

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
September 30, 2021
Hauppauge, New York

Present: Jane Devine, Secretary and Acting Chair
Tim Bishop, Member
Jacqueline Gordon, Member
Elizabeth Mercado, Member

Excused Absence: Patrick Halpin, Chairman

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and by Counsel J. Milazzo and by Messrs. Bova, Cecchetto, Durk, Finello, Fuller, Galante, Given, Huber, Kilcommons, Kleinman, Litka, McDowell, Moore, Motz, O'Connell, Pokorny, Reinfrank, Schneider, Torres, Wahl, Wallach, Warner and by Mmes. Cameron, Cetta, Hannan, Kennedy, Mancuso, Newton-Smith, Palillo, Simson, Spaulding, Tinsley, Trombino, Trupia, Van Gelder and Vassallo.

B. Yatauro, President of Local 393 was also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

Due to the absence of the Chair, the Secretary and Acting Chair called the meeting to order at 3:01 p.m.

The public was advised by Steve Galante, Director of I.T., that they may speak during the public comment portion of the meeting by raising their hand in Zoom or dialing “*9” on the telephone.

Ms. Devine then opened the meeting for public comment. No public comment was received.

Mr. Szabo then introduced Steve Galante to present on the overview of projects and achievements by I.T. Mr. Galante discussed upgrades to SAP, the migration to Office 365, advanced security solutions as well as upcoming upgrades to the phone system and cybersecurity. Mr. Galante elaborated on I.T. staff's improved approach to vision, culture and mindset.

Ms. Devine then presented the minutes of the regular meeting of August 26, 2021, for approval. On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, the minutes of the regular meeting held on August 26, 2021, were approved.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. These items were considered on consent and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(211-09-2021) RESOLVED, To extend for the one-year period beginning December 1, 2021, Contract 7653 for the maintenance and emergency services of uninterruptible power supply systems and battery systems with DC Group, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7683 for fire extinguisher maintenance with Professional Fire Services Inc., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning October 1, 2021, Contract 7717 for the sale and removal of scrap meters with Loni-Jo Metal Corp, in accordance with the specifications, terms and conditions on the contract.

Mr. Szabo then reviewed Contracts 7781, 7782, 7786, 7788-7791 and 7794. Mr. Szabo recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(212-09-2021) RESOLVED, That the low bid received under Contract 7781 for the furnishing and delivery of wide range couplings and flange adapters during the one-year period beginning October 1, 2021 submitted by Mueller Co. of Chattanooga, Tennessee on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Forty-Eight Thousand Two Hundred Thirty-Eight and 07/100 Dollars (\$48,238.07), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(213-09-2021) RESOLVED, That the low bid received under Contract 7782 for the furnishing and installation of Advance Oxidation Process (AOP) Water Treatment System and A Pre-Engineered Metal Building Extension at the Smith Street Pumping Station in East Farmingdale submitted by Bensin Contracting, Inc. of Holtsville, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Million Five Hundred Ninety-Three Thousand Dollars (\$1,593,000), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(214-09-2021) RESOLVED, That the single bid received under Contract 7786 for the valve box maintenance during the one-year period beginning November 1, 2021 submitted by Roadwork Construction Corp. of Hampton Bays, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Five Hundred Seventy Thousand One Hundred Eight Dollars (\$570,108), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(215-09-2021) RESOLVED, That the low bid received under Contract 7788 for the furnishing and delivery of granular calcium hypochlorite during the one-year period beginning November 1, 2021 submitted by Pollardwater of Redmond, Washington on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Two Thousand Four Hundred Thirty Dollars (\$2,430), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(216-09-2021) RESOLVED, That the bid submitted by Wisecom Technologies Inc. of Lanham, Maryland be deemed non-responsive; and be it

