

Regular Board Meeting - August

Suffolk County Water Authority

4060 Sunrise Hwy, Oakdale

Aug 24, 2023 3:00 PM - 4:00 PM EDT

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1. Bond, Schoeneck & King, PLLC Attorneys at Law \$2,837.50

2. Heslin, Rothenberg, Farley & Mesiti PC \$970.00

3. Dvirka & Bartilucci \$22,009.00

4. Sobel, Pevzner LLC \$11,635.84

16. Next Meeting Thursday, September 28th, 2023 at 3pm in Oakdale

17. New Business and Public Comment

Regular Board Meeting Minutes
June 2023
Suffolk County Water Authority
July 31, 2023 at 3:00 PM EDT
@ 4060 Sunrise Highway, Oakdale

Attendance

Present:

Members: Charles Lefkowitz, Chairman
Tim Bishop, Secretary
John M. Porchia, Member

Excused Absences: Elizabeth Mercado, Member
Jacqueline Gordon, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was attended by Counsels T. Hopkins and B. Malik; and was also attended by Messrs. Aponte, Blevins, Brady, Byrnes, Cecchetto, Dubois, Finello, Fuller, Givens, Huber, Jacobson, Kilcommons, Kleinman, Lehning, Litka, Marafino, O'Connell, Pokorny, Rae, Schembri, Schneider, SeEVERS, and Warner; and Mmes. Beedenbender, Berberich, Cameron, Cetta, Hannan, Mancuso, Pfeuffer, Pell, Simson, Spaulding and Tinsley.

Barbara Yatauro of Local 393 was also present.

Mr. Szabo called the meeting to order at 3:03pm. Mr. Lefkowitz noted Ms. Mercado and Ms. Gordon are both excused from today's meeting, we do have a quorum present. Mr. Lefkowitz also thanked the press and those involved for the coverage of our conservation messaging.

Mr. Szabo asked Mr. Kleinman, Director of General Services and Mr. Schembri, Lead Civil Engineer to give a presentation on the progress of the new Construction Maintenance building. The internal team determined to award the project to LiRo Group, and timeline and cost estimates were shared.

Mr. Szabo asked Ms. Pfeuffer if there was anyone present wishing to speak; with no one identifying themselves, Mr. Szabo proceeded with the agenda.

Mr. Lefkowitz presented the minutes of the regular board meeting of June 22, 2023, on a motion made by Mr. Bishop, duly seconded by Mr. Porchia and unanimously carried, the minutes of the regular board meeting on June 22, 2023 were approved.

(314-07-2023)

Mr. Szabo presented the contracts to be considered for extensions. Items 4.1 through 4.15 were approved on consent with no resolution on a motion by Mr. Porchia, duly seconded by Mr. Bishop, and unanimously carried.

RESOLVED, To extend for a one-year period beginning April 1, 2023 through March 31, 2024, Contract 7667 for tree pruning and removal at various SCWA owned sites with Integrity Tree Care Inc., of Sayville, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024, Contract 7786 for valve box maintenance with Roadwork Construction Corp., of Calverton, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024 for Contract 7795 for maintenance of fueling facilities at various Authority sites with Island Pump and Tank of East Northport, New York.

RESOLVED, To extend for a one-year period beginning beginning November 1, 2023 through October 31, 2024 for Contract 7798 for drilling of wells and test boring for Zone B, east of William Floyd Parkway with Peconic Well & Pump Co., of Hampton Bays, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024 for Contract 7802 for removal and disposal of brine wastewater, South Spur well field and pump station site, East Northport with Clear River Environmental of Ronkonkoma, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024 for Contract 7874 to furnish courier services with Deluxe Delivery Systems of New York, New York.

RESOLVED, To extend for a one-year period beginning October 1, 2023 through September 30, 2024 for Contract 7877 for miscellaneous minor construction and/or repairs at various SCWA sites with National Installation and GC Corp., of Hicksville, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024 for Contract 7880 for maintenance and repair of fire and burglar alarm systems with VSS Security Systems of Selden, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024 for Contract 7883 for maintenance and repair of the card access system at various SCWA sites with VSS Security Systems of Selden, New York.

RESOLVED, To extend for a one-year period beginning October 1, 2023 through November 30, 2024 for Contract 7888 to furnish and deliver fifty percent (50%) hydrogen peroxide to Suffolk County Water Authority pump stations with USP Technologies of Glen Allen, Virginia.

RESOLVED, To extend for a one- year period beginning November 1, 2023 through October 31, 2024 for Contract 7892 for maintenance of point of use drinking water treatment systems with Water Dynamic Corp., of Southold, New York.

RESOLVED, To extend for a one-year period beginning November 1, 2023 through October 31, 2024 for Contract 7898 to furnish and deliver granular calcium hypochlorite with Pollardwater of Newport News, Virginia.

RESOLVED, To extend for a six-month period beginning October 1, 2023 through March 31, 2024 for Contract 7925A to furnish and deliver cement lined ductile iron pipes (push on and flanged) for Groups I and IV with T. Mina Supply, Inc., of Medford, New York.

(315-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia and unanimously carried, it was;

RESOLVED, That the low bid under Contract 7966 to furnish and deliver waterworks supplies, tools, and equipment for a one-year period beginning July 1, 2023 through June 30, 2024 submitted by Pollardwater, of Newport News, Virginia to also include items 2, 17, and 84 on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for a total increased cost of Nine Thousand, Eight Hundred Eighty-Four Dollars (\$9,884) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

(316-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop, and unanimously carried, it was;

RESOLVED, That the low bid under Contract 7973 for shelving for the East Hampton storage building, submitted by Abaco Steel Products, Inc., of Bohemia, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for a total estimated cost of Seventeen Thousand, Four Hundred Seventy Dollars (\$17,470) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

(317-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop, and unanimously carried, it was;

RESOLVED, That the low bid under Contract 7974 for the rehabilitation of Henry Clay Drive and Industry Court standpipes submitted by JPI Painting Inc., of Lowellville, Ohio on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents for an estimated cost of Four Million, Nine Hundred-Eight Thousand, Nine Hundred Thirty-Six Dollars (\$4,908,936) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

(318-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, That the low bid for items 1, 5, and 9-20 under Contract 7975 to furnish and deliver chemical pump parts for a one-year period beginning August 1, 2023 through July 31, 2024 submitted by Pollardwater of New Hyde Park, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Forty One Thousand, Nine Hundred Forty Two Dollars (\$41,942) be and hereby is accepted; and be it;

FURTHER RESOLVED, That the low bid for items 2-4, 6-8, and 21 under Contract 7975 for a one-year period beginning August 1, 2023 through July 31, 2024 submitted by G.P. Jager Inc., of Boonton, New Jersey on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total cost of Twenty- Three Thousand, Two Hundred Thirty-One Dollars (\$23,231) be and hereby is accepted and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

(319-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, That the low bid for items 1 and 5 under Contract 7976 to furnish and deliver plumbing valves, fittings, pipe and associated supplies for a one-year period beginning October 1, 2023 through September 30, 2024 with Mayer Malbin Co. Inc., of Long Island City, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Five Thousand, Four Hundred Ninety-Two Dollars (\$5,492) be and hereby is accepted, and be it;

FURTHER RESOLVED, That the low bid for items 2-4, 6-11, and 19 under Contract 7976 for a one-year period beginning October 1, 2023 through September 30, 2024 submitted by Central Islip Plumbing of Central Islip, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost Twenty-Two Thousand, Two Hundred Forty-Six Dollars and 94/100 (\$22,246.94) be and hereby is accepted; and be it;

FURTHER RESOLVED, That the low bid for items 12 and 13 under Contract 7976 for a one-year period beginning October 1, 2023 through September 30, 2024 submitted by Pollardwater of New Hyde Park, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Fifteen Thousand, Four Hundred Sixty-Seven Dollars (\$15,467) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority, and be it;

FURTHER RESOLVED, That the low bid for items 14-18 under Contract 7976 for a one-year period beginning October 1, 2023 through September 30, 2024 submitted by United Pipe Nipple Co., of Oceanside, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Eight Thousand, Nine Hundred Forty-Eight Dollars (\$8,948) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

(320-07-2023) On a motion made by Mr. Porschia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, That the low bid under Contract 7977 for replacement and installation of fire hydrants at various locations for a seven-month period beginning September 1, 2023 through May 31, 2024 submitted by Bancker Construction

Corp., of Islip, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Three Hundred Eighty-Eight Thousand, Eight Hundred Sixty Dollars (\$388,860) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

(321-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop, and unanimously carried, it was;

RESOLVED, That the low bid for items 1-3, 10-15, 17, and 19 under Contract 7979 to furnish and deliver butterfly valves and operator replacement parts for a one-month period beginning October 1, 2023 through September 30, 2024 with Raritan Valve & Automation, Inc., of New Brunswick, New Jersey on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of One Hundred Ten Thousand, Two Hundred Twenty-Five Dollars (\$110,225) be and hereby is accepted; and be it;

FURTHER RESOLVED, That the low bid for items 4-9 under Contract 7979 for a one-year period beginning October 1, 2023 through September 30, 2024 submitted by Ferguson Waterworks of Medford, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Eleven Thousand, Seven Hundred Ninety-Eight Dollars (\$11,798) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

(322-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, That the sole bid under Contract 7983 to furnish and deliver sodium hypochlorite solution to various pumping stations for a one-year period beginning November 1, 2023 through October 31, 2024 submitted by Kuehne Chemical Co., Inc., of Kearny, New Jersey on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Two Million, Four Hundred Thirty-Five Thousand, Seven Hundred Fifty Dollars (\$2,435,750) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

(323-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop, and unanimously carried, it was;

RESOLVED, That the sole bid under Contract 7985 to furnish and deliver bulk argon for a one-year period beginning August 1, 2023 through July 31, 2024 submitted by General Welding Supply of Westbury, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of One Hundred Thirty-Seven Thousand, Nine Hundred Fifty Dollars (\$137,950) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

(324-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried it was;

RESOLVED, That the low bid for Group A under Contract 7986 to furnish and deliver hydrated lime at various pumping stations in Suffolk County for a one-year period beginning October 1, 2023 through September 30, 2024 submitted by Barbato Nursery Corp., of Holbrook, New York on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of Two Million, Seventy-Four Thousand, One Hundred Eighty-Six Dollars (\$2,074,186) be and hereby is accepted and be it;

FURTHER RESOLVED, That the low bid for Group B under Contract 7986 for a one-year period beginning October 1, 2023 through September 30, 2024 submitted by Carmeuse Lime and Stone, Inc., of Pittsburgh, Pennsylvania on a unit price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, for an estimated total cost of One Million, Six Hundred Ninety- Three Thousand, One Hundred Twenty Dollars (\$1,693,120) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

Mr. Szabo then referenced items listed under Special Services for consideration.

(325-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To approve the extension of Contract 1585 for temporary personnel for the water testing laboratory for a one-year period beginning October 1, 2023 through September 30, 2024 with Apex Systems LLC., of Glen Allen, Virginia.

(326-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To ratify the selction of Nelson, Pope & Voorhis of Melville, New York for RFP 1601 as the consultants to perform the archaeological review of South River Road project with an increase in scope of work at an estimated cost of Sixteen Thousand, Eight Hundred Dollars (\$16,800); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

(327-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To ratify the selction of Nelson, Pope & Voorhis of Melville, New York for RFP 1608 as SCWA environmental consultants for the Southold Water Main Improvements: North Fork Halpin Main and Orient projects for an estimated cost of Seventy- Eight Thousand, Five Hundred Dollars (\$78,500); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

(328-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To enter into an agreement for RFP 1603 for architectural and engineering design service of the construction maintenance building with LiRo Architects and Planners, P.C., of Mineola, New York for an estmated total cost of One Million, Four Hundred Eighty-Nine Thousand, Six Hundred Thirty Dollars (\$1,489,630); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

(329-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To enter into an agreement for RFP 1608 for consulting engineering services for a five-year report on the properties and operations of SCWA with H2M Consultants, of Melville, New York for an estimated total cost of One Hundred, Thirty-Five Thousand Dollars (\$135,000); and that any Member

and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

(330-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To reject all bids submitted under RFP 1610 for automated vehicle location and monitoring system due to the change in the contract length.

(331-072023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To enter into an agreement to participate in a pilot study with the New Jersey Institute of Technology (NJIT) for treatment of PFAS at Meetinghouse Road, Quogue pump station, titled “Enhancing the removal of hydrophilic per- and polyfluoroalkyl substances (PFAS) by granular activated carbon using hydrophobic ion-pairing as a pre- treatment for an estimated contribution to cost One Hundred Thirty- Seven Thousand, Three Hundred Eighty-Nine Dollars (\$137,389); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

(332-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, to approve changes to a proposed easement with SUNY Farmingdale at Broadhollow Road pump station, by obtaining a new survey from Nelson, Pope & Voorhis of Melville, New York for a total estimated cost of Eight Thousand, Five Hundred Dollars (\$8,500); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

(333-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve the purchase of a Modern Water Microtox FX portable toxicity test system for use in the bacteriological laboratory from Modern Water of New Castle, Delaware for a total cost of Fourteen Thousand, Eighty-Five Dollars (\$14,085).

(334-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To approve the purchase of extraction cartridges for use in the 1 laboratory from UCT of Bristol, Pennsylvania for a cost not to exceed Thirty Thousand Dollars (\$30,000).

Mr. Szabo presented one resolution related to grant authorization.

(335-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

WHEREAS, the Suffolk County Department of Health Services has designated certain areas of Manorville/Yaphank as a priority area due to the groundwater contamination, and

WHEREAS, approximately 76 premises in the area consume water produced by groundwater wells, and

WHEREAS, SCWA intends to submit an application to the Environmental Facilities Corporation applying for a Water Infrastructure Improvement grant to offset the cost of an extension of SCWA's public water treatment and distribution system to provide access to 76 premises in the Manorville/Yaphank community to SCWA's system, and

WHEREAS, SCWA has reviewed the project under the New York State Environmental Quality Review Act and its implementing regulations and determines that the project is a Type II activity because it is the extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list, and

WHEREAS, SCWA has submitted the project for review to the New York State Office of Historic Preservation for a determination whether the project would adversely impact any state or national listed historic or pre-historic resources and SHPO by letter dated 7/13/2023 has determined that the project will not impact such resources, and

WHEREAS, SCWA is committed to funding the construction of the project using grant funds and existing or bond funds as necessary and as deemed most fiscally appropriate by SCWA's CFO, and

WHEREAS, SCWA wishes to delegate to its CEO authorization to sign and execute any document or instrument required by the EFC to apply for or effect the grant, now therefore be it

RESOLVED, SCWA declares the extension of its system to provide access to public water to 76 premises in the Suffolk County Department of Health Services priority area in the Manorville/Yaphank community is a Type II action because it is the extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on the Type II list, and be it further

RESOLVED, SCWA, declares that grant funds and as necessary existing funds or bond proceeds will be used to pay for the extension, and be it further

RESOLVED, that the Authority's Chief Executive Office is authorized to execute EFC Grant Agreements associated with the SCWA EFC Grant Application for the extension of its public water treatment and distribution system to provide access to public water to 76 premises in the Suffolk County Department of Health Services priority area in the Manorville/Yaphank community and all other contracts, documents, and instruments necessary to effect the SCWA EFC Brookhaven National Laboratory Vicinity Water Main Extension Grant Project and to fulfill Suffolk County Water Authority's obligations under the grant agreements associated with the SCWA EFC Brookhaven National Laboratory Vicinity Water Main Extension Grant Project.

Mr. Szabo presented resolutions related to equipment, materials, and software.

