

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
August 26, 2021
Hauppauge, New York

Present:	Patrick Halpin, Chairman Jane Devine, Secretary Tim Bishop, Member Jacqueline Gordon, Member
Excused Absence:	Elizabeth Mercado, Member Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and by J. Milazzo and by Messrs. Bova, Cecchetto, Durk, Finello, Fuller, Huber, Kilcommons, Kleinman, Litka, McDowell, Moore, Motz, O'Connell, Reinfrank, Schneider, Swain, Torres, Wallach, Warner and by Mmes. Cadmus, Cameron, Cassagne, Cetta, Hannan, Mancuso, Newton-Smith, Palillo, Pfeuffer, Simson, Spaulding, Tinsley, Trombino, Trupia, Van Gelder and Vassallo.

B. Yatauro, President and R. Brooks, Vice-President of Local 393 were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:05 p.m. the Chairman called the meeting to order.

The public was advised by Jackie Pfeuffer, I.T Technician, that they may speak during the public comment portion of the meeting by raising their hand in Zoom or dialing “*9” on the telephone.

Mr. Halpin then opened the meeting for public comment. Public comment was made by Barbara Yatauro, President of Local 393. Ms. Yatauro applauded the efforts of Local 393 throughout the pandemic to continually adapt and adjust as needed based on protocol and guidelines set forth by the Authority. Ms. Yatauro stated that with regard to Phase X and XI newly introduced, there have been far too many short-term changes and that the Authority should consider all available options and respect all individual beliefs. Megan Van Gelder, Accountant in the Finance Department echoed Ms. Yatauro’s sentiments.

Mr. Szabo then provided an update on the implementation of COVID Phase X. Mr. Szabo announced that the first two weeks of testing were now complete, without significant delays or impact to operations. Mr. Szabo reviewed the testing site schedule and elaborated on the procedures that ensure that all unvaccinated employees are tested.

Mr. Halpin presented the minutes of the regular meeting of July 19, 2021, for approval. On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, the minutes of the regular meeting held on July 19, 2021, were approved.

Mr. Szabo then introduced an item previously considered in the Audit Committee Meeting, regarding the statements and reports prepared by KPMG LLP. On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried it was

(182-08-2021) RESOLVED, To approve the Audited Financial Statements for the year ending May 31, 2021, subject to KPMG's Final review of the GASB 68 Report, and the Statements be forwarded the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authorities Budget Office, and other applicable state and local agencies; and be it

FURTHER RESOLVED, To approve the Annual Investment Report including investment policy in draft including Audited Investment Statements for the year ending May 31, 2021, subject to KPMG's final review of the GASB 68 report, and that the Statements be forwarded to the Governor, Chairman of the Senate Finance Committee, Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authorities Budget Office, and other applicable state and local agencies; and be it

FURTHER RESOLVED, To approve the Annual PARIS Report and that the Report be submitted electronically to the New York State Authorities Budget Office.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. These items were considered on consent and on motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(183-08-2021) RESOLVED, To extend for the one-year period beginning November 1, 2021, Contract 7647 for the furnishing of courier services with Deluxe Delivery Systems Inc, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning April 1, 2022, Contract 7671 for the cleaning service at Authority buildings, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning November 1, 2021, Contract 7700 for the delivery of bulk argon to the SCWA laboratory with General Welding Supply Corp, in accordance with the specifications, terms and conditions on the contract.

RESOLVED, To extend for the one-year period beginning October 1, 2021, Contract 7709 for the furnishing and delivery of butterfly valves and operator replacement parts

with Raritan Valve & Automation, Inc., in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7772, 7774, 7775, 7777, 7778, 7783 and 7787.

