACK	Total Val.: Unit Price:	16,000.00 40.00

400 BAG	Rank:	1
470		
3000513	Total Val.:	16,000.00
GROUT SEAL	Unit Price:	400.00
40 YD3	Rank:	1
480		
3000503	Total Val.:	12,000.00
DEVELOP PUMPING OF PROD. WELL < 500 GPM	Unit Price:	120.00
100.0 HR	Rank:	1
490		
3000504	Total Val.:	18,000.00
DEVELOP PUMPING OF PROD. WELL < 1000 GP	Unit Price:	120.00
150.0 HR	Rank:	1
500		
3000505	Total Val.:	18,000.00
DEVELOP PUMPING OF PROD. WELL > 1000 GP	Unit Price:	120.00
150.0 HR	Rank:	1
510		
3000506	Total Val.:	1,000.00
DEVELOP SOLID OR HOLLOW SURGE BLOCK	Unit Price:	500.00
2 EA	Rank:	1
520		
3000507	Total Val.:	6,000.00
DEVELOP SIMUL. SURGING AND PUMPING	Unit Price:	3,000.00
2 EA	Rank:	1
530		
3002931	Total Val.:	37,500.00
Use of Air Impulse/Air burst Technology	Unit Price:	2,500.00
15 DAY	Rank:	1
540		
3000508	Total Val.:	8,000.00
JETTING AND ASSOCIATED EQUIPMENT	Unit Price:	500.00
16 EA	Rank:	1
550		
3001668	Total Val.:	5,000.00
CHEMICAL TREATMENT TURBIDITY	Unit Price:	5,000.00
1 EA	Rank:	1
560		
3000509	Total Val.:	120.00
DOWNTIME	Unit Price:	5.00
24.0 HR	Rank:	1
570		
3000510	Total Val.:	3,000.00
COLOR VIDEO LOG OF WELL	Unit Price:	1,000.00
3 EA	Rank:	1
580		
3001670	Total Val.:	10,000.00
PUMP SERVICE RIG	Unit Price:	2,000.00
5 DAY	Rank:	1
Total Services	Val.:	1,289,470.00
	Rank:	1 1289,470.00

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received,
09/05/2018
for 7550 - Zone B Test Borings, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: August 31, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of : Contract No. 7563 – Furnishing & Delivery of Pre-Cast Concrete Vaults – Set in Place - January 1, 2021 to December 31, 2021

Roman Stone Construction Co., by way of the attached notification, has agreed to extend the subject contract for a second year, representing the first of two (2) possible extensions. Initial contract term was for a two (2) year period.

Original contract award, November 2018, was in the total estimated amount of \$48,825.

Roman Stone Construction Co., holds no additional contracts. In fiscal year ending 5/31/20 (FY20), they were paid \$27,525.

Contractor's performance on the above referenced contract is satisfactory.

We are requesting contract extension for the one-year term noted above.

Reviewed by:

Jeff. Szabo, Chief Executive Officer
M.Torres, Purchasing Director
J. Pokorny, Deputy CEO Operations
P. Kuzman, Director of Construction Maintenance

✓
✓
✓
✓

Attachments: memo & tabulation



Accepted

Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

August 18, 2020

Roman Stone Construction Co.
85 South 4th St
Bayshore, NY 11706

RE: Contract No. 7563 – Furnishing & Delivery of Pre-Cast Concrete Vaults – Set in Place
January 1, 2019 to December 31, 2020

Extension of Contract – January 1, 2020 to December 31, 2021

Dear Sir / Madam:

The subject contract expires December 31, 2020. In accordance with Section II, Paragraph 2.8, this contract may be extended for two (2) years in one year increments at the same prices, if agreed upon in writing by both parties within sixty (60) days of the expiration of this Contract.

In order for this office to consider an extension, we ask your prompt acknowledgment in writing, that you are interested in accepting an extension of the current provisions of Contract No. 7563 or that you are not interested in such extension.

Please forward your written acknowledgment referencing Contract No. 7563, term of the extension and your agreement to maintain same prices to:

Suffolk County Water Authority, Att: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email your response to marlon.torres@scwa.com.

Again, if you choose not to extend, notify in writing to the above address.

Please respond by August 27, 2020.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,
SUFFOLK COUNTY WATER AUTHORITY

Marlon Torres, Purchasing Director

MT/ljf
anna@romanstoneco.com

Torres, Marlon

From: Faia, Anna <Anna@romanstoneco.com>
Sent: Wednesday, August 19, 2020 3:46 PM
To: Fox, Linda
Cc: Torres, Marlon; Nancy Pfaff
Subject: RE: Contract 7563 Furnishing & Delivery of Pre-Cast Concrete Vaults - Extension Letter
Attachments: 7563 Roman Stone Construction Ext Letter.pdf

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We are in acceptance of the extension on SCWA Contract# 7563 under the current provisions.

Anna Faia
Vice President – Sales / Corporate Secretary
Roman Stone Construction Co.

85 South 4th Street
Bay Shore, NY 11706
Office: 631.667.0566 x 130
Cell: 631.553.5616
Fax: 631.254.8643

www.romanstoneco.com
afaia@romanstoneco.com



From: Fox, Linda <Linda.Fox@SCWA.com>
Sent: Tuesday, August 18, 2020 9:17 AM
To: Faia, Anna <Anna@romanstoneco.com>
Cc: Torres, Marlon <Marlon.Torres@SCWA.com>
Subject: Contract 7563 Furnishing & Delivery of Pre-Cast Concrete Vaults - Extension Letter

The above subject contract is due to expire December 31, 2020 . Attached is an offer of extension for the above subject contract. Please respond (as soon as possible) via email to Marlon.torres@scwa.com, if you intent/or not extend this agreement.

Thank you,

Linda Fox

Purchasing Department
Phone 631-563-0255

Furnish and Deliver Pre-Cast Concrete Vaults Set-In-Place

Bid Opening, 10/17/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004875 10 100011 ROMAN STONE CONSTRUCTION CO 85 S 4TH ST BAY SHORE NY 11706 Cashiers Check 12,441.25 Furn & Del Pre-Cast Concrete Vault	6000004876 10 102115 COASTAL PIPELINE PRODUCTS CORP PO BOX 575 CALVERTON NY 11933 SCWA holding 4,280.00 from previous Furn & Del Pre-Cast Concrete Vault
10 3001572 5' X 7' X 6' X 6" Vault DT-200 3 EA	Total Val.: Unit Price: Rank:	4,800.00 1,600.00 2	4,725.00 1,575.00 1
20 3001573 5' x 7' Vault Top Slab w/24" Rnd Openin 3 EA	Total Val.: Unit Price: Rank:	1,575.00 525.00 2	1,425.00 475.00 1
30 3001574 7' x 7' X 6 ' Vault DT # 201 12 EA	Total Val.: Unit Price: Rank:	19,800.00 1,650.00 2	19,140.00 1,595.00 1
40 3001575 7' x 7' Vault Top Slab w 30 X 36 Openin 6 EA	Total Val.: Unit Price: Rank:	3,900.00 650.00 2	3,300.00 550.00 1
50 3003744 7'x7' Vault Top Slab 24" or 30" Rd Open 6 EA	Total Val.: Unit Price: Rank:	4,050.00 675.00 2	3,300.00 550.00 1
60 3001576 Bilco Door (Q3-AL, 30" x 36") 6 EA	Total Val.: Unit Price: Rank:	4,800.00 800.00 1	6,210.00 1,035.00 2
70 3001577 8' x 8' x 12" Top Slab w/60 x 60 Openin 2 EA	Total Val.: Unit Price: Rank:	1,800.00 900.00 1	1,890.00 945.00 2
80 3001578 60" x 60" Al Hatch, Bilco JD-4AL w/lock 2 EA	Total Val.: Unit Price: Rank:	3,900.00 1,950.00 1	4,770.00 2,385.00 2
90			

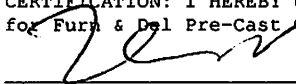
Furnish and Deliver Pre-Cast Concrete Vaults Set-In-Place

Bid Opening, 10/17/2018

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000004875 10 100011 ROMAN STONE CONSTRUCTION CO 85 S 4TH ST BAY SHORE NY 11706 Cashiers Check 12,441.25 Furn & Del Pre-Cast Concrete Vault	6000004876 10 102115 COASTAL PIPELINE PRODUCTS CORP PO BOX 575 CALVERTON NY 11933 SCWA holding 4,280.00 from previous Furn & Del Pre-Cast Concrete Vault
3001579 Poly Ladder w/ Pull-Up rail for DT-201 8 EA	Total Val.: Unit Price: Rank:	4,000.00 500.00 1	6,600.00 825.00 2
100 3003901 Premium del charge (before 10:00 am) 1 EA	Total Val.: Unit Price: Rank:	200.00 200.00 1	51,360.00 51,360.00 2
Total Services	Val.: Rank:	48,825.00 14,700.00 1	102,720.00 31,890.00 2

— Error in
 bid amount,
 refer to
 classified per
 issued by
 bidder.
 10/17/18
 (signature)
 Line item
 should have
 been \$150,000

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 10/17/2018
 for Furn & Del Pre-Cast Concrete Vault, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: September 3, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7714– Furnishing & Delivery of Plumbing Valves, Fittings, Pipe & Associated Supplies - October 1, 2020 to September 30, 2021

Opened:	<u>July 24, 2020</u>	Published:	<u>July 3, 2020</u>
No. of Bids received:	<u>6</u>	Documents Sent:	<u>16</u>
Low Bidder:	Group 1 (A & B) Mayer Malbin Bid Amount: \$10,023	Group III & IV United Pipe Nipple Co. Bid Amount: \$8,987	
	Group V Pollardwater Bid Amount: \$ 1,357	Group II Central Islip Plumbing Bid Amount \$ \$5,207	

Group VI (Award is based on Discount Offered from Price List)

All of the above vendors who offered the lowest bid for their groups offered various discount rates with the submission of their Bid. Discount rates offered are favorable to the Authority.

Recommendation: Award to Low Responsive Bidders for the Above Reference Groups

Comments: Awards are based on lowest bid submitted for each Group (I thru V). As for Group VI, awards are based on the discounts offered from manufacturer's price lists, line item awards, so a firm dollar value for this group is not included in the above recommended amounts.

The pricing offered under this contract are fair and reasonable based on the numerous bids received. **Bid prices represent the lowest possible cost to the Authority.**

The Authority has purchased products from PollardWater, Mayer Malbin, United Pipe Nipple LLC., and Central Island Plumbing in the past. Performance has been satisfactory on past contracts.

Reviewed by:
Jeff. Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy CEO Operations
M. O'Connell, Director of Production Control

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FURNISH AND DELIVER PLUMBING VALVES FITTINGS, PIPE AND ASSOCIATED SUPPLIES

Bid Opening, 07/24/2020

Line Item Sh. Text Qty. in Base Unit	Material	Quot.: Bidder: Name: House No: Street: City: Region: Post Code: Item Text:	6000005427 103822 RYAN HERCO FLOW SOLUTIONS P O BOX 74007459 CHICAGO IL 60674-7459 CASHIERS CHECK \$500.00	6000005424 107308 A & M INDUSTRIAL SUPPLY 37 W CHERRY ST RAHWAY NJ 07065 CASHIERS CHECK \$500.00	6000005428 105494 MAYER MALBIN CO INC 41-01 36TH AVE LONG ISLAND CITY NY 11101 ELECTRONIC MONEY ORDER \$500.00
00010	15251 VALVE, WILKINS, 3/4",BACKFLOW PREV. N 4 EA	Total Val.: Unit Price: Rank:	No Bid	636.96 159.24 4	533.16 133.29 1
00020	15252 VALVE, WILKINS, 1-1/2",BACKFLOW PREV. N 10 EA	Total Val.: Unit Price: Rank:	No Bid	3,975.30 397.53 3	3,177.10 317.71 2
00030	15340 VALVE, WILKINS, 1",BACKFLOW PREV. NL 2 EA	Total Val.: Unit Price: Rank:	No Bid	379.74 189.87 4	304.96 152.48 2
00040	15254 VALVE, WILKINS, 2",BACKFLOW PREVENT. NL 1 EA	Total Val.: Unit Price: Rank:	No Bid	502.51 502.51 4	404.91 404.91 1
00050	15341 VALVE, CHECK, BRASS, 3/4" NPT, NL 20 EA	Total Val.: Unit Price: Rank:	No Bid	3,184.80 159.24 3	2,665.80 133.29 1
00060	11793 HOSE CONNECTION, VACUUM BREAKER 40 EA	Total Val.: Unit Price: Rank:	No Bid	734.80 18.37 5	260.80 6.52 2
00070	15253 VALVE, WILKINS, 3/4",RPZ NL 10 EA	Total Val.: Unit Price: Rank:	No Bid	2,878.60 287.86 4	2,130.90 213.09 1
00080	15255 VALVE, WILKINS, 2",RPZ NL 1 EA	Total Val.: Unit Price: Rank:	No Bid	625.89 625.89 3	545.60 545.60 1
00090	18813 VALVE, CHECK, SPRING, SS, 3'4" 6 EA	Total Val.: Unit Price: Rank:	No Bid	No Bid	No Bid
00100	17751 VALVE, CHECK, SPRING, SS, 3/8" 6 EA	Total Val.: Unit Price: Rank:	No Bid	No Bid	No Bid
00110	17752 VALVE, CHECK, SPRING, SS, 1/2" 6 EA	Total Val.: Unit Price: Rank:	No Bid	No Bid	No Bid
00120	16297 VALVE, BALL, PVC SCH 80, 1/2", FPT 300 EA	Total Val.: Unit Price: Rank:	4,023.00 13.41 4	561.00 1.87 2	3,516.00 11.72 3