(336-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve the purchase of up to six lime slurry tanks from Sims Steel, Inc., of Lindenhurst, New York in the event Fred Burak Inc. is unable to supply the tanks for an estimated total cost of One Hundred Thirty-Four Thousand, Eight Hundred Dollars (\$134,800).

(337-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To purchase six various size and type of saws to be utilized by the Construction Maintenance department from Bay Shore Mower of Bay Shore New York for an estimated total cost of Six Thousand, Three Hundred Fifty- Six Dollars (\$6,356).

(338-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To purchase additional Telog Insertable Flowmeters with Battery Powered RTU's, Hydrant Pressure Recorders and the supporting software from Telog of Victor, New York for an estimated total cost of Seventy-Five Thousand, Two Hundred Twenty Dollars (\$75,220).

(339-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To purchase Seepex pump parts from Seepex Inc., of Enon, Ohio for an estimated total cost of One Hundred, Twenty- Five Thousand Dollars (\$125,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo presented one resolution related to the budget.

(340-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To approve a budget amendment to increase line 035 (Developer Contracts) in the amount of Three Million, Seven Hundred Fifty Thousand Dollars (\$3,750,000); with all costs to be recovered through capital reimbursement fee revenues.

Mr. Szabo presented items to be considered related to the rates, rules and regulations of the Authority.

(341-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve the correction of a surcharge error for Hunnting Road, East Hampton; the surchage for the four homes whom previously agreed to participate and submitted signed surcharge agreements; the approved surcharge is Four Thousand, Four Hundred and One Dollars (\$4,401).

(342-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To approve the appointment of Mr. Lefkowitz, as Chairman, to serve on the Audit committee, Governance committee and Finance committee; and appoint Mr. Porchia to serve as a Finance committee member.

Mr. Szabo presented items for consideration related to meetings, trainings, and seminars.

(343-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve Janice Tinsley, Chief Deputy CEO for Customer Service and Chief Diversity and Equity Officer and Gina Spaulding, Contact Center Manager to attend the WCCF Annual Conference from September 11-14, 2023 in Washington, DC for an estimated total cost of Three Thousand, Eight Hundred Ninety Dollars (\$3,890).

(344-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To approve Joseph Pokorny, Deputy CEO for Operations; Tyrand Fuller, Director of Strategic Initiatives; Robert Beck, Mechanical Supervisor; Michael Zobel, Project Manager and Scott Strom, Lead Hydrologist to attend the AWWA 2023 Edwin Tifft Water Supply Symposium from September 20-21, 2023 in Buffalo, New York for an estimated cost of One Thousand, Two Hundred Dollars (\$1,200) per person.

(345-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve Daria Zeman, Associate Water Quality Engineer to attend the AWWA Water Quality Technology Conference from November 5-9, 2023 in Dallas, Texas for an estimated cost not to exceed Two Thousand, Five Hundred Dollars (\$2,500).

(346-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve the following invoices be paid from the Operating Fund:

Bond, Schoeneck & King PLLC	\$510.50
Dvirka & Bartilucci	\$11,056.50
Morris, Duffy, Alonso, Faley & Pitcoff	\$6,750.00
Helsin, Rothenberg, Farley & Mesiti	\$111.10

On a motion by Mr. Porchia, duly seconded by Mr. Bishop, it was unanimously agreed to go into executive session to discuss personnel matters at 4:06pm and conclude the meeting at the end of executive session.

(347-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To employ Daniel Gage of North Babylon in the position of Field Operator, Westhampton in Production Control at an hourly rate of \$43.31 for an annual salary of Ninety Thousand, Two Hundred Ninety-Three Dollars (\$90,293) effective upon successful completion of pre-employment physical and background check.

(348-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To employ Gianna DeCarlo of West Islip in the position of Clerk-Coram, in Customer Service at an hourly rate of \$26.18 for an annual salary of Fifty-One Thousand, Fifty-One Dollars (\$51,051) effective upon successful completion of pre-employment physical and background check.

(349-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To employ Scott Abran of East Hampton in the position of Utility/Relief Operator (Hybrid)- East Hampton, in both Construction Maintenance and Production Control at an hourly rate of \$43.31 when working as a Relief Operator and \$35.53 as a Utility Person effective upon successful completion of pre-employment physical and background check.

(350-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To promote Louis Coppola to the position of Deputy Director of Customer Service in Customer Service and increase his salary to One Hundred Fifteen Thousand, Six Hundred Dollars (\$115,600).

(351-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To approve a salary increase for Justine Covais, Payroll Assistant in Finance to Sixty-Nine Thousand, Nine Hundred Fifty Dollars (\$69,950).

(352-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To approve a salary increase for Milton Turcios, Internal Auditor in Internal Audit to an annual salary of Eighty- Two Thousand Dollars (\$82,000).

(353-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To employ Michael Whitemore of Vineyard Haven, Massachusetts in the position of Ecologist in the Pine Barrens at an annual salary of Ninety Thousand Dollars (\$90,000) effective upon successful completion of pre-employment physical and background check.

(354-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To promote Stephen Huber to the position of Capital Projects Coordinator in Construction Maintenance with an increase in salary to Ninety Thousand, Seven Hundred Seventy- Five Dollars (\$90,775) annually with an additional week vacation.

(355-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To employ Ashley Amaya in the position of Environmental Health and Safety Specialist in General Services at an annual salary of Sixty-Five Thousand Dollars (\$65,000).

(356-07-2023) On a motion made by Mr. Bishop, duly seconded by Mr. Porchia, and unanimously carried, it was;

RESOLVED, To employ Catherine Drew of Hampton Bays in the part-time position of Administrative Assistant at the Pine Barrens at an hourly rate of \$30 per hour effective upon completion of pre-employment physical and background check.

(357-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To promote Theodore Aponte to the position of Communications Coordinator with an increase in salary to Sixty-Five Thousand Dollars (\$65,000).

(358-07-2023) On a motion made by Mr. Porchia, duly seconded by Mr. Bishop and unanimously carried, it was;

RESOLVED, To employ Bridget Crozier of West Islip in the position of Risk Manager in the Risk Management Department at an annual salary of One Hundred, Five Thousand Dollars (\$105,000) with 4 weeks' vacation effective upon successful completion of pre-employment physical and background check.

Timothy Bishop
Secretary

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: Extension of Contract No. 7793 - Furnishing of Rigging & Mechanical Services Associated with the Relocation of Granular Activated Carbon Adsorption Systems & Other Miscellaneous Equipment beginning December 1, 2023, to November 30, 2024

EXTEND: AALCO Transport and Storage Inc. – One year option

AALCO Transport and Storage Inc., by way of the attached letter, has agreed to extend the subject contract for a third year representing the last of two possible one-year extensions.

Original contract award, October 2021, in the total estimated amount of \$292,125.

As of July 27, 2023, \$437,675 has been paid to AALCO Transport and Storage Inc. under the subject contract.

In the first year of this contract, December 1, 2021, to November 30, 2022, approximately \$355,175 was paid AALCO Transport and Storage Inc.

In the second year of this contract, December 1, 2022, to July 12, 2023, approximately \$ 82,500 was paid to AALCO Transport and Storage Inc.

AALCO Transport and Storage Inc. currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

Engineering recommends granting the one-year extension to AALCO

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Reviewed by:

J. Pokorny, Deputy, CEO Operations –
T. Kilcommons, Chief Engineer & Director of
Research & Engineering –

Purchasing Clerk: D.Puma
Purchasing Agent: V.Stewart

Attachments: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 10, 2023

AALCO Transport and Storage Inc.
55 Engineers Land Suite #4
Farmingdale, NY 11735

Re: Contract No. 7793 – Furnishing of Rigging and Mechanical Services Associated with the Relocation of Granular Activated Carbon Adsorption Systems and Other Miscellaneous Equipment - December 1, 2021 - November 30, 2022

Extension of Contract – December 1, 2023 - November 30, 2024

Dear Sir / Madam:

The subject contract expires November 30, 2023. In accordance with section 2.9 of the contract Specifications, this contract may be extended for two (2) additional years in one (1) year increments at the same prices, if agreed upon by both parties within sixty (60) days of the expiration of the contract.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.

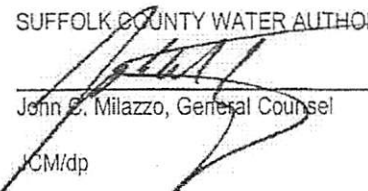
Please respond by July 24, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY

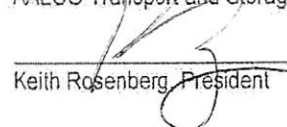

John E. Milazzo, General Counsel

ICM/dp

doug@aalco.net

Yes, extend / No, terminate the contract (Circle one)

AALCO Transport and Storage Inc.


Keith Rosenberg, President

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: Extension of Contract No. 7803 - Furnish & Deliver Control Valves
January 1, 2024 - December 31, 2024

EXTEND: CLA-VAL COMPANY, 1 Year

Cla-Val Company, by way of the attached letter, has agreed to extend the subject contract for a third term, representing the second of two possible one-year extensions.

Original contract award, November 2021, was to the low bidder Cla-Val Company, in the amount of \$87,737.

As of August 4, 2023, there has been \$91,372 paid under this contract to date.

Cla-Val Company holds no additional current contracts.

Contractor's performance on the above referenced contract is satisfactory.

Production Control recommends granting the one-year contract extension to Cla-Val Company.

Reviewed by:

J. Pokorny, Deputy, CEO Operations
M. O'Connell, Director of Production Control

Purchasing Clerk: D. Puma
Purchasing Agent: S. Blevins

Attachment: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 11, 2023

CLA-VAL Company
6911 Richmond Hwy
Alexandria, VA 22036

Re: Contract No. 7803 – Furnish and Deliver Control Valves for The Period - January 1, 2022 To December 31, 2022

Extension of Contract – January 1, 2024 - December 31, 2024

Dear Sir / Madam:

The subject contract expires December 31, 2023. In accordance with section 2.8 of the contract Specifications, this contract may be extended for two (2) additional years in one (1) year increments at the same prices, if agreed upon by both parties within sixty (60) days of the expiration of the contract.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.

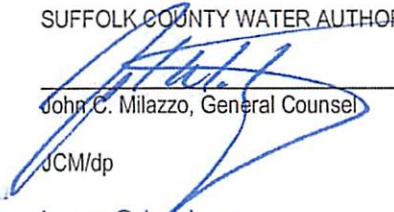
Please respond by July 24, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY


John C. Milazzo, General Counsel

JCM/dp

bmoore@cla-val.com

☒ Yes, extend ☐ No, terminate the contract (Circle one)

CLA-VAL Company


Bill Moore, Regional Manager

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 10, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7804 - Furnish & Deliver Laboratory Sample Vials & Bottles January 1, 2024 - December 31, 2024
EXTEND: Quality Environmental Containers Inc., 1 Year

Quality Environmental Containers Inc., by way of the attached letter, has agreed to extend the subject contract for a third term, representing the second of two possible one-year extensions.

Original contract award, November 2021, was to the low bidder Quality Environmental Containers Inc., in the amount of \$56,594.

As of August 8, 2023, Quality Environmental Containers Inc. has been \$103,548 paid under this contract.

Quality Environmental Containers Inc. holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

The Laboratory Department recommends granting the one-year contract extension to Quality Environmental Containers Inc.

Reviewed by:

D. Mancuso, Deputy, CEO Administration
T. Schneider, Director of Water Quality & Lab Services

[Signature]
[Signature]

Purchasing Clerk: C. Congiusta
Purchasing Agent: S. Blevins

Attachment: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 24, 2023

Quality Environmental Containers, Inc.
P.O. Box 1160
607 Industrial Park Road
Beaver, WV 25813

Re: Contract No. 7804 – Furnish & Deliver Laboratory Vials & Bottles, January 1, 2023 to December 31, 2023.

Extension of Contract – January 1, 2024 to December 31, 2024

Dear Sir / Madam:

The subject contract expires on December 31, 2023. It can be extended for one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms, conditions, and pricing? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, **you can also email a copy of the form to John.Deubel@scwa.com.**

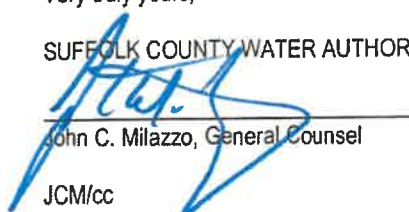
Please respond by August 7, 2023.

Please note that this letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract. The Suffolk County Water Authority Board, or its authorized representative, will decide whether to extend this contract.

If the subject contract contains a **Performance Bond** or a **Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date)**, evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended by the Board or its representative.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY



John C. Milazzo, General Counsel

JCM/cc


jwagner@qecusa.com

Yes, extend / No, terminate the contract **(Circle one)**

Quality Environmental Containers, Inc.


Lawrence Misiti, CFO/Accounting

(Mr. Misiti is currently out of office)


8-7-23
Jim Wagner
Northeast Marketing Manager

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 14, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7826 – Landscape and Lawn Maintenance at the SCWA Westhampton & Southold Sites Only
April 1, 2024 – December 15, 2024
EXTEND Del Graz Enterprise dba R & R Landscaping, 1 year

Del Graz Enterprise dba R & R Landscaping, by way of the attached letter, has agreed to extend the subject contract for a second season, representing the first of two possible one-year extensions.

Original contract award, February 2022, was in the total estimated amount of \$66,002 to Del Graz Enterprise dba R & R Landscaping.

As of August 8, 2023, Del Graz Enterprise dba R & R Landscaping, has been paid a total of \$10,600 under this contract to date.

Del Graz Enterprise dba R & R Landscaping holds one additional contract:

No. 7747A – Landscape and Lawn Maintenance at Various SCWA Sites, expires December 2023 original estimated annual contract amount awarded in February 2021 was \$69,441. As of August 8, 2023, Del Graz Enterprise dba R & R Landscaping has been paid approximately \$283,806 from this contract to date.

Contractor's performance on the above referenced contracts is satisfactory.

Facilities recommends granting the one-year contract extension to Del Graz Enterprise d/b/a R & R Landscaping..

Reviewed by:

D. Mancuso, Deputy, CEO Administration
J. Kleinman, Director of General Services

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—

Purchasing Clerk: J. Costa
Purchasing Agent: S. Blevins

Attachment: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 13, 2023

Del Graz Enterprises Inc dba R&R Landscaping
469 Lakeland Ave
Sayville, NY 11782

Re: Contract No. 7826 – Landscape and Lawn Maintenance at the SCWA Westhampton & Southold Sites Only
April 1, 2023 to December 15, 2023 - Seasonal

Extension of Contract: April 1, 2024 to December 15, 2024 – Seasonal

Dear Sir / Madam:

The subject contract expires December 15, 2023. It can be extended for an additional season. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning via email.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to john.deubel@scwa.com.

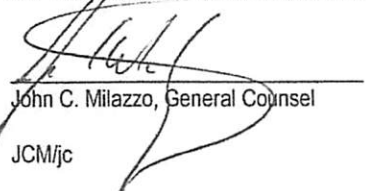
Please respond by August 4, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY



John C. Milazzo, General Counsel

JCM/jc

agrazi@optonline.net

☒ Yes, extend ☐ No, terminate the contract (Circle one)

Del Graz Enterprises Inc dba R&R Landscaping


Anthony Graziano, President

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 14, 2023

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: Extension of Contract No. 7882 – Furnish & Installation of Lime Dust Exhaust Systems and Miscellaneous Appurtenances
December 1, 2023 to November 30, 2024

EXTEND: Air Purifiers, Inc. – One year option

Air Purifiers, Inc., by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract award, October 2022, in the total estimated amount of \$35,860.

As of July 27, 2023, \$35,860 has been paid to Air Purifiers, Inc. under the subject contract.

Air Purifiers, Inc. currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

Engineering recommends granting the one-year extension to Air Purifiers Inc.

