

AGENDA

REGULAR MEETING ON APRIL 23, 2020

3:00 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – March 26, 2020

CONTRACTS – EXTEND

- 2a. Contract 7617 – for inspection of fire hydrants during the one-year period beginning August 1, 2020 – extend with Building Services Industries of Lindenhurst, New York.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7676 – for roofing and carpentry on chemical treatment buildings at various Authority pump stations during the one-year period beginning May 1, 2020.
- 3b. Contract 7678 – for painting of the 2,300,000-gallon Middleville Road standpipe.
- 3c. Contract 7679 – for repainting and repair work of Granular Activated Carbon (GAC) Systems at various Authority owned properties.
- 3d. Contract 7680 – for furnishing and installing carpet tile and cove base at various Authority locations.
- 3e. Contract 7681 – for environmental services during the one-year period beginning May 1, 2020.
- 3f. Contract 7682 – for furnishing and delivery of compressed gas cylinders during the one-year period beginning June 1, 2020.
- 3g. Contract 7683 – for fire extinguisher maintenance during the one-year period beginning June 1, 2020.

- 3h. Contract 7684 – for maintenance and installation of overhead garage doors and various sites during the one-year period beginning May 1, 2020.
- 3i. Contract 7688 – for furnishing and delivery of ultra-low sulfur diesel fuel to various pumping stations and office buildings during the one-year period beginning May 1, 2020.
- 3j. Contract 7690 – for furnishing, installation and cleanout of overflow drain pits and other miscellaneous work during the one-year period beginning May 1, 2020.
- 3k. Contract 7691 – for supply of Granular Activated Carbon (GAC) Adsorption Systems at various pump stations.
- 3l. Contract 7695 – for carpentry and painting at various pump station sites on Fire Island during the one-year period beginning June 1, 2020.
- 3m. Contract 7696 – for installation of blow off basins for the one-year period beginning June 1, 2020.

SPECIAL SERVICES

- 4a. RFP 1507 – Printing, Imaging & Mailing, Electronic Bill Presentment and Payment of Billing Statements
Extend Agreement No. 1507 with Kubra Data Transfer Ltd. of Piscataway, New Jersey, for printing, imaging and mailing – electronic bill presentment and payment of billing statements during the one-year period beginning December 1, 2019 through November 30, 2021.

GENERAL

- 5. DEC Applications
 - a) Head of the Neck Road Well No. 6 – Village of Bellport, Town of Brookhaven
- 6. General
 - a) Advertisement in Newsday
Authorize the expenditure of \$6,600 for a full-page advertisement in Newsday, to appear on May 3, 2020, regarding COVID-19.
- 7. Equipment
 - a) HP Managed Print Services Contract
Authorize HP to provide the Authority with Managed Print Services, under NYS Contract, starting with a 16-printer pilot – 8 new printers and 8 existing printers, on a “pay as you go” basis.

- b) Support Services Agreement - SCADA
Renew support services agreement for the SCADA system software, with Systems Integrated, of Orange, California, for a one-year period beginning May 1, 2020, for a total cost not to exceed \$100,000.
 - c) Solid State Soft Starter Panels
Accept the quote received of Powertech Controls of Ronkonkoma, New York, to furnish six (6) Solid State Soft Starter Panels at a cost of \$29,863.16.
8. Rules and Regulations
- a) Temporary Collection Changes Due to COVID-19
Authorize a reduction of collection activities to allow customers directly impacted by COVID-19 more time to pay their water bill without penalty, in accordance with attached memo.
9. Finance
- a) Authorize the Authority to create a segregated bank account for the receipt of \$87 million dollar bond proceeds on May 12, 2020, the closing date of the 2020B Tax-exempt bonds to be utilized for the Authority's capital program over the next two years.
10. Policies
- a) Policy and Procedures – Policy 115 –Temporary Telecommuting Policy (Pandemic COVID-19)
Approve and adopt Policy 115 - pursuant to attached outline.
11. INVOICES - To be paid from the Operating Fund:
- | | |
|---|-------------|
| Divirka & Bartilucci (Tank Engineers) | \$28,379.00 |
| Heslin Rothenberg Farley & Mesiti P.C. | \$1,060.00 |
| <u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u> | \$7,869.50 |

NEXT MEETING – Scheduled for May 21, 2020, at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

EXECUTIVE SESSION

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York
INTEROFFICE CORRESPONDENCE

DATE: April 7, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7617 – Inspection of Fire Hydrants
August 1, 2020 to July 31, 2021

Building Services Industries, by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two (2) possible one year extensions.

Original contract award, May 2019, was in the total estimated amount of \$219,960.

As of June 1, 2019 (FY20) the Authority has spent approximately \$177,846 under the subject contract.

Contractor's performance on the above referenced contract is satisfactory.

Building Services Industries holds no additional contracts.

We are requesting contract extension for the one-year term as noted.

Reviewed by:

Jeff Szabo, Chief Executive Officer —
M. Torres, Purchasing Director —
J. Pokorny, Deputy, CEO Operations —
P. Kuzman, Director of Construction Maintenance —

Attachments: memo

From: Torres, Marlon
Sent: Monday, March 30, 2020 8:23 AM
To: Fox, Linda; Lopresti, Deena
Subject: FW: Contract 7617

FYI.

Marlon Torres
Director of Purchasing
Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769
Telephone: 631-563-0334
Email: Marlon.Torres@SCWA.com

-----Original Message-----

From: Tom <info@bsinewyork.com>
Sent: Monday, March 30, 2020 6:08 AM
To: Torres, Marlon <Marlon.Torres@SCWA.com>; Juan Rodriguez <bsi.jfr@gmail.com>
Subject: Contract 7617

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We wish to extend for two years. All terms remain the same.

Juan Rodriguez

BSI LLC

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 15, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7676– Roofing and Carpentry on Chemical Treatment Buildings at various Pump Stations – May 1, 2020 to April 30, 2021

Opened: February 20, 2020 **Published:** January 23, 2020

No. of Bids received: 11 **Documents Sent:** 14

Proposition No. 1

Low Bidder: Preferred Exterior (Withdrew Bid)
Total Amount: \$299,040

Award to Low Responsive Bidder: Bensin Contracting, Inc.
Total Amount: \$324,295

Proposition No. 2 (No Award)

Low Bidder: Statewide Roofing, Inc. (Withdrew Bid)
Total Amount: \$8,000
Second Low Bidder: Milcon Construction (Non-Responsive)
Total Amount: \$14,500

Proposition No. 2 & 3 (Combined Award)

Low Bidder: Preferred Exterior
Total Amount: \$54,750

Recommendation: Award to Low Responsive Bidders, as noted above.

Comments: Fourteen (14) prospective bidders were sent the Invitation to Bid document. As a result, the Authority received a total of eleven (11) bids. Proposition# 1; ranged from \$299,040 to \$823,015. Proposition# 2; ranged from \$8,000 to \$85,000. Proposition# 3; ranged from \$27,796 to \$93,094.

This contract involves the replacement of roofing at 17 Pump Station Sites. Proposition 1 and 3 also includes miscellaneous carpentry at other sites in Suffolk County. **The contract was structured to be awarded by Proposition.** Noted below is a summary of the Bid Evaluation process which resulted in the recommendations noted above.

Proposition No. 1 includes replacement of Roofs, Fascias and Soffits in Control Buildings at various sites.

Low Bidder is Preferred Exterior. This bidder has not worked for the Water Authority in the past. Engineering met with them and checked their references and it was determined that they had the experience and were capable of performing this roofing work. However, Preferred Exterior was not aware of the additional costs to get the required OCP insurance to perform the work and subsequently withdrew their bid. As a result, the second low bidder was Bensin Contracting, Inc. Bensin has satisfactory performed roofing work for the Authority in the past and has successfully completed numerous other projects for the Authority over the past couple of decades. **Therefore, it is recommended that Proposition No. 1 be awarded to Bensin Contracting, Inc.**

Proposition No. 2 and 3

Proposition No. 2 includes the removal and legal disposal of Asbestos roof shingles on the Meetinghouse Road Control Building Roof. Proposition No. 3 includes replacement of the Meetinghouse Road Control Building Roof shingles and gutters and leader.

Proposition No. 2 and 3 were bid and could be awarded separately. However, the Contract also allows us to award the Propositions in what is in the best interest of the Authority, a combined award.

On Proposition No. 2, the low bidder Statewide Roofing in a letter dated March 11, 2020 (see attached) claimed to have made an error in their bid related to the asbestos abatement and as a result withdrew their bid. The second low bidder Milcon Construction also indicated they could not do the Asbestos abatement alone and told us they figured the work as both Proposition 2 and 3 together, as result the bid submitted by Milcon Construction was determined "Non-Responsive".

Therefore, we decided to look at awarding both Proposition No 2 and 3 together and see who had the lowest responsive bid. **In looking at both Proposition 2 and 3 together Preferred Exterior had the lowest bid. We recommend awarding Proposition No. 2 and 3 combined to Preferred Exterior.**

The Engineering Department has reviewed the bids and recommends the award of this contract to the bidders noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer	---
M. Torres, Purchasing Director	---
J. Pokorny, Deputy, CEO Operations	---
T. Kilcommons, Chief Engineer & Director of Research & Engineering	---

Attachments: 1 memo,
1 tabulation
List of Firms Invited to Bid

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 14, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7678 – Painting of the 2,300,000 Gallon Middleville Road Standpipe

Opened:	April 9, 2020	Published:	February 26, 2020
No. of Bids received:	<u>4</u>	Documents Sent:	<u>9</u>
Low Bidder:	JPI Painting Inc. Bid Amount: \$2,425,000.00 (with Alternative Bid Items)		

Recommendation: Award to Low Bidder

Comments: This contract is for the painting of the Middleville Road Standpipe which is a 2,300,000-gallon Standpipe that is approximately 120 feet high. Invitation to Bid documents were sent to nine (9) prospective bidders, as a result a total of four (4) bids were received. Bids ranged from \$2,635,000 to \$4,187,500, low bidder being JPI Painting Inc.

Bidders were provided an opportunity to offer alternate bids based on use of recyclable abrasives for interior & exterior coating removal. The use of recyclable abrasives is preferred by most Contractors and is a process which creates less dust and generates less waste. For the alternate bid received, US Tank Painting (\$100,000), the apparent low bidder for this line item acknowledged they made an error in the unit pricing offered and withdrew their bid. Therefore, in review of the three remaining alternate bids which ranged from \$2,425,000 to \$3,987,500 with JPI Painting Inc., having submitted the lowest responsive bid.

The contract specifications state that Contractors are required to maintain a New York State approved apprenticeship agreement for the subject work. JPI Painting Inc., complies with the requirement.