Group 1
A+B

FURNISH AND DELIVER PLUMBING VALVES FITTINGS, PIPE AND ASSOCIATED SUPPLIES

Bid Opening, 07/24/2020

Line Item Sh. Text Qty. in Base Unit	Material	Quot. : Bidder: Name: House No: Street: City: Region: Post Code: Item Text:	6000005427 103822 RYAN HERCO FLOW SOLUTIONS P O BOX 74007459 CHICAGO IL 60674-7459 CASHIERS CHECK \$500.00	6000005424 107308 A & M INDUSTRIAL SUPPLY 37 W CHERRY ST RAHWAY NJ 07065 CASHIERS CHECK \$500.00	6000005428 105494 MAYER MALBIN CO INC 41-01 36TH AVE LONG ISLAND CITY NY 11101 ELECTRONIC MONEY ORDER \$500.00
00130 16299 VALVE, BALL, PVC SCH 80, 1-1/4", FPT 75 EA		Total Val.: Unit Price: Rank:	2,694.00 35.92 4	294.75 3.93 2	2,354.25 31.39 3
00140 15330 VALVE,BALL,BRASS, 1/2",IP THREAD,NL 250 EA		Total Val.: Unit Price: Rank:	No Bid	1,307.50 5.23 2	1,600.00 6.40 3
00150 15260 VALVE,BALL,BRASS,1",IP THREAD,NL 200 EA		Total Val.: Unit Price: Rank:	No Bid	2,564.00 12.82 2	2,904.00 14.52 4
00160 15336 VALVE,BALL,BRASS,1-1/4",IP THREAD,NL 75 EA		Total Val.: Unit Price: Rank:	No Bid	1,431.75 19.09 1 As Corrected	1,728.00 23.04 4
00170 15261 VALVE,BALL,BRASS,2",IP THREAD,NL 50 EA		Total Val.: Unit Price: Rank:	No Bid	2,092.50 41.85 2	2,462.00 49.24 4
00180 15258 VALVE,BALL,BRASS, 3/4",IP THREAD,NL 200 EA		Total Val.: Unit Price: Rank:	No Bid	1,662.00 8.31 3	1,280.00 6.40 1
00190 14238 FAUCET, SAMPLE SINK 10 EA		Total Val.: Unit Price: Rank:	No Bid	No Bid	1,376.80 137.68 2
Total Quot.		Total Val.: Rank:	6,717.00 1	22,832.10 2	27,244.28 3

FURNISH AND DELIVER PLUMBING VALVES FITTINGS, PIPE AND ASSOCIATED SUPPLIES

Bid Opening, 07/24/2020

Line Item Sh. Text Qty. in Base Unit	Material	Quot.: Bidder: Name: House No: Street: City: Region: Post Code: Item Text:	6000005429 106508 POLLARDWATER 200 ATLANTIC AVE NEW HYDE PARK NY 11040 ELECTRONIC BID BOND	6000005426 103727 UNITED PIPE NIPPLE CO 2855 WOODS AVENUE OCEANSIDE NY 11572 CASHIERS CHECK \$500.00	6000005425 105517 CENTRAL ISLIP PLUMBING SUPPLIES 62 WEST SUFFOLK AVE CENTRAL ISLIP NY 11722 ELECTRONIC CERTIFIED CHECK \$500.00
			<i>Group V</i>	<i>Group IIIAIV</i>	<i>Group 14</i>
00010	15251 VALVE, WILKINS, 3/4",BACKFLOW PREV. N 4 EA	Total Val.: Unit Price: Rank:	618.00 154.50 3	980.84 245.21 5	543.12 135.78 2
00020	15252 VALVE, WILKINS, 1-1/2",BACKFLOW PREV. N 10 EA	Total Val.: Unit Price: Rank:	4,450.00 445.00 4	6,610.00 661.00 5	3,099.40 309.94 1
00030	15340 VALVE, WILKINS, 1",BACKFLOW PREV. NL 2 EA	Total Val.: Unit Price: Rank:	290.00 145.00 1	519.98 259.99 5	310.70 155.35 3
00040	15254 VALVE, WILKINS, 2",BACKFLOW PREVENT. NL 1 EA	Total Val.: Unit Price: Rank:	500.00 500.00 3	797.13 797.13 5	412.48 412.48 2
00050	15341 VALVE, CHECK, BRASS, 3/4" NPT, NL 20 EA	Total Val.: Unit Price: Rank:	3,295.00 164.75 4	4,904.20 245.21 5	2,715.60 135.78 2
00060	11793 HOSE CONNECTION, VACUUM BREAKER 40 EA	Total Val.: Unit Price: Rank:	400.00 10.00 4 As Corrected	191.20 4.78 1 As Corrected	323.20 8.08 3
00070	15253 VALVE, WILKINS, 3/4",RPZ NL 10 EA	Total Val.: Unit Price: Rank:	2,875.00 287.50 3	4,289.90 428.99 5	2,343.10 234.31 2
00080	15255 VALVE, WILKINS,2",RPZ NL 1 EA	Total Val.: Unit Price: Rank:	795.00 795.00 4	797.13 797.13 5	599.94 599.94 2
00090	18813 VALVE, CHECK, SPRING, SS, 3'4" 6 EA	Total Val.: Unit Price: Rank:	No Bid	3,510.30 585.05 2	2,837.40 472.90 1
00100	17751 VALVE, CHECK, SPRING, SS, 3/8" 6 EA	Total Val.: Unit Price: Rank:	No Bid	1,530.06 255.01 2	1,236.72 206.12 1
00110	17752 VALVE, CHECK, SPRING, SS, 1/2" 6 EA	Total Val.: Unit Price: Rank:	No Bid	1,402.14 233.69 2	1,133.28 188.88 1
00120	16297 VALVE, BALL, PVC SCH 80, 1/2", FPT 300 EA	Total Val.: Unit Price: Rank:	5,100.00 17.00 5	420.00 1.40 1 As Corrected	6,336.00 21.12 6

FURNISH AND DELIVER PLUMBING VALVES FITTINGS, PIPE AND ASSOCIATED SUPPLIES

Bid Opening, 07/24/2020

Line Item Sh. Text Qty. in Base Unit	Material	Quot. : Bidder: Name: House No: Street: City: Region: Post Code: Item Text:	6000005429 106508 POLLARDWATER 200 ATLANTIC AVE NEW HYDE PARK NY 11040 ELECTRONIC BID BOND	6000005426 103727 UNITED PIPE NIPPLE CO 2855 WOODS AVENUE OCEANSIDE NY 11572 CASHIERS CHECK \$500.00	6000005425 105517 CENTRAL ISLIP PLUMBING SUPPLIES 62 WEST SUFFOLK AVE CENTRAL ISLIP NY 11722 ELECTRONIC CERTIFIED CHECK \$500.00
00130	16299 VALVE, BALL, PVC SCH 80, 1-1/4", FFT 75 EA	Total Val.: Unit Price: Rank:	3,412.50 45.50 5	278.25 3.71 As Corrected	4,231.50 56.42 6
00140	15330 VALVE, BALL, BRASS, 1/2", IP THREAD, NL 250 EA	Total Val.: Unit Price: Rank:	1,625.00 6.50 5	1,242.50 4.97 As Corrected	1,615.00 6.46 4
00150	15260 VALVE, BALL, BRASS, 1", IP THREAD, NL 200 EA	Total Val.: Unit Price: Rank:	2,700.00 13.50 3	2,224.00 11.12 As Corrected	2,924.00 14.62 5
00160	15336 VALVE, BALL, BRASS, 1-1/4", IP THREAD, NL 75 EA	Total Val.: Unit Price: Rank:	1,462.50 19.50 3	1,434.00 19.12 As Corrected	1,744.50 23.26 5
00170	15261 VALVE, BALL, BRASS, 2", IP THREAD, NL 50 EA	Total Val.: Unit Price: Rank:	2,337.50 46.75 3	1,933.50 38.67 1	2,480.50 49.61 5
00180	15258 VALVE, BALL, BRASS, 3/4", IP THREAD, NL 200 EA	Total Val.: Unit Price: Rank:	1,800.00 9.00 4	1,456.00 7.28 As Corrected	2,006.00 10.03 5
00190	14238 FAUCET, SAMPLE SINK 10 EA	Total Val.: Unit Price: Rank:	1,357.50 135.75 1	No Bid	1,507.40 150.74 3
Total Quot.		Total Val.: Rank:	33,018.00 4	34,521.13 5	38,399.84 6

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 07/24/2020
 for FURNISH AND DELIVER PLUMBING VALVES FITTINGS, PIPE AND ASSOCIATED SUPPLIES, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York
INTEROFFICE CORRESPONDENCE

DATE: August 31, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7716 - Construction of a 20" x 10" Diameter Well (No. 1A), Railroad Avenue Well Field, Center Moriches, Town of Brookhaven, NY

Opened:	<u>August 10, 2020</u>	Published:	<u>July 27, 2020</u>
No. of Bids received:	<u>3</u>	Documents Sent:	<u>6</u>
Low Bidder: A.C. Schultes Inc. Bid Amount: \$570,800			

Recommendation: Award to Low Bidder

Comments: A total of three (3) bids were received from well drilling companies, bid pricing ranged from \$570,800 to \$736,681. Bid comparison to a similar / previous contract# 7635 (Construction of a 20" X 10" Diameter Well (No. 1A), Approximately 610 Feet Deep, Emjay Boulevard Well Field, Pine Aire, Town of Islip), with quantities revised for an accurate cost comparison reflects a 19.8% (+ \$94,522) increase.

The Engineering Department has reviewed the bid; the increase in bid amount is reasonable and reflective of current market conditions.

A.C. Schultes Inc., has completed similar well projects for the Authority, their performance has been satisfactory.

In fiscal year ending 5/31/20 (FY20), A.C. Schultes Inc., was paid \$548,107 (held contract: #7491 – Construction of a 20" X 10" Diameter Well [No. 1A], Lawrence Road Well Field, Kings Park, Town of Smithtown, amount: \$400,300; contract # 7649 Construction of a 20" x 10" Diameter Well (No. 2), Main Street Well Field, Yaphank, Town of Brookhaven, amount: \$545,932).