Reviewed by:

J. Pokorny, Deputy, CEO Operations –
T. Kilcommons, Chief Engineer & Director of
Research & Engineering –

Purchasing Clerk: J.Costa
Purchasing Agent: V.Stewart

Attachments: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 13, 2023

Air Purifiers Inc.
1 Pine Street
Rockaway, NJ 07866

Re: Contract No. 7882 – Furnish and Installation of Lime Dust Exhaust Systems & Miscellaneous Appurtenances
December 1, 2022 to November 30, 2023

Extension of Contract: December 1, 2023 to November 30, 2024

Dear Sir / Madam:

The subject contract expires November 30, 2023. It can be extended for an additional one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning via email.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to john.deubel@scwa.com.

Please respond by August 4, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY


John C. Milazzo, General Counsel
JCM/jc
john@airpurifiersinc.com

☒ Yes ☐ No, terminate the contract (Circle one)

Air Purifiers, Inc.


John Di Rezze, President

INTEROFFICE CORRESPONDENCE

DATE: August 14, 2023

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: Extension of Contract No. 7895 - Exterior Pump Station Lighting Upgrade at Various SCWA Sites
January 1, 2024 – December 31, 2024

EXTEND New York Trenchless. 1 Year

New York Trenchless, by way of the attached letter, has agreed to extend the subject contract for a second term, representing the first of two possible one-year extensions.

Original contract award, November 2022, was to the low bidder New York Trenchless, in the amount of \$696,790.

As of August 4, 2023, New York Trenchless, has been paid a total of \$120,313 under this contract.

New York Trenchless, holds two (2) additional contracts:

Contract No. 7630 - Electrical Work at Various SCWA Office Buildings, expires August 31, 2023. Contract awarded in September 2019 for approximately \$25,875. Contract Spend to date is \$871,606.

Contract No. 7972 - Electrical Work at Various SCWA Office Buildings, expires August 31, 2024. Contract awarded in June 2023 for approximately \$102,250. There was no expenditure; this contract is pending ratification.

Contractor's performance on the above referenced contract is satisfactory.

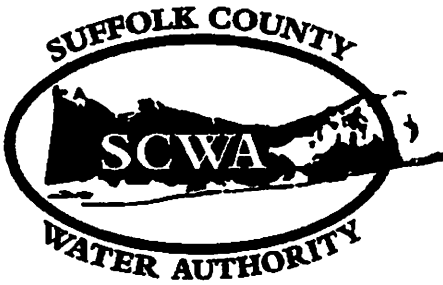
Facilities recommends granting the one-year contract extension to New York Trenchless.

Reviewed by:

D. Mancuso, Deputy, CEO Administration
J. Kleinman, Director of General Services

Purchasing Clerk: J. Costa
Purchasing Agent: S. Blevins

Attachment: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 13, 2023

New York Trenchless, Inc.
P.O. Box 2208
Aquebogue, NY 11931

Re: Contract No. 7895 – Exterior Pump Station Lighting Upgrade at Various SCWA Sites
January 1, 2023 to December 31, 2023

Extension of Contract: January 1, 2024 to December 31, 2024

Dear Sir / Madam:

The subject contract expires December 31, 2023. It can be extended for an additional one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning via email.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to john.deubel@scwa.com.

Please respond by August 4, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY

John C. Milazzo, General Counsel

JCM/jc

nytrenchless@optonline.net

☒ Yes, extend / No, terminate the contract (Circle one)

New York Trenchless, Inc.

John Kenny, President

INTEROFFICE CORRESPONDENCE

36

From: Carner Bros <admin@carnerbros.com>
Sent: Thursday, August 17, 2023 3:26 PM
To: Deubel, John <John.Deubel@SCWA.com>
Subject: RE: Contract No. 7900 - Furnish & Install Insertion Valves 4" to 12"

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello John,

Todd has just informed me that we will accept the one-year extension of Contract No 7900.

Thank you,

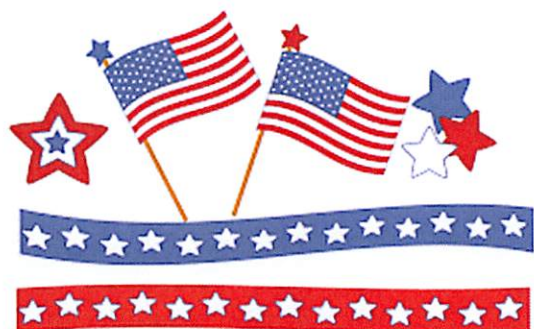
Pat Zartman

Carner Bros.

10 Steel Ct.

Roseland, NJ 07068

admin@carnerbros.com



From: Deubel, John <John.Deubel@SCWA.com>
Sent: Monday, August 14, 2023 1:29 PM
To: Carner Bros <admin@carnerbros.com>
Cc: Congiusta, Catherine <Catherine.Congiusta@SCWA.com>
Subject: FW: Contract No. 7900 - Furnish & Install Insertion Valves 4" to 12"
Importance: High

Good Afternoon,,

In order to determine if SCWA has to put this back out for bid, can you please let us know if Carner Bros. is going to accept the proposed one year extension or terminate the contract.

Thank you in advance for your cooperation.

John Deubel
Purchasing Manager
Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7901A – Furnish & Deliver "No Lead" Brass /Bronze Fittings For Underground Service Lines (Groups II & VIII)
January 1, 2024 to December 31, 2024
EXTEND: Cambridge Brass, 1 Year

Cambridge Brass, by way of the attached letter, has agreed to extend the subject contract for a second year, representing the first of two possible one-year extensions.

Original contract award for Groups II and VIII, November 2022, was to Cambridge Brass, in the amount of \$77,378.

As of August 1, 2023, Cambridge Brass has been paid a total of \$24,791 under this contract.

Cambridge Brass currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

Construction Maintenance recommends granting the one-year contract extension to Cambridge Brass.

Reviewed by:

J. Pokorny, Deputy, CEO Operations
B. Warner, Director of Construction Maintenance

/

/

Purchasing Clerk: C. Congiusta
Purchasing Agent: J. Deubel

Attachments: 1 Memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 25, 2023

Cambridge Brass Inc.
140 Orion Place
Cambridge, ON N1R-5V1

Re: Contract No. 7901A – Furnish & Deliver “No Lead” Brass/Bronze Fittings for Underground Service Lines -Group II & VIII
January 1, 2023 to December 31, 2023

Extension of Contract – January 1, 2024 to December 31, 2024

Dear Sir / Madam:

The subject contract expires on December 31, 2023. It can be extended for one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms, conditions, and pricing? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.

Please respond by August 8, 2023.

Please note that this letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract. The Suffolk County Water Authority Board, or its authorized representative, will decide whether to extend this contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended by the Board or its representative.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY

John C. Milazzo, General Counsel

JCM/cc

pemberley@cbrass.com

Yes, extend / No, terminate the contract (Circle one)

Cambridge Brass Inc.

Patricia Emberley

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7901C – Furnish & Deliver "No Lead" Brass /Bronze Fittings For Underground Service Lines (Group III)
January 1, 2024 to December 31, 2024
EXTEND: AY McDonald Mfg., 1 Year

AY McDonald Mfg., by way of the attached letter, has agreed to extend the subject contract for a second year, representing the first of two possible one-year extensions.

Original contract award for Group III, November 2022, was to AY McDonald Mfg. in the amount of \$157,119.

As of August 1, 2023, AY McDonald Mfg. has been paid a total of \$4,667 under this contract.

AY McDonald Mfg currently holds one (1) additional contract:
Contract 7967 - Furnish & Deliver "No Lead" Meter Settings (Line Items: 1, 2, 17 and 22-30), effective September 1, 2023.

Contractor's performance on the above referenced contract is satisfactory.

Construction Maintenance recommends granting the one-year contract extension to AY McDonald Mfg.

Reviewed by:

J. Pokorny, Deputy, CEO Operations
B. Warner, Director of Construction Maintenance

J
Z

Purchasing Clerk: C. Congiusta
Purchasing Agent: J. Deubel

Attachments: 1 Memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 25, 2023

A.Y. McDonald Mfg. Co.
4800 Chavenelle Road
Dubuque, IA 52002

Re: Contract No. 7901C – Furnish & Deliver “No Lead” Brass/Bronze Fittings for Underground Service Lines - Group III
January 1, 2023 to December 31, 2023.

Extension of Contract – January 1, 2024 to December 31, 2024

Dear Sir / Madam:

The subject contract expires on December 31, 2023. It can be extended for one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms, conditions, and pricing? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.


Please respond by August 8, 2023.

Please note that this letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract. The Suffolk County Water Authority Board, or its authorized representative, will decide whether to extend this contract.

If the subject contract contains a **Performance Bond** or a **Letter of Credit** (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended by the Board or its representative.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY


John C. Milazzo, General Counsel

JCM/cc

erauen@aymcdonald.com

Yes, extend / No, terminate the contract (Circle one)

A.Y. McDonald Mfg. Co.


Charles T. Piekenbrock, Vice President of Sales

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 16, 2023

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: Extension of Contract No. 7907 – Furnish & Deliver Wide Range Coupling and Flanged Adapter
January 1, 2024 to December 31, 2024

EXTEND: Mueller Co. LLC, 1 Year

Mueller Co. LLC, by way of the attached letter, has agreed to extend the subject contract for a second year, representing the first of two possible one-year extensions.

Original contract award, November 2022, was to Mueller Co. LLC, in the amount of \$147,109.

As of August 15, 2023, Mueller Co. LLC has been paid a total of \$111,663 under this contract.

Mueller Co. LLC currently holds four (4) additional contracts:

Contract No. 7769A – Furnish & Deliver "No Lead" Meter Settings, expires August 2022, awarded September 2021 amount: \$245,810. Contract spend to date: \$954,870.

Contract No. 7737B – Furnish & Deliver Complete Hydrants, Parts, expires February 2024, awarded March 2021 amount: \$50,397. Contract spend to date: \$312,569.

Contract No. 7942 – Furnish & Deliver Stainless Steel Tapping Sleeves (With M/J Outlet), expires April 2024, awarded May 2023 amount: \$154,385. Contract spend to date: \$0.

Contract No. 7967 – Furnish & Deliver "No Lead" Meter Settings (Line Items: 4, 8, 11 and 15), expires August 2024, awarded September 2023 amount: \$40,908. Contract spend to date: \$0.

Contractor's performance on the above referenced contract is satisfactory.

Construction Maintenance recommends granting the one-year contract extension to Mueller Co. LLC.

Reviewed by:

J. Pokorny, Deputy, CEO Operations –
B. Warner, Director of Construction Maintenance –

Purchasing Clerk: J. Costa
Purchasing Agent: J. Deubel

Attachments: 1 Memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 13, 2023

Mueller Co., LLC
500 W. Eldorado St.
Decatur, IL 62525

Re: Contract No. 7907 – Furnish and Deliver Wide Range Couplings and Flanged Adapters
January 1, 2023 to December 31, 2023

Extension of Contract: January 1, 2024 to December 31, 2024

Dear Sir / Madam:

The subject contract expires December 31, 2023. It can be extended for an additional one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to me.

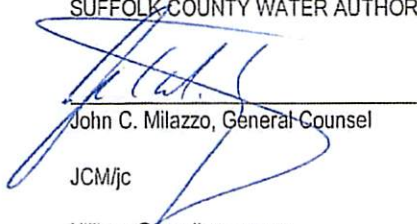
Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.

Please respond by August 15, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,
SUFFOLK COUNTY WATER AUTHORITY

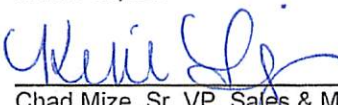

John C. Milazzo, General Counsel

JCM/jc

Klillpop@muellerwp.com

Yes, extend / No, terminate the contract (Circle one)

Mueller Co, LLC


Chad Mize, Sr. VP, Sales & Marketing

*Chad Mize is no longer
with the company*

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of Contract No. 7913 - Furnishing & Delivery of Reprinting Services for the Period January 1, 2024 to December 31, 2024
EXTEND: Madison-Lohrius Inc. – One year option

Madison-Lohrius Inc., by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract award, December 2022, in the total estimated amount of \$9,282.

As of July 27, 2023, \$9,912 has been paid to Madison-Lohrius Inc. under the subject contract.

Madison-Lohrius Inc. currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

IT recommends granting the one-year extension to Madison-Lohrius, Inc.

Reviewed by:

M. Litka, Chief Technology Officer –
S. Galante, Information Technology Director –
T. Fuller, Director of Strategic Initiatives –

Purchasing Clerk: D.Puma
Purchasing Agent: V.Stewart

Attachments: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 11, 2023

Madison-Lohrius Inc.
2402 Ocean Ave Suite # 4
Ronkonkoma, NY 11779

Re: Contract No. 7913 – Reprinting Services - January 1, 2023 – December 31, 2023

Extension of Contract – January 1, 2024 - December 31, 2024

Dear Sir / Madam:

The subject contract expires December 31, 2023. In accordance with section III paragraph VI of the contract Specifications, this contract may be extended for two (2) additional years in one (1) year increments at the same prices, if agreed upon by both parties within sixty (60) days of the expiration of the contract.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.


Please respond by July 24, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

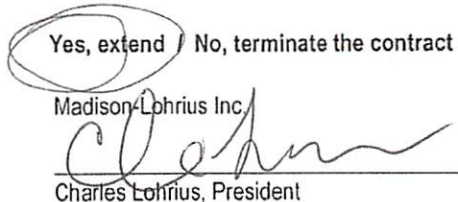
SUFFOLK COUNTY WATER AUTHORITY


John C. Milazzo, General Counsel

JCM/dp

files@madisoncopy.com

Yes, extend / No, terminate the contract (Circle one)


Madison-Lohrius Inc.

Charles Lohrius, President

**SUFFOLK COUNTY WATER AUTHORITY
INTEROFFICE CORRESPONDENCE**

DATE: August 8, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7978 - Snow Removal at Various SCWA Sites Coram,
Hauppauge & Oakdale Sites - September 1, 2023 to August 31, 2024
AWARD Laser Industries Inc., \$31,340

Opened:	July 17, 2023	Published:	July 6, 2023
No of Bids Received:	2	Documents Sent:	15
Qualified Bidder:	Laser Industries Inc. Bid Amount: \$31,340		
Recommendation:	Declare B&B Maintenance Services Inc. Non -responsible Bidder Award to Laser Industries Inc.		

Comments:

The Authority solicited bids for snow removal at various SCWA sites. Two proposals were received. The apparent low bidder, B&B Maintenance Services Inc, submitted pricing for \$23,810. B&B held contract 7855 for snow removal and their work did not meet the contract's requirements. By letter dated August 15, 2023, Purchasing requested B&B provide information to demonstrate that they have modified their practices and were equipped to satisfactorily perform the requirements of this contract. In B&B's response, they indicated that there were a "couple of small hiccups during the past few years" and there was "bound to be some errors along the way."

B&B indicated that they added "more" snow vehicles to its fleet and "implemented a more stringent internal policy when performing these services where all employees must use our dedicated snow software which includes conditions, accumulation, images etc. or they will be penalized." Lastly, B&B provided a map showing proposed snow plowing patterns they would implement. B&B did not quantify how many additional snow vehicles were added to their fleet. B&B did not provide the name of the snow software or the number of users trained to use it. B&B did not provide a plan to ensure that their employees all follow the snow plowing pattern or the consequences of failing to do so.

In addition, by characterizing their failures as hiccups and bound to happen, B&N demonstrates its lack of awareness about the impact their operations have on SCWA's ability to perform its functions safely and efficiently. B&B's response fails to adequately demonstrate a significant change in their practices that will ensure compliance with the contract's requirements. B&B should be deemed a non-responsible bidder for this contract.

