

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
January 27, 2022
Hauppauge, New York

Present: Patrick Halpin, Chairman
Jane Devine, Secretary
Tim Bishop, Member
Jacqueline Gordon, Member
Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and Counsel J. Milazzo and by Messrs. Blevins, Bova, Brady, Cecchetto, Dubois, Durk, Finello, Fuller, Galante, Given, Huber, Kilcommons, Kleinman, Litka, O'Connell, Pokorny, Rae, Reinfrank, Schneider, Swain, Wahl, Wallach, Warner and by Mmes. Cameron, Cetta, Hannan, Lowe, Mancuso, Palillo, Simson, Spaulding, Tinsley, and Vassallo.

B. Yatauro, President of Local 393 was also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:02 p.m. the Chairman called the meeting to order.

The public was advised by Patrick Brady, I.T. Manager, that they may speak during the public comment portion of the meeting by raising their hand in Zoom or dialing “*9” on the telephone.

Mr. Szabo announced the preparations for the upcoming storm and the safety measures taken to keep all staff safe. Mr. Szabo announced that if there were any change in plans, the Board Members would be notified.

Mr. Szabo then introduced Nick Swain, Safety Supervisor, and Paige Trombino, Environmental Health and Safety Coordinator to present an update on the 2021 Incident Trends. Ms. Trombino reviewed recordable incidents as well as incident rate calculations. Ms. Trombino reviewed trends between 2020 and 2021, as well as the incident breakdown by department and by month. Ms. Trombino and Mr. Swain continued by breaking down incidents by type, most

common incidents as well as what is being done to prevent these types of injuries in the future. Mr. Swain then elaborated on the training and education programs for the future.

Mr. Szabo then introduced Joe Pokorny, Deputy CEO for Operations to present on the West Neck Water System Long Term Agreement. Mr. Pokorny began by describing and demonstrating the service area. Mr. Pokorny reviewed the facilities and statistics, as well as the suggested improvements such as electrical improvements and water main replacement. Mr. Pokorny reviewed the proposed lease and operating agreements. Mr. Pokorny stated he expects to have a long-term agreement at the next board meeting.

Mr. Halpin then opened the meeting for public comment. Public comment was received by Barbara Yatauro, Union President, who stated that the Union is very pleased with the hard work, collaboration and training by the Safety Department to keep all staff safe. Ms. Yatauro also stated that she hopes consideration is being made to prepare for the storm to keep staff safe in travel. Mr. Hopkins stated he would be calling her tomorrow to review.

Mr. Halpin then presented the minutes of the regular meeting of December 23, 2021, for approval. On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, the minutes of the regular meeting held on December 23, 2021, were approved.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. These items were considered on consent and on motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(001-01-2022) RESOLVED, To extend for the one-year period beginning March 1, 2022, Contract 7657 for the maintenance of SCADA antenna equipment with NW Management Inc., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend Contract 7665 for the furnishing and delivery of products and equipment for water quality analysis with Hach Company, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning February 1, 2022, Contract 7668 for the supply of granular activated carbon (GAC) and related services with Carbon Activated Corp., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning April 1, 2022, Contract 7669 for the maintenance of roofs and gutter systems at various SCWA sites with Statewide Roofing Inc., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning March 1, 2022, Contract 7672 for the furnishing, delivery and erection of new chain link fence and miscellaneous work at

various Authority owned properties with Residential Fences Corp., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning February 1, 2022, Contract 7740B for the construction of asphalt driveway, paved yard areas and walkways (Eastern & Western Zones) with CAC Contracting Corp., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning February 1, 2022, Contract 7744 for the grading, material placement, clearing, excavating and miscellaneous sitework (Eastern Zone B – East of William Floyd Parkway) with D.F. Stone Contracting Ltd., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning March 1, 2022, Contract 7745B for the reconditioning and/or redevelopment work of wells (Zone B – East of William Floyd Parkway) with Delta Well & Pump Co., in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7812, 7814-7819. Mr. Szabo recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(002-01-2022) RESOLVED, that low bid received under Contract 7812 for the construction of a 20" x 10" well (No. 3A) at Third Avenue Well Field in Brentwood submitted by Layne Christensen Co. of Holbrook, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount Five Hundred Thirty-Nine Thousand Nine Hundred Seventy-Three Dollars (\$593,973) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(003-01-2022) RESOLVED, That the low bid received under Contract 7814 for the furnishing and delivery of thermoplastic meter vaults submitted by Bingham & Taylor of Culpeper, Virginia on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Ninety-Five Thousand Six Hundred Forty-Nine Dollars (\$95,649), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(004-01-2022) RESOLVED, That the only bid received under Contract 7815 for the landscape and maintenance at Westhampton and Southold SCWA sites during the one-year period beginning April 1, 2022 submitted by Dom's Lawn Maker, Inc of Port Washington, New York be and hereby is rejected; this contract will re-bid in the future.

