

**Regular Board Meeting**  
**Suffolk County Water Authority May 22, 2025, at 3:00 p.m.**  
**4060 Sunrise Highway, Oakdale, and Virtually via Zoom**

Attendance Present:

Members: Charles Lefkowitz, Chairman  
Tim Bishop, Secretary  
John M. Porchia III, Member  
John Rose, Member  
Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was attended by Counsels A. Bass, B. Malik and J. Milazzo; and was also attended by Messrs. Blevins, Bova, Brady, Coppola, Donnelly, Doscher, Dubois, Deubel, Finello, Fuller, Galante, Given, Huber, Jakobsen, Kilcommons, Kleinman, McDowell, Meyerdierks, Niebling, O'Connell, Pokorny, Rae, Riegger, Schneider, Seevers, Thompson, Turcios, Wahl, and Warner; and Mmes. Berberich, Berroa, Cameron, Cantore, Hannan, Kucera, Mancuso, Naccarato, Pell, Pfeuffer, Simson, Spaulding, Stewart.

Barbara Yatauro of Local 393 was also present.

Jeffrey Szabo, Chief Executive Officer, called the meeting to order at 3:05 p.m. upon all Members of the Board being present.

The CEO then introduced CFO, Mr. Christopher Cecchetto, who in turn welcomed Mr. Greg Carey from Goldman Sachs. Mr. Carey presented the details of a proposed bond redemption plan, which aims to provide interest expense savings and cash flow relief on debt service payments over a three-year period.

At this time, Mr. Szabo asked if there was anyone from the public who had any comments. No one from the public wished to speak to the Members at this time.

At 3:30 p.m., on motion made by Ms. Mercado, duly seconded by Mr. Porchia, it was resolved that

(131-05-2025) The Members went into an Executive Session to discuss personnel matters and possible litigation matters.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(132-05-2025) RESOLVED, To employ Iasia Brown of Rosedale, NY as a part-time intern in the Pine Barrens Department, in the total amount of Twenty-one 50/100 Dollars (\$21.50) per hour; upon successful completion of a pre-employment physical and background check.

On motion made by Mr. Porchia, duly seconded by Mr. Rose and unanimously carried, it was

(133-05-2025) RESOLVED, To employ Broderick DeAngelis of Oakdale as a part-time Seasonal Ecological Field Specialist in the Pine Barrens Department in the total amount of Twenty-six Dollars (\$26.00) per hour; upon successful completion of a pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop and unanimously carried, it was

(134-05-2025) RESOLVED, To employ Justin Frank of Dix Hills, NY to fill the open position of Chemist I in the Laboratory Department, in the total amount of Fifty-seven Thousand Five Hundred Sixteen and 08/100 Dollars (\$57,516.08), upon successful completion of a pre-employment physical and background check.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(135-05-2025) RESOLVED, To promote Valerie Kamm from Supervisor of Organic Area to fill the open position of Laboratory Manager in the Laboratory Department, with an increase in salary to One Hundred Twenty Thousand Dollars (\$120,000) annually.

On motion made by Ms. Mercado, duly seconded by Mr. Porchia and unanimously carried, it was

(136-05-2025) RESOLVED, To promote Lucas Schultz from Lead Electrical Engineer to Deputy Chief Engineer with an increase in salary to One Hundred and Seventy- five Thousand Dollars (\$175,000) annually.

On motion made by Mr. Rose, duly seconded by Mr. Bishop and unanimously carried, it was

(137-05-2025) RESOLVED, To employ Devery Herth of Bay Shore, NY to fill the open position of Field Operator in Bay Shore, NY in the total amount of Forty-four 50/100 Dollars (\$44.50) per hour; upon successful completion of a pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Rose and unanimously carried, it was

(138-05-2025) RESOLVED, To employ Joseph Mancuso of Shoreham, NY to fill the open position of Field Operator in East Hampton, in the total amount of Forty- four 50/100 Dollars (\$44.50) per hour; upon successful completion of a pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Mr. Porchia and unanimously carried, it was

(139-05-2025) RESOLVED, To employ Kevin Winter of Rocky Point, NY to fill the open position of Utility Person in Westhampton, in the total amount of Thirty-six 43/100 Dollars (\$36.43) per hour; upon successful completion of a pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Porchia and unanimously carried, it was

(140-05-2025) RESOLVED, To ratify the termination of Felicia Polizzi, Utility Person effective April 28, 2025.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(141-05-2025) RESOLVED, To ratify the termination of Najee Okomba, Utility Person effective May 2, 2025.