Laser Industries is a new vendor for this type of work but currently holds Authority contract #7881 for the construction of a pre-engineered building at Plymouth Street, Deer Park. Laser, in the past, provided land clearing services for the Authority. Members of the Facilities department conducted a site visit of Laser's facilities and inspected Laser's equipment. Facilities deemed Laser able to support the Authority's operations in accordance with the work required under the subject contract.

When compared with previous contract 7785 for the specified sites, where similar services were utilized; there was an average increase of 26%.

Laser Industries currently holds one additional contract with SCWA:
Contract 7881 - Furnish & Install a Pre-Engineered Metal Building System at Plymouth Street Well Field and Pump Station, Dix Hills, Town of Huntington, expires October 2023. Contract was awarded in September 2022 for an estimated amount of \$499,000. To date, \$237,025 has been paid against this contract.

Contractor's performance on the above referenced contract is satisfactory.

The General Services Department has reviewed the proposals submitted and recommends awarding this contract to Laser Industries Inc in the amount of \$31,340.

Reviewed by:

D. Mancuso, Deputy, CEO Administration

—

J. Kleinman, Director of General Services

—

Attachments: 1 memo, 1 tabulation & List of Bidders

Purchasing Clerk: J. Costa

Purchasing Agent: S. Blevins

LABORATION OF BID
CONTRACT NO. 7978

SNOW REMOVAL AT VARIOUS SCWA SITES

Bid Opening, 07/17/2023

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000006179 10 105137 B & B MAINTENANCE SERVICES INC PO BOX 183 RONKONKOMA NY 11779 BID BOND SNOW REMOVAL AT VARIOUS SITES	6000006178 10 105087 LASER INDUSTRIES, INC 1775 ROUTE 25 RIDGE NY 11961 BID BOND SNOW REMOVAL AT VARIOUS SITES
10 3003276 SNOW REM CORAM 2" to 4" MAX 1 AU	Total Val.: Unit Price: Rank:	950.00 950.00 1	2,600.00 2,600.00 2
20 3003277 SNOW REM CORAM 4.1" to 7' MAX 1 AU	Total Val.: Unit Price: Rank:	1,450.00 1,450.00 1	3,200.00 3,200.00 2
30 3003278 SNOW REM CORAM 7.1" TO 10" MAX 1 AU	Total Val.: Unit Price: Rank:	2,050.00 2,050.00 1	3,400.00 3,400.00 2
40 3003279 SNOW REM CORAM 10.1" to 13" MAX 1 AU	Total Val.: Unit Price: Rank:	2,550.00 2,550.00 1	3,600.00 3,600.00 2
50 3003280 SNOW REM CORAM 13.1" to 24" MAX 1 AU	Total Val.: Unit Price: Rank:	4,375.00 4,375.00 1	4,800.00 4,800.00 2
60 3000775 SNOW REM - APPLY NYS DOT MIX 1 EA	Total Val.: Unit Price: Rank:	875.00 875.00 1	875.00 875.00 1
70 3003313 Pay load/dp truck rem/disp snow off sit 1.0 HR	Total Val.: Unit Price: Rank:	400.00 400.00 1	400.00 400.00 1
80 3003314 Pay load/oper move snow around on site 1.0 HR	Total Val.: Unit Price: Rank:	300.00 300.00 1	325.00 325.00 2
90			

INFORMATION OF BIDS
CONTRACT NO. 7978

SNOW REMOVAL AT VARIOUS SCWA SITES

Bid Opening, 07/17/2023

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000006179 10 105137 B & B MAINTENANCE SERVICES INC PO BOX 183 RONKONKOMA NY 11779 BID BOND SNOW REMOVAL AT VARIOUS SITES	6000006178 10 105087 LASER INDUSTRIES, INC 1775 ROUTE 25 RIDGE NY 11961 BID BOND SNOW REMOVAL AT VARIOUS SITES
3003321 SNOW REM HAUPPAUGE 2" to 4" MAX 1 AU	Total Val.: Unit Price: Rank:	725.00 725.00 1	950.00 950.00 2
100 3003322 SNOW REM HAUPPAUGE 4.1" to 7" MAX 1 AU	Total Val.: Unit Price: Rank:	990.00 990.00 1	1,500.00 1,500.00 2
110 3003323 SNOW REM HAUPPAUGE 7.1" TO 10" MAX 1 AU	Total Val.: Unit Price: Rank:	1,295.00 1,295.00 1	1,500.00 1,500.00 2
120 3003324 SNOW REM HAUPPAUGE 10.1" to 13" MAX 1 AU	Total Val.: Unit Price: Rank:	1,600.00 1,600.00 1	1,800.00 1,800.00 2
130 3003325 SNOW REM HAUPPAUGE 13.1" to 24" MAX 1 AU	Total Val.: Unit Price: Rank:	2,165.00 2,165.00 1	2,200.00 2,200.00 2
140 3000775 SNOW REM - APPLY NYS DOT MIX 1 EA	Total Val.: Unit Price: Rank:	595.00 595.00 2	585.00 585.00 1
150 3003313 Pay load/dp truck rem/disp snow off sit 1.0 HR	Total Val.: Unit Price: Rank:	395.00 395.00 1	400.00 400.00 2
160 3003314 Pay load/oper move snow around on site 1.0 HR	Total Val.: Unit Price: Rank:	295.00 295.00 1	325.00 325.00 2
170 3003313	Total Val.:	400.00	395.00

INFORMATION OF BIDS
CONTRACT NO. 7978

SNOW REMOVAL AT VARIOUS SCWA SITES

Bid Opening, 07/17/2023

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000006179 10 105137 B & B MAINTENANCE SERVICES INC PO BOX 183 RONKONKOMA NY 11779 BID BOND SNOW REMOVAL AT VARIOUS SITES	6000006178 10 105087 LASER INDUSTRIES, INC 1775 ROUTE 25 RIDGE NY 11961 BID BOND SNOW REMOVAL AT VARIOUS SITES
Pay load/dp truck rem/disp snow off sit 1.0 HR	Unit Price: Rank:	400.00 2	395.00 1
180 3003314 Pay load/oper move snow around on site 1.0 HR	Total Val.: Unit Price: Rank:	300.00 300.00 1	325.00 325.00 2
190 3003313 Pay load/dp truck rem/disp snow off sit 1.0 HR	Total Val.: Unit Price: Rank:	400.00 400.00 2	395.00 395.00 1
200 3003314 Pay load/oper move snow around on site 1.0 HR	Total Val.: Unit Price: Rank:	300.00 300.00 1	325.00 325.00 2
210 3003313 Pay load/dp truck rem/disp snow off sit 1.0 HR	Total Val.: Unit Price: Rank:	400.00 400.00 2	395.00 395.00 1
220 3003314 Pay load/oper move snow around on site 1.0 HR	Total Val.: Unit Price: Rank:	300.00 300.00 1	325.00 325.00 2
230 3003313 Pay load/dp truck rem/disp snow off sit 1.0 HR	Total Val.: Unit Price: Rank:	400.00 400.00 2	395.00 395.00 1
240 3003314 Pay load/oper move snow around on site 1.0 HR	Total Val.: Unit Price: Rank:	300.00 300.00 1	325.00 325.00 2
Total Services	Val.: Rank:	23,810.00 21,615.00 1	31,340.00 3,440.00 2

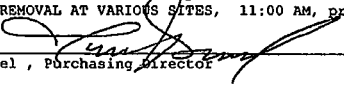
INVESTIGATION OF BIDS
CONTRACT NO. 7978

SNOW REMOVAL AT VARIOUS SCWA SITES

Bid Opening, 07/17/2023

Line Item	Quot. Item:	6000006179 10	6000006178 10
Service	Bidder:	105137	105087
Sh. Text	Name:	B & B MAINTENANCE SERVICES INC	LASER INDUSTRIES, INC
Qty	Address:	PO BOX 183	1775 ROUTE 25
	City	RONKONKOMA	RIDGE
	State	NY	NY
	Zip Code	11779	11961
	Item Text:	BID BOND	BID BOND
	Description:	SNOW REMOVAL AT VARIOUS SITES	SNOW REMOVAL AT VARIOUS SITES

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 07/17/2023
for SNOW REMOVAL AT VARIOUS SITES, 11:00 AM, prevailing time, Oakdale, New York


John Deubel, Purchasing Director

CONTRACT 7978
Furnishing of Snow Removal Services
Bid Opening, July 17, 2023

CONTRACT DOCUMENTS SENT TO			EMAIL ADDRESS
A Lot Maintenance Corp	670 Berfoud Place	East Meadow, NY 11554	natbpusnow@aol.com
B&B Maintenance	P.O. Box 183	Ronkonkoma, NY 11779	bbmaintenance@optonline.net
Coastal Contracting Corp.	1-12 Schwab Rd.	Melville, NY 11747	info@coastalcontractingcorp.com
CJL Landscape & Design	66 Newton Blvd	Ronkonkoma, NY 11779 631-365-4801	Coreylohr343@gmail.com
DGB Landscaping Inc.	14 Lawrence Hill Rd	Huntington, NY 11743	Dgbland20@yahoo.com
Eastern Property Services Inc.	P.O. BOX 364	Rocky Point, NY 11778	pristinels@optonline.net
Foxtrot Farms	7 White Deer Ct	Huntington, NY 11743	9fox@pffcorp.com
Impressive Properties Inc.	17 Jamor Ct	Nesconset, N 11767	impressiveprop@gmail.com
Long Island Landscaping & Masonry	50A Winston Drive	Smithtown, NY 11787	Longislandlandscapes1@gmail.com
Long Island Maintenance & Repair	P.O. Box 415	East Islip, NY 11750	longislandmaint@gmail.com
N Y Snow Busters	15 Peconic Ave	Medford, NY 11763	jason@nysnowbuster.com
R.B.R. Contractors, Inc.	434 Old Suffolk Ave	Islandia, NY 11749	lara@rbrsnow.com
The Landtek Group Inc.	235 County Line Rd	Amityville, NY 11701	estimating@landtekgroup.com
Bid Reporter	PO Box 250	Yonkers, NY 10710	Kimkmg724@aol.com
Construction Information Systems Attn: Linda Aries	170 Kinnelon Rd Suite 1	Kinnelon, NJ 07405	cis@cisleads.com

PRESENT AT BID OPENING:

John Deubel, Purchasing Manager
Steve Blevins, Procurement Agent I
Juanita Costa, Purchasing Sr. Clerk

EXHIBIT D



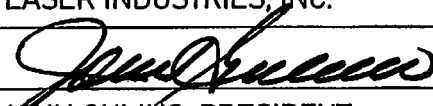
CONTACT INFO
CONTRACT NO. 7978

The purpose of this document is to clearly identify who has been delegated the authority to sign your Agreement / Offer or Contract on behalf of the named firm as well as identify pertinent company information. Pursuant to our policy, the only person(s) with the ability to delegate authority is an officer of the company. Therefore, please list the officers of the company. In addition, please list those persons to whom authority has been delegated to sign, negotiate and/or administer your Agreement / Offer or Contract.

The full name and residence of all persons and parties interested in the foregoing bid as principals are as follows:

NAME / TITLE	ADDRESS
JOHN GULINO, PRESIDENT	82 WOODLOT ROAD, RIDGE, NY 11961
JOSEPH GULINO, VP/SECRETARY	96 WOODLOT ROAD, RIDGE, NY 11961
MICHAEL GULINO, VP/SECRETARY	30 WOODLOT ROAD, RIDGE, NY 11961

NOTE: Give the first and last name in full, and in case of corporation, give the name of President, Vice-President, Treasurer, Secretary

Contractor:	LASER INDUSTRIES, INC.
Signature:	
Name:	JOHN GULINO, PRESIDENT

PRINT OR TYPE NAME OF PERSON SIGNING BID

PLEASE CHECK IF APPLICABLE

- ☐ MINORITY OWNED BUSINESS
☐ WOMAN OWNED BUSINESS

Business Name: LASER INDUSTRIES, INC.
Business Address of Contractor: 1775 ROUTE 25, RIDGE, NY 11961
Contact Person for Contract Follow-Up: JOHN GULINO
Business Contact Telephone: 631-924-0644
Cell Number: 631-924-3011
E-Mail Address: JOHNG@LASERINDUSTRIESINC.COM
Fax Number: 631-924-0644
Federal Employee Identification Number: 11-2645901
Suffolk County Department of Consumer Affairs License Number (If Applicable) H-33498
Date: JULY 17, 2023

This page must be fully complete

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023
TO: Jeff Szabo, Chief Executive Officer
FROM: Jeff Kleinman, Director of General Services
SUBJECT: Rejection of B & B Maintenance Services Inc.

The Facilities Department seeks approval from the Board to establish B & B Maintenance Services Inc. as a non-responsible bidder and subsequently reject their bid for contract No. 7978. B & B held contract No. 7785 for snow removal services at our Hauppauge location for the winter of 2021-2022. During that winter we had two snowstorms requiring snow removal services at the Hauppauge location. During both storms the service provided by B & B was not acceptable.

As per the contract, B & B is required to be on-site to begin clearing snow for accumulation of at least two inches. During the first storm B & B showed up on-site when accumulation had reach at least four inches. After they did arrive, they only plowed the beginning of the lot, and created a pile in front of the gate. Thus, making it impossible for any vehicles to pass through. Then the plow left and did not return until several calls were placed to B & B.

In the second storm which occurred in the late hours of 1/28/22 into 1/29/22, once again the vendor did not show up until there was over 4 inches of accumulation on the ground. This is despite being called by the SCWA facilities team prior to the storm. B & B advised they would not be onsite until 5am on 1/29/22, while all other vendors governed by the same contract were onsite by 2am. B & B did not show up until 6:10am as verified by CCTV. In addition, when they did begin clearing the snow they blocked in several vehicles with snow piles, and several calls had to be made to B & B to have them return and clean-up.

On February 4th, 2022 an email stating all of the above was sent by Jeff Kleinman, Director of General Services, to Bob Wadford, VP of B & B, where Bob refuted our claims, and stated that the lot was plowed and access was maintained through out the storm which is not true. B & B made no effort to communicate how their services would be improved in the future.

Thus, at the May 2022 board meeting facilities chose not to extend B & B for Contract No. 7785 due to unsatisfactory performance, and the services were placed back out to bid, at which time B & B did not submit a bid.

We respectfully request the Board to authorize the Authority to reject this bid and not award any future contracts to B & B Maintenance Services Inc.

Reviewed by:

Jeff Szabo, Chief Executive Officer	-
D. Mancuso, Chief Human Resources Officer	-
J. Milazzo, General Counsel	-
J. Kleinman, Director of General Services	-

Attachments: 7785 Ext Memo May 2022
RE 7785 B & B Communication

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

DATE: May 10, 2022August 11, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: **Extension of Contract No. 7785 – Snow Removal Services**
November 1, 2022 to April 30, 2023

CJL Landscape & Design (Coram Office) and DGB Landscaping Inc. (Huntington Office), by way of the attached notifications, have agreed to extend their subject contract for an additional six (6) month period for a second season, representing the first of two possible one-year extensions. Due to an unsatisfactory performance from B & B Maintenance Services Inc. (Hauppauge & Oakdale Campus – Contract No. 7785A), the Facilities Department does not want to extend for another option year and will rebid those two locations.

Original contract awards, October 2021, was in the total estimated amounts of \$8,820 for B & B Maintenance Services Inc. (Contract No. 7785A), \$13,725 for CJL Landscape & Design (Contract No. 7785B), and \$6,950 for DGB Landscaping Inc. (Contract No. 7785C).

As of June 1, 2021 (FY22), approximately \$6,350 has been paid to B & B Maintenance Services Inc. under the subject contract.