The Authority has in the past utilized JPI Painting Inc., for various other painting projects. JPI Painting Inc., currently has one contract with the Authority (# 7507 - Tank Maintenance), **Contractor's performance on past contracts is satisfactory.**

The Engineering Department has reviewed and recommends that Contract# 7678 with the Alternate Bids be awarded to JPI Painting, Inc.

Reviewed by:

Jeff Szabo, Chief Executive Officer	---
M. Torres, Purchasing Director	---
J. Pokorny, Deputy, CEO Operations	---
T. Kilcommons, Chief Engineer & Director of Research & Engineering	---

Attachments: 1 memo, 1 tabulation, & List of Firms Invited to Bid

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 13, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7679 – Repainting and Repair Work of Granular Activated Carbon (GAC) Systems at Various Authority Owned Properties

Opened: March 6, 2020 Published: February 7, 2020
No. of Bids received: 4 Documents Sent: 14

Low Bidder: Essemce Enterprises Inc
Bid Amount: \$598,400

Recommendation: Award to Low Bidder

Comments: This contract consists of the repainting and repair work of GAC Systems at the Falcon Drive, Crystal Brook Hollow, Meeting House Road and Wheeler Roads Well Fields. Bid documents were sent to fourteen (14) prospective bidders as a result the Authority received four (4) bids.

The GAC Repainting Contract was last bid in October of 2019 (Contract 7651) and the Contract was rejected due to a large price increase from the previous Contract. The low bidder, Essemce Enterprises Inc., submitted a bid price **per GAC System of \$98,400. This bid price is \$38,600 less than the second low bidder's (Enecon Northeast) bid of \$137,000 per GAC System.** For comparison purposes the last awarded GAC Painting Contract No. 7382 was bid in September 2016 and awarded to Enecon Northeast (\$77,500 per GAC System), an approximate 77% increase. The unit pricing submitted by the low bidder (Essemce Enterprises Inc.) represents an approximately 27% increase from the previous GAC Painting Contract No. 7382 which accounts for an approximate 6.75% per year increase.

Essemce Enterprises Inc., has successfully completed numerous other projects for the Authority in the past. Since Essemce Enterprises Inc., does not have specific experience painting GAC Systems, personnel from the Engineering Department spoke with them about their general painting experience and what would be their approach to perform the specific work. Essemce Enterprises Inc., seems to have a good understanding of how to complete the work and the equipment required. Additionally, there is no set quantity of GAC Systems to paint in this Contract. If the Authority is not satisfied with the work performed, we do not have to issue any other projects. The Engineering Department has determined that for the cost savings of \$38,600 per GAC System it is worth giving a known Contractor the opportunity to perform this work.

Reviewed by:

Jeff Szabo, Chief Executive Officer ---
M. Torres, Purchasing Director ---
J. Pokorny, Deputy, CEO Operations ---
T. Kilcommons, Chief Engineer & Director
of Research & Engineering ---

Attachments: 1 memo,
1 tabulation
List of Firms Invited to Bid

Repainting and Repair Work of GAC Systems

Bid Opening, 03/06/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005324 102817 ESSENCE ENTERPRISES INC PO BOX 223 REMSENBURG NY 11960 Bid Bond 7679 - GAC Systems Painting & Repair	6000005325 109957 ENECON NORTHEAST APS INC 58 FLORIDA ST FARMINGDALE NY 11735 Bid Bond 7679 - GAC Systems Painting & Repair	6000005326 103507 ALPINE PAINTING & SANDBLASTING 17 FLORIDA AVE PATERSON NJ 07503 Bid Bond 7679 - GAC Systems Painting & Repair
10 GAC System Model 10 Exterior Painting 6 EA	Total Val.: Unit Price: Rank:	590,400.00 98,400.00 1	822,000.00 137,000.00 2	835,200.00 139,200.00 3
20 Discount Multiple Systems at Same Site 2 EA	Total Val.: Unit Price: Rank:	0 0 0	0 0 0	16,000.00- 8,000.00- 2
30 Seam Welding 20 FT	Total Val.: Unit Price: Rank:	4,000.00 200.00 3	1,500.00 75.00 1	2,000.00 100.00 2
40 Additional Work 20.0 HR	Total Val.: Unit Price: Rank:	4,000.00 200.00 3	1,500.00 75.00 1	4,000.00 200.00 3
Total Services	Val.: Rank:	598,400.00 590,400.00 1	825,000.00 3,000.00 2	825,200.00 0.00 3

Repainting and Repair Work of GAC Systems

Bid Opening, 03/06/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005327 10 107144 ZACK PAINTING CO INC PO BOX 120 FORDS NJ 08863 Bid Bond 7679 - GAC Systems Painting & Repair
10 GAC System Model 10 Exterior Painting 6 EA	Total Val.: Unit Price: Rank:	561,488.00 160,248.00 4
20 Discount Multiple Systems at Same Site 2 EA	Total Val.: Unit Price: Rank:	42,000.00- 21,000.00- 1
30 Seam Welding 20 FT	Total Val.: Unit Price: Rank:	6,000.00 300.00 4
40 Additional Work 20.0 HR	Total Val.: Unit Price: Rank:	3,600.00 180.00 2
Total Services	Val.: Rank:	929,088.00 4

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 03/06/2020
 for 7679 - GAC Systems Painting & Repair, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 7, 2020
TO: Jeff Szabo, Chief Executive Officer
FROM: Marlon Torres, Director of Purchasing
SUBJECT: Contract# 7680 - Furnish & Install Carpet Tile & Cove Base – Various Locations

Opened:	March 13, 2020	Published:	<u>November 26, 2019</u>
No. of Bids received:	<u>3</u>	Documents Sent:	<u>13</u>

Low Bidder: Taubs Carpet & Tile.
Bid Amount: \$10,619.70 (Estimated)

Recommendation: Award to Low Bidder

Comments: SCWA's Facilities Manager submitted a request to Purchasing to identify contractors that would provide all labor, material to install carpet tile & cove base, on a as need basis, at various facilities throughout the Authority.

An Invitation to Bid was issued which resulted in the receipt of three (3) bids. Within the bid document there was a requirement for prospective bidders to attend the Mandatory Pre-Bid Meeting conducted on February 25, 2019.

Taub's Carpet and Tile has worked for the Authority in the past and has performed in a satisfactory manner.

cc: D. Mancuso, J. Rinker

Attachments: 1 memo,
1 tabulation
List of Firms Invited to Bid

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 7, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7681 – Environmental Services - May 1, 2020 to April 30, 2021

Opened: March 18, 2020 **Published:** February 27, 2020

No. of Bids received: 3 **Documents Sent:** 5

Low Bidder: AARCO Environmental Service Corp.
Bid Amount: \$24,870

Recommendation: Award to Low Bidder

Comments: The Authority received a total of three (3) bids; ranged from \$24,870 to \$62,802.

Bid price comparison against the recently expired contract# 7425 (held by AARCO Environmental, amount: \$23,502) reflects an increase of 5.8% (+\$1,368). Unit cost comparison reflects a 17.9% increase, refer to attached cost comparison document.

AARCO Environmental Service Corp., currently holds one (1) additional contract (#7642 – Fuel Tank Sludge Removal, amount: \$344,500). In fiscal year ending 5/31/19 (FY19), they were paid \$159,928.

Contractor's performance on the above referenced contract is satisfactory.

Competition supports the low bid.

Reviewed by:

Jeff Szabo, Chief Executive Officer —
M. Torres, Purchasing Director —
D. Mancuso, Chief Human Resources Officer —
N. Swain, Safety Supervisor —

Attachments: memo & tabulation, List of Firms invited to Bid, Exhibit D

TABULATION OF BIDS
 CONTRACT NO. 7681

ENVIRONMENTAL SERVICES FOR THE PERIOD MAY 1, 2020 TO APRIL 30, 2021

Bid Opening, 03/18/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005332 10 102490 AARCO ENVIRONMENTAL SERVICES CORP 50 GEAR AVE LINDENHURST NY 11757 BID BOND Environmental Services	6000005333 10 100575 AB OIL SERVICE LTD 1599 OCEAN AVE BOHEMIA NY 11716 CASHIERS CHECK \$1,000.00 Environmental Services	6000005334 10 105932 METRO ENVIRONMENTAL SERVICES LLC 208 ROUTE 109 STE 106 FARMINGDALE NY 11735 BID BOND Environmental Services
10 3002353 TRANS/DISP NON-CONTAMINATED WASTE 1 TON	Total Val.: Unit Price: Rank:	175.00 175.00 1	175.00 175.00 1	550.00 550.00 3
20 3002354 TRANS/DISP PETRO CONTAMINATED SOIL 75 TON	Total Val.: Unit Price: Rank:	5,100.00 68.00 1	5,700.00 76.00 3	5,625.00 75.00 2
30 3002355 TRANS/DISP PETRO CONTAMINATED LIQUID 55 GAL	Total Val.: Unit Price: Rank:	165.00 3.00 3	110.00 2.00 2	82.50 1.50 1
40 3002356 WASTE SOIL CHARACTERIZATION ANALYSIS 2 SET	Total Val.: Unit Price: Rank:	1,100.00 550.00 1	1,950.00 975.00 2	4,400.00 2,200.00 3
60 3002357 CLEAN FILL 50 YD3	Total Val.: Unit Price: Rank:	1,250.00 25.00 1	1,400.00 28.00 2	3,000.00 60.00 3
70 3002358 GEOLOGIST TIME 8.000 H	Total Val.: Unit Price: Rank:	600.00 75.00 1	632.00 79.00 2	1,000.00 125.00 3
80 3002359 HYDROGEOLOGIST TIME 8.000 H	Total Val.: Unit Price: Rank:	640.00 80.00 2	632.00 79.00 1	880.00 110.00 3
90 3002360 TECHNICIAN TIME 16.000 H	Total Val.: Unit Price: Rank:	1,120.00 70.00 1	1,264.00 79.00 2	1,488.00 93.00 3
100 3002361 AUTOMOBILES (SEDAN) TIME 2 DAY	Total Val.: Unit Price: Rank:	10.00 5.00 1	50.00 25.00 2	200.00 100.00 3
110 3002362 TRUCK OR VAN TIME 2 DAY	Total Val.: Unit Price: Rank:	90.00 45.00 1	180.00 90.00 2	400.00 200.00 3
120 3002363 SPILL RESPONSE TRUCK/TRAILER TIME 2 DAY	Total Val.: Unit Price: Rank:	650.00 325.00 2	500.00 250.00 1	5,000.00 2,500.00 3
130 3002364 FLAT BED TIME 1 DAY	Total Val.: Unit Price: Rank:	10.00 10.00 1	150.00 150.00 2	300.00 300.00 3
140 3002365 TANKER TRAILER (2,000 - 4,000 GAL) TIME 1 DAY	Total Val.: Unit Price: Rank:	10.00 10.00 1	400.00 400.00 2	1,850.00 1,850.00 3
150 3002366 VACUUM TRUCK (2,000 - 4,000 GAL) TIME 1 DAY	Total Val.: Unit Price: Rank:	500.00 500.00 2	400.00 400.00 1	2,000.00 2,000.00 3
160 3002367 DUMP TRUCK (5 - 15 CY) TIME	Total Val.: Unit Price:	250.00 250.00	225.00 225.00	850.00 850.00