Mr. Lefkowitz presented the minutes of the regular board meeting on April 24, 2025, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(142-05-2025) RESOLVED, To approve the minutes of the regular board meeting held on April 24, 2025.

Mr. Szabo presented the contracts to be considered for extension. After a brief explanation of a few items and contract leveling for the future; on motion made by Mr. Rose, duly seconded by Mr. Porchia, and unanimously carried, the following contracts were approved on consent:

(143-05-2025) RESOLVED, To extend for the period beginning July 1, 2025, through June 30, 2026, May 1, 2025, Contract 7955 to remove and dispose of chlorinated wastewater from various sites (Zones A & B) with Island Pump & Tank Corp., East Northport, NY.

RESOLVED, To extend for the period beginning August 1, 2025, through July 31, 2026, Contract 7964 to weld fabrication and repairs with Retro Fit Inc., Deer Park, NY.

RESOLVED, To extend for the period beginning August 1, 2025, through July 31, 2026, Contract 7985 to furnish and deliver bulk argon with General Welding Supply Corp., Westbury, NY.

RESOLVED, To extend for the period beginning August 1, 2025, through July 31, 2026, Contract 8035 to furnish and deliver thermoplastic and concrete meter vaults with Alessio Pipe & Construction Company, Huntington Station, NY.

RESOLVED, To extend for the period beginning August 1, 2025, through July 31, 2026, Contract 8041 non-destructive vacuum excavating construction hole services (Zones A & B) with Asplundh Construction, Yaphank, NY.

RESOLVED, To extend for the period beginning August 1, 2025, through July 31, 2026, Contract 8054 non- destructive vacuum excavating test holes for the identification of water service material types with Asplundh Construction, Yaphank, NY.

The CEO then referred to several contracts and recommended that they be awarded or rejected in accordance with the letters of recommendation. On motion made by Mr. Porchia, duly seconded by Ms. Mercado, and unanimously carried, it was

(144-05-2025) RESOLVED, That the low bid for Project I for general construction of new water mains and appurtenances by open cut under Contract 8083 for water system expansion in Westhampton, submitted by Asplundh Construction, Yaphank, NY on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at a total cost of Nine Hundred and Sixty-nine Thousand Three Hundred and Fifty-two 87/100 Dollars (\$969,352.87) be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Project II for installation of new water main and appurtenances by directional boring technology under Contract 8083, submitted by Eastern Utilities Services, Melville, NY on the same basis and totaling Seventy- two Thousand One Hundred and Twenty Dollars (\$72,120); be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Project III for final restoration for disturbed areas due to water main installation under Contract 8083, submitted by Bancker Construction, Islip, NY on the same basis and totaling Four Hundred Thousand and Eighteen Thousand One Hundred and Eighty-eight Dollars (\$418, 188); be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(145-05-2025) RESOLVED, That the low bid for Contract 8094 for construction of asphalt driveways, paved yard areas, and walkways Zone A- Western Zone submitted by Parkline Asphalt Maintenance, Inc., Brookhaven, NY on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at a total cost of Three Hundred Thousand Three Hundred and Fifty Dollars (\$338,350) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried, it was

(146-05-2025) RESOLVED, That the low bid under Contract 8110 for the maintenance of heating, ventilation, and air conditioning equipment at various sites during the one-year period beginning July 1, 2025 submitted by Hi-Tech Air-Conditioning Service Inc., Plainview, NY on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at a total cost of One Hundred Twenty-two Thousand and Eighty Dollars (\$122,080) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Porchia, and unanimously carried, it was

(147-05-2025) RESOLVED, That the low bid under Contract 8111 to furnish and deliver stainless steel repair clamps, stainless steel saddle, and bell joint leak clamps during the one-year period beginning July 1, 2025 through June 30, 2026, submitted by Ferguson Enterprises, Medford, NY on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at total cost of One Hundred and Twelve Thousand One Hundred and Sixty-four Dollars (\$112,164) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Porchia, duly seconded by Ms. Mercado, and unanimously carried, it was

