

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
March 26, 2020
Oakdale, New York

THIS MEETING WAS HELD TELEPHONICALLY DUE TO THE COVID-19 VIRUS

<http://s1091480.instanturl.net/scwa-board-meeting-26-2020.wav>

Present: Patrick Halpin, Chairman
Jane Devine, Secretary
Mario R. Mattera, Member
Tim Bishop, Member
Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and J. Milazzo; and by Messrs. J. Pokorny, T. Kilcommons, C. Cecchetto; and by Mmes. Mancuso, Tinsley, Trupia and Vassallo

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Chairman Halpin called the meeting to order.

Mr. Halpin then opened the meeting for public comment. No Public Comments were received prior to the start of the meeting and before the meeting is adjourned, the email inbox will be checked again.

At this time, Chris Cecchetto, Deputy Chief Financial Officer, presented and

discussed the Operating & Maintenance and Construction Budgets, as well as the Rate Proposal.

Mr. Halpin presented the minutes of the regular meeting of February 27, 2020, for approval. On motion made by Ms. Devine, duly seconded by Mr. Mattera and unanimously carried, the minutes of the regular meeting held on February 27, 2020, were approved.

At this time, Mr. Halpin requested that Agenda Item 5.a) Budgets; and 9.a) Rate Proposal, be taken out of order.

After a lengthy discussion regarding these items, Mr. Halpin asked for a motion regarding these matters. On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(066-03-2020) RESOLVED, To approve the Operating & Maintenance and Construction Budgets for Fiscal Year ending May 31, 2021.

The Members then referred to a request regarding Rules and Regulations. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Mr. Mattera, the following Resolution was unanimously carried:

(067-03-2020) WHEREAS, The Authority authorized a rate study that was conducted by Municipal & Financial Services Group, and such study was updated with additional information and recommendations of Elizabeth Vassallo, Chief Financial Officer and Christopher Cecchetto, Deputy Chief Financial Officer; and

WHEREAS, based upon recommendations set forth in such rate study as updated with such additional information and recommendations a proposed rate schedule was posted on the Authority's website and a notice of public hearing appeared in the March 23, 2020 issue of Newsday regarding proposed rate schedule, a copy of which is attached hereto and made a part hereof; and

WHEREAS, a public hearing was held on March 26, 2020, to consider such rate schedule, now, therefore, be it

RESOLVED, That the service availability charges, the commodity charges and the charges for wholesale water be amended in accordance with the duly posted rate schedule; and be it

FURTHER RESOLVED, That the Authority's Rates, Rules and Regulations are hereby amended in accordance with such schedule.

Mr. Szabo referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. These items were considered on consent and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(068-03-2020) RESOLVED, To extend for a one-year period beginning June 1, 2020, Contract 7512 for installation of new water service lines and reconnection of service lines (tie-overs) with Asplundh Construction Corp. of Philadelphia, Pennsylvania (Group I-West & II-East) in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for a one-year period beginning July 1, 2020, Contract 7518 for furnishing and delivery of with Colonial Hardware Corp. of Springfield, New Jersey (Items 1-4 6, 7), in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for a one-year period beginning May 1, 2020, Contract 7526 for furnishing and delivery of chemical pumps and parts with Seepex, Inc. of Enon, Ohio, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for a one-year period beginning June 1, 2020, Contract 7605 for maintenance of diesel engines – Zones 1 and 2, with T & T Baldwin Automotive Inc. of East Patchogue, New York (Zone 1); and with Power Pro Service Co., Inc. of East Patchogue, New York (Zone 2), in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for a one-year period beginning May 1, 2020, Contract 7609 for furnishing and delivery of chemical pumps and parts during the one-year period beginning May 1, 2020, with Fluid Metering Inc. of Syosset, New York (Items 8-15); and with Pumping Services, Inc. of Middlesex, New Jersey (Item 33), in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for a one-year period beginning July 1, 2020, Contract 7621 for furnishing and delivery of waterworks supplies, tools and equipment with Pollardwater of Hampton, Virginia (Items 1-11, 13 14, 16 18, 20-28, 30-33, 40-42, 44, 46, 48 – 57, 59, 60, 64); with USA Bluebook of Gurnee, Illinois (12, 39 and 58); and with Velvetop Products of Huntington Station, New York (Item 19), in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for a one-year period beginning June 1, 2020, Contract 7622 for instrumentation, electrical control products and communications equipment with Integrated Wireless Technologies Inc. of Holbrook, New York., in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7673, 7675 and 7677 and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(069-03-2020) RESOLVED, That the low bid received under Contract 7673, for replacement of topsoil and grass seeding on State, County, Town & Village Highways, Group I during the one-year period beginning March 1, 2020, submitted by Greenvelvet Landscape Contractors Inc. of Bay Shore, New York, in the amount of Three Hundred Thirteen Thousand Four Hundred Fifty Dollars (\$313,450), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Group II under Contract 7673 on the same basis and totaling Two Hundred Fifty-Two Thousand Nine Hundred Ninety-Three Dollars (\$252,993), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(070-03-2020) RESOLVED, That the low bid received for Items 1-5 (gate valves) under Contract 7675 for furnishing and delivery of gate valves and butterfly valves during the one-year period beginning April 1, 2020, submitted by T. Mina Supply, Inc. of Holtsville, New York, in the amount of Five Hundred Eighty Thousand Six Hundred Twenty-Three