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
T. Kilcommons, Chief Engineer & Director
of Research & Engineering



Attachments: 1 memo & 1 tabulation, List of Firms Invited to Bid

RAILROAD AVE - WELL NO 1A

Bid Opening, 08/10/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005434 10 102571 A.C. SCHULTES INC 664 SOUTH EVERGREEN AVE WOODBURY HEIGHTS NJ 08097 BID BOND PERMANENT 20"X10" DIA WELL RAILROAD AVE	6000005435 10 102523 LAYNE CHRISTENSEN CO PO BOX 743609 LOS ANGELES CA 90074-3609 BID BOND PERMANENT 20"X10" DIA WELL RAILROAD AVE	6000005433 10 103127 DELTA WELL & PUMP CO INC PO BOX 1309 RONKONKOMA NY 11779-0760 BID BOND PERMANENT 20"X10" DIA WELL RAILROAD AVE
10 PERMENT 20X10DIA WELL TO DEPT 630' 1 EA	Total Val.: Unit Price: Rank:	552,200.00 552,200.00 1	635,702.00 635,702.00 2	717,931.00 717,931.00 3
20 CLEARING AND GRADING OF DRILL SITE 1 EA	Total Val.: Unit Price: Rank:	2,000.00 2,000.00 1	15,000.00 15,000.00 3	3,000.00 3,000.00 2
30 ADDITIONAL DRILLING & BACKFILLING 10 FT	Total Val.: Unit Price: Rank:	500.00 50.00 1	3,000.00 300.00 3	500.00 50.00 1
40 CHANGE IN DEPTH OF PERMANENT WELL 10 FT	Total Val.: Unit Price: Rank:	800.00 80.00 2	1,500.00 150.00 3	250.00 25.00 1
50 CHANGE IN QTY OF 10"DIA WELL SCREEN 10 FT	Total Val.: Unit Price: Rank:	500.00 50.00 1	1,500.00 150.00 3	500.00 50.00 1
60 WELL DEVELOPMENT BY SURGING 1 EA	Total Val.: Unit Price: Rank:	1,000.00 1,000.00 3	500.00 500.00 1	500.00 500.00 1
70 WELL DEVELOP BY SIMULANEOUS SURG &PUMP 1 EA	Total Val.: Unit Price: Rank:	1,000.00 1,000.00 1	15,000.00 15,000.00 3	1,000.00 1,000.00 1
80 WELL DEVELOP BY AIR IMPULSE TECHNOLOGY 3 DAY	Total Val.: Unit Price: Rank:	4,500.00 1,500.00 2	1,500.00 500.00 1	4,500.00 1,500.00 2
90 ADDED OR DEDUCTED TEST PUMPING 50.0 HR	Total Val.: Unit Price: Rank:	3,500.00 70.00 2	2,500.00 50.00 1	5,000.00 100.00 3
100 OBTAINING CORED SAMPLES ETC	Total Val.: Unit Price:	2,800.00 200.00	1,120.00 80.00	3,500.00 250.00

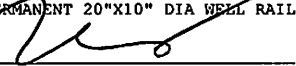
TABULATION OF BIDS
 CONTRACT NO. 7716A

RAILROAD AVE - WELL NO 1A

Bid Opening, 08/10/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005434 10 102571 A.C. SCHULTES INC 664 SOUTH "EVERGREEN AVE WOODBURY HEIGHTS NJ 08097 BID BOND PERMANENT 20"x10" DIA WELL RAILROAD AVE	6000005435 10 102523 LAYNE CHRISTENSEN CO PO BOX 743609 LOS ANGELES CA 90074-3609 BID BOND PERMANENT 20"x10" DIA WELL RAILROAD AVE	6000005433 10 103127 DELTA WELL & PUMP CO INC PO BOX 1309 RONKONKOMA NY 11779-0760 BID BOND PERMANENT 20"x10" DIA WELL RAILROAD AVE
14 EA	Rank:	2	1	3
110 CHEMICAL TREATMENT 1 EA	Total Val.: Unit Price: Rank:	2,000.00 2,000.00 1	2,000.00 2,000.00 1	2,000.00 2,000.00 1
Total Services	Val.: Rank:	570,800.00 1 558,200.00	679,322.00 2 7,620.00	738,681.00 3 4,750.00

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 08/10/2020
 for PERMANENT 20"x10" DIA WELL RAILROAD AVE, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York
INTEROFFICE CORRESPONDENCE

DATE: September 3, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7717 – Sale & Removal of Scrap Meters
October 1, 2020 to September 30, 2021

Opened:	<u>August 25, 2020</u>	Published:	<u>August 5, 2020</u>
No. of Bids received:	<u>3</u>	Documents Sent:	<u>10</u>

High Bidder: Loni-Jo Metal Corp.
Bid Amount: \$64,200

Recommendation: Award to High Bidder

Comments: The subject contract calls for the contractor to leave a 15-yard lockable container at the Authority's Hauppauge location. Changed-out meters are placed in the container and the contractor is contacted when pick-up is required.

Weighing is done at a certified scale and witnessed by an SCWA representative.

Loni-Jo Metal Corp., holds the current contract (#7457- expires September 2020) and has performed as required. The Authority is getting \$2.11/pound under contract #7457.

Unit bid price (\$2.14/lb) comparison to the previous contract (\$2.11/pound) which began on October 2017 reflects an approximate 2.5% increase (approximately 0.03/lb).

Under the previous contract for sale & removal of scrap meters, Loni-Jo Metal Corp., paid the Authority approximately \$302,826.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Tinsley, Deputy CEO Customer Service
L. Anderson, Workforce Technology Manager



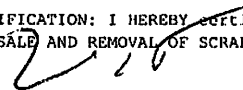
Attachments: 1 Memo, 1 Tabulation, List of Firms Invited to Bid

SALE AND REMOVAL OF SCRAP METERS

Bid Opening, 08/25/2020

Line Item Sh. Text Qty. in Base Unit	Material Mat. Group	Quot.:	6000005437	6000005438	6000005436
		Bidder:	102232	107332	102579
		Name:	PK METALS	CROWN RECYCLING	LONI-JO METAL CORP
		House No:	3542	865	70
		Street:	RTE 112	YOUNG AVE	KINKEL ST
		City:	CORAM	CALVERTON	WESTBURY
		Region:	NY	NY	NY
		Post Code:	11727	11933	11590
		Item Text:	SALE AND REMOVAL OF SCRAP METERS	SALE AND REMOVAL OF SCRAP METERS	SALE AND REMOVAL OF SCRAP METERS
M022		Total Val.:	27,600.00	32,100.00	64,200.00
SALE AND REMOVAL OF SCRAP METERS		Unit Price:	0.92	1.07	2.14
30,000 LB		Rank:	1	2	3 As Corrected
Total Quot.		Total Val.:	27,600.00	32,100.00	64,200.00
		Rank:	1	2	3

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 08/25/2020
 for SALE AND REMOVAL OF SCRAP METERS, 11:00 AM, prevailing time, Oakdale, New York


 Arlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York
INTEROFFICE CORRESPONDENCE

DATE: September 1, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7718 – Demolition of One (1) Trane Absorber, Furnish & Install One (1) York Model Chiller - Laboratory

Opened:	<u>August 31, 2020</u>	Published:	<u>August 10, 2020</u>
No. of Bids received:	<u>4</u>	Documents Sent:	<u>12</u>
Low Bidder:	Boilermatic Welding Industries Inc.		
	Bid Amount: \$433,000		

Recommendation: Award to Low Bidder

Comments: This is a re-bid of contract# 7664, all bids were rejected under that solicitation. The work to be performed under this contract includes the demolition and disposal of one (1) Trane absorber model ABDL200 and replacement with a new Chiller, equipment noted for reference, YORK MODEL YHAU-CGN240EXH or approved equal.

Four (4) Bids were received; ranged from \$433,000 to \$675,000. Low bidder, Boilermatic Welding Industries Inc., proposed timeline for receipt and installation of equipment is 17 weeks as opposed to 33 weeks, as originally proposed. Bids received from others proposed a longer lead time.

Based on the above we seek the Boards approval to award this contract to Boilermatic Welding Industries Inc.

The Authority's Facility Manager has reviewed the proposed equipment as bid by Boilermatic Welding Industries Inc. and agrees in the award of this contract.

Boilermatic Welding Industries Inc., is a new contractor for the Authority, references provided (SUNY Stony Brook University, NYC Department of Environmental Protection, H2M Architects & Engineers) were contacted and response was favorable.

Reviewed by:

Jeff Szabo, Chief Executive Officer -
M. Torres, Purchasing Director -
D. Mancuso, Chief Human Resources Officer -
J. Rinker, Facilities Manager -

Attachments: 1 Memo, 1 Tabulation, List of Firms Invited to Bid

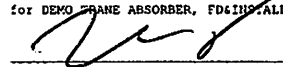
TABULATION OF BIDS
 CONTRACT NO. 7718

DEMO TRANE ABSORBER, FD&INSTALL CHILLER

Bid Opening, 08/31/2020

Line Item	Material Mat. Group	Quot.:	600005442	600005440	600005439	600005441
Sh. Text		Bidder:	103414	100426	105967	106677
Qty. in Base Unit		Name:	BOILERMATIC WELDING INDUSTRIES, INC.	SAV-MOR MECHANICAL INC	EMCOR SERVICES NEW YORK/ NEW JERSEY	COMMERCIAL INSTRUMENTATION SERVICES
		House No:				
		Street:	17 PECONIC AVENUE	30D HOWARD PL	5 DAKOTA DRIVE SUITE 111	681-7
		City:	MEDFORD	ROHOKHOMA	LAKE SUCCESS	GRAND BLVD
		Region:	NY	NY	NY	DEER PARK
		Post Code:	11763	11779	11042	11729
		Item Text:	CASHIER'S CHECK \$1,000	CASHIER'S CHECK \$1,000	CASHIER'S CHECK \$1,000	CASHIER'S CHECK \$1,000
G001		Total Val.:	433,000.00	464,300.00	498,900.00	675,000.00
DEMO TRANE ABSORBER, FD&INSTALL CHILLER		Unit Price:	433,000.00	464,300.00	498,900.00	675,000.00
Srv.Specs 1 AU		Rank:	1	2	3	4
Total Quot.		Total Val.:	433,000.00	464,300.00	498,900.00	675,000.00
		Rank:	1	2	3	4

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 08/31/2020
 for DEMO TRANE ABSORBER, FD&INSTALL CHILLER, 11:00 AM, prevailing time, Oakdale, New York



Marlon Torres, Purchasing Director

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: August 31, 2020
TO: Jeff Szabo, Chief Executive Officer
FROM: Marlon Torres, Director of Purchasing
SUBJECT: Extension of RFP 1521 – Automated Vehicle Location and Monitoring System (AVLM)
August 1, 2020 to July 31, 2021

Vehicle Tracking Systems (VTS), has confirmed their intention to extend the subject agreement for a second year representing the first of three (3) possible one-year extensions.

Original award, September 2018, was for an initial two (2) year term with three (3) possible one-year extensions.

Contractor's performance is satisfactory

As of June 1, 2020 (FY21), the Authority has spent approximately \$22,085.

VTS holds no other contracts. In FY20, they were paid \$82,002.

We are requesting extension for the one-year term, as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
D. Mancuso, Deputy CEO for Administration
R. Lehning, Fleet Manager
Attachments: 1 Memo, 1 Tabulation

Handwritten signature marks consisting of four short, slanted lines stacked vertically.

Torres, Marlon

From: John M. Cunningham Jr. <John@Vehicletracking.com>
Sent: Thursday, August 20, 2020 3:16 PM
To: Torres, Marlon
Cc: Glenn Reed
Subject: RE: RFP 1521 - Automated Vehicle Location and Monitoring System (AVLM)

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon Marlon,

I would like to extend our contract.

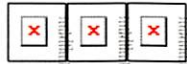
John M. Cunningham Jr.

President & CEO

(631) 492-1144

John@Vehicletracking.com

VTSCorporate.com | IntelliShift.com



[Save Your Seat: Maximize the Value of Your Asset Data with Reports on Thursday, August 20 at 3:00 p.m. ET](#)

From: Costa, Juanita <Juanita.Costa@SCWA.com>
Sent: Thursday, August 20, 2020 3:02 PM
To: John M. Cunningham Jr. <John@Vehicletracking.com>; Chuck Dolce <Chuck.Dolce@IntelliShift.com>
Cc: Torres, Marlon <Marlon.Torres@SCWA.com>
Subject: RFP 1521 - Automated Vehicle Location and Monitoring System (AVLM)

The above subject contract is due to expire September 30, 2020. Attached is an offer of extension for the above subject contract. Please respond (as soon as possible) via email to marlon.torres@scwa.com, if you intend/or not extend this agreement.

Thank you.


Juanita Costa



Purchasing Department
Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769
Tel: 631-563-0268 Fax: 631-589-5268

SUFFOLK COUNTY WATER AUTHORITY
Construction Maintenance - Oakdale, New York

INTER-OFFICE CORRESPONDENCE

DATE: August 27, 2020
TO: Jeffrey W. Szabo, CEO
FROM: Paul J. Kuzman, Director, Construction-Maintenance 
SUBJECT: Rescind Award of RFP 1542 – Video Inspection Services – Game Consultants

In August 2019 the board awarded RFP 1542 – Internal Video Inspection Services to Game Consultants under resolution 247-08-2019 for a maximum amount of \$62,000. Under the RFP Game would perform internal video inspection of various water mains to assess their condition while the mains were still live and under pressure. In January 2020 we lined up several inspections with the company scheduled for May 2020. In April it was mutually agreed to postpone the scheduled inspections for a later date due to the COVID pandemic.

In June Game Consultants notified us that due to the economic and logistical hardships caused by the pandemic (company shutdown and inspection staff and equipment traveling from Canada) they would not be able to provide said inspection services within the term of this agreement.

Therefore, I am seeking to rescind the award of RFP 1524 to Game Consultants. No money was paid to Game Consultants under this agreement. It is our intention to put out a new RFP for interval video inspection services in the future.

Approved:  _____ Joe Pokorny PE

Cc: Marlon Torres
Dan Penza

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: August 31, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract 1549 – Pre-Employment Screening Service
January 1, 2021 to December 31, 2021

AccuSource Inc., by way of attached letter, has agreed to extend the subject agreement for a second year representing the first of two (2) possible one (1) year extensions.

Original contract award, October 2019, was for an unspecified amount. The Authority will reimburse contractor for service provided on a as need basis.

As of June 1, 2020 (FY21), the Authority has spent approximately \$2,875 under the subject contract. **Contractor's performance is satisfactory.**

AccuSource Inc., holds no other contracts. In fiscal year ending 5/31/2020 (FY20), they were paid \$6,392.