B & B Maintenance Services Inc. holds no other current contracts with the Authority.

As of June 1, 2021 (FY22), approximately \$10,050 has been paid to CJL Landscape & Design under the subject contract.

CJL Landscape & Design holds no other current contracts with the Authority.

As of June 1, 2021 (FY22), approximately \$5,200 has been paid to DGB Landscaping Inc. under the subject contract.

DGB Landscaping Inc. holds currently holds one (1) additional contract No. 7747B – Landscape & Lawn Maintenance in the amount of \$220,590, expires December 2023. In this fiscal year (FY22), DGB Landscaping, Inc. has been paid a total amount of \$474,884 under contract No. 7747B.

DGB Landscaping Inc. and CJL Landscape & Design's performance on the above referenced contract is satisfactory.

We are requesting contract extension for the one-seasonal term noted above.

Reviewed by:

Jeff Szabo, Chief Executive Officer	—
E. Vassallo, Chief Financial Officer	—
D. Jones, Purchasing Director	—
D. Mancuso, Chief Human Resources Officer	—
J. Kleinman, Director of General Services	—

Attachments: 1 memo

Kleinman, Jeffrey

From: bbmaintenance@optonline.net
Sent: Friday, February 4, 2022 9:32 AM
To: Kleinman, Jeffrey
Cc: Facilities; Hohenberger, Lisa
Subject: RE: Performance Issues

CAUTION: This email originated from outside of SCWA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeffrey, I disagree with the amount of snow at 6am. I did speak to Tom about starting at 5am, which he did not object to. The lot was plowed, and access was maintained throughout the storm. Snow was not piled in front of vehicles, rather the 24" shelf of snow was in front of vehicles. Salting was not done because it was not authorized by facilities management personnel.

Bobby Waldhof | VP

B&B Maintenance Services, Inc & LI Firewood & Mulch

25 Grucci Ln Brookhaven, NY 11719

P: 631-803-2227 | P: 631-960- SNOW | E: Bobby@bbmaintenanceservices.com

W: www.BBSnowli.com

W: www.lifirewoodandmulch.com



This e-mail, and any documents, files or previous e-mail messages attached to it may contain confidential privileged or proprietary information. If you have received this communication in error, please contact the sender and destroy all copies of this e-mail.



Please consider the environment before printing this email.

From: Kleinman, Jeffrey <Jeffrey.Kleinman@SCWA.com>
Sent: Friday, February 4, 2022 8:56 AM
To: bbmaintenance@optonline.net
Cc: Facilities <Facilities@SCWA.com>; Hohenberger, Lisa <Lisa.Hohenberger@SCWA.com>
Subject: Performance Issues

Good morning Bob,

I meant to send this email sooner, but I am hoping to touch base with you regarding the performance of B & B in our last two snow storms at the Hauppauge site. Thus far we have not been pleased with the timing of when your company has shown up to perform snow removal from either of the snow events this winter, nor how the snow has been cleared. This site needs to be operational 24/7 to our emergency staff and as you are aware you are supposed to be on-site at 2" of accumulation. Most recently your first plow did not arrive until 6:10am on Saturday 1/29/22 when there was already 4-5" of accumulation. I know that Tom Werner had reached out to you early on Friday evening, and your response was that you would be starting at 5am. Not only did your team arrive over an hour later from that, but as stated in our

contract, you are responsible for being on-site based on accumulation not time. All of our other sites whether maintained by internal staff or contractors were being maintained by no later than 2am on 1/29/22 in most cases being maintained as of 11am on 1/28/22.

In addition, snow piles were left blocking vehicles and our team had to contact you several times to have it cleaned up. I had also received word that there was no salting or insufficient salting done after clean-up which led to unsafe conditions.

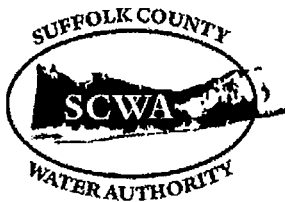
This was also a problem in the first storm this year when your plow did not arrive until well after 2" of accumulation had occurred in Hauppauge. In that instance your plow arrived. Pushed a snow pile in front of our gate and then left, not returning until being called.

We need assurances that these practices will not continue, and that going forward you will meet the requirement of our contract with B & B. If you believe any of the information above is incorrect, I would be happy to hear you out and discuss further.

Sincerely,

Jeff Kleinman

Director of General Services
Suffolk County Water Authority
O: (631)563-0346
C: (631)388-4275



SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 16, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7982 - Sale & Removal of Scrap Meters
October 1, 2023 - September 30, 2024
AWARD Suffolk Industrial Recovery Corp., dba PK Metals - \$48,300

Opened: July 31, 2023 Published: July 19, 2023
No of Bids Received: 1 Documents Sent: 10
Low Bidder: Suffolk Industrial Recovery Corp., dba PK Metals
Bid Amount: \$48,300.
Recommendation: Award to Sole Bidder as indicated above.

Comments:

The subject contract calls for the contractor to leave a 15-yard lockable container at the Authority's Hauppauge location. Changed-out meters are placed in the container and the contractor is contacted when pick-up is required. Weighing is done at a certified scale and witnessed by an SCWA representative. The contractor pays the Authority for the scrap metal and is responsible for salvaging the metal.

A single bid from PK Metals was received. PK held contract no. 7636 with the Authority for the "Sale and Removal of Copper", which ended with the Stores department, in August 2020. The Meter Shop has met with PK Metals to go over the services required under this contract and the department is satisfied that PK Metals can perform as expected, on this contract.

Loni-Jo Metal Corp., holds the current contract (#7717- expires September 2023) and has performed as required. The Authority is getting \$2.14/pound under contract #7717.

Unit bid price (\$1.61/lb) in comparison to the previous contract (\$2.14/pound) which began October 2020 reflects an approximate 24.8% decrease (approximately 0.53/lb).

The Meter Shop has reviewed the bid submitted and recommends the award of this contract to PK Metals.

Reviewed by:

J. Tinsley, Deputy CEO Customer Service/CDEO _

Attachments: 1 memo, 1 tabulation & List of Bidders

Purchasing Clerk: J. Costa

Purchasing Agent: V. Stewart

TABULATION OF BIDS
CONTRACT NO. 7982

SALE & REMOVAL SCRAP METERS ASSORTED SIZES

Bid Opening, 07/31/2023

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000006186 10 102232 PK METALS 3542 RTE 112 CORAM NY 11727 SALE & REMOVAL SCRAP METERS
10 Assorted Sizes of Meter Bronze/Cast Iro 30,000 LB	Total Val.: Unit Price: Rank:	48,300.00 1.61 1
Total Services	Val.: Rank:	48,300.00 48,300.00

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received,
07/31/2023
for SALE & REMOVAL SCRAP METERS, 11:00 AM, prevailing time, Oakdale, New York

John Deubel , Purchasing Director

Contract 7982
Sale & Removal of Scrap Meters
Bid Opening: July 31, 2023

CONTRACT DOCUMENTS SENT TO:

Allied Meter Service	340 E. Broad St. PO Box 617	Burlington, NJ 08016 metertester@msn.com
Arrow Scrap	83 Kean St	West Babylon, NY 11704 joe@arrowscrap.com
Bay Metal	4100 Congress Parkway West	Richfield, OH 44286 jim@baymetal.com
Cousins Metal Industries, Inc.	460 Brown Court	Oceanside, NY 11572 bgering@msn.com
Deer Park Recycling	51 Kinkel Street	Westbury, NY 11590 mikedprscrap@aol.com
Gershow Recycling	71 Peconic Ave.	Medford, NY 11763 jonathan@gershow.com
Kings Metal	70 New Street	Oceanside, NY 11572 kingmetal@optonline.net
Loni-Jo Metal Corp.	70 Kinkel Street	Westbury, NY 11590 kingmetal@optonline.net
Mid-Island Salvage	1007 Long Island Ave.	Deer Park, NY 11729 midislandsalvage@yahoo.com
Suffolk Industrial Recovery Corp. d/b/a PK Metals	3542 Route 112	Coram, NY 11727 pfava@pkmetals.com

PRESENT AT BID OPENING

Vonciel Steward: Procurement Agent I
Juanita Costa: Purchasing Sr. Clerk

**EXHIBIT D****CONTACT INFO**
CONTRACT NO. 7982

The purpose of this document is to clearly identify who has been delegated the authority to sign your Agreement / Offer or Contract on behalf of the named firm as well as identify pertinent company information. Pursuant to our policy, the only person(s) with the ability to delegate authority is an officer of the company. Therefore, please list the officers of the company. In addition please list those persons to whom authority has been delegated to sign, negotiate and/or administer your Agreement / Offer or Contract.

The full name and residence of all persons and parties interested in the foregoing bid as principals are as follows:

NAME / TITLE	ADDRESS
Philip L. Fava	4 North Harbor Drive, Miller Place, NY 11764
Richard J. Smith	29 Long Bow, Wading River, NY 11792

NOTE: Give the first and last name in full, and in case of corporation, give the name of President, Vice-President, Treasurer, Secretary

Contractor:	Suffolk Industrial Recovery Corp dba Pk Metals
Signature:	<i>Richard J. Smith</i>
Name:	Richard J. Smith

PRINT OR TYPE NAME OF PERSON SIGNING BID

PLEASE CHECK IF APPLICABLE

- ☒ MINORITY OWNED BUSINESS N/A
☒ WOMAN OWNED BUSINESS N/A

Business Name:	Suffolk Industrial Recovery Corp dba Pk Metals
Business Address of Contractor:	3542 Route 112, Coram, NY 11727
Contact Person for Contract Follow-Up:	Bob Asti
Business Contact Telephone:	631-732-6403 ext 121
Cell Number:	631 631-707-3755
E-Mail Address:	basti@pkmetals.com
Fax Number:	631-732-6917
Federal Employee Identification Number:	11-2512327
Suffolk County Department of Consumer Affairs License Number (If Applicable)	N/A
Date:	7/20/13

This page must be fully completed

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 16, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Contract No. 7988 - Painting, Minor Maintenance and Repairs of Elevated Tanks, Standpipes, Reservoirs and Pressure Vessels
September 1, 2023 - August 31, 2024
AWARD Alpine Painting & Sandblasting Contractors - \$391,750

Opened: August 9, 2023 **Published:** July 17, 2023
No of Bids Received: 2 **Documents Sent:** 9
Low Bidder: Scaturro Bros. Inc., t/a Alpine Painting & Sandblasting Contractors
Bid Amount: \$391,750.
Bid Ranges: \$391,750 to \$421,500
Recommendation: Award to Low Bidder as indicated above.

Comments:

This contract is for painting, maintenance, and minor repair of elevated tanks, standpipes, reservoirs, and pressure vessels. The Authority requires that the contractor have an apprenticeship program registered with and approved by the New York Commissioner of Labor for the type of work required under the contract. Bidders are required to provide evidence of the program at the time of their bid. Both bidders provided evidence of such agreements within days after the bid opening.

The bid values were \$391,750 and \$421,500.

Alpine is the current holder of Tank Maintenance Contract No. 7860, requiring the same type of work, and has satisfactorily performed and completed the required work.

As of August 16, 2023, Alpine Painting & Sandblasting Contractors has been paid approximately \$47,744 under the current contract.

The Engineering department has reviewed the bids submitted and recommends the award of this contract to Alpine Painting & Sandblasting Contractors.

Reviewed by:

J. Pokorny, Deputy, CEO Operations —
T. Kilcommons, Chief Engineer & Director of
 Research & Engineering —
Attachments: 1 memo, 1 tabulation & List of Bidders
Purchasing Clerk: C. Congiusta
Purchasing Agent: V. Stewart

Painting & Minor Maintenance & Repairs of Tanks 9/1/23 - 8/31/24

Bid Opening, 08/09/2023

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000006187 10 103507 ALPINE PAINTING & SANDBLASTING 17 FLORIDA AVE PATERSON NJ 07503 Bid Bond 7988 - Painting & Repair of Tanks	6000006188 10 105183 JPI PAINTING, INC. 6150 CENTER RD LOWELLVILLE OH 44436 Bid Bond 7988 - Painting & Repair of Tanks
10 3000452 ONE HALF DAY LABOR 20 EA	Total Val.: Unit Price: Rank:	55,000.00 2,750.00 2	40,000.00 2,000.00 1
20 3000453 ONE FULL DAY LABOR 35 EA	Total Val.: Unit Price: Rank:	127,750.00 3,650.00 2	122,500.00 3,500.00 1
30 3002138 LABOR FOR NON-CLIMBING TANK WORK 30 EA	Total Val.: Unit Price: Rank:	109,500.00 3,650.00 2	105,000.00 3,500.00 1
40 3002253 SEDIMENT DISPOSAL 10 YD3	Total Val.: Unit Price: Rank:	10,000.00 1,000.00 1	10,000.00 1,000.00 1
50 EXTERIOR PAINTING 2,000 FT2	Total Val.: Unit Price: Rank:	20,000.00 10.00 1	20,000.00 10.00 1
60 INTERIOR PAINTING 1,000 FT2	Total Val.: Unit Price: Rank:	10,000.00 10.00 1	10,000.00 10.00 1
70 3000456 CONCRETE CRACK REPAIR 25 FT	Total Val.: Unit Price: Rank:	5,000.00 200.00 1	25,000.00 1,000.00 2
80 3000457 CONCRETE STRUCTURAL REPAIR 10 CF	Total Val.: Unit Price: Rank:	10,000.00 1,000.00 1	20,000.00 2,000.00 2
90			

TABULATION OF BIDS
CONTRACT NO. 7988

Painting & Minor Maintenance & Repairs of Tanks 9/1/23 - 8/31/24

Bid Opening, 08/09/2023

Line Item Service Sh. Text Qty	Quot. Item: Bidder: Name: Address: City State Zip Code Item Text: Description:	6000006187 10 103507 ALPINE PAINTING & SANDBLASTING 17 FLORIDA AVE PATERSON NJ 07503 Bid Bond 7988 - Painting & Repair of Tanks	6000006188 10 105183 JPI PAINTING, INC. 6150 CENTER RD LOWELLVILLE OH 44436 Bid Bond 7988 - Painting & Repair of Tanks
3000458 PIT WELDING 40 "2	Total Val.: Unit Price: Rank:	4,000.00 100.00 1	10,000.00 250.00 2
100 SEAM WELDING 25 FT	Total Val.: Unit Price: Rank:	2,500.00 100.00 1	10,000.00 400.00 2
110 3000460 STUD WELDING 40 EA	Total Val.: Unit Price: Rank:	2,000.00 50.00 1	4,000.00 100.00 2
120 INSTALL TANK ALARM 3 EA	Total Val.: Unit Price: Rank:	36,000.00 12,000.00 1	45,000.00 15,000.00 2
Total Services	Val.: Rank:	391,750.00 99,500.00 1	421,500.00 307,500.00 2

CERTIFICATION: I HEREBY certify that this is a correct Tabulation of Bids, received, 08/09/2023
for 7988 - Painting & Repair of Tanks, 11:00 AM, prevailing time, Oakdale, New York


John Deubel , Purchasing Director

DOCUMENTS TO:

CorrTech, Inc.
Inter Spec LLC
JPI Painting, Inc.
NUCO Painting Corp.
Pittsburgh Tank & Tower Maintenance Co.
Preferred Tank & Tower
Scaturro Bros. Inc.
t/a Alpine Painting & Sandblasting Contractors
U.S. Tank Painting, Inc.
Water Infrastructure Specialists

Present at Bid Opening:

V. Stewart, SCWA
J. Costa, SCWA
Scott Meyerdierks, SCWA
Tim Kilcommons, SCWA

CorrTech, Inc.
Pat Meskill
455 Main Street, Building 1
Deep River, CT 06417
860-526-2610
pmeskill@corrtech-inc.com

Water Infrastructure Specialists
P.O. Box 208
Mattapoisett, MA 02739
508-758-6126
877-821-6138
office@underwatersolutionsinc.com

JPI Painting, Inc.
6150 Center Road
Lowellville, OH 44436
330-536-4400
330-536-4402 – FX
330-507-4124 - Cell
Dean.Marantis@usgwater.com
Filimon.missos@usgwater.com

NUCO Painting Corp.
10 Jenna Ct.
Holbrook, NY 11741
631-467-6602
516-681-5127 – FX
Jason@Nucopainting.com

Pittsburgh Tank & Tower Maintenance Co.
PO Box 1849
Henderson, KY 42419
{1 Watertank Place
Henderson, KY 42420}
Attn: Ryan Greathouse
270-826-9000 Ext. 4619
270-869-6589 - FX
rgreathouse@pttg.com

Preferred Tank & Tower
2202 Hwy 41N Unit E Box 123
Henderson, KY 42420-2399
Attn: Karen Johnston
270-826-7950
pwhite@pmdtower.com

Scaturro Bros. Inc. t/a
Alpine Painting & Sandblasting Contractors
17 Florida Avenue
Paterson, NJ 07503
973-279-3200
973-279-3991 – FX
973-699-3076 - Cell
Sam@AlpinePainting.com

U.S. Tank Painting Inc.
900 Rike Drive
Millstone Township, NJ 08535
609-448-2444
609-448-9444 – FX
USTankpainting@yahoo.com

EXHIBIT D

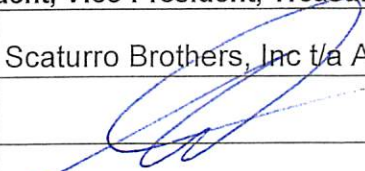
CONTACT INFO CONTRACT NO. 7988

The purpose of this document is to clearly identify who has been delegated the authority to sign your Agreement / Offer or Contract on behalf of the named firm as well as identify pertinent company information. Pursuant to our policy, the only person(s) with the ability to delegate authority is an officer of the company. Therefore, please list the officers of the company. In addition, please list those persons to whom authority has been delegated to sign, negotiate, and/or administer your Agreement / Offer or Contract.