and 75/100 Dollars (\$580,623.75), be and hereby is accepted, and be it

FURTHER RESOLVED, That the low bid received for Items 6-9 (butterfly valves) under Contract 7675 on the same basis and totaling Eight Thousand Six Hundred Twenty Dollars (\$8,620), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Ms. Mercado, and unanimously carried, it was

(071-03-2020) RESOLVED, That the low bid received under Contract 7677 for installation by directional drill technology water mains and services during the one-year period beginning May 1, 2020, submitted by Bancker Construction Corp. of Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Million Eight Hundred Ninety-Five Thousand Eight Hundred Seventy-Nine Dollars (\$1,895,879) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to several requests regarding special service agreements. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(072-03-2020) RESOLVED, To enter into an agreement with Barish Pump Company Inc. of Farmingdale, New York, contractors/vendors for the procurement of goods and services classified as Sole Source/Single Source for a two-year period beginning May 1, 2020, with two (2) one-year options to extend for a proposed annual estimated amount of Thirty-Two Thousand Eight Hundred Ninety-Six Dollars (\$32,896); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Mattera, and unanimously carried, it was

(073-03-2020) RESOLVED, To extend Agreement No. 1517 with Gannett Fleming Engineers P.C. of Philadelphia, Pennsylvania; and with D&B Engineers and Architects, P.C. of Woodbury, New York, for performance of water tank engineering services during the one-year period beginning July 1, 2020; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(074-03-2020) RESOLVED, To accept proposal of Safe Tech Consulting Services Inc. of Centereach, New York, for asbestos training for Operations Maintenance for Authority employees, for a one-year period beginning April 1, 2020, with two one-year options to extend; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

The Members reviewed a request regarding the budget. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(075-03-2020) RESOLVED, To authorize revision to the budget for year ending May 31, 2020, as follows:

Increase to Item 195-20 (Emerging Contaminants) in the amount of Five Hundred Thousand Dollars (\$500,000)

Decrease to Item 147-20 (Bronze Screen Replacement Wells) in the amount of Five Hundred Thousand Dollars (\$500,000)

These transfers will have no impact on the current approved Capital Budget of Eighty-Two Million Seven Hundred Ninety-Eight Thousand Dollars (\$82,798,000).

