

Regular Board Meeting
Suffolk County Water Authority December 19, 2024, at 3:00 p.m.
4060 Sunrise Highway, Oakdale, and Virtually via Zoom

Attendance

Present:

Members: Charles Lefkowitz, Chairman
Tim Bishop, Secretary
John M. Porchia III, Member
John Rose, Member
Virtual: Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was attended by Counsels A. Bass, B. Malik and J. Milazzo; and was also attended by Messrs. Blevins, Bova, Brady, Coppola, Donnelly, Doscher, Dubois, Deubel, Finello, Fuller, Galante, Given, Huber, Jacobson, Kilcommons, Kleinman, McDowell, Meyerdierks, Niebling, O'Connell, Pokorny, Rae, Riegger, Schneider, Seevers, Thompson, Turcios, Wahl, and Warner; and Mmes. Berberich, Berroa, Cameron, Cantore, Hannan, Kucera, Mancuso, Naccarato, Pell, Pfeuffer, Simson, Spaulding, and Stewart.

(425-12-2024) At 3:00 pm, on motion made by Mr. Bishop, duly seconded by Ms. Mercado, the Members went into Executive Session to discuss personnel matters and possible litigation matters.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(426-12-2024) RESOLVED, To employ Sara Bertolino of Islip, NY to fill the open position of Call Center Clerk in Coram at an hourly rate of Twenty-Eight 13/100 Dollars (\$28.13); upon successful completion of a pre-employment physical and background check.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop, and unanimously carried, it was

(427-12-2024) RESOLVED, To employ Jacob Trocchio of Holtsville, NY to fill the open position of Utility Person in Westhampton at an hourly rate of Thirty-Six 43/100 Dollars (\$36.43); upon successful completion of a pre-employment physical and background check.

On motion made by Mr. Rose, duly seconded by Mr. Bishop, and unanimously carried, it was

(428-12-2024) RESOLVED, To employ Michael Wagner of East Setauket, NY to fill the open position of Field Operator in Coram at an hourly rate of Forty-Four 50/100 Dollars (\$44.50); upon successful completion of a pre employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(429-12-2024) RESOLVED, To employ Jon Willoughby of Smithtown, NY to fill the open position of Call Center Clerk in Coram at an hourly rate of Thirty-Seven 95/100 Dollars (\$37.95); upon successful completion of a pre-employment physical and background check.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(430-12-2024) RESOLVED, To employ Anthony Iadevaia of Westbury, NY to fill the open position of IT Project Manager at the annual salary of One Hundred and Five Thousand Dollars (\$105,000); upon successful completion of a pre-employment physical and background check.

On motion made by Mr. Rose, duly seconded by Mr. Bishop, and unanimously carried, it was

(431-12-2024) RESOLVED, To enter into agreement with Donna Mancuso, Chief Executive Officer for Administration to provide consulting services for company-wide administration projects as needed during the one-year period beginning January 1, 2025, at a cost not to exceed Thirty-Five Thousand Dollars (\$35,000) in the 2025 calendar year; and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Porchia, duly seconded by Mr. Rose, and unanimously carried, it was

(432-12-2024) RESOLVED, To approve the management salary schedule beginning January 1, 2025 as presented to the board with one revision, including all promotional increases as outlined in the attached memoranda.

Jeffrey Szabo, Chief Executive Officer called the meeting to order at 4:14 p.m. where he expressed his gratitude to all employees for their hard work and accomplishments throughout the year. He congratulated Brendan Warner on being honored at the 40 Under 40 event, recognizing his impressive achievements. Mr. Szabo also highlighted the 2024 Annual Report, which showcases SCWA's successes and financial performance, as well as the recent media campaign that concluded a few weeks ago, noting that it will greatly enhance the brand. Mr. Szabo also provided an update on the Coram buildings, outlining the actions that have been taken. Finally, Mr. Szabo wished everyone a happy holiday season and a prosperous New Year.

