

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
February 27, 2020
Oakdale, New York

Present: Patrick Halpin, Chairman
Jane Devine, Secretary
Mario R. Mattera, Member
Tim Bishop, Member
Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and J. Milazzo; and by Messrs. Bova, Cecchetto, DiLeone, Finello, Fuller, Galante, Kilcommons, Kuzman, Litka, Motz, O'Connell, Pokorny, Reinfrank, Torres, Wallach, and by Mmes. Cairo, Cetta, Hannan, Simson, Tinsley, Trupia and Vassallo

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Chairman Halpin called the meeting to order.

At this time, Mr. Szabo introduced Seth Wallach, the Authority's Community Outreach Coordinator, who, along with Executive Staff members, updated the Board Members on the 2025 Strategic Plan. Mr. Szabo stated that the Plan is at the end of its fourth year and is approximately 58% complete and the Authority is well on its way to accomplishing its goals.

Mr. Szabo then asked Mr. Wallach and Mr. Motz to update the Members regarding the Water Quality Treatment Charge Communications Plan.

Mr. Halpin then opened the meeting for public comment. No one from the Public was present.

Mr. Halpin presented the minutes of the regular meeting of January 30, 2020, for approval. On motion made by Ms. Devine, duly seconded by Mr. Mattera and unanimously carried, the minutes of the regular meeting held on January 30, 2020, were approved.

At this time, Mr. Halpin requested that Agenda Item 13.a) and 13.b) Finance, be taken out of order.

After a lengthy discussion regarding these items, Mr. Halpin asked for a motion regarding these matters. On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(036-02-2020) RESOLVED, To authorize the issuance of Senior Lien Fixed Rate Tax-Exempt Bonds, Series 2020B Bonds, not to exceed Eighty-Seven Million Dollars (\$87,000,000), pursuant to attached Supplemental Resolution.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(037-02-2020) RESOLVED, To authorize the issuance of Senior Lien Fixed Rate Taxable Refunding Bonds, Series 2020 Refunding Bonds, not to exceed Ninety Million Dollars (\$90,000,000) pursuant to attached Supplemental Resolution.

Mr. Szabo referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(038-02-2020) RESOLVED, To extend for a one-year period beginning June 1, 2020, Contract 7513 for furnishing and delivery of Rigid electrical conduit, fittings and associated electrical items with Wesco Distribution Inc. of Hauppauge, New York, (Group I, III, Group

IV [A, C, E, F, P]); Group V [A, E, F, L, N]); with Aetna Electric LLC of New Hyde Park, New York, (Group IV [H, I, J, L, N]; Group V [C, G, O, Q, R] in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(039-02-2020) RESOLVED, To extend for a one-year period beginning July 1, 2020, Contract 7527 for furnishing and delivery of stainless steel repair clamps, iron saddles and Bell joint leak clamps with PowerSeal Pipeline Products Corp. of Wichita Falls, Texas, (Items 1-28); with Smith-Blair Inc. of Texarkana, Arkansas, (Items 29-33), in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(040-02-2020) RESOLVED, To extend for a one-year period beginning July 1, 2020, Contract 7615 for maintenance of heating, ventilation and air-conditioning equipment at various Authority sites with Nice N Cool Inc. of Port Jefferson Station, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(041-02-2020) RESOLVED, To extend for a one-year period beginning July 1, 2020, Contract 7620 for furnishing and delivery of pH measuring equipment and pressure transmitters with LI Controls Inc. of Great River, New York, in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contract 7671 and he recommended that this contract be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Mr. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(042-02-2020) RESOLVED, That the low bid received under Contract 7671, for office cleaning services for Authority buildings during the one-year period beginning April 1, 2020, submitted by Island Wide Building Services Group of Lindenhurst, New York, in the annual amount of Two Hundred Forty-Six Thousand Nine Hundred One and 55/100 Dollars (\$246,901.55), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to two requests regarding special service agreements. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(043-02-2020) RESOLVED, To authorize the utilization of Retail Cash Payment Solution offered by KUBRA, Inc. with a processing fee of One and 99/100 Dollars (\$1.99) per transaction to be paid by the customer.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(044-02-2020) RESOLVED, To retain the services of Harris Beach, PLLC, with members Andrew D. Komaromi, as attorney, Charles I. Schachter, as tax counsel and Eric Taylor, as attorney, as bond counsel to the Authority, with Hawkins, Delafield & Wood, LLP, as additional bond counsel to provide additional legal services for matters other than issuance.