FURTHER RESOLVED, That the low-responsive bid received under Contract 7789 for the furnishing and delivery of automatic blowoff control panels during the one-year period beginning October 1, 2021 submitted by Eagle Control Corp of Yaphank, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Sixty-One Thousand Eight Hundred Forty-Five Dollars (\$61,845), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(217-09-2021) RESOLVED, That the single bid received under Contract 7790 for the furnishing and delivery of sodium hypochlorite solution during the two-year period beginning November 1, 2021 submitted by Kuehne Chemical Co., Inc. of Kearney, New Jersey on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Nine Hundred Thirty-Two Thousand Two Hundred Dollars (\$932,200), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Upon further explanation of Contract 7791 by Mr. Pokorny, and on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(218-09-2021) RESOLVED, That the low bid received under Contract 7791 for the installation of advanced oxidation process (AOP) treatment systems at the Flower Hill Well Field & Pump Station, Town of Huntington submitted by R.J. Industries Inc. of Plainview, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Nine Hundred Ninety-Seven Thousand Seven Hundred Dollars (\$997,700), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(219-09-2021) RESOLVED, To reject all bids received under Contract 7794, for the furnishing and delivery of cement lined ductile iron pipe, flanged during the one-year period beginning November 1, 2021. A spot purchase will be made in the future when warranted.

Mr. Szabo then referred to special service agreements. On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(220-09-2021) RESOLVED, To extend RFP 1541, agreement with Bond, Schoeneck & King PLLC of Garden City, New York to provide labor and employment counsel during the one-year period beginning November 1, 2021; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(221-09-2021) RESOLVED, To extend for a one-year period beginning November 1, 2021, RFP 1547 for water tank inspection services for elevated and ground water storage tanks with H2M Architects and Engineers of Melville, New York; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(222-09-2021) RESOLVED, To authorize the repair of the standby generator located at the Kings Park Road Pump Station by Huntington Power of Kings Park, New York (an authorized service dealer) at a total cost of Five Thousand Six Hundred Eighty-Three and 27/100 Dollars (\$5,683.27).

Upon further explanation of details by Mr. Michael Litka, Chief Technology Officer and on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(223-09-2021) RESOLVED, To approve Change Order Number three for the mobile workforce management system with Clevest Inc. of Plano, Texas in the amount of Fifty-Three Thousand Four Hundred Nineteen Dollars (\$53,419.00); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(224-09-2021) RESOLVED, To authorize the annual memberships in WaterISAC for a one-year period for 2020 and 2021 in the amount of Ten Thousand Seven Hundred Forty-Nine Dollars (\$10,749).

Mr. Szabo then introduced items related to equipment. Upon further explanation of details by Kevin Durk, Director of Water Quality and Lab Services, and on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(225-09-2021) RESOLVED, To authorize the purchase of one Lumin Purge and Trap Concentrator (PTC) unit and one Aquatek LVA Autosampler for the Laboratory from Teledyne Tekmar of Mason, Ohio at a total cost of cost of Thirty-Seven Thousand One Hundred Fifty and 50/100 Dollars (\$37,150.50).

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(226-09-2021) RESOLVED, To authorize the purchase of two (2) 'octave' meters, one 6" and one 8" for the Customer Service department from Master Meters Inc. of Mansfield, Texas through their distributor, Ferguson Waterworks of Medford, New York at a total cost of Eight Thousand Six Hundred Eighty-Seven Dollars (\$8,687.00).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(227-09-2021) RESOLVED, To authorize the fabrication and purchase of twenty (20) aluminum steps to access generator enclosures from Sims Steel Corp. of Lindenhurst, NY at an estimated cost of Sixteen Thousand Five Hundred Dollars (\$16,500).

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(228-09-2021) RESOLVED, To authorize the purchase of forty (40) spare UV lamps used for AOP treatment systems from sole source provider, Trojan Technologies of London, Ontario at an estimated cost of Fifteen Thousand One Hundred Sixty-Two Dollars (\$15,162).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(229-09-2021) RESOLVED, To authorize the purchase of twenty-five (25) outdoor radios and twelve (12) indoor radios for SCADA communications from Stuart C. Irby Company of Liverpool, New York at a total cost of Eighty-Two Thousand Four Hundred Sixty-Five Dollars (\$82,465.00).

Mr. Szabo then referred to a policies and procedures request. On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(230-09-2021) RESOLVED, That the Authority hereby establishes a reservist differential pay policy in accordance with the provisions of 5 U.S.C. 5538, and that the Authority utilize the U.S. Office of Personnel Management Policy Guidance Regarding Reservist Differential under 5 U.S.C. 5538, as the same may change from time to time, to implement such policy; and be it

FURTHER RESOLVED, To amend Policy 107 of the SCWA Policies and Procedures Manual to include the updated reservist differential pay policy.