Charles Lefkowitz, Chairman reflected on the incredible progress made at SCWA, the Chairman thanked the hard work and dedication of the employees. The Authority completed its lead
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service line inventory on time, identifying and replacing just 15 lead lines out of 400,000 customer connections, ensuring the delivery of high-quality water. The long-awaited public water system for Oak Beach was successfully completed, providing the community with access to clean water, while homes in Manorville affected by PFAS were connected to safe public water. Additionally, the Authority expanded its use of Advanced Oxidation Process systems to remove 1,4-dioxane, with 17 systems now in operation—the most of any water provider in New York. Financially, the Authority secured \$27.7 million in grants for advanced treatment systems and expanded water access in communities such as Medford and Bellport. With a reaffirmed AAA bond rating and no new debt incurred, the Authority's financial standing is stronger than ever. Progress was also made on campus improvements, including the sale of the Great River facility, renovations to the East Hampton campus, and plans for a new CM building. These efforts are setting the stage for continued success. Chairman Lefkowitz expressed his gratitude to all employees for their contributions and wished everyone a happy holiday season, looking forward to even greater achievements in 2025.

Mr. Szabo asked if there was anyone present or participating virtually who wished to provide public comment. No one wished to speak to the board at this time.

Mr. Lefkowitz presented the minutes of the regular board meeting on November 20, 2024, and on motion made by Ms. Mercado, duly seconded by Mr. Porchia, and unanimously carried, it was

(433-12-2024) RESOLVED, To approve the minutes of the regular board meeting held on November 20, 2024,

The CEO then referred to several contracts and recommended that they be awarded or rejected in accordance with the letters of recommendation. On motion made by Ms. Mercado, duly seconded by Mr. Rose, and unanimously carried, it was

(434-12-2024) RESOLVED, That the low bid for Groups I, II (Items 9, 12-14 only); III (All Items); IV [Items A, M and P (a-c) only} under Contract 8080 to furnish and deliver electrical conduit, fittings and associated electrical items, during a one-year period beginning March 1, 2025, submitted by Cooper-Friedman Electrical Supply, Boston, MA on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at a total cost of Fifty Three Thousand One Hundred and Fifty Six Dollars (\$53,156), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Group II (Items 8, 10 and 11 only) under Contract 8080 submitted by United Pipe and Nipple of Oceanside, NY, on the same basis and totaling Three Hundred Forty-five Dollars (\$345), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Group IV (Items B-I only) under Contract 8080 submitted by Kelly Hayes Electric Supply of LI, Inc of Nesconset, NY, on the same basis and totaling Ninety-three Thousand Fifty-nine Dollars (\$93,059), be and hereby is accepted; and be it

and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Porchia, and unanimously carried, it was

(435-12-2024) RESOLVED, That the low bid under Contract 8081 to supply coconut shell based granular activated carbon (GAC Media) and related services to Zone A, Babylon, Bay Shore, Huntington, and Patchogue, during a one-year period beginning March 1, 2025, submitted by Carbon Activated Corporation, Blasdell, NY on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total cost of One Million Six Hundred and Forty-three Thousand Four Hundred and Ninety Dollars (\$1,643,490) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Porchia, duly seconded by Mr. Bishop, and unanimously carried it was

(436-12-2024) RESOLVED, That the low bid under Contract 8082 to furnish and deliver stainless steel tapping sleeves (Items 1-29, 31-35), during the one-year period beginning May 1, 2025, submitted by Powerseal Pipeline Products, Wichita Falls, TX, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total cost of Six Hundred Twenty Seven Thousand Three Hundred and Eighteen Dollars (\$627, 318) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Mr. Rose, and unanimously carried, it was

(437-12-2024) RESOLVED, That the low bid under Contract 8084 for boiler removal and installation located at the Hauppauge Laboratory to Botto Mechanical, Plainview, NY on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total cost of One Hundred and Nine Thousand Eight Hundred Fifty-two Dollars (\$109,852) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Mr. Rose and unanimously carried,
it was