The full name and residence of all persons and parties interested in the foregoing bid as principals are as follows:

NAME / TITLE	ADDRESS
Samuel Scaturro - President	17 Florida Avenue, Paterson, NJ 07503
David B. Scaturro - Vice President	17 Florida Avenue, Paterson, NJ 07503
Benjamin M. Scaturro - Vice President	17 Florida Avenue, Paterson, NJ 07503

NOTE: Give the first and last name in full, and in case of corporation, give the name of President, Vice-President, Treasurer, Secretary.

Contractor:	Scaturro Brothers, Inc t/a Alpine Painting and Sandblasting Contractors
Signature:	
Name:	Samuel Scaturro - President

PRINT OR TYPE NAME OF PERSON SIGNING BID

PLEASE CHECK IF APPLICABLE

- ☐ MINORITY OWNED BUSINESS
☐ WOMAN OWNED BUSINESS

Business Name: Scaturro Brothers, Inc t/a Alpine Painting and Sandblasting Contractors
Business Address of Contractor: 17 Florida Avenue, Paterson, NJ 07503
Contact Person for Contract Follow-Up: Samuel Scaturro
Business Contact Telephone: (973) 279-3200
Cell Number: (973) 699-3076
E-Mail Address: Sam@alpinepainting.com
Fax Number: (973) 279-3991
Federal Employee Identification Number: Fed ID 22-2359163
Suffolk County Department of Consumer Affairs License Number (If Applicable)
Date: 08/08/2023

This page must be fully completed

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023

TO: Chairman/Board Members

FROM: Jeff Szabo, Chief Executive Officer

SUBJECT: Extension of Contract No. 1521 - Automated Vehicle Location and Monitoring System (AVLM)
October 1, 2023 – December 31, 2023

EXTEND: IntelliShift, Up to 3 months

IntelliShift, formerly Vehicle Tracking Systems (VTS), by way of the attached letter, has agreed to extend the subject contract for up to a three-month period and grants the Authority the right to cancel the extended contract on 30 days' notice.

The bids received under RFP No. 1610, originally intended to replace the subject contract, have been rejected and the specifications revised. The revised RFP will be issued thereafter. Among other things, the term of the new RFP will be extended to three years rather than one given the time and effort required to shift vendors. The services required under this RFP involving installing a gps unit in every Authority vehicle and training staff on how to monitor the data recorded by the units.

Original contract award, September 2018, had an original estimated 5-year cost of \$462,553.

As of August 9, 2023, IntelliShift has been paid \$430,969 under the subject contract to date.

IntelliShift holds no additional contracts.

Contractors' performance on the above referenced contract is satisfactory.

Facilities recommends granting an extension that will not exceed three-months to Intellishift.

Reviewed by:

D. Mancuso, Deputy, CEO Administration
J. Kleinman, Director of General Services

/

/

Purchasing Clerk: C. Congiusta
Purchasing Agent: S. Blevins

Attachment: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

August 3, 2023

Mr. John Cunningham, Jr.
Vehicle Tracking Solutions LLC
152 Veterans Memorial Highway
Commack, NY 11725

Re: RFP/Contract No. 1521 – Automated Vehicle Location and Monitoring System (AVLM) October 1, 2022 to September 30, 2023.

Extension of Contract – October 1, 2023 – December 31, 2023

Dear Mr. Cunningham:

The subject contract expires September 30, 2023. At this time, SCWA requests a three-month contract extension on the same terms and pricing as the current contract.

SCWA will be issuing a new RFP for the type of services provided under this contract. Information on the RFP will be posted on SCWA's website. If this contract is extended, SCWA reserves the right to cancel the contract by giving your firm 30 days written notice that, on or after a date specified, the contract shall be deemed terminated and cancelled. The purpose of this extension is maintain the services your firm provides while the new RFP process ensues.

Is your firm interested in extending the contract for up to three months on the same terms, conditions, and pricing? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.

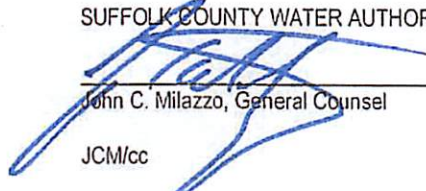
Please respond by August 18, 2023.

Please note that this letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by the Authority to extend the contract. The Suffolk County Water Authority Board, or its authorized representative, will decide whether to extend this contract.

If the subject contract contains a **Performance Bond** or a **Letter of Credit** (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended by the Board or its representative.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY

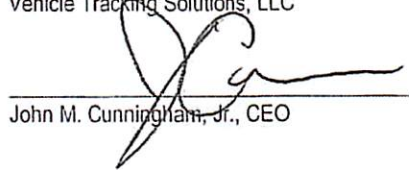

John C. Milazzo, General Counsel

JCM/cc

john@intellishift.com

☒ Yes, extend ☐ No, terminate the contract (Circle one)

Vehicle Tracking Solutions, LLC


John M. Cunningham, Jr., CEO

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 14, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of RFP No. 1562 –
Insurance Agent/Broker Services Employee - Benefits and Insurance
January 1, 2024 to December 31, 2024
EXTEND: Brown & Brown of Garden City – One year option

Brown & Brown of Garden City, by way of the attached letter, has agreed to extend the subject contract for a fourth year representing the last of two possible one-year extensions.

Original contract award, November 2020, in the total estimated amount of \$42,000 for an initial two (2) year term.

As of July 27, 2023, \$21,000 has been paid under the subject contract.

In the first year of this contract, January 1, 2021, to December 31, 2021, no expenditures were paid to Brown & Brown of Garden City.

In the second year of this contract, January 1, 2022, to December 31, 2022, approximately \$21,000 was paid to Brown & Brown of Garden City.

In the third year of this contract, January 1, 2023, to July 27, 2023, no expenditures were paid to Brown & Brown of Garden City.

Brown & Brown of Garden City currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

The Human Resources Department recommends granting a one-year extension to Brown & Brown.

Reviewed by:

D. Mancuso, Deputy CEO for Administration

—

Purchasing Clerk: J. Costa
Purchasing Agent: V. Stewart

Attachments: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 13, 2023

Brown & Brown of Garden City, Inc.
595 Stewart Avenue, 7th Floor
Garden City, NY 11530
Kenneth Weinstein, Vice President

Re: RFP# 1562 – Insurance Agent/Broker Services Employee Benefits and Insurance – January 1, 2023 to December 31, 2023

Extension of RFP# 1562 – January 1, 2024 to December 31, 2024

Dear Sir / Madam:

The subject contract expires December 31, 2023. It can be extended for an additional one year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to me.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, John.Deubel@scwa.com.

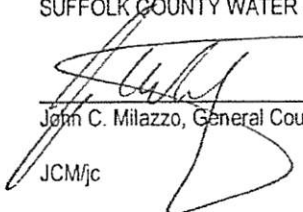
Please respond by August 11, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY



John C. Milazzo, General Counsel

JCM/jc

djfitzharris@bbinsgc.com

☒ Yes, Extend / ☐ No, Terminate Contract (Circle One)

Brown & Brown of Garden City


Kenneth Weinstein, Vice President

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 14, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of RFP No. 1582 - Customer Satisfaction Survey
November 1, 2023 to October 31, 2024
EXTEND: Probolsky Research – One year option

Probolsky Research, by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract award, September 2022, in the total estimated amount of \$ 78,000 for the initial year.

As of July 27, 2023, \$29,000 has been paid under the subject contract.

Probolsky Research currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

Customer Service recommends granting a one-year extension to Probolsky.

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Reviewed by:

J. Tinsley, Deputy CEO Customer Service/CDEO _

Purchasing Clerk: J. Costa
Purchasing Agent: V.Stewart

Attachments: 1 memo



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

July 25, 2023

Probolsky Research
1629 K Street NW Suite 300
Washington D.C. 20006

Re: RFP# 1582 – Customer Satisfaction Survey – November 1, 2022 to October 31, 2023

Extension of RFP# 1582 – November 1, 2023 to October 31, 2024

Dear Sir / Madam:

The subject contract expires October 31, 2023. It can be extended for an additional year. The extension, if exercised by both parties, will cover the above referenced period.

Is your firm interested in extending the contract for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to me.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, John.Deubel@scwa.com.

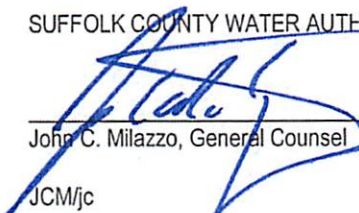
Please respond by August 10, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the contract or terminating same. This letter does not constitute consent by this Department to extend the contract.

If the subject contract contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the contract expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new contract term to my office within thirty (30) days from notification that the contract has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY

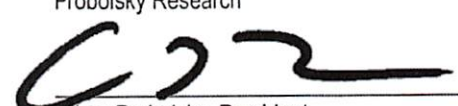

John C. Milazzo, General Counsel

JCM/jc

adamp@probolskyresearch.com

☒ Yes, Extend / ☐ No, Terminate Contract (Circle One)

Probolsky Research


Adam Probolsky, President

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of RFP No. 1587 – Water Tank Inspection Services for Elevated and Ground Water Storage Tanks
November 1, 2023 to October 31, 2024
EXTEND CorrTech, One-Year option

CorrTech by way of the attached letter, has agreed to extend the subject contract for a second year, representing the first of two possible one-year extensions.

Original contract award was in November 2022 for \$157,916. As of August 9, 2023 the Authority there has been no expenditures to CorrTech under the subject contract, but there are two purchase orders from June 2023 and July 2023, still pending.

CorrTech currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

Engineering recommends granting a one-year extension to CorrTech.

Reviewed by:

J. Pokorny, Deputy, CEO Operations
T. Kilcommons, Chief Engineer & Director
of Research & Engineering

–
–

Purchasing Clerk: D. Puma
Purchasing Agent: V Stewart

Attachments: 1 Memo & 1 Letter



Office of Financial Services
Purchasing Department

P.O. Box 38
Oakdale, New York 11769-0901
(631) 563-0334
Fax: (631) 589-5268

June 30, 2023

CorrTech Inc.
25 South St.
Hopkinton, MA 01748

Re: RFP No. 1587 – Water Tank Inspection Services for Elevated and Ground Water Storage Tanks
November 1, 2022 to October 31, 2023

Extension of RFP – November 1, 2023 to October 31, 2024

Dear Sir / Madam:

The subject RFP expires October 31, 2023. In accordance with section III paragraph IV of the RFP Specifications, this RFP may be extended for two (2) additional years in one (1) year increments **at the same prices**, if agreed upon by both parties within sixty (60) days of the expiration of the RFP. The parties agree by signing this letter they intend to modify the RFP provision requiring the extension be made within sixty (60) days of the expiration date and further agree to extend the RFP for an additional One (1) year.

Is your firm interested in extending the RFP for an additional year on the same terms? Please indicate your firm's preference by circling yes or no and signing the bottom of this letter and returning a copy to John Deubel.

Please return this form to: Suffolk County Water Authority, Attn: Purchasing, P.O. Box 38, Oakdale, NY 11769-0901, you can also email a copy of the form to John.Deubel@scwa.com.

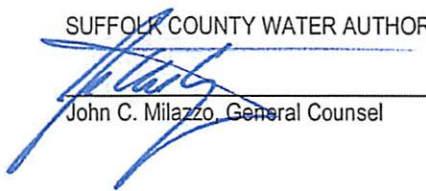
Please respond by July 14, 2023.

NOTE: This letter does not constitute an offer of extension but merely confirms your interest in either extending the RFP or terminating same. This letter does not constitute consent by the Authority to extend the RFP.

If the subject RFP contains a Performance Bond or a Letter of Credit (Letter of Credit Expiration date shall be one-month past the RFP expiration date), evidence of Bond renewal or a new Letter of Credit must be submitted for the new RFP term to my office within thirty (30) days from notification that the RFP has been extended.

Very truly yours,

SUFFOLK COUNTY WATER AUTHORITY

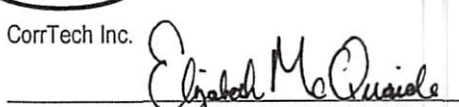

John C. Milazzo, General Counsel

JCM/DP

tlund@corrtech-inc.com

☒ Yes, extend ☐ No, terminate the RFP (Circle one)

CorrTech Inc.


Elizabeth McQuaide, President

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 16, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Extension of RFP No. 1588 – Labor and Employment Counsel
January 1, 2024 to December 31, 2024
EXTEND: Bond, Schoeneck, & King, PLLC – One year option

Bond, Schoeneck, & King, PLLC, by way of the attached letter, has agreed to extend the subject contract for a second year representing the first of two possible one-year extensions.

Original contract was awarded by the Board in November 2022.

As of August 15, 2023, approximately \$39,783 has been paid under the subject contract.

Bond, Schoeneck, & King, PLLC currently holds no additional contracts.

Contractor's performance on the above referenced contract is satisfactory.

The Legal Department recommends granting a one-year extension to Bond, Schoeneck, & King, PLLC.

Reviewed by:

T. Hopkins, Chief Legal Officer _

Purchasing Clerk: C. Congiusta

Purchasing Agent: V. Stewart

Attachments: 1 memo

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 14, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: RFP No. 1609 - Lockbox Services
November 1, 2023 - October 31, 2026
AWARD Kubra Data Transfer, Ltd. - \$82,674

Opened:	<u>July 10, 2023</u>	Published:	<u>June 29, 2023</u>
No. of Bids received:	<u>2</u>	Sent:	<u>11</u>
Low Bidder:	Kubra Data Transfer, Ltd.		
Recommendation:	Kubra Data Transfer, Ltd. - \$82,674		

Comments:

The Authority solicited bids for Lockbox services, this service entails managing the Authority's cash receipts by a designated processor. Two proposals were received. Kubra was the low bidder and incumbent firm. The recommendation to award is most advantageous to the Authority.

