

GOVERNANCE COMMITTEE

DATE: December 19, 2024

LOCATION: 4060 Sunrise Highway, Oakdale

ATTENDANCE:

Charles Lefkowitz, Chairman
Tim Bishop, Secretary
Elizabeth Mercado, Member of the board
John Rose, Member of the Board
Jeffrey W. Szabo, CEO
Donna Mancuso, Deputy CEO for Administration
Frank Tassone, Deputy CEO for Customer Service
Joseph Pokorny, Deputy CEO for Operations
Chris Cecchetto, Chief Financial Officer
John Milazzo, Chief Legal Officer

EXCUSED ABSENCE: NONE

The meeting was called to order by Mr. Szabo at 2:34 p.m. upon Members of the Committee being present.

On motion made by Mr. Rose, duly seconded by Mr. Bishop, and unanimously carried, it was

RESVOLVED, to revise Policy 105-Vacation, the revised policy will be effective January 1, 2025, employees may not request to carry over excess vacation time if the employee does not exercise the maximum vacation buy back.

On motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried, it was

RESOLVED, to revise Policy 413- Motor Vehicle Accident/ Incident Discipline Policy, the revised policy will be effective January 1, 2025, employees are responsible for their own actions and are expected to adhere to company safety and defensive driving programs and trainings throughout the course of their employment; decreases the amount of time between disciplinary steps.

On motion made by Mr. Rose, duly seconded by Mr. Bishop, and unanimously carried, it was

RESOLVED, to amend Policy 909 for selecting vendors of non-construction purchasing and professional services contracts and for delegation of implementation authority, amendment to titles in relation to authority to issue purchase orders.

On motion made by Mr. Rose, duly seconded by Mr. Bishop, and unanimously carried, the meeting of the Governance Committee was adjourned at 2:40 p.m.