(438-12-2024) RESOLVED, That the low bid under Contract 8087 to excavate and backfill construction holes during the one-year period beginning May 1, 2025, submitted by Asplundh Construction, LLC, Yaphank, NY, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents at a total cost of Two Hundred Fifty-seven Thousand Seven Hundred and Fifty Dollars (\$257,750) be accepted; and that any Member and/ that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Bishop and unanimously carried,
it was

(439-12-2024) RESOLVED, That the low bid for Groups III and IV under Contract 8088 to furnish and deliver cement-lined ductile iron pipe (push-on & flanged) and PVC Pipe during the one-year period beginning April 1, 2025, submitted by Ferguson Waterworks of Medford, NY, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents at a total cost of Forty-eight Thousand Nine Hundred and One 20/100 Dollars (\$48,901.20) for Group III and Thirty One Thousand Six Hundred and Thirty Dollars (\$31,630) for Group IV be accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

The Members reviewed several requests for equipment. After explanation of each, on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried it was

(440-12-2024) RESOLVED, To authorize the approval to purchase a fume hood and cabinets for the use in Laboratory, from Fisher Scientific, Hanover Park, IL in the total amount of Fourteen Thousand Four Hundred and Ninety-two Hundred 55/100 Dollars (\$14,492.55).

On motion made by Ms. Mercado, duly seconded by Mr. Rose and unanimously carried, it was

(441-12-2024) RESOLVED, To authorize the approval for the Engineering Department to purchase fifteen (15) aluminum generator steps, from Sims Steel Corp, Lindenhurst, NY in the total amount of Eleven Thousand Two Hundred Twenty-Two Dollars (\$11,220).

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On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(442-12-2024) RESOLVED, To authorize the approval for the Engineering Department to purchase a new robotic total station and survey grade GPS base station, from Transit and Level Clinic, Cary, NC in the total amount of Thirty-nine Thousand Seven Hundred Ninety-five 30/100 Dollars (\$39,795.30).

On motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was

(443-12-2024) RESOLVED, To authorize the approval for the Transportation Department to issue an amendment to the Fiscal Year 2025 Blanket purchase order, to change the vendor for diesel fuel to Sprague Energy Corp. under NYS Contract in the amount of Four Hundred Thousand Dollars (\$400,000).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(444-12-2024) RESOLVED, To authorize the approval for the Engineering Department to purchase twelve (12) VEGA Radar sensors from VEGA Radar Sensor, Mason OH in the total amount of Eight Thousand Five Hundred and One 28/100 Dollars (\$8,501.28).

On motion made by Ms. Mercado, duly seconded by Mr. Rose and unanimously carried, it was

(445-12-2024) RESOLVED, To authorize the approval to renew SAP license and support maintenance agreement from SAP, New York, NY for a one-year period beginning January 1, 2025, in the total amount of Four Hundred Seventy-three Thousand and Three 56/100 Dollars (\$473,003.56); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(446-12-2024) RESOLVED, To authorize the approval to enter into a preventive service agreement for two (2) IC systems for the Laboratory, during the one-year period beginning March 1, 2025, from Thermo Electron North America LLC, West Palm Beach, FL, in the total amount of Twenty-one Thousand Four Hundred and Four Dollars (\$21,404); and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was

(447-12-2024) RESOLVED, To confirm award of the CEO to furnish and install a salt spreader on Authority vehicle to lowest bidder, Trius Inc, Bohemia, NY in the total amount of Eleven Thousand Five Hundred Sixty-two Dollars (\$11,562).