170	1 DAY	Rank:	2	1	3
3002368	LOADER TRUCK TIME	Total Val.:	5.00	450.00	900.00
		Unit Price:	5.00	450.00	900.00
180	1 DAY	Rank:	1	2	3
3002369	BACKHOE TIME	Total Val.:	200.00	450.00	650.00
		Unit Price:	200.00	450.00	650.00
190	1 DAY	Rank:	1	2	3
3002370	EXCAVATOR (TRACK) TIME	Total Val.:	200.00	650.00	1,900.00
		Unit Price:	200.00	650.00	1,900.00
200	1 DAY	Rank:	1	2	3
3002371	SKID STEER TIME	Total Val.:	5.00	250.00	750.00
		Unit Price:	5.00	250.00	750.00
210	1 DAY	Rank:	1	2	3
3002372	DITCH WITCH TIME	Total Val.:	No Bid	150.00	350.00
		Unit Price:	No Bid	150.00	350.00
220	1 DAY	Rank:	1	2	3
3002373	BOOM (PER 100 FT) 2"-4" / 6"-8"	Total Val.:	35.00	200.00	2,200.00
		Unit Price:	35.00	200.00	2,200.00
230	1 EA	Rank:	1	2	3
3002374	AIR COMPRESSOR TIME (185 CFM MIN.)	Total Val.:	15.00	95.00	560.00
		Unit Price:	15.00	95.00	560.00
240	1 DAY	Rank:	1	2	3
3002375	STEAM CLEANER TIME	Total Val.:	15.00	150.00	140.00
		Unit Price:	15.00	150.00	140.00
250	1 DAY	Rank:	1	3	2
3002376	PRESSURE WASHER TIME (2,000 PSI MIN)	Total Val.:	85.00	50.00	140.00
		Unit Price:	85.00	50.00	140.00
260	1 DAY	Rank:	2	1	3
3002377	GENERATOR TIME (5 KW MIN)	Total Val.:	10.00	150.00	1,120.00
		Unit Price:	5.00	75.00	560.00
270	2 DAY	Rank:	1	2	3
3002378	JACK HAMMER TIME	Total Val.:	5.00	50.00	100.00
		Unit Price:	5.00	50.00	100.00
280	1 DAY	Rank:	1	2	3
3002379	ASPHALT/CONCRETE CUTTER (GAS) TIME	Total Val.:	10.00	75.00	360.00
		Unit Price:	10.00	75.00	360.00
290	1 DAY	Rank:	1	2	3
3002380	FLOOD LIGHTS TIME	Total Val.:	No Bid	35.00	250.00
		Unit Price:	No Bid	35.00	250.00
300	1 DAY	Rank:	1	2	3
3002381	SONIC INTERFACE TIME	Total Val.:	No Bid	10.00	2,500.00
		Unit Price:	No Bid	10.00	2,500.00
310	1 DAY	Rank:	1	2	3
3002382	PHOTO-IONIZATION DETECTOR TIME	Total Val.:	40.00	50.00	220.00
		Unit Price:	20.00	25.00	110.00
320	2 DAY	Rank:	1	2	3
3002383	LEL METER TIME	Total Val.:	40.00	50.00	300.00
		Unit Price:	20.00	25.00	150.00
330	2 DAY	Rank:	1	2	3
3002384	OXY ACC TORCH & GASSES	Total Val.:	No Bid	100.00	2,210.00
		Unit Price:	No Bid	100.00	2,210.00
340	1 DAY	Rank:	1	2	3
3002385	TRASH PUMP - 2"	Total Val.:	20.00	25.00	275.00
		Unit Price:	20.00	25.00	275.00
350	1 DAY	Rank:	1	2	3
3002386	SUBMERSIBLE PUMP W/ 50' HOSE TIME	Total Val.:	5.00	25.00	175.00
		Unit Price:	5.00	25.00	175.00
360	1 DAY	Rank:	1	2	3
3002387		Total Val.:	850.00	600.00	2,700.00

GUZZLER/SUPERSUCKER/VACTOR TIME 1 DAY	Unit Price: Rank:	850.00 2	600.00 1	2,700.00 3
370 3002388 ROLL OFF (10 CY) 1 EA	Total Val.: Unit Price: Rank:	5.00 5.00 1	25.00 25.00 2	700.00 700.00 3
380 3002389 ABSORBENT PADS - BALE 1 EA	Total Val.: Unit Price: Rank:	75.00 75.00 2	55.00 55.00 1	79.00 79.00 3
390 3002390 5 GAL. PLASTIC PALE W/ LID 1 EA	Total Val.: Unit Price: Rank:	No Bid No Bid 1	5.00 5.00 1	7.25 7.25 2
400 3002391 30 GAL. PLASTIC DRUM 1 EA	Total Val.: Unit Price: Rank:	15.00 15.00 1	25.00 25.00 2	31.50 31.50 3
410 3002392 55 GAL. DRUM DOT 17E 1 EA	Total Val.: Unit Price: Rank:	50.00 50.00 3	38.00 38.00 2	30.00 30.00 1
420 3002393 55 GAL. DRUM DOT 17H 1 EA	Total Val.: Unit Price: Rank:	50.00 50.00 3	48.00 48.00 2	42.00 42.00 1
430 3002394 85 GAL. OVERPACK DRUM 1 EA	Total Val.: Unit Price: Rank:	50.00 50.00 1	185.00 185.00 3	165.00 165.00 2
440 3002395 SPEEDY DRY BAG 1 EA	Total Val.: Unit Price: Rank:	20.00 20.00 3	11.00 11.00 1	17.25 17.25 2
450 3002396 PROTECTION LEVEL A - PER PERSON 1 DAY	Total Val.: Unit Price: Rank:	50.00 50.00 1	100.00 100.00 2	1,450.00 1,450.00 3
460 3002397 PROTECTION LEVEL B - PER PERSON 1 DAY	Total Val.: Unit Price: Rank:	45.00 45.00 1	50.00 50.00 2	1,365.00 1,365.00 3
470 3002398 PROTECTION LEVEL C - PER PERSON 1 DAY	Total Val.: Unit Price: Rank:	20.00 20.00 1	50.00 50.00 2	1,175.00 1,175.00 3
480 3002399 PROTECTION LEVEL D - PER PERSON 1 DAY	Total Val.: Unit Price: Rank:	150.00 150.00 2	85.00 85.00 1	895.00 895.00 3
490 3002400 SUPERVISOR 16.000 H	Total Val.: Unit Price: Rank:	560.00 35.00 1	800.00 50.00 2	2,400.00 150.00 3
500 3002401 FOREMAN 16.000 H	Total Val.: Unit Price: Rank:	2,000.00 125.00 2	1,520.00 95.00 1	2,240.00 140.00 3
510 3002402 SKILLED LABORER 16.000 H	Total Val.: Unit Price: Rank:	2,960.00 185.00 3	1,760.00 110.00 2	1,600.00 100.00 1
520 3002403 EQUIPMENT OPERATOR 16.000 H	Total Val.: Unit Price: Rank:	3,840.00 240.00 3	2,800.00 175.00 2	2,400.00 150.00 1
530 3002404 MECHANIC 16.000 H	Total Val.: Unit Price: Rank:	1,600.00 100.00 1	1,760.00 110.00 2	1,920.00 120.00 3
540 3002405 WELDER 1.000 H	Total Val.: Unit Price: Rank:	45.00 45.00 1	75.00 75.00 2	135.00 135.00 3
Total Services	Val.: Rank:	24,870.00 1	26,890.00 2	62,802.50 3

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 03/18/2020 for Environmental Services, 11:00 AM, prevailing time, Oakdale, New York

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 14, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7682 – Furnishing & Delivery of Compressed Gas Cylinders
June 1, 2020 to May 31, 2021

Opened:	<u>April 8, 2020</u>	Published:	<u>March 18, 2020</u>
No. of Bids received:	<u>4</u>	Documents Sent:	<u>5</u>

Low Bidder: AirGas USA LLC.
Bid Amount: \$47,121.92

Recommendation: Award to Low Bidder

Comments: The work to be done under this contract includes all labor, transportation, trucking, and supervision necessary to provide a supply of the various compressed gas cylinders to the Authority.

Unit bid price comparison to the current contract for gas cylinders (#7611, awarded May 2019, held by Airweld Inc., expires May 2020, for an estimated value: \$53,529) reflects an average 20% decrease, refer to cost comparison document.

AirGas USA LLC., holds no additional contracts. AirGas USA LLC., has previously provided product / service (under contract# 1433 – Bulk Argon Delivery, expired July 31, 2017) to the Authority in a satisfactory manner.

Reviewed by:

Jeff Szabo, Chief Executive Officer	---
M. Torres, Purchasing Director	---
D. Mancuso, Chief Human Resources Officer	---
K. Durke, Director of Water Quality & Lab Services	---
S. Monahan, Fleet Manager	---

Attachments: 1 memo,
1 tabulation
List of Firms Invited to Bid
Exhibit D

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 14, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7683 – Fire Extinguisher Maintenance June 1, 2020 to May 30, 2021

Opened: April 7, 2020 **Published:** March 17, 2020
No. of Bids received: 2 **Documents Sent:** 4

Low Bidder: Professional Fire Service Inc.
Bid Amount: \$14,211.25

Recommendation: Award to Low Bidder

Comments: Total bid price comparison to the previous contract (#7332, awarded April 2016 – Professional Fire Service Inc., amount: \$24,941, expires April 2020) reflects an approximate 75% decrease (-\$10,730). Unit price comparison reflects an average 62% decrease, refer to attached cost comparison document. Substantial decrease is due to bidder offering the Authority no cost for servicing various size fire extinguishers.

Professional Fire Service Inc., holds no additional contracts. They have provided satisfactory service to the Authority under the previous contract (#7332).

Professional Fire Service Inc., possesses the required certification through the Suffolk County Department of Fire, Rescue and Emergency Services (FRES) to perform the work for which they are recommended.