We are requesting contract extension for the one-year term noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres Purchasing Director
D. Mancuso, Deputy CEO for Administration
Attachment: 1 memo



August 20, 2020

Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769

Re: RFP# 1549 – Pre-Employment Screening Services / Extension of Contract

Dear Marlon,

AccuSource appreciates the opportunity to continue to provide background screening services to Suffolk County Water Authority.

The pricing provided in RFP#1549 will remain the same throughout the contract term of January 1, 2021 to December 31, 2021.

Thank you and we appreciate providing these services to Suffolk County Water Authority.



Lisa Holder
CEO

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: September 17, 2020
TO: Jeff Szabo, CEO
FROM: Steven Galante, Director of IT
SUBJECT: *Crown Castle Contract*

The Water Authority is looking to improve on the current site-to-site data connectivity and Internet Service. The Authority is currently engaged with LightPath however the contract will expire September 2021. I am recommending that we enter into a contract with Crown Castle to be up and running upon expiration. Crown Castle will produce higher speeds and redundancy all at a lower cost than our current contract with LightPath. There is an approximate 180 day build-out for the implementation so we would need to begin the process soon in order to meet the September 2021 deadline.

We will be getting an upgrade from our current Ethernet Lan (E-Lan) plus an increase in Internet bandwidth. There will also be an additional (2) diverse dark fiber circuits between the Coram and Oakdale datacenters.

Coram 100mb -> 1GB	Oakdale 1GB -> 5GB	Additional
Hauppauge 100mb -> 1GB	Coram 1GB -> 5GB	Oakdale <-> Coram (2) diverse dark fiber links
Great River 100mb -> 1GB		
Westhampton 100mb -> 1GB	Internet	
Bay Shore 100mb -> 1GB	Oakdale 100mb -> 500mb	
Huntington 100mb -> 1GB	Coram 100mb -> 500mb	
East Hampton 100mb -> 1GB		

Crown Castle's pricing would beat the New York State Gov pricing. The contract is for a 5yr term, I would like to leave ample time for the implementation process in case of any hiccups. The contract states that no matter when we finish the implementation, we will not get billed until after May 2021. There will be a slight overlap of the contract, but this is necessary in order to have no interruption in service.

The overall monthly cost would be \$15,100 pre-surcharges (~\$556) compared to now we are paying \$14,713 pre-surcharges (~\$589).

If you agree with my recommendation, please arrange to place this item on the September agenda for Board approval. If you have any questions regarding the above, please feel free to reach out.

Licensee or Customer Contact Detail

Licensee or Customer	Suffolk County Water Authority		
Address & Contact	Address	4060 SUNRISE HWY	
	City, State	OAKDALE, NY 11716	
	Phone	631-698-9500	Fax
Billing Address & Contact	Name	Suffolk County Water Authority	
	Billing Address	PO Box 38	Email accountspayable@scwa.com
	City, State	Oakdale, NY 11769	Phone
Technical Contact	Name	Steven Galante	Primary Phone 631-563-0332
	E-mail	steven.galante@scwa.com	Alternate Phone

Product Detail

Ethernet #1	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	5Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	5 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$1,393.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$1,393.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 10 GigE				
Location A	4060 Sunrise Hwy, 1st Floor, Oakdale, NY 11716					

Ethernet #2	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	5Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	5 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$1,393.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$1,393.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 10 GigE				
Location A	2045 Route 112, 1st Floor, Coram, NY 11727					

Ethernet #3	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$904.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 1000SX MM				
Location A	180 5th Ave, 1st Floor, Bay Shore, NY 11706					

Ethernet #4	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$904.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 1000SX MM				
Location A	260 Motor Pkwy, 1st Floor, Hauppauge, NY 11788					

Ethernet #5	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$904.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 1000SX MM				
Location A	3525 Sunrise Hwy, 1st Floor, Great River, NY 11739					



Order Form

Order Type: New
SO # 2020-64588

Ethernet #6	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps		
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC			
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps			
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00			
	Total MRC	\$904.00	Total NRC		\$0.00	Service Level		99.9%
	Install Lead Time	180 Days						
Location A Product Details	Connector		1000SX					MM
Location A	131 Spring Rd, 1st Floor, Huntington, NY 11743							
Ethernet #7	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps		
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC			
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps			
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00			
	Total MRC	\$904.00	Total NRC		\$0.00	Service Level		99.9%
	Install Lead Time	180 Days						
Location A Product Details	Connector		1000SX					MM
Location A	624 Old Riverhead Rd, 1st Floor, Westhampton Beach, NY 11978							
Ethernet #8	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps		
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC			
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps			
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00			
	Total MRC	\$904.00	Total NRC		\$0.00	Service Level		99.9%
	Install Lead Time	180 Days						
Location A Product Details	Connector		1000SX					MM
Location A	32 Montauk Hwy, 1st Floor, East Hampton, NY 11937							
Dark Fiber #1	# Fibers	2	Estimated Route Miles	19.66	Estim. Fiber Miles	39.32		
	Product Type	Point to Point						
	Total MRC	\$2,645.00	Total NRC		\$0.00			
	Install Lead Time	180 Days						
Location A	4060 Sunrise Hwy, 1st Floor, Oakdale, NY 11716							
Location Z	2045 Route 112, 1st Floor, Coram, NY 11727							
Dark Fiber #2	# Fibers	2	Estimated Route Miles	23.22	Estim. Fiber Miles	46.44		
	Product Type	Point to Point						
	Total MRC	\$2,645.00	Total NRC		\$0.00			
	Install Lead Time	180 Days						
Location A	4060 Sunrise Hwy, 1st Floor, Oakdale, NY 11716							
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Internet #1 *	Product Type	Dedicated Internet Access			Bandwidth	500Mbps		
	Total MRC	\$800.00	Total NRC		\$0.00	Service Level		IP
		IPv4 Block			Customer Provided			
	* Internet Service is subject to Provider's Acceptable Use Policy posted at http://fiber.crowncastle.com at the bottom of the page.							
	Install Lead Time	180 Days						
Location A Product Details	Connector		10/100T					Copper
Location A	4060 Sunrise Hwy, 1st Floor, Oakdale, NY 11716							
Internet #2 *	Product Type	Dedicated Internet Access			Bandwidth	500Mbps		
	Total MRC	\$800.00	Total NRC		\$0.00	Service Level		IP
		IPv4 Block			Customer Provided			
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Order Summary

Pricing & Contract Terms	Salesperson Jim Shannon	Term (Months) 60														
	Client Service Mgr Megan McEntee															
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- 1) In the event the Provider receives the Customer executed Order Form #2020-64588 by October 15, 2020, the parties agree that the Provider shall use commercially reasonable efforts to install and deliver the Services hereunder by May 3, 2021 except where installation is delayed by: (1) events of force majeure, (2) events or delays beyond the Provider's reasonable control, including, but not limited to, permits and zoning from applicable authorities, (3) an act or omission of Customer, its employees, agents or contractors, and/or (4) an act attributable to a third party (exclusive of Provider's employees, agents or contractors).
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	Licensee or Customer		Company or Provider
Signature	Suffolk County Water Authority	Signature	Crown Castle Fiber LLC
Name/Title		Name/Title	
Date		Date	

From: [Shannon, Jim](#)
 To: [Caldwell, Steve](#)
 Cc: [Quinn, James](#); [Shannon, James](#); [Shannon, Michael](#)
 Subject: [REDACTED]
 Date: Thursday, September 10, 2014 10:54 AM
 Attachments: [Switch Fabricated Tax Table](#)
[http://www.fiber-castle.com/.../switch-fabricated-tax-table.pdf](#)

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.
 Steve-

Attached you will see an estimated tax table based on your services ordered. The left column is the total per location, and the right column is a breakdown of the taxes on the left column. You will see a grand total at the bottom. This is the best guess done by our tax department based on the services involved so I'd say it's pretty accurate.

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Let me know if you have any questions.

Jim

SKU Number	Service Name	Service Specifications	Required On/From/In/Equipment	Unit of Measure - Functional	Unit of Measure - Description	Frequency	Unit Price (Per Unit)	NY's Discount %	Total NY Contract Price
13178	E-LAN Standard EVC 1000Mbps Prem. (Location Type: On-net/LT)	Switched Ethernet Service - Multipoint-to-Multipoint core protected (Pricing per location)	Router	1000	Mbps	Recurring	\$ 1,229,8181	20.00%	\$983,8544
CCF022	E-LAN Standard 1Gbps Prem. (Location Type: On-net/LT)	Switched Ethernet Service - Multipoint-to-Multipoint core protected (Pricing per location)	Router	5	Gbps	Recurring	\$ 2,880,1836	10.00%	\$1,872,1742
15004	Dark Fiber Pair - First 10 route miles or fraction thereof (Location Type: On-net/LT)	Dark Fiber	Router	0-10	Route Miles	Recurring	\$ 4,430,0000	0.00%	\$4,430,0000
15005	Dark Fiber Pair - Next (second) 10 route miles or fraction thereof (a minimum charge for route mileage in excess of 10 but less than 20)—this is additional to the charge for the first 10 route miles (Location Type: On-net)	Dark Fiber	Router	10-20	Route Miles	Recurring	\$ 4,250,0000	0.00%	\$4,250,0000
15008	Dark Fiber Pair -route miles in excess of the first 20 miles-per route mile (Location Type: On-net)	Dark Fiber	Router	1	Route Miles	Recurring	\$ 310,0000	0.00%	\$310,0000
17028	DIA 500Mbps (Location Type: On-net/LT)	Dedicated Internet Access	Router	500	Mbps	Recurring	\$ 1,713,4615	20.00%	\$1,370,7692

JIM SHANNON
 Commercial Account Executive
 T: (813) 300-3708 M: (813) 507-0037

CROWN CASTLE FIBER
 201 Old Country Rd Melville, NY 11747
[Fiber-Castle.com](http://www.fiber-castle.com)
www.fiber-castle.com

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1GB Elan

Bay Shore, NY	\$61.23
Hauppauge, NY	\$61.23
Oakdale, NY	\$61.23
Huntington, NY	\$61.23
Westhampton, NY	\$61.23
Hampton, NY	\$61.23

5Gb Elan

Oakdale, NY	\$94.56
Coram, NY	\$94.56

Dark Fiber

Oakdale, NY - Coram, NY	No taxes, surcharges or fees
-------------------------	------------------------------

DIA

Oakdale, NY	No taxes, surcharges or fees
Coram, NY	No taxes, surcharges or fees

Estimated Total Tax \$556.50

**Bay Shore, Hauppauge, Oakdale,
Huntington, Westhampton, E
Hampton (1GB)**

Regulatory Cost Recovery Fees	\$23.86
Excise Tax	\$30.19
Surcharge on State Excise	\$7.18

Oakdale, Coram (5GB)

Regulatory Cost Recovery Fees	\$36.76
Excise Tax	\$46.40
Surcharge on State Excise	\$11.04

SUFFOLK COUNTY WATER AUTHORITY

Construction Maintenance - Oakdale

Interoffice Correspondence

TO: Jeffrey Szabo, CEO

FROM: Lisa Cetta - Manager New Construction 

SUBJECT: Main Extension - Parsons Close, East Hampton
SCWA File# 6844299

DATE: September 9, 2020

I am seeking board approval to extend water main to an existing residence currently on a well with only 33% participation instead of the 40% required to proceed. Per SCWA rules a main extension to existing homes on wells requires at least 40% of the homes along the proposed extension to apply for service to execute the project.

The proposed extension is being requested by Mrs. Lundin a homeowner at 11 Parson Close, East Hampton. Mrs. Lundin and her brother are both senior citizens with medical conditions who reside full time in the home. She is experiencing problems with the well which has been verified to be non-potable by Suffolk County Dept. of Health Services. Mrs. Lundin would prefer to be served by SCWA rather than install a new well.

40% participation for this extension requires 3 out of 6 homeowners in route to sign up. Targeted outreach to the other homeowners did not result in any additional participants and to date we are only in receipt of Mrs. Lundin's payment and surcharge agreement. She has agreed to enter into a reimbursable agreement - paying the surcharge for one additional home to reach 33% participation but due to financial constraints including the cost of installing her private service line, she cannot pay for the second reimbursable agreement needed for 40%. Based on the hardship it is requested that the board approve the extension with only 33% participation (2 out of 6). The board has approved main extensions with less than 40% participation in similar situations in the past.

The current surcharge cost per homeowner is \$6,260. Mrs. Lundin is paying 2 surcharges, 1 for her property and the reimbursable agreement as well as the \$3,200 1" tap fee - a total of \$15,720.

Thank you for your consideration.

