

**AGENDA**

REGULAR MEETING ON November 17, 2022

3:00 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

PRESENTATION

Finance & Purchasing Update - Chris Cecchetto & Dane Jones

MINUTES FOR APPROVAL

1. Regular Meeting – October 21, 2022

CONTRACTS – EXTEND – ITEMS TO BE CONSIDERED ON CONSENT

**Items 2a through 2f on agenda approved with one resolution on motion made by \_\_\_\_\_, duly seconded by \_\_\_\_\_, and unanimously carried.**

- 2a. Contract 7563 for maintenance and emergency service of uninterruptible power supply systems and battery systems for a 3-month period beginning December 1, 2022 with DC Group, Inc. of Minneapolis, MN.
- 2b. Contract 7723 for mobile washing services at various SCWA locations during the one-year period beginning February 1, 2023 with Fleetwash Inc. of Fairfield, NJ.
- 2c. Contract 7740 for construction of asphalt driveways, paved yard areas and walkways during the one-year period beginning February 1, 2023 with Suffolk Paving Corp. for the Western Zone and CAC Contracting Corp. for the Eastern Zone.
- 2d. Contract 7747 for landscape and lawn maintenance during the period April 1, 2023 through December 15, 2023 with DelGraz Enterprise d/b/a R&R Landscaping of Sayville, NY and DGB Landscaping Inc. of Huntington, NY
- 2e. Contract 7804 for furnishing and delivery of laboratory sample vials and bottles during the one-year period beginning January 1, 2023, with Quality Environmental Containers, Inc. of Beaver, WV.
- 2f. Contract 7826 for landscape and lawn maintenance at SCWA Westhampton & Southold sites during the period April 1, 2023 through December 15, 2023 with Del Graz Enterprises Inc. d/b/a R&R Landscaping of Sayville, NY.

CONTRACTS – RESCIND AWARD

- 3a. Contract 7891 – rescind award for maintenance of HVAC Systems at the Laboratory and Administration building to Sav-Mor Mechanical, Inc. as prevailing wage and EEO attachments were not included in the bid documents.

CONTRACTS – AWARD/REJECT

- 4a. Contract 7895 for exterior pump station lighting upgrade at various SCWA sites, during the one-year period beginning January 1, 2023.
- 4b. Contract 7898 for furnishing and delivery of granular calcium hypochlorite, during the one-year period beginning November 1, 2022.
- 4c. Contract 7899 for construction of 20x10 diameter well (No. 3A), approximately 550 feet deep at the Oxhead Road well field, Stony Brook.
- 4d. Contract 7900 for furnishing and installation of Team Insertion valves 4” to 12”, during the one-year period beginning January 1, 2023.
- 4e. Contract 7901 for furnishing and delivery of “no lead” brass/bronze fittings for underground service lines
- 4f. Contract 7903 for maintenance and emergency service of uninterruptible power supply systems and battery systems; reject all and authorize extension with incumbent, DC Power.

GENERAL

5. BUDGET

- a) Budget Amendment #3 Fiscal Year Ending May 31, 2023  
Approve Amendment #3 to the Authority’s Capital budget for fiscal year ending May 31, 2023 to provide for water main extensions:

Increase Item 035 – Developer Contracts                                 \$500,000  
This will increase the capital budget to \$89.7 Million

Decrease Item 050 – Tank Maintenance                                   (\$500,000)  
Increase Item 005 – Extension of Water Mains                         \$500,000  
This change will not impact the capital budget.

- b) Budget Amendment #4 Fiscal Year Ending May 31, 2023  
Approve Amendment #4 to the Authority’s Capital budget for fiscal year ending May 31, 2023 to provide for purchase of land on Rocky Point Road, East Marion:

Decrease Item 050 – Tank Maintenance                                   (\$55,500)  
Increase Item 150 – Acquisition of Land                                   \$55,500  
This change will not impact the capital budget.

6. RATES, RULES, AND REGULATIONS

- a) Refund to Customer - Moriches Industrial Park LLC (Acct. 4000566117)  
Authorize a refund in the amount of \$13,062 to Moriches Industrial Park, LLC of Center Moriches due to incorrect reporting of consumption on one of five meters.

7. DEC – APPLICATION

- s) Mayfair Drive Well No. 1A, Cold Spring Harbor – Increase Authorized Capacity

8. PROPERTY – OUTSIDE USE OF

- a) Tenety Avenue Lease with Town of Babylon  
Approve extension of the lease for the use of Tenety Avenue well field property with the Town of Babylon for five years beginning November 27, 2022, with three additional options to extend.