Reviewed by:

Jeff Szabo, Chief Executive Officer –
M. Torres, Purchasing Director –
D. Mancuso, Chief Human Resources Officer –
J. Rinker, Facilities Manager –

Attachments: memo & tabulation, List of Firms invited to Bid

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 7, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7684 – Maintenance & Installation of Overhead Garage Doors at Various Sites – May 1, 2020 to April 30, 2021

Opened:	<u>March 25, 2020</u>	Published:	<u>March 4, 2020</u>
No. of Bids received:	<u>1</u>	Documents Sent:	<u>7</u>

Single Bidder: Superior Overhead Door Inc.
Bid Amount: \$36,975

Recommendation: Award to Single Bidder

Comments: The Authority sent out Bids to seven (7) prospective bidders in addition to posting on multiple websites the bid solicitation. As a result, we received one (1) bid. This type of contract has resulted in a minimal response in the past, last time we issued a bid was February 2017, we only received two (2) bids from that solicitation. Bid price comparison to the current contract (#7430 – awarded March 2017- currently held by Superior Overhead Door Inc., estimated value: \$34,370, expires April 2020) reflects a 7.5% increase.

Superior Overhead Door Inc., has performed well under the current contract.

Superior Overhead Door Inc., holds no additional contracts. In fiscal year ending 5/31/19 (FY19), they were paid \$29,408.

Reviewed by:

Jeff Szabo, Chief Executive Officer	—
M. Torres, Purchasing Director	—
D. Mancuso, Chief Human Resources Officer	—
J. Rinker, Facilities Manager	—

Attachments: memo, List of Firms invited to Bid

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 13, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7688 – Furnishing & Delivery of Ultra Low Sulfur Diesel Fuel to Various Pumping Stations & Office Buildings – May 1, 2020 to April 30, 2021

Opened: April 22, 2020 **Published:** March 9, 2020

No. of Bids received: 1 **Sent** 5

Single Bidders: **Groups A, B, C, Stations
Groups F (On Road Use / Emergency) Stations
Romeo Enterprises Inc.
Bid Amount: \$171,450(Estimated)**

Groups D & E – No Bids received, No Award

Recommendation: Award to Single Bidder for the groups noted above.

Comments: In accordance with the Instruction to Bidders, bidders were given the option to bid on one or all groups listed, as a result one (1) bid was received for the groups noted above. Since no bids were received for groups D & E, the Authority will seek to negotiate a reasonable rate from the recommended bidder for those areas. The last time the Authority issued a bid for this product, we only received two (2) bids. Fuel providers are reluctant to bid on this type of contract due to the drastic fluctuation in fuel pricing and the undetermined amount of fuel consumption the Authority would need, there is no set fixed monthly amount per location, therefore not making it cost effective and profitable for them to provide the service.

Average unit bid price comparison to the previous contract (#7610, March 2019 & 7643, April 2019 – United Metro), reflects an approximate 19% decrease (#7688 - \$2.64[average] as opposed to #7610 - \$3.27[average]). **Substantial decrease in unit pricing are indicative of the lower unit prices for fuel.**

The contract details weekly price revisions calculated using on-line “Oil Price Daily” postings from the Journal of Commerce.

Romeo Enterprises Inc., has provided this type of product to the Authority in the past (Bulk Purchase). **Contractor’s performance was satisfactory.**

Reviewed by:
Jeff. Szabo, Chief Executive Officer –
M. Torres, Purchasing Director –
J. Pokorny, Deputy CEO Operations –
M. O’Connell, Director of Production Control –

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 7, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7690 – Furnishing, Installation and Cleanout of Overflow Drain Pits & Other Miscellaneous Work – May 1, 2020 to April 30, 2021

Opened: April 2, 2020 Published: March 11, 2020
No. of Bids received: 2 Documents Sent: 3

Low Bidder: D.F. Stone Contracting Ltd.
Bid Amount: \$170,700

Recommendation: Award to Low Bidder

Comments: The subject contract covers the installation of overflow drain pits for lime room, chlorine and pH analyzer water and cleanout and disposal of lime from existing drain pits, pipe galleries, mixing tanks and 55-gallon drums.

Two (2) bids were received; range from \$170,700 to \$224,200.

Total bid price comparison to contract# 7428 (held by D.F. Stone Contracting Ltd., expires April 2020, amount: \$157,485) reflects an approximate 9% increase (+\$13,215).

D.F. Stone Contracting Ltd., currently holds two (2) additional contracts (#7656 – Turf Establishment Work, expires December 2020, amount: \$134,140; #7584 – Grading, Material Placement, Clearing, Excavating and Miscellaneous Site Work – Western Zone A (West of William Floyd Parkway), expires March 2021, amount: \$693,750).

In fiscal year ending 5/31/19 (FY19), D.F. Stone Contracting Ltd., was paid \$980,344 (held contracts: #7416 – Grading, Material Placement, Clearing, Excavating & Miscellaneous Sitework [Eastern Zone B – East of William Floyd Parkway], expired December 2019, amount: \$419,070; # 7502 – Turf Establishment Work, expired December 2019, amount: \$107,080).

Contractor's performance on the above referenced contracts has been satisfactory.

The Production Control Department has reviewed the bid and recommends the award of this contract to D.F. Stone Contracting Ltd.

Reviewed by:
Jeff. Szabo, Chief Executive Officer –
M. Torres, Purchasing Director –
J. Pokorny, Deputy CEO Operations –
M. O'Connell, Director of Production Control –

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 7, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7691 – Supply of Granular Activated Carbon (GAC) Adsorption Systems at Various Pump Stations.

Opened:	<u>March 31, 2020</u>	Published:	<u>March 16, 2020</u>
No. of Bids received:	<u>3</u>	Documents Sent:	<u>13</u>

1st Bidder: Westech Engineering Inc.
Bid Amount: \$465,569.04

2nd Low Bidder: TIGG Corp.
Bid Amount: \$3,276,000

**Low Responsive Bidder: Calgon Carbon Corp.
Bid Amount: \$3,720,000**

Recommendation: Award to Low Responsive Bidder

Comments: Three (3) Bids were received; ranged from \$465,569.04 to \$3,720,000. The low bidder Westech Engineering (\$465,569.04) did not submit a valid bid, Bid only reflected a cost for a quantity of 2 (Two) 12' diameter GAC Absorption System. The Authority specified twelve (12) sets, as a result their bid is determined "Non-Responsive".

Second low bidder, Tigg Corp., (\$3,276,000) has taken exceptions with their bid including; they would provide white finish paint in lieu of the green specified; would not include offloading or assembly of the equipment; would provide a lateral distributor in lieu of the undercone specified; and would not include sight glasses on the media supply and return lines, as a result their bid is determined "Non-Responsive".

As a result of the non-compliance of the two (2) low bidders with our specifications we determined their bid as "Non-Responsive and seek the Board's approval to award this contract to Calgon Carbon Corp., who submitted a responsive bid.

Unit cost comparison against the previous contract (#7637 – Calgon Carbon Corp., expired August 2020, estimated amount: \$1,769,352) reflects a 5.1%-unit price increase for the equipment.

Calgon Carbon Corp., currently holds one (1) additional contract (#7604 – Supply of Granular Activated Carbon (GAC) Adsorption Systems at Various Pump Stations, expires April 2020, amount: \$581,540).

In fiscal year ending 5/31/19 (FY19), Calgon Carbon Corp., was paid \$1,131,307 (under contracts #7510 – Supply of Granular Activated Carbon (GAC) Adsorption Systems at Various Pump Stations, expired March 2019, amount: \$179,500; #7461 – Supply of Granular Activated Carbon (GAC) Adsorption Systems at Various Pump Stations, expired October 2018, amount: \$474,200).

Contractor’s performance on the above contracts is satisfactory.

The Engineering Department has reviewed the bid and recommends the award of this contract to Calgon Carbon Corp.

Reviewed by:

Jeff Szabo, Chief Executive Officer	---
M. Torres, Purchasing Director	---
J. Pokorny, Deputy, CEO Operations	---
T. Kilcommons, Chief Engineer & Director of Research & Engineering	---

Attachments: 1 memo,
1 tabulation
List of Firms Invited to Bid
Exhibit D

TABULATION OF BIDS
 CONTRACT NO. 7691

Supply of 12'-Dia Granular Activated Carbon (GAC) Adsorption Systems

Bid Opening, 03/31/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005336 10 107250 WESTECH ENGINEERING INC. 3665 S. WEST TEMPLE SALT LAKE CITY UT 84115 No Bid Deposit 7691 - Supply of GAC Adsorption Systems	6000005337 10 104305 TIGG CORP 1 WILLOW AVE OAKDALE PA 15071 Bid Bond 7691 - Supply of GAC Adsorption Systems	6000005338 10 100062 CALGON CARBON CORP 3000 GSK DRIVE MOON TOWNSHIP PA 15108 Bid Bond 7691 - Supply of GAC Adsorption Systems
10				
3001652 12 FT. DIA. DUAL VESSEL GAC SYS. 125 PS 12 EA	Total Val.: Unit Price: Rank:	465,569.04 38,797.42 1 As Corrected	3,276,000.00 273,000.00 2	3,720,000.00 310,000.00 3
Total Services	Val.: Rank:	465,569.04 1 As Corrected	3,276,000.00 2 0.00	3,720,000.00 3 0.00

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 03/31/2020 for 7691 - Supply of GAC Adsorption Systems, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 13, 2020
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7695– Carpentry and Painting at Various Pump Station Sites on Fire Island – June 1, 2020 to May 31, 2021

Opened:	<u>April 6, 2020</u>	Published:	<u>March 19, 2020</u>
No. of Bids received:	<u>5</u>	Documents Sent:	<u>12</u>

Low Bidder: Essemce Enterprises Inc.
Bid Amount: \$104,350

Recommendation: Award to Low Bidder.

Comments: Twelve (12) prospective bidders received the Invitation to Bid document. As a result, the Authority received a total of five (5) bids; ranged from \$104,350 to \$124,450.

This contract involves work to be performed at two specific sites on Fire Island. The Contract also includes items for unforeseen work at those two sites and also at other Authority sites on Fire Island.

Essemce Enterprises Inc. previously held the following contracts: #7523– Roofing and Carpentry on Chemical Treatment Buildings and Other Authority Owned Structures, expired May 2019; #7344 - Maintenance and Installation of Swing Doors and #7357 - Misc. Minor Construction and Repairs.

The low bidder, Essemce Enterprises, Inc., past performance on the previous contracts has been satisfactory.

The Engineering Department has reviewed the bid and recommends the award of this contract to Essemce Enterprises Inc.