Approved  Joe Pokorny, P.E., Deputy C.E.O. Operations

cc: Paul Kuzman, Director CM

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: September 17, 2020
TO: Jeff Szabo, CEO
FROM: Steven Galante, Director of IT
SUBJECT: *Crown Castle Contract*

The Water Authority is looking to improve on the current site-to-site data connectivity and Internet Service. The Authority is currently engaged with LightPath however the contract will expire September 2021. I am recommending that we enter into a contract with Crown Castle to be up and running upon expiration. Crown Castle will produce higher speeds and redundancy all at a lower cost than our current contract with LightPath. There is an approximate 180 day build-out for the implementation so we would need to begin the process soon in order to meet the September 2021 deadline.

We will be getting an upgrade from our current Ethernet Lan (E-Lan) plus an increase in Internet bandwidth. There will also be an additional (2) diverse dark fiber circuits between the Coram and Oakdale datacenters.

Coram 100mb -> 1GB	Oakdale 1GB -> 5GB	Additional
Hauppauge 100mb -> 1GB	Coram 1GB -> 5GB	Oakdale <-> Coram (2) diverse dark fiber links
Great River 100mb -> 1GB		
Westhampton 100mb -> 1GB	Internet	
Bay Shore 100mb -> 1GB	Oakdale 100mb -> 500mb	
Huntington 100mb -> 1GB	Coram 100mb -> 500mb	
East Hampton 100mb -> 1GB		

Crown Castle's pricing would beat the New York State Gov pricing. The contract is for a 5yr term, I would like to leave ample time for the implementation process in case of any hiccups. The contract states that no matter when we finish the implementation, we will not get billed until after May 2021. There will be a slight overlap of the contract, but this is necessary in order to have no interruption in service.

The overall monthly cost would be \$15,100 pre-surcharges (~\$556) compared to now we are paying \$14,713 pre-surcharges (~\$589).

If you agree with my recommendation, please arrange to place this item on the September agenda for Board approval. If you have any questions regarding the above, please feel free to reach out.

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: September 17, 2020

TO: Jeffrey Szabo, CEO

FROM: Kevin P. Durk, Director of Water Quality and Laboratory Services

SUBJECT: **Agreement with Suffolk County Department of Health Services for
Lab Testing**

By request of the Suffolk County Department of Health Services, our Laboratory is in the process of performing PFAAS testing.

The Laboratory has developed a point system based on the type of testing. Each test is assigned a point value based on the difficulty of analysis and cost of consumables. With the Laboratory and Accounting Departments working together and allocating annual costs incurred by the Lab, a cost per point is currently calculated at \$8.00 and multiplied by the point value of the test. By using this calculation and then adding a premium for unknown additional costs, a price of \$150.00 per sample was proposed and accepted by Suffolk County Department of Health Services. I would like to formalize an agreement with the board's approval.

If you have any questions or need additional information, I am available at your convenience. Thank you for your consideration of this matter.

Licensee or Customer Contact Detail

Licensee or Customer	Suffolk County Water Authority		
Address & Contact	Address	4060 SUNRISE HWY	
	City, State	OAKDALE, NY 11716	
	Phone	631-698-9500	Fax
Billing Address & Contact	Name	Suffolk County Water Authority	
	Billing Address	PO Box 38	Email accountspayable@scwa.com
	City, State	Oakdale, NY 11769	Phone
Technical Contact	Name	Steven Galante	Primary Phone 631-563-0332
	E-mail	steven.galante@scwa.com	Alternate Phone

Product Detail

Ethernet #1	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	5Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	5 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$1,393.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$1,393.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 10 GigE				
Location A	4060 Sunrise Hwy, 1st Floor, Oakdale, NY 11716					

Ethernet #2	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	5Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	5 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$1,393.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$1,393.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 10 GigE				
Location A	2045 Route 112, 1st Floor, Coram, NY 11727					

Ethernet #3	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$904.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 1000SX MM				
Location A	180 5th Ave, 1st Floor, Bay Shore, NY 11706					

Ethernet #4	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$904.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 1000SX MM				
Location A	260 Motor Pkwy, 1st Floor, Hauppauge, NY 11788					

Ethernet #5	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC	
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps	
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00	
	Total MRC	\$904.00	Total NRC	\$0.00	Service Level	99.9%
	Install Lead Time	180 Days				
	Location A Product Details	Connector 1000SX MM				
Location A	3525 Sunrise Hwy, 1st Floor, Great River, NY 11739					



Order Form

Order Type: New
SO # 2020-64588

Ethernet #6	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps		
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC			
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps			
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00			
	Total MRC	\$904.00	Total NRC		\$0.00	Service Level		99.9%
	Install Lead Time	180 Days						
Location A Product Details	Connector		1000SX					MM
Location A	131 Spring Rd, 1st Floor, Huntington, NY 11743							
Ethernet #7	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps		
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC			
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps			
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00			
	Total MRC	\$904.00	Total NRC		\$0.00	Service Level		99.9%
	Install Lead Time	180 Days						
Location A Product Details	Connector		1000SX					MM
Location A	624 Old Riverhead Rd, 1st Floor, Westhampton Beach, NY 11978							
Ethernet #8	Product Type	Ethernet LAN (E-LAN)			Total Bandwidth	1Gbps		
		Standard EVC	Business Priority EVC	Business Critical EVC	Mission Critical EVC			
	CoS Bandwidth	1 Gbps	0 Mbps	0 Mbps	0 Mbps			
	CoS MRC	\$904.00	\$0.00	\$0.00	\$0.00			
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	Install Lead Time	180 Days						
Location A Product Details	Connector		10/100T					Copper
Location A	4060 Sunrise Hwy, 1st Floor, Oakdale, NY 11716							
Internet #2 *	Product Type	Dedicated Internet Access			Bandwidth	500Mbps		
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		IPv4 Block			Customer Provided			
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Signature	Suffolk County Water Authority	Signature	Crown Castle Fiber LLC
Name/Title		Name/Title	
Date		Date	

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 To: [Caldwell, Steve](#)
 Cc: [Quinn, James](#); [Shannon, James](#); [Shannon, Michael](#)
 Subject: [REDACTED]
 Date: Thursday, September 10, 2014, 10:54 AM
 Attachments: [Cisco Fabricated Tax Table](#)
[www.cisco.com/c/en/us/products/.../index.html](#)

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Jim

SKU Number	Service Name	Service Specifications	Required On/From/Uses Equipment	Unit of Measure - Functional	Unit of Measure - Description	Frequency	Unit Price (Per Unit)	NYS Discount %	Total Cost (Contract Price)
13178	E-LAN Standard EVC 1000Mbps Prem. (Location Type: On-net/LT)	Switched Ethernet Service - Multipoint-to-Multipoint core protected (Pricing per location)	Router	1000	Mbps	Recurring	\$ 1,229,8181	20.00%	\$983,8544
CCP022	E-LAN Standard 1Gbps Prem. (Location Type: On-net/LT)	Switched Ethernet Service - Multipoint-to-Multipoint core protected (Pricing per location)	Router	5	Gbps	Recurring	\$ 2,880,1836	10.00%	\$1,872,1742
15004	Dark Fiber Pair - First 10 route miles or fraction thereof (Location Type: On-net/LT)	Dark Fiber	Router	0-10	Route Miles	Recurring	\$ 4,430,0000	0.00%	\$4,430,0000
15005	Dark Fiber Pair - Next (second) 10 route miles or fraction thereof (a minimum charge for route mileage in excess of 10 but less than 20)—this is additional to the charge for the first 10 route miles (Location Type: On-net)	Dark Fiber	Router	10-20	Route Miles	Recurring	\$ 4,250,0000	0.00%	\$4,250,0000
15006	Dark Fiber Pair -route miles in excess of the first 20 miles-per route mile (Location Type: On-net)	Dark Fiber	Router	1	Route Miles	Recurring	\$ 310,0000	0.00%	\$310,0000
17028	DIA 500Mbps (Location Type: On-net/LT)	Dedicated Internet Access	Router	500	Mbps	Recurring	\$ 1,713,4615	20.00%	\$1,370,7692

JIM SHANNON
 Commercial Account Executive
 T: (813) 300-3708 M: (813) 507-0037

CROWN CASTLE FIBER
 201 Old Country Rd Melville, NY 11747
[CrownCastle.com](#)
[www.crown-castle.com/cim/shannonj](#)

This email may contain confidential or privileged material. Use or disclosure of it by anyone other than the recipient is unauthorized. If you are not an intended recipient, please delete this email.

1GB Elan

Bay Shore, NY	\$61.23
Hauppauge, NY	\$61.23
Oakdale, NY	\$61.23
Huntington, NY	\$61.23
Westhampton, NY	\$61.23
Hampton, NY	\$61.23

5Gb Elan

Oakdale, NY	\$94.56
Coram, NY	\$94.56

Dark Fiber

Oakdale, NY - Coram, NY	No taxes, surcharges or fees
-------------------------	------------------------------

DIA

Oakdale, NY	No taxes, surcharges or fees
Coram, NY	No taxes, surcharges or fees

Estimated Total Tax \$556.50

Bay Shore, Hauppauge, Oakdale, Huntington, Westhampton, E Hampton (1GB)

Regulatory Cost Recovery Fees	\$23.86
Excise Tax	\$30.19
Surcharge on State Excise	\$7.18

Oakdale, Coram (5GB)

Regulatory Cost Recovery Fees	\$36.76
Excise Tax	\$46.40
Surcharge on State Excise	\$11.04

SUFFOLK COUNTY WATER AUTHORITY

Construction Maintenance - Oakdale

Interoffice Correspondence

TO: Jeffrey Szabo, CEO

FROM: Lisa Cetta - Manager New Construction 

SUBJECT: Main Extension - Parsons Close, East Hampton
SCWA File# 6844299

DATE: September 9, 2020

I am seeking board approval to extend water main to an existing residence currently on a well with only 33% participation instead of the 40% required to proceed. Per SCWA rules a main extension to existing homes on wells requires at least 40% of the homes along the proposed extension to apply for service to execute the project.

The proposed extension is being requested by Mrs. Lundin a homeowner at 11 Parson Close, East Hampton. Mrs. Lundin and her brother are both senior citizens with medical conditions who reside full time in the home. She is experiencing problems with the well which has been verified to be non-potable by Suffolk County Dept. of Health Services. Mrs. Lundin would prefer to be served by SCWA rather than install a new well.

40% participation for this extension requires 3 out of 6 homeowners in route to sign up. Targeted outreach to the other homeowners did not result in any additional participants and to date we are only in receipt of Mrs. Lundin's payment and surcharge agreement. She has agreed to enter into a reimbursable agreement - paying the surcharge for one additional home to reach 33% participation but due to financial constraints including the cost of installing her private service line, she cannot pay for the second reimbursable agreement needed for 40%. Based on the hardship it is requested that the board approve the extension with only 33% participation (2 out of 6). The board has approved main extensions with less than 40% participation in similar situations in the past.

The current surcharge cost per homeowner is \$6,260. Mrs. Lundin is paying 2 surcharges, 1 for her property and the reimbursable agreement as well as the \$3,200 1" tap fee - a total of \$15,720.


Thank you for your consideration.

Approved  Joe Pokorny, P.E., Deputy C.E.O. Operations

cc: Paul Kuzman, Director CM

SUFFOLK COUNTY WATER AUTHORITY
Construction Maintenance - Oakdale, New York

INTER-OFFICE CORRESPONDENCE

DATE: August 27, 2020
TO: Jeffrey W. Szabo, CEO
FROM: Paul J. Kuzman, Director, Construction-Maintenance 
SUBJECT: Establishment of Surcharge for Lane Rd. & Eastport-Manor Rd., Manorville

It is proposed to establish a water main surcharge for a designated area on Lane Rd. & Eastport-Manor Rd. in Manorville. The surcharge is being established to provide consistency in the amounts paid by homeowners in the same general area for the extension of water main to service their premises. There are 8 premises within this area as indicated in the attached aerial photo delineating this project.

The calculation details for establishment of the surcharge amount are as follows:

Total number of premises:	8		
Total footage:	1,238		
Total cost @ \$174.00/foot (2020 standard cost)		=	\$215,412.00
Total 75' allowance for 8 homes (75' x 8):	600 feet		
Cost for footage remaining subject to surcharge: (638'x \$174)		=	\$111,012.00
Proposed Surcharge cost for each of the 8 homeowners (\$111,012/8)		=	<u>\$13,877.00</u>

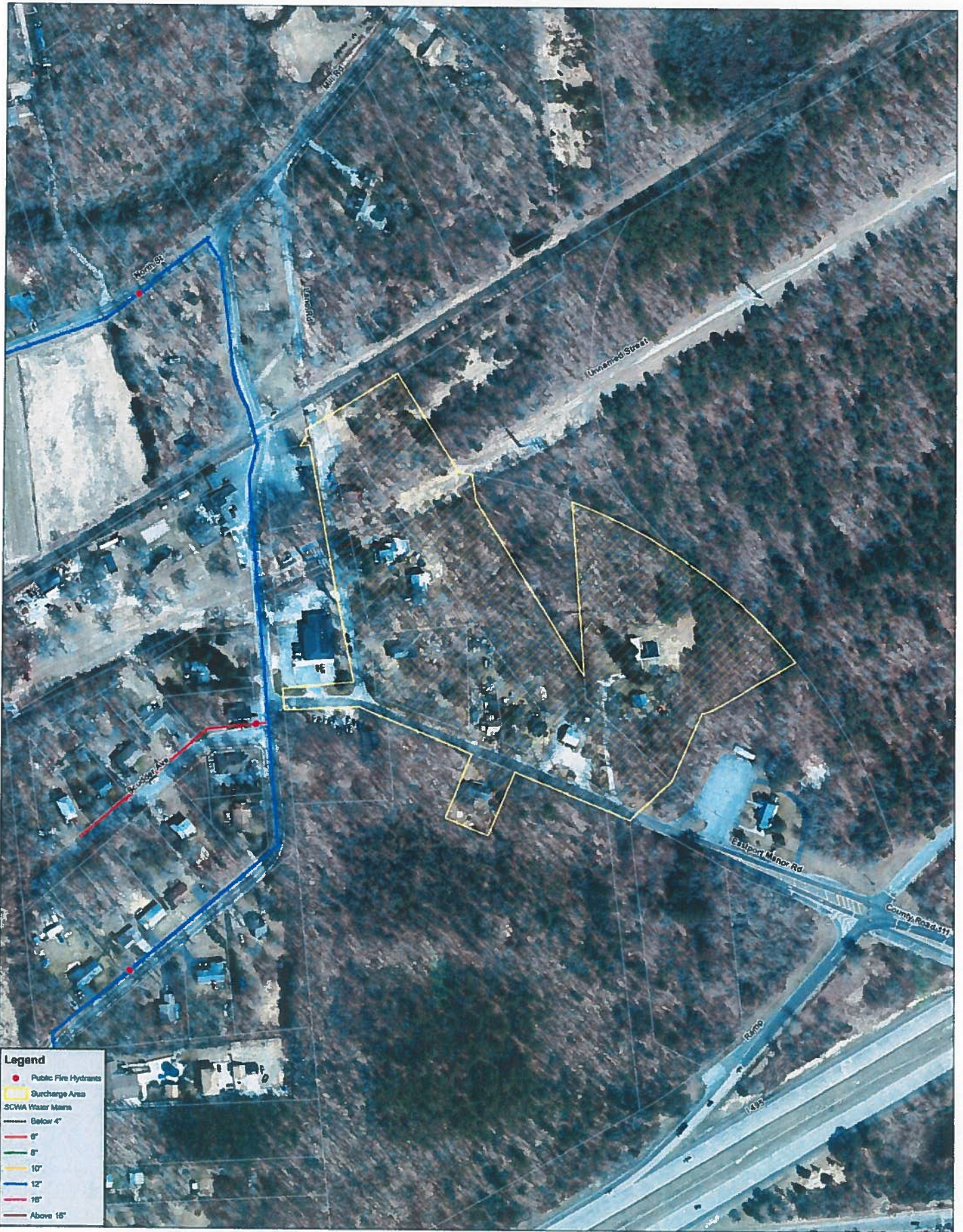
Per SCWA procedure, a public hearing is held prior to setting any surcharge to allow for public comment by those property owners potentially affected. A public hearing is scheduled to be held in via Zoom or similar technology at 3:00pm on September 24, 2020 prior to the September 2020 board meeting. Legal notice of the hearing is posted and letters to the 8 affected property owners will be mailed the first week of September.

Following the hearing, establishment of a surcharge amount of \$13,877.00 per premise for the Lane Rd./Eastport-Manor Rd. area described above will be on the agenda for consideration by the board. The fee shall be fixed for one year from the date of its creation and thereafter may change based upon the Suffolk County Water Authority's cost to install the water main after the first year.

Approved  Joe Pokorny P.E.

Cc: L. Getta
M. Berkoski

Lane Road, Manorville Proposed Surcharge Area



Legend

- Public Fire Hydrants
- Surcharge Area
- SCWA Water Mains
 - Below 4"
 - 6"
 - 8"
 - 10"
 - 12"
 - 16"
 - Above 16"



Finance

a) Year End Review – May 31, 2020

Approve the following:

i) Audited Financial Statements for the year ending May 31, 2020, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authority Budget Office, and other applicable state and local agencies;

ii) Annual Investment Report including investment policy in draft including Audited Investment Statements for the year ending May 31, 2020, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authorities Budget Office, and other applicable state and local agencies; and

iii) Annual PARIS Report and that the Report be submitted electronically to the New York State Authority Budget Office.

**SUFFOLK COUNTY WATER AUTHORITY
OAKDALE**

INTEROFFICE CORRESPONDANCE

DATE: September 24th, 2020

TO: Jeffrey W. Szabo, Chief Executive Officer

FROM: Janice Tinsley, Deputy CEO of Customer Service
Alicia Simson, Internal Audit Manager

SUBJECT: Surcharge Account Adjustments

At the Board's request, an examination of surcharge billings was performed by Internal Audit, with the assistance of Customer Service personnel.

Attached you will find a comprehensive report of findings and a listing of 62 accounts requiring adjustment.

The audit identified a total of \$123,636.54 in overbillings. Five accounts exceed \$5,000, warranting explicit Board approval (Account# 3000671886-\$9,269.52, Account# 3000773373-\$9,134.37, Account# 3000654439-\$8,131.89, Account# 3000655274-\$8,112.46, Account#-\$6,147.25).

If this meets with your approval, please arrange to have this item placed on the agenda for the next Members' meeting.

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: September 14, 2020
TO: Jeffrey W. Szabo, Chief Executive Officer
FROM: Janice E. Tinsley, Deputy CEO of Customer Service
SUBJECT: CUSTOMER CREDIT APPROVAL

Resolution 248-06-2016 adopted at the June 27 Board Meeting lists approval authorization for credits and adjustments as follows:

- from \$0 to \$25 - Call Center Clerk
- from \$0 to \$100 - Call Center Supervisor
- from \$0 to \$ 500 - Manager of Customer Service
- from \$0 to \$2,000 - Deputy CEO for Customer Service
- from \$0 to \$4,000 - Chief Executive Officer
- from \$0 to \$6,000 - Chairman
- greater than \$6,000 - Board Majority

In accordance with the above, attached is a proposed credit adjustment in the amount of \$6,147.25 for your consideration.

Name: PETER JAKAB

Account Number: 3000651244

Explanation:

THIS CUSTOMER WAS BILLED A SURCHARGE THAT HAD BEEN PAID OFF BY THE PREVIOUS CUSTOMER. OK PER INTERNAL AUDIT TO ISSUE A CREDIT IN THE AMOUNT OF \$6,147.25.

Recommendations:

Title	Approval	Disapproval	Signature
Deputy CEO	✓		<i>Janice E. Tinsley</i>
Chief Executive Officer	✓		<i>JW Szabo</i>
Chairman			

jet: kmf

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale**

INTEROFFICE CORRESPONDENCE

DATE: September 14, 2020
TO: Jeffrey W. Szabo, Chief Executive Officer
FROM: Janice E. Tinsley, Deputy CEO of Customer Service
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- | | | |
|----------------------|---|---------------------------------|
| from \$0 to \$25 | - | Call Center Clerk |
| from \$0 to \$100 | - | Call Center Supervisor |
| from \$0 to \$ 500 | - | Manager of Customer Service |
| from \$0 to \$2,000 | - | Deputy CEO for Customer Service |
| from \$0 to \$4,000 | - | Chief Executive Officer |
| from \$0 to \$6,000 | - | Chairman |
| greater than \$6,000 | - | Board Majority |

In accordance with the above, attached is a proposed credit adjustment in the amount of \$8,112.46 for your consideration.

Name: SIOBHAN HANDLEY

Account Number: 3000655274

Explanation:

THIS CUSTOMER WAS BILLED A SURCHARGE THAT HAD BEEN PAID OFF BY THE PREVIOUS CUSTOMER. OK PER INTERNAL AUDIT TO ISSUE A CREDIT IN THE AMOUNT OF \$8,112.46.

Recommendations:

Title	Approval	Disapproval	Signature
Deputy CEO	✓		<i>Janice E. James</i>
Chief Executive Officer	✓		<i>JWS</i>
Chairman			

jet: kmf

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: September 14, 2020
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from \$0 to \$ 500	-	Manager of Customer Service
from \$0 to \$2,000	-	Deputy CEO for Customer Service
from \$0 to \$4,000	-	Chief Executive Officer
from \$0 to \$6,000	-	Chairman
greater than \$6,000	-	Board Majority

In accordance with the above, attached is a proposed credit adjustment in the amount of \$8,131.89 for your consideration.

Name: MAIN BEACH HOLDINGS, LLC

Account Number: 3000654439

Explanation:

THIS CUSTOMER WAS BILLED A SURCHARGE THAT HAD BEEN PAID OFF BY THE PREVIOUS CUSTOMER. OK PER INTERNAL AUDIT TO ISSUE A CREDIT IN THE AMOUNT OF \$8,131.89.

Recommendations:

Title	Approval	Disapproval	Signature
Deputy CEO	✓		<i>Janice E. James</i>
Chief Executive Officer	✓		<i>J. Szabo</i>
Chairman			

jet: kmf

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale**

INTEROFFICE CORRESPONDENCE

DATE: September 14, 2020
TO: Jeffrey W. Szabo, Chief Executive Officer
FROM: Janice E. Tinsley, Deputy CEO of Customer Service
SUBJECT: CUSTOMER CREDIT APPROVAL

Resolution 248-06-2016 adopted at the June 27 Board Meeting lists approval authorization for credits and adjustments as follows:

from \$0 to \$25	-	Call Center Clerk
from \$0 to \$100	-	Call Center Supervisor
from \$0 to \$ 500	-	Manager of Customer Service
from \$0 to \$2,000	-	Deputy CEO for Customer Service
from \$0 to \$4,000	-	Chief Executive Officer
from \$0 to \$6,000	-	Chairman
greater than \$6,000	-	Board Majority

In accordance with the above, attached is a proposed credit adjustment in the amount of \$9,134.37 for your consideration.

Name: MARCY SIMON

Account Number: 3000773373

Explanation:

THIS CUSTOMER WAS BILLED A SURCHARGE THAT HAD BEEN PAID OFF BY THE PREVIOUS CUSTOMER. OK PER INTERNAL AUDIT TO ISSUE A CREDIT IN THE AMOUNT OF \$9,134.37.

Recommendations:

Title	Approval	Disapproval	Signature
Deputy CEO	✓		<i>Janice T James</i>
Chief Executive Officer	✓		<i>JWS</i>
Chairman			

jet: kmf

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: September 14, 2020
TO: Jeffrey W. Szabo, Chief Executive Officer
FROM: Janice E. Tinsley, Deputy CEO of Customer Service
SUBJECT: CUSTOMER CREDIT APPROVAL

Resolution 248-06-2016 adopted at the June 27 Board Meeting lists approval authorization for credits and adjustments as follows:

from \$0 to \$25	-	Call Center Clerk
from \$0 to \$100	-	Call Center Supervisor
from \$0 to \$ 500	-	Manager of Customer Service
from \$0 to \$2,000	-	Deputy CEO for Customer Service
from \$0 to \$4,000	-	Chief Executive Officer
from \$0 to \$6,000	-	Chairman
greater than \$6,000	-	Board Majority

In accordance with the above, attached is a proposed credit adjustment in the amount of \$9,269.52 for your consideration.

Name: BOGDAN COSMACIUC

Account Number: 3000671886

Explanation:

THIS CUSTOMER WAS BILLED A SURCHARGE THAT HAD BEEN PAID OFF BY THE PREVIOUS CUSTOMER. OK PER INTERNAL AUDIT TO ISSUE A CREDIT IN THE AMOUNT OF \$9,269.52.

Recommendations:

Title	Approval	Disapproval	Signature
Deputy CEO	✓		<i>Janice E. Tinsley</i>
Chief Executive Officer	✓		<i>J. Szabo</i>
Chairman			

jet: kmf

SUFFOLK COUNTY WATER AUTHORITY

Internal Audit Report

Surcharge Revenues and Application Controls

September 9th, 2020

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Attachment A: Detail of Customer Refunds

Executive Summary

Conclusion Overall, surcharge revenue is fairly presented, with immaterial exceptions noted. As of May 31st, 2020, the Authority reported \$2,399,673 in surcharge. Currently, 782 customers have active surcharge installment arrangements. Internal Audit identified \$123,636.54 in billing overages over a ten-year period. A total of 62 customers require refund ranging from \$7.32 to \$9,269.29. Control gaps were identified in the surcharge system and its interface with SAP. The current system does not have the functionality to remediate the control gaps identified. The current system is inefficient with an inability to implement system controls to prevent future errors.