On motion made by Ms. Mercado, duly seconded by Mr. Rose and unanimously carried, it was

(448-12-2024) RESOLVED, To authorize CEO to accept the quote and enter into an agreement with Workiva/Vantage Point of Lake Success, NY, to furnish and install a cloud-based management audit software that integrates with SAP, at a one-time purchase of Fifty-nine Thousand Five Hundred and Twenty Six Dollars (\$59,526); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(449-12-2024) RESOLVED, To authorize approval to enter into a service agreement for the nitrate probes with HACH Corporation of Lindberg, CO, during the one-year period beginning March 1, 2025, in the total amount of Twenty-three Thousand Two Hundred Forty-Seven 02/100 Dollars (\$23,247.02); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was

(450-12-2024) RESOLVED, To authorize the approval of the Transportation Department to purchase one (1) 2026 Mack MD Flatbed Truck with Crane, for the use of the Production Control Department, from Gabrielli Truck Sales Ltd. Medford, NY in the total amount of Two Hundred Forty-eight Thousand One Hundred Eighty 01/100 Dollars (\$248,180.01).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(451-12-2024) RESOLVED, To authorize the approval of the agreement to cover maintenance, repair, 24-hour customer support, preventive maintenance, technical support, software releases and replacement of batteries, hand straps and antennas, from ITRON Master Sales, Liberty Lake, WA in the total amount of One Hundred and Eight Thousand Sixty-Nine 23/100 Dollars (\$108,069.23); and that any Member and/or

the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

The Members reviewed two (2) requests for budget amendments for fiscal year ending on May 31, 2025. After explanation of both, and on motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(452-12-2024) RESOLVED, To approve amendment number 6 to the budget for fiscal year ending May 31, 2025, to increase line item number 196 (Grant Projects) in the amount of Five Million Five Hundred Thousand Dollars (\$5,500,000); this will increase the capital budget to One Hundred Eleven Million Three Hundred Thousand Dollars (\$111,300,000).

On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(453-12-2024) RESOLVED, To approve amendment number 7 to the budget for fiscal year ending May 31, 2025, increase to line item number 031 (Construction Contracts- Tapping) in the amount of Two Hundred Thousand Dollars (\$200,000) and increase to line item number 035 (Developer Contracts) in the amount of Five Hundred Thousand Dollars (\$500,000); this will increase the capital budget to One Hundred and Twelve Million Dollars (\$112,000,000).

The Members reviewed the several requests relating to personnel. On motion made by Ms. Mercado, duly seconded by Mr. Rose and unanimously carried, it was

(454-12-2024) RESOLVED, To renew FSA program with Ameriflex of Mount Laurel, NJ, for a one-year period beginning January 1, 2025; at an approximate cost of Four Thousand Dollars (\$4,000).

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(455-12-2024) RESOLVED, To revise Policy 105-Vacation, the revised policy will be effective January 1, 2025, employees may not request to carry over excess vacation time if the employee does not exercise the maximum vacation buyback.

On motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was

(456-12-2024) RESOLVED, To revise Policy 413- Motor Vehicle Accident/ Incident Discipline Policy, the revised policy will be effective January 1, 2025, employees are responsible for their own actions and December 19, 2024

are expected to adhere to company safety and defensive driving programs and trainings throughout the course of their employment; the revisions will decrease the amount of time between disciplinary steps.

On motion made by Ms. Mercado, duly seconded by Mr. Bishop and unanimously carried, it was

(457-12-2024) RESOLVED, To renew the New York State Health Insurance Program (NYSHIP) at the stated monthly premium changes for the 2025 plan year: the aggregate increase in the plan premiums is .8% effective January 1, 2025.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(458-12-2024) RESOLVED, To amend Policy 909 for selecting vendors of non-construction purchasing and professional services contracts and for delegation of implementation authority; amendment to titles in relation to authority to issue purchase orders.

The Members considered a request for training. On motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was

(459-12-2024) RESOLVED, To authorize the purchase of the webinar bundle for 2025 from American Water Works Association (AWWA) which consists of Twenty Two (22) educational webcasts throughout the year, in the total amount of Two Thousand Nine Hundred Dollars (\$2,900).