Kubra submitted a bid based on an estimated volume of receipts per year, as noted above. They also provided a schedule of pricing for associated transactions and services. The estimated annual cost outlined in their proposal is \$82,674 per year. In comparison with previous RFP 1524, there has been an average annual decrease of 10%. Kubra's previous annual estimate was \$91,000.

Kubra Data Transfer Ltd holds (2) current contracts:

RFP No. 1507 - Printing, Imaging & Mailing & Elect Bill Presentment & Payment of Billing Statements, awarded September 2017, expires November 2023, actual cost based on usage and scheduled pricing. As of 8/14/2023 there has been \$4,442,257 paid under this contract to date.

RFP No. 1524 - Lockbox Services, awarded November 2018, expires October 2023, estimated original award: \$101,000. As of 8/14/2023 there has been \$308,703 paid under this contract.

Contractor's performance on the above referenced contracts has been satisfactory.

Finance recommends awarding this contract to Kubra Data Transfer, Ltd.

Reviewed by:

C. Cecchetto, Chief Financial Officer 
S. Hannan, Accounting Manager 

Attachments: 1 memo, tabulation, & List of Bidders
Purchasing Clerk: C. Congiusta
Purchasing Agent: S. Blevins

[1 Preview](#)[2 Addendums](#)[3 Bid Results](#)[4 Award](#)[5 Q & A](#)[6 Audit](#)

Bid Results

[Expand All](#) [Collapse All](#)

Organization Name ▲	Org. Number	Submission Type	Bid Amount	Exceptions	Bid Rank
> Capital One Bank	2548281	Electronic	\$118,392.00	Yes	N/A
→ JPMorgan Chase Bank	2484583	N/A	N/A	N/A	N/A
> KUBRA Data Transfer, Ltd.	2366882	Electronic	\$82,674.00	No	1

[Cancel](#)[Save](#)

RFP 1609
Lock Box Services

Bid Opening - July 10, 2023

SENT PROPOSAL TO:			
JPMorgan Chase Bank	395 N. Service Rd, Suite 302	Melville, NY 11747	Carol Mark, Sr. Vice President Carol.b.mark@chase.com Michael Dileo michael.j.dileo@jpmorgan.com
Community Bank	Windmill Lane	Southampton, NY 11968	Keith Robertson krobertson@bnbbank.com
Capital One	275 Broad Hollow Rd	Melville, NY 11747	Isabella Miller isabella.miller@capitalone.com
Hanover Bank	80 E Jericho Turnpike	Mineola, NY 11501	Michael Locorriere mlocorriere@Hanoverbank.com
First National Bank of Long Island	330 Motor Parkway, Suite 102	Hauppauge, NY 11788	Yve Sullivan Yve.sullivan@fnbli.com
Flushing Bank	220 RXR Plaza	Uniondale, NY 11556	Patricia Mezeul pmezeul@flushingfinancial.com
HSBC Bank USA, National Association	534 Broad Hollow Road	Melville, NY 11747	Rosalind S. Sheron Vice President – Public Banking rosalind.s.sheron@us.hsbs.com
Kubra			jordan.khamra@kubra.com
TD Bank	45 Melville, Park Road	Melville, NY 11747	Kevin Haughey Government Banking Sales Associate kevin.haughey@yesbank.com
Treasury Management	Plano Campus	Plano, TX 75025	beth.kirkman@capitalone.com
Webster Bank NA	145 Bank Street SO120	Waterbury, CT 06702	sweiss@websterbank.com



EXHIBIT D

**CONTACT INFORMATION
RFP NO. 1609**

Name:	Lida Sadrazodi
Signature:	<i>L. Sadrazodi</i>
Title:	CFO
	PRINT OR TYPE NAME OF PERSON SIGNING PROPOSAL

PLEASE CHECK IF APPLICABLE

- ☐ **MINORITY OWNED BUSINESS**
☐ **WOMAN OWNED BUSINESS**

Company Name:	KUBRA Data Transfer Ltd
Company Address:	30 Knox Drive , Piscataway NJ 08854
Contact Person for Proposal Follow-Up:	Nathan Wiech, Manager North American Sales
Business Contact Telephone:	NA
Cell Number:	414.255.5351
E-Mail Address:	nathan.wiech@kubra.com
Fax Number:	NA
Date:	July 6th 2023

This page must be fully completed

SUFFOLK COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

TO: Jeffrey Szabo, Chief Executive Officer
FROM: Ty Fuller, Director of Strategic Initiatives
DATE: August 16, 2023
SUBJECT: United States Geological Survey 5-Year Cooperative Funding Agreement

Attached is a copy of the work plan associated with the proposed five-year Cooperative Funding Agreement between the SCWA and the United States Geologic Survey (USGS) for the period October 1, 2023 through September 30, 2028.

In fiscal year 2023, the SCWA provided \$279,008 in cash payment to the USGS and \$255,220 in direct services in the form of rent at our Coram facility.

The proposed new five-year funding agreement will start with a rent increase of 5% to reflect the currently negotiated rates based on a recent appraisal of the Coram facility. Thereafter the rent will increase 3% annually, as we do with our other leases in Coram. In kind services for rent will be performed for the first year and subsequently the USGS will make direct annual rent payments for the facility. The cash contribution would start at \$262,000 year 1, a decrease of 6% from the \$279,008 provided to the USGS in fiscal year 2023. By year 5 the cash contributions will increase to \$647,370, and total \$2,732,000 over the life of the agreement. Separately the USGS will provide direct payments for rent starting in 2024, totaling \$1,154,848 in rent payments over the life of the agreement. The attached spreadsheet shows the yearly breakdown of the payments. It also shows that the USGS federal match each fiscal year.

Over the past 40 years of cooperative agreements the USGS has held their rates fairly steady (see attached rate analysis). Due to increasing federal budgetary constraints and inflationary pressures they could not continue to hold those rates steady.

The services provided by the USGS have proven invaluable over the years. They lend technical support to our hydrogeologists on a regular basis. They are also able to apply proprietary technologies and analytical methods, developed elsewhere in the country, to our groundwater resource challenges here in Suffolk County. This on-going Cooperative Water Program provides the long-term monitoring and scientific research needed to properly evaluate and manage the water resources underlying the county. We cannot adequately manage what we do not measure and monitor.

Some of the work they have completed for us under the current agreement includes:

1. Hydrologic Data Collection Network- 200+ observation wells, 42 water supply wells, 6 streamflow stations, 1 real time road salt monitoring station, 3 real-time downhole water level recorders and 1 lake-stage gauge.
2. Emerging contaminants- Monitoring of supply wells using latest USGS lab methods for over 200 pharmaceuticals, personal care and domestic use products (PCDUs) (including artificial sweeteners and ibuprofen), and pesticides and their degradates (including fungicides and neonicotinoids). Assessment of the removal efficiencies of the GAC filter for pharmaceuticals as well as a continued evaluation of low-level pharmaceuticals.
3. Geophysical Surveys:
 - a. Time-Domain electro-magnetic geophysical surveys were conducted at:
 - i. Dering Harbor in Shelter Island
 - ii. Spring Close Hwy in Amagansett
 - iii. Speonk Riverhead Rd in Speonk
 - b. Electromagnetic geophysical surveys were conducted at:
 - i. Dering Harbor in Shelter Island
 - ii. Manhasset Rd in Shelter Island
 - iii. Sound Ave in Jamesport
 - iv. Oak Beach in Babylon
 - v. College Road in Selden
 - vi. Bull Path in East Hampton
 - vii. Speonk Riverhead Road in Speonk
 - c. Nuclear Magnetic Resonance Logs were conducted at:
 - i. College Road in Selden
 - ii. Oak Beach in Babylon
 - d. Geologic analysis and interpretation of various contractor logs
4. Borehole Database:
 - a. Hydrogeologic data collected from SCWA 23 at drilling sites
 - b. 60 Legacy geophysical logs digitized
 - c. 307 Logs formatted and uploaded into web-based tools for storage and retrieval of data
5. Aquifer Testing – Conducted at:
 - a. North Magee St in Southampton
 - b. Alvah's Lane in Cutchogue

We have worked diligently to tailor the work plan to SCWA's needs while pairing down the cost of services as much as possible. The funding request represents a decrease of \$3.2 million from the original USGS cost proposal to the Authority in February 2023. We will meet on a quarterly basis with staff at the USGS along with having itemized breakdowns accompanying invoices, detailing specifics on tasks completed.

We respectfully request that you obtain Board approval to renew the existing five year agreement with the USGS at the funding levels down in the attached spreadsheet and subject to the approval of our Legal Department. A copy of the previous agreement is also attached for your information.

Suffolk County Water Authority – U.S. Geological Survey Cooperative Program (FFY 2024-2028)

Objectives

The U.S. Geological Survey (USGS) and Suffolk County Water Authority (SCWA) have had an ongoing cooperative program in place since the mid-1970's. This program, as part of the USGS's Cooperative Water Program, provides SCWA with long-term monitoring and scientific research needed to properly evaluate and manage the water resources underlying Suffolk County.

Benefits

The next five-years of the cooperative program will provide SCWA with:

1. Groundwater and surface-water information needed to extend historical datasets, which improve our knowledge and understanding of the long- and short-term changes that occur in the groundwater system when various natural and man induced stresses are applied.
2. Data necessary to address any concerns that the New York State Department of Environmental Conservation (NYSDEC) may have about detrimental effects on ecologically sensitive surface waters caused by groundwater pumping.
3. An understanding of the viability of next generation (NexGen) monitoring equipment and methods that improve data quality and reduce costs including, monitoring groundwater-levels, streamflow, and climatological data, and the direct measurement of aquifer hydraulic properties.
4. Hydrogeologic interpretations that will be incorporated into the USGS' newly developed island-wide numerical groundwater-flow model – updated hydrogeologic information will improve forecasts of water-resource-management-decision outcomes.
5. An iOS Application that will deliver up-to-the-minute information on Long Island's hydrogeologic framework to an end-user's iPhone. This app can be used to help make flexible decisions in the field regarding siting of new public-supply wells.
6. An improved understanding of how land-use practices impact groundwater quality.

With the above in mind, the USGS proposes the following:

Objective 1. Hydraulic Surveillance

Task 1.1 Groundwater Monitoring – The USGS will continue to monitor groundwater levels in the SCWA/USGS groundwater-monitoring network that consists of (a) continuous, near real-time measurements of groundwater elevation at 19 groundwater wells, (b) monthly manual measurements at 72 wells, and (c) annual manual measurements at 192 wells. Groundwater levels will be available on-line and stored in the USGS National Water Information System ([NWIS](#)) in perpetuity. Groundwater-levels will be collected following nationally consistent USGS methods. Annual measurements will coincide with the USGS island-wide groundwater synoptic conducted annually on Long Island. This USGS synoptic entails the measurement of over 500 wells, streams, and lakes across southeastern New York primarily during a one-to-two-week period in April or May. This annual data-collection effort provides a "snapshot" of hydrologic conditions that the USGS uses to assess regional changes in aquifer storage and to update its island-wide water-level and depth-to-water maps. The USGS will also develop a local hydrologic-conditions mapper that will provide the SCWA and others with the means to monitor current conditions in Long Island aquifer system. This mapper will provide similar functionality to that of the recently discontinued national Groundwater Watch mapper.

Task 1.2 Streamflow Monitoring – The USGS will measure continuous, near real-time streamflow at five streamgages – Carlls River at Babylon, Carmans River at Yaphank, Cold Spring Brook at Cold Spring Harbor, Peconic River at Riverhead, and Swan River at East Patchogue. Estimated total discharge at a sixth site (Connetquot River at Oakdale) will be calculated based on real-time data from the upstream Federal Priority Streamgage (FPS) at Connetquot Brook near Central Islip. Twice-yearly discharge measurements will be collected at Connetquot River Near North Great River and Connetquot River Distributary Near Oakdale. Streamflow data will be available on-line in near real-time and stored in NWIS in perpetuity. Streamflow will be collected following nationally consistent USGS methods.

Task 1.3 Wetlands Monitoring – The USGS will measure continuous, near real-time groundwater levels at two locations near Laurel Lake, water levels at Laurel Lake, and precipitation at Sag Harbor. These data will be available on-line in near real-time and stored in NWIS in perpetuity. Groundwater and water-level elevations will be collected following nationally consistent USGS methods.

Task 1.4 NexGen Monitoring Station – USGS will install one NexGen monitoring station at a key location in Suffolk County to test the efficacy of advanced groundwater-, streamflow-, and climatological-monitoring equipment and methodologies. Improvements in the accuracy, timeliness, and cost of data collected using this NexGen installation could be carried over to county-wide networks. Specifically, USGS proposes to:

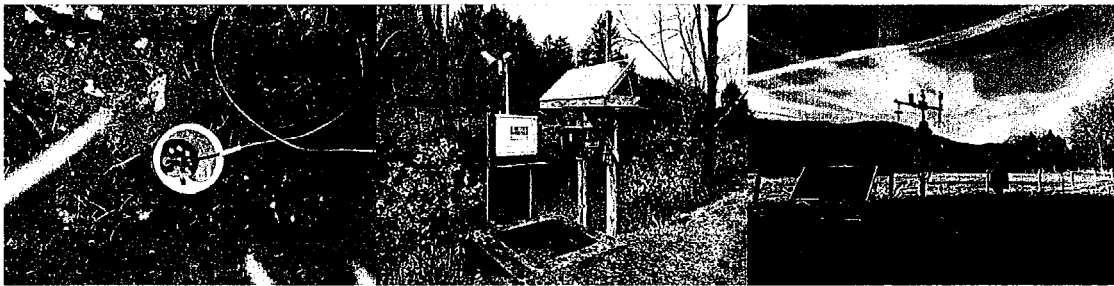
1. Monitor groundwater levels using the newest technology that will, in turn, be inputted into a recently developed USGS algorithm, which can identify patterns that previously went undetected. These patterns can be used to identify groundwater-monitoring wells with observed water levels that are statistically similar to one another. In these cases, groundwater levels in a single measured or “index” well could be monitored and used to forecast groundwater levels in number of unmonitored, statistically similar “target” wells. Measuring index wells and forecasting groundwater levels in unmonitored wells could substantially reduce the manpower (and cost) required to operate the existing groundwater-monitoring network.
2. Measure streamflow by means of Large-Scale Particle Image Velocimetry (LSPIV), which is a promising alternative to traditional streamflow monitoring. Image velocimetry uses video to measure water velocity: recorded images rectified and mapped into 3D space using surveyed reference points. Texture on the surface of the flow (debris, eddies, ripples, etc.) is correlated from frame-to-frame and displacement distances and surface velocities are computed. A coefficient is used to relate surface velocity to depth-averaged velocity, which is combined with surveyed cross-sectional area to compute discharge.

The installation will include a camera, controlling module, telemetry, and power supply. The camera will be installed on a mast (approx. 10 to 15 ft) attached to the existing gage infrastructure in such a way as to obtain a bank-to-bank view of a free-flowing cross-section. Still images and videos (up to 60 seconds long) will be recorded at set intervals (likely every hour) – video can be triggered more frequently during high-flow conditions (for example every 5 minutes). Near infrared imagery may be collected at night.

Still images will be served to the public via [HIVIS](#) (Hydrologic Imagery Visualization and Information System). Video will be used for computation of discharge and not served directly to the public. Several techniques will be used to protect privacy and security:

masking ([example](#)) can be used if the camera view includes an area where a reasonable expectation of privacy exists (e.g. a home or yard); averaging of frames can be used to blur people out of still images. Imagery may be considered “raw data” and as such would be retained according to [Survey Manual](#) and [Fundamental Science Practices Policy](#).