The Members then reviewed a request regarding the Work/Life Assistance Program. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Mr. Mattera, and unanimously carried, it was

(045-02-2020) RESOLVED, To authorize entering into an agreement with Corporate Counseling Associates Inc. (CCA) of New York, New York, for the work/life assistance program, during the three-year period beginning April 1, 2020, at a rate of Two Dollars (\$2) per employee per month, for an approximate annual cost of Thirteen Thousand Six Hundred Eighty Dollars (\$13,680).

Mr. Szabo then referred to a request regarding insurance coverage. After further explanation of details, and on motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried it was

(046-02-2020) RESOLVED, To renew policy with Starr Indemnity - Ace American Insurance Company at a cost of Two Hundred Thirty-Six Thousand One Hundred Sixty-Seven Dollars (\$236,167); and renew broker service agreement with Willis Towers Watson, Willis of New York, Inc., at a fee of Nineteen Thousand Dollars (\$19,000).

The Members reviewed two requests regarding Authority Policies. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(047-02-2020) RESOLVED, To approve revisions and adopt Policy 407 - Drug/Alcohol Testing Program, pursuant to attached outline.

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(048-02-2020) RESOLVED, To approve revisions and adopt Policy 409 – Driver’s Licenses, pursuant to attached outline.

The Members then referred to a request regarding the budget. After further explanation of details, and on motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(049-02-2020) RESOLVED, To authorize revisions to the budget for year ending May 31, 2020, as follows:

Authorize revision to the budget for year ending May 31, 2020, as follows:

Increase to Item 035 (Construction Contracts) in the amount of Five Hundred Thousand Dollars (\$500,000);

The new amount for the 2020 Capital Budget is Eighty-Two Million Seven Hundred Ninety-Eight Thousand Dollars (\$82,798,000).

Mr. Szabo then referred to an item regarding Authority Rules and Regulations. After much discussion, and on motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(050-02-2020) RESOLVED, To authorize the annual interest rate for surcharge payments on all applicable contracts for 2020 to be 3.58 percent.

Mr. Szabo reviewed several requests relating to equipment. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(051-02-2020) RESOLVED, To authorize payment to GT Power Systems for an amount not to exceed Four Thousand Six Hundred Dollars (\$4,600) to diagnose the operational problem with Generator 15000.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(052-02-2020) RESOLVED, To authorize the purchase of the media agar preparator for the Authorities’ Laboratory, from Neutec Group of Farmingdale, New York, in the amount of Twenty-Five Thousand Four Hundred Eighty-Six Dollars (\$25,486).

On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(053-02-2020) RESOLVED, To authorize the purchase of two (2) Real Tech Nitrate Analyzer Systems from LI Controls, Inc. of East Islip, New York, in the amount of Twenty-Two Thousand Eight Hundred Twelve Dollars (\$22,812), including shipping.

On motion made by Mr. Mattera, duly seconded by Ms. Devine, and unanimously carried, it was

(054-02-2020) RESOLVED, To authorize the service agreement for 17 nitrate analyzer probes with Hach Company of Loveland, Colorado, for a one-year period beginning February 1, 2020, in the amount of Fourteen Thousand Forty-Two Dollars (\$14,042).

