

AGENDA
REGULAR MEETING ON APRIL 29, 2021
3:00 P.M. AT OAKDALE, NEW YORK

PRESENTATION: 2020 Incident Trends
By: Nick Swain, Safety Supervisor

Private Well Connection Plan
By: Brendan Warner, Deputy Director CM

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – March 25, 2021

CONTRACTS – EXTEND – ITEMS TO BE CONSIDERED ON CONSENT

Items 2a. through 2e. on Agenda Approved with one Resolution on Motion made by _____, duly seconded by _____, and unanimously carried.

- 2a. Contract 7615 - for the maintenance of heating, ventilation and air conditioning equipment at various Authority locations during the one-year period beginning July 1, 2021 – extend with Nice N Cool Inc.
- 2b. Contract 7621 – for the furnishing and delivery of waterworks supplies, tools and equipment during the one-year period beginning July 1, 2021 – extend with Pollardwater Inc (Items: 1-11, 13-14, 16-18, 20-28, 30-33, 40-42, 44, 46, 48-57, 59, 60, 64), USA Bluebook (Items: 12, 39, 58) and Velvetop Products (Item: 19).
- 2c. Contract 7692 – for the repair of underground locating devices during the one-year period beginning July 1, 2021 – extend with Pollardwater Inc.
- 2d. Contract 7694 – for the furnishing and delivery of underground locating devices during the one-year period beginning July 1, 2021 – extend with Pollardwater Inc. (Item#1) and Mohawk Ltd. (Item#2).
- 2e. Contract 7697 – for the removal and disposal of chlorinated wastewater from various sites during the one-year period beginning July 1, 2021 – extend with Island Pump & Tank Corp.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7749 - for the furnishing and delivery of hydrogen peroxide at Bushwick Avenue and Commercial Boulevard Sites during the one-year period beginning May 1, 2021.
- 3b. Contract 7754 – for the furnishing and installation of carpet tile and cove base at various locations during the one-year period beginning May 1, 2021.
- 3c. Contract 7755 – for the installation of new water service lines and reconnection of service line tie-overs during the one-year period beginning June 1, 2021.
- 3d. Contract 7759 – for the replacing of asbestos roof shingles with architectural shingles at the Meeting House Road Well Field in Quogue.

CONTRACTS – GENERAL

- 4a. Contract 7739- amend the award of previously approved Contract (resolution 033-02-2021) to Xylem Water Solutions USA, inc. to include upgraded reactors in the change order amount of \$293,600.

GENERAL

5. General

- a) Recognition of the 70th Anniversary of SCWA Operations
Authorize the anticipated expense of the SCWA 70th Anniversary for the month of June in the approximate amount of \$9,551.
- b) COVID-19 Response Plan
Adopt COVID-19 Phase VII Response Plan.

6. Special Services

- a) Budget Billing Support Agreement
Enter into an agreement with Epi-Use for the implementation of Balance Billing and the Installment Plan enhancements at a fee not to exceed \$129,875.78.
- b) RFP 1567 – Actuarial and Consulting Services
1) Enter into Agreement #1567 with Howard E. Nyhart Co., for the actuarial and consulting services for GASB 75 during the five-year period beginning June 1, 2021 through May 31, 2026.

2) Enter into Agreement #1567 with Pinnacle Actuarial Resources, for the actuarial and consulting services for GASB 10 during the five-year period beginning June 1, 2021 through May 31, 2026.
- c) Lighting Energy Audit by NYPA
Authorize New York Power Authority to conduct a lighting energy audit at all Authority buildings, campuses and pump stations at a fee of \$3,000.
- d) CBS 5 Year Inspections of Two (2) 2,250 gal FRP Hypo Tanks Per Site
Enter into an agreement for the inspections of two (2) 2,250 gal FRP hypo tanks per site for Bay Shore, Coram, Westhampton and East Hampton submitted by Material & Product Testing Laboratories Inc. (MPTL) at a total cost of \$5,525.

7. DEC Applications

- a) Flanders Road Well No. 1A – Montauk
- b) North Country Road Well No. 1A – Miller Place
- c) Liberty Street Well No. 1A – Hauppauge
- d) Fischer Avenue Well No. 1A – Islip Terrace
- e) Oval Drive Well No. 2A – Village of Islandia
- f) Oxhead Road Well No.3A – Stony Brook
- g) Daniel Webster Drive Well No. 3A – South Setauket

8. Property – Outside Use

- a) AT&T/New Cingular Wireless, LLC Lease Agreement
Enter into a lease agreement with (A42) AT&T/New Cingular Wireless, LLC for the purpose of leasing space for their cellular equipment on the tank/grounds at West Prospect Street, Town of Southampton, each at the base rent of \$5,000 per month, with adders for extra equipment and subject to approval by the Authority’s Legal Department.
- b) NYSDEC MTBE Mitigation Strategy for Emjay Blvd Well Field
1) Enter into an agreement with the DEC and contractor to utilize GAC systems at Emjay Blvd. and perform pump test; the Authority will be reimbursed for the cost of the carbon, estimated at \$89,000 and any cost associated with compensation for the Authority’s contractor, Dolphin to install the pump.
2) Enter into a second agreement to authorize the DEC to construct and operate four air strippers on site until the plume has been remediated.
- c) Dish Wireless, LLC Request to lease space on 18 SCWA Tank Sites
Authorize Dish Wireless, LLC to lease space for their cellular equipment at eighteen locations at a cost of approximately \$5,500 per site.

9. Equipment

- a) Support Services Agreement – SCADA
Renew support services agreement for the SCADA system software, with Systems Integrated, of Orange, California, for a one-year period beginning May 1, 2021, for a total cost not to exceed \$100,000.
- b) File No. 1408 – Information Technology Department Procurements Under NYS and GSA Contracts
Authorize the purchase of hardware and software for the Information Technology Department under NYS and GSA Contracts and Cooperative Purchasing Consortium Agreements during the one-year period beginning June 1, 2021.
- c) File No. 1409 – Laboratory Procurements Under New York State Contracts
Authorize the purchase of equipment and supplies for the Laboratory under NYS, Suffolk County, and Cooperative Purchasing Consortium Contracts during the one-year period beginning June 1, 2021, in the aggregate amount of approximately \$1,120,000.
- d) File No. 1411 – Transportation Department Procurements Under NYS and Suffolk County Contracts and Cooperative Purchasing Agreements
Authorize the purchase of equipment, parts, vehicles, gasoline and biodiesel fuel under NYS and Suffolk County and Town Contracts and Cooperative Purchasing Consortium Agreements during the one-year period beginning June 1, 2021.
- e) File No. 1412 – Oakdale Stores Procurements under NYS and Suffolk County Contracts and Consortium Contracts
Authorize the purchase of various office supplies and supplies/parts used in the field under NYS and Suffolk County Contracts and Cooperative Purchase Agreements during the one-year period beginning June 1, 2021.

- f) File No. 1413 – Bay Shore Stores/Production Control Procurements Under NYS and Suffolk County Contracts and Cooperative Purchasing Agreements
 Authorize the purchase of various office supplies and supplies/parts used in the field under NYS and Suffolk County Contracts and Cooperative Purchasing Agreements during the one-year period beginning June 1, 2021.

- g) File No. 1520 – Facilities - Procurements Under NYS Contracts and Purchasing Consortium Agreements
 Authorize the purchase of products/services under NYS contracts and Purchasing Consortium Agreement during the one-year period beginning June 1, 2021.

- h) Furnish and Install Canopy at Fueling Station in Hauppauge
 Authorize the purchase and installation labor of a canopy at the fueling station in Hauppauge to Ace Canvas in the amount of \$10,200 and to Island Pump & Tank in the amount of \$3,944 for the footings.

- i) Promochrom Extraction Workstations
 Authorize the purchase of (4) Promochrom systems for the analysis and extraction of samples for EPA Method 537.1 and EPA Method 533 from Promochrom Technologies of Richmond, British Columbia, in the amount of \$34,500 per system.

- j) Surplus – Appliances and 3 Split Duct AC Systems – 21 McKinney Rd, Northport
 Declare the appliances and 3 split duct AC systems located at 21 McKinney Road in Northport a surplus and authorize the donation of these items to a charitable organization.

- k) Radio Avenue Emergency Generator Repairs
 Authorize the repair of the Radio Avenue emergency generator by Huntington Power at a total cost of \$5,603.59.

10. Insurance

- a) Renewal of Life, Long Term Disability and Short-Term Disability, Dependent Life and AD&D.
 Accept the new proposal of SunLife Financial for the Authority's life insurance at an estimated total cost of \$630,391 beginning July 1, 2021 with a two-year rate guarantee. Renew AD&D and Long-term Disability Insurance at same rates. Dependent Life Insurance (employee-paid) from \$2.50/month to \$6.77/month for increase in coverage. NYS Short-term Disability increase of \$1,290/year, employees to receive \$340/week on disability leave.

11. Government

- a) SCWA and Suffolk County District Attorney Office
 Authorize SCWA to enter into an agreement with the Suffolk County District Attorney Office to share drinking water data and trends, install monitoring wells, provide analysis of drinking water samples and provide information in an amount not to exceed \$100,000 per calendar year.

12. Rates, Rules and Regulations

- a) SCWA Private Well Connection Plan
 Amend Section 4 of the Rates Rules and Regulations to reduce the upfront payment to \$500 application fee to be credited toward the tap fee; provide financing for the remaining tap fee and surcharge costs over a 25-year period and reduce the minimum participation rate in Section 8 of the Rates Rules and Regulations from 40% to 25%.

13. Main Extensions

a) Manorville Water Main Extension

Declare Manorville Water Main installation project of approximately 20,000 feet of varying sizes in the Towns of Brookhaven and Riverhead, to be a Type II activity under New York State Environmental Quality Review Act, its implementing regulations and the Authority's Type II list.

INVOICES - To be paid from the Operating Fund:

14a.	<u>Dvirka & Bartilucci Engineers</u>	\$	20,411.50
14b.	<u>H2M Architects & Engineers</u>		35,375.00
14c.	<u>Heslin Rothenberg Farley & Mesiti P.C.</u>		3,250.00
14d.	<u>O'Connor, O'Connor, Hintz & Deveney LLP</u>		630.00
14e.	<u>Putney, Twombly, Hall & Hirson LLP</u>		8,645.87

NEXT MEETING – Scheduled for May 27, 2021, at 3:00 p.m. at Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
March 25, 2021
Oakdale, New York

Present: Patrick Halpin, Chairman
Jane Devine, Secretary
Tim Bishop, Member
Elizabeth Mercado, Member
Jacqueline Gordon, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and by Counsel J. Milazzo and by Messrs. Bova, Brady, Brand, Cecchetto, Durk, Finello, Fuller, Given, Galante, Kilcommons, Kleinman, Kuzman, Litka, Motz, O'Connell, Pokorny, Reinfrank, Reynolds, Wahl, Wallach, Warner and by Mmes. Cameron, Cetta, Hannan, Hohenberger, Lowe, Mancuso, Palillo, Tinsley, and Vassallo.

Barbara Yatauro, President of Local 393 and Members of the public were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Mr. Szabo called the meeting to order.

At this time, Mr. Hopkins stated this meeting is being held in accordance with Executive Order No. 202.2 dated March 7, 2020, which authorizes public meetings to be held remotely by conference call or other similar service. Members of the public can call in on the number on SCWA's website and listen to the meeting or participate electronically through Zoom.

The public was advised by Steve Galante (Director of IT) that they may speak during the public comment portion of the meeting by raising their hand in Zoom or dialing “*9” on the telephone.

Mr. Halpin then opened the meeting for public comment. Public comment was received by Jeff Goldstein, of 122 Fieldstone Court, Middle Island New York 11953, which is part of a private homeowner’s association. Mr. Goldstein reported previously communicating with Janice Tinsley, Deputy CEO for Customer Service regarding three main breaks within his community. Mr. Goldstein formally requested from the Board, a credit for wasted water, which was previously denied as the water mains are not owned or maintained by the Authority. Mr. Hopkins, Chief Legal Officer stated that he would compile a full report of past service to present to the board for their review and discussion at the next board meeting in April.

Mr. Halpin presented the minutes of the regular meeting of February 25, 2021, for approval. On motion made by Ms. Devine, duly seconded by Mr. Bishop, the minutes of the regular meeting held on February 25, 2021, were approved.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. These items were considered on consent and on motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(047-03-2021) RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7605 for the maintenance of diesel engines with T&T Baldwin Automotive Inc. (Zone 1) and Power Pro Service (Zone 2), in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7613 for the furnishing and delivery of asphalt paving mixture for cold patching with Seaboard Asphalt Products Co. (Item 1-50) and Black Gold Industries (Item 2), in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning May 1, 2021, Contract 7681 for environmental services with AARCO Environmental Service Corp., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7682 for the furnishing and delivery of compressed gas cylinders with Airgas USA LLC, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7687 for the maintenance and repair of fire, burglar alarm systems and card access systems at various SCWA sites with VSS Security Systems Inc., in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7693 for the painting of fire hydrants with Building Services Industries, in accordance with the specifications, terms and conditions of the contract.

RESOLVED, To extend for the one-year period beginning June 1, 2021, Contract 7696 for the installation of blowoff basins with Ed Cork & Sons, Inc., in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7750, 7751, 7752, 7753, 7756, he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(048-03-2021) RESOLVED, that the bid received under Contract 7750 for the furnishing and delivery of copper tubing type 'K' submitted by Ferguson Waterworks of Fredericksburg, Virginia on a discount percentage basis as indicated in the bidder's proposal be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Ms. Gordon, and unanimously carried, it was

(049-03-2021) RESOLVED, That the low bid received under Contract 7751 for the furnishing and delivery of cement lined ductile iron pipe submitted by Ferguson Waterworks of Fredericksburg, Virginia, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Two Hundred Forty-Nine Thousand Nine Hundred Fifty-Seven and 60/100 (\$249,957.60), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Gordon, duly seconded by Ms. Devine, and unanimously carried, it was

(050-03-2021) RESOLVED, that the low bid received under Contract 7752 for the construction of well head enclosure buildings with precast concrete walls and wood frame roofs on existing foundations, submitted by Pioneer Construction Corp. of Northport New York., on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Seven Hundred Twenty-Eight Thousand Six Hundred Dollars (\$728,600), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Bishop, and unanimously carried, it was

(051-03-2021) RESOLVED, To reject the single bid received under Contract 7753, for the furnishing and delivery of steel hydropneumatic tank at Bull Path Well Field submitted by Fred Burack Co. of Rye New York; this contract will re-bid.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(052-03-2021) RESOLVED, To accept the proposal for the procurement of line stop / side tap fittings classified as sole source/single source submitted by Hydra- Stop Company Inc. of Burr Ridge, Illinois, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Two Hundred Ninety-Seven Thousand One Hundred Forty-Four Dollars (\$297,144), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then reviewed two requests relating to special service agreements. On motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(053-03-2021) RESOLVED, To accept the proposal under RFP 1566 for the inspection services of Authority pipeline and road restoration projects submitted by H2M Architects and Engineers of Melville New York during the one-year period beginning June 1, 2021; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(054-03-2021) RESOLVED, To reject both of the proposals received under RFP 1568 for the diversity, equity and inclusion program for SCWA employees and re-bid this proposal

to solicit more interest.

Mr. Szabo mentioned several requests relating to Rates, Rules and Regulations. Upon further explanation of details by Janice Tinsley, and on motion made by Mr. Bishop, duly seconded by Ms. Gordon, and unanimously carried, it was

(055-03-2021) RESOLVED, To authorize the wasted water credit of Seven Thousand Fifty dollars (\$7,050) to the account of the customer at 12 Goose Creek Lane, Wainscott due to a dual check cartridge on the meter that failed, and is the responsibility of the authority.

The members then discussed previously approved resolution 303-10-2019, and an important update regarding the seventh clause. On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, it was

(056-03-2021) RESOLVED, To amend resolution 303-10-2019 to amend the seventh clause as recommended by the Environmental Facilities Corporation as follows:

WHEREAS, SCWA is a self-supporting, public benefit corporation operating under the authority of the Public Authorities Law of the State of New York, and

WHEREAS, SCWA's system contains more than 580 wells at 235 pump stations, approximately 6,000 miles of main, and is the largest system in the nation relying solely on groundwater as its water source, and

WHEREAS, SCWA has detected the chemical 1,4 dioxane in water produced by some of its wells, and

WHEREAS, SCWA will install a specialized treatment technology system, known as an Advanced Oxidation Treatment system, at the wellfields identified on Schedule A to reduce the amount of 1,4 dioxane in the water it distributes to its customers, and

WHEREAS, the estimated capital cost of each system is \$1.5 Million and each system is designed to treat the water produced by a single well and if a wellfield contains multiple wells each requiring treatment more than one system will be installed at the wellfield, and

WHEREAS, the capital cost includes SCWA expense to design each system, acquire the components of each system and the cost to construct each system, and

WHEREAS, that SCWA will pay for the systems costs with funds from SCWA's Capital Budget, which funds are generated from a water quality and treatment charge on each SCWA account; and

WHEREAS, the New York Clean Water Infrastructure Act invests \$3 Billion in clean and drinking water infrastructure projects and water quality protection across New York and provides at least \$1 Billion for the New York State Water Infrastructure Improvement Act of 2017 (WIIA) which authorizes the New York State Environmental Facilities Corporation (EFC) to provide grants to assist municipalities in funding water quality infrastructure, and

WHEREAS, on September 13, 2019, SCWA submitted 12 applications to the EFC for WIIA grant funding to pay for, in part, the capital costs of the treatment systems proposed at the 12 wellfields identified on the attached Schedule, seeking \$25.5 Million to treat water produced by 17 wells at the wellfields, and

WHEREAS, EFC requires that grant applicants provide a resolution identifying a plan to pay the portion of the treatment systems' capital cost not funded through an EFC grant; now, therefore be it

RESOLVED, SCWA remains committed to designing and constructing Advanced Oxidation Process treatment systems identified on the attached Schedule and funding their design and construction.

Mr. Halpin then thanked the Finance Committee for their work on the rate presentation prior to the board meeting. On motion made by Ms. Devine, duly seconded by Ms. Mercado, and unanimously carried, the following Resolution was unanimously carried.

(057-03-2021) WHEREAS, The Authority authorized a rate study that was conducted by Raftelis Rate Consultants, and such study was updated with additional information and recommendations of Elizabeth Vassallo, Chief Financial Officer and Christopher Cecchetto, Deputy Chief Financial Officer; and

WHEREAS, based upon recommendations set forth in such rate study as updated with such additional information and recommendations a proposed rate schedule was posted on the Authority's website and a notice of public hearing appeared in the March 23, 2021 issue of Newsday regarding proposed rate schedule, a copy of which is attached hereto and made a part hereof; and

WHEREAS, a public hearing was held on March 25, 2021, to consider such rate schedule, now, therefore, be it

RESOLVED, To amend and approve the rates to be effective June 1, 2021 in accordance with the duly posted rate schedule; and be it

FUTHER RESOLVED, That the Authority's Rates, Rules and Regulations are hereby amended in accordance with such schedule.

Mr. Szabo then referred to a request relating to the current budget. Upon further explanation of details by Mr. Tim Kilcommons, Chief Engineer, and on motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(058-03-2021) RESOLVED, To authorize revisions to the budget for year ending May 31, 2021 as follows:

Decrease item 040-21 (New Wells) in the amount of \$31,153.81

Increase item 100-21 (Facilities) in the amount of \$31,153.81

This increase will not change the current core capital budget of \$116,777 million.

Ms. Vassallo then elaborated on the details of the Capital and Operating and Maintenance Budgets for fiscal year ending May 31, 2022. On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(059-03-2021) RESOLVED, To approve the Operating & Maintenance and Construction Budgets for Fiscal Year ending May 31, 2022.

Mr. Szabo then referenced a request regarding insurance coverages. Mr. Szabo asked Mr. Chas Finello, Director of Risk Management, to elaborate on the proposed insurance coverage. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Ms. Gordon, and unanimously carried it was

(060-03-2021) RESOLVED, To renew the policy with Willis Starr Indemnity Company – Ace American for Property Insurance at a total cost of Two Hundred Fifty-Five Thousand Nine Hundred Thirty-Two Dollars (\$255,932), and be it,

FURTHER RESOLVED, To renew with Zurich American Insurance Co. for a one-year period beginning April 1, 2021, the Authorities general liability, auto liability, and primary umbrella liability (\$10,000,000 limit), at a premium of Two Hundred Sixty Three Thousand Eight Hundred Eighty One Dollars (\$263,881); and be it

FURTHER RESOLVED, To renew the first layer of excess liability with a \$10,000,000 limit with Zurich American Insurance Company for a one-year period beginning April 1, 2021, as part of the above mentioned package and at a cost of Eighty Five Thousand Six Hundred Forty-Eight Dollars (\$85,648); and be it

FURTHER RESOLVED, To renew the second layer with a \$10,000,000 limit with Allied World Insurance Company for a one-year period beginning April 1, 2021 at a premium of Seventy-Seven Thousand Three Hundred Twenty-Nine Dollars (\$77,329); and be it

FURTHER RESOLVED, To renew the third layer with a \$15,000,000 limit

with Great American Insurance Company for a one-year period beginning April 1, 2021, at a premium of Ninety-Two Thousand Five Hundred Dollars (\$92,500); and be it

FURTHER RESOLVED, To renew one OCP policy with Zurich American Insurance Company at a cost of Two Hundred Nine Dollars (\$209); and be it

FURTHER RESOLVED, To purchase the broker service agreement with Alliant Insurance Services for general liability, auto liability, lead umbrella and excess liability as listed above in the amount of Twenty-Five Thousand Dollars (\$25,000); and be it

FURTHER RESOLVED, To renew the broker service agreement for property, cyber, public officials not-for-profit, crime and surety from Willis Towers Watson in the amount of Forty Thousand Dollars (\$40,000); and be it

FURTHER RESOLVED, To renew the not-for-profit risk protector (directors and officers liability) policy from the Chubb Insurance Group with Willis Towers Watson in the amount of Eighty-Seven Thousand Eight Hundred Seventy-Seven Dollars (\$87,877); and be it

FURTHER RESOLVED, To renew the comprehensive crime protection with Travelers with Willis Towers Watson in the amount of Thirteen Thousand Twenty-Two Dollars (\$13,022); and be it

FURTHER RESOLVED, To renew the cyber insurance policy with Beazley Insurance Company with Willis Towers Watson in the amount of Twenty-Nine Thousand Eight Hundred Eighty-Four Dollars (\$29,884); and be it

FURTHER RESOLVED, To renew the surety-street opening permit bonds with Hartford Ins. Co with Willis Towers Watson, Willis of New York, Inc. acting as broker on a commission basis in the approximate amount of Four Thousand Six Hundred Seventy-Five (\$4,675) dependent on the number of bond requests received; and be it

FUTHER RESOLVED, To authorize the Risk Management Department, in consultation with the CEO and General Counsel, to recommend settlements to our insurers on claims that occur between April 1, 2021 through March 31, 2022 and that fall within the policy retention or deductible limits; and be it

FURTHER RESOLVED, To authorize the Risk Management Department, in conjunction with the CEO and Chief Legal Counsel, to increase/decrease coverages or purchase additional insurance as required by the operations of the Authority during the period April 1, 2021 to April 1, 2022; and be it

FURTHER RESOLVED, To purchase excess workers compensation and employer's liability policy from the Safety National Insurance Company for any claim over Eight Hundred Thousand Dollars (\$800,000) at a premium of One Hundred Eighty-Four

Thousand Four Hundred Eighty-Two Dollars (\$184,482), and be it

FURTHER RESOLVED, To enter into an agreement with Arthur J. Gallagher & Company for broker services related to the purchase and servicing of excess insurance policy during the one-year period beginning April 1, 2021 at a total cost of Fifteen Thousand Dollars (\$15,000).

Mr. Szabo then reviewed a request regarding main extensions. Mr. Kuzman, Director of Construction Maintenance elaborated on the details of the overlap of surcharges. On motion made by Mr. Bishop, duly seconded by Ms. Devine, and unanimously carried, it was

(061-03-2021) RESOLVED, To rescind resolution 293-08-12 establishing the Deerfield Surcharge Area as the same area as covered under the East Lake Drive Surcharge Area.

On motion made by Ms. Gordon, duly seconded by Mr. Bishop, and unanimously carried, it was

(062-03-2021) RESOLVED, To waive the tapping fee for an 8" main supplying the Fire Island Lighthouse and Ranger Facility, in the amount of Sixteen Thousand Seven Hundred Dollars (\$16,700) as previously referenced in Board Resolution #249-08-2010.

Mr. Szabo then reviewed several requests relating to Personnel. On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(063-03-2021) RESOLVED, To adopt Policy 112-A to authorize up to four (4) hours of paid excused time for employees to receive each dose of the COVID-19 vaccine in accordance with NYS Law.

On motion made by Ms. Mercado, duly seconded by Ms. Gordon, and unanimously carried, it was

(064-03-2021) RESOLVED, To amend Policy 603 of SCWA Policies and Procedures Manual to include electric gloves as PPE, complete procedure to be placed in Safety Manual.