9. SPECIAL SERVICES

- a) RFP 1562 – Broker Services for Employee Benefits and Insurance  
Renew agreement with Brown & Brown of Melville, NY to provide broker services for employee benefits and insurance during the one-year period beginning January 1, 2023, in the amount of \$21,000.
- b) RFP 1563 – Radiological Analysis of Drinking Water Samples  
Approve the extension of RFP 1563 for radiological analysis of drinking water samples with GEL Laboratories LLC of Charleston, SC, for a one-year period beginning January 1, 2023.
- c) RFP 1585 – Temporary Laboratory Personnel  
Approve entering into an agreement to provide temporary personnel for the laboratory during the one-year period beginning January 1, 2023 with Apex Systems LLC of Glen Allen, VA.
- d) RFP 1587 – Water Tank Inspection Services for Elevated & Ground Storage Tanks  
Approve entering into an agreement for water tank inspection services for elevated and ground storage tanks during the one-year period beginning January 1, 2023 with CorrTech of Deep River, CT.
- e) RFP 1588 – Labor and Employment Counsel  
Approve entering into an agreement for labor and employment counsel services with Bond, Schoeneck, & King, PLLC., of Syracuse, New York for one-year beginning January 1, 2023, with the option to renew for two additional years.
- f) RFP 1589 – Work Clothing & FR Work Clothing  
Approve entering into an agreement for order work clothing and flame-retardant work clothing through an on-line ordering system during the two-year period beginning January 1, 2023 with Tyndale Enterprises, Inc. of Pipersville, PA.
- g) RFP 1590 – Financial Advisor Services  
Reject all proposals under RFP 1590
- RFP 1427 – Financial Advisor Services  
Authorize extension for financial advisor services with the incumbent, Goldman Sachs under RFP 1427 for 3 months to March 31, 2023 at current rates.
- h) RFP 1591 – Appraisal for US Coast Guard Lease  
Authorize award of appraisal for US Coast Guard lease of Building #2 in Coram, to Rogers & Taylor of Hauppauge, NY at a cost of \$2,250.

- i) RFP 1592 – Appraisal for Vacant Land, East Quogue  
Authorize award of RFP 1592 for the appraisal of 4-acres of vacant land in East Quogue, to Rogers & Taylor of Hauppauge, NY at a cost of \$3,500.

10. EQUIPMENT

- a) Charging Station and Software for Electric Vehicle (EV) Pilot  
Approve the purchase and installation of one (1) level 2 Port Electric Vehicle Charging Station and associated installation and software to implement the EV pilot project to be placed at our Hauppauge location for a total cost of \$12,700 from DVM Industries of Astoria, New York.
- b) Laboratory Compressor – Emergency Repair  
Authorize payment of \$8,248.65 to John Iacono Inc. for inspection, repair and maintenance of compressors in the laboratory due to emergency repairs.
- c) LabWare Mobile Licenses  
Approve purchase of eight licenses for LabWare Mobile to allow the laboratory to collect and log samples in real-time while in the field for a total cost of \$8,000 from LabWare of Wilmington, Delaware.
- d) “InfoWater” Hydraulic Model 2023 License and Support Agreement  
Approve renewal of the annual license and support agreement for 2023 beginning December 15, 2022 for the InfoWater hydraulic modeling software, for a total cost of \$13,640 from Innovyze of Portland, Oregon.
- e) Ford Fleet Publications & Training  
Authorize payment of \$6,300 for the purchase of Ford fleet publications and training from Helm LLC to allow SCWA to remain compliant as Ford in-house warranty repair center.
- f) Chlorine Reagent  
Approve a one-time purchase of chlorine reagent from Hach Co. of Loveland, Colorado in the amount of \$58,040
- g) Chemical Pump Parts  
Approve a one-time purchase of chemical pump parts from Seepex of Enon, Ohio in the amount of \$16,421.
- h) Maintenance Agreement for SAP Software  
Approve the renewal of the license and support maintenance agreement for the SAP software for all 285 licenses, for a total cost of \$446,278.21 from SAP Industries Inc., of Newtown Square, Pennsylvania.

11. MEETINGS, TRAINING, SEMINARS

- a) Advances ABAP Debugging and Analysis  
Approve attendance of Patrick Fields, SAP Programmer Analyst, and Keath Otis, Senior Programmer Analyst from Information Technology, to attend the

Advances ABAP Debugging Analysis virtual training from March 20-21, 2023 for a total cost of \$3,468.

12. PERSONNEL - BENEFITS

- a) Flexible Spending Account (FSA & DCA)  
Approve extension of FSA program as a voluntary benefit for management and Lab-Union employees with Ameriflex of Mount Laurel, New Jersey, for a one-year period beginning January 1, 2023 in the approximate annual cost of \$3,700.
- b) Group Legal Plan – Management and Lab-Union Employees  
Approve extension of Group Legal Plan Services with Met Law (a Metlife company) as a voluntary benefit for management and lab-union employees for a one-year period beginning January 1, 2023; at no cost to the Authority.
- c) Rx Safety Glasses – General Vision Services (GVS)  
Authorize renewal of safety glasses program with General Vision Services (VS) of New York, for the one-year period beginning January 1, 2023, at current rates.
- d) Dental Plan  
Approve extension of the Authority’s dental plan for a one-year period beginning January 1, 2023 with a rate cap guarantee for year 2, through Ameritas Life Insurance Corp. of New York of Bristol, CT at the rates:  

\$39.56 for single employee plan  
\$101.92 for family plan

13. MEMBERS

- a) Authorize Remote Meeting Participation & Procedures for Meetings of the Board  
After the public hearing held on October 28, 2022, authorize the resolution and procedures submitted by General Counsel by memo dated November 10, 2022, for remote meeting participation and procedures for videoconferencing for meetings of the board members.

14. INVOICES - To be paid from the Operating Fund:

14a. <u>H2M Architects &amp; Engineers</u>	\$ 34,500.00
14b. <u>Dvirka &amp; Bartilucci</u>	33,900.75
14c. <u>Bond, Schoeneck, &amp; King, PLLC</u>	619.50
14d. <u>O’Connor, O’Connor, Hintz, &amp; Deveney, LLP</u>	2,407.50
14e. <u>Heslin, Rosenberg, Farley &amp; Mesiti P.C.</u>	4,755.00

NEXT MEETING – Scheduled for Thursday, December 29, at 3:00 p.m. at Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION