

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

September 25, 2019 at 3:00 p.m.

Oakdale, New York

Present: Patrick Halpin, Chairman
Jane Devine, Secretary
Mario R. Mattera, Member
Tim Bishop, Member
Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins; and by Messrs. Bova, Cecchetto, Durk, Fuller, Galante, Kilcommons, Kuzman, Litka, O'Connell, Reinfrank, Torres and by Mmes. Buccos, LoPresti, Mancuso, Meyerowitz, Tinsley, Trupia and Vassallo

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Chairman Halpin called the meeting to order.

Mr. Halpin then opened the meeting for public comment. No one wished to address the Board at this time.

At this time, Mr. Halpin introduced Greg Carey, Managing Director of Goldman Sachs, the Authority's Financial Advisor, who discussed Taxable Advance Refunding Considerations.

Mr. Halpin then introduced Chivonne Williams, Ram Venkatraman and Michael Littlejohn of Ernst & Young, who discussed the value of the Organizational Assessment plan.

Mr. Halpin then presented the minutes of the regular meeting of August 22, 2019, for approval. On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, the minutes of the regular meeting held on August 22, 2019, were approved.

Mr. Szabo referred to a request to amend a resolution extending a short term agreement with the Village of Dering Harbor. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(270-09-2019) RESOLVED, To amend Resolution 173-05-2019 which extended the short term agreement with the Village of Dering Harbor for an additional three-month period; to further extend the short term agreement to November 1, 2019, to allow for the completion of an appraisal.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(271-09-2019) RESOLVED, To extend for a one-year period beginning November 1, 2019, Contract 7467 for towing service for SCWA vehicles, eastern and western zones with Bang's Towing Inc. (western region) of Amityville, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Mr. Mercado, and unanimously carried, it was

(272-09-2019) RESOLVED, To extend for a one-year period beginning December 1, 2019, Contract 7475 for furnishing and delivery of "no lead" brass/bronze fittings for underground service lines with Ford Meter Box (Group I-VII, IX) of Wabash, Indiana, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(273-09-2019) RESOLVED, To extend for a one-year period beginning January 1, 2020, Contract 7479 for furnishing and delivery of liquid caustic soda to SCWA pump stations located at Broadhollow Road and Smith Street, East Farmingdale with Univar USA Inc. of Atlanta, Georgia, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(274-09-2019) RESOLVED, To extend for a one-year period beginning January 1, 2020, Contract 7560 for furnishing and delivery of control valves with Cla-Val Company of Alexandria, Virginia, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(275-09-2019) RESOLVED, To extend for a one-year period beginning December 1, 2019, Contract 7562 for furnishing of rigging and mechanical services associated with the relocation of Granular Activated Carbon Adsorption Systems & other miscellaneous equipment with Jack Pedowitz Enterprises, Inc. of Hauppauge, New York, in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7642, 7645 and 7649 and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(276-09-2019) RESOLVED, That the low bid received under Contract 7642 for fuel tank sludge removal, submitted by Independent AARCO Environmental Service Corp. of Lindenhurst, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Three Hundred Forty-Four Thousand Five Hundred Dollars (\$344,500), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(277-09-2019) RESOLVED, To reject all bids received under Contract 7645 for Project 2: roadway, Shoulder and Grass Restoration – East Quogue.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(278-09-2019) RESOLVED, That the low bid received under Contract 7649 for construction of a 20" x 10" diameter well (No. 2), Main Street well field, Yaphank, Town of Brookhaven, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Five Hundred Forty-Five Thousand Nine Hundred Thirty-Two Dollars (\$545,932) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to several requests regarding special service agreements. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(279-09-2019) RESOLVED, To extend agreement 1486 with ARCOS LLC of Columbus, Ohio, for the configuration, implementation and support of an Automated Callout and Scheduling Software System for a three-year period beginning October 28, 2019; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(280-09-2019) RESOLVED, To extend agreement 1528 with Pace Analytical Services, LLC of Greensburg, Pennsylvania, for radiological analysis of drinking water supplies during the one-year period beginning January 1, 2020; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(281-09-2019) RESOLVED, To accept the proposal of Apex Systems LLC, of Hauppauge, New York, in response to the Authority's Request For Proposals 1545 for temporary personnel employees for the Water Testing Laboratory during the one-year period beginning October 1, 2019, with an option to extend for an additional two (2) one (1) year periods; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(282-09-2019) RESOLVED, To accept the proposal of H2M Architects + Engineers of Melville, New York, in response to the Authority's Request For Proposals 1547 to provide water tank inspection services during the one-year period to begin upon the execution of this Agreement; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(283-09-2019) RESOLVED, To authorize the purchase of an outdoor panel board at the Authority's Jayne Boulevard site from Monarch Electric Co. of Fairfield, New Jersey in the amount of Five Thousand Four Hundred Five Dollars (\$5,405); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(284-09-2019) RESOLVED, To enter into two IT service agreements and one licensing agreement with Zones LLC of Auburn, Washington; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to several items regarding Authority Rules and Regulations. After much discussion, on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(285-09-2019) RESOLVED, To adopt Policy and Procedures – Policy 210 – Employment Classifications, pursuant to attached outline.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(286-09-2019) RESOLVED, To adopt Policy and Procedures – Policy 307 – Employee Benefits, pursuant to attached outline.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(287-09-2019) RESOLVED, To adopt Policy and Procedures – Policy 414 – Revision to Fleet Policy, pursuant to attached outline.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(288-09-2019) RESOLVED, To authorize providing a water service to the West Babylon Lions Club and the Town of Babylon at the intersection of State Rte. 109 and Great East Neck Road in West Babylon; the cost of a 1" irrigation service installation at this location is estimated at Ten Thousand Four Hundred Sixty-Two Dollars (\$10,462), in exchange for the Town of Babylon to provide restoration repair on Dollard Drive in North Babylon, on behalf of the Authority, which totals approximately Ten Thousand Four Hundred Ninety-Nine and 85/100 Dollars (\$10,499.85).

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(289-09-2019) RESOLVED, To authorize a credit adjustment to the Town of Brookhaven in the amount of Eight Thousand Four Hundred Fifteen and 23/100 Dollars (\$8,415.23) representing late fees due to a large leak at the Town's Holtsville Park Pool.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(290-09-2019) RESOLVED, To authorize a payment plan for the extension of water main to serve Hope House Ministries in Mt. Sinai in the amount of Two Hundred Seven Thousand Nine Hundred Forty-Seven and 40/100 Dollars (\$207,947.40) which will amortize monthly over a ten (10) year term. Hope House will pay 5% down payment and tapping fees on signing of the water main extension contract; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members referred to a request regarding the budget. After further explanation of details on each, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(291-09-2019) RESOLVED, To authorize revisions to the budget for year ending May 31, 2020, as follows:

Decrease to Item 80-19 (East Hampton CM Office and Shape-Up Room – Rehab in the amount of Twenty Thousand Dollars (\$20,000);

Increase to Item 100-19 (Facilities) in the amount of Twenty Thousand Dollars (\$20,000);

This transfer will not increase the current capital budget of Eighty-One Million Five Hundred Ninety-Eight Thousand Dollars (\$81,598,000.00).

The Members then referred to a request regarding equipment. After further explanation of details, and on motion made by Mr. Mattera, duly seconded by Ms. Mercado, and unanimously carried, it was

(292-09-2019) RESOLVED, To authorize ASCO Technologies to add Transient Voltage Surge Suppressor (TVSS) units inside the existing Automatic Transfer Switches (ATS) at the following Authority pump stations: Wheeler Road, Hauppauge; Oakview Highway, Freetown; Old North Road, Southold; and Bridgehampton Road, Jericho, in the amount of Two Thousand One Hundred Ninety-One and 40/100 Dollars (\$2,191.40) per site; and at the Eastern Operations Center, Westhampton in the amount of Two Thousand Seven Hundred Ninety-One Dollars (\$2,791).

Mr. Szabo reviewed two requests regarding meetings, training and

conferences. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(293-09-2019) RESOLVED, To authorize BTS Training of Woodland Hills, California, to conduct one day training on High Voltage Cable Splicing and Terminations for up to 10 employees, at the Authority's Bay Shore facility in the amount of Five Thousand Nine Hundred Fifty Dollars (\$5,950).

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(294-09-2019) RESOLVED, To authorize Estate Aerial of Setauket, New York, to conduct onsite client training for FAA Part 107 Written Test Preparatory for up to 5 employees, in the amount of Four Thousand Seven Hundred Twenty-Five Dollars (\$4,725).

Mr. Szabo then reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(295-09-2019) RESOLVED, That the following invoices be paid from the Operating Fund:

<u>All County Abstract, Inc.</u>	\$565.00
<u>Dvirka & Bartilucci (tank engineers)</u>	\$5,610.25
<u>Gannett Fleming Companies</u>	\$1,493.75
<u>H2M Architects & Engineers</u>	\$31,872.50
<u>Long Island Association, Inc.</u>	\$1,600.00
<u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u>	\$1,308.64
<u>Putney, Twombly, Hall & Hirson LLP</u>	\$2,344.00
<u>Sobel Pevzner, LLC</u>	\$30,404.58

The Members then referred to a request regarding an organizational assessment, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and carried with 4 votes in favor and 1 vote against, it was

(296-09-2019) RESOLVED, To authorize the firm of Ernst and Young to perform a complete organizational assessment of the Authority's operations; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members scheduled their next regular meeting for Wednesday, October 30, 2019, beginning at 3:00 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 6:10 p.m., on motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(297-09-2019) RESOLVED, That the Members go into an Executive Session for the purpose of discussing personnel matters.

The meeting was again called to order at 6:25 p.m.

On motion made by Ms. Mercado, duly seconded by Ms. Devine and unanimously carried, it was

(298-09-2019) RESOLVED, To now reconsider our action relative to Resolution 296-09-2019.

On motion made by Ms. Devine, duly seconded by Ms. Mercado and unanimously carried, it was

(299-09-2019) RESOLVED, To amend Resolution 296-09-2019, above, to reflect that if Ernst & Young's recommendation is to open the Collective Bargaining Agreement, the Authority will direct them, at the same cost, to make a recommendation which accomplishes the same goal, without opening the Collective Bargaining Agreement; and the Steering Committee on this project will consist of Jeff Szabo, Donna Mancuso, Mike Litka, Joe Pokorny, Elizabeth Vassallo and Tim Hopkins; and be it

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(300-09-2019) RESOLVED, To employ Alexandra Nuzzo of Bohemia, New York, as HR Assistant in the Human Resources Department, at an annual salary of Forty-Eight Thousand Dollars (\$48,000.00), effective October 15, 2019.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(301-09-2019) RESOLVED, To employ Robert Panko of Voluntown, Connecticut, as a Fire Management Specialist in the Central Pine Barrens, on a part-time basis at an hourly rate of Forty-Seven Dollars (\$47.00) per hour, working an average of 28 hours per week, without benefits, and to allow Mr. Panko to work, in part, remotely, effective October 15, 2019.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(302-09-2019) RESOLVED, To employ Earl Campbell of South Huntington, New York, as an IT Technician in the Information Technology Department, at an annual salary of Fifty-Three Thousand Dollars (\$53,000), effective October 15, 2019.

As there was no further business to be considered, on motion made by Ms. Mercado, duly seconded by Mr. Mattera, the meeting was adjourned at 6:30 p.m.

Jane Devine, Secretary