(148-05-2025) RESOLVED, That the sole bid under Contract 8118 to repair underground locating devices, submitted by Ferguson Enterprises, Medford, NY on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at a total cost Twenty Thousand Dollars (\$20,000) be and hereby is accepted; and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(149-05-2025) RESOLVED, That the low bid under Contract 8120 to furnish and deliver waterworks supplies, tools, and equipment (Items 1-4, 8-10, 12-16, 18-28) during the one- year period beginning July 1, 2025 submitted by E.J Prescott, Gardiner, Maine on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at a total cost of Sixty Two Thousand Eight Hundred and Ninety-eight 58/100 Dollars (\$62,898.58) be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid under Contract 8120 (Items 5-7, 11, 17) submitted by Pollardwater, Newport News, Virginia on the same basis and totaling Fourteen Thousand One Hundred and Eight 14/100 Dollars (\$14,108.14) be and hereby is accepted; and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

The Members reviewed one(1) request to Delegate Award to CEO. After an explanation of each, on motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried it was

(150-05-2025) RESOLVED, To delegate authority to the Chief Executive Officer to reject all bids under Contract 8114 for furnishing and delivery of fifteen (15) AOP systems; and put the contract back out with any required revisions if deemed necessary; and if contract is to be awarded a recommendation will be on the agenda in June.

The Members reviewed several requests for equipment. After an explanation of each, on motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried it was

(151-05-2025) RESOLVED, To approve the Laboratory Department blanket authorization issue for the firms outlined below, in the total amount of One Million Three Hundred Thousand Fifty-seven Nine Hundred Dollars (\$1,357,900).

*Table 1 -Firms & Requested Amounts*

<b>Firm</b>	<b>Amount</b>	<b>Municipal/Cooperative Agreement</b>
Grainger	\$30,000	NYS Contract PC69879
Hach Company	\$25,000	New York State Contract PC70317
Fisher Scientific Company	\$261,000	New York State Contract PC68663

Agilent Technologies	\$156,500	NYS Contract PC70315
Thermo Electron North America LLC	\$25,250	New York State Contract PC70359
Krackeler Scientific Inc	\$26,500	New York State Contract PC68667SB
Government Scientific Source Inc	\$15,000	Suffolk County Contract SPEC022822
Sigma-Aldrich RTC Inc.	\$170,000	GSA Contract GS-21F-0054X
Waters Technologies Corporation	\$150,500	New York State Contract PC70322
VWR International LLC	\$59,000	General Services Administration Contract GS07F119CA
Thomas Scientific	\$41,000	General Services Administration Contract GS-21F-0054X
Life Technologies Corp	\$83,000	New York State Contract PC70318
Teledyne Tekmar	\$30,600	GSA Contract GS-7F-5934R
Shimadzu Scientific	\$30,750	NYS Contract PC70320
Accustandard <sup>1</sup>	\$53,000	<i>NIA See Note 1</i>
Buxton <sup>2</sup>	\$15,000	<i>NIA See Note 2</i>
Cambridge Isotope <sup>3</sup>	\$11,000	<i>NIA See Note 3</i>
Restek <sup>4</sup>	\$97,500	<i>NIA See Note 4</i>
UCT <sup>5</sup>	\$30,000	<i>NIA See Note 5</i>
Wellington Laboratories <sup>6</sup>	\$31,800	<i>NIA See Note 6</i>
EMD Millipore <sup>7</sup>	\$15,500	<i>NIA See Note 7</i>

*\*Notes 1-7 contains justification for the use of non-municipal contracted vendors in order listed.*

On motion made by Mr. Rose, duly seconded by Ms. Mercado, and unanimously carried, it was

(152-05-2025) RESOLVED, To approve the Transportation Department blanket authorization issue for the firms outlined below, in the total amount of Eight Hundred and Nineteen Thousand Three Hundred and Eighty-five Dollars (\$819,385).

*Table 1 - Firms & Requested Amounts*

<b>Firm</b>	<b>Amount</b>	<b>Municipal/Cooperative Agreement</b>
Newins Ford	\$180,000.00	Suffolk County Contract FVPS071520
Budshore Auto Parts (NAPA)	\$35,000.00	Sourcewell Agreement 100124-GPC
Malvese Equipment	\$25,000.00	New York State Contract PC 69404
Suffolk County Brakes	\$5,000.00	Suffolk County Contract SPSPC040124
Lawson Products	\$20,000.00	Suffolk County Contract ICES102022
Grainger	\$25,000.00	Suffolk County Contract ICES102022A7
H.O Penn Machinery	\$55,000.00	Sourcewell Contract 062320-CAT
West Hampton Auto Supply (NAPA)	\$5,000.00	Sourcewell Contract 100124-GPC
Northeast Equipment	\$7,000.00	Suffolk County Contract GRPS070120A1
Barnwell House of Tires	\$200,000.00	Suffolk County Contract T081319