Objectives To ensure accuracy of surcharge revenue and perform assess surcharge application controls.

Scope The scope of the project included:

- Ensure accuracy and validity of surcharge revenues;
- Assess system controls pertaining to surcharges;
- Perform expansive testing of surcharges to identify overbillings and facilitate corrective action

To accomplish our audit objectives, we had discussions with Authority management, reviewed SAP reporting, SAP controls, Surcharge System reporting, Surcharge controls and Authority documents.

Background This audit was conducted in accordance with generally accepted government auditing standards and the framework established by the Institute of Internal Auditors. Those standards require that Internal Audit plan and perform the audit to afford a reasonable basis for our judgments and conclusions. We believe that our audit provides a reasonable basis for our conclusions. Details about our findings are provided below.

Alicia A. Simson, CPA
Internal Audit Manager

Accuracy of Surcharge Revenue

Background

For premises not previously connected to public water, the New Service Department processes requests for new service including tapping and water main extensions. If the service relates to an individual or entity that has never done business with the Authority, a signed service agreement is obtained and a new business partner is established in the system. After account creation, applicable fees, including surcharges and tapping fees are charged to the account. A separate Surcharge System is utilized to document the contract and financing terms. The information within the Surcharge System interfaces with SAP. At least half of the tapping fee is required before establishment of service, the remainder may be financed over varying terms. In accordance with SCWA rules and regulations, surcharges are a condition of service. If the premise is sold during the contract term, and remains unpaid, the remaining surcharge is automatically billed to the new customer. At transfer of ownership, Customer Service handles the account establishment. Customer Service reverse is responsible for reversing the final surcharge bill on the original customer and performing a "Takeover" to the new customer account. This takeover ensures that billing terms are accurately applied to the new customer account.

Procedures

Internal Audit obtained a listing of all surcharge revenues for fiscal year ending May 31st, 2020, agreeing total balance to the general ledger. A sample of 100 accounts were examined to ensure accuracy of billings, accuracy of contract terms and proper takeover of account.

Findings and Recommendations

Overall, surcharge revenue is fairly presented, with immaterial exceptions noted. As of May 31st, 2020, \$2,399,673 in surcharge revenue was reported. Of the 100 random accounts examined, 5 accounts were erroneously billed totaling \$2,454.02 (.1% of surcharge revenue). Four of the five errors pertained to the customer's first bill, in which the surcharge duplicated, but did not reduce the total surcharge liability. As a result, the revenue is invalid and results in a total overbilling to the customer. This billing issue will be addressed by Information Technology. One of the five errors pertained to a surcharge that was paid in full by the owner at account inception, that was then billed quarterly installments, duplicating charges. Erroneous billings pertaining to fiscal year 2020 were \$794.40. Total amount owed to the customer is \$3,145.60. System limitations prevent detection of this type of manual error. Based on account testing, likelihood of this type of error is low and would result in an immaterial misstatement of surcharge revenue.

Surcharge Application Control Audit

Background

Applications are the software programs that are used to facilitate key business process of an organization. Application controls are designed to ensure the complete and accurate processing of data from input to output.

Internal Audit has performed a review of the surcharge application utilized by the Authority. Weaknesses in this application have the potential to directly impact the Authorities financial reporting and billings of the ratepayers. Impacts range from inaccurate billings, financial gains and/or losses, to possible fraudulent activity.

Procedures

The application review involved an in-depth focus on the step by step processing and handling of surcharge data. Procedures included formal walkthroughs of processes and systems, discussions with Authority management, testing of SAP reporting, testing of SAP controls, examination of Surcharge application reporting, testing of Surcharge application controls and examination of Authority documents. The main purpose for reviewing was to gain assurance in:

- Data Preparation – controls over the preparation, collection and processing of source documents are accurate, complete, and timely before the data reaches the application
- Data Input/Output – Data entered into the application is accurate, complete and authorized. Output is accurate and complete.
- Interface Controls – controls are suitable to enforce completeness, accuracy, validity and timeliness of data transferred
- Master File Maintenance – Controls over master file integrity are effective which ensure changes are approved, accurate and complete
- Audit Trail – controls over transaction logs are in place which ensure transaction history is accurate and complete
- Segregation of Duties – no staff performed incompatible duties

Findings and Recommendations

Overall, the surcharge application has numerous weakness in the controls over data input, data output, processing, interface, master file maintenance and audit trails. The surcharge application was designed at the adoption of SAP because SAP lacked the functionality to support the surcharge process. The systems have a one-way interface and do not have the ability to validate data. As a result, Internal Audit has concern of the accuracy and potential for manipulation of data. To follow are the results of the audit steps performed:

Surcharge Audit

- The surcharge application lacks sufficient detective and preventative controls to ensure that customer accounts are billed accurately. Internal Audit identified 55 instances whereby customers were billed surcharges that were satisfied by a prior owner. The functionality does not exist to add validation fields to ensure customers are not overbilled. Events were identified in which the same surcharge was billed in entirety two to three times. This error often occurs as the result of the system automatically billing the new customer after a move-out occurs, regardless if payment is received.
- The process to properly satisfy a surcharge at the end of the contract term and prevent future billings is manual. Due to the complexity of system inputs and the lack of system controls, likelihood of human error and prevention of future errors is high. Additionally, the ability to identify errors through monitoring reporting is low since the surcharge application and SAP are not fully interactive. For example, there is no system in place to satisfy accounts for which final payments are received via lockbox and no mechanism to identify these payments. Reliance is placed on the customer contacting Customer Service and inquiring about the surcharge.
- The application lacks audit trail functionality, preventing the ability to identify unauthorized changes and deletions of Masterfile data. Internal audit identified 69 accounts with no record in the Surcharge application that were billing in SAP. Information Technology advised that the records were deleted. The deletion of records from the Surcharge application may result in a billing of surcharges in perpetuity, as was the case with 55 customers. This deletion may occur inadvertently with a simple reversal of charges by the end user.
- Current controls include reports to identify surcharge accounts requiring customer account maintenance to address billing inaccuracies. One such report is the "Surcharge Billed Not Paid" Report". Customer Service failed to review this report in a timely manner. This report was designed to identify surcharge takeovers after a customer moves leaving a balance unpaid. In examination of report details, Internal Audit found 106 accounts requiring intervention to properly satisfy the account and prevent future billing errors. In addition, 5 accounts totaling \$12,340, were identified that required intervention to prevent liens on customers who have assumed responsibility for surcharges at their new homes. Reperformance of all reporting by Internal Audit, revealed that the reporting structure would not identify the errors found during audit's comprehensive review. In addition, Audit found the review inefficient and labor intensive.
- Control weaknesses exist pertaining to segregation of duties, user access and adequate monitoring. Due to the limitations of the surcharge application, unauthorized changes, including edits or deletion of records to surcharge master data may occur. Super User access has been provided to Lisa Cetta, Marie Berkoski, and

Laura Wynhurst from Operations, in addition to 7 members of IT. As a result, inappropriate changes to master data may be performed without appropriate oversight. In addition, the Paid-In-Full status can be modified and satisfied by any Customer Service Supervisor without oversight. Due to the lack of validation fields, this may be done without balances being paid.

- The application support provider, Keath Otis, is of retirement age and no other member of the IT Department is trained in managing and troubleshooting surcharge application. A succession plan should be implemented to include additional support personnel trained in the surcharge application and its interface with SAP.
- In September of 2018, Internal Audit performed an examination of controls surrounding Surcharges. Internal Audit identified at that time a weakness with regards to surcharge takeovers when a property is sold and transferred to a new owner. As reported, Customer Service was tasked with correction of this error. The Write-Off Mitigation Specialist was tasked with the assignment. No corrective action was taken by the department.

Data Mining

Background

Data mining is defined as a process used to extract usable data from a larger set of any raw data. It implies analyzing data patterns in large batches of data using one or more software.

Procedures

Internal Audit has performed examined data from the surcharge application and SAP pertaining to surcharge billings and surcharge master data. An examination of existing reports and customer reports were also utilized. These reports were then compared, and contrasted, to identify errors, billing exceptions and control weaknesses.

The overall intent was to ensure accuracy of billings, prevent future errors and return overpayments to the rate payers.

Findings and Recommendations

A total of 62 errors were identified, totaling \$123,636.54. Refer to Attachment A for full listing of errors. The vast majority of errors pertain to the lack of system controls surrounding surcharge satisfaction. Currently no mechanism exists to identify the payment and cease the installment on the new account once it has begun. Consideration should be given to allow final surcharges to lien and not automatically bill the new customer. However, this recommendation, may result in a financial hardship to the new owner.

Surcharge Audit

Of the 62 errors, 55 surcharge accounts were inadvertently deleted from the surcharge application before proper satisfaction occurred within the system. As a result, the accounts did not appear during previous audits and the accounts were not flagged as having a surcharge. The only mechanism for identifying the surcharge was drilling into each customer bill. This system weakness prevents proper monitoring, reporting and transparency with customers.

With advancement in technology and future updates of SAP on the horizon, consideration of application enhancements is recommended. While the number of surcharge customers are minimal, the ability to provide installment plans has multiple applications at the Authority, including customer collection repayment plans. A cost benefit analysis should be performed as the new SAP system is designed to add such functionality. In addition, Internal Audit will continue to work with IT, Customer Service and New Service to tighten current controls with utilizing current resources, such as improved reporting and cross referencing of data.

Attachment A			
Account#	Overcharge	Qtrs	Exception Noted
3000671886	\$ 9,269.52	26	Paid in full after movein, no takeover
3000773373	\$ 9,134.37	9	Paid in full after movein, no takeover
3000654439	\$ 8,131.89	29	Paid in full after movein, no takeover
3000655274	\$ 8,112.46	29	Paid in full after movein, no takeover
3000651244	\$ 6,147.25	30	Takeover performed with no enddated, continously billing.
3000654241	\$ 4,450.63	29	Paid in full after movein, no takeover
3000722066	\$ 4,298.45	17	Surcharge not satisfied properly
3000674564	\$ 3,933.75	25	Surcharge not satisfied properly
3000736415	\$ 3,472.96	16	Paid in full after movein, no takeover
3000746439	\$ 3,364.53	13	Paid in full after movein, no takeover
3000643549	\$ 3,291.27	31	Surcharge not satisfied properly
3000745130	\$ 3,220.62	13	Surcharge not satisfied properly
3000718168	\$ 3,145.60	16	Human Error. NS Set up for installments after paid in full.
3000709170	\$ 3,028.96	19	Surcharge not satisfied properly
3000664609	\$ 2,863.62	18	Surcharge not satisfied properly
3000796257	\$ 2,842.40	4	Paid in full after movein, no takeover
3000710415	\$ 2,820.69	19	Paid in full after movein, no takeover
3000720362	\$ 2,756.89	17	Paid in full after movein, no takeover
3000745272	\$ 2,623.79	13	Paid in full after movein, no takeover
3000740929	\$ 2,561.72	14	No installation facts on either account (legacy acct)
3000760607	\$ 2,370.60	10	Paid in full after movein, no takeover
3000774747	\$ 2,252.80	8	Paid in full 2 owners prior, need to satisfy installation facts
3000790730	\$ 2,201.70	5	Paid-Full Date not completed, end date 2021
3000761772	\$ 2,110.80	10	Paid in full after movein, no takeover
3000617559	\$ 1,704.22	37	Installation facts not satisfied properly
3000755755	\$ 1,702.47	11	Paid in full after movein, no takeover
3000774570	\$ 1,698.88	8	Lockbox, Installation facts not satisfied properly
3000671267	\$ 1,671.57	27	Paid in full by account 3000544398 (owner after *531), no takeover performed.
3000768366	\$ 1,431.81	9	Paid in full 2 owners prior, need to satisfy installation facts
3000770807	\$ 1,239.12	9	Paid in full after movein, satisfy installation facts
3000795831	\$ 972.71	1	System Error, bill doubled
3000795354	\$ 944.65	5	Went to lien, satisfied. Should have been reversed at takeover.
3000797102	\$ 922.76	4	Pain in full at call center, failed to clear installation facts
3000731205	\$ 915.09	11	Paid in full after movein, satisfy installation facts
3000794441	\$ 807.32	4	Went to lockbox, Did not satisfy surcharge in the syste
3000762596	\$ 778.40	10	Transferred off of account to original owners next house