Mr. Szabo reviewed several requests regarding meetings, training and conferences. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(055-02-2020) RESOLVED, To authorize the attendance of Paul Kuzman, Director of Construction Maintenance and Chris Given, Superintendent of Maintenance at the NYS AWWA Spring Meeting in Saratoga Springs, New York, from April 14, 2020 through April 16, 2020, at an approximate cost of One Thousand Dollars (\$1,000) per person.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(056-02-2020) RESOLVED, To authorize the attendance of Donna Mancuso, Chief Human Resources Officer, Kris Zimmer, Assistant Superintendent in Production Control, Ray Meyer, Project Manager in Engineering and Steve Vanderborgh Field Supervisor in Construction and Maintenance, at the AWWA 2020 Annual Conference in Orlando, Florida, from June 14 through June 17, 2020, at an approximate cost of Twenty-Five Hundred Dollars (\$2,500) per person.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(057-02-2020) RESOLVED, To authorize purchasing webinar bundle for 2020 from American Water Works Association which consists of 20 webcasts throughout the year at a cost of Two Thousand Four Hundred Dollars (\$2,400).

On motion made by Mr. Mattera, duly seconded by Ms. Mercado, and unanimously carried, it was

(058-02-2020) RESOLVED, To authorize the attendance of Linda Santisi, LIMS Administrator, at the LabWare Customer Education Conference, in Orlando, Florida, from April 26 through May 1, 2020, at an approximate cost of One Thousand Eight Hundred Dollars (\$1,800).

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(059-02-2020) RESOLVED, To authorize the attendance of Shaun Ziegler, Pine Barrens Commission Ecologist, at the National Wildfire Coordinating Group, in Tuscon, Arizona, from March 2 through March 11, 2020, at an approximate cost of Two Thousand Three Hundred Dollars (\$2,300).

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(060-02-2020) RESOLVED, To authorize the attendance of Janice Tinsley, Deputy CEO of Customer Service, and Richard Reinfrank, Field Services Director, at the 2020 CS Week Executive Summit in Ft. Worth, Texas, from May 18 through May 22, 2020, at an approximate cost of Two Thousand Eight Hundred Fifty Dollars (\$2,850) per person.

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(061-02-2020) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci (tank engineers)	\$109,976.25
H2M Architects & Engineers	\$10,345.00
Heslin Rothenberg Farley & Mesity P.C.	\$240.00
Long Island Water Conference – Dues	\$5,000.00
LaSalle, LaSalle Dwyer PC	\$8,484.00
McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP	\$4,478.74
Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	\$944.00
Services Rendered – January, 2020	
O’Connor, O’Connor, Hintz & Deveney, LLP	\$1,080.00
Sobel Pevzner, LLC	\$40,274.36

The Members scheduled their next regular meeting for Thursday, March 26, 2020, beginning at 3:00 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 4:53 p.m., on motion made by Ms. Devine, duly seconded by Mr. Bishop and unanimously carried, it was

(062-02-2020) RESOLVED, That the Members go into an Executive Session for the purpose of discussing personnel matters.

The meeting was again called to order at 5:18 p.m.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(063-02-2020) RESOLVED, To promote Erdal Kadioglu from Technician I to Assistant Supervisor of Receiving at an annual salary of Fifty-Five Thousand Dollars (\$55,000), effective March 3, 2020.

On motion made by Mr. Bishop, duly seconded by Mr. Mattera, and unanimously carried, it was

(064-02-2020) RESOLVED, To employ Gary A. Enright of Southold, New York, as an Enforcement Officer, for the Central Pine Barrens Commission, on a part-time basis, at the rate of Twenty-Five and 64/100 Dollars (\$25.64) per hour. (Start date t/b/d)

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and carried with one abstention by Mr. Mattera, it was

(065-02-2020) RESOLVED, To employ Douglas Wadsworth of Medford, New York, as Call Center Supervisor Trainee at an annual salary of Sixty-Two Thousand Dollars (\$62,000), effective March 24, 2020.

As there was no further business to be considered, on motion made by Ms. Devine, duly seconded by Mr. Bishop, the meeting was adjourned at 5:18 p.m.

Jane Devine, Secretary