Mr. Szabo then referred to a request regarding insurance coverages. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried it was

(076-03-2020) RESOLVED, That USI Insurance Services be authorized for the one-year period beginning April 1, 2020, to act as the Authority's insurance broker at a fee of Twenty-Five Thousand Dollars (\$25,000), by obtaining and servicing the following policies:

General Liability:

General Liability – Insured Policy with a \$100,000 deductible
Products/Completed Operations
Personal & Advertising Injury
Employee Benefits Liability

Business Auto Liability:

Bodily Injury and Property Damage – Insured \$100,000 deductible
Personal Injury Protection

Owners and Contractors Protective Liability
Excess Liability:
\$50 Million Dollar Limit over G/L and Auto

and be it

FURTHER RESOLVED, To renew with the Zurich American Insurance Company for a one-year period beginning April 1, 2020, the Authority's general liability, auto liability, primary umbrella liability (\$10,000,000 limit), and an OCP, at a premium of Three Hundred Eleven Thousand Eight Hundred Seventy-Two Dollars (\$311,872); and be it

FURTHER RESOLVED, To renew the second layer excess liability policy with a \$15,000,000 limit with the Great American Insurance Company for a one year period beginning April 1, 2020 at a premium of Ninety Thousand Dollars (\$90,000); and be it

FURTHER RESOLVED, To renew the third layer excess liability policy with a \$25,000,000 limit with the XL Insurance Company for a one year period beginning April 1, 2020 at a premium of Eighty Four Thousand Five Hundred Dollars (\$84,500); and be it

FURTHER RESOLVED, To renew one OCP policy with Zurich American Insurance Company in the name of the Town of Brookhaven at a cost of Five Hundred Nine Dollars (\$509); and be it

FURTHER RESOLVED, To purchase new with Ace American Insurance Company (Chubb), their Ace Municipal Advantage Public Entity Liability Policy at a cost of Seventy Thousand Dollars (\$70,000) with Willis of New York, Inc. aka Willis Towers Watson acting as the broker who will receive a commission on this line of coverage in the amount of Ten Thousand Five Hundred Dollars (\$10,500) included in the premium above, rather than a fee from the Authority, for a one-year period beginning April 1, 2020; and be it

FURTHER RESOLVED, To renew the Authority's Comprehensive Crime policy with the Travelers Insurance Company with Willis of New York, Inc. aka Willis Towers Watson acting as broker at a premium of Eleven Thousand Seven Hundred Sixteen dollars (\$11,716). Willis of New York will receive a commission on this line of coverage rather than a fee from the Authority in the amount of Two Thousand Seven Hundred Fifty Three Dollars (\$2,753) which is included in the above premium, for a one-year period beginning April 1, 2020, the; and be it

FURTHER RESOLVED, To renew the Authority's Cyber Insurance policy through with the Beazley Insurance Company, Inc. with Willis of New York, Inc. aka Willis

Towers Watson acting as broker at a premium of Nineteen Thousand Five Hundred Thirteen Dollars (\$19,513). Willis of New York will receive a commission on this line of coverage rather than a fee from the Authority in the amount of Three Thousand Nine Hundred Four Dollars (\$3,904) which is included in the above premium, for a one-year period beginning April 1, 2020; and be it

FURTHER RESOLVED, To renew with the Authority's Surety Bonds (Street Opening Permit Bonds) with the Hartford Insurance Company with Willis of New York, Inc. aka Willis Towers Watson acting as broker at an estimated cost of Five Thousand One Hundred Dollars (\$5,100). Willis of New York will receive a commission on this line of coverage rather than a fee from the Authority in the estimated amount of \$1,500, for a one-year period beginning April 1, 2020; and be it

FURTHER RESOLVED, To authorize the Risk Management Department, in consultation with the CEO and Chief Legal Counsel, to settle claims that occur between April 1, 2020 through March 31, 2021, and fall within the self-insured policy retention or deductible limits; and be it

FURTHER RESOLVED, to authorize the Risk Management Department, in consultation with the CEO and General Counsel, to increase/decrease coverage or purchase additional insurance as required by the operations of the Authority during the period April 1, 2020 to April 1, 2021.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(077-03-2020) RESOLVED, To continue with the Authority's Self-Insured Workers Compensation program and to pay all costs to administer the program included but not limited to Claims, Third Party Claim Administration, Excess Liability Insurance, Broker Fees, Workers Compensation Assessments imposed by the State of New York, and any other miscellaneous costs that may arise, at an estimated aggregate cost of \$4.65 million dollars; and be it.