Mr. Szabo then referred to a training request. On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(231-09-2021) RESOLVED, To authorize the attendance of Dilara Yildiz, Assistant Electrical Engineer at two (2) four (4) – day online trainings regarding ETAP (Electrical Power System Analysis & Operations Software) for an estimated cost of Three Thousand Four Hundred Dollars (\$3,400).

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(232-09-2021) RESOLVED, To authorize the virtual attendance of Brad Feldman, GIS Sr. Analyst, Jim Touchet, GIS Manager, Thomas Withers, GIS Specialist, Dennis Moore, GIS Systems Analyst, and Rich Bova, Deputy Director of SI at the 2021 Northeast ARC (NEARC) Users Group Conference from October 17 to October 20 2021, held in New Haven, Connecticut at an estimated total cost of One Thousand Three Hundred Seventy-Five Dollars (\$1,375).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(233-09-2021) RESOLVED, To authorize the attendance of Donna Mancuso, Deputy CEO for Administration at the AWWA/WEF Utility Management Conference February 21-24, 2022 in Orlando, Florida at an estimated total cost of Two Thousand Five Hundred Dollars (\$2,500).

Mr. Szabo reviewed several personnel requests. On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(234-09-2021) RESOLVED, To renew the Authority's Flexible Spending Account (FSA) with Ameriflex of Mount Laurel, New Jersey for a one-year period beginning January 1, 2022 at an approximate annual cost of Three Thousand Seven Hundred Dollars (\$3,700).

Upon further explanation of details by Donna Mancuso, Deputy CEO for Administration and on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(235-09-2021) RESOLVED, To renew the Authority's employee dental plan with Ameritas Life Insurance Corp. of New York of Bristol, Connecticut for a one-year period beginning January 1, 2022.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(236-09-2021) RESOLVED, To renew the Authority's employee vision plan with Davis Vision of Plainview, New York for a four-year period beginning January 1, 2022.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(237-09-2021) RESOLVED, To enter into a construction management and lease agreement with the Town of Babylon to construct and operate Oak Beach Public Water Supply system to serve approximately Fifty-Six homes; and be it

FURTHER RESOLVED, That the Town of Babylon will be responsible for all costs for the construction of the water system to a maximum of Five Million Five Hundred Twenty-Three Three Hundred Dollars (\$5,523,300); and be it

FURTHER RESOLVED, That upon completion of the construction SCWA will lease the system for Forty years; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(238-09-2021) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci	58,391.00
O'Connor, O'Connor, Hintz & Deveney LLP	3,904.39

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

The Members scheduled their next regular meeting for Thursday, October 28, 2021, beginning at 3:00 p.m at the Hauppauge Education Center.

At this time, Ms. Devine stated that the email inbox was checked for public comment. There was no public comment at this time.

At 4:15 p.m., on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(239-09-2021) RESOLVED, That the Members go into an Executive Session for the purpose of discussing litigation, personnel matters, and labor negotiations.

Ms. Gordon arrived at 4:15 p.m. The meeting was again called to order at 5:05 p.m.

On motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(240-09-2021) RESOLVED, To employ William Christine, of Shoreham, New York as Programmer Intern in the Information Technology Department at an hourly rate of \$17, effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(241-09-2021) RESOLVED, To authorize an additional personal leave of absence for Nicholas Caracappa, maintenance person as an exception to Policy 107 through March 1, 2022.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon and unanimously carried, it was

(242-09-2021) RESOLVED, To employ both Steven Blevins of Ronkonkoma, New York and Vonciel Rae Stewart of Rocky Point, New York, as Procurement Agent I at an annual salary of Sixty-Five Thousand Dollars (\$65,000) each, effective upon successful completion of pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon and unanimously carried, it was

(243-09-2021) RESOLVED, To employ both Claire Walsh of Northport, New York and Sebastian Villacres of Deer Park, New York as HR Assistants at an annual salary of Forty-Eight Thousand Five Hundred Dollars (\$48,500) each, effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, itw as

(244-09-2021) RESOLVED, That Board Member Jacqueline Gordon has voted in favor of all resolutions approved at this meeting.

As there was no further business to be considered, on motion made by Mr. Bishop, duly seconded by Ms. Gordon, the meeting was adjourned at 5:09 p.m.

Jane Devine, Secretary