S&D Spring & Wheel	\$15,000.00	Suffolk County Contract HDSMR012921
Reladyne Northeast LLC	\$10,000.00	New York State Contract PC69328
Rapid Recovery	\$56,385.00	Suffolk County Contract T081523A1
Fastenal	\$30,000.00	Sourcewell Agreement 091422-FAS
Moreland Hose & Belting Corp <sup>1</sup>	\$9,000.00	<i>N/A See Note 1</i>
Allegiance Truck <sup>2</sup>	\$60,000.00	<i>N/A See Note 2</i>
A&A Systems Truck and Bus <sup>3</sup>	\$10,000.00	<i>N/A See Note 3</i>
Dejana (Purchase of Misc. Non-Stock Parts) <sup>4</sup>	\$25,000.00	<i>N/A See Note 4</i>
Rapid Steel <sup>5</sup>	\$5,000.00	<i>N/A See Note 5</i>
RW Truck <sup>6</sup>	\$15,000.00	<i>N/A See Note 6</i>
Long Island Hardware <sup>7</sup>	\$2,000.00	<i>N/A See Note 7</i>
AAA Auto Glass <sup>8</sup>	\$15,000.00	<i>N/A See Note 8</i>
Fleet Pride <sup>9</sup>	\$10,000.00	<i>N/A See Note 9</i>

*\*Notes 1-9 contains justification for the use of non-municipal contracted vendors in order listed.*

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(153-05-2025) RESOLVED, To accept the quote and authorize the purchase of RCA- Not Screened from Laser Industries Inc. Ridge, NY in the total amount of Thirty-eight Thousand Five Hundred Dollars (\$38,500).

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(154-05-2025) RESOLVED, To approve the RFQ to replace failing buried tanks at West Neck Shelter Island well field with a single Seven Thousand Five Hundred (7,500) gallon tank that will meet pump station needs, from USA Bluebook of Gurnee, IL in the total amount to not exceed Forty-eight Thousand Three Hundred and Sixty-seven 76/100 Dollars (\$48,367.76).

On motion made by Mr. Rose, duly seconded by Mr. Porchia, and unanimously carried, it was

(155-05-2025) RESOLVED, To accept the quote under RFQ 1652 to authorize the purchase of a software solution to enhance long-term debt reporting capabilities and provide efficiencies in the administration for long-term debt to be utilized during the one-year period beginning June 1, 2025 from Fifth Asset, Inc. d/b/a DebtBook of Charlotte, NC in the estimated total amount of Twenty-seven Thousand Dollars (\$27,000).

On motion made by Mr. Porchia, duly seconded by Ms. Mercado, and unanimously carried, it was

(156-05-2025) RESOLVED, To accept the quote under RFQ Q0014 and authorize the furnish and delivery of Sixty- five (65) Honeywell gas meters to SCWA's Oakdale location from Fastenal, Deer Park, NY in the total amount of One Hundred and Fourteen Thousand Nine Hundred and Twenty Dollars (\$114,920).

On motion made by Mr. Porchia, duly seconded by Ms. Mercado, and unanimously carried, it was

(157-05-2025) RESOLVED, To accept the quote under RFQ Q0016 and authorize RW Truck of Farmingdale, NY to the furnish and install truck bed caps with tool storage on two (2) Chevrolet Colorados in the total amount of Ten Thousand One Hundred and Ninety 86/100 Dollars (\$10,190.86).

The CEO then referenced several special service agreements for approval. On motion made by Mr. Rose, duly seconded by Ms. Mercado, and unanimously carried, it was

(158-05-2025) RESOLVED, To ratify award made by CEO at April 2025 Board Meeting under RFP 1655 to provide class III cost estimating consulting services for the new operations building with ELLANA Inc Construction Consultants, New York, NY in the total amount of Nineteen Thousand Dollars (\$19,000); and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried, it was

(159-05-2025) RESOLVED, To enter into agreement under RFP 1658 to provide asbestos operations and maintenance refresher classes on a bi-monthly basis during a one-year period beginning June 1, 2025, with Future Environment Designs, Syosset, NY in the total estimated amount of Sixteen Thousand Five Hundred Dollars (\$16,500).