Upon further explanation by Tim Kilcommons, Chief Engineer, and on motion made by Ms. Mercado, duly seconded by Ms. Gordon, and unanimously carried, it was

(005-01-2022) RESOLVED, That the low bid received under Contract 7816 (Zone A – West of State Rd 112) for the electrical work at various Authority sites submitted by MMJ Electric Inc. of Pompano Beach, Florida on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Seven Hundred Seventy-Six Thousand One Hundred Nineteen and 95/100 Dollars (\$776,119.95), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received under Contract 7816 (Zone B – East of State Rd 112) for the electrical work at various Authority sites submitted by New York Trenchless of East Moriches, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Seven Hundred Ninety-Six Thousand Seven Hundred Sixty-Three Dollars (\$796,763), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(006-01-2022) RESOLVED, That the only bid received under Contract 7817 for the furnishing and delivery of cold water service meters submitted by Ferguson Enterprises of Bay Shore, New York, be and hereby is rejected; this contract will re-bid in the future.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(007-01-2022) RESOLVED, That the low bid received under Contract 7818 (Group I West) for the replacement of topsoil and grass seeding on state, county, town and village highways submitted by Green Velvet Landscape of Bay Shore, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Hundred Thirty-One Thousand Eight Hundred Fifty Dollars (\$131,850), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received under Contract 7818 (Group II East) for the replacement of topsoil and grass seeding on state, county, town and village highways submitted by LLL Industries, Inc of Brookhaven, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Hundred Sixty-Five Thousand One Hundred Six and 25/100 Dollars (\$165,106.25), be and hereby is accepted; and be it

FURTHER RESOLVED, That that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(008-01-2022) RESOLVED, That the bid received under Contract 7819 for the furnishing and installation of new metal building, transport and re-assemble of existing metal building at the Middleville Road Pump Station submitted by Stalco Construction Inc. of Deer Park, New York on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Eight Hundred Ninety-Eight Thousand Fifty Dollars (\$898,050), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo then referred to special service agreements. Upon further explanation by Mike Litka, Chief Technology Officer, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(009-01-2022) RESOLVED, To renew and amend the agreement under RFP 1507 submitted by Kubra Data Transfers Ltd for the printing, imaging, mailing and electronic bill presentment and payment of billing systems during the period of February 1, 2022 to November 30, 2023 with an additional cost of Six Thousand Eight Hundred Dollars (\$6,800) for an increase in cost of consumable items; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(010-01-2022) RESOLVED, To extend RFP 1563 for the radiological analysis of drinking water samples during the one-year period beginning January 1, 2022 with Gel Laboratories LLC of Charleston South Carolina; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Upon further explanation by Jeff Kleinman, Director of General Services, and on motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(011-01-2022) RESOLVED, To award RFP 1575 for the architectural services in the Construction-Maintenance building program report to H2M Architects & Engineers of Melville, New York in the amount of Seventy-Nine Thousand Eight Hundred Fifty Dollars (\$79,850); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(012-01-2022) RESOLVED, To amend the existing agreement with KUBRA, Inc of Piscataway, New Jersey to utilize the document template manager and letters application for a one-time fee of Fifteen Thousand Dollars (\$15,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously

carried, it was

(013-01-2022) RESOLVED, To authorize the creation of a new Citibank account for the purpose of segregating funds for the Pine Barrens Credit Clearinghouse.

Mr. Szabo then referenced equipment requests. On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(014-01-2022) RESOLVED, To authorize the service agreement for 19 nitrate analyzer probes with Hach Company of Loveland, Colorado, for a one-year period beginning February 1, 2022, in the amount of Eighteen Thousand Four Hundred Eleven Dollars (\$18,411).

Upon further explanation by Kevin Durk, Director of Water Quality and Lab Services, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(015-01-2022) RESOLVED, To authorize the purchase of a robotic analyzer for the Laboratory from Skalar of Buford, Georgia in the amount of Sixty-Four Thousand Seven Hundred Fifty Dollars (\$64,750).

On motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(016-01-2022) RESOLVED, to authorize the purchase of three promochrom systems from sole manufacturer and distributor, Promochrom of Richmond, British Columbia in the amount of One Hundred Thousand Dollars (\$100,000).

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(017-01-2022) RESOLVED, To authorize the purchase of twelve 800 MHz radios and two charging banks from Integrated Wireless Tech, LLC of Holbrook, New York in the amount Forty-Eight Thousand Six Hundred Forty-Five and 84/100 Dollars (\$48,645.84).