Attachment A			
Account#	Overcharge	Qtrs	Exception Noted
3000790590	\$ 765.09	5	Paid after takeover occurred
3000768660	\$ 763.02	9	Paid in full after movein, reversals need to happen takeovers of surcharge from other property
3000780837	\$ 736.72	8	No installation facts on either account
3000802108	\$ 707.40	3	Paid in full after movein, no takeover
3000701972	\$ 680.21		Did not do takeover to DIP account, only owed 866.86 remaining balance
3000792221	\$ 597.56	4	Paid-Full Date not completed, end date 2022
3000753322	\$ 497.76	12	Liened, failed to do takeover as required
3000793861	\$ 497.72	4	Paid in full after movein, need to satisfy installation facts
3000807842	\$ 481.92	3	Paid in full after movein, no takeover
3000789016	\$ 463.32	6	Not finalized at moveout
3000817585	\$ 448.14	1	Paid in full after movein, satisfy installation facts
3000808661	\$ 440.92	2	Went to lien, satisfied
3000733067	\$ 433.42	2	Not properly takeover. Satisfied surcharge 2 payments ago
3000730512	\$ 351.36	16	Came over from Legacy, no installation facts
3000808369	\$ 321.28	2	Paid in full after movein, need to satisfy installation facts
3000797991	\$ 312.43	1	System Error, bill doubled
3000761891	\$ 281.60	1	Paid in before movein, need to satisfy installation facts
3000799526	\$ 273.85	1	PIF, and billing to the next customer. Need to satisfy surcharge
3000724973	\$ 244.27	1	Double billed in May 2019, apply as credit on account
3000818871	\$ 241.14	1	Paid in full by previous customer
3000710152	\$ 235.01	1	Takeover needs to occur, overbilled in May 2019
3000800164	\$ 220.07	1	System Error, bill doubled
3000815784	\$ 182.28	1	Auto deduct final payment, facts not updated
3000496549	\$ 154.41	1	System Error, bill doubled
3000738563	\$ 102.05	1	Takeover needs to occur, overbilled in 5/31/2019
3000823144	\$ 7.32	1	Paid in full 3 customers ago
Total	\$ 123,636.54		

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: September 14, 2020
TO: Jeffrey W. Szabo, CEO
FROM: Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D
SUBJECT: **Main Circuit Breakers – 3 Sites**




Over time our facilities may outgrow the originally designed station electrical capacity. Church (Bohemia), Greene, and Fischer are such sites. In order to complete these upgrades, 100% rated, 600A main circuit breakers were planned. An RFQ was sent to four vendors; the Purchasing department received three quotes as shown in the table below:

WESCO	Monarch Electric Co.	Powertech Controls
Hauppauge, NY	Fairfield, NJ	Ronkonkoma, NY
\$7,080.00	\$19,333.33	\$19,768.41

We are recommending award to WESCO in the amount of \$7,080.00

If this meets with your approval, please place on the agenda for the September 2020 Board meeting.

Approved by: 

Joseph M. Pokorny, P.E.
Deputy CEO for Operations

9/14/20
Date

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: September 23, 2020
TO: Jeffrey Szabo, CEO
FROM: Timothy J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Hach Peroxide Analyzer



As you know, SCWA has embarked on the design and construction of Advanced Oxidation Process (AOP) treatment systems to comply with the State-enacted MCL for 1,4 dioxane. One component of these systems is a peroxide analyzer that can measure the level of peroxide discharged from our GAC effluent. The GAC systems are supposed to remove any excess peroxide from the AOP treatment process to ensure that none ends up in our distribution system.

The only manufacturer of an accurate analyzer to essentially detect a level of 0 peroxide is Hach. Hach has offered SCWA a discount on these expensive analyzers if we commit before October 27, 2020. The overall savings realized in the quote is \$50,395.65. SCWA currently has a contract with Hach Company (#7665) for specific Water Quality Analysis Products. This contract contains an "Extras" clause that this purchase would be made under.

The quote is for 16 analyzers; we plan on ordering 17 which will complete our requirements for the 17 original wells exceeding the current MCL of 1 ppb of 1,4 dioxane. The analyzers will be placed into stock and signed out as the AOP systems are constructed. This is yet another way we are doing all that can be done to remain in compliance with the water quality regulations for emerging contaminants. The total cost of the 17 analyzers is $17 \times \$16,798.55 = \$285,575.35$.

If this meets with your approval, please place this on the agenda for Board approval at their September 2020 meeting. If you have any further questions regarding the above, please contact me.

Cc: J. Pokorny, P.E.
File

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

9/29/20
Date



Be Right™

Quotation

Quote Number: 100589708v2
Use quote number at time of order to ensure that you receive prices quoted

Hach
PO Box 608
Loveland, CO 80539-0608
Phone: (800) 227-4224
Email: quotes@hach.com
Website: www.hach.com

Quote Date: 08/28/2020

Quote Expiration: 10/27/2020

SUFFOLK COUNTY WATER AUTHORITY
PO BOX 38
OAKDALE, NY 11769-0901

Name: JOSEPH V ROCCARO
Phone: 631-218-7024
Email: jroccaro@scwa.com

Customer Account Number : 013295
Customer Quote Reference: CONTRACT PRICING

Sales Contact: Femi Ogundadegbe Email: Femi.ogundadegbe@hach.com Phone: 646-899-4252

PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	% Disc	Net Unit Price	Extended Price
1	EZ1022.99001102	dd EZ1022 Hydrogen Peroxide Analyser, 1 stream, 1x mA Output, Modbus TCP/IP. Standard lead time 30 days.	16	19,763.00	15%	16,798.55	268,776.80
2	WRTUPGEZ1000-4_VST	WarrantyPlus Service Agreement includes: Instrument start-up, all parts, labor, and travel for on-site repairs, 3 on-site calibrations per year, factory recommended maintenance (including required parts), unlimited technical support calls, and free firmware updates.	16	3,509.00		3,509.00	56,144.00
Grand Total							\$ 324,920.80

TERMS OF SALE

Freight: Prepaid By Shipper - Agreement

FCA: Hach's facility

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the

from (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

Due to international regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for international transport. In addition, Hach may require: 1) A statement of intended end-use; 2) Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3) Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

ORDER TERMS:

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address.
 - Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

Standard lead time is 30 days.

This Quote is good for a one time purchase

Sales Contact:

Name: Femi Ogundadegbe
Title: Regional Sales Manager
Phone: 646-899-4252
Email: Femi.ogundadegbe@hach.com



Be Right™

Quotation Addendum

HACH COMPANY

Headquarters
P.O. Box 389
5600 Lindbergh Drive
Loveland, CO 80539-0389

Purchase Orders
PO Box 608
Loveland, CO 80539-0608

WebSite: www.hach.com

U.S.A.
Phone: 800-227-4224
Fax: 970-669-2932
E-Mail: orders@hach.com
quotes@hach.com
techhelp@hach.com

Export
Phone: 970-669-3050
Fax: 970-461-3939
Email: intl@hach.com

Remittance
2207 Collections Center Drive
Chicago, IL 60693

Wire Transfers
Bank of America
231 S. LaSalle St.
Chicago, IL 60604
Account: 8765602385
Routing (ABA): 071000039

ADVANTAGES OF WORKING WITH HACH

<p>Hach Service</p> <p><i>Protect your investment & peace of mind</i></p> <ul style="list-style-type: none"> ✓ A global partner who understands your needs ✓ Delivers timely, high-quality service you can trust ✓ Provides team of unique experts to help you maximize instrument uptime ✓ Ensure data integrity ✓ Maintain operational stability ✓ Reduce compliance risk <p>www.hach.com/service-contracts</p>	<p>Pick&Ship™</p> <p><i>Pick&Ship™ Program offers a better way to keep your supplies in stock</i></p> <ul style="list-style-type: none"> ✓ Convenience of one purchase order for the entire year ✓ Flexibility to change, cancel or create new orders ✓ Savings from locking in prices & thus avoiding price surges and rush charges ✓ Peace of mind with automatic, reliable shipments just as you need them <p>www.Hach.com/pickandship</p>	<p>Technical Support</p> <p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> ✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale. ✓ Available via phone, e-mail, or live online chat at Hach.com! ✓ Fast access to answers at https://support.hach.com ✓ Toll-free phone: 800-227-4224 ✓ E-mail: techhelp@hach.com <p>www.Hach.com</p>
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ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<p>Safe & Fast Delivery</p> <ul style="list-style-type: none"> ✓ Receive tracking numbers on your order acknowledgement ✓ Hach will assist with claims if an order is lost or damaged in shipment 	<p>Save Time – Less Hassle</p> <ul style="list-style-type: none"> ✓ No need to set up deliveries for orders or to schedule pickup ✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used. 	<p>Save Money</p> <ul style="list-style-type: none"> ✓ No additional invoice to process – save on time and administrative costs ✓ Only pay shipping once, even if multiple shipments are required
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STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES ^{1, 2, 3, 4} Pricing Effective 4/11/2020						Collect ⁴
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	Handling Fee Effective 4/11/2020
\$0.00 - \$49.99	\$17.99	\$44.99	\$83.90	\$72.21	\$137.27	\$13.47
\$50.00 - \$149.99	\$28.59	\$84.27	\$159.00	\$120.84	\$229.73	\$13.85
\$150.00 - \$349.99	\$50.22	\$133.98	\$272.91	\$169.07	\$329.04	\$14.72
\$350.00 - \$649.99	\$69.95	\$182.91	\$363.75	\$228.65	\$442.76	\$15.48
\$650.00 - \$949.99	\$88.16	\$191.13	\$399.98	\$236.66	\$446.10	\$16.04
\$950.00 - \$1,999.99	\$110.91	\$235.85	\$498.69	\$280.67	\$543.06	\$17.52
\$2,000.00 - \$3,999.99	\$128.04	\$250.64	\$513.44	\$291.54	\$554.54	\$20.22
\$4,000.00 - \$5,999.99	\$148.44	\$260.33	\$538.23	\$292.89	\$570.53	\$24.90
\$6,000.00 - \$7,999.99	\$175.40	\$296.40	\$612.84	\$323.07	\$622.86	\$29.04
\$8,000.00 - \$9,999.99	\$200.15	\$336.83	\$658.19	\$360.41	\$683.52	\$33.51
Over \$10,000	2.5% of Net Order Value	4.5% of Net Order Value	7% of Net Order Value	4.5% of Net Order Value	7% of Net Order Value	\$51.84

- Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Pick&Ship Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.
 - Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
 - Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
 - Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.
- Due to variations in component characteristics, regulatory transportation requirements and/or associated shipping and handling costs, individual kit components may or may not be packaged together in a single carton at time of final packaging and shipping.

SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. APPLICABLE TERMS & CONDITIONS: These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. CANCELLATION: Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. DELIVERY: Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). Legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. INSPECTION: Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. PRICES & ORDER SIZES: All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. PAYMENTS: All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit

card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [120](#) for further wire transfer requirements.

7. LIMITED WARRANTY: Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded. The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. INDEMNIFICATION: Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. PATENT PROTECTION: Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies



TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's Instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. **SOFTWARE AND DATA.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media and/or included as an Appendix to these Terms & Conditions of Sale. Except to the extent such express licenses conflict with the remainder of this paragraph, the following also applies relative to Hach's software: Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacy-policy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site

prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and www.danaherintegrity.com for a copy of the SOC and for access to our Helpline portal.

17. **RELATIONSHIP OF PARTIES:** Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to

TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. FORCE MAJEURE: Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. NON ASSIGNMENT AND WAIVER: Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. FUNDS TRANSFERS (PAYMENTS): Buyer and Hach both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new or changed bank transfer or mailing instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

21. LIMITATION OF LIABILITY: None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

22. APPLICABLE LAW AND DISPUTE RESOLUTION: The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-delating without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. ENTIRE AGREEMENT & MODIFICATION: These Terms & Conditions of Sale constitute the entire agreement between the parties and supersedes any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach

rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

24. APPENDICES: If checked, the following Appendices are attached hereto and incorporated by reference into these Terms & Conditions of Sale:

CLAROS SOFTWARE AS A SERVICE SUBSCRIPTION AGREEMENT

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INVOICE BREAKDOWN
September 24, 2020

<u>Dvirka & Bartilucci (tank Engineers)</u>	
Cell Installation – Oakdale Monopole	\$ 699.25
Carroll Street	799.50
Kings Park	560.25
<u>Heslin Rothenberg Farley & Mesiti P.C.</u>	
Intellectual Property Counsel	\$324.00
	72.00
	252.00
<u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	
Weeks v. SCWA	\$1,764.00
Weeks v. SCWA	3,472.00
Weeks v. SCWA	1,112.10
Ortiz v. Town of Islip	238.00
<u>Milber Makris Plousadis & Seiden, LLP</u>	
Chieffo v. SCWA	\$142.50
<u>O’Connor, O’Connor, Hintz & Deveney, LLP</u>	
Lauria v. SCWA	\$840.00
<u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u>	
Services Rendered August, 2020	\$3,392.50
<u>Sobel Pevzner, LLC</u>	
Hartmann v. SCWA	\$6,451.85
Mincieli v. SCWA	404.50
Flores v. SCWA	2,100.50
Grant v. SCWA	1,610.00
Wlazlo v. SCWA	160.00
Pettigrew v. SCWA	452.50
Muta-Ali v. SCWA	3,031.00
Holland v. SCWA	269.00
Lopez v. SCWA	8,075.11
LILCO v. SCWA	122.00