Mr. Szabo recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(184-08-2021) RESOLVED, That the low bid received under Contract 7772 for the fuel tank sludge removal during the one-year period beginning September 1, 2021 submitted by AARCO Environmental Services Corp. of Lindenhurst, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Fifty Thousand Eight Hundred Dollars (\$50,800), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(185-08-2021) RESOLVED, That the low bid received under Contract 7774 for the construction of a 20" x 10" diameter well (No. 2A) at the Church Street well field in Huntington submitted by A.C. Schultes Inc. of Woodbury Heights, New Jersey on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Six Hundred Forty-Eight Thousand Four Hundred Fifty Dollars (\$648,450), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(186-08-2021) RESOLVED, That the single bid received under Contract 7775 for the furnishing and installation of team insert valves 4" to 12" during the one-year period beginning October 1, 2021 submitted by Carner Brothers of Roseland, New Jersey on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Hundred Twenty-Five Thousand Seven Hundred Dollars (\$125,700), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(187-08-2021) RESOLVED, To accept the withdrawal of bid by Steffen Drilling Under Contract 7777; and be it

FURTHER RESOLVED, That the low-responsive bid received under Contract 7777 for the construction of a 20" x 10" diameter well at Head of the Neck #6 in Bellport submitted by Peconic Well & Pump of Hampton Bays, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Five Hundred Fifty-One Thousand Two Hundred Dollars (\$551,200),

be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(188-08-2021) RESOLVED, That the low bid received under Contract 7778 for the construction of a two-million-gallon wire wound pre-stressed concrete reservoir at the Town Line Road well field and pump station in Wainscott submitted by Preload LLC of Hauppauge, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Three Million Four Hundred Thirty-Nine Thousand Dollars (\$3,439,000), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Gordon, duly seconded by Ms. Devine, and unanimously carried, it was

(189-08-2021) RESOLVED, That the low bid received under Contract 7783 for the furnishing and delivery of hydrated lime to various pumping stations during the two-year period beginning October 1, 2021 submitted by Carmeuse Lime Inc. of Pittsburgh, Pennsylvania on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Million Thirty-Four Thousand Two Hundred Eighty Dollars (\$1,034,280), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(190-08-2021) RESOLVED, That the low bid received for Items 1 and 3 under Contract 7787 for the furnishing and delivery of thermoplastic and concrete meter vault tiles (one time purchase) submitted by Bingham & Taylor of Culpepper, Virginia on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Ninety-Five Thousand Six Hundred Forty-Nine Dollars (\$95,649), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Items 8-10 under Contract 7787 for the furnishing and delivery of thermoplastic and concrete meter vault tiles (one time purchase) submitted by Oldcastle Enclosure Solutions of Middle Island, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Five Thousand Two Hundred Fourteen Dollars (\$5,214), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo then referred to special service agreements. On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(191-08-2021) RESOLVED, To extend RFP 1523, agreement with Tyndale Co. Inc, of Pipersville, Pennsylvania to provide work clothing/garments through an online electronic ordering system during the one-year period beginning September 1, 2021; and that any Member and/or the

Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(192-08-2021) RESOLVED, To extend RFP 1524, agreement with Kubra Data Transfers Ltd. Of Piscataway, New Jersey to provide lock box services during the one-year period beginning October 1, 2021; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(193-08-2021) RESOLVED, To enter into an agreement with ITRON for maintenance and repair of meter reading system software (F.C.S. – Field Collection System) during the one-year period beginning January 1, 2022 at a total cost of Fifty-Two Thousand Nine Hundred Sixty-Four and 19/100 Dollars (\$52,964.19); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(194-08-2021) RESOLVED, To enter into an agreement with Victor Elefante Technical Services to provide a NYSDOH approved Grade IIB Water Treatment Operators course for twelve students at an estimated cost of Six Thousand Six Hundred Dollars (\$6,600.00); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Upon further explanation of details by Donna Mancuso, Deputy CEO for Administration and on motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(195-08-2021) RESOLVED, To revise the Policies and Procedures Policy 102 to request documentation for bereavement leave only in situations of suspected abuse, pending guidelines to be provided by Human Resources and Legal Department.

On motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(196-08-2021) RESOLVED, To ratify the agreement with Northwell Healthcare Inc. in accordance with COVID-19 Phase X policy for the weekly testing of unvaccinated employees at an estimated weekly cost of Eleven Thousand Five Hundred Sixty-Eight and 96/100 Dollars (\$11,568.96); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(197-08-2021) RESOLVED, To amend the agreement with Epi-Use Lab of Atlanta, Georgia to include an additional SAP Sandbox System (under Federal GSA # GS-35F-0119Y) at a monthly cost of Three Thousand Four Hundred Seventy-Five Dollars (\$3,475) and a one-time fee of Three Thousand Eight Hundred Fifty Dollars (\$3,850); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a conference request. On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(198-08-2021) RESOLVED, To authorize the attendance of Chris Given, Deputy Director of CM (field) at the annual AWWA Tiff Symposium in Syracuse, New York from September 22nd to September 23rd, at an approximate cost of One Thousand Two Hundred Dollars (\$1,200).