Reviewed by:

Jeff Szabo, Chief Executive Officer	---
M. Torres, Purchasing Director	---
J. Pokorny, Deputy, CEO Operations	---
T. Kilcommons, Chief Engineer & Director of Research & Engineering	---

Attachments: 1 memo,
1 tabulation
List of Firms Invited to Bid

Carpentry & Painting at Various Pump Station Sites on Fire Island, NY

Bid Opening, 04/06/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005342 10 102817 ESSEMCE ENTERPRISES INC PO BOX 512 REMSENBURG NY 11960 Bid Bond 7695 Carpentry / Painting at FI Sites	6000005343 10 100176 LODUCA ASSOCIATES INC 113 DIVISION AVE BLOE PT NY 11715 Bid Bond 7695 Carpentry / Painting at FI Sites	6000005344 10 105985 Murtha Construction 375 Union Blvd West Islip NY 11795 Bid Bond 7695 Carpentry / Painting at FI Sites
10 Cedar Walk (Kismet) - Replace Stucco 1 EA	Total Val.: 38,400.00 Unit Price: 38,400.00 Rank: 1	38,400.00 40,400.00 Rank: 3	40,400.00 40,400.00 Rank: 2	38,600.00 38,600.00 Rank: 2
20 Central Walk (FH) - Replace Insulation 1 EA	Total Val.: 20,400.00 Unit Price: 20,400.00 Rank: 1	20,400.00 20,400.00 Rank: 3	28,180.00 28,180.00 Rank: 3	31,500.00 31,500.00 Rank: 5
30 Unforeseen Labor Included in Items 1&2 40.0 HR	Total Val.: 5,400.00 Unit Price: 135.00 Rank: 1	5,400.00 135.00 Rank: 2	6,360.00 159.00 Rank: 2	7,600.00 190.00 Rank: 4
40 Labor Per Person Not Included in 1 & 2 30 DAY	Total Val.: 39,000.00 Unit Price: 1,300.00 Rank: 3	39,000.00 1,300.00 Rank: 2	38,100.00 1,270.00 Rank: 2	45,600.00 1,520.00 Rank: 4
50 Misc Equipment, Parts, Materials 1,000 EA	Total Val.: 1,150.00 Unit Price: 1.15 Rank: 1	1,150.00 1.15 Rank: 1	1,150.00 1.15 Rank: 1	1,150.00 1.15 Rank: 1
Total Services	Val.: 104,350.00 Rank: 1	104,350.00 65,350.00 Rank: 1	114,190.00 1,150.00 Rank: 2	124,450.00 1,150.00 Rank: 3

Carpentry & Painting at Various Pump Station Sites on Fire Island, NY
Bid Opening, 04/06/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005345 10 101099 SJ HOERNING CONSTRUCTION INC 1471 FIFTH AVE BAY SHORE NY 11706 Bid Bond 7695 Carpentry / Painting at FI Sites	6000005346 10 105307 AVENTURA CONSTRUCTION CORP. 1101 WAVERLY AVE. HOLTSVILLE NY 11742 Bid Bond 7695 Carpentry / Painting at FI Sites
10 Cedar Walk (Kismet) - Replace Stucco 1 EA	Total Val.: Unit Price: Rank:	60,000.00 60,000.00 4	71,850.00 71,850.00 5
20 Central Walk (FH) - Replace Insulation 1 EA	Total Val.: Unit Price: Rank:	22,000.00 22,000.00 2	30,771.00 30,771.00 4
30 Unforeseen Labor Included in Items 1&2 40.0 HR	Total Val.: Unit Price: Rank:	6,400.00 160.00 3	7,800.00 195.00 5
40 Labor Per Person Not Included in 1 & 2 30 DAY	Total Val.: Unit Price: Rank:	36,000.00 1,200.00 1	46,800.00 1,560.00 As Corrected 5
50 Misc Equipment, Parts, Materials 1,000 EA	Total Val.: Unit Price: Rank:	1,150.00 1.15 1	1,150.00 1.15 1
Total Services	Val.: Rank:	125,550.00 37,150.00 4	158,371.00 1,150.00 As Corrected 5

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 04/06/2020
for 7695 Carpentry / Painting at FI Sites, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 20, 2020
TO: Marlon Torres, Purchasing Director
FROM: Timothy J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Contract No. 7696
Installation of Blow off Basins for the Period
June 1, 2020 through May 31, 2021 with option to extend



Recommendation:

Low Bidder
Both Zones: Suffolk Water Connections
222 Middle Island Road
Medford, NY

Second Low Bidder
Both Zones: Ed Cork and Sons,
62 Campbell Street
Patchogue, NY 11772

Award to:

Zone 1 Suffolk Water Connections
Total Estimated Amount: \$324,750.00

Zone 2 Ed Cork and Sons
Total Estimated Amount: \$353,000.00

Comments:

A total of five (5) bids were received for both zones ranging from \$324,750.00 to 1,139,150.00.

Suffolk Water Connections (SWC) was the low bidder for both Zones 1 and 2. The Contract stipulates that, "A Contractor may be awarded one or both zones. Award of the Contract will be determined by what is in the best interest of the Suffolk County Water Authority. If a single Contractor is low Bidder for both zones, award of zones will be at the Authority's discretion".

SWC has successfully completed water service connection work for our Construction & Maintenance Department under Contract No. 7386, and SWC is experienced in new sanitary system installations. However, SWC is new to our blow off basin work and therefore in this case, we believe it would be in the best interest of the Authority to only award one zone to SWC. Therefore, it is recommended that Contract 7696, Zone 1 be awarded to Suffolk Water Connections.

Ed Cork and Sons currently holds blow off basin Contract No. 7426 and has performed extremely well and has successfully completed the work in a satisfactory manner. Therefore, it is recommended that Contract 7696, Zone 2 be awarded to Ed Cork and Sons.

In comparison to the existing contract, SWC bid essentially the same as what Ed Cork and Sons (under the existing contract) bid 3 years ago so there was no increase. Ed Cork and Sons bid pricing increased a total of 8.5% over 3 years or approximately 2.83% per year.

Therefore, to summarize we recommend awarding Zone 1 to Suffolk Water Connections and Zone 2 to Ed Cork and Sons.

TJK:attachments,

cc: J.M. Pokorny, P.E., M. O'Connell, S.H. Meyerdierks, S. Mauldin

Installation of Blowoff Basins for the Period 6/1/20 - 5/31/21

Bid Opening, 04/07/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005347 104463 SUFOLK WATER CONNECTIONS INC 222 MIDDLE ISLAND RD MEDFORD NY 11763 7696 - Blowoff Basins Zone 1	6000005348 100895 ED CORK & SONS 62 CAMPBELL ST PATCHOGUE NY 11772 Cashier's Check \$18,190.00 7696 - Blowoff Basins Zone 1	6000005349 102284 QUINTAL CONTRACTING CORP 359 MAIN ST STE 1B ISLIP NY 11751 Bid Bond 7696 - Blowoff Basins Zone 1
10	Total Val.: Unit Price: Rank:	59,325.00 19,775.00 1	70,800.00 23,600.00 2	88,500.00 29,500.00 3
Blowoff Basin (1 Well Serviced) 3 EA				
20	Total Val.: Unit Price: Rank:	109,050.00 36,350.00 1	120,600.00 40,200.00 3	116,925.00 38,975.00 2
Blowoff Basin (2 Wells Serviced) 3 EA				
30	Total Val.: Unit Price: Rank:	155,025.00 51,675.00 1	170,400.00 56,800.00 2	176,175.00 58,725.00 3
Blowoff Basin (3 Wells Serviced) 3 EA				
40	Total Val.: Unit Price: Rank:	200.00 200.00 1	850.00 850.00 2	18,500.00 18,500.00 3
Blowoff Basin Expansion Add or (Deduct) 1 EA				
50	Total Val.: Unit Price: Rank:	1,150.00 1.15 1	1,150.00 1.15 1	1,150.00 1.15 1
Misc. Labor, Equipment & Materials 1,000 EA				
Total Services	Val.: Rank:	324,750.00 324,750.00 1	363,800.00 1,150.00 2	401,250.00 1,150.00 3

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005350 10 101172 D F STONE CONTRACTING LTD 1230 STATTON RD MIDDFORD NY 11763 Bid Bond 7696 - Blowoff Basins Zone 1	6000005361 10 102872 G & M EARTH MOVING INC 345 ELLSWORTH ST HOLBROOK NY 11741 Bid Bond 7696 - Blowoff Basins Zone 1
10 Blowoff Basin (1 Well Served) 3 EA	Total Val.: Unit Price: Rank:	89,055.00 29,685.00 4	204,000.00 68,000.00 5
20 Blowoff Basin (2 Wells Served) 3 EA	Total Val.: Unit Price: Rank:	128,691.00 42,897.00 4	351,000.00 117,000.00 5
30 Blowoff Basin (3 Wells Served) 3 EA	Total Val.: Unit Price: Rank:	179,940.00 59,980.00 4	516,000.00 172,000.00 5
40 Blowoff Basin Expansion Add or (Deduct) 1 EA	Total Val.: Unit Price: Rank:	24,600.00 24,600.00 4	67,000.00 67,000.00 5
50 Misc. Labor, Equipment & Materials 1,000 EA	Total Val.: Unit Price: Rank:	1,150.00 1.15 1	1,150.00 1.15 1
Total Services	Val.: Rank:	423,436.00 1,150.00 4	1,139,150.00 1,150.00 5

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 04/07/2020
 for 7696 - Blowoff Basins Zone 1, 11:00 AM, prevailing time, Oskdale, New York

Harlon Torres, Purchasing Director

Installation of Blowoff Basins for the Period 6/1/20 - 5/31/21

Bid Opening, 04/07/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005347 104463 SUFFOLK WATER CORRECTIONS INC 222 MIDDLE ISLAND RD MEDFORD NY 11763 Bid Bond 7696 - Blowoff Basins Zone 2	6000005348 100895 ED CORK & SONS 62 CAMPBELL ST PATCHOQUE NY 11772 Cashier's Check \$18,190.00 7696 - Blowoff Basins Zone 2	6000005349 102284 QUINTAL CONTRACTING CORP 359 MAIN ST STE 1B ISLIP NY 11751 Bid Bond 7696 - Blowoff Basins Zone 2
10 Blowoff Basin (1 Well Serviced) 3 EA	Total Val.: Unit Price: Rank:	59,325.00 19,775.00 1	69,000.00 23,000.00 2	88,500.00 29,500.00 3
20 Blowoff Basin (2 Wells Serviced) 3 EA	Total Val.: Unit Price: Rank:	109,050.00 36,350.00 1	117,000.00 39,000.00 3	116,700.00 38,900.00 2
30 Blowoff Basin (3 Wells Serviced) 3 EA	Total Val.: Unit Price: Rank:	155,025.00 51,675.00 1	165,000.00 55,000.00 2	172,650.00 57,550.00 3
40 Blowoff Basin Expansion Add or (Deduct) 1 EA	Total Val.: Unit Price: Rank:	200.00 200.00 1	850.00 850.00 2	18,500.00 18,500.00 3
50 Misc. Labor, Equipment & Materials 1,000 EA	Total Val.: Unit Price: Rank:	1,150.00 1.15 1	1,150.00 1.15 1	1,150.00 1.15 1
Total Services	Val.: Rank:	324,750.00 324,750.00 1	353,000.00 1,150.00 2	397,500.00 1,150.00 3