On motion made by Ms. Devine, duly seconded by Ms. Gordon, and unanimously carried, it was

(065-03-2021) RESOLVED, To amend SCWA's Policies and Procedures manual to include Policy 901, Contacts during Procurement previously approved in Board Resolution 090- 03- 2008 pursuant to the attached outline.

Mr. Szabo then referred to a request regarding Conferences. After further

discussion and on motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(066-03-2021) RESOLVED, To authorize the virtual attendance by Donna Mancuso, Chief Human Resources Officer, at the American Water Works Association (AWWA) 2021 ACE Annual Conference June 14-17 2021, at a cost of Three Hundred Seventy-Five Dollars (\$375). Additionally, authorize the tentative in-person attendance of Donna Mancuso at the AWWA UMC 2021 Annual Conference in Atlanta, Georgia from August 3-6 2021, at a cost of One Thousand Seven Hundred Fifty Dollars (\$1,750).

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(067-03-2021) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci Engineers	\$26,625.50
Heslin Rothenberg Farley & Mesiti P.C.	258.90
O'Connor, O'Connor, Hintz & Deveney LLP	555.00
Putney, Twombly, Hall & Hirson LLP	6,840.50

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

The Members scheduled their next regular meeting for Thursday, April 29, 2021, beginning at 3:00 p.m.

At this time, Mr. Halpin stated that the email inbox was checked for public comment. Public comment was received by Barbara Yatauro, Local 393 President. Ms. Yatauro thanked the members of the Board for amending Policy 603 to include electric gloves and noted that this was done in collaboration with members of the Union on the Safety Committee.

At 4:04 p.m., on motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(068-03-2021) RESOLVED, That the Members go into an Executive Session for the

purpose of discussing litigation, personnel matters, and labor negotiations.

The meeting was again called to order at 4:42 p.m.

On motion made by Ms. Gordon, duly seconded by Ms. Mercado, and unanimously carried, it was

(069-03-2021) RESOLVED, To promote Joseph Daub from Water Quality Supervisor to Assistant Trades Superintendent at an annual salary of \$94,000.

As there was no further business to be considered, on motion made by Ms. Devine, duly seconded by Mr. Bishop, the meeting was adjourned at 4:43 p.m.

DRAFT

Jane Devine, Secretary

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7615 – Maintenance of Heating, Ventilation & Air Conditioning Equipment at Various Authority Sites – July 1, 2021 to June 30, 2022

Nice N Cool Inc., by way of the attached letter, has agreed to extend the subject contract for a third and final year.

Original contract award, in May 2019, was in the total estimated amounts of \$88,410.

As of June 1, 2020 (FY 21), the Authority has paid approximately \$9,956 to Nice N Cool Inc., under the subject contract.

Nice N Cool Inc., holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

We are requesting contract extension for the one-year term noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
D. Mancuso, Deputy CEO for Administration
J. Kleinman, Director of General Services



Attachments: 1 memo & 1 tabulation



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P.O.Box 163

E-Mail: info@nicencool.com

Port Jeff. Sta., NY 11776

Monday, March 15, 2021

Suffolk County Water Authority
Attn: Purchasing
PO Box 38
Oakdale, NY 11769-0901

Re: Contract No. 7615 - Maintenance of Heating Ventilation & Air Conditioning
Equipment at Various SCWA Sites, for period July 1, 2020 to June 30, 2021 (With
Option to Extend).

Acceptance of Extension of Contract: July 1, 2021 to June 30, 2022

Dear Sir / Madam:

I, Omar Zignaigo, Owner / Operator of Nice 'N Cool, LLC, wish to express my desire to
extend the above referenced contract at the same price for two (2) years at one (1) year
increments, until June 30, 2022. Thank you for your consideration.

Very truly yours,

Omar Zignaigo
Owner / Operator
Nice 'N Cool, LLC

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7621 – Furnishing & Delivery of Waterworks Supplies, Tools & Equipment
July 1, 2021 to June 30, 2022

Pollardwater (Items: 1-11, 13-14, 16-18, 20-28, 30-33, 40-42, 44, 46, 48-57, 59,60, 64); USA Bluebook (Items: 12, 39, 58); Velvetop Products (Item: 19), by way of the attached notifications have agreed to extend the subject contract for a third and final year.

Original contract award, June 2019, was in the total estimated amounts of \$111,764 to Pollardwater; \$5,511 to USA Bluebook; \$3,900 to Velvetop Products.

As of June 1, 2020 (FY21), the Authority has spent approximately \$168,873 with Pollardwater; \$30,975 with USA Bluebook; \$5,460 with Velvetop Products, under the subject contract.

Pollardwater currently holds four (4) additional contracts (#7694[Partial] – Furnish & Deliver Underground Locating Devices, expires June 2022, amount: \$14,500; #7692 – Repair of Underground Locating Devices, expires June 2022, amount: \$19,850; #7609[Partial] – Furnish & Deliver Chemical Pumps and Parts, expires April 2022, amount; \$18,907; #7714[Partial] – Furnishing & Delivery of Plumbing Valves, Fittings, Pipe & Associated Supplies, expires September 2021, amount: \$1,357). In fiscal year ending 5/31/20 (FY20) they were paid \$203,213.

Contractor's performance on the above referenced contracts is satisfactory.

USA Bluebook currently holds no additional contracts. In fiscal year ending 5/31/20 (FY20), USA Bluebook was paid \$51,149 (held contract: #7609[Partial] – Furnish & Deliver Chemical Pumps and Parts, expired April 2020, amount: \$13,369).

Contractor's performance on the above referenced contract has been satisfactory.

Velvetop Products holds no additional contracts. In fiscal year ending 5/31/20 (FY 20) they were paid \$3,900.

Contractor's performance on the above referenced contract has been satisfactory.

We are requesting a one (1) year contract extension with the above referenced contractors, as noted.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
P. Kuzman, Director of Construction Maintenance



Attachments: memo & tabulation

Torres, Marlon

From: alexj@pollardwater.com
Sent: Thursday, March 18, 2021 10:44 AM
To: Fox, Linda
Cc: Torres, Marlon; alexj@pollardwater.com; sdoyle@pollardwater.com
Subject: RE: Contract 7621A F & D Waterworks Supplies, Tools, and Equipment
Attachments: 7621A Pollardwater Extension Letter.pdf

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

I am reaching out as Scott's replacement for Quotations Specialist. We have reviewed the renewal and agree to the extension thru July 20.2022.

Please let me know if you have any questions,

Thank you!

Alexandria Jackson
Operations Coordinator

Pollardwater

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E: info@pollardwater.com

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From: Fox, Linda <Linda.Fox@SCWA.com>
Sent: Wednesday, March 17, 2021 3:28 PM
To: Pollardwater Bid <Bid@pollardwater.com>
Cc: Torres, Marlon <Marlon.Torres@SCWA.com>
Subject: Contract 7621A F & D Waterworks Supplies, Tools, and Equipment

The above subject contract is due to expire June 30, 2021. Attached is an offer of extension for the above subject contract. Please respond (as soon as possible) via email to Marlon.torres@scwa.com, if you intent/or n o t e x t e n d t h i s a g r e e m e n t .

Thank you,

Linda Fox

Purchasing Department
Phone 631-563-0255
Fax 631-589-5268

Torres, Marlon

From: Joyce, Greg <GJoyce@usabluebook.com>
Sent: Thursday, March 25, 2021 4:18 PM
To: Torres, Marlon
Cc: Fox, Linda
Subject: RE: Contract 7621B F & D Waterworks Supplies, Tools, and Equipment
Attachments: 7621B USA Bluebook Extension Letter (003).pdf

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We would like to extend this contract another year with the same terms and conditions as it currently is. We would like to keep the same discount structure but off our new USABlueBook. We will send updated pricing when it is released.

Thank you

Greg Joyce
Bid Coordinator

USABlueBook
Get the Best Treatment!

Office: 847 689-3000 ext. 75198
Fax 847-377-5160
gjoyce@usabluebook.com
<http://www.usabluebook.com>
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This message is for intended addressee(s) only and may contain confidential, proprietary or privileged information, exempt from disclosure, and subject to terms at <http://www.usabluebook.com/email>

From: Torres, Marlon <Marlon.Torres@SCWA.com>
Sent: Wednesday, March 17, 2021 3:29 PM
To: Joyce, Greg <GJoyce@usabluebook.com>; HDS USABluebook Quotes <hds-usabluebookquotes-u1@hdsupply.com>
Cc: Fox, Linda <Linda.Fox@SCWA.com>
Subject: FW: Contract 7621B F & D Waterworks Supplies, Tools, and Equipment

Please refer to the attached document.

Marlon Torres
Director of Purchasing
Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769
Telephone: 631-563-0334
Email: Marlon.Torres@SCWA.com

MAIN OFFICE
1455 New York Ave
Huntington, Sta, NY, 11746
(631) 427-5904
FAX (631) 673-3301

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366 Moffitt Blvd
Islip, NY, 11751
www.Velvetop.com

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P R O D U C T S

March 18, 2021

Suffolk County
Water Authority.

Attn: Mr. Torres,

We would like to extend the current provision of contract No. **7621C** for one year at the current price.

Very truly yours,



Linda J Walsh
Secretary
Velvetop Products.

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract# 7692 – Repair of Underground Locating Devices-July 1, 2021 to June 30, 2022

Pollardwater, by way of the attached notification, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract award, June 2020, was in the total estimated amount of \$19,850.

As of June 1, 2020 (FY21), the Authority has paid approximately \$4,596 under the subject contract.

Pollardwater currently holds four (4) additional contracts (#7694[Partial] – Furnish & Deliver Underground Locating Devices, expires June 2022, amount: \$14,500; #7621[Partial] – Furnishing & Delivery of Waterworks Supplies, Tools & Equipment, expires June 2021, amount: \$111,764; #7609[Partial] – Furnish & Deliver Chemical Pumps and Parts, expires April 2022, amount: \$18,907; #7714[Partial] – Furnishing & Delivery of Plumbing Valves, Fittings, Pipe & Associated Supplies, expires September 2021, amount: \$1,357). In fiscal year ending 5/31/20 (FY20) they were paid \$203,213.

Contractor's performance on the above referenced contracts is satisfactory.

We are requesting contract extension for the one-year period commencing July 1, 2021, as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
P. Kuzman, Director of Construction Maintenance

✓
✓
✓
✓

Attachments: memo, tabulation

Torres, Marlon

From: alexj@pollardwater.com
Sent: Friday, March 19, 2021 9:37 AM
To: Torres, Marlon
Cc: alexj@pollardwater.com
Subject: FW: Contract 7692 Repair of Underground Locating Devices
Attachments: 7692 Pollardwater Extension Letter.pdf

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

We have reviewed the renewal and agree to the extension thru June 30, 2022.

Thank you,

Alexandria Jackson
Operations Coordinator

Pollardwater

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E: info@pollardwater.com

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From: Torres, Marlon <Marlon.Torres@SCWA.com>
Sent: Friday, March 19, 2021 9:32 AM
To: Alexandria Jackson <alexj@pollardwater.com>
Subject: FW: Contract 7692 Repair of Underground Locating Devices

Marlon Torres
Director of Purchasing
Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769
Telephone: 631-563-0334
Email: Marlon.Torres@SCWA.com



SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7694– Furnish & Deliver Underground Locating Devices
July 1, 2021 to June 30, 2022

Pollardwater (Item# 1); Mohawk Ltd., (Item# 2), by way of the attached letter, have agreed to extend the subject contract for a second year representing the first of two possible one-year extensions. USA Bluebook (Item# 3) has declined our offer to extend their contract, the Authority will proceed to purchase items listed under this contract on the open market utilizing "Request for Quotes".

Original contract award, June 2020, was in the total estimated amount of \$14,500 for Pollardwater; \$16,332 for Mohawk Ltd.

As of June 1, 2020 (FY21), the Authority has paid approximately \$14,500 to Pollardwater; \$5,444 to Mohawk Ltd., under the subject contract.

Pollardwater currently holds three (3) additional contracts (#7621[Partial] – Furnishing & Delivery of Waterworks Supplies, Tools & Equipment, expires June 2021, amount: \$111,764; #7609[Partial] – Furnish & Deliver Chemical Pumps and Parts, expires April 2022, amount: \$18,907; #7714[Partial] – Furnishing & Delivery of Plumbing Valves, Fittings, Pipe & Associated Supplies, expires September 2021, amount: \$1,357). In fiscal year ending 5/31/20 (FY20) they were paid \$203,213.

Contractor's performance on the above referenced contracts is satisfactory.

Mohawk Ltd., does not hold any additional contracts. In FY20 they were paid \$44,859 (under contract# 7437 – Repair of Underground Locating Devices, expired June 2020; #7438 – Furnish & Deliver Underground Locating Devices, expired June 2020).

Contractor's performance on the above referenced contracts is satisfactory.

We are requesting contract extension for the one-year period commencing July 1, 2021, as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
P. Kuzman, Director of Construction Maintenance



Attachments: 1 memo & 1 tabulation

Torres, Marlon

From: alexj@pollardwater.com
Sent: Thursday, March 18, 2021 4:31 PM
To: Fox, Linda
Cc: Torres, Marlon; alexj@pollardwater.com
Subject: RE: Contract 7694A - F & D Underground Locating Devices
Attachments: 7694A Pollardwater Extension Letter.pdf

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

I am reaching out as Scott's replacement for Quotations Specialist. We have reviewed the renewal and agree to the extension thru June 30, 2022.

Please let me know if you have any questions,

Thank you!

Alexandria Jackson
Operations Coordinator

Pollardwater

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E: info@pollardwater.com

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From: Fox, Linda <Linda.Fox@SCWA.com>
Sent: Wednesday, March 17, 2021 3:34 PM
To: Pollardwater Bid <Bid@pollardwater.com>
Cc: Torres, Marlon <Marlon.Torres@SCWA.com>
Subject: Contract 7694A - F & D Underground Locating Devices

The above subject contract is due to expire June 30, 2021. Attached is an offer of extension for the above subject contract. Please respond (as soon as possible) via email to Marlon.torres@scwa.com, if you intent/or not extend this agreement.

Thank you,

Linda Fox

Purchasing Department
Phone 631-563-0255

Mohawk Ltd.

A Certified NYS WBE, WBENC and ISO 9001:2015 Company

March 18, 2021

Suffolk County Water Authority
PO Box 36
Oakdale, New York 11769-0901

RE: Contract No. 7694B – Furnish & Deliver Underground Locating Devices July 1, 2020 to June 30, 2021

Extension of Contract – July 1, 2021 – June 30, 2022

Dear Marlon:

Mohawk Ltd. is interested in accepting an extension of contract 7694B for the Furnish & Deliver of Underground Locating Devices. Mohawk Ltd. has agreed to maintain pricing and provisions of the contract thru the extension year of July 1, 2021 – June 30, 2022.

Thank you for this opportunity. Please feel free to contact me at 315-570-6544 or lindal@mohawk ltd.com with any questions or concerns you may have.

Best Regards,



Linda Lane
Director of Marketing/Contracts

800-225-6642

PO Box 340 • One Newell Lane • Chadwicks, NY 13319
Fax: 315-737-7347 • www.mohawk ltd.com • info@mohawk ltd.com



SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7697 – Removal & Disposal of Chlorinated Wastewater from Various Sites - July 1, 2021 to June 30, 2022

Island Pump & Tank Corp., by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract award, May 2020, total estimated amount of \$40,200.

Contractor's performance has been satisfactory.

As of June 1, 2020 (FY21), the Authority has spent approximately \$88,929 under the subject contract.

Island Pump & Tank Corp., currently holds two (2) additional contracts (#7553 - Maintenance of Fueling Facilities at Various Authority Sites, expires October 2021, amount: \$26,529; #7727 – Furnish & Install a 4,000 Gallon Diesel Vehicle Fueling System – Oakdale, amount: \$111,650).

In fiscal year ending 5/31/20 (FY20), they were paid \$75,694 (under contract# 7553 & 7443 – Removal & Disposal of Chlorinated Wastewater from Various Sites).

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
P. Kuzman, Director of Construction Maintenance



Attachments: 1 memo & 1 tabulation

Torres, Marlon

From: Matt Schieferstein <matts@islandpumpandtank.com>
Sent: Thursday, March 18, 2021 1:15 PM
To: Torres, Marlon
Cc: Fox, Linda
Subject: Re: Contract 7697 Removal & Disposal of Chlorinated Wastewater from Various Sites

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Torres,

Island Pump & Tank Corp., would like to extend our contract with SCWA. Please let me know if you need any additional information.

Thanks,
Matt

Matthew F. Schieferstein
Environmental Services Manager
Corporate Safety Manager
Island Pump & Tank Corp.
Advanced Waste Water Treatment Corp.
40 Doyle Court
East Northport, NY 11731
Phone: 631-462-2226 x22
Fax: 631-493-9486
Cell : 516-971-7079

On Wed, Mar 17, 2021 at 3:32 PM Fox, Linda <Linda.Fox@scwa.com> wrote:

The above subject contract is due to expire June 30, 2021. Attached is an offer of extension for the above subject contract. Please respond (as soon as possible) via email to Marlon.torres@scwa.com, if you intent/or not extend this agreement.

Thank you,

Linda Fox

Purchasing Department

Phone 631-563-0255

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7749 – Furnish and Deliver Hydrogen Peroxide – Bushwick Avenue and Commercial Boulevard Sites: May 1, 2021 to April 30, 2022

Opened:	<u>March 23, 2021</u>	Published:	<u>March 1, 2021</u>
No. of Bids received:	<u>2</u>	Documents Sent:	<u>9</u>

Low Bidder: Triathlon Industries Inc. dba Tridon Chemical
Bid Amount: \$7,950

Recommendation: Award to Low Bidder

Comments: Two (2) bids were received; Ranged from \$7,950 to \$9,556.50. This contract is for the supply of hydrogen peroxide for use in SCWA's new AOP reactor for the destruction of 1.4 dioxane.

Unit price comparison against the previous contract (#7514, held by George S. Coyne Chemical Co.) reflects a 1.7% decrease, refer to attached cost comparison document.

The Production Control Department has reviewed the bid submitted and recommends that we proceed to award the contract to Tridon Chemical.

Tridon Chemical has provided in the past chemicals to the Authority, their performance on past contracts was satisfactory.

Tridon Chemical currently has no additional contracts with the Authority.

Competition supports the low bid.

Reviewed by:
Jeff. Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy CEO Operations
M. O'Connell, Director of Production Control



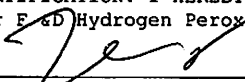
TABULATION OF BIDS
 CONTRACT NO. 7749

F & D Hydrogen Peroxide to SCWA Pump Sta. Bushwick Ave & Commercial

Bid Opening, 03/23/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005605 10 102921 TRIATHLON INDUSTRIES INC 87G N INDUSTRY COURT DEER PARK NY 11729 ELECTRONIC CASHIERS CHECK F & D Hydrogen Peroxide to SCWA Pump Sta	6000005606 10 101153 COYNE CHEMICAL 3015 STATE RD CROYDON PA 19021-6997 ELECTRONIC BID BOND F & D Hydrogen Peroxide to SCWA Pump Sta
10 Hydrogen Peroxide Deliver 50% 30 DR	Total Val.: Unit Price: Rank:	7,950.00 265.00 1	9,556.50 318.55 2
Total Services	Val.: Rank:	7,950.00 7,950.00 1	9,556.50 0.00 2

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 03/23/2021
 for F & D Hydrogen Peroxide to SCWA Pump Sta, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

SUFFOLK COUNTY WATER AUTHORITY
Contract No. 7749
F & D Hydrogen Peroxide to SCWA Pump Stations: Bushwick Ave
and Commercial Ave, Brentwood
March 23, 2021

Brenntag Northeast Headquarters	81 W Huller La	Reading PA 19605 lmarszalek@brenntag.com
George S. Coyne Chemical		Bidadministration@CoyneChemical.com
McGraw-Hill Construction Companies	47 Arlene St	Farmingville, NY 11738 mglwldmsc@aol.com
PeroxyChem	One Commerce Square 2005 Market St, Suite 3200	Philadelphia, PA 19103 ryan.bowen@peroxychem.com
Robinsons Industrial Gas & Equipment Corp	920-14 Lincoln Ave	Holbrook, NY 11741 Kevin@robinsonsoxygen.com
Seidler Chemical/A Maroon Croup LLC Co	537 Raymond Blvd	Newark, NJ 07105 fran@seidlerchem.com
Triathlon Ind.,Inch dba Tridon Chemical	87g N. Industry Ct	Deer Park, NY 11729 ecattano@tridonchemical.com
Univar USA Inc	200 Dean Sievers Pl	Morrisville, PA 19067 Noureddine.bouregghda@univar.com
USP Technologies	17 Eckheart St	Buffalo, NY 14207 gbenns@usptechnologies.com geopa3@yahoo.com

Present at bid opening:

Deena Lopresti – Purchasing Procurement Agent I
Linda Fox – Purchasing Clerk



EXHIBIT D

CONTACT INFO

CONTRACT NO. 7749

The purpose of this document is to clearly identify who has been delegated the authority to sign your Agreement / Offer or Contract on behalf of the named firm as well as identify pertinent company information. Pursuant to our policy, the only person(s) with the ability to delegate authority is an officer of the company. Therefore, please list the officers of the company. In addition, please list those persons to whom authority has been delegated to sign, negotiate and/or administer your Agreement / Offer or Contract.

The full name and residence of all persons and parties interested in the foregoing bid as principals are as follows:

NAME / TITLE

ADDRESS

Elizabeth Cattano, President & CEO, Tresurer	220 W BROADWAY #506 LONG BEACH, NY 11561
NINA CATTANO, Vice-President	292 STARLING COURT MANHASSET, NY 11030

NOTE: Give the first and last name in full, and in case of corporation, give the name of President, Vice-President, Treasurer, Secretary

Contractor:	TRIATHLON INDUSTRIES INC db TRIDON CHEMICAL
Signature:	<i>Elizabeth Cattano</i>
Name:	Elizabeth Cattano
	PRINT OR TYPE NAME OF PERSON SIGNING BID

PLEASE CHECK IF APPLICABLE

- MINORITY OWNED BUSINESS
- WOMAN OWNED BUSINESS

Business Name:	TRIATHLON INDUSTRIES INC db TRIDON CHEMICAL	
Business Address of Contractor:	87G NO INDUSTRY COURT, DEER PARK, NY 11729	
Contact Person for Contract Follow-Up:	Elizabeth Cattano	
Business Contact Telephone:	631-242-6924	
Cell Number:	516-456-4399	
E-Mail Address:	customerservice@tridonchemical.com	
Fax Number:	631-242-6920	
Federal Employee Identification Number:	11-3120237	
Suffolk County Department of Consumer Affairs License Number (If Applicable)		
Date:	03/20/2021	

This page must be fully completed

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7754 - Furnish & Install Carpet Tile and Cove Base – Various Locations
May 1, 2021 to April 30, 2022

Opened: March 25, 2021 **Published:** March 5, 2021

No. of Bids received: 4 **Documents Sent:** 10

Low Bidder: Final Touch Flooring Corp.
Bid Amount: \$9,743.20 (Estimated)

Recommendation: Award to Low Bidder

Comments: SCWA's Facilities Department submitted a request to Purchasing to identify contractors that would provide all labor, material to install carpet tile & cove base, on a as need basis, at various facilities throughout the Authority.

An Invitation to Bid was issued which resulted in the receipt of four (4) bids. Bids received ranged from \$9,743.20 to \$12,772.60.

Final Touch Flooring Corp., the low bidder, has worked for the Authority in the past and has performed in a satisfactory manner.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
D. Mancuso, Deputy CEO for Administration
J. Kleinman, Director of General Services

✓
✓
✓
✓

Attachments: 1 Memo, 1 Tabulation, List of Firms Invited to Bid

FURNISH & INSTALL CARPET AND FLOORING

Bid Opening, 03/25/2021

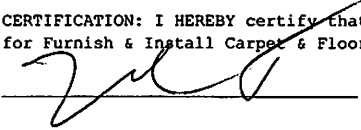
Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005608 10 106614 FINAL TOUCH FLOORING CORP 55 REMINGTON BLVD RONKONKOMA NY 11779 CASHIERS CHECK \$250.00 Furnish & Install Carpet & Flooring	6000005607 10 107307 TAUB'S CARPET & TILE CORP 893 HEMPSTEAD TURNPIKE FRANKLIN SQUARE NY 11010 MONEY ORDER Furnish & Install Carpet & Flooring	6000005609 10 107409 CENTRY CARPETING INC 56 HARRISON ST STE 301 NEW ROCHELLE NY 10801 ELECTRONIC CASHIERS CHECK \$250.00 Furnish & Install Carpet & Flooring
10 3003925 Furn & Install Carpet Tile 150 YD2	Total Val.: Unit Price: Rank:	4,948.50 32.99 4	4,350.00 29.00 1	4,800.00 32.00 3
20 3003926 Furn & Install Ceramic Tile 200 FT2	Total Val.: Unit Price: Rank:	1,000.00 5.00 1	2,700.00 13.50 2	2,800.00 14.00 3
30 3003927 Furn & Install Broadloom 30 YD2	Total Val.: Unit Price: Rank:	749.70 24.99 4	569.70 18.99 1	599.70 19.99 2
40 3003928 Furn & Install VCT Tile 300 FT2	Total Val.: Unit Price: Rank:	855.00 2.85 4	750.00 2.50 1	750.00 2.50 1
50 Furn & Install 4" Flooring 200 FT2	Total Val.: Unit Price: Rank:	490.00 2.45 4	350.00 1.75 2	350.00 1.75 2
60 3003930 Remove Exist Flooring/Carpet & Dispose 200 FT2	Total Val.: Unit Price: Rank:	80.00 0.40 1	120.00 0.60 3	100.00 0.50 2
70 3003931 Furniture Moving or Lifting 16.000 H	Total Val.: Unit Price: Rank:	1,120.00 70.00 2	1,264.00 79.00 3	1,040.00 65.00 1
80 3003932 Mechanic With Tools 4.000 H	Total Val.: Unit Price: Rank:	500.00 125.00 1	516.00 129.00 3	500.00 125.00 1
Total Services	Val.: Rank:	9,743.20 1,580.00 1	10,619.70 5,669.70 2	10,939.70 2,290.00 3

FURNISH & INSTALL CARPET AND FLOORING

Bid Opening, 03/25/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005610 10 101071 MILBURN FLOORING MILLS 20 35TH ST COPIAGUE NY 11726 ELECTRONIC BID BOND Furnish & Install Carpet & Flooring
10 3003925 Furn & Install Carpet Tile 150 YD2	Total Val.: Unit Price: Rank:	4,633.50 30.89 2
20 3003926 Furn & Install Ceramic Tile 200 FT2	Total Val.: Unit Price: Rank:	4,190.00 20.95 4
30 3003927 Furn & Install Broadloom 30 YD2	Total Val.: Unit Price: Rank:	719.70 23.99 3
40 3003928 Furn & Install VCT Tile 300 FT2	Total Val.: Unit Price: Rank:	807.00 2.69 3
50 Furn & Install 4" Flooring 200 FT2	Total Val.: Unit Price: Rank:	338.00 1.69 1
60 3003930 Remove Exist Flooring/Carpet & Dispose 200 FT2	Total Val.: Unit Price: Rank:	130.00 0.65 4
70 3003931 Furniture Moving or Lifting 16.000 H	Total Val.: Unit Price: Rank:	1,438.40 89.90 4
80 3003932 Mechanic With Tools 4.000 H	Total Val.: Unit Price: Rank:	516.00 129.00 3
Total Services	Val.: Rank:	12,772.60 4 338.00

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 03/25/2021 for Furnish & Install Carpet & Flooring, 11:00 AM, prevailing time, Oakdale, New York



FURNISH & INSTALL CARPET AND FLOORING

Bid Opening, 03/25/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	600005610 10 101071 MILBURN FLOORING MILLS 20 35TH ST COPIAGUE NY 11726 ELECTRONIC BID BOND Furnish & Install Carpet & Flooring
---	--	---

Marlon Torres, Purchasing Director



**Contract No. 7754
Furnish & Install Carpet Tile & Cove Base
Bid Opens: March 25, 2021**

CONTRACT DOCUMENTS SENT TO:

Milburn Sales Co. Inx. DBA Milburn Flooring Mills	20 35th Street	Copiague, NY 11726 631-842-1600 vinny@milburnflooring.com
Outer County Construction Corp	2229 Pine Ave	Ronkonkoma, NY 11779 631-585-4291 greg@outercounty.com
Silvestri Carpet	2810 Coddington Ave	Bronx, NY 10461 Silvestricarpet@aol.com
Sterling Floor Designs, Ltd	82 Modular Ave	Commack, NY 11725 631-993-3000 mambury@sterlingfloordesigns.com
Country Carpet	207 Robbins Ln	Syosset, NY 11791 516-822-5855 jallison@countrycarpet.com
Harry Katz Carpet One Floor & Home	450 Jericho Turnpike	Mineola, NY 11501 gkatz@harrykatzcarpetone.com
National Installation	337 W. John St	Hicksville, NY 11801 National.installation@yahoo.com
Gemini Flooring Corp.	182 Morris Ave	Holtsville, NY 11742 geminicorpinc@gmail.com
Taub's Carpet & Tile Corp	893 Hemsstead Turnpike	Franklin Sq., NY 11010 taubsoffice@gmail.com
Final Touch Flooring Corp.	55 Remington Blvd	Ronkonkoma, NY 11779 Finaltouchflooringsb@yahoo.com

Present at Bid Opening:

**Deena Lopresti – Purchasing Procurement Agent I
Linda Fox – Purchasing Clerk**



EXHIBIT D

CONTACT INFO
 CONTRACT NO. 7754

The purpose of this document is to clearly identify who has been delegated the authority to sign your Agreement / Offer or Contract on behalf of the named firm as well as identify pertinent company information. Pursuant to our policy, the only person(s) with the ability to delegate authority is an officer of the company. Therefore, please list the officers of the company. In addition please list those persons to whom authority has been delegated to sign, negotiate and/or administer your Agreement / Offer or Contract.

The full name and residence of all persons and parties interested in the foregoing bid as principals are as follows:

NAME / TITLE	ADDRESS
STEPHEN BENDER MANAGER	222 MT VERNON NY MEDFORD
	11763

NOTE: Give the first and last name in full, and in case of corporation, give the name of President, Vice-President, Treasurer, Secretary

Contractor:	STEPHEN BENDER MANAGER
Signature:	<i>Steph Bender</i>
Name:	STEPHEN BENDER

PRINT OR TYPE NAME OF PERSON SIGNING BID

PLEASE CHECK IF APPLICABLE

- MNORITY OWNED BUSINESS
- WOMAN OWNED BUSINESS

Business Name:	FINAL TOUCH FLOORING CORP
Business Address of Contractor:	SAME
Contact Person for Contract Follow-Up:	STEPHEN BENDER
Business Contact Telephone:	631-676-5566
Cell Number:	631-464-8180
E-Mail Address:	FINAL TOUCH FLOORING SB @ YAHOO.COM
Fax Number:	631-676-5577
Federal Employee Identification Number:	46-4752048
Suffolk County Department of Consumer Affairs License Number (If Applicable)	
Date:	3/23/21

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SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 8, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7755 – Installation of New Water Service Lines & Reconnection of Service Lines
(Tie-Overs), June 1, 2021 to May 31, 2022

Opened: April 1, 2021 Published: March 11, 2021
No. of Bids received: 1 Documents Sent: 7

Bidder: Asplundh Construction Corp.
Bid Amount: \$1,582,410.20 (Group 1 - West)
\$193,955.15 (Group 2 - East)

Recommendation: Award to Single Bidder.

Comments: Invitation to Bid documents were sent to seven (7) contractors who expressed interest in bidding. As a result, the Authority only received one (1) bid for both groups. **This type of work typically results in a limited response, last time this contract was put out to bid (#7512 – Group 1 West & Group 2 East) it resulted in receipt of a single bid for each group.** Re-advertizing and taking bids a second time will not guarantee additional bidders and may create a favorable opportunity for the contractor to increase his unit prices after gauging the interest of competitors.

An accurate unit bid price comparison to the current contract (#7512, Asplundh Construction Corp., expires May 2021, Groups 1 & 2), reflects an average 3.47% decrease in unit pricing for Group 1 and Group 2, this decrease is indicative of the higher estimated quantities referenced in the Bid, refer to unit cost comparison document.

Asplundh Construction Corp., currently holds two (2) additional contracts (#7731 – General Construction - Installation of New Water Main at Carmans River by Directional Boring Technology – Shirley, NY, amount: \$295,000; #7608 – Excavating & Backfilling Construction Holes, expires April 2022, amount: \$82,275).

Contractor's performance on the above referenced contracts is satisfactory.

Specifications require all contractors and subcontractors to maintain apprenticeship agreements that are registered with and approved by the New York State Commissioner of Labor. Asplundh Construction Corp., complies with the requirement.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
P. Kuzman, Director of Construction Maintenance

✓
✓
✓
✓

Attachments: 1 memo & 1 tabulation, List of Firms Invited to Bid

TABULATION OF BIDS
 CONTRACT NO. 7755

Installation of New Water Servie Lines Reconnect of Service Lines Tie-Over

Bid Opening, 04/01/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005611 10 107219 ASPLUNDH CONSTRUCTION LLC 93 SILLS RD YAPHANK NY 11980 ELECTRONIC BID BOND Group I
700 EA	Rank:	1
110 3000944 3B- Per foot reconnection over 10 feet 120 FT	Total Val.: Unit Price: Rank:	5,400.00 45.00 1
120 3000945 4A- Same as Item 3A 1.5" & 2" 25 EA	Total Val.: Unit Price: Rank:	27,375.00 1,095.00 1
130 3000946 4B- Same as Item 3B 1.5" & 2" 15 FT	Total Val.: Unit Price: Rank:	270.00 18.00 1
140 3000947 5- Discount for 1A and 1B no vault 40 AU	Total Val.: Unit Price: Rank:	1,000.00- 25.00- 1
150 3000948 6- Ground water over 6 inches in depth 400 EA	Total Val.: Unit Price: Rank:	218,860.00 547.15 1
160 3000949 7A- Discount for asphalt to 1.5" 25 AU	Total Val.: Unit Price: Rank:	250.00- 10.00- 1
170 3002543 7B - Extra for 6" RCA 600 EA	Total Val.: Unit Price: Rank:	6,000.00 10.00 1
180 3000950 8- Discount for patch and seed 15 AU	Total Val.: Unit Price: Rank:	300.00- 20.00- 1
190 3000951 9- Discount for 30 or more services 20 AU	Total Val.: Unit Price: Rank:	No Bid
200		

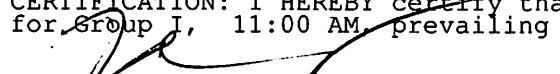
TABULATION OF BIDS
 CONTRACT NO. 7755

Installation of New Water Servie Lines Reconnect of Service Lines Tie-Overs

Bid Opening, 04/01/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005611 10 107219 ASPLUNDH CONSTRUCTION LLC 93 SILLS RD YAPHANK NY 11980 ELECTRONIC BID BOND Group I
3000952 10- Cut-in vault on existing 3/4" and 1 5 EA	Total Val.: Unit Price: Rank:	4,000.00 800.00 1
210 3000953 11- Cut-in vault on existing 1.5" or 2" 1 EA	Total Val.: Unit Price: Rank:	1,386.00 1,386.00 1
220 3002751 Rpl settg/mtr vlt, reinstl meter on svc 1 EA	Total Val.: Unit Price: Rank:	1,386.00 1,386.00 1
230 3000954 12- Extra for unsuitable fill 500 YD3	Total Val.: Unit Price: Rank:	10,000.00 20.00 1
240 3003080 Extra for 1 additional Flagman 70 EA	Total Val.: Unit Price: Rank:	47,950.00 685.00 1
Total Services	Val.: Rank:	1,582,410.20 1582,410.20

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 04/01/2021 for Group I, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

TABULATION OF BIDS
 CONTRACT NO. 7755

Installation of New Water Servie Lines Reconnect of Service Lines Tie-Over

Bid Opening, 04/01/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005611 20 107219 ASPLUNDH CONSTRUCTION LLC 93 SILLS RD YAPHANK NY 11980 ELECTRONIC BID BOND Group II
10 3000940 1A- Install 1" short service less 20 EA	Total Val.: Unit Price: Rank:	36,000.00 1,800.00 1
20 3000941 1B- Install 1" long service 20 EA	Total Val.: Unit Price: Rank:	36,000.00 1,800.00 1
30 3002228 1C- Install 2" short; repl. Proj. only 5 EA	Total Val.: Unit Price: Rank:	10,000.00 2,000.00 1
40 3002229 1D- Install 2" long; repl. Proj. only 5 EA	Total Val.: Unit Price: Rank:	10,000.00 2,000.00 1
50 3002735 1E Inst 2" short 25' main to property 5 EA	Total Val.: Unit Price: Rank:	10,000.00 2,000.00 1
60 3002736 1F Inst 2" long 25 or 50 main to prop 5 EA	Total Val.: Unit Price: Rank:	10,000.00 2,000.00 1
70 3000942 2- Extra per foot over 50' 50 FT	Total Val.: Unit Price: Rank:	750.00 15.00 1
80 3002737 2B Pymt per ft 2" svc over 50' length 160 FT	Total Val.: Unit Price: Rank:	2,550.40 15.94 1
90 3002738 2C Extra blow or tunnel 2" copper 20 FT	Total Val.: Unit Price: Rank:	1,060.00 53.00 1
100 3000943 3A- Disconnect / reconnect service 10'	Total Val.: Unit Price:	38,862.50 777.25

TABULATION OF BIDS
 CONTRACT NO. 7755

Installation of New Water Servie Lines Reconnect of Service Lines Tie-Overs

Bid Opening, 04/01/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005611 20 107219 ASPLUNDH CONSTRUCTION LLC 93 SILLS RD YAPHANK NY 11980 ELECTRONIC BID BOND Group II
50 EA	Rank:	1
110 3000944 3B- Per foot reconnection over 10 feet 10 FT	Total Val.: Unit Price: Rank:	450.00 45.00 1
120 3000945 4A- Same as Item 3A 1.5" & 2" 5 EA	Total Val.: Unit Price: Rank:	5,475.00 1,095.00 1
130 3000946 4B- Same as Item 3B 1.5" & 2" 5 FT	Total Val.: Unit Price: Rank:	90.00 18.00 1
140 3000947 5- Discount for 1A and 1B no vault 10 AU	Total Val.: Unit Price: Rank:	250.00- 25.00- 1
150 3000948 6- Ground water over 6 inches in depth 15 EA	Total Val.: Unit Price: Rank:	8,207.25 547.15 1
160 3000949 7A- Discount for asphalt to 1.5" 10 AU	Total Val.: Unit Price: Rank:	100.00- 10.00- 1
170 3002543 7B - Extra for 6" RCA 25 EA	Total Val.: Unit Price: Rank:	250.00 10.00 1
180 3000950 8- Discount for patch and seed 20 AU	Total Val.: Unit Price: Rank:	400.00- 20.00- 1
190 3000951 9- Discount for 30 or more services 20 AU	Total Val.: Unit Price: Rank:	No Bid
200		

TABULATION OF BIDS
CONTRACT NO. 7755

Installation of New Water Service Lines Reconnect of Service Lines Tie-Overs

Bid Opening, 04/01/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005611 20 107219 ASPLUNDH CONSTRUCTION LLC 93 SILLS RD YAPHANK NY 11980 ELECTRONIC BID BOND Group II
3000952 10- Cut-in vault on existing 3/4" and 1 5 EA	Total Val.: Unit Price: Rank:	4,000.00 800.00 1
210 3000953 11- Cut-in vault on existing 1.5" or 2" 5 EA	Total Val.: Unit Price: Rank:	6,930.00 1,386.00 1
220 3002751 Rpl settg/mtr vlt, reinstl meter on svc 5 EA	Total Val.: Unit Price: Rank:	6,930.00 1,386.00 1
230 3000954 12- Extra for unsuitable fill 15 YD3	Total Val.: Unit Price: Rank:	300.00 20.00 1
240 3003080 Extra for 1 additional Flagman 10 EA	Total Val.: Unit Price: Rank:	6,850.00 685.00 1
Total Services	Val.: Rank:	193,955.15 193,955.15

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 04/01/2021 for Group II, 11:00 AM, prevailing time, Oakdale, New York

Marlon Torres, Purchasing Director

CONTRACT NO. 7755
Installation of Water Service Lines and
Reconnection of Water Service Lines (tie-overs)
Bid Opening: April 1, 2021

CONTRACT DOCUMENTS SENT TO:		
Asplundh Construction Corp	93 Sills Rd	Yaphank, NY 11980 jmcnulty@asplundh.com
Bancker Construction Corp.	218 Blydenburgh Rd	Islandia, NY 11749 mbeyer@bancker.com
Elmore Associates, Inc.	2965 Horseblock Rd	Medford, NY 11763 elmore58@outlook.com
Merrick Utility Associates Inc.	91 Marine St	Farmingdale, NY 11735 merrickutility@optonline.net
Pat Noto Inc.	30 Wisconsin Ct	Bay Shore, NY 11706 fdpni@aol.com
Roadwork Construction Corp	16 Starboard Rd	Hampton Bays, NY 11946 roadwork@optonline.net
Roy Wanser, Inc.	265 McCormick Dr	Bohemia, NY 11716 roywanserinc@yahoo.com (Retired)
Suffolk Water Connections	222 Middle Island Rd	Medford, NY 11763 suffolkwater@yahoo.com

PRESENT AT BID OPENING:

Marlon Torres: Purchasing Director
Linda Fox: Purchasing Clerk



EXHIBIT D

CONTACT INFO
CONTRACT NO. 7755

The purpose of this document is to clearly identify who has been delegated the authority to sign your Agreement / Offer or Contract on behalf of the named firm as well as identify pertinent company information. Pursuant to our policy, the only person(s) with the ability to delegate authority is an officer of the company. Therefore, please list the officers of the company. In addition please list those persons to whom authority has been delegated to sign, negotiate and/or administer your Agreement / Offer or Contract.

The full name and residence of all persons and parties interested in the foregoing bid as principals are as follows:
NAME / TITLE **ADDRESS**

Frank V. Giordano, President	93 Sills Road, Yaphank, NY 11980
Brett Martin, Vice President	60 Industrial Park Rd. West, Tolland, CT 06084
Brian Bauer, Secretary/Treasurer	708 Blair Mill Road, Willow Grove, PA 19090

NOTE: Give the first and last name in full, and in case of corporation, give the name of President, Vice-President, Treasurer, Secretary

Contractor:	Asplundh Construction LLC
Signature:	
Name:	Christopher Macsisak

PRINT OR TYPE NAME OF PERSON SIGNING BID

PLEASE CHECK IF APPLICABLE

- MINORITY OWNED BUSINESS**
- WOMAN OWNED BUSINESS**

Business Name:	Asplundh Construction LLC
Business Address of Contractor:	93 Sills Road, Yaphank, NY 11980
Contact Person for Contract Follow-Up:	Susan Lattuca
Business Contact Telephone:	631-205-9340
Cell Number:	N/A
E-Mail Address:	slattuca@asplundh.com
Fax Number:	631-205-9362
Federal Employee Identification Number:	11-2536791
Suffolk County Department of Consumer Affairs License Number (If Applicable)	
Date:	3/29/21

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SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: March 21, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7759 - Replace Asbestos Roof Shingles with Architectural Shingles at the Meeting House Road Well Field Quogue, Town of Southampton, NY

Opened: April 16, 2021 Published: April 1, 2021
No. of Bids received : 3 Documents Sent: 14

Bids Opened:

LoDuca Associates, Inc.: \$27,025.00
Contracting Services Zone, Inc: \$50,219.
Bensin Contracting, Inc.: 69,555.00

Recommendation: Reject All Bids and Re-Bid

Comments: This project involves the removal and legal disposal of Asbestos roof shingles on south side of the Meeting House Road Control Building Roof and the installation of new architectural shingles. This work was part of previous Contract 7676, but the award was rescinded after the Contractor was unable to provide the required insurance.


We are seeking the Board's approval to reject all the bids received for the above referenced contract based on the following:

- Low bidder (LoDuca Associates) made a mistake in the bid, did not take into account the cost for the asbestos removal.
- Second bidder entered their own unit price online item# 3, which is a fixed cost provided by the Authority for materials. As a result, their bid is determined "Non-Responsive".

The Authority will re-issue a new bid for this at a future date.

Reviewed by:

Jeff Szabo, Chief Executive Officer
M. Torres, Purchasing Director
J. Pokorny, Deputy, CEO Operations
T. Kilcommons, Chief Engineer & Director
of Research & Engineering



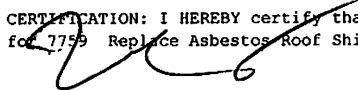
Attachments: 1 memo & 1 tabulation,
List of Firms Invited to Bid

Replace Asbestos Roof Shingles at The Meeting House Road Wall Field

Bid Opening, 04/16/2021

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000005612 10 100176 LODUCA ASSOCIATES INC 113 DIVISION AVE BLUE PT NY 11715 Bid Bond 7759 Replace Asbestos Roof Shingles	6000005613 10 107414 CONTRACTING SERVICES ZONE, INC. 6B PLEASANT AVENUE MEDFORD NY 11763 Company Check: \$3,232.20 7759 Replace Asbestos Roof Shingles	6000005614 10 102907 BENSIN CONTRACTING INC PO BOX 388 HOLTSVILLE NY 11742 Bid Bond 7759 Replace Asbestos Roof Shingles
10 Replace Asbestos Roof Shingles 1 EA	Total Val.: Unit Price: Rank:	23,450.00 23,450.00 1	46,800.00 46,800.00 2	65,500.00 65,500.00 3
20 Unforeseen Labor at Meeting House Road 24.0 HR	Total Val.: Unit Price: Rank:	3,000.00 125.00 2	2,844.00 118.50 1	3,480.00 145.00 3
30 Misc. Equipment, Parts, and Materials 500 EA	Total Val.: Unit Price: Rank:	575.00 1.15 1	575.00 1.15 1 As Corrected	575.00 1.15 1
Total Services	Val.: Rank:	27,025.00 24,025.00 1	50,219.00 3,419.00 2 As Corrected	69,555.00 575.00 3

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 04/16/2021
 for 7759 Replace Asbestos Roof Shingles, 11:00 AM, prevailing time, Oakdale, New York


 Marlon Torres, Purchasing Director

Bensin Contracting, Inc.
652 Union Avenue
Holbrook, NY 11742
Attn: Sue Sanchez
631-758-7000
631-758-7219 – FX
631-758-7200 – Cell
sue@bensincontracting.com

Contracting Services Zone, Inc.
6B Pleasant Avenue
Medford, NY 11763
Attn: Kauser Usmani
718-559-8180
718-820-2114 – Cell

Essemce Enterprises, Inc.
PO Box 512
Remsenburg, NY 11960
Scott Christ
631-325-2119
631-325-6971 - FX
s.christ26@hotmail.com

KS Construction of NY Inc.
266 Jericho Tpke. Suite 206
Floral Park, NY 11001
Attn: Maninder Singh
516-519-8960
516-519-8691 – FX
347-608-8398 – Cell
ksconstofny@gmail.com

LoDuca Associates
113 Division Avenue
Blue Point, NY 11715
631-567-3144
631-567-3371 - FX
www.loducagc.com
richard@loducagc.com

Milcon Construction corporation
142 Dale Street
West Babylon, NY 11704
JoAnn Petruzzo
631-756-9530
jpetruzzo@milconconstruction.com

More Consulting Corp.
19 Old Dock Road
Yaphank, NY 11980
Attn: Brian J. Morrell
631-924-1414
516-790-7275 Cell
631-924-5514 – FX
office@morecontracting.com

National Installation & GC Corp.
337 W. John Street
Hicksville, NY 11801
Attn: Mariana Grgas
516-931-3500
516-931-3600 – FX
516-643-6980 – Cell
national.installation@yahoo.com

Pioneer Construction Co. of Northport, Inc.
217 Woodbine Avenue
Northport, NY 11768
631-757-3989
631-757-5360
pioneer.northport@gmail.com

RK Best Construction, Inc
1665 76th Street Apt. 3
Brooklyn, NY 11214
Attn: Kamran Bashir
646-944-6250
929-393-9900 - FX
646-944-6250 – Cell
rkbestinc@gmail.com

Statewide Roofing, Inc.
2120 5th Avenue
Ronkonkoma, NY 11779
Attn: Tina Curtin
631-277-1610
631-676-2050 – FX
631-445-7902 – Cell
tcurtin@statewidferoofingli.com

Unitech Services Group, Inc.
241-04 North Fehr Way
Bay Shore, NY 11706
631-242-7215
631-860-1112 – Cell
Steven@unitechservicesgroup.com

Bid Reporter
Email Only: kimkmg724@aol.co
P.O. Box 250
Yonkers, NY 10710

Construction Information Systems
Email Only: cis@cisleads.com
170 Kinnelon Road
Kinnelon, NJ 07405

Documents To:


Bensin Contracting, Inc.
Contracting Services Zone, Inc.
Essemce Enterprises, Inc
KS Construction of NY Inc.
LoDuca Associates, Inc.
Milcon Construction Corp.
More Consulting Corp.
National Installation & GC Corp.
Pioneer Construction Co. of Northport, Inc.
RK Best Construction, Inc.
Statewide Roofing, Inc.
Unitech Services Group, Inc.
Bid Reporter
Construction Information Systems

Represented at Opening of Bids by:

M. Torres, SCWA
L. Fox, SCWA

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 8, 2021
TO: Jeffrey Szabo, CEO
FROM: Timothy J. Kilcommons, P.E., Chief Engineer/Director of R&D 
SUBJECT: AOP Reactor Contract 7739 Change Order to Upgrade Reactors

The Board awarded Contract #7739 to Xylem Water Solutions USA, Inc at the February 2021 meeting (Resolution 033-02-2021) in the amount of \$2,641,645. A total of sixteen AOP reactors were specified to be furnished under that contract. Based on the specifications and the lowest capital cost, Xylem met the specifications using a combination of two different reactor models...the LBX (8 locations) and the Spektron (8 locations).