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(199-08-2021) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci	27,098.00
Heslin, Rothenberg Farley & Mesiti	100.00
McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP	490.00
O'Connor, O'Connor, Hintz & Deveney LLP	1,215.00
Sobel Pevzner, LLC	7,850.50

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

The Members scheduled their next regular meeting for Thursday, September 30, 2021, beginning at 3:00 p.m at the Hauppauge Education Center.

At this time, Mr. Halpin stated that the email inbox was checked for public comment. There was no public comment at this time.

At 4:15 p.m., on motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(200-08-2021) RESOLVED, That the Members go into an Executive Session for the purpose of discussing litigation, personnel matters, and labor negotiations.

The meeting was again called to order at 5:15 p.m.

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously

carried, it was

(201-08-2021) RESOLVED, To employ Mike Spadaro, of South Setauket, New York as Junior SAP Programmer in the Information Technology Department at an annual salary of Seventy-Three Thousand Dollars (\$73,000), effective upon successful completion of pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(202-08-2021) RESOLVED, To employ Timothy Jones, of East Patchogue, New York as Paving Inspector in the Construction Maintenance Department at an annual salary of Sixty-Two Thousand Five Hundred Dollars (\$62,500), effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Gordon, duly seconded by Ms. Devine and unanimously carried, it was

(203-08-2021) RESOLVED, To employ Andrew Rogerson, of Shirley, New York as Jr. Applications Developer in the Laboratory Department at an annual salary of Fifty-Seven Thousand Dollars (\$57,000), effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Gordon, duly seconded by Mr. Bishop and unanimously carried, it was

(204-08-2021) RESOLVED, To adjust the salary of Claudia Bamonte, Call Center Supervisor to an annual salary of Seventy-Seven Thousand Five Hundred Dollars (\$77,500), effective immediately.

On motion made by Mr. Bishop, duly seconded by Ms. Devine and unanimously carried, it was

(205-08-2021) RESOLVED, To employ Matina Douzenis, of Nesconset, New York as Special SCWA History Project Intern at an annual salary of Fifty-Seven Thousand Dollars (\$57,000), effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Devine, duly seconded by Ms. Gordon and unanimously carried, it was

(206-08-2021) RESOLVED, To employ Kaitlin Eastwood of Lindenhurst, New York, and Sarah Golden of Roslyn, New York as Intern in the Communications Department at an hourly rate of Seventeen (\$17), effective upon successful completion of pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Devine and unanimously carried, it was

(207-08-2021) RESOLVED, To employ Daniel Franchi of Center Moriches, New York and

Nicholas Anderson of Flanders, New York as part-time season prescribed Fire Crew Members at an hourly rate of Nineteen and 50/100 Dollars (\$19.50), effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Gordon, duly seconded by Ms. Devine and unanimously carried, it was

(208-08-2021) RESOLVED, To promote Michael McMahon from Senior Supervisor in Customer Service to Meters Shop Manager in Customer Service at an annual salary of One Hundred Five Thousand Dollars (\$105,000), effective immediately.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon and unanimously carried, it was

(209-08-2021) RESOLVED, To employ Thomas Rowan of East Hampton, New York as CM Field Supervisor in the Construction Maintenance department at an annual salary of Eighty-Four Thousand Dollars (\$84,000), effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Gordon, duly seconded by Ms. Devine and unanimously carried, it was

(210-08-2021) RESOLVED, To employ Shawn Muehlheuser as a part-time HR Business Partner through December 31, 2021 at an hourly rate of Fifty Dollars (\$50), effective upon successful completion of pre-employment physical and background check.

As there was no further business to be considered, on motion made by Mr. Bishop, duly seconded by Ms. Gordon, the meeting was adjourned at 5:16 p.m.

Jane Devine, Secretary