On motion made by Mr. Porchia, duly seconded by Ms. Mercado, and unanimously carried, it was

(160-05-2025) RESOLVED, To enter into an agreement for advanced support-enhanced tier for the SCWA contact center with RingCentral, Belmont, CA in the total amount of Eighteen Thousand Two Hundred and Seventy-five Dollars (\$18,275); and that any Member and/or the Chief Executive officer be and hereby is authorized to execute agreements on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried, it was

(161-05-2025) RESOLVED, To enter into a fixed-price agreement for services to support configuration updates and integration changes related to Clevest Mobile Workforce Management (MWM) platform with IFS Consulting and Engineering (R&D), Canada in the total amount of Eighty-one Thousand Five Hundred and One Dollars (\$81,501); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed the one (1) request for Property. After explanation of the request, and on motion made by Mr. Rose, duly seconded by Mr. Porchia, and unanimously carried, it was

(162-05-2025) RESOLVED, To enter into a cost-sharing agreement with the Village of Westhampton Dunes to repair the boardwalk at the Authority's Dune Road Pump Station; the estimated total cost provided by the Authority's contractor, LoDuca Associates, is Thirty-two Thousand Dollars (\$32,000), and the proximate cost of the Authority y will be approximately Sixteen Thousand Dollars (\$16,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed the two (2) requests for finance and budget amendment for fiscal year ending on May 31, 2026. After explanation of the one request, and on motion made by Mr. Bishop, duly seconded by Mr. Rose and unanimously carried, it was

(163-05-2025) RESOLVED, to approve the resolution authorizing the redemption of certain bonds, not to exceed Forty-five Million Dollars (\$45,000,000).

(164-05-2025) RESOLVED, To approve budget amendment number one (1) to the budget for fiscal year ending May 31, 2026, to decrease item 155 (Field Equipment) in the amount of One Million Twenty-three One Hundred Thousand Dollars (\$123,100) and increase to item 145 (Department Equipment) in the amount of One Hundred and Twenty-three Million One Hundred Thousand Dollars (\$123,100); this change will not impact the capital budget

The Members then reviewed the one (1) request for rates, rules, and regulations. After explanation of the request, and on motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(165-05-2025) RESOLVED, To approve the revisions to the Rules and Regulations as outlined in the section change overview, as approved by the Governance Committee Members at the April 2025 meeting.

The Members reviewed one (1) request to enter into a Water Supply System Operating Agreement. After explanation of the request, and on motion made by Mr. Bishop duly seconded by Mr. Rose and unanimously carried, it was

(166-05-2025) RESOLVED, to enter into an operating and maintenance agreement with the West Gilgo Beach Association, as outlined in the memo from the Deputy CEO for Operations and to be approved by Legal; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement

The Members then reviewed the one (1) request for a Personnel policy. After explanation of the request, and on motion made by Mr. Porchia duly seconded by Ms. Mercado and unanimously carried, it was

(167-05-2025) RESOLVED, to approve the revision to Policy 107, Leaves of Absence stating that accrued time must be used before going without pay, as approved by the Governance Committee Members at the April 2025 meeting.

The Members then reviewed the invoices for payment. On motion made by Ms. Mercado duly seconded by Mr. Bishop and unanimously carried, it was

(168-05-2025) RESOLVED, To approve the following invoices be paid from the Operating Fund:

Bond, Schoeneck & King	\$4,277.50
CorrTech, Inc	\$24,587.50
Dvirka & Bartilucci	\$5,338.75

The Members scheduled their next regular meeting for Wednesday, June 25, 2025, beginning at 3:00 p.m. at the Oakdale Administration Building.

The CEO informed the board that Heritage and Appreciation Day has been postponed to June 4<sup>th</sup> and extended an invitation to all board members to attend. The CEO thanked Alyson Bass, Attorney who organized the event alongside Tyrand Fuller, Director of Strategic Initiatives for organizing the event and emphasized the importance of the celebration. Alyson Bass shared that feedback was collected from employees through a survey to help determine the cultural theme of the event, and Greek cuisine was selected as winner.

The Chairman and CEO then both expressed their sincere gratitude to Mr. Tim Bishop, Board Member and Secretary, whose term on the board has come to an end. They thanked him for his dedicated leadership, unwavering diligence, and the pride he brought to this role. They also recognized his strong commitment to advocating for those whose voices often go unheard.

The CEO noted that although Mr. Bishop's term has officially concluded, he will continue to serve on the board for an additional 2-4 months until his position is filled.

As there was no further business to be considered, on motion made by Mr. Bishop, duly seconded by Mr. Rose the meeting was adjourned at 5:30 p.m.

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Timothy Bishop, Secretary