Since that time, SCWA Engineering staff have carefully reviewed both reactors. Both models meet the contract requirements in terms of performance, and both also provide the ability to provide increased treatment should contaminant levels increase over time.

Upon our review of these reactor models, Engineering has determined that there are clear advantages to installing the Spektron unit at all 16 locations. Due in part to its' larger size, the Spektron provides greater removal of contaminants while using less power and a lower peroxide dose (the two driving factors for O&M costs with these systems). As a result, the 10-year life cycle costs for the Spektron range from approximately \$77,000 to \$158,000 less than the LBX for a given well. A summary table prepared by Water Quality Engineer Joe Roccaro is attached. Each Spektron unit costs \$36,700 more than the LBX unit for an overall increase in capital costs of \$293,600. The projected O&M savings in upgrading to the Spektron at the 8 LBX locations is \$1,308,816 for a net projected savings over a 10-year period of \$1,015,216.

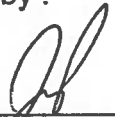
Additionally, use of the Spektron unit provides greater additional treatment capability than the LBX and serves to better standardize the AOP equipment at our various sites. This makes our field operators and trades more familiar with the equipment and helps eliminate confusion between model types.

Based on these considerations, the Engineering department is seeking to issue a change order in the amount of \$293,600 to purchase Spektron model reactors at the eight locations that were to receive the LBX-style reactors. Note that the additional cost of \$36,700 per reactor is the actual price difference Xylem bid in the original contract pricing. The total contract value would then be \$2,935,245 or an 11.1% increase. This is in comparison to the next qualified bid received in the amount of \$8,840,000.

If this meets with your approval, please place this on the agenda for Board approval at their April 2021 meeting. If you have any further questions regarding the above, please contact me.

Attach: cost summary table
Cc: J. Pokorny, P.E.
File

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/21
Date

Xylem Life Cycle Costs (Originally equipment versus proposed changes):

Well	Design Flow (gpm)	10 yr Total Flow (MG)	XYLEM COSTS AS ORIGINALLY BID				XYLEM COSTS UNDER PROPOSED CHANGE ORDER				10 Yr Operating Cost Savings Using Spektron	Capital Cost Adder using Spektron	10 Yr Overall Cost Savings Spektron
			Xylem Reactor Cost	Reactor Type	10 year Power Cost	10 Yr Peroxide Cost	Xylem Reactor Cost	Reactor Type	10 year Power Cost	10 Yr Peroxide Cost			
Broadway #1	1000	2628	\$136,300	LBX	\$217,598	\$189,367	\$173,000	Spektron	\$126,932	\$142,026	\$138,008	\$36,700	\$101,308
Broadway #2	1050	2759	\$136,300	LBX	\$217,598	\$173,981	\$173,000	Spektron	\$126,932	\$118,355	\$146,293	\$36,700	\$109,593
Douglas #1	1000	2628	\$173,000	Spektron	\$126,932	\$142,026	\$173,000	Spektron	\$126,932				
Douglas #2	1400	3679	\$173,000	Spektron	\$126,932	\$298,254	\$173,000	Spektron	\$126,932				
Falcon Drive #1	1400	3679	\$173,000	Spektron	\$126,932	\$231,975	\$173,000	Spektron	\$126,932	\$142,026	\$175,881	\$36,700	\$139,181
Falcon Drive #2A	1200	3154	\$136,300	LBX	\$217,598	\$227,241	\$173,000	Spektron	\$126,932	\$142,026	\$175,881	\$36,700	\$139,181
Falcon Drive #2B	1200	3154	\$136,300	LBX	\$217,598	\$227,241	\$173,000	Spektron	\$126,932	\$142,026	\$175,881	\$36,700	\$139,181
Flower Hill #1	1200	3154	\$173,000	Spektron	\$126,932	\$227,241	\$173,000	Spektron	\$126,932	\$118,355	\$114,337	\$36,700	\$77,637
Flower Hill #2	1200	3154	\$136,300	LBX	\$217,598	\$227,241	\$173,000	Spektron	\$126,932	\$142,026	\$175,881	\$36,700	\$139,181
Flower Hill #3	1000	2628	\$136,300	LBX	\$217,598	\$142,026	\$173,000	Spektron	\$126,932	\$118,355	\$114,337	\$36,700	\$77,637
Hollywood #1	1300	3416	\$173,000	Spektron	\$126,932	\$184,633	\$173,000	Spektron	\$126,932				
McKay Road #1	1300	3416	\$173,000	Spektron	\$126,932	\$215,405	\$173,000	Spektron	\$126,932				
Middleville #1	1400	3679	\$173,000	Spektron	\$126,932	\$198,836	\$173,000	Spektron	\$126,932	\$142,026	\$194,818	\$36,700	\$158,118
Middleville #2	1300	3416	\$136,300	LBX	\$217,598	\$246,178	\$173,000	Spektron	\$126,932	\$118,355	\$187,717	\$36,700	\$151,017
Old Dock Road #1	1300	3416	\$136,300	LBX	\$217,598	\$215,405	\$173,000	Spektron	\$126,932				
Waterside Road #2	1400	3679	\$173,000	Spektron	\$126,932	\$231,975	\$173,000	Spektron	\$126,932				
			Totals:			\$2,474,400		\$1,308,816	\$293,600	\$1,015,216			

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 28, 2021
TO: Jeff Szabo, Chief Executive Officer
FROM: Debbie Pfeiffer, Internal Communications Specialist
SUBJECT: SCWA 70th Anniversary Celebration



On June 1, 2021, SCWA will mark 70 years of operation. The month of June will be dedicated to a celebration of SCWA's history and looking forward to all we hope to accomplish in the future.

Events and recognitions include:

- Virtual panel discussion (*Go H2O: Your Water Supply and How It Will Shape Suffolk's Future*)
- Employee-featured video (*It's About SCWA Time*)
- Weekly social media posts answering frequently asked customer questions
- Timeline Infographic design illustrating SCWA's history (\$1,915.00)
- Printing and Framing (\$2,809.00)
 - large 2 sided timeline infographic banner for Education Center
 - 11" x 17" timeline infographic for each building
 - frames for 11" x 17" timelines
 - large outdoor banner for Oakdale headquarters
- Employee appreciation tote (\$3,702.00)
- 70th anniversary tribute tree, plaque and meter memory capsule (\$1,125.00)

At its April 29 meeting, I am requesting that SCWA's Board Members approve the anticipated cost for the 70th Anniversary, which will be approximately \$9,551.00. Thank you for consideration of this request.

Approved:
D. Mancuso
T. Motz

Suffolk County Water Authority

Interoffice Memorandum

To: Chairman, Board Members and all SCWA Employees

From: Jeffrey W. Szabo, CEO

Re: COVID-19 Response Plan - Phase VII – Operations among Fully Vaccinated and Non-Vaccinated Employees

Date: April 29, 2021

SCWA responded to the COVID-19 pandemic by developing and implementing a phased Response Plan. Phase I governed the structural changes necessary to institutionalize social distancing within the workplace and in SCWA practices. As these changes were being implemented 180 employees worked remotely. Phase II guided the return of most of them. Resumption of full SCWA operations in the COVID environment occurred under Phase III. Phase IV of the Response Plan returned the SCWA workforce to a modified workplace. Phase V and its Implementation on January 6, 2021 instituted a modified remote work strategy in response to a post holiday increase in the COVID positivity rate. Phase VI rescinded the Phase V measures.

Phase VII recognizes the efficacy of the EUA vaccines, the increasing number of SCWA employees who are fully vaccinated and correspondingly lessens social distancing restrictions implemented in Phases I, II, and III.

Suffolk County Water Authority

Guidance – COVID-19 Response Plan - Phase VII – Operations among Fully Vaccinated and Non-Vaccinated Employees

- Components of Phase VII Plan:
- I. Fully Vaccinated Employee Definition
 - II. SCWA Wide Protocols
 - III. Presumption Guiding Operations
 - IV. Fully Vaccinated Employees Privileges
 - V. Non-Fully Vaccinated Employee Restrictions
 - VI. Activities involving a mix of Fully Vaccinated Employees and Non Fully Vaccinated Employees
 - VII. Bar against harassing
 - VIII. Adoption and Incorporation of Prior Phases
 - IX. Implementation and Corrective Action
 - X. Phase VII Duration

I. Fully Vaccinated Employee Definition

SCWA employees are considered fully vaccinated for COVID-19 ≥ 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or ≥ 2 weeks after they have received a single-dose vaccine (Johnson and Johnson (J&J)/Janssen).

This definition applies to COVID-19 vaccines currently authorized for emergency use by the U.S. Food and Drug Administration: Pfizer-BioNTech, Moderna, and Johnson and Johnson (J&J)/Janssen COVID-19 vaccines. This guidance can also be applied to COVID-19 vaccines that have been authorized for emergency use by the World Health Organization (e.g. AstraZeneca/Oxford).

II. SCWA Wide Protocols

- A. SCWA encourages all employees to consult with their medical providers, and if medically appropriate, to be vaccinated against COVID 19.

III. Presumption Guiding Operations

- A. Guiding Presumption – Employees are not fully vaccinated

SCWA employees should presume that their co-workers are not fully vaccinated. Absent proof to the contrary, all SCWA employees must adhere to the protocols established and revised under Phase I, II, III, IV, V, V Implementation Protocols and VI.

IV. Fully Vaccinated Employees Privileges

A. Phase I Measures Cancelled for Fully Vaccinated Employees

The measures contained in Phase I, Sections I.A. 3, 7, 8 and 9 and II.B.2 involving congregation of employees are cancelled among fully vaccinated employees.

Fully vaccinated employees may share lunch rooms, shape up areas, break rooms and times, share vehicles, share elevators, and resume in person meetings exclusively among fully vaccinated employees. Masks must be worn.

Notwithstanding the foregoing, all employees must follow their supervisor's directives concerning congregating with other employees.

B. Phase III Measures Cancelled for Fully Vaccinated Employees

The measures contained in Phase III, Section III involving employee travel are cancelled if they involve exclusively a cohort of fully vaccinated employees.

Full vaccinated employees may travel consistent with the CDC recommendations and New York State travel guidance.

C. Fully Vaccinated Employees May

1. Visit with other fully vaccinated people indoors without wearing masks or physical distancing.
2. Resume domestic travel and refrain from testing before or after travel or self-quarantine after travel.
3. Refrain from testing before leaving the United States for international travel (unless required by the destination) and refrain from self-quarantine after arriving back in the United States.
4. Refrain from testing following a known exposure, if asymptomatic, with some exceptions for specific settings.
5. Refrain from quarantine following a known exposure if asymptomatic.
6. Refrain from routine screening testing if asymptomatic and feasible.
7. Work outdoors in small groups without masks.

V. Non Fully Vaccinated Employees Restrictions

- A. Non fully vaccinated employees must adhere to the protocols established and revised under Phase I, II, III, IV, V, V Implementation Protocols and VI.

VI. Activities involving a mix of Fully Vaccinated Employees and Non Fully Vaccinated Employees

- A. Indoor activities involving a mix of fully vaccinated employees and other that are not fully vaccinated must adhere to the protocols established and revised under Phase I, II, III, IV, V, V Implementation Protocols and VI.
- B. During outdoor activities involving a mix of fully vaccinated employees and other employees that are not fully vaccinated, the fully vaccinated employees need not wear a mask but the non-fully vaccinated employees must wear a mask.

VII. Bar against harassing

- A. Employees may not harass other employees concerning their vaccination status

VIII. Adoption and Incorporation of Prior Phases

The measures instituted under Phase VI are additive and supplementary to those implemented under Phases I, II, III, IV, and V. SCWA through its COVID Response Plan is building layer upon layer of best practices to create and maintain a safe working environment. In the event of a conflict, the protocols established under Phase VII shall control.

IX. Implementation and Corrective Action

SCWA will enforce the COVID protocols through disciplinary action in accordance with SCWA Policy 406.

X. Phase VII Duration

The CEO, in consultation with the Board, Senior Leadership Team and Office of Emergency Management, shall determine the duration of the Phase VII protocols. The CEO is authorized to modify or terminate any of the COVID Response Plan protocols issued under any Phase, or issue new Phases, as conditions require without action of the Board.

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 8, 2021

TO: Chairman / Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: RFP# 1567 – Actuarial and Consulting Services (GASB 10, GASB 75)

Solicitation Process:

The Authority issued a Request for Proposal (RFP) on February 10, 2021 to seek proposals from qualified firms to provide for Actuarial and Consulting Services. This procurement was posted on the Authority's website in addition to the NY State Purchasing Group (Bid Net) Website. As a result, the Authority received ten (10) proposals:

- The Howard E. Nyhart Co., Inc. (GASB 75)
- Pinnacle Actuarial Resources (GASB 10)
- AMI Risk Consultants Inc. (GASB 10)
- BPAS (GASB 75)
- USI Consulting Group (GASB 75)
- By the Numbers Actuarial Consulting Inc. (GASB 10)
- Jefferson Solutions Inc. (GASB 75)
- SG Risk LLC (GASB 10)
- Glicksman Consulting LLC (GASB 10)
- Litany Consulting LLC (GASB 10)

Description / Background of Project:

The Authority seeks the services of qualified firms for the following services in accordance with the specifications outlined in the RFP:

I) For GASB 10 Financial reporting and Budget purposes, the Suffolk County Water Authority (SCWA) is seeking to engage the services of a consultant to perform the following for its insured general liability, automobile liability and workers' compensation programs. Reports must satisfy all Actuarial Standards of Practice promulgated by the Actuarial Standards Board

II) For GASB 75 Financial reporting and Budget purposes, the Suffolk County Water Authority (SCWA) is seeking to engage the services of a consultant to perform an actuarial valuation in accordance with GASB Statement No. 75 "Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions."

Evaluation / Selection Process:

An Evaluation / Selection Committee was formed which included representatives of management from the Finance and Risk Management Departments. The criteria for selection of the successful consultant were based on the following:

1. Quality & Approach of Proposal (Proposed Methodology). The degree in which the proposal meets or exceeds the general requirements of the RFP. Demonstrating a complete understanding of the requirements associated with GASB 10 and/or GASB 75.
2. Experience, Quality, Extent, and Relevance of firm's current and prior experience
3. The Fee Proposal

- Each criteria listed was assigned a weight for scoring, representatives individually evaluated and scored the portions of each proposal received. All scores were tallied and a ranking of scores was established, refer to attachment A. Bidders submitted proposals for providing services for GASB 10 and/or GASB 75.
- As a result of the overall scores tallied and rankings the Committee has recommended that the proposals submitted by the following be awarded contracts: The Howard E. Nyhart Co., Inc., award for GASB 75; Pinnacle Actuarial Resources Inc. award for GASB 10.

Term & Cost:

The proposed contract term is for an initial five (5) year period beginning June 1, 2021 to May 31, 2026. This may be extended for an additional two (2) one (1) year periods at the same prices if agreed upon in writing by both parties within sixty (60) days of the expiration of this contract. Listed below are the proposed fees for The Howard E. Nyhart Co., Inc., and Pinnacle Actuarial Resources Inc., refer to cost proposals for both Nyhart (GASB 75) & Pinnacle (GASB 10), Attachment B.

The Howard E. Nyhart Co. (GASB 75) - Hourly Rates

Classification	Hourly Rate
Lead Consulting Actuary	\$375 - \$500
Valuation Actuary	\$275 - \$375
Actuarial Analyst	\$205 - \$275
Administration Analyst	\$125 - \$205

Valuation Fees

2021 Full Valuation	2022 Interim Valuation
\$7,000	\$2,300

Pinnacle Actuarial Resource Inc. (GASB 10 Fees)

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6 (optional)	Year 7 (optional)
\$7,500	\$7,750	\$8,000	\$8,250	\$8,500	\$8,750	\$9,000

The Authority has contracted with The Howard E. Nyhart Co., in the past and they have performed in a satisfactory manner. References provided by Pinnacle Actuarial Resource Inc., were contacted and the responses were favorable. Based on the above we seek the Boards approval to proceed with the execution of agreements as presented above.

Reviewed by: Jeff Szabo, Chief Executive Officer; E. Vassallo, Chief Finance Officer; C. Finello, Director of Risk Management; M. Torres, Purchasing Director

Attachment A

- 1
- 2
- 3

No Action Required

Activities (21)

The Bid Evaluation Process has been finalized by Marion Torres.

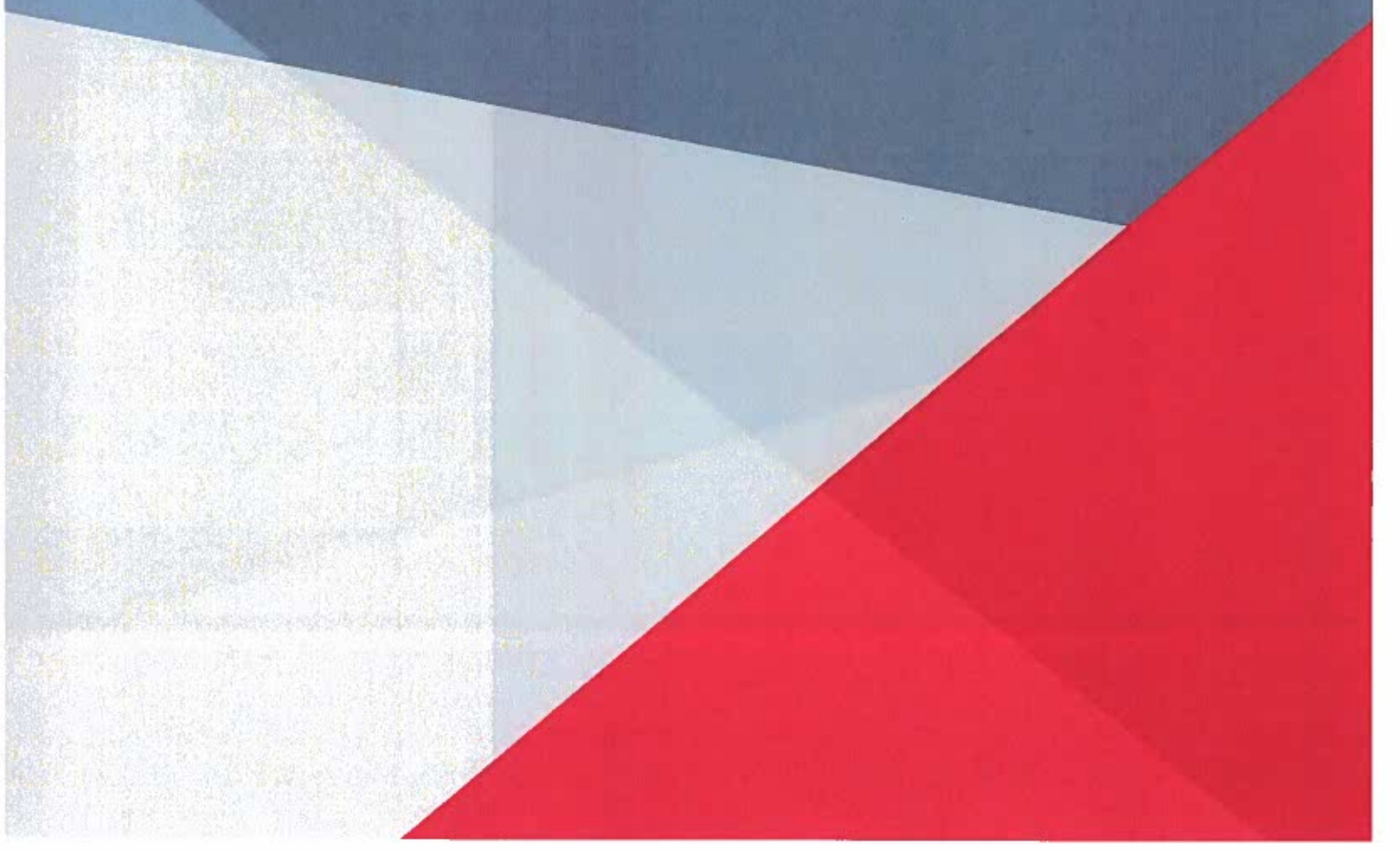
04/07/2021 02:32 PM EDT

Bidders	1 - Compliance	2 - Technical (/100)	Final Score (/100)	Bid Rank ▲
The Howard E. Nyhart Company, Incorporated Org No: 1308086 ✉	✓ Pass	96.71 pts 96.71%	96.71 pts 96.71%	1
Pinnacle Actuarial Resources, Inc. Org No: 1828379 ✉	✓ Pass	91.64 pts 91.64%	91.64 pts 91.64%	2
AMI Risk Consultants, Inc. Org No: 726484 ✉	✓ Pass	88.43 pts 88.43%	88.43 pts 88.43%	3
BPAS Org No: 812229 ✉	✓ Pass	87.5 pts 87.5%	87.5 pts 87.5%	4
USI Consulting Group Org No: 2001024 ✉	✓ Pass	86.14 pts 86.14%	86.14 pts 86.14%	5
By the Numbers Actuarial Consulting, Inc. Org No: 1966563 ✉	✓ Pass	86.07 pts 86.07%	86.07 pts 86.07%	6
Jefferson Solutions, Inc. Org No: 1564979 ✉	✓ Pass	84.5 pts 84.5%	84.5 pts 84.5%	7
SG Risk, LLC Org No: 642631 ✉	✓ Pass	81 pts 81%	81 pts 81%	8
Glicksman Consulting LLC Org No: 2009700 ✉	✓ Pass	71.64 pts 71.64%	71.64 pts 71.64%	9
Litany Consulting LLC Org No: 1966199 ✉	✓ Pass	65.58 pts 65.58%		N/A

Attachment B



nyhart
part of FuturePlan by Ascensus®



March 2021

PART 2 : COST SUBMITTAL

Proposal to Provide Actuarial and Consulting Services
RFP #1567

Suffolk County Water Authority

CONTACT

Suraj Datta

ASA, MAAA, MBA

(317) 845-3594

suraj.datta@nyhart.com

ADDRESS

Nyhart

8415 Allison Pointe Blvd.

Suite 300

Indianapolis, IN 46250

PHONE

General (317) 845-3500

Toll-Free (800) 428-7106

Fax (317) 845-3654

Fees

The fees quoted below are all-inclusive. We have no preference for method of invoicing (quarterly, bi-annually, annually, etc.) however, invoices are due and payable upon receipt.

For projects that are to be billed on a time and materials basis the hourly rates shown below will apply. The range of rates at each position vary based on experience and credentials. Associates will be assigned to optimize work quality and cost efficiency for the client. Please note that Nyhart is always willing to use a fixed fee approach if a scope of work has been clearly defined.

Hourly Rates

Classification	Hourly Rate
Lead Consulting Actuary	\$375 - \$500
Valuation Actuary	\$275 - \$375
Actuarial Analyst	\$205 - \$275
Administration Analyst	\$125 - \$205

For projects outside the scope of services, Nyhart will work on a time and materials basis but can quote a fixed fee once the scope of the project is determined.

Valuation Fees

2021 Full Valuation	2022 Interim Valuation
\$7,000	\$2,300

Optional Experience Study: \$5,000

If a results breakdown (Total OPEB Liability, Fiduciary Net Position, Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows) by group or reporting unit is requested, there will be an additional fee of 10% for a two-group breakdown, plus an additional 1% for each extra group-breakdown requested, limited to no more than 1/3 of the current year's fees.

This clause will be included in our formal service agreement and may be waived if we know in advance the number of breakdown groups.

Attachment B

Proposal to Provide Actuarial and Consulting Services

to

Suffolk County Water Authority

RFP 1567 – GASB 10

Part 2: Cost Submittal

March 2021



3109 Cornelius Drive
Bloomington, IL 61704
309.807.2300
pinnacleactuaries.com

Commitment Beyond Numbers



3109 Cornelius Drive
Bloomington, IL 61704
309.807.2300
pinnacleactuaries.com

Gregory W. Fears Jr., FCAS, MAAA, ARM
Consulting Actuary
gfears@pinnacleactuaries.com

March 3, 2021

Mr. Marlon Torres
Purchasing Director
Suffolk County Water Authority
3525 Sunrise Highway
Great River, NY 11739


RE: Request for Proposal 1567 to Provide Actuarial and Consulting Services to Suffolk County Water Authority – GASB 10

Dear Marlon:

Pinnacle Actuarial Resources, Inc. (Pinnacle) is pleased to provide the enclosed Cost Proposal, supporting our separate response to the Request for Proposal for Actuarial and Consulting Services.

We appreciate the opportunity to submit this proposal and look forward to potentially working with SCWA. Please do not hesitate to contact us to discuss any issues or concerns or if additional information is needed.

Respectfully Submitted,


Gregory W. Fears Jr., FCAS, MAAA, ARM
Consulting Actuary
Phone: 309.807.2316
Fax: 309.807.2301
gfears@pinnacleactuaries.com


Aaron N. Hillebrandt, FCAS, MAAA, CPCU
Principal and Consulting Actuary
309.807.2312
Fax: 309.807.2301
ahillebrandt@pinnacleactuaries.com

RFP Section IV.B: Cost Submittal

We propose fees for services within the scope of this RFP to be on a fixed fee basis as presented below:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6 (optional)	Year 7 (optional)
GASB 10 Fees	\$7,500	\$7,750	\$8,000	\$8,250	\$8,500	\$8,750	\$9,000

These costs exclude travel and any additional projects or services beyond those specifically described within the scope of this RFP.

Our billing for any additional projects will reflect the actual hours spent and the 2021 hourly rates as follows:

Pinnacle Staff	Role	Hourly Rate
Gregory W. Fears Jr., FCAS, MAAA, ARM	Lead Actuary	\$352
Trenton J. Lipka, ACAS, MAAA	Associate Actuary	312
Erich A. Brandt, FCAS, MAAA	Peer Reviewer	448
Actuarial Analyst	Lead Analyst	200
Actuarial Analyst	Technical Reviewer	240
Administrative		128

These hourly rates represent a 20% discount from our standard rates. Hourly rates are revised each year. SCWA may request a separate engagement letter for any additional projects or scope of services expansions. Furthermore, Pinnacle may require a separate engagement letter for additional projects of sufficient size or complexity to necessitate this step. In addition to the hourly rates presented above, Pinnacle can provide fee estimates for additional projects once the project scope is well defined.

It is Pinnacle’s practice to invoice our clients monthly for all work in progress with invoices payable within 30 days. Amounts remaining unpaid at the time of preparing the next monthly invoice will be charged a 1% monthly administration charge.

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 29, 2021
TO: Jeff Szabo, Chief Executive Officer
FROM: Jeff Kleinman, Director of General Services
SUBJECT: **Lighting Energy Audit by NYPA**

The General Services Division - Facilities Department seeks approval from the Board to utilize the New York Power Authority (NYPA) to conduct a lighting energy audit across all SCWA buildings, campuses, and pump stations. The purpose of this audit would be to assess the energy usage and cost of our existing non-LED lighting infrastructure. It would then provide recommendations, scope, estimated cost, and estimated return on investment to convert all non-LED bulbs and fixtures to LED bulbs and fixtures. This information can then be utilized to create an RFP or bid in order contract an electrical project management company to oversee the conversion project.

The cost of the audit would be \$3,000.

We respectfully request the Board to authorize the Authority to proceed with the Lighting Energy Audit which will be overseen by the Facilities Department, as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer -
D. Mancuso, Chief Human Resources Officer -
J. Kleinman, Director of General Services -
M. Torres, Purchasing Director -

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 20, 2021
TO: Jeff Szabo, Chief Executive Officer
FROM: Nicholas Swain, Safety Supervisor
SUBJECT: CBS 5 Year Inspections of 2 (two) 2,250 gal FRP Hypo Tanks per site

The Production Control Department seeks approval from the Board to acquire the following products / services from vendors / contractors:

Purchasing has solicited three (3) vendors for quotes to obtain the most favorable pricing. The procurement of services is requested for CBS 5 Year Inspections of 2 (two) 2,250 gal FRP Hypo Tanks per site at the following locations: Bayshore, Coram, West Hampton, & East Hampton. All work performed will be handled following strict local, state, and federal regulations.

Material & Product Testing Laboratories Inc. (MPTL)	\$5,525.00 *Pricing corrected to represent 2 tanks per site
AARCO Environmental Services Corp.	\$17,600.00
ATS Environmental	No Response

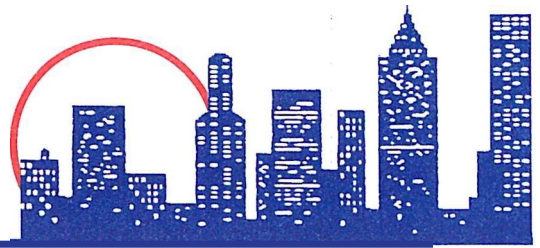
Material & Product Testing Laboratories Inc. (MPTL) of Holbrook, New York has performed these services for SCWA previously and has been a satisfactory vendor. **We respectfully request the Board to authorize the Authority to procure the products / services offered under for use by our Safety Department, as noted above.**

Reviewed by:

Jeff Szabo, Chief Executive Officer —
M. Torres, Purchasing Director —
N. Swain, Safety Supervisor —
J. Milazzo, General Counsel —
D. Mancuso, Deputy CEO Admin —

Attachment: 1 memo

Material & Product Testing Laboratories INC.



"Success Through Testing"

Suffolk County Water Authority
Deena Lopresti
3525 Sunrise Hwy., 2nd Fl
Great River, NY 11739

April 19, 2021

RE: Proposal #04192021MV - CBS Five Year Inspection 2,250 Gal HRP Hypo Tanks

Please see below pricing to conduct tank inspections:

- | | |
|--|---|
| 1. 180 5 th Avenue Bayshore NY | \$650.00 per tank (no travel costs) |
| 2. 2045 NY-112 Suite 5 Coram NY | \$650.00 per tank (no travel costs) |
| 3. 624 Old Riverhead Road, West Hampton NY | \$650.00 per tank
(2 hours of travel \$65.00 per hour) |
| 4. 34 Montauk Highway, East Hampton NY | \$650.00 per tank
(3 hours of travel @ \$65.00 per hour) |

Total Cost: \$2,925.00

Please feel free to contact us with any questions or concerns regarding the proposal.

Michael D. Veraldi

Michael Veraldi

President, Director of Laboratories



Job # 211075

April 16, 2021

Suffolk County Water Authority
4060 Sunrise Highway
Oakdale NY 11769

Attn: Deena Lopresti
(631) 563-0354

Re: CBS 5 Year Inspection
4060 Sunrise Highway
Oakdale, NY 11769

Dear Deena Lopresti

AARCO Environmental Services Corp. (AARCO) is pleased to provide the following proposal for the CBS 5 Year Inspections of 2,250 gal FRP Hypo Tanks at the following location: Bayshore, Coram, West Hampton, & East Hampton. All work performed will be handled following strict local, state and federal regulations.

COST

		Total Price
CBS 5 Year Inspection	8.00 @ \$2,200.00 Tank	\$17,600.00
	Total Estimated Cost	<u>\$17,600.00</u>

NOTES

- Any additional work required beyond the scope above will be performed on a time and materials basis to be agreed upon by both parties.
- Assumes both tanks at each location will be available for test on the same day.
- Pricing assumes tanks have been emptied and the inside and outside have been cleaned.
- Area must be clear and accessible for men and equipment.
- Pricing includes prevailing wage rates.
- Proposal is valid for 30 days.

TERMS AND CONDITIONS

Please see master services agreement for terms and conditions. This proposal is subject to all applicable taxes.

Acceptance of Proposal

Date.....Print..... Sign.....

If you have any questions or concerns please feel free to contact us at the office @ (631) 586-5900.

Thank you,
Matthew Joslyn
Business Development Representative

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Flanders Road Well No. 1A, Montauk




It is proposed to construct a new replacement well with an authorized capacity of 100 GPM at the Flanders Road well field located in Montauk, Town of East Hampton to replace existing well no. 1 (also known as well no. 17) which is 54 years old and of an antiquated well design.

Well no. 1 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system.

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/13/21
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 1A at the Flanders Road Well Field, 3.75-acre site, located on the north side of Flanders Road, approximately 200' east of Farrington Road, Montauk, Town of East Hampton; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at
Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – North Country Road Well No. 1A, Miller Place

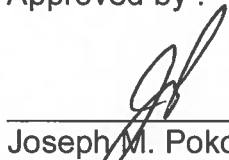


It is proposed to construct a new replacement well with an authorized capacity of 1,000 GPM at the North Country Road well field located in Miller Place, Town of Brookhaven to replace existing well no. 1 which is 54 years old and of an antiquated well design.

Well no. 1 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system.

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/21
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 1A at the North Country Road Well Field, 6.47-acre site, located on the south side of North Country Road, approximately 380' west of Sunwood Drive, Miller Place, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at
Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Liberty Street Well No. 1A, Hauppauge




It is proposed to construct a new replacement well with an authorized capacity of 1,000 GPM at the Liberty Street well field located in Hauppauge, Town of Islip to replace existing well no. 1 which is 54 years old and of an antiquated well design.

Well no. 1 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/21
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 1A at the Liberty Street Well Field, 6.44-acre site, located on the west end of Liberty Street, 567.34' west of Bedford Avenue, Hauppauge, Town of Islip; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at
Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Fischer Avenue Well No. 1A, Islip Terrace




It is proposed to construct a new replacement well with an authorized capacity of 1,200 GPM at the Fischer Avenue well field located in Islip Terrace, Town of Islip to replace existing well no. 1 which is 52 years old and of an antiquated well design.

Well no. 1 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system.

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/21
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 1A at the Fischer Avenue Well Field, 5.0-acre site, located on the north side of Fischer Avenue, 1415.78' east of Carleton Avenue, Islip Terrace, Town of Islip; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at
Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Oval Drive Well No. 2A, Village of Islandia



It is proposed to construct a new replacement well with an authorized capacity of 1,000 GPM at the Oval Drive well field located in the Village of Islandia, Town of Islip to replace existing well no. 2 which is 65 years old and of an antiquated well design.

Well no. 2 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system.

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/21
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 2A at the Oval Drive Well Field, 7.88-acre site, located on the north side of Oval Drive, south side of Bridge Road (off of Motor Parkway), Village of Islandia, Town of Islip; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 6, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Oxhead Road Well No. 3A, Stony Brook

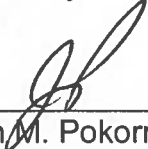


It is proposed to construct a new replacement well with an authorized capacity of 1,000 GPM at the Oxhead Road well field located in Stony Brook, Town of Brookhaven to replace existing well no. 3 which is 55 years old and of an antiquated well design.

Well no. 3 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system.

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/9/21
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 3A at the Oxhead Road Well Field, 6.41-acre site, located on the north side of Oxhead Road, 493.62' east of Stony Brook Road, Stony Brook, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 14, 2021
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Daniel Webster Drive Well No. 3A, South Setauket

It is proposed to construct a new replacement well with an authorized capacity of 1,000 GPM at the Daniel Webster Drive well field located in South Setauket, Town of Brookhaven to replace existing well no. 3 which is 55 years old and of an antiquated well design.

Well no. 3 is to the point where costly maintenance and rehabilitation methods are no longer economically viable. The new replacement well is part of a proactive plan to revitalize the water system.

Kindly place the above-captioned on the Agenda for the April 29th Board Meeting.

Approved by :

Joseph M. Pokorny, P.E.
Deputy CEO for Operations

Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on April 29, 2021, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 3A at the Daniel Webster Drive Well Field, 6.4-acre site, located on the north side of Daniel Webster Drive, 557' east of Nicoll's Road, South Setauket, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 29th day of April, 2021, at Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: **March 25, 2021**
TO: **Jeffrey W. Szabo, CEO**
FROM: **T.J. Kilcommons, P.E., Chief Engineer**
SUBJECT: **SCWA Lease No: A42 West Prospect Street, Town of Southampton**

AT&T/New Cingular Wireless, LLC has approached the Authority with interest in leasing space for their cellular equipment on the tank/grounds at the above mentioned location. The lease would be per the Authority's current standard with adders for extra equipment as previously approved by our Board.

If this meets with your approval, we request that you arrange to have this item placed on the agenda for the April 29th board meeting.

cc: J.M. Pokorny, P.E.
T. Hopkins
J. Milazzo
M. Catanzaro
A. McLeod


Approved by:

Joseph M. Pokorny, P.E., Deputy CEO for Operations

Date

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 26, 2021
TO: Jeffrey Szabo, CEO
FROM: Timothy J. Kilcommons, P.E., Chief Engineer/Director of R&D 
SUBJECT: NYSDEC MTBE mitigation strategy for Emjay Blvd Well Field

The NYSDEC is in the process of investigating the origins of an MTBE plume that has impacted our Emjay Boulevard well field in Brentwood. The plume was discovered after we drilled a new well at this site. The MTBE levels are extremely high and as a result, the DEC is treating this as a spill that must be remediated. They have proposed the installation of four air strippers on our property that will be used to treat water from the new well. None of this water will be pumped into our system. Instead, it will be returned to groundwater via blowoff basins on the site. Our legal department is currently in the process of working with DEC staff to develop the agreement that will allow their contractor to build and operate the treatment system. A separate agreement was created previously by the Legal department to allow DEC to deliver the air strippers to the site and construct a concrete pad on which to place them. In that agreement, DEC utilized SCWA's rigging contractor, Pedowitz, to offload the air strippers. SCWA will pay the rigging invoice and DEC's contractor will reimburse in the full amount.

In order to complete the stripper design and confirm their assumptions about the plume, the DEC will need to test pump the new well for a short period of time. This test pumping will also help them understand and model the effects of the pumping on our remaining wells on site to minimize any contamination to these functioning wells. Since the proposed strippers are not yet constructed, the water discharged from the pumping test will need to be treated before it can be recharged on site. The most expeditious and effective way to do this is to utilize the existing granular activated carbon systems on our site. They would temporarily pump through our existing GAC systems to waste and they will reimburse the Authority for the cost of all carbon when they are done. Operationally, we have a small window during which they can do this since we have not yet started up our other Emjay wells for the spring/summer period. We plan to allow them to utilize our two GAC systems until approximately the end of May. Each system costs \$44,500 for carbon replacement so at a minimum they will need to reimburse us for \$89,000. This price could be higher if additional change outs are needed to complete the pump test.

The test pump will need to be installed in SCWA's well #1A. We are proposing that DEC utilize SCWA's contractor, Dolphin, to install the pump in similar fashion to how Pedowitz was used as outlined above. DEC's contractor will reimburse SCWA in full for Dolphin's services.

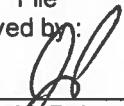
We are requesting board approval to allow our legal department to draft two agreements for execution by our CEO. The first will allow the DEC and its contractor to utilize the existing Emjay Boulevard GAC systems to perform the pump test. The second will be to construct and operate four air strippers on the Emjay site until the plume has been satisfactorily remediated.

If this meets with your approval, please place this on the agenda for Board approval at their April 2021 meeting. If you have any further questions regarding the above, please contact me.

Cc: J. Pokorny, P.E.

File

Approved by:



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

4/28/21
Date

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: **April 21, 2021**
TO: **Jeffrey W. Szabo, CEO**
FROM: **T.J. Kilcommons, P.E., Chief Engineer**
SUBJECT: **Dish Wireless, LLC Request to lease space on 18 SCWA Tank Sites**

Dish Wireless, LLC has approached the Authority with interest in leasing space for their cellular equipment at the following tank/ground locations.

NYNYC02094B – New York Ave Sound Beach, NY
NYNYC02132A – Emjay Blvd Brentwood, NY
NYNYC02143A – Jayne Blvd Port Jeff Station, NY
NYNYC02144A – Mud Road Setauket, NY
NYNYC02147A – Kings Park Road Commack, NY
NYNYC02154A – Peconic Street Ronkonkoma, NY
NYNYC02167A – Woodlawn Rd Rocky Point, NY
NYNYC02174A – Division Street Sag Harbor, NY
NYNYC02175A – Laurel Hill Rd Greenlawn, NY
NYNYC02187A – Oval Drive Central Islip, NY
NYNYC02202A – Moffit Blvd Bayshore, NY
NYNYC02214A - Spring Close Hwy East Hampton, NY
NYNYC02217A – Flamingo Ave Montauk, NY
NYNYC02221A - Station Rd Bellport, NY
NYNYC02222A – Orinoco Dr Brightwaters, NY
NYNYC02228A – Wicks Path Commack, NY
NYNYC02253A – Church St. Holbrook, NY
NYNYC02255A – Locust Dr. North Bayshore, NY

The leases would be per the Authority's current standard with adders for extra equipment as previously approved by our Board. Rent for each site is estimated to be about \$5,500 per month but may be more depending on the types of equipment Dish installs at any particular site.

If this meets with your approval, we request that you arrange to have this item placed on the agenda for the April 29th board meeting.

cc: J.M. Pokorny, P.E.
T. Hopkins
J. Milazzo
M. Catanzaro
A. McLeod

Approved by:

Joseph M. Pokorny, P.E., Deputy CEO for Operations

Date

SUFFOLK COUNTY WATER AUTHORITY
Production Control - Bay Shore, New York

INTER-OFFICE CORRESPONDENCE

DATE: March 12, 2021
TO: Jeffrey W. Szabo, CEO
FROM: Michael O'Connell, Director, Production Control *Michael O'Connell*
SUBJECT: Renewal of Support Services Agreement with Systems Integrated

I am requesting that the Board approve the renewal of the current Support Services agreement for the SCADA system, covering the period of May 1, 2021 thru April 30, 2022.

This service provides for troubleshooting of any problems with the existing SCADA onSITE® software or RTU software, onSITE® version or RTU firmware updates, network monitoring/management, and 4 hour emergency response time for any requests for technical support. Systems Integrated has always performed well under prior agreements whenever their services were required. Contact is routine and maintenance and upgrades to SCADA system software are ongoing.

The cost for this year's agreement is \$5,356.00 per month. Total annual cost is \$64,272.00. This is a 4.0% increase over the previous year for a total annual increase of \$2,472.00.

As we have done for the past two years, Systems Integrated has also included an additional not to exceed amount of \$35,728.00 for work to be completed that is not covered under the Maintenance Agreement. With these additional funds, we are able to assign task orders to SI for completion and payment without seeking Board approval for every work order. The \$35,728 was chosen merely as a placeholder to value the maintenance agreement at \$100,000 even. What we choose to spend is up to SCWA, we are only contractual obligated for the maintenance agreement cost of \$64,272.00.

During the agreement period of May 1, 2020 to current; SCWA has authorized one task order for \$12,000 for SI to complete programming work associated with the Harvest Lane Iron Removal controls upgrade.

In summary, I am requesting approval of SCADA Support Services agreement with Systems Integrated for the period of May 1, 2021 to April 30, 2022 for a total cost not to exceed \$100,000.00.

Approved  Joseph Pokorny, P.E.

SI CUSTOM HARDWARE/SOFTWARE SYSTEM
ONSITE® SUPPORT SERVICES

2/21

Agreement Number 0301001

THIS AGREEMENT (“Agreement”) is by and between Suffolk County Water Authority (“SCWA or Customer”), with a principle place of business at P.O. Box 38, 4060 Sunrise Highway, Oakdale, New York 11769 and Systems Integrated, LLC, located at 2200 North Glassell Street, Orange, California 92865 (“SI or Support Vendor”), collectively the “Parties.”

Whereas, SCWA wishes to extend its SI Custom Hardware/Software System Support Services Contract with Systems Integrated for the annual maintenance of the *ONSITE*® SCADA system (“System” or “Systems”), and

Whereas, SCWA also wishes to engage the services of Systems Integrated to perform various tasks on an “as needed” basis (“Task Orders”), associated with the operation of the SCWA SCADA system during the period of this Agreement; and

Whereas, in order for SCWA to provide for specific work not included in the annual maintenance of the *ONSITE*® SCADA system, this Agreement amount shall reflect the total of the annual maintenance cost and a not to exceed Task Order value. The Task Order value shall be encumbered only upon SCWA’s execution of a Task Order; and

Now, therefore, the Parties, in consideration of the premises, agree as follows in the Agreement and Exhibits:

EXHIBITS:

Exhibit 1 General Terms & Conditions	Revision 02/21
Exhibit 2 System Description	Revision 02/21
Exhibit 3 Maintenance Services & Charges	Revision 02/21
Exhibit 4 Invoice & Services Information	Revision 02/21
Exhibit 5 <i>ONSITE</i> ® System Support	Revision 02/21

ATTACHMENTS:

The SI *ONSITE*® software support services are furnished only for the *ONSITE*® software system that Customer previously purchased from SI, unless otherwise expressly agreed by the Parties.

SI unilaterally may revise its support services as described in the attached Exhibits, provided only that SI has forwarded a revised Exhibit describing such revised service to the Customer at least sixty (60) days prior to its effective date. If so provided in the revised Exhibit, the Customer may elect to continue receiving support services under the terms of the existing Exhibits.

SI may offer new support services to Customer by forwarding a copy of a new Exhibit that describes such services. An order from the Customer for provision of any of the support services described in a new Exhibit shall constitute acceptance by the Customer, and this Agreement automatically shall then include that new Exhibit.

Customer agrees (i) that the Agreement constitutes the entire agreement, understanding and representations, expressed or implied, between the Customer and SI with respect to the support services to be furnished thereunder, and (ii) that the Agreement supersedes and cancels all prior agreements, negotiations, commitments, representations and communications between the parties, including all oral and written proposals, in respect of the subject matter of this Agreement.

Upon acceptance by both Parties, this Agreement shall be effective the 1ST day of May, 2021 (the Effective Date).

Accepted By:

SYSTEMS INTEGRATED, LLC
(SI)

By: _____
Authorized Signature

Susan Corrales-Diaz
Typed Name

President
Title

2200 North Glassell Street
Street Address

Orange, CA 92865
City State Zip

714/998-0900
Telephone No.

Date

52-2218905
Federal Tax ID

Agreed To:

SUFFOLK COUNTY WATER AUTHORITY
(Customer)

By: _____
Authorized Signature

Typed Name

Title

Street Address

City State Zip

Telephone No.

Date

SYSTEMS INTEGRATED CUSTOM SYSTEMS SUPPORT SERVICES

EXHIBIT 1 GENERAL TERMS AND CONDITIONS

1. GENERAL

The General Terms and Conditions contained herein shall be applicable to the furnishing of support services by Systems Integrated to Customer as provided in this Agreement, which as previously defined includes this Exhibit 1 and all other Exhibits to this Agreement.

2. ELIGIBLE EQUIPMENT/SOFTWARE

2.1 The Customer represents that it is the owner of, or is duly authorized to utilize, the software System that (i) is to be supported under this Agreement and (ii) is described in Exhibit 2 to this Agreement.

2.2 Only Systems which are in normal operating condition and, as applicable, that are currently at SI's currently supported levels are eligible for coverage under this Agreement. If, in SI's opinion, maintenance is required to return the System to normal operating condition, or to bring any applicable software components of the System to the currently supported level, SI will offer to perform such work at its standard services rates then in effect prior to placing the System under the coverage of this Agreement.

3. ORDERS FOR *ONSITE*[®] SYSTEM SUPPORT SERVICES

3.1(a) Unless otherwise provided, the support services provided in this Agreement shall commence on the Effective Date of May 1, 2021. Requests for support services shall be initiated by "Service Requests", which may be (i) an oral request for Corrective Maintenance or (ii) in the form of a purchase order or other written document when the Service Request is utilized to add or delete services or Systems (or components of Systems), as described herein. All charges for SI support services shall be adjusted to reflect any such changes. All Service Requests are subject to (i) acceptance by SI, and (ii) the order of precedence stated in paragraph 12 of this Exhibit 1.

(b) In the event that Customer requests SI to provide support services under this Agreement for hardware or software products either not installed by SI or installed by SI but not previously included in the SI *ONSITE*[®] system support services agreement, SI will prepare and provide the Customer a quote for labor, material and other direct costs to perform the requested work in the form of a Task Order (Attachment A – Task Order form). Task Orders shall be valid for ninety (90) days after the date SI submits the completed Task Order quote to the Customer. Customer's written acceptance of SI's Task Order quote will initiate Systems Integrated to begin Task Order work.

(c) Under no condition shall SCWA be liable for cost in excess of the Agreement value.

4. CONDITIONS OF SUPPORT SERVICES

Systems Integrated shall be under no obligation to furnish software support services under this Agreement should repair be required because of improper use or modification of the *ONSITE*[®] software, or any related hardware failure. If support services are required as a result of any of the causes stated above, such services shall be provided at SI's standard service rates for labor, travel, and material in effect at the time of service.

5. RELOCATION OF SYSTEMS

5.1 The Customer shall give SI thirty (30) days written notice prior to any relocation of the System covered by the *ONSITE*[®] support services being provided under this Agreement.

5.2 If the System is moved, it shall continue to be serviced under this Agreement at no additional charge, provided that the network access is maintained.

5.3 For a System that will continue to be serviced after relocation, SI shall, at its option, assist the Customer in dismantling such System and shall inspect and reinstall the System at the new location. These services are provided at an additional charge to the Customer at SI's standard service rates for labor, travel, and material in effect at the time of service. The Customer shall furnish all labor and materials for packing and placement of the System in the new location.

5.4 The Customer shall be responsible for any and all loss or damage to the System during relocation.

6. EXCLUSIONS

SI software support services do not include any hardware components or supplies.

7. CONTRACT TERM

7.1 The term of this Agreement shall be one (1) year from the Effective Date, May 1, 2021 ("Initial Term").

7.2 Support Vendor's charges for support services provided under this Agreement, as stated in Exhibit 3, shall remain in effect during the Initial Term. Thereafter, SI shall advise Customer of the applicable rates for support services during each successive one (1) year term of this Agreement not less than sixty (60) days prior to expiration of any such term. Any increase or decrease of the charges for such services shall be implemented by the replacement of Exhibit 3 with a revised version that states the new rates. Unless otherwise mutually agreed in writing by SI and the Customer, the performance of support services by SI or the issuance of a Service Request after the effective date of the new service rates, shown by the issuance of a revised Exhibit 3, shall constitute acceptance (and agreement to) such new support services rates by Customer.

7.3 Except as otherwise provided in this subparagraph, the Customer may terminate this Agreement at any time upon written notice to SI, and SI may terminate the Agreement any time upon sixty (60) days prior written notice to the Customer. Notwithstanding, the minimum term of this Agreement shall be three (3) calendar months unless otherwise specified.

8. WARRANTY FOR SYSTEM SUPPORT SERVICES AND LIMITATION OF LIABILITY

8.1 For support services regarding software or consisting of consulting, training or documentation, SI's warranty shall be limited to providing such services on a "Commercially Reasonable Efforts" basis.

8.2 Any work performed by SI on a Task Order, when completed, will be warranted by adding the task order work product to the support Agreement during the remaining current term.

8.2 EXCEPT FOR THOSE WARRANTIES STATED IN SUBPARAGRAPHS 8.1 AND 8.2 OF THIS PARAGRAPH 8, NO OTHER WARRANTY IS EXPRESSED OR IMPLIED. SI SPECIFICALLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8.3 The remedies provided herein are Customer's sole and exclusive remedies. Whether with respect to SI's obligations as regards the above-stated warranty or as otherwise provided in this Agreement, SI shall not be liable for any direct, indirect, special, incidental or consequential damages (including, but not limited to system down time, loss of data, loss of use, loss of profits) whether based on contract, tort, or any other legal theory, even if SI had prior knowledge thereof, except as defined in 8.4.

8.4 SI shall defend, indemnify and save harmless, to the extent permitted by law, SCWA, its members, officers, agents, servants, and employees against and from all suits, losses, demands, claims, payments, actions, recoveries, judgments and costs of every kind and description and from all damages to which SCWA or any of its members, officers, agents, servants and employees may be subjected by reason of injury to person or property of others resulting from the performance of the services under this Agreement, or through any act or omission on the part of SI or its agents, employees, servants or subcontractor(s), or through any improper or defective machinery, implements or appliances used or supplied by SI, its agents, employees, servants or subcontractor(s) in the performance of this Agreement, and SI understands and agrees that it shall defend, indemnify and save harmless, to the extent permitted by law, SCWA, its members, officers, agents, servants and employees from all suits and actions of any kind or character whatsoever which may be brought or instituted by any subcontractor, material man or laborer who has performed work or furnished materials, in the performance of this Agreement.

9. CHARGES

9.1 The software support services rate specified in Exhibit 3 are those in effect as of the Effective Date, unless otherwise specified.

9.2 The Customer may prepay for support services up to one (1) year in advance at SI's prevailing charge at time of payment. Prepaid services must have a commencement date of not more than ninety (90) days after payment. Increases that would otherwise take effect during the prepaid period shall be delayed until the end of the period and shall be effective at the date of any subsequent prepaid period.

9.3 Charges for support services performed outside the specified periods of coverage, and for services not covered by this Agreement, will be invoiced separately at SI's standard service rates in effect at the time such services are rendered.

9.4 Task Orders will be prepared by SI upon the Customer's request, to define the scope of work and the associated charges (i.e. materials, labor and other direct costs) to perform the work. Task Order pricing will be based upon SI's standard rates in effect during the current Agreement. Customer's written acceptance of SI's Task Order quote will initiate Systems Integrated to begin Task Order work. Task Order work will be charged separately to the Customer under this Agreement upon completion of the work.

9.5 When the Customer requests that SI incur commercial travel and/or per diem expenses because of extended travel not included in this Agreement, those expenses will be charged to the Customer and shown as separate items on the SI invoice.

9.6 Unless otherwise stated in writing by SI, all charges shall be exclusive of state and local use, sales, property (ad valorem) and similar taxes. The Customer agrees to pay such taxes, and when applicable, such taxes will appear as separate items on SI's invoice.

10. INVOICING

10.1 Charges for support services will be invoiced in advance, as specified herein. Invoices for other charges described in Paragraph 9 of this Exhibit will be submitted as those charges are incurred.

10.2 Unless otherwise stated in writing by SI, the Customer shall pay all invoices issued under this Agreement within thirty (30) days from date of invoice. Any payments not made within this time period are considered to be delinquent.

11. INSURANCE

SI shall provide insurance coverages to insure this Agreement and the work performed under this Agreement, to be maintained throughout the term of the Agreement as follows:

A. General Liability

Form: Commercial General Liability in a form providing coverage not less than that of a standard Occurrence Commercial General Liability policy form including separate limits for Personal Injury, and Products/Completed Operations. Coverage to include Contractual Liability.

Limits: \$1,000,000 per occurrence/\$2,000,000 general aggregate. \$1,000,000 for Products/Completed Operations. \$1,000,000 for Personal Injury Liability without a third party action over exclusion. Products/Completed Operations to be maintained for a period of 2 years after the completion of the project.

B. Workers' Compensation:

Form: Providing coverage to all employees in all states where operations will be performed under the terms of the Contract.

Limits: As required by the Workers' Compensation Law of the State of New York or any State or Federal body having jurisdiction over the location of operations being performed.

C. Business Automobile Liability:

Business Automobile Liability insurance, including Owned, Hired and Not Owned Autos.

Form: Bodily Injury and Property Damage coverage in a combined single limit of not less than \$1,000,000.

D. Miscellaneous:

- 1) SI shall add SCWA to its insurance policies as an additional insured pursuant to the terms of Section 11. SI shall not be considered "approved" until it has obtained all insurance required by Section 11 and such insurance has been approved by SCWA.
- 2) Insurance coverage shall be provided by an Insurance Company licensed as an "admitted carrier" by the New York State Financial Services Department - Insurance Industry and rated by "Bests" at "A-" or better, or as otherwise deemed acceptable to SCWA.
- 3) Insurance coverage shall be evidenced by a Certificate of Insurance submitted in a form acceptable SCWA. "Acord" or other blank certificates may not be acceptable. SCWA may request a letter of transmittal from the Insurance Company providing coverage indicating that the certificate is issued correctly and pursuant to their authorization.
- 4) Sixty (60) day notice of cancellation, non-renewal or reduction of coverage is required. The insuring company shall not be released from liability or obligation for its failure to notify SCWA. The certificate shall not contain provisions that are limiting, including but not limited to, "endeavor to mail" or "failure to mail such notice shall impose no

obligation or liability of any kind, etc." Such provisions must be eliminated on the certificate.

- 5) The interest of SCWA, as additional insured for ongoing operations, as well as, products/completed operations and as primary insurance with no responsibility for payment of premium shall be added to all policies other than Workers' Compensation. Evidence of this extension shall be by signed endorsement to the policy, such endorsement to be submitted to SCWA with the applicable certificate of insurance. Mere recitation of the additional insured interest on the certificates may not be acceptable.
- 6) SCWA will be notified of any significant impairment or exhaustion of any of the above limits at the inception of or during the Agreement.
- 7) Subcontractors shall adhere to the above.
- 8) SCWA is not responsible for any loss or damage whatsoever to the property of SI or its subcontractor(s).
- 9) All certificates of insurance shall contain the following provisions:
 - a. Nature of work described on certificate (in case of liability or compensation certificates) shall be inclusive of work provided for under this project.
 - b. Location of work described shall be inclusive of the location of the work provided under this Agreement.
 - c. The period of certificates shall cover the period of the work or a new certificate shall be furnished before the current certificate expires.
- 10) SCWA shall be the sole judge in determining the acceptability of insurance requirements.

12. ORDER OF PRECEDENCE

This Agreement and all Exhibits and Attachments hereto take precedence over Customer's additional or different terms and conditions and constitute the entire understanding between the Parties relating to transactions hereunder. Acceptance by the Customer is limited to SI's terms and conditions. NOTICE OF OBJECTION IS HEREBY GIVEN TO THE CUSTOMER'S ADDITIONAL OR DIFFERENT TERMS AND CONDITIONS, AS SUCH MAY BE PROPOSED BY A SERVICE REQUEST, PURCHASE ORDER, ACKNOWLEDGMENT, INVOICE OR OTHERWISE. Neither SI's commencement nor completion of performance hereunder shall be deemed or construed as acceptance of the Customer's additional or different terms and conditions.

13. LICENSE FOR SOFTWARE

Any and all modifications of the software for the System, whether the software was provided by SI or one or more third parties, shall be subject to the terms of the applicable licenses

under which such software was originally supplied. In particular, and except as stated in the applicable license, Customer acknowledges and agrees that all right, title and interest in and to such software is and shall remain the sole property of Systems Integrated or such third parties, as appropriate.

14. MISCELLANEOUS

14.1 Customer agrees and acknowledges that SI, at its option, has the right to subcontract, assign, or transfer any or all of its rights, duties or obligations, in part or in whole, that are contained in this Agreement.

14.2 Any dispute arising hereunder shall first be resolved by taking the following steps where a successive step is taken if the issue is not resolved at the preceding step: 1) by the technical and contractual personnel for each Party performing this Agreement, 2) by executive management of each Party, 3) by mediation, or 4) in the event of litigation, by a court sitting in Suffolk County, New York and applying the laws of the State of New York.

Both Parties agree that in any action to enforce the terms of this Agreement, each Party shall be responsible for its own attorneys' fees and court costs incurred in enforcing a judgment or settlement.

14.3 SI reserves the right to withhold without liability, but with prior written notice, any support services authorized by the Customer under this Agreement if the Customer is delinquent in payment for any services.

14.4 In the event of any proceedings, voluntary or involuntary, in bankruptcy or insolvency by or against the Customer, or in the event of the appointment, with or without the Customer's consent, of any assignee for the benefit of creditors, or of a receiver, SI may elect to cancel any unfilled part of this Agreement. SI's failure to exercise any of its rights hereunder shall not constitute or be deemed a waiver or forfeiture of such rights.

14.5 Stenographical, typographical and clerical errors are subject to correction.

14.6 No U.S. Government procurement regulation shall be binding on either party unless specifically agreed to in writing prior to incorporation herein.

14.7 Any notices required to be given hereunder shall be given in writing at the address of each party set forth in this Agreement, or to such other address as either party may substitute by written notice to the other.

14.8 With respect to the system or any components thereof, including technical data, supplied by SI directly or through others, Customer agrees that any export or re-export of such items shall be in compliance with the Export Administration Regulations issued by the Department of Commerce of the United States and other export controls of computer hardware, software media, technical data and direct products of technical data.

SYSTEMS INTEGRATED CUSTOM SYSTEMS SUPPORT SERVICES

EXHIBIT 2
SYSTEM DESCRIPTION

The following is a list of the System software and hardware covered by this support Agreement:

Software: *ONSITE*[®]

Hardware: Hardware used by *ONSITE*[®] : this includes, Servers, Workstations, RTUs and the Network equipment.

SYSTEMS INTEGRATED CUSTOM SYSTEMS SUPPORT SERVICES

EXHIBIT 3
SERVICES INCLUDED IN MAINTENANCE SUPPORT AND CHARGES

Item	Qty	Description
1	1 ea	<p><i>ONSITE</i>[®] Software Support including:</p> <ul style="list-style-type: none"> • Hot Patches • Updated revisions to <i>ONSITE</i>[®] software • Validation of continued operation of <i>ONSITE</i>[®] with the installation of operating system upgrades (provided if software installed the 3rd party upgrade) • Disc cleanup • Network monitoring/management • Isolation of hardware problems • Support for recording of software as a result of hardware failure (over the phone support) • RTU firmware upgrades • RTU firmware support • LCD firmware upgrades • LCD firmware support • Database maintenance • Re-loading/Re-synchronizing of <i>ONSITE</i>[®] databases as a result of a hardware failure.

Total cost of *ONSITE*[®] system support services per year is \$64,272.00 (monthly amount is \$5,356.00).

The aggregate total funds for *ONSITE*[®] system support services and Task Order work under this Agreement shall not exceed a total amount of \$100,000 for Fiscal Year 2021-2022.

II. CUSTOMER AND SI REPRESENTATIVES

A. Customer's Technical Representatives are:

Primary ()

Secondary ()

B. Customer's Purchasing Representative is:

Name ()

C. Customer's Representatives authorized to initiate Out-of-Coverage Service, Extended Coverage or Task Orders:

Primary ()

Secondary ()

D. SI Service Representatives are:

Larry Pomatto (800)738-0929
Primary

Tom Waldowski (858)810-0710
Secondary

E. SI Service Telephone No.: 800-738-0906

SYSTEMS INTEGRATED CUSTOM SYSTEMS MAINTENANCE SERVICES

EXHIBIT 5 ONSITE® SYSTEM SUPPORT

I. ONSITE® SYSTEM SUPPORT SERVICES

- A. At Customer Site Services: The standard annual maintenance does not include “at customer site” services.
- B. Corrective Maintenance: Corrective maintenance includes the diagnosis and correction of System malfunctions and failures. Requests for this service may be made by telephone, as provided in Paragraph 3.1 (b) of Exhibit 1. Remedies may consist of temporary procedures to be followed by the Customer while a permanent remedy is being sought. Corrective Maintenance will be provided as described in paragraph C of section I of this Exhibit 5, and will continue uninterrupted, as long as reasonable progress is being made, until the System is operational. If SI determines that additional resources are required, the service will be interrupted and will resume as soon as these resources are available.
- C. Hours of Coverage: SI will provide the support services described 24-hours per day, 7-days per week (“Coverage Days”).
- D. Response Time: Response time for Corrective Maintenance under this Agreement is measured in Coverage Days from the time a Service Request is received by SI to the time an SI Engineer begins work on the problem. SI shall respond to a Service Request within 4 hours of network access (remote access to the System is required).
- E. Network Access Security: SI shall restrict access to the Customer’s network, only to authorized SI employees that are providing software support. All SI employees have either been NERC certified and/or have DOD cyber security clearance.

II. OPTIONAL SUPPORT SERVICES:

In the event that the Customer requests SI to provide support services under this Agreement for hardware or software products either not installed by SI or installed by SI but not previously included in the SI *ONSITE*® maintenance support services agreement, SI will prepare and provide the Customer a quote for labor, material and other direct costs to perform the requested work in the form of a Task Order (Attachment A – Task Order form). Task Orders shall be valid for ninety (90) days after the date SI submits the completed Task Order quote to the Customer. Customer’s written acceptance of SI’s Task Order quote will initiate Systems Integrated to begin Task Order work.

III. LIMITATIONS OF SOFTWARE SUPPORT SERVICES:

- A. Qualified Devices: Any device which SI has provided the license or installed the software is considered a Qualified Device for purposes of support services.
- B. Other Than Qualified Devices: Software support will not be covered under this Agreement for other than qualified devices.

(1) If, in the opinion of SI, performance of support services is made more difficult or impaired because of an Other Than Qualified Device, the Customer will temporarily remove the device at Customer's expense for the purpose of allowing SI to maintain the System.

(2) The Customer is solely responsible for the compatibility of any Other Than Qualified Devices.

IV. RESPONSIBILITIES OF CUSTOMER:

- A. Access: The Customer will provide SI with the following:
 - (1) Access to the System covered under this Agreement via a high-speed Network.
 - (2) Access to and use of all information and facilities determined to be necessary by SI to service the System.
- B. Data Reconstruction: The Customer is responsible for maintaining a procedure external to the System for reconstruction of lost or altered files, data, or programs to the extent deemed necessary by the Customer and for actually reconstructing any lost or altered files, data or programs. SI, as part of this Agreement, will assist in the restoration of the system using the back-up tapes maintained by the Customer.
- C. Operating Procedures: The Customer will follow routine operator procedures as specified in the original equipment manufacturer's operating manuals for the System's components.
- D. Operating Supplies: The Customer will provide operating supplies and consumables such as paper, magnetic tapes, ribbons, cards, format tapes, disc cartridges and such similar equipment the Customer would use during normal operations.
- E. Customer Representative: A representative of the Customer will configure a site to site VPN between SCWA and SI to allow unimpeded access to the SCWA SCADA network and the associated equipment connected to the network.
- F. Data Security: The Customer is responsible for safeguarding the confidentiality and security of its proprietary and classified information.

ATTACHMENT A
SAMPLE TASK ORDER FORM

SUFFOLK COUNTY WATER AUTHORITY Task Order		
Task No.:	Date Requested:	Order/Contract/P.O.:
Requested By:		
Statement of the Work Requested:		
Deliverables:		
Costs:		
Labor:		
Materials:		
Other Direct Costs:		
		TOTAL COSTS: \$ _____
Notes:		
Task Order Prepared by:		
Date Task Order Submitted:		
Customer Acceptance of Task Order:		
Date of Acceptance:		

NOTE: Customer's acceptance of a submitted Task Order constitutes approval for SI to proceed with the work. Task Orders will remain valid for ninety (90) days after date of submission to Customer.

**SUFFOLK COUNTY WATER AUTHORITY
INTEROFFICE CORRESPONDENCE**

DATE: April 9, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: File No. 1408 Procurements Under Various General Services Administration (GSA), New York State (NYS) Contracts and Cooperative Purchasing Consortium Agreements for the SCWA Information Technology – June 1, 2021 to May 31, 2022

The Authority utilizes various New York State, Federal General Service Administration contracts, and Cooperative Purchasing Agreements to purchase hardware and software. This takes advantage of the volume discounts offered through these contracts. These costs are included in the Authority's Capital and Operating Budgets

Groups that have been used under NY Contracts:

Information Technology Umbrella Contract *Distributor* Based (Group 73600)
Information Technology Umbrella Contract *Manufacturer* Based (Group 73600)
Intelligent Facility and Security Systems & Solutions (Group 77201)

Federal GSA Contracts:

Institutional Furniture/Storage Systems (Category 337127)
Information Technology – IT Hardware (Category 33411)
Perpetual Software License (Category 13233)

Consortium Contracts

NCPA (National Cooperative Purchasing Alliance)
Technology Solutions (NCPA 01-50)

Sourcewell (Cooperative Purchasing)

Office Equipment: Copiers, Printers, Software & Specialty Products (83116-KON)

PEPPM (Pennsylvania Education Purchasing Program for Microcomputers)

We respectfully request the Board to authorize the Authority to purchase hardware and software under NYS, GSA Contracts and Cooperative Purchasing Consortium Agreements for the period June 1, 2021 to May 31, 2022 (FY 22). In addition NYS, GSA and Purchasing Consortiums thru the fiscal year add to their list of approved contracts additional manufactures and suppliers, the Authority seeks approval to procure the products / services from manufacturers and suppliers as they are Identified in compliance with our procurement policy.

Reviewed by:

Jeff Szabo, Chief Executive Officer _____
M. Litka, Chief Technology Officer _____
S. Galante, Information Technology Director _____
M. Torres, Purchasing Director _____

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 12, 2021

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: File 1409 Laboratory Procurements under New York State Contracts – June 1, 2021 to May 31, 2022

All major manufacturers of laboratory instrumentation, supplies and equipment are on New York State (NYS) contracts provided by the NYS Office of General Services (OGS).

State contracts are utilized to purchase the Laboratory's instrumentation authorized through the capital budgeting process. NYS OGS has gone through an extensive process ultimately approving multiple vendors to choose from. Each vendor has a line of instruments based on capabilities, ranging from research grade to production grade. Additionally, each vendor's product may function differently based on design and be more suitable for a particular application. When assessing instruments for purchase, the Laboratory meets with two or three vendors, all under NYS Contract, to discuss their products which allows for a competitive atmosphere. In choosing the successful vendor, we consider the lowest priced product that can best meet our application's requirements, such as the required detection limit and other testing method specifications, and consider attributes such as instrument ruggedness, ease of use as well as the vendor's support and service. The capital budget for fiscal year ending May 31, 2022 is \$449,000 (\$445,000 for fiscal year ending May 31, 2021).

The Laboratory also purchases environmental testing grade chemicals, reagents and supplies through the Authority's operating budget. The catalogues of the major chemical suppliers are on NYS contract, and they often provide additional discounts. Whereas, specific supply requirements are not known until needed, a blanket purchase order for these items is issued with an approximate annual amount for each vendor based on past history. The total of all purchase orders does not exceed the amount which was budgeted. When purchasing a particular item, prices offered by each vendor are compared and the lowest priced item that meets the required testing method specifications is chosen. The estimated annual amount to be purchased from the operating budget for fiscal year ending May 31, 2022 is \$1,120,000 (\$1,092,000 for fiscal year ending May 31, 2021).

Currently, the Authority purchases under the following NYS Contracts:

- Scientific Equipment - Spectroscopy, Chromatography, Instruments/Accessories, Consumables, Extended Equipment Maintenance Warranties (Group 38700)
- Laboratory Supplies and Equipment (Group 12000)

In the event that a contract expires and the vendor agrees to honor the pricing, we will continue to purchase under the expired contract until it is either extended or a new one is issued.

We respectfully request the Board authorize the Authority to purchase Laboratory Equipment and Supplies under the above referenced NYS Contracts for the period June 1, 2021 through May 31, 2022 in an aggregate amount of approximately \$1,569,000. In addition NYS, Suffolk County and Cooperative Purchasing Consortiums periodically through the fiscal year add to their list of approved contracts for products and services. The Authority seeks approval to purchase the products and services as they are identified by these entities, such purchases are in compliance with our procurement policy.

Reviewed by:

J. Szabo, Chief Executive Officer ___

M Torres, Purchasing Director ___

K. Durk, Director of Water Quality & Lab Services ___

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 14, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: File No. 1411 - Procurements under Various New York State (NYS), Suffolk County (SC), Town Contracts and Cooperative Purchasing Consortium Agreements for SCWA Transportation – June 1, 2021 to May 31, 2022 (FY 22)

We respectfully request the Board to authorize the Authority to purchase transportation equipment and supplies under NYS, Suffolk County, Town Contracts and Cooperative Purchasing Consortium Agreements for the period June 1, 2021 to May 31, 2022 (FY 22). In addition, NYS, SC and Purchasing Consortiums thru the fiscal year add to their list of approved contracts additional manufactures and suppliers, the Authority seeks approval to procure the products / services from manufacturers and suppliers as they are Identified in compliance with our procurement policy.

Groups that have been used under NYS Contracts:

Gasoline & E85 (Group 05600) Diesel Engine Fuel (Group 05602)
Vehicles Class 1-8, and related Options and Aftermarket Components (Group 40440)
Tires (new) and Related Services (Group 30600)
Industrial and Commercial Supplies and Equipment (Group 39000)
Motor Oil (Group 05700)
Filters, Automotive (Group 30310)

Suffolk County Contracts:

Automotive- Ford Vehicles Parts and services (FVPS071520)
Automotive – Towing (T081518)
Emergency Road Tire Service (ERTS011921)
Industrial and Commercial Equipment and Supplies (ICES-102017)
Heavy Duty Brake Parts (HDBP122120)
Heavy Duty Suspension Repair (HDSMR012921)
Removal of Waste Oil (RWO-092516)
Rental of Heavy Equipment (HER012220)
Repair of Lifts & Jacks (MRLJ070120)
Steel and Aluminum Supplies (SA-082118)
Welding Supplies (WS-040417)
Tires/Passenger Cars, Light, Medium & Heavy (T081319)
Welding – Fabrication & Repairs (WFR-010519)

Town Contracts:

Miscellaneous Automotive Parts/Equipment (Town of Islip Contract 319-238)
Hydraulic Hoses (Town of Huntington Contract 19-11-051)

Consortium Contracts:

National Joint Powers Alliance (NJPA) Replacement Parts for Fleet Services - Navistar - (Contract 2017000280)
Tractors, Utility Vehicles and Construction (Contract 070313-KBA)
US Communities – Auto Parts and Accessories Items (Contract 1101149)
Sourcewell Automotive Replacement Parts - NAPA (Contract 062916-GPC)
OMNIA Automotive Parts and Accessories (Contract 2017000280)

Reviewed by:

Jeff Szabo, Chief Executive Officer _____
D. Mancuso, Deputy CEO for Administration _____
M. Torres, Purchasing Director _____
J. Kleinman, Director of General Services _____
R. Lehning, Fleet Manager _____

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 9, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: File No. 1412 - Procurements under various New York State (NYS), Suffolk County (SC) Contracts, and Cooperative Purchasing Consortium Agreements for SCWA Oakdale Stores June 1, 2021 to May 31, 2022

The Authority utilizes various NYS, SC contracts, and Cooperative Purchasing Agreements to purchase various office supplies and supplies/parts used in the field.