TABULATION OF BIDS
CONTRACT NO. 7696

Installation of Blowoff Basins for the Period 6/1/20 - 5/31/21

Bid Opening, 04/07/2020

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005350 101172 D F STONE CONTRACTING LTD 1230 STATION RD HELFORD NY 11763 Bid Bond 7696 - Blowoff Basins Zone 2	20 107872 G & M EARTH MOVING INC 345 ELLSWORTH ST HOLBROOK NY 11741 Bid Bond 7696 - Blowoff Basins Zone 2
10 Blowoff Basin (1 Well Served) 3 EA	Total Val.: Unit Price: Rank:	89,055.00 29,685.00 4	204,000.00 68,000.00 5
20 Blowoff Basin (2 Wells Served) 3 EA	Total Val.: Unit Price: Rank:	128,691.00 42,897.00 4	351,000.00 117,000.00 5
30 Blowoff Basin (3 Wells Served) 3 EA	Total Val.: Unit Price: Rank:	178,440.00 59,480.00 4	516,000.00 172,000.00 5
40 Blowoff Basin Expansion Add or (Deduct) 1 EA	Total Val.: Unit Price: Rank:	24,600.00 24,600.00 4	67,000.00 67,000.00 5
50 Misc. Labor, Equipment & Materials 1,000 EA	Total Val.: Unit Price: Rank:	1,150.00 1.15 1	1,150.00 1.15 1
Total Services	Val.: Rank:	421,936.00 1,150.00 4	1,139,150.00 1,150.00 5

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 04/07/2020 for 7696 - Blowoff Basins Zone 2, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 13, 2020

TO: Jeff Szabo, Chief Executive Officer

FROM: Marlon Torres, Director of Purchasing

SUBJECT: Extension of RFP# 1507 – Printing, Imaging and Mailing, and Electronic Bill Presentment and Payment of Billing Systems - December 1, 2019 to November 30, 2021

KUBRA Data Transfer Ltd., by way of the attached notification, has agreed to extend the subject contract for a second term (2 years) representing the first of two (2) possible two (2) year extensions. Initial term of this contract was for two (2) years, options to extend terms are in two (2) year periods.

This contract is for consulting services associated with the design and implementation of Printing, Imaging & Mailing, Electronic Bill Presentment and Payment (PIM-EBPP) of Billing Statements.

Original contract award, September 2017.

As of June 1, 2019 (FY20) the Authority has spent approximately \$1,139,698 under the subject contract. It should be noted that Payment Fees to Financial Institutions amounted to \$418,066 and Postage fees were \$493,625 which equal \$911,691 of the \$1,139,698.

Contractor's performance on the above referenced contract is satisfactory.

Reviewed by:

Jeff Szabo, Chief Executive Officer	—
M. Torres, Purchasing Director	—
J. Tinsley, Deputy CEO of Customer Service	—
M. Litka, Chief Technology Officer	—

From: Kevin Hoekman <kevin.hoekman@kubra.com>
Sent: Thursday, April 9, 2020 3:28 PM
To: Torres, Marlon
Subject: KUBRA Intension - RFP 1507

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Marlon,

I am writing you to acknowledge KUBRA's intent to accept the extension of the current provisions of agreement No.1507 with the note that the price for consumables is subject to change.

Please confirm you have received this email.

Thank you and stay safe.

--

Kevin Hoekman
Client Success Manager, KUBRA
T: 905.624.2220 Ext. 641 **M:** 437.229.2627

www.kubra.com

This email message and any attachments are intended only for the named recipient(s) and may contain information that is privileged and confidential. If you have received this message in error, please immediately notify the sender and delete this email message.

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 3, 2020
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Head of the Neck Road Well No. 6
Village of Bellport, Town of Brookhaven



It is proposed to construct a new production well with an authorized capacity of 1,388-GPM at the Head of the Neck Road well field located in the Village of Bellport, Town of Brookhaven. New Well No. 6 is considered a replacement for existing Well No. 2. However, the new well will be constructed at a deeper depth and have a higher authorized capacity than the existing well.

Constructing the new well to a deeper depth is for the purpose of improving water quality and in addition to the improved water quality in the distribution system, the increased capacity will help to alleviate system stresses during periods of seasonal peak water demand in the South Shore Low Water Supply System.

Kindly place the above-captioned on the Agenda for the April 23rd Board Meeting.

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
S.R. Colabufo, P.G.
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 23, 2020, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, To construct Well No. 6 at the Head of the Neck Road Well Field, 7.25-acre site located on the S/S of Head of the Neck Road, 99.23' E/O New Jersey Avenue, Village of Bellport, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 23rd day of April, 2020, at Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 22, 2020
TO: Jeff Szabo, Chief Executive Officer
FROM: Tim Motz, Director of Communications
SUBJECT: Full-Page Advertisement in *Newsday*

I am seeking Board approval for a full-page advertisement that will appear in the Sunday, May 3 edition of *Newsday*. The purpose of the ad is to assure SCWA customers that the high quality water they've come to expect from SCWA has not been impacted by the COVID-19 virus and to thank our employees for the incredible job they've done in ensuring an uninterrupted water supply during the pandemic.

The cost of the ad will be \$6,600 and, if approved by the Board, will come from the COVID-19 designated budget, which SCWA anticipates will be reimbursed by FEMA.

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: March 3, 2020
TO: Jeff Szabo, CEO
FROM: Steven Galante, Director of IT
SUBJECT: *HP Managed Print Services (MPS) Contract*

The Water Authority is looking to engage with HP for Managed Print Service. The Authority has about 137 printers' companywide many in need of service, or replacement. We had several contracts over the years and have been disappointed with the various vendors that only cover about 1/3 of our environment. Entering into a contract will give us uniformity and a higher level of service eventually across all machines.

HP currently has an existing contract with PEPPM National Purchasing Cooperative which was competitively bid. In accordance with the Authority's Procurement Policy we are permitted to utilize ("piggyback") contracts that were competitively issued by other public entities such as New York State Gov.

I am recommending that we move forward with **Managed Print Services by HP**. With HP's MPS we can cancel at anytime for any reason and add/remove printers as we go. IT is planning to start with a 16 printer pilot – 8 new printers that we have no supplies for and 8 existing printers. This is pay as go project I'm projecting all 16 printers to be around \$300.00 a month. This number is based on The Authority's average usage over the past 3 months – we are only charged for what we use.

Some of the high points of the proposal are below:

1. For the term of the agreements there will be no monthly minimums, no overages, no base charges and no escalators
2. Includes toner and ink cartridges, maintenance kits, parts and repairs.
3. Complete visibility to all printers and active reporting on each
- 4. An average savings of 20-35% on service and consumables**
5. This no need to stock inventory as they provided it on as needed bases
6. Phone and online support with an assigned account manager
7. Included cleanings with every technician visit
8. Multi-vendor printer service & support (HP, Dell, Lexmark, Xerox, etc.)
9. Built in recycling of all toner cartridges eliminating waste

If you agree with my recommendation, please arrange to place this item on the April agenda for Board approval. If you have any questions regarding the above, please feel free to reach out.

SUFFOLK COUNTY WATER AUTHORITY
Production Control - Bay Shore, New York

INTER-OFFICE CORRESPONDENCE

DATE: April 8, 2020
TO: Jeffrey W. Szabo, CEO *Michael O'Connell*
FROM: Michael O'Connell, Director, Production Control
SUBJECT: Renewal of Support Services Agreement with Systems Integrated

I am requesting that the Board approve the renewal of the current Support Services agreement for the SCADA system, covering the period of May 1, 2020 thru April 30, 2021.

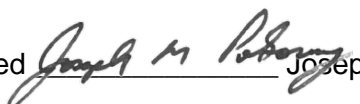
This service provides for troubleshooting of any problems with the existing SCADA onSITE® software or RTU software, onSITE® version or RTU firmware updates, network monitoring/management, and 4 hour emergency response time for any requests for technical support. Systems Integrated has always performed well under prior agreements whenever their services were required. Contact is routine and maintenance and upgrades to SCADA system software are ongoing.

The cost for this year's agreement is \$5,150.00 per month. Total annual cost is \$61,800.00. This is a 5.0% increase over the previous year for a total annual increase of \$3,144.00.

As we have done for the past two years, Systems Integrated has also included an additional not to exceed amount of \$38,200.00 for work to be completed that is not covered under the Maintenance Agreement. With these additional funds, I am able to assign task orders to SI for completion and payment without seeking Board approval for every work order. The \$38,200 was chosen merely as a placeholder to value the maintenance agreement at \$100,000 even. What we choose to spend is up to SCWA, we are only contractual obligated for the maintenance agreement cost of \$61,800.00.

During the agreement period of May 1, 2019 to current; SCWA has not authorized any additional funds to SI for completion of extra task orders not covered under the agreement. SCWA will have one for work required by SI to create two new co-processors that are cell modem compatible for Reeves Rd and Yoco Rd RTUs.

In summary, I am requesting approval of SCADA Support Services agreement with Systems Integrated for the period of May 1, 2020 to April 30, 2021 for a total cost not to exceed \$100,000.00.

Approved  Joseph Pokorny, P.E.

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

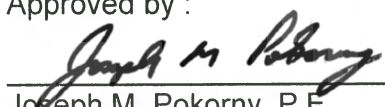
DATE: March 25, 2020
TO: Jeffrey W. Szabo, CEO
FROM: Timothy J. Kilcommons, P.E., Chief Engineer/Dir. R&D
SUBJECT: **Solid State Soft Starter Panels**



Soft starters are used to protect electric motors from a sudden influx of power by limiting the initial inrush of current. Under this RFQ, two (2) at 100HP and four (4) at 150HP will be purchased for upcoming wells. An RFQ was sent to three vendors; the Purchasing department received three quotes as shown in the table below:

Powertech Controls	WESCO	Monarch Electric Co.
Ronkonkoma, NY	Hauppauge, NY	Fairfield, NJ
\$29,863.16	\$31,410.00	\$31,837.21

We are recommending award to Powertech Controls in the amount of \$29,863.16.
If this meets with your approval, please place on the agenda for the April 2020 Board meeting.

Approved by :


Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/20
Date



WESCO DISTRIBUTION
 500 PRIME PLACE
 HAUPPAUGE NY 117880504

Quotation

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: SUFFOLK CNTY WATER AUTH.
 RFQ 10063751
 ATT:LISA HOHENBERGER
 OAKDALE NY 117690901

Date: 03/19/20
 Branch: 7545
 Project Number: RFQ10063751 WAS
 Project Name
 Quoted To:
 Date of Your Inquiry: 03/19/20
 When ordering please refer to Quotation Number: 746899

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	2	EAT***ECS98W1CAH-Z90 100HP SOFT STARTER	3500.000	E	7000.00	0.00		03/19/20
15	4	EAT***ECS98Y1CAJ-Z90 150HP STARTER	6030.000	E	24120.00	0.00		03/19/20
21	6	EAT***S611-LUG-M01 MECH LUG KIT	48.350	E	290.10	0.00		03/19/20
SUB-TOTAL					31410.10			
TOTAL					31410.10			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.
 Per:

BID SHEET

Page 1 of 1

Item	Description	Unit	Quantity	Unit Price	Total
1	Solid State Starter: Cutler Hammer model no. ECS98W1CAH	Each	2	3548.35	7096.70
2	Solid State Starter: Cutler Hammer model no. ECS98Y1CAJ	Each	4	6078.33	24313.40
TOTAL BOTH ITEMS:					31,410.10

The undersigned hereby submits the bid for the items stated in this bid sheet. Vendor acknowledges the following:

* Suffolk County Water Authority (SCWA) is tax exempt. Sales Tax Exempt Certificate Number A-109779

* Bid Price shall remain firm for ninety (90) days after Bid Due Date. Bid submissions may not be withdrawn for ninety (90) days from Bid Due Date.

Name: BILL SPITAM Title: INSIDE SALES
 Company: WESCO DISTRIBUTION
 Address: 500 PRIMA PLACE, MANASSAS VA 20108
 EMAIL: WSPITAM@WESCO.COM FED EIN / SSN: 25-1723345
 Telephone: 631 297 5239
 Fax: 631 348 1236

Detail Bill of Material

Project Name: SCWA Requisition 10063751
General Order No:

Negotiation No: NY250317X0K1
Alternate No: 0000

Item No.	Qty	Product	Description
	6	S611 Softstart Family	MECHANICAL LUG KIT FOR 14 AWG - 2/0 AWG ; FRAME A,

Catalog No S611-LUG-M01

Qty List of Materials
6 MECHANICAL LUG KIT FOR 14 AWG - 2/0 AWG ; FRAME A,

Item No.	Qty	Product	Description
	2	Enclosed Controls	ECS98W1CAH-Z90, Soft Starter, NEMA 1 - General Purpose, 100 HP, 460V, Size 125A, 120V/60 110V/50 Coil, Circuit Breaker - 150 amp, Drawing Number: 84-28792, LIST OF MATERIAL; ECS98W1CAH - Combination IT S611 Soft Starter/w Circuit Bkr.

Catalog No ECS98W1CAH-Z90
Designation 125A

Qty List of Materials
1 Z90-B1-1NO 1NC AUX CONT on HMCPE

Item No.	Qty	Product	Description
	4	Enclosed Controls	ECS98Y1CAJ-Z90, Soft Starter, NEMA 1 - General Purpose, 150 HP, 460V, Size 180A, 120V/60 110V/50 Coil, Circuit Breaker - 250 amp, Drawing Number: 84-28796, LIST OF MATERIAL; ECS98Y1CAJ - Combination IT S611 Soft Starter/w Circuit Bkr.

Catalog No ECS98Y1CAJ-Z90
Designation 180A

Qty List of Materials
1 Z90-B1-1NO 1NC AUX CONT on HMCPE

Eaton Selling Policy 25-000 applies.

All orders must be released for manufacture within 90 days of date of order entry. If approval drawings are required, drawings must be returned approved for release within 60 days of mailing. If drawings are not returned accordingly, and/or if shipment is delayed for any reason, the price of the order will increase by 1.0% per month or fraction thereof for the time the shipment is delayed.



Powertech Controls Co., Inc.
 101 Christopher Street
 Ronkonkoma, NY 11779
 Phone - 631-368-6678 x209
 Fax - 631-368-8943
 Email - maustin@powertechcontrols.com

QUOTATION



Account # 004120
 Quote # 271326
 Date 03-17-20
 Page 1

SUFFOLK COUNTY WATER AUTHORITY
 PO BOX 38
 OAKDALE, NY 11769

Terms NET 30 DAYS Salesperson Mike Austin
 Ship Via FREIGHT
 FOB Origin
 Reference # 10063751
 Contact LISA HOHENBERGER

Ln #	Item # / Customer Item # Description	Mfg / DC	Ship Date Request Date	Quantity	Unit Price	Ext Price
1	S611-LUG-M01 MECHANICAL LUG KIT FOR 14AWG - 2/0 AWG FRAME A 52-77AMP 5-7 WEKES ARO NC/NR	EATON		6	41.59000 Per EA	249.54

Drop Ship

2	ECS98W1CAH-Z90 COMBINATION SOFT STARTER 460V 125A 100 HP 120V COIL NEMA 1 DWG# 84-28792 5-7 WEKES ARO NC/NR	EATON		2	3,295.45000 Per EA	6,590.90
---	--	-------	--	---	-----------------------	----------

Drop Ship

ECS98W1CAH-Z90, Soft Starter, NEMA 1 - General Purpose, 100 HP, 460V, Size 125A, 120V/60 110V/50 Coil, Circuit Breaker - 150 amp, Drawing Number: 84-28792, LIST OF MATERIAL:, ECS98W1CAH - Combination IT S611 Soft Starter/w Circuit Bkr.

****PLEASE NOTE THIS ITEM IS NON-CANCELABLE/NON-RETURNABLE****

3	ECS98Y1CAJ-Z90 COMBINATION SOFT STARTER 460V 180A 150HP NEMA 1, 120V COIL DWG #84-28796 5-7 WEKES ARO NC/NR	EATON		4	5,755.68000 Per EA	23,022.72
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Drop Ship

ECS98Y1CAJ-Z90, Soft Starter, NEMA 1 - General Purpose, 150 HP, 460V, Size 180A, 120V/60 110V/50 Coil, Circuit Breaker - 250 amp, Drawing Number: 84-28796, LIST OF MATERIAL:, ECS98Y1CAJ - Combination IT S611 Soft Starter/w Circuit Bkr.

****PLEASE NOTE THIS ITEM IS NON-CANCELABLE/NON-RETURNABLE****

QUOTE VALID FOR 30 DAY(S)

Authorized Signature

THANK YOU FOR THIS OPPORTUNITY.
 PLEASE REFERENCE THIS QUOTE NUMBER WHEN ORDERING.
 TERMS & CONDITIONS

RETURN POLICY: THE RETURNABILITY OF ITEM IS SUBJECT TO THE TERMS OF THE MANUFACTURER. IF YOU REQUIRE THE RETURN



Powertech Controls Co., Inc.
 101 Christopher Street
 Ronkonkoma, NY 11779
 Phone - 631-368-6678 x209
 Fax - 631-368-8943
 Email - maustin@powertechcontrols.com

QUOTATION



Account # 004120
 Quote # 271326
 Date 03-17-20
 Page 2

SUFFOLK COUNTY WATER AUTHORITY
 PO BOX 38
 OAKDALE, NY 11769

Terms NET 30 DAYS
 Ship Via FREIGHT
 FOB Origin
 Reference # 10063751
 Contact LISA HOHENBERGER

Salesperson Mike Austin

Item # / Customer Item #	Ship Date	Quantity	Unit Price	Ext Price
Ln # Description	Mfg / DC Request Date			

THIS ORDER WOULD QUALIFY FOR FREE GROUND SHIPPING FROM EATON

Subtotal: 29,863.16
 Order Total: 29,863.16

QUOTE VALID FOR 30 DAY(S)

Authorized Signature

THANK YOU FOR THIS OPPORTUNITY.
 PLEASE REFERENCE THIS QUOTE NUMBER WHEN ORDERING.
 TERMS & CONDITIONS

RETURN POLICY: THE RETURNABILITY OF ITEM IS SUBJECT TO THE TERMS OF THE MANUFACTURER. IF YOU REQUIRE THE RETURN



ELECTRIC COMPANY

A U.S. Electrical Services Inc. Company

30 PLYMOUTH ST
 FAIRFIELD, NJ 07004-1616
 973-227-4151
 Fax 973-808-0209



Quotation

QUOTE DATE	QUOTE NUMBER	PAGE NO.
03/17/2020	S115274017	1 of 1
CUST PO#:		
JOB/REL#:		

QUOTE TO:

SHIP TO:

SUFFOLK COUNTY WATER AUTHORITY
 P O BOX 38
 OAKDALE, NY 11769-0901

SUFFOLK COUNTY WATER AUTHORITY
 4050 SUNRISE HWY
 4060 SUNRISE HIGHWAY
 OAKDALE, NY 11769-1003

CUSTOMER NUMBER	CUSTOMER PHONE	ORDERED BY	SALESPERSON	
112028	631-563-0377		HOUSE ACCOUNT	
WRITER	SHIP VIA	TERMS	EXPIRATION DATE	FREIGHT EXEMPT
PETER J GASTIGER (973) 287-0521	R3EASTRT12	NET 15TH	03/16/2020	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
6ea	CH S611-LUG-M01 77A LUG KT mech lug kit for 14 awg-2/0awg,frame a	255.814/ea	1534.88	
2ea	CH ECS98W1CAH-Z90 B1 OPTION AUX CONTACT ON BREAKER WITH S611-LUG-M03	3372.093/ea	6744.19	
4ea	CH ECS98Y1CAJ-Z90 Z90 IS THE B1 OPTION AUX CONTACT ON BREAKER	5889.535/ea	23558.14	
Prices listed on this quotation are subject to change without notice beyond expiration date, include only the equipment listed and do not include any sales tax unless noted otherwise. Expiration date does not apply to commodity pricing which may be subject to change after 24 hours. Special order items cannot be cancelled unless the manufacturer permits cancellation.		Subtotal	31837.21	
		Shipping Chgs	0.00	
		Amount Due	31837.21	



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0249

Request for Quote (RFQ)

Requisition 10063751
March 13, 2020

To Prospective Bidder:

Suffolk County Water Authority (SCWA) is soliciting quotes for solid state starters.

Specifications:

Item 1:

Combination type, 150A circuit breaker, 125 FLA, 460V, 100HP, 120V control circuit, NEMA 1 Enclosure with external disconnect handle, maximum dimensions of 29.5"w x 35"h x 8.75"d. Cutler Hammer model no. ECS98W1CAH or approved equal.

Item 2:

Combination type, 250A circuit breaker, 180 FLA, 460V, 150HP, 120V control circuit, NEMA 1 enclosure with external disconnect handle, maximum dimensions of 28"w x 67.75"h x 10.68"d. Cutler Hammer model no. ECS98Y1CAJ or approved equal

Delivery:

FOB delivered: Suffolk County Water Authority Warehouse, 180 Fifth Ave., Bayshore, NY 11706

Please note the deadline for bid submission is on or before Monday March 17, 2020 3:30pm
email quote: Lisa.Hohenberger@scwa.com

Sincerely,

Lisa Hohenberger
Purchasing Agent III

SUFFOLK COUNTY WATER AUTHORITY
OAKDALE

I N T E R O F F I C E M E M O R A N D U M

DATE: April 16, 2020

TO: Jeffrey Szabo, CEO

FROM: Janice E. Tinsley, Deputy CEO for Customer Service

SUBJECT: Temporary Collections Changes Due to COVID19

Over the last several weeks, Suffolk County has been at the epicenter of the COVID19 pandemic in New York state. The realities of this pandemic have subjected all residents to make life-style changes and to alter behaviors. Many SCWA customers have been or will be directly impacted by COVID-19. Thousands of customers have lost jobs, closed businesses, missed educational opportunities and are experiencing significant financial hardships. Suffolk County residents are no exception.

In an effort, to assist Suffolk County Water Authority customers during this time, Customer Service is seeking authorization to reduce collection activities and to allow customers directly impacted by COVID-19 more time to pay their water bill without penalty. Our suggestions are as follows:

- 1) Suspension of service disconnections due to non-payment
- 2) Revise Collections correspondence to include statement advising a temporary suspension of disconnections
- 3) Suspend collection calls
- 4) Waive late fees as of March 1, 2020 (upon request only)
- 5) Offer a 12 - month installment plan for past due balances*
- 6) Offer a 24 - month installment plan requiring 30% down payment – available for past due balances over \$500.00*

*Installment payments will be due monthly. Current charges would be due quarterly (or as presently billed). If the customer is unable to meet the installment plan terms, a reevaluation of the plan will be made at the end of the term with possible extension.

If approved, these policies would be effective immediately and remain in effect until July 31st or as determined by the Board.

If this meets with your approval, please arrange to have it placed on the next meeting of the Board.



Office of Financial Services

P.O. Box 38, Oakdale, New York 11769

(631) 589-5200
Fax (631) 218-1156

To: Jeff Szabo, Chief Executive Officer
From: Elizabeth Vassallo, Chief Financial Officer
Date: April 17, 2020
Subject: Authority Bank Account

On March 15, 2020, the Federal Reserve effectively reduced the Federal Funds Rate by a full percentage point to zero as part of a wide-ranging emergency action to protect the economy from the impact of the coronavirus outbreak. The Authority's banking institutions have lowered interest rates on Authority fund balances. With the recent Board approved action to proceed with a bond offering, the Finance department requires the opening of a new bank account or the conversion of an existing, but unused account.

The seven banking institutions the Authority has funds with are JP Morgan Chase, Capital One, HSBC, First National Bank of Long Island, Empire State Bank, Citibank, and Bridgehampton National Bank. Interest rates on these accounts range from .05% to .25%. The account is for the receipt of \$87 million dollar bond proceeds on May 12th, 2020, the closing date of the 2020B Tax-exempt bonds to be utilized for the Authority's capital program over the next two years.

If this meets with your approval, please have this placed on the board for their consideration for April 23, 2020.

c: C. Cecchetto, S. Hannan

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 20, 2020
TO: Jeffrey W. Szabo, CEO
FROM: Donna Mancuso, CHRO
SUBJECT: POLICY 115 – Temporary Telecommuting Policy (Pandemic COVID-19)

Due to the pandemic and directives from the Governor of the State of New York and the Suffolk County Executive, we implemented a policy to allow for temporary telecommuting for our employees. This was discussed with all board members prior to implementation.

Please have this Policy placed on the agenda for the Board's approval. Thank you.

SUFFOLK COUNTY WATER AUTHORITY
POLICIES AND PROCEDURES

SUBJECT: TEMPORARY TELECOMMUTING POLICY
(PANDEMIC - COVID-19)

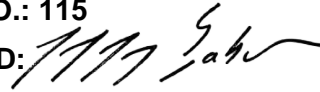
FILE UNDER SECTION NO.: 1

EFFECTIVE DATE: March 18, 2020

POLICY NO.: 115

SUPERSEDES: NEW

APPROVED:



Temporary Telecommuting Policy

Due to the COVID-19 pandemic, Suffolk County Water Authority may permit or require employees to temporarily work remotely to ensure business continuity.

Procedures:

Due to the COVID-19 pandemic, Suffolk County Water Authority may permit or require certain employees to work remotely. These employees will be advised of such requirements by the department manager. Preparations should be made by employees and managers well in advance to allow remote work in emergency circumstances. This includes appropriate home equipment needs, such as hardware, software, phone and data lines. The IT department is available to review these home equipment needs with employees and to provide support to employees in advance of emergency telework situations.

A telecommuting agreement will be prepared by Human Resources and signed by the employee and his or her manager.

The employee will establish an appropriate work environment within his or her home for work purposes. Suffolk County Water Authority will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space. Employees will be required to test their home computer with IT prior to starting a remote work schedule. If an employee's computer is not able to access the Authority's VPN, his/her request to work from home will not be approved.

SCWA will determine the equipment needs for each employee on a case-by-case basis. Equipment supplied by the organization is to be used for business purposes only. The employee may need to use personal devices and technological systems, such as home computers, laptops, telephones, and Internet in order to work from home. SCWA will not necessarily provide such devices, and will not reimburse the employee for any use, wear and tear, or maintenance of employee-owned devices or systems. Furthermore, SCWA will not reimburse any employee for internet usage. Equipment supplied by the employee, if deemed appropriate will be maintained by the employee. SCWA accepts no responsibility for damage, repairs or any lost/missing personal data to employee-owned equipment. SCWA reserves the right to make determinations as to appropriate equipment, subject to change at any time.

SCWA has the right and discretion to audit employees' productivity from home. SCWA will utilize various methods and work monitoring tools/systems to track remote worker job activities

to include time/attendance, completed work volumes/productivity levels, on-line and off-line activity. The remote worker's manager will monitor the employee's performance via the work tracking systems that include real time monitoring and access to productivity reports during the remote worker's designated work schedule.

Consistent with the organization's expectations of information security for employees working at the office, telecommuting employees will be expected to ensure the protection of proprietary company and customer information accessible from their home office.

Employees should not assume any specified period of time for emergency telework arrangements, and **SCWA may require employees to return to regular, in-office work at any time.**

Time Worked:

Employees will be required to accurately record all hours worked as directed by SCWA via a work log documenting all hours worked. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the supervisor, manager and director. Failure to comply with this requirement may result in the immediate termination of the telecommuting agreement and disciplinary action.

Employees are required to keep a daily log of work performed and submit a record of work deliverables to their supervisor each week.

Employees should plan to conduct email and telephone communication and participate in scheduled business meetings as if physically present at the work location. Managers will be required to check in with their remote workers daily via telephone, facetime, zoom, web-conference, or any other communication method.

An employee who abuses the telecommuting policy will have his/her privileges revoked with the possibility of greater sanctions up to and including termination.

Employees governed under the CBA should follow all provisions with respect to time and attendance. Union employees should continue to work their assigned work schedule unless required by the supervisor to work an alternate schedule.

Call Center employees should sign in and out of the telephone for breaks and lunches as if they were in the office. The TASKE system will continue to monitor productivity. Calls will continue to be recorded.

Employees must obtain Supervisor approval before taking leave while teleworking in accordance with established SCWA procedures. Employee must charge against their accrued time if childcare/caregiver responsibilities or other personal matters arise unexpectedly preventing the employee from working remotely.

Employees are subject to all SCWA policies while teleworking, including, but not limited to, its harassment and discrimination policies. Employees understand that violating any SCWA policy while teleworking is strictly forbidden to the same extent as if it occurred at employee's normal work location.

Application:

This policy will apply under the following circumstances:

The President of the United States, the Governor of New York or the County Executive of the County of Suffolk declares an emergency condition exists.

1. The employee is directed to “self-quarantine” at home for a period of time due to possible exposure to the COVID-19 virus;
2. The employee has been diagnosed with COVID-19 but is willing and able to work remotely;
3. The employee is not sick nor has been diagnosed with COVID-19 but is either a) taking care of a household member who has been diagnosed with COVID-19 or, b) who must stay home due to closure of a child’s school, daycare, etc. due to the COVID-19 virus; or
4. The federal, state or local authorities have declared that all non-essential employees must remain at home due to an outbreak of COVID-19; or
5. The federal, state or local authorities have directed that the workforce work remotely if possible; and
6. SCWA determines that the employee is eligible to work remotely.

Important Contact Information for Assistance with IT-related questions:

631-292-6111

Email helpdesk@scwa.com to generate a ticket.

Policy 115 – Temporary Telecommuting Agreement due to Pandemic (COVID-19)

Employee Information

Name: _____ Hire date: _____

Job title: _____

Department: _____

Remote Phone Number (to receive calls directly from office extension):

Home Phone Number: _____

Cell Phone Number: _____

FLSA status: Exempt Nonexempt

This temporary telecommuting agreement will begin and end on the following dates:

Start date: _____ End date: _____

Temporary work location: _____

Employee schedule: _____

The employee agrees to the following conditions:

The employee will remain accessible and productive during scheduled work hours.

All employees will record all hours worked and meal periods taken in accordance with regular timekeeping practices.

All employees will obtain supervisor approval prior to working unscheduled overtime hours.

The employee will report to the employer's work location as necessary upon directive from his or her supervisor.

The employee will communicate regularly with his or her supervisor and co-workers, which includes a weekly written report of activities.

The employee will comply with all Authority rules, policies, practices and instructions that would apply if the employee were working at the Authority's work location.

The employee will maintain satisfactory performance standards.

The employee will make arrangements for regular dependent care and understands that telecommuting is not a substitute for dependent care. In pandemic circumstances, exceptions may be made for employees with caregiving responsibilities.

The employee will maintain a safe and secure work environment at all times.

The employee will allow the employer to have access to the telecommuting location for purposes of assessing safety and security, upon reasonable notice by the Authority.

Suffolk County Water Authority will provide the following equipment:

The employee will provide the following equipment: _____

The employee agrees that Authority equipment will not be used by anyone other than the employee and only for business-related work. The employee will not make any changes to security or administrative settings on SCWA equipment. The employee understands that all tools and resources provided by the company shall remain the property of the company at all times.

The employee agrees to protect company tools and resources from theft or damage and to report theft or damage to his or her manager immediately.

The employee agrees to comply with SCWA's policies and expectations regarding information security. The employee will be expected to ensure the protection of proprietary company and customer information accessible from their home offices.

Any expenses incurred by the remote worker must be approved in advance and submitted for reimbursement using the expense report with attached receipts.

The employee understands that all terms and conditions of employment with the company remain unchanged, except those specifically addressed in this agreement.

The employee understands that management retains the right to modify this agreement on a temporary or permanent basis for any reason at any time.

The employee agrees to return company equipment and documents within five days of termination of employment.

Employee signature: _____ Date: _____

Manager signature: _____ Date: _____

Human Resources signature: _____ Date: _____