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(018-01-2022) RESOLVED, To authorize the purchase of eighty-five 12" blades and one hundred-ten 14" blades for the Construction Maintenance department from Patriot Diamond of Fort Lauderdale, Florida in the amount of Twenty-Five Thousand Four Hundred Seventy Five Dollars (\$25,475).

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(019-01-2022) RESOLVED, To authorize the purchase of six Kushlan Plate Compactors from Grainger of Lake Forest, Illinois in the amount of Twenty-Seven Thousand Seven Hundred One and 10/100 Dollars (\$27,701.10).

Upon further explanation by Ms. Vassallo, Chief Financial Officer, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(020-01-2022) RESOLVED, To authorize the following budget adjustments:

Decrease line item 045 – Replacement Wells by \$1,500,000.
 Increase line item 035 – Developer Contracts by \$1,500,000.
 Decrease line item 045 – Replacement Wells by \$100,000.
 Increase line item 031 – Construction Contracts by \$100,000.
 This will not impact the overall budget.

Mr. Szabo then referred to a Membership request. On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(021-01-2022) RESOLVED, To authorize the memberships in WaterISAC for a one-year period ending June 17, 2022 in the amount of Five Thousand Five Hundred Dollars (\$5,500).

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(022-01-2022) RESOLVED, That the following invoices be paid from the Operating Fund:

Bond, Schoeneck & King, PLLC	\$610.50
H2M Architects & Engineers	6,625.00
O'Connor, O'Connor Hintz & Deveney, LLP	7,284.90
Tighe & Bond Engineers	350.00

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

The Members scheduled their next regular meeting for Thursday, February 24, 2022, beginning at 3:00 p.m at the Oakdale Administration Building.

At this time, Mr. Halpin stated that the email inbox was checked for public comment. There was no public comment.

At 4:32 p.m., on motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(023-01-2022) RESOLVED, That the Members go into an Executive Session for the purpose of discussing litigation, personnel matters, and labor negotiations.

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(024-01-2022) RESOLVED, To employ Hannah Pell, of Southampton, New York as Facilities Manager in the Facilities department at an annual salary of Ninety Thousand Dollars (\$90,000) effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(025-01-2022) RESOLVED, To extend the employment agreement with Anthony Mancuso, Part-Time Structural Engineer in the Engineering Department at the current hourly rate of Sixty-Five (\$65)/hour; not to exceed Twenty-Five Thousand Dollars (\$25,000) annually.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(026-01-2022) RESOLVED, To promote Sabrina Cohn from Part Time Ecological Field Specialist in the Pine Barrens Department to Full Time Ecological Field Specialist at an annual salary of Sixty-Two Thousand Dollars (\$62,000).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(027-01-2022) RESOLVED, To employ John Marafino, of Patchogue, New York as Customer Growth Coordinator at an annual salary of One Hundred Five Thousand Dollars (\$105,000) effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(028-01-2022) RESOLVED, To employ Stephen Jimenez, of East Northport, New York as Fleet Coordinator in the Transportation Department at an annual salary of Sixty Thousand Dollars (\$60,000) effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(029-01-2022) RESOLVED, To employ Erich Horn Jr. of Kingston, New York as Squad Boss Seasonal (FFT1) in the Pine Barrens Department from February 15, 2022 to May 31, 2022, at an hourly rate of Twenty-One Dollars (\$21) effective upon completion of pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(030-01-2022) RESOLVED, To employ Taylor Kern as Prescribed Fire Crew Member Seasonal (FFT1) in the Pine Barrens Department from February 15, 2022 to May 31, 2022, at an hourly rate

of Nineteen and 50/100 Dollars (\$19.50) effective upon completion of pre-employment physical and background check.

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(031-01-2022) RESOLVED, To employ Ronald Bagan of Oyster Bay, New York as Prescribed Fire Crew Member Seasonal (FFT1) in the Pine Barrens Department from February 15, 2022 to May 31, 2022, at an hourly rate of Nineteen and 50/100 Dollars (\$19.50) effective upon completion of pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(032-01-2022) RESOLVED, To employ Dane Jones, of Nesconset, New York as Director of Procurement in the Finance Department at an annual salary of One Hundred Fifteen Thousand Dollars (\$115,000) effective upon successful completion of pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(033-01-2022) RESOLVED, To employ Jessica Pino, of Lindenhurst, New York as HR Assistant in the Human Resources Department at an annual salary of Forty-Eight Thousand Five Hundred Dollars (\$48,500), effective upon successful completion of pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(034-01-2022) RESOLVED, To terminate the employment of Michael DiLeone, Employee Relations/Training Manager effective immediately.

As there was no further business to be considered, on motion made by Mr. Bishop, duly seconded by Ms. Mercado, the meeting was adjourned at 4:56 p.m.

Jane Devine, Secretary