Groups that have been used under NYS Contracts:

Hazardous Incident Response Equipment (Group 38232)
Industrial and Commercial Supplies and Equipment (Group 39000)
Information Technology Umbrella Contract Mfg. Based (Group 73600)
Mailing Machines, Scales, Folder, Inserters, Meter Rental and Other Items (Group 22812)
Motor Oil (Group 05700)
NYSID (NYS Industries Disabled) and NYSPSP (NY Preferred Source Program) (Miscellaneous Office, Cleaning, Safety, and Green Products)
Printing and Imaging Equipment (Group 75525)

Suffolk County Contracts:

Asphalt & Bituminous Material, Sand, Stone, Topsoil, and Bank Run (Commodity Code 75000)
Fine Paper (Commodity Code 64521)
Forestry Supplies (Commodity Code 57838)
Groundskeeping Equipment (Commodity 54509)
Industrial and Commercial Supplies Equipment (Commodity Code 57805)
Office Supplies (Commodity Code 61560)
Plumbing Supplies (Commodity Code 67000)
Suction/Sewer Cleaning Hoses (Commodity Code 46085)
Wastewater Supplies (Commodity Code 890)

Consortium Contracts:

NCPA (National Cooperative Purchasing Alliance)
Janitorial Supplies (NCPA 02-28)

PEPPM (Pennsylvania Education Purchasing Program)
Desktops, Laptops, Tablets, Software and Related Services (528897-113)

Sourcewell (Cooperative Purchasing former NJPA)
Office Supplies and Equipment (010615-SCC)

We respectfully request the Board to authorize the Authority to purchase these type items under NYS, Suffolk County Contracts, and Cooperative Purchasing Consortium Agreements for the period June 1, 2021 to May 31, 2022. In addition, NYS, Suffolk County and Cooperative Purchasing Consortiums periodically through the fiscal year add to their list of approved contracts for products and services. The Authority seeks approval to purchase the products and services as they are identified in compliance with our procurement policy.

Reviewed by:

Jeff Szabo, Chief Executive Officer _____
D. Mancuso, Chief Human Resources Officer _____
J. Kleinman, General Services Director _____
M. Torres, Purchasing Director _____

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

INTEROFFICE CORRESPONDENCE

DATE: April 9, 2021
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: File No. 1413 - Procurements under Various New York State (NYS), Suffolk County (SC) Contracts, and Cooperative Purchasing Consortium Agreements for SCWA Bay Shore Stores/Production Control - June 1, 2021 to May 31, 2022

The Authority utilizes various NYS, SC contracts, and Cooperative Purchasing Consortium Agreements to purchase various office supplies and supplies/parts used in the field.

Groups that have been used under NYS Contracts:

Industrial and Commercial Supplies and Equipment (Group 39000)
Medical and Laboratory Supplies and Equipment (Group 12000)
NYSID (NYS Industries Disabled) and NYSPSP (NY Preferred Source Program) (Miscellaneous Office, Cleaning, Safety, and Green Products)

Suffolk County Contracts:

Automotive – Ford Vehicles Parts and Services (Commodity Group 92815)
Industrial and Commercial Equipment and Supplies (Commodity Group 545)
Plumbing Supplies (Commodity Group 67000)

Consortium Contracts:

NCPA (National Cooperative Purchasing Alliance)
Janitorial Supplies (NCPA 02-28)
US Communities (2017000280)
Sourcewell

We respectfully request the Board to authorize the Authority to purchase these type items under NYS and Suffolk County Contracts, and Cooperative Purchasing Agreements for the period June 1, 2021 to May 31, 2022. In addition, NYS, Suffolk County, and Purchasing Consortiums periodically through the fiscal year add to their list of approved contracts for products and services. The Authority seeks approval to purchase products and services as they are identified in compliance with our procurement policy.

Reviewed by:

Jeff Szabo, Chief Executive Officer —
J. Pokorny, Deputy CEO of Operations —
M. O'Connell, Director of Production Control —
M. Torres, Purchasing Director —

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 29, 2021
TO: Jeff Szabo, Chief Executive Officer
FROM: Marlon Torres, Director of Purchasing
SUBJECT: File No. 1520 - Procurements under Various New York State (NYS) Contracts, Cooperative Purchasing Consortium Agreements - June 1, 2021 to May 31, 2022 (FY 22)

The Facilities Department seeks approval from the Board to utilize several New York State (NYS) and Cooperative Purchasing Consortium Agreements (examples: NJPA, US Communities, Sourcewell), to acquire various products / services. Listed below are the following products / services from vendors / contractors that our Facilities Department uses:

Waste Removal - Group#79013; Award# 22760-SW – Annual Estimated Expenditure: \$90,000

Unarmed Guard Services - Group#710011; Award#22436 - Annual Estimated Expenditure: \$85,000

E.J. Ward – Contract #092920 – Annual Estimated Expenditure: Not to Exceed \$110,000

The above referenced contracts have been competitively bid and are in compliance with NY State Finance Law, GML 103 and NY State Procurement Guidelines. Totals of course vary based on how often we call for service that is not typically scheduled. **The Authority is permitted to utilize such contracts in accordance with our Purchasing Policy Section III.**

Unit prices offered under the NYS / Cooperative Purchasing Consortium Agreements are competitively bid. Purchasing will continue to perform “spot checks” to validate unit pricing to ensure that the Authority is obtaining the “Best Value” and that the pricing offered is “Fair & Reasonable”. A non-public bid was not solicited since the “Mini-Bid” process addresses the requirement that a competitive solicitation be issued to ensure compliance with SCWA’s Procurement Policy.

We respectfully request the Board to authorize the Authority to procure the products / services offered under the NYS and Cooperative Purchasing Consortium Agreements for use by our Facilities Department, as noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer —
M. Torres, Purchasing Director —
D. Mancuso, Chief Human Resources Officer —
J. Kleinman, Director of General Services —

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

M E M O R A N D U M

DATE: April 13, 2021
TO: Jeff Szabo, CEO
FROM: Marlon Torres, Director of Purchasing
SUBJECT: FURNISH & INSTALL CANOPY AT FUELING STATION - HAUPPAUGE

The Fueling Station at Hauppauge needs a canopy to provide shelter for employees when they are fueling. SCWA's Facilities Department received quotes from three (3) vendors for the provision of the canopy. The Authority also received a quote from Island Pump & Tank for the labor required for the footings and canopy installation. As part of the documentation, attached is a summary of the pricing proposal / quotes received for this project.

Although Capitol Awning submitted the lowest cost (\$7,400) for the canopy, their pricing did not include Prevailing Wage for the labor to install the canopy or the footings. The labor / work required is subject to NY State Prevailing Wage. Since Capitol Awning's quote does not include labor that complies with NY State Prevailing Wage Rates we determined their quote as Non-Responsive and thereby rejected. The lowest responsive quote was provided by Ace Canvas (\$10,200) for the canopy. The canopy requires footings for installation, to acquire the labor cost for the footings we received a quote from Island Pump & Tank Corp., for \$3,944 to provide the labor in accordance with NY State Prevailing Wage.

Ace Canvas has successfully provided the Authority with canopies in the past for other locations. In addition, Island Pump & Tank Corp., currently has numerous contracts with the Authority and has performed in a satisfactory manner.

As a result of the above we seek the Board's approval for the issuance of Purchase Orders to Ace Canvas for the canopy (\$10,200) and Island Pump & Tank Corp., (3,944) for the labor required for the footings.

Cc: D. Mancuso, J. Kleinman

2021 Hauppague Fueling Station Canopy		Ace Canvas			Capitol Awnings			M & M					
Product Description		Quantity	Lead Times	Cost	Extended Cost	Lead Times	Cost	Extended Cost	Lead Times	Cost	Extended Cost		
1	Furnish and install 10' H x 10' W x 8' L canopy. 13oz vinyl canvas.	1	1-2 Weeks	\$ 10,200.00	\$ 10,200.00	1-2 Weeks	\$ 7,400.00	\$ 7,400.00	1-2 Weeks	\$ 12,000.00	\$ 12,000.00		
2	3"x3"x1/4" aluminum for uprights & gussets. 2 Center posts.	1		\$ 3,944.00	\$ 3,944.00		\$ 3,944.00	\$ 3,944.00		\$ 7,000.00	\$ 7,000.00		
3	5' concrete footings (estimate)			\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		
4				\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		
5				\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		
	Shipping & Freight	1		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		
				\$ 14,144.00						\$ 11,344.00		\$ 19,000.00	

Middle (lowest w/prevaling wage)

Lowest (however not prevailing wage)

Highest

Torres, Marlon

From: Doscher, Joseph
Sent: Friday, March 19, 2021 9:57 AM
To: Kleinman, Jeffrey
Subject: FW: canopy

From: Info Ace Canvas & Tent <info@acecanvasandtent.com>
Sent: Wednesday, March 17, 2021 2:44 PM
To: Doscher, Joseph <Joseph.Doscher@SCWA.com>
Subject: RE: canopy

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Joe,

As per your conversation with Adam, here is a revised quote for the canopy structure with the extra length leg pipe (based on your contractors coming in to dig the footings):

Purchase of a custom cover, 8' wide x 10' long with 10' high legs above ground (with 4' of additional pipe underground). With a clear height of 10' high so that the trucks can pass through easily. Made with a 3" x 3" x 1/4" square aluminum tubing for the uprights & gussets, and a 1 1/2" x 1/8" thick round tubing for the rafters, which will be spaced 24" apart, with a 6" truss around the perimeter to support the rafters and the legs. The cover's top is 8' wide x 10' long and will be made with a 13oz engineered vinyl material in customer's choice of available colors. The top will need straps or lace bands to attach to the frame so that it is an easy on/ off situation (for quick removal due to severe weather if needed).

Lead time for manufacture is approx. 4 - 6 weeks from date of order confirmation (depending on production schedule at time of order).

NEW Purchase Price = \$10,200.00

*Note, this update price include an extra day to go and set the legs in the footing, plus an extra 4 feet of pipe makes a huge difference, instead of 1 piece for both legs and gussets, we would need 3 pieces each now. Also, one year makes a big difference in the costs of materials, etc. (for example aluminum has skyrocketed in price).

Please let me know if you have any questions, concerns or need any additional information. Thank you!

Kind Regards,

Sarah Sacco

Ace Canvas & Tent Corp.
155 Raynor Ave.
Ronkonkoma NY 11779
Tel: (631) 981-9705

Proposal



CAPITOL AWNING COMPANY

105-15 180th Street, Jamaica, NY 11433
(718) 454-6444 (212) 505-1717 (800) 241-3539
FAX: (718) 657-8374 (877) 241-8700
www.capitolawning.com

Proposal Submitted to:		Phone:		Date
Suffolk County Water Authority		(631) 563-0346		3/22/21
Address:		Job Name:		
260 Motor Parkway		Fuel Pump Canopy		
City, State, Zip:		Job Location:		
Hauppauge, NY 11788		Same		
CONTACTS:	EMAIL:	FAX:	Phone:	
Jeff Kleinman	Jeffrey.kleinman@scwa.com		(631) 388-4275	

We Are Pleased to Submit the Following Proposal for Your Consideration

SCOPE OF WORK

Capitol Awning Company will field measure, fabricate & install a freestanding "A-frame" style canopy to cover fueling station. Preliminary dimensions of this canopy are 10'-0" in width, 8'-0" in length & 2'-0" in height.

Capitol Awning will provide shop drawings for approval by SCWA & will be forwarded to our structural engineer for approval.

Included in this pricing is the awning frame & fabric as well as 4"x4" posts and installation.

Footings to be provided by others and Capitol Awning will work in conjunction with others.

Labor provided for this project will be non-union/non-prevailing wage.

Pricing:

"A-Frame" style awning, posts & installation | \$5,450.00 + tax or tax certificate

Engineering | \$1,950.00

Proposed by: Greg Catalano

PERMITS: Permit(s) are the responsibility of the owner unless otherwise specified. An additional Permit Procurement Fee for M&M Awning to act as agent and apply for permit as per Town requirements is available, fee includes: Site inspection, measuring, photos and shop drawings. Engineered signed and sealed drawing as required per Town Code. Prepare and submit applications and documentations. ***property owner/client notarized signatures required.* Building and or Sign Permit Fee. Certificates of Insurance. ***Property Owner /Client is responsible to provide land/site survey, tax bill, Certificate of Occupancy, owner information, original notarized application and documents. **Property Owner/Client is responsible for final inspection and fee if required. **Property Owner/Client is responsible for any additional permitting fee's that may be required to obtain permits. **Fee does not include any additional permits should they be required.*

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined.

CUSTOMER REQUIREMENTS: 50% deposit of the job total with signed contract is required before any fabrication or scheduling commences. **Payments made with credit cards will be subject to a 3% increase.** Once fabrication has begun, any & all deposits become non-refundable. Customer is held liable for the remaining balance should they wish to cancel an order once fabrication has been completed. **Balance is due on date of completion.** Please sign all pages of this contract and kindly return them along with your deposit.

PAYMENT NOTE: *Please be prepared to provide payment method when contacted by M&M for delivery date. Full and final payment due upon delivery and/or installation. All credit cards given for deposit will be billed automatically for balance upon completion. Final payment will be in the same form as initial deposit unless other arrangements are made in advance.*

****Contractors, property managers, and/or those who have insurance claims are solely responsible for full payment to M&M upon delivery and/or installation. We are not responsible for third party collections.**

Note: Any or all aspects of this proposal may be withdrawn by M&M if not accepted within thirty days

Customer Signature

Date

180 Oval Drive, Islandia, NY 11749
Phone: 631-424-5370 Fax: 631-424-5375



LI Office
40 Doyle Court
East Northport, NY 11731-6405
(631) 462-2226
FAX (631) 462-6434
www.islandpumpandtank.com

NY City Office
1381 Utica Avenue
Brooklyn, NY 11203
(718) 526-6525

PROPOSAL

March 26, 2021

Attn: Mr. Joseph Doscher
Suffolk County Water Authority
260 Motor Parkway
Hauppauge, NY 11788

Re: Estimate #21-1063
Sub: Core Drill Concrete
SCWA
260 Motor Parkway
Hauppauge, NY 11788

Island Pump and Tank Corporation (IPT) is pleased to submit this estimate proposal for the following scope of work:

Scope of Work:

- Provide labor and equipment to core drill (2) 12-inch diameter holes in up to 10-inch thick concrete slab.
- Dig to a depth of 5-feet below grade at each location.
- Load out and dispose of all debris.
- Leave site in broom swept condition.

Cost: \$3,944.00
(Plus applicable taxes)

Qualifications/Notes:

- Our estimate proposal includes an intended scope of work as specifically described above.
- The following items are not included as part of the quoted work scope:
 - Taxes;
 - Removal or disposal of contaminated soils; and
 - Repair or relocation of existing utilities (water, gas, electric, sanitary, sewer, drainage, etc.), exact locations are currently unknown.
- Source of water for concrete coring must be available on-site.
- Items not specifically noted above are not included as part of the work scope.
- This proposal is valid for 60 days from date of proposal.

Proposal Accepted by:

Date:

This estimate provided by:



PROPOSAL

Suffolk County Water Authority
 260 Motor Parkway
 Hauppauge, NY 11788
 Attn: Jeffrey Kleinman

Michael Mere Jr., Sales
 E-mail: mikejr@mmawning.com
 Cell: 631-742-6582

March 15, 2021

Phone: 631-388-4275
 E-mail: Jeffrey.Kleinman@SCWA.com

We are pleased to submit the following proposal for your consideration on the below referenced premises. We agree to provide labor, material and the proper insurance with excess liability up to \$10 million. Proof of insurance will be sent upon request. We are licensed in Suffolk, Nassau, and NYC. **Visit us on the web @ www.mmawning.com**

SCOPE OF WORK: Fabricate and install gable style freestanding awning. The will be supported by (2x) ¼” wall 4x4 steel uprights. The uprights will be secured in a concrete footing 5’ deep and 12” in diameter.

MEASUREMENTS: Gable Awning: 10’ wide x 2’ drop x 8’ projection

FABRIC: Ferrari 502 is a 17 oz. vinyl laminated polyester fabric with Custom Spun and Rain Kleen surface treatments. Ferrari 502 fabric combines high tear and tensile strength with high stress and stretch values. Ferrari 502 is fade resistant and waterproof. All Ferrari 502 fabrics are mildew resistant and flame resistant according to requirements of NYC Board of Standards and Appeals, Calendar 366-48 SM; California State Fire Marshall, Registration F.76.00. *Ferrari 502 carries an eight (8) year manufacturer’s warranty from the original date of installation.*

Color:

COVER FABRICATION: M&M uses the latest technology in fabric installation. Our heat seal system makes the canopy waterproof and protects the fabric seams. This method ensures that it will withstand the tests of time and weather. All heat sealed seams come with a limited lifetime warranty. For all other seams we use only Gore Tenara thread. Gore Tenara sewing thread will outlast the fabric into which it is sewn and comes with a limited lifetime warranty. Tenara thread is from the same fiber in NASA space suits.

FRAME: One (1) piece welded frame FS20 galvanized steel 1” grade “A” square or round tube as necessary. All connecting joints shall be welded for maximum rigidity and support. All welded joints shall be ground, wire brushed and zinc primed. Awning frame structures will be capable of withstanding a maximum of 110 MPH for a 3 second gust. Wind load acting inward or upward upon fabric surface with frame members reflecting maximum L/180.

PRICING:

Item	Price
Freestanding Gable Awning (As Described)	\$19,000
Total	\$19,000

Customer Signature

Date

180 Oval Drive, Islandia, NY 11749
Phone: 631-424-5370 Fax: 631-424-5375

**SUFFOLK COUNTY WATER AUTHORITY
Laboratory**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 9, 2021

TO: Jeffrey Szabo, CEO

FROM: Kevin P. Durk, Director of Water Quality & Laboratory Services

SUBJECT: Board Approval for Laboratory Purchase from Promochrom

The Laboratory will need to purchase four Promochrom systems from Promochrom of Richmond, British Columbia. The cost for this purchase would be \$34,500/system (price quotation attached).

Promochrom is the sole manufacturer and distributor of the extraction workstations designed specifically for EPA MTH 537.1 and EPA MTH 533.

The purchase of this equipment will allow us to automate the extraction process and analyze samples for EPA Method 537.1 and EPA Method 533 (Per- and Polyfluorinated Alkyl Substances). The use of this product improves testing precision and accuracy enabling us to meet the strict quality control requirements of the methods. In addition, it increases efficiency which will allow us to test the required number of samples within the designated holding time.

For reasons of economy and efficiency, the Laboratory recommends this purchase from Promochrom. If you concur, we would like to request the Board's approval to purchase the Promochrom units. If you have any questions or need additional information, I am available at your convenience. Thank you for your consideration of this matter.

Unit 6
12180 Horseshoe Way
Richmond, BC V7E 3S5
Canada

Sole Source Letter

To:

Suffolk County Water Authority Laboratory
260 Motor Parkway
Hauppauge, NY 11788
USA

PromoChrom confirms to the best of its knowledge that its product, SPE-03, is the only 8-Channel Automated Solid Phase Extraction system that can fully automate EPA Method 537.1/533 and perform all extraction steps in parallel while meeting method background, recovery and repeatability requirements.

Name Ian Wan

Signature  _____

Position Product Manager

Date 01/14/2021

Product Demo Agreement

THIS PRODUCT DEMO AGREEMENT (the “Agreement”) dated this ____ day of _____, 20____

BETWEEN:

PromoChrom Technologies of 14721 89A Ave, Surrey, BC V3R 7Z9, Canada
(‘PromoChrom’)

OF THE FIRST PART

- AND -

(‘Customer’)

OF THE SECOND PART

IN CONSIDERATION OF THE COVENANTS and agreements contained in this Product Demo Agreement the parties to this Agreement agree as follows:

1. Demo of Goods

- 1.1 PromoChrom will loan to Customer the following products (the ‘Product’)
 - a. 1 of SPE-03 unit
 - b. 1 of MOD-004 sample bottle rack
- 1.2 Product is loaned to Customer for the sole purpose of demonstration and evaluation of Product.
- 1.3 Product remains the property of PromoChrom and shall be returned before the end of Demo Period in accordance with Clause 2 unless Customer renews the demo in accordance with Clause 3.2.

2. Demo Period

The Demo Period is 30 days and begins 5 business days after shipment is delivered to Customer.

3. Demo Price

- 3.1 Customer will pay to PromoChrom the sum of USD1500 by wire transfer or check.
- 3.2 If Customer decides to withhold Product for any purpose after the Demo Period (including but not limited to demo renewal, leasing and/or testing), Customer will notify PromoChrom in writing and pay to PromoChrom a leasing rate of USD2000 per 30 days by wire transfer or check on or before the end of Demo

Period. Customer shall not withhold Product for more than a total of 90 days, including the Demo Period.

3.3 If Customer purchases Product within 6 months after end of Demo or Lease Period (whichever comes later), PromoChrom will deduct the paid amount in Clause 3.1 and 3.2 from the purchase price of Product up to the quoted price of Product

4. Delivery of Goods

4.1 PromoChrom will ship out Product within 45 days after receiving full payment from Customer unless otherwise stated in Product Quotation. The method of shipment will be within the discretion of PromoChrom. Product will be deemed received by Customer when delivered to Customer address stated in this Agreement or other location specified in writing.

4.2 If PromoChrom is delayed in or prevented from performing any of its obligations under the Contract due to the acts or omissions of Customer or its agents (including but not limited to failure to provide specifications and/or such other information as PromoChrom reasonably requires to proceed expeditiously with its obligations under the Agreement), the delivery/completion period shall be adjusted accordingly.

4.3 Customer shall retain the original packaging of Product.

5. Return of Product

5.1 Product returned to PromoChrom must be in the same working and physical condition as it was at the time Product was delivered to Customer.

5.2 All returns must be complete with all manuals, cables, sample tubing, solvent bottle adapters, hardware bags, etc.

6. Installation

PromoChrom will provide setup video and remote support to Customer. Customer will have 5 days after delivery of goods to install the system before Demo Period begins.

7. Warranties

Product will not be covered by warranty during Demo Period.

8. Damages to Product

8.1 Customer assumes all risks of loss or damage to Product once received at Customer location

8.2 If returned Product is damaged due to inadequate use or packaging, Customer will be liable to PromoChrom for the amount necessary to restore Product to original condition during installation

9. Title

Product belongs to PromoChrom unless Customer buys Product from PromoChrom by

paying the quoted amount (less any payments in accordance to Clause 3.1 and 3.2) by wire transfer

10. Excuse for Delay or Failure to Perform

Neither party will be liable in any way for any delay, in shipment due to labor disputes, transportation shortage, delays in receipt of material, priorities, fires, accidents and other causes beyond the control of the party or its suppliers. If PromoChrom, in its sole judgement, will be prevented directly or indirectly, on account of any cause beyond its control, from delivering Product at the time specified or within two months after the date of this Agreement, then Customer will have the right to terminate this Agreement by notice in writing to PromoChrom, which notice will be accompanied by full refund of all sums paid by the Customer pursuant to this Agreement.

11. Remedies

Customer's exclusive remedy and PromoChrom's limit of liability for any and all losses or damages resulting from defective goods or from any other cause will be for the Demo Payment made to PromoChrom with respect to which losses or damages are claimed.

General Provisions

1. Headings are inserted for the convenience only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.
2. All representations and warranties of the Seller in this Agreement will survive the closing of this Agreement.
3. This Agreement cannot be modified in any way except in writing signed by all the parties to this Agreement.
4. This Agreement will be governed and construed in accordance with the laws of the Province of British Columbia and PromoChrom and the Customer hereby attorn to the jurisdiction of the Courts of the Province of British Columbia
5. If any clause of this Agreement is held unconscionable by any court of competent jurisdiction, arbitration panel or other official finder of fact, the clause will be deleted from this Agreement and the balance of this Agreement will remain in full force and effect.
6. This Agreement will insure to the benefit of and be binding upon PromoChrom and the Customer and their respective successors and assigns.

7. This agreement may be executed in counterparts. Facsimile signatures are binding and are considered to be original signatures.

The parties have executed this Product Demo Agreement on this ____ day of _____, 20____.

PromoChrom Technologies Ltd

Name of Employee: _____

Title: _____

Signature: _____

(‘PromoChrom’)

- AND -

Name of Employee: _____

Title: _____

Signature: _____

(‘Customer’)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: April 19, 2021
TO: Jeffrey W. Szabo, CEO
FROM: Donna Mancuso, Deputy CEO for Administration *DM*
**SUBJECT: DECLARE SURPLUS – Appliances and 3 split duct AC systems –
21 McKinney Road, Northport**

As you are aware, we are demolishing the structures at 21 McKinney Road (Douglas Avenue) well field in Northport. It was brought to our attention that the appliances are in good condition and could be donated to a charitable organization. Engineering has also identified 3 split duct AC systems for donation. Facilities will schedule and coordinate the donation.

If you agree to declare these items surplus and donate them to a charitable organization, please place this item on the Board's Agenda for April 29, 2021.

Thank you.

SUFFOLK COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

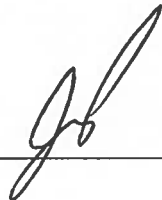
TO: Jeffery Szabo, CEO
FROM: Philip Thompson, Superintendent of Trades
DATE: April 16, 2021
SUBJECT: Radio Avenue Emergency Generator Repairs

The emergency generator at the Radio Ave. pump station was purchased from Huntington Power, and placed in service in December of 2018. The generator failed to start in February of 2021. The engine on this generator is manufactured by Perkins. Based on a similar failure of a sister unit, we called in Huntington Power, who is an authorized Perkins service dealer, to diagnose this unit. Our normal generator contractor, PowerPro, is not an authorized service dealer for Perkins, so they are unable to effectively diagnose and repair these units.

We had Huntington Power investigate the problem with the Radio Ave generator and they confirmed a faulty Engine Control Unit (ECU). Huntington Power has offered the attached proposal to replace and reprogram the engine ECU. We are hereby requesting Board approval of the Huntington Power proposal to repair the Radio Ave. emergency generator for a total cost of \$5,603.59. Funds for this repair will come from our normal operating budget.

CC: J. Pokorny
M.O'Connell

Approved: J. Pokorny





SERVICE QUOTATION

Huntington Power Equipment
 PO Box 2040
 Shelton CT 06484
 Phone: 203-929-3203
 Fax: 203-929-0713

DATE	QUOTE #	CUST #
4/16/2021	0000493767	0018514

TERMS
NET 30

LOCATION QUOTE FOR:	00008
Radio Avenue Well Field 217 Radio Avenue Miller Place NY 11765	

CUSTOMER:
 Suffolk County Water Authority
 Accounts Payable
 P.O.BOX 38
 Oakdale NY 11769-0901

****We Rent Generators****
****Commercial, Industrial, Residential Installations****
****Design/Build Mission Critical Sites****
****24 Hour Emergency Service & Preventive Maintenance Agreements****

CONDITIONS

- 1) The total net price is limited to this quotation and does not include costs for any unforeseen conditions.
- 2) Quoted cost includes parts, labor and travel expenses.
- 3) Prices are firm for 45 days and include applicable taxes.
- 4) To accept this quote please forward a purchase order or signed authorization along with payment.
- 5) Work will be scheduled based upon parts availability.
- 6) If customer representative is not available to sign completed work order, a copy will be left on site.
- 7) Based on owner approval and access, a full power shutdown test will be performed at completion of work.

Thank you and we look forward to being of service to you.

QUOTE DESCRIPTION

Quote #493767 Location #8 We Are Pleased To Quote You For The Following Scope Of Work: Place unit in off, disconnect starting battery. Remove and replace the engine control unit (ECU). Install new fuse. Connect EST programmer to engine harness. Program new ECU. Bring the engine to TDC cylinder #1. Move the crankshaft to 75* BTDC and install timing probe. Perform the timing relearn procedure. Run and retest unit, verify proper operation.

75% Deposit Is Required At Time Of Acceptance. 3% convenience fee will be applied to all credit card (MC and Visa only) orders over \$3,000.

Subtotal - Labor, Travel, Mileage, Environmental, Etc.	974.50
Subtotal - Parts and Freight	4,629.09
TOTAL	\$5,603.59

Approval Signature

Date

Thank you for your business!

We RENT generators from 25-3000 kVA!

Deposit \$

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: April 2021

TO: Jeff Szabo, CEO

FROM: Nora Cairo, Benefits Specialist

SUBJECT: Renewal of Life, Long Term Disability and Short-Term Disability

Our current insurance policies for Life Insurance, Long Term Disability (LTD) and Short Term NYS Disability (DBL) that are written through Sun Life Financial are scheduled to expire on July 1, 2021. We have had a rate guarantee with Sun Life Financial since 2019, which included a 5% increase to basic life and 15% increase to NYS Disability rates.

Our broker, Brown & Brown, has negotiated on our behalf and Sun Life has provided a competitive renewal proposal. These lines of coverage were also marketed to six (6) additional insurance carriers who declined to quote due to noncompetitive basic life insurance rates.

Sun Life is proposing an aggregate increase of 25% for Basic Life with a two (2) year rate guarantee (total estimated annual increase of \$120,000). This increase was negotiated down from 41% by Brown & Brown.

The increase in these premiums is a result of high utilization in basic life claims, specifically for retirees enrolled in the frozen \$50,000 life insurance policy. SCWA's basic life utilization has been over 100% for the last five consecutive years reaching a high of 166% in 2020. We currently have 358 employees and retirees still enrolled in the frozen life insurance policy which will need to be paid out in the future.

Sun Life has agreed to maintain the current rates for Accidental Death and Dismemberment (AD&D) insurance and Long-Term Disability insurance.

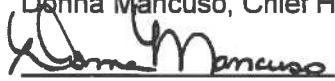
Dependent Life insurance is a voluntary employee-paid benefit currently held by 270 employees. We are proposing to **increase the Dependent life insurance coverage from \$10,000 for spouses and \$2,000 for children to \$25,000 for spouses and \$10,000 for children.** The premium will increase from \$2.50/month to \$6.77/month. According to Sun Life, we are underinsured compared to their other clients. With a minimal monthly increase to employees of \$4.27/month, employees will have more adequate coverage for family members. Prudential provided a quote for Dependent life insurance, but it was not comparable to the quote from Sun Life which enhanced the coverage.

We are also **proposing to enhance the NYS Short-Term Disability (DBL) mandated benefit from \$170/week to \$340/week.** SCWA is required to have a short-term disability program and since 1989, the weekly employee benefit has not been increased. With a **minimal premium increase to SCWA of \$1,290 annually, employees out of work due to a disability will be paid double the existing benefit and would receive \$340 per week.** Hartford and Prudential provided quotes for enhancing the DBL line of coverage, but they were not comparable to Sun Life's enhanced option.

Based upon the rational increase and two-year rate guarantee being offered, it is recommended that we continue all lines of coverage with Sun Life Financial effective July 1, 2021. Their corporate office for NY group policies is in Lansing, MI.

If you concur, please add this item to the Board agenda for the April 2021 meeting.

cc: Donna Mancuso, Chief Human Resources Officer

 approved

Basic Life Utilization 2016-2020

	2016	2017	2018	2019	2020
Premium Paid	\$428,173	\$460,034	\$461,791	\$492,014	\$515,312
Number of Claims Paid	8	10	14	12	16
Claims Paid	\$526,000	\$472,500	\$743,000	\$575,000	\$857,000
Utilization	123%	103%	161%	117%	166%

Suffolk County Water Authority

Basic Employee Life - July 1, 2021

RATES (per \$1,000 of benefit)	SunLife Current	SunLife Renewal	Prudential Alternative
<i>Life Rate</i>	\$0.556	\$0.695	\$0.834
<i>Employee Volume</i>	\$72,361,500	\$72,361,500	\$72,361,500
<i>Monthly Cost</i>	\$40,232.99	\$50,291.24	\$60,349.49
<i>Annual Cost</i>	\$482,795.93	\$603,494.91	\$724,193.89
<i>Annual Differential \$</i>		\$120,698.98	\$241,397.96
<i>Annual Differential %</i>		25.0%	50.0%

Suffolk County Water Authority

Basic Employee AD&D - July 1, 2021

RATES <i>(per \$1,000 of benefit)</i>	Sun Life- Current	Sun Life- Renewal	Prudential Alternative
<i>AD&D Rate</i>	\$0.034	\$0.034	\$0.024
<i>Employee Volume</i>	\$23,715,000	\$23,715,000	\$23,715,000
<i>Monthly Cost</i>	\$806.31	\$806.31	\$569.16
<i>Annual Cost</i>	\$9,675.72	\$9,675.72	\$6,829.92
<i>Annual Differential \$</i>		\$0.00	(\$2,845.80)
<i>Annual Differential %</i>		0.0%	-29.4%

Suffolk County Water Authority

Basic Dependent Life - July 1, 2021

COVERAGE	SunLife Current	SunLife Renewal	Sunlife Alternative	Prudential Alternative
<i>Eligibility Classes 1-5</i>				
<i>Spouse Benefit Amount</i>	\$10,000	\$10,000	\$25,000	\$10,000
<i>Child Benefit Amount</i>	\$2,000	\$2,000	\$10,000	\$2,000
<i>Child Eligibility</i>	19-25 F/T Student	19-25 F/T Student	To Age 26	To Age 26
RATES	per unit	per unit	per unit	per \$1,000 benefit
<i>Dep Life Rate</i>	\$2,500	\$2,500	\$6,770	\$0.227
<i>Employee Volume</i>	\$268	\$268	\$268	\$2,940,000
<i>Monthly Cost</i>	\$670.00	\$670.00	\$1,814.36	\$667.38
<i>Annual Cost</i>	\$8,040.00	\$8,040.00	\$21,772.32	\$8,008.56
<i>Annual Differential \$</i>	\$0.00	\$0.00	\$13,732.32	(\$31.44)
<i>Annual Differential %</i>	0.0%	0.0%	170.8%	-0.4%

Suffolk County Water Authority

Voluntary Long Term Disability - July 1, 2021

BENEFITS	SunLife Current/Renewal		Prudential Alternative	
	Choice 1	Option 2	Option 1	Option 2
Benefit Percent	60%	60%	60.00%	60.00%
Maximum Monthly Benefit	\$6,000	\$6,000	\$10,000	\$10,000
Elimination Period	90 days	180 days	180 days	180 days
Duration of Disability	SSNRA	SSNRA	RBD to SSNRA	SSNRA
Own Occupation Period	24 months	24 months	End of Benefit Period	SSNRA
RATES				
<i>(per \$100 of covered monthly payroll)</i>				
Under 25	\$0.179	\$0.119	\$0.091	\$0.063
25-29	\$0.179	\$0.119	\$0.091	\$0.063
30-34	\$0.302	\$0.224	\$0.154	\$0.119
35-39	\$0.302	\$0.224	\$0.154	\$0.119
40-44	\$0.521	\$0.407	\$0.266	\$0.216
45-49	\$0.837	\$0.652	\$0.427	\$0.346
50-54	\$1.350	\$1.050	\$0.689	\$0.557
55-59	\$1.890	\$1.470	\$0.964	\$0.779
60-64	\$1.900	\$1.480	\$0.969	\$0.784
65-69	\$1.850	\$1.450	\$0.944	\$0.769

Suffolk County Water Authority

Statutory Disability - July 1, 2021

BENEFITS	Sunlife Current	Sunlife Renewal	Sunlife Alternative Option 1	Sunlife Alternative Option 2	Prudential Alternative	Hartford Alternative
Benefit Duration	26 weeks	26 weeks	26 weeks	26 weeks	26 weeks	26 weeks
Benefit % of Weekly Earnings	60%	60%	60%	60%	50%	50%
Maximum Weekly Benefit	\$170	\$170	\$340	\$510	\$170	\$170
Elimination Period						
Sickness	7 days	7 days	7 days	7 days	7 days	7 days
Accident	7 days	7 days	7 days	7 days	7 days	7 days
Rate Guarantee	n/a	2 Years	2 Years	2 Years	3 Years	3 Years
RATES	<i>per \$100 of covered payroll</i>	<i>per \$100 of covered payroll</i>	<i>per \$100 of covered payroll</i>	<i>per \$100 of covered payroll</i>	<i>per \$100 of covered payroll</i>	<i>per \$100 of covered payroll</i>
Monthly Rate	\$5.140	\$5.140	\$7.170	\$10.560	\$6.110	\$4.290
Volume	\$5,284	\$5,284	\$5,284	\$5,284	\$5,284	\$5,284
# of Employees						
Monthly Costs	\$271.60	\$271.60	\$378.86	\$557.99	\$322.85	\$226.68
Annual Cost	\$3,259.17	\$3,259.17	\$4,546.35	\$6,695.88	\$3,874.23	\$2,720.20
Annual Differential \$	\$0.00	\$0.00	\$1,287.18	\$3,436.71	\$615.06	(\$538.97)
Annual Differential %	0.0%	0.0%	39.5%	105.4%	18.9%	-16.5%

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

To: Chairman and Board Members

From: Jeffrey Szabo, Chief Executive Officer

Date: April 21, 2021

RE: Memorandum of Understanding – SCWA and Suffolk County District Attorney Office

I am seeking Board approval to enter a Memorandum of Understanding with the Suffolk County District Attorney's Office to proactively prevent contamination of our sole source aquifer.

The Suffolk County Water Authority is one of the largest groundwater suppliers in the nation and currently provides safe drinking water to 1.2 million Suffolk County residents. Our drinking water system has 241 pump station, almost 600 active wells, over 6,000 miles of water main and typically pumps over 70 billion gallons of water a year. SCWA's Laboratory tests for over 400 different chemical compounds and produces over 180,000 results annually.

Historically, the SCWA has been reactive and installed treatment to remove harmful compounds from drinking water before its consumed by the public upon detection. This agreement seeks to enhance SCWA's ability to be proactive to improve and enhance our ability to rapidly detect threats to the aquifer before they impact drinking water wells.

District Attorney Tim Sini's leadership investigating and prosecuting environmental crimes has been highly praised and affords the Water Authority a unique opportunity to establish a historic partnership.

The proposed agreement would allow SCWA to share drinking water data and trends with the Suffolk County District Attorney (SCDA)'s office, install monitoring wells, provide analysis of drinking water samples collected, and provide information for the SCDA to pursue.

SCWA's Board approved \$100,000 in the recently approved budget for funding of this pilot program.

Thank you for considering this request. Please contact me should you have any questions.

AGREEMENT

This Agreement made this _____ day of _____, 2021, is between Suffolk County Water Authority with offices at 4060 Sunrise Highway, Oakdale, New York 11769 (hereinafter “SCWA”) and the Office of the Suffolk County District Attorney with offices at Suffolk County District Attorney's Office, William J. Lindsay County Complex – Building 77, Veterans Memorial Highway, Hauppauge, New York 11788 (hereinafter “SCDA”) and taken together the “Parties.”

WITNESSETH

Whereas, SCWA is one of the largest groundwater suppliers in the nation and has been operating for approximately 70 years. SCWA is a New York public benefit corporation empowered to act pursuant to New York Public Authorities Law Article 5, Title 4. In the exercise of its statutory powers, the SCWA is deemed to be performing an essential governmental function, and

Whereas, SCWA currently serves water to approximately 400,000 customer accounts comprising approximately 1.2 million Suffolk County residents. SCWA has 241 pump stations with 593 active wells in its distribution system located throughout Suffolk County. The SCWA distribution system includes over 6,000 miles of water main, 35,000 fire hydrants, and 67 water storage facilities with the capacity to store 70.7 million gallons of potable water. To meet the demands of its customers, the SCWA pumped 73.2 billion gallons of water in the calendar year 2019, and

Whereas, SCWA has its own state-of-the-art drinking water testing laboratory that analyzes more than 75,000 samples per year to produce approximately 181,000 test results for 400 different chemical constituents, and

Whereas, the SCDA, under the leadership of District Attorney Timothy D. Sini, works on behalf of the residents of Suffolk County to investigate and prosecute violations of state and local criminal statutes that occur within Suffolk County. The District Attorney’s Office comprises more than 400 prosecutors, investigators and support staff who work tirelessly to serve justice, protect victims, and ensure the safety of all Suffolk County residents, and

Whereas, the Parties mutually recognize that the environment is a precious resource, particularly in Suffolk County where the drinking water for all of Suffolk residents is produced from the Long Island's aquifer system, and

Whereas, District Attorney Sini has a team consisting of expert prosecutors and investigators to focus on the issue of environmental crimes, and

Whereas, the Parties wish to work with each other to support their respective missions by facilitating the transfer of information from the SCWA to the SCDA.

Now therefore, the Parties mutually agree as follows:

1. SCWA shall provide to the SCDA groundwater data at no cost to the SCDA upon the SCDA request for the same.
2. SCWA shall, upon the request of the SCDA, map and model, using SCWA's Geographic Information System capabilities, groundwater flow and contamination transport to enable the SCDA to investigate and attempt to identify the source or sources of groundwater contamination to the extent possible.
3. SCWA may, upon the request of the SCDA, develop monitoring wells and perform groundwater testing, and soil characterizations through the use of geoprobes and various geophysics testing methods to determine the quality of groundwater and soil in a specific location, and provide the SCDA with the associated results and data.
4. SCWA may in its sole discretion, perform analysis of groundwater samples provided to SCWA by the SCDA.
5. Notwithstanding anything to the contrary herein, SCWA shall not be required to expend in excess of \$100,000 per calendar year in funds or in kind services in connection with performing the tasks specified in this Agreement.
6. SCDA recognizes that its collaboration with the SCWA will enhance its ability to investigate and prosecute environmental crimes, including offenses causing anomalous anthropogenic groundwater quality, and remains committed to working with the SCWA to protect our County's environment and water supply.
7. Termination: This agreement may be terminated upon written notification by either party to the other party to the addresses cited above.

8. Modification: No modification of this agreement shall be valid unless in written form and executed by both parties.

IN WITNESS WHEREOF, the Parties have set their hands to this Agreement on the day set forth above.

Suffolk County Water Authority

Office of Suffolk County District Attorney

By: _____
Jeffrey W. Szabo
Chief Executive Officer

By: _____
Timothy D. Sini
Suffolk County District Attorney

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

To: Chairman and Board Members

From: Jeffrey Szabo, Chief Executive Officer

Date: April 15, 2021

RE: SCWA Private Well Connection Plan (PWCP)

The Suffolk County Water Authority (SCWA) was created for the purpose of supplying safe, potable water for domestic, commercial and public purposes to consumers in Suffolk County. Over its first 70 years in operation, SCWA expanded its distribution system to provide service to nearly 400,000 accounts encompassing 1.2 million Suffolk County residents. However, SCWA's GIS department estimates that there are nearly 30,000 parcels that still receive their drinking water from private wells, many of which are subject to harmful contamination.

SCWA currently extends water mains to existing properties with private wells through a surcharge process. The surcharge process involves establishing a geographic area wherein all homes pay the same amount to have water mains extended to their property. The cost of connection to the new water main for any customer in the surcharge area will then include the established surcharge, the SCWA tap fee, and the cost of a private service line. The total cost can be quite significant for the average homeowner.

Surcharge amounts are determined by applying our standard construction cost to the total length of pipe needed to pipe up an area, less a credit of 75 feet for each home in the area. The resulting cost is then divided by the number of homes to determine the per home surcharge amount. SCWA typically canvasses residents by mail providing the price to connect along with optional financing terms. A project is considered a go if 40% or more of the residents agree to connect. SCWA presently requires half the tap fee of \$3,200 for a 1-inch service at contract signing plus the surcharge, which may be paid over 5 or 10 years. The individual is also required to pay for the cost of running a service line from the property line to their home. This work is usually performed by a licensed plumber hired and paid for by the homeowner. The current upfront costs can run into the tens of thousands of dollars. The significant upfront costs and 40% participation requirement can serve as a significant barrier to many homeowners.

I am proposing to minimize these barriers by reducing the upfront payment to a \$500 application fee, providing financing for the remaining tapping and surcharge costs over

25 years, and reducing the minimum participation rate to 25%. Customers will still have to pay their own plumber for their private service line.

The \$500 application fee would be credited toward the tap fee, and the customer would be able to pay the balance of the tap fee plus the surcharge over a 5, 10, 15 or 25 year period. For each five year increase in term length, a 10 basis point increase in the interest rate would apply. A particular project would proceed with a 25% participation rate instead of the currently required 40% participation rate. This means only 25% of the homes along the route of the main must agree to take service for the project to proceed. This program would be limited to customers seeking a one inch or smaller water service.

It is anticipated that these changes will remove the financial and participation barriers that have historically prevented people from making the switch from their private wells to the safety and security of the SCWA system.

Thank you for considering this request.

Proposed Financing Example

The table below presents the financing options for a hypothetical homeowner wishing to connect with a Surcharge of \$6,800 and a \$3,200 Tapping Fee. The total due to the SCWA in this example is \$10,000. The column labeled "5 Year" illustrates the typical financing under our existing rules. The column labeled "25 Year" shows the costs if the proposed financing changes are approved.

	5 Year	25 Year (Proposed)
Due Upfront	\$1,600.00	\$500.00
Quarterly Payment	\$454.75	\$142.58

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

TO: Chairman/Members

FROM: Jeffrey W. Szabo, Chief Executive Officer

RE: Manorville water main extension Type II activity

DATE: April 22, 2021

There are 128 homes in the Manorville community in the Towns of Brookhaven and Riverhead that rely on private wells for their drinking water, and some of the wells are affected by groundwater contamination. Representatives for the homeowners contacted SCWA seeking assistance in securing public water for the residents. SCWA desires to provide water to 64 homes in the Town of Brookhaven as shown on the attached map, but the estimated cost of extending water mains to these homes is \$6.75 million. (the “Project”).

SCWA identified an alternative funding opportunity that can be used to lower the Project’s costs, an Environmental Protection Agency Interior Subcommittee for State and Tribal Assistance Grant (STAG). The proposed project is suitable for STAG infrastructure grant funding under the programs drinking water description of eligible projects which includes,

Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons – are eligible for DWSRF assistance

SCWA has not previously received a STAG grant.

Projects on a state drinking water revolving fund list as an eligible project are stronger candidates for a STAG grant. To place the Project on New York Drinking Water Revolving Fund list and increase its funding chances, SCWA must perform an environmental review of it under the State Environmental Review Act (SEQRA). The Project is identified as a SEQRA Type II action under both the State Environmental Quality Review regulations and under the Suffolk County Water Authority’s list of Type II actions adopted in accordance with 6 NYCRR Section 617.5.

SEQR regulations, 6 NYCRR Section 617.5(c)(11) provides that the following actions are Type II actions:

extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list.

Suffolk County Water Authority's list of Type II actions at Section 617.13(a)(10) provides as follows:

The installation of transmission lines for the purpose of connecting to new or existing residential or commercial structures.

Therefore, please have the Board pass a resolution declaring the action to be a Type II action.

The undersigned, Chairman of the SUFFOLK COUNTY WATER AUTHORITY, hereby certifies that at a meeting of the Members of said public-benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on XXXXXX, the following resolution was adopted and that same is in full force and effect:

RESOLVED, To declare Manorville Water Main extension project to install approximately 20,000 feet on Halsey Manor Road beginning at County Route 111 and extending north to Mill Road, then east to Doe Run, Primrose Path and associated side streets for the purposes of connecting 64 properties in this area threatened by potential contamination in Manorville, Town of Brookhaven, to be a Type II activity under the New York State Environmental Quality Review Act, its implementing regulations and the Authority's Type II list

W I T N E S S my hand and seal of the Authority this XX day of XXX, 2021, at Oakdale, New York.

Patrick G. Halpin, Chairman

(SEAL)

Whereas, SCWA is a self-supporting, public benefit corporation operating under the authority of the Public Authorities Law of the State of New York, and

Whereas, SCWA's system contains more than 580 wells at 235 pump stations, approximately 6,000 miles of main, and is the largest system in the nation relying solely on groundwater as its water source, and

Whereas, there are 128 homes in the Manorville community in the Towns of Brookhaven and Riverhead that rely on private wells for their drinking water, and

Whereas, some of the wells are affected by groundwater contamination, and

Whereas, representatives for the homeowners contacted SCWA seeking assistance in securing public water for the residents, and

Whereas, SCWA desires to provide water to 64 homes in the Town of Brookhaven as shown on the attached map, and the estimated cost of extending water mains, tap fees and private service line to these homes is \$6.75 million, (the "Project"), and

Whereas, SCWA has identified several methods to pay for the Project, including, a pay as it goes funding option, which will utilize existing funds within SCWA's Capital Budget, an option involving using bond proceeds, which option is subject to review by SCWA's Bond Counsel, or an option of implementing a surcharge to be placed on the owners of the 64 houses to generate the necessary capital funds, and

Whereas, the Environmental Protection Agency Interior Subcommittee for State and Tribal Assistance Grant program (STAG) funds local wastewater and drinking water infrastructure projects, and

Whereas, STAG grants are limited to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs, and

Whereas, there is a minimum 20% cost share match requirement for any portion of a project funded through a STAG infrastructure grant and the ability to fund the 20% cost share is required before Environmental Protection Agency can award a STAG grant, and

Whereas, the CEO is directed to submit or cause to be submitted a STAG grant application to pay, in part, the Project's cost, and

Whereas, SCWA, if awarded a STAG grant for the Project, shall provide the required 20% match of the Project's costs,

Now, therefore, be it

Resolved, SCWA remains committed to the Project through SCWA's annual Capital Budget, and shall supplement the Capital Budget on an annual basis to provide the 20% match funding, and be it further

Resolved, SCWA authorizes applying for a STAG grant and directs the CEO or his designee to execute any documents necessary to effectuate the grant application, and be it further

Resolved, SCWA, at a future meeting and after consultation with its CFO or her designee, shall determine the appropriate method for funding the 20% match not funded through the STAG grant, which funding may consist of one or a combination of the methods described herein or may be another option which is not identified herein, and be it further

Resolved, nothing herein shall require to undertake the Project in the absence of the receipt of a STAG grant of not less than 80% of the Project's cost.