The CEO then referenced several special service agreements for approval. On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(460-12-2024) RESOLVED, To extend for the one-year period beginning January 1, 2025, , RFP 1612 for the radiological analysis of drinking water samples, with GEL Laboratories, LLC, Charleston, SC, in the estimated total amount of Fifty-one Thousand Eight Hundred Forty Dollars (\$51,840) and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this agreement of behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(461-12-2024) RESOLVED, To extend for the one-year period beginning May 1, 2025, RFP 1621 for screening, locating, and marketing of underground facilities, with One Call Concepts Locating Services, Inc., Hanover, MD in the estimated total amount of Fifty-four Thousand Dollars (\$54,000); and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this agreement of behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(462-12-2024) RESOLVED, To enter into agreement for bi-weekly monitoring inspections at all five buildings in Coram complex, from LiRo Engineers, Inc. of Mineola, NY, in the total amount of Two Thousand Two Hundred Dollars (\$2,200) bi-weekly or Fifty-seven Thousand Seven Hundred Seventy Dollars (\$57,770) annually; and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this agreement of behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Porchia and unanimously carried, it was

(463-12-2024) RESOLVED, To accept the proposal submitted under RFP 1635, and enter into agreement with LiRo Engineers, Inc of Mineola, NY, to complete a design study for roof replacement on building 5 in Coram, in the total amount of Fifty-four Thousand Four Hundred Dollars (\$54,400); and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Rose, duly seconded by Mr. Bishop and unanimously carried, it was

(464-12-2024) RESOLVED, To accept the proposal under RFP 1638 and recommended by the Audit Committee and enter into an agreement with KPMG LLP, Melville, NY, to provide financial auditing services during the period January 1, 2025, through October 31, 2027, with an option to extend for two (2) additional years, in the total amount covering five (5) years of One Million One Hundred Sixty-seven Thousand Dollars (\$1,167,000); and that any Member and/ or the Chief Executive Officer be and hereby is authorized to execute this agreement of behalf of the Authority.

Mr. Szabo referred to one item regarding use of three (3) SCWA properties. On motion made by Mr. Bishop, duly seconded by Ms. Mercado and unanimously carried, it was

(465-12-2024) RESOLVED, To approve request from the U.S. Geological Survey (USGS) and enter into an agreement, in collaboration with NYS Department of Environmental Conservation (NYSDEC), to drill deep wells on three (3) SCWA properties located at Parlato property, East Quogue; Madison Hill Drive, Camp Hero, Montauk; and Eatons Neck property, as part of the LI Groundwater Sustainability Project; agreement to be reviewed by legal department; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members then reviewed the invoices for payment, on motion made by Ms. Mercado, duly seconded by Mr. Rose, and unanimously carried, it was

(466-12-2024) RESOLVED, That the following invoices be paid from the Operating Fund:

Bond, Schoeneck & King	\$3,245.50
Corrtech Inc	\$73,648.00
Dvirka & Bartilucci	\$22,555.25
Milber Markis Plousadis & Seiden, LLP	\$975.00
Sobel Pevzner, LLC	\$3,854.00

The Members reviewed the proposed calendar for Board Meetings to be held in 2025. The next board meeting was scheduled for January 23, 2025, at 3:00 p.m. At this point, the Members and Chief Executive Officer presented Donna Mancuso, Deputy CEO for Administration with a plaque upon her retirement on December 31, 2025, and offered thanks for her contributions during her 39-year career at SCWA. A video tribute highlighting Ms. Mancuso's career was presented by the communications team. Ms. Mancuso thanked everyone at SCWA for their support over the years and stated that she was proud of what had been accomplished during her tenure.

As there was no further business to be considered, on motion made by Mr. Porchia, duly seconded by Mr. Bishop the meeting was adjourned at 4:53 p.m.

Timothy Bishop, Secretary