FURTHER RESOLVED, To extend Agreement with Sedgwick Management Services, Inc. to act as Third Party Administrator for Workers Compensation claims for the period April 1, 2020 to April 1, 2023, with the same terms and conditions as last year's agreement. Pricing will increase by 3% over last year's and is itemized in their schedule of costs included with their addendum to last year's agreement; and be it

FURTHER RESOLVED, To purchase an excess insurance policy from the Safety National Insurance Company providing coverage for any workers compensation claim that exceeds \$750,000 at a premium of One Hundred Seventy One Thousand Nine Hundred Thirty Five Dollars (\$171,935) for the period April 1, 2020 to April 1, 2021; and be it

FURTHER RESOLVED, To enter into an agreement with Arthur J. Gallagher & Company of One Jericho Plaza, Suite 200, Jericho, New York, for insurance broker service relating to the purchase and servicing the excess workers compensation insurance policy during the one-year period beginning April 1, 2020, at a cost of Twelve Thousand Five Hundred Dollars (\$12,500); and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

The Members referred to several items relating to equipment. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Mr. Mattera, and unanimously carried, it was

(078-03-2020) RESOLVED, To renew the license and support agreement with DNV-GL of Mechanicsburg, Pennsylvania, for the Synergi hydraulic modeling software, for the one-year period beginning February 28, 2020, in the amount of Twenty-Two Thousand Seven Hundred Ninety-Three and 44/100 Dollars (\$22,793.44); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(079-03-2020) RESOLVED, To renew the maintenance agreements with Oracle of San Francisco, California, covering the Sun UNIX servers in the Information Technology and Laboratory departments, for the one-year period beginning April 21, 2020, in the amount Nineteen Thousand Two Hundred Eighty and 65/100 Dollars (\$19,280.65); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(080-03-2020) RESOLVED, To renew the service agreement with Peak Technologies (Peak-Ryzex) of Columbia, Maryland, for the Moore PS4 Pressure Sealer machine in the IT department, for the one-year period beginning April 20, 2020, in the amount of Two Thousand Forty-Six Dollars (\$2,046); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(081-03-2020) RESOLVED, To authorize entering into an agreement with Epi-Use under a Federal GSA contract to upgrade SAP and enter into a 3-year agreement to host and manage the Authority's SAP system, at a one-time cost of Four Hundred Fifty-Two Thousand One Hundred Forty Dollars (\$452,140), and a monthly hosting and manage services fee of Thirty Thousand Eight Hundred Forty-Five Dollars (\$30,845) per month; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority. (These prices are per the public Federal GSA contract under Carahsoft Technology Corporation.).

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(082-03-2020) RESOLVED, That the following invoices be paid from the Operating Fund:

Heslin Rothenberg Farley & Mesiti P.C.	\$3,877.00
LaSalle Lasalle & Dwyer P.C.	4,900.00
McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP	1,098.10
Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	3,172.50

Mr. Szabo then referred to two personnel matters. After further explanation of details on each and on motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(083-03-2020) RESOLVED, To authorize reimbursement to Yang Li, Chemist II, in the amount of Seven Hundred Twenty Dollars (\$720) (50%) of cost to expedite the approval process and obtain a 14-day response to his application for an extension of his H-1B Visa.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(084-03-2020) RESOLVED, To employ Michael Zobel of Mount Sinai, New York, as Field Supervisor in Production Control at an annual salary of Eighty-Five Thousand Dollars (\$85,000) and three (3) weeks of vacation, with employment to commence on or about May 19, 2020.

At this time, Tim Hopkins, Chief Legal Officer, read a letter addressed to the Board Members from Nicholas Caracappa, President of Utility Workers' Union of America AFL-CIO, Local 393, requesting certain accommodations during the COVID-19

Outbreak. Mr. Hopkins discussed the accommodations being made in response to these requests.

The Members scheduled their next regular meeting for Thursday, April 23, 2020, beginning at 3:00 p.m. at the Administration Building in Oakdale.

At this time, Mr. Halpin stated that the email inbox was checked for Public Comment and no comments have been received.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

As there was no further business to be considered, on motion made by Ms. Mercado, duly seconded by Ms. Devine, the meeting was adjourned at 4:09 p.m.

Jane Devine, Secretary