3. Install a state-of-the-science meteorological station to provide improved estimates of evapotranspiration and aquifer recharge that will improve the inputs and results of groundwater-flow models. Specifically, this station will use high-quality meteorological equipment to measure precipitation, solar radiation, wind speed, wind direction, barometric pressure, and air temperature. Redundant measurements are collected with all-in-one meteorological stations to provide back-up data in case of instrument failure and to quality assure the data. Data will be transmitted using cellular telemetry and stored in NWIS.



Photos showing example of NexGen groundwater, surface-water, and climatological-monitoring equipment.

Objective 2. Interpretative Hydrogeologic Investigations

Task 2.1 Hydrogeologic Framework Assessment – The USGS will partner with SCWA to continue to improve upon the knowledge base of the hydrogeologic framework of Suffolk County and accessibility to this information. Specific tasks will include:

1. Compiling and publishing aquifer-test Information.
2. Updating the USGS texture model
3. Developing and iOS phone application
4. Collecting geophysical surveys

Aquifer-Test Information – USGS proposes to compile existing aquifer-test analyses completed for Suffolk County and published these data in a report similar to the one produced for western Long Island ([Open-File Report 2020-1108](#)). Specifically, the transmissivities of production wells in Suffolk County will be estimated from specific-capacity tests. The specific-capacity test data, which includes pumping rate, pumping duration, and drawdown, will be obtained from published and unpublished records of driller-reported acceptance tests collected at production wells screened in the upper glacial, Jameco, Magothy, or Lloyd aquifers. Transmissivity will be estimated from the specific-capacity data by the Cooper-Jacob approximation of the Theis equation.

Texture-Model Update – USGS proposes to refine and improve an existing, regional-scale texture model of the upper glacial and Magothy aquifers ([Scientific Investigations Report 2020-5023](#)). Specifically, USGS proposes to incorporate hydrogeologic information from new and existing boreholes and use a finer-scale sampling grid to create a more detailed, higher resolution texture model for Suffolk County, which is a quasi-three-dimensional model of the distribution of horizontal and vertical hydraulic conductivity and the occurrence of clay and lignite in the upper glacial and Magothy aquifers. Use of a denser network of wells, as proposed, will result in a more

detailed representation of the distribution of these characteristics. Moreover, interpolation of the data at a smaller resolution also would result in a more detailed field of interpolated values.

iOS Phone Application – Smartphones are nearly ubiquitous and, as such, serve as an ideal platform to run an application like the one proposed here. Specifically, USGS proposes to develop an iOS phone application that will display subsurface hydrogeologic characteristics derived from the USGS textural model (see previous) along with the probability of occurrence of clay, lignite, and pyrite in the area directly beneath the end user’s location. Briefly, the position (latitude/longitude) of the end user will be measured by means of the phone’s internal GPS that, in turn, will be sent via cellular network to an API (application programming interface) that extracts the hydrogeologic characteristics from the texture model and returns these data to the end user’s iPhone. Hydrogeologic characteristics will be displayed in an easy-to-understand graphical format. This application will be available on Apple’s App Store.

Geophysical Surveys and Monitoring – USGS proposes to provide support for SCWA water-supply development and monitoring with surface and borehole geophysical surveys at selected sites. USGS will apply geophysical techniques to characterize the local hydrogeologic framework before test drilling of a property is begun by the SCWA and/or a site is considered for purchase by the SCWA as a future production site. Surface-electromagnetic methods, specifically time-domain electromagnetics (TDEM), will be applied to estimate the freshwater-saltwater interface and delineate any electrically conductive anomalies such as road-salt plumes at up to 5 sites per year. Borehole-geophysical methods including gamma, electric, and electromagnetic logging will be applied to define the hydrogeologic framework including estimation of chloride concentrations in the groundwater (Stumm and Como, 2017) at up to 5 sites per year. Additionally, a network of PVC-cased observation wells will be developed with assistance from the SCWA at production wellfields and other selected sites to monitor changes in the saltwater-freshwater interface and/or contaminant plume. Electromagnetic logging of the network wells will be completed on an annual to semi-annual basis.

NMR Logging – A new state-of-the-science geophysical logging technology, nuclear magnetic resonance (NMR), provides continuous data at the sub-meter scale on the mobile and immobile porosity and hydraulic conductivity of aquifer and confining units penetrated by a PVC-cased well. The USGS proposes to demonstrate that the high-resolution estimates of the hydraulic properties derived from NMR logging are consistent with those that are calculated by traditional aquifer-test and grain-size analysis methods. NMR logs will be collected at up to 5 well sites per year where hydraulic properties have or will be estimated to demonstrate that this technology can be a cost-efficient, effective tool at future production well sites to assist in aquifer evaluation and well-screen placement.

Task 2.2 Impacts of Land-Use Practices on Groundwater Quality – The SCWA has several well fields adversely affected by the presence of manganese that is suspected to be exacerbated by nearby anthropogenic activities. These well fields include North Magee Street, Station Road, Brecknock Hall, Laurel Lake, Spring Close Hwy, and West Prospect (see attachment). Manganese, usually in association with dissolved iron, occurs naturally in the Long Island aquifer system; however, these metals typically occur within reducing environments in association with lignite in dispersed parts of the underlying Magothy aquifer. Groundwater in the upper glacial aquifer generally is characterized by high dissolved oxygen and low specific conductance, pH, and organic carbon. Dissolved iron and manganese generally do not occur naturally in the upper glacial aquifer, suggesting a potential anthropogenic source for manganese observed in the aforementioned well fields.

Anthropogenic activities, such as those found at compost facilities, are known to be potential sources of organic carbon and metals, as well as emerging contaminants, such as PFAS and pesticides. Leachate from decaying compost can potentially affect groundwater quality either as a source of contaminants, including metals, or by introducing organic carbon, and the associated biological oxygen demand, into aquifers resulting in locally reducing conditions, the dissolution of natural iron coatings, and the mobilization of naturally occurring metals. Two of the aforementioned impacted well fields – North Magee Street and West Prospect – are within close proximity to mixed materials and fill excavation facilities, and therefore, may be good candidate sites for investigation. Understanding the potential effect of anthropogenic activities on water quality at pumped wells requires two sets of information: 1) characterization of water-quality conditions between the well screens and potential nearby leachate sources and 2) numerical modeling of reactive transport of leachate contaminants from sources at land surface through the unsaturated zone to the water table and from the water table to the well screens.

The first objective is to characterize water quality at selected sites through the installation of a fence of screened auger boreholes along the border between the well field and facility properties, with profile samples collected at regular intervals from the water table to a depth of 20 ft below the aggregate screen zones of the wells. Samples would be collected and analyzed for field parameters—specific conductance, pH, redox potential, and dissolved oxygen—and additional samples submitted for an analysis of constituents, indicative of potential contamination of compost leachate, including major cations and anions, iron and manganese, trace metals, total and dissolved organic carbon, BOD, and anthropogenic contaminants. Redox-sensitive species, such as dissolved ferric and ferrous iron, will be measured to estimate general redox conditions in the sampled water. Permanent observation wells, or multi-level samplers where the unsaturated zone is suitability thin, will be installed in intervals where potential contamination has been identified, or at altitudes within the aggregate screened interval of the supply wells.

The second objective is to simulate the transport of suspected leachate contaminants from land sources to the wells at one of the sites by use of a numerical model capable of simulating reactive transport through a variably saturated porous media. The reactive transport code UZF-RT3D is a likely candidate for this analysis. A general source history of anthropogenic activities will be developed from aerial photos and local sources. The physical and multi-species reactive transport of solutes known to be typical of suspected source leachate will be simulated through the unsaturated zone and the saturated aquifer under steady-state conditions. The results of these simulations will be used to estimate the required transport time of leachate contaminants from land surface to the well screens, fully accounting for redox speciation, sorption, and reaction kinetics. Understanding this required transport time, in combination with a general source history, will give insights into the potential effect of anthropogenic activities on affected well fields currently and in the future. These results will be transferable and will contribute to an improved understanding of potential effects of adverse land-use activities on Long Island's water resources.

USGS NY23-H

Budget

As proposed, the total cost of the program is about \$3.83M over the next 5 years. The SCWA will provide about \$2.7M and USGS about \$1.1M, which includes \$268,000 of in-kind services in lieu of rent payments for Federal Fiscal year 2024 (October 1, 2023 – September 31, 2024). After such time, USGS will enter into a GSA contract with SCWA for the facility. A 3-percent inflationary increase is added each year for operation and maintenance costs.

Task	FFY 2024	FFY 2025	FFY 2026	FFY 2027	FFY 2028	Total
Task 1.1 Groundwater Monitoring	\$305,610	\$317,810	\$328,520	\$346,120	\$358,050	\$1,656,110
Task 1.2 Streamflow Monitoring	\$140,970	\$139,360	\$143,520	\$147,810	\$152,250	\$723,910
Task 1.3 Wetlands Monitoring	\$27,930	\$28,780	\$29,650	\$30,550	\$31,460	\$148,370
Task 1.4.1 NextGen GW Monitoring	\$27,800	\$8,030	\$8,260	\$8,500	\$8,730	\$61,320
Task 1.4.2 NextGen SW Monitoring	\$38,570	\$15,130	\$23,680	\$25,240	\$16,810	\$118,430
Task 1.4.3 NextGen Met. Monitoring	\$37,120	\$14,270	\$24,750	\$30,160	\$18,070	\$124,370
Task 2.1 Hydrogeologic Framework	\$50,000	\$39,890	\$93,790	\$150,000	\$166,320	\$500,000
Task 2.2 Groundwater Quality	\$200,480	\$152,340	\$100,000	\$47,180	\$0	\$500,000
SCWA	\$262,000	\$592,720	\$611,410	\$618,500	\$647,370	\$2,732,000
In-Kind Services*	\$268,000	\$0	\$0	\$0	\$0	\$268,000
USGS CMF	\$298,000	\$133,880	\$133,880	\$154,390	\$113,360	\$833,510
Total	\$828,000	\$726,600	\$745,290	\$772,890	\$760,730	\$3,833,510

*In lieu of rent for FFY24.

USGS Historic Costs

Fiscal Year	Cash	Services	Total	% Change
1978	\$105,000	\$15,000	\$120,000	
1979	\$105,000	\$20,000	\$125,000	4.0%
1980	\$106,250	\$25,000	\$131,250	4.8%
1981	\$115,900	\$26,300	\$142,200	7.7%
1982	\$125,650	\$29,300	\$154,950	8.2%
1983	\$145,450	\$29,300	\$174,750	11.3%
1984	\$144,950	\$29,300	\$174,250	-0.3%
1985	\$145,000	\$35,000	\$180,000	3.2%
1986	\$130,000	\$0	\$130,000	-38.5%
1987	\$145,000	\$0	\$145,000	10.3%
1988	\$175,000	\$0	\$175,000	17.1%
1989	\$180,000	\$0	\$180,000	2.8%
1990	\$240,000	\$15,000	\$255,000	29.4%
1991	\$200,000	\$15,000	\$215,000	-18.6%
1992	\$190,500	\$15,000	\$205,500	-4.6%
1993	\$199,500	\$10,000	\$209,500	1.9%
1994	\$100,000	\$155,000	\$255,000	17.8%
1995	\$106,666	\$112,280	\$218,946	-16.5%
1996	\$106,666	\$112,280	\$218,946	0.0%
1997	\$106,666	\$112,280	\$218,946	0.0%
1998	\$106,666	\$112,280	\$218,946	0.0%
1999	\$125,000	\$152,280	\$277,280	21.0%
2000	\$97,324	\$179,956	\$277,280	0.0%
2001	\$97,324	\$179,956	\$277,280	0.0%
2002	\$111,162	\$179,956	\$291,118	4.8%
2003	\$111,162	\$179,956	\$291,118	0.0%
2004	\$114,223	\$187,777	\$302,000	3.6%
2005	\$114,223	\$187,777	\$302,000	0.0%
2006	\$114,223	\$187,777	\$302,000	0.0%
2007	\$114,223	\$187,777	\$302,000	0.0%
2008	\$114,223	\$187,777	\$302,000	0.0%
2009	\$108,323	\$187,777	\$296,100	-2.0%
2010	\$111,828	\$187,777	\$299,605	1.2%
2011	\$111,582	\$187,777	\$299,359	-0.1%
2012	\$115,238	\$187,777	\$303,015	1.2%
2013	\$114,064	\$187,777	\$301,841	-0.4%
2014	\$189,000	\$201,277	\$390,277	22.7%
2015	\$221,184	\$193,410	\$414,594	5.9%
2016	\$232,230	\$199,213	\$431,443	3.9%
2017	\$237,404	\$205,189	\$442,593	2.5%
2018	\$253,798	\$211,340	\$465,138	4.8%
2019	\$186,852	\$226,760	\$413,612	-12.5%
2020	\$215,446	\$233,560	\$449,006	7.9%
2021	\$242,096	\$240,570	\$482,666	7.0%
2022	\$260,370	\$247,790	\$508,160	5.0%
2023	\$279,008	\$255,220	\$534,228	4.9%
2024	\$262,000	\$268,000	\$530,000	-0.8%
2025	\$592,000		\$592,000	10.5%
2026	\$611,410		\$611,410	3.2%
2027	\$618,500		\$618,500	1.1%
2028	\$647,370		\$647,370	4.5%

SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 16, 2023
TO: Chairman/Board Members
FROM: Jeff Szabo, Chief Executive Officer
SUBJECT: Purchase of Electric Forklift Battery
AWARD: GB Industrial Battery, \$6,222

The Transportation Department seeks to purchase a replacement electric forklift battery to be installed in the Hauppauge Meter Shop forklift.

Quotes for this equipment were obtained from GB Industrial Battery, PMT Forklift Corporation, Monterey Industrial Battery, and J & J Battery.

The quotes received were as follows:

GB Industrial Battery: \$6,222

Monterey Industrial Battery: \$6,595

PMT Forklift Corporation: \$7,500

J & J Battery: \$7,600

After reviewing the quotes, Transportation recommends using the low bidder GB Industrial Battery. This will be the second battery purchased from GB Industrial Battery, with the last purchase being placed in May of 2023 at the same price for a different forklift in Coram. Under the Authority's Purchasing Policy, this requires Board approval because the purchase cost is greater than \$5,000.

Please have the Board authorize purchasing the battery from GB Industrial Battery at a cost of \$6,222.

Reviewed by:

D. Mancuso, Deputy CEO for Administration
J. Kleinman, Director of General Services

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SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE CORRESPONDENCE

DATE: August 16, 2023
TO: Jeff Szabo, Chief Executive Officer
FROM: Jeff Kleinman, Director of General Services
SUBJECT: Power Operator Parts
AWARD: Mueller Co., \$18,688.05

The SCWA Stores Department seeks approval to purchase various Power Operator parts from Mueller Co. These parts are used by the Construction Maintenance department. The Authority no longer holds a contract with Mueller for these parts. Quotes were received from both, Mueller: \$18,688.05 and Pollardwater: approximately \$19,915.63 for the required items.

After reviewing both quotes, Mueller Co. is the lowest bidder by \$1,227.58 when compared with Pollardwater's proposal and therefore their pricing has been deemed fair and reasonable.

In the current 2023-24 fiscal year, the Authority paid approximately \$132,536.92 to Mueller. Therefore, with this purchase the total expenditure to Mueller Co. will be \$151,224.97. Under the Authority's Purchasing Policy, purchasing these parts from Mueller Co. requires Board approval, because Mueller Co. will receive more than \$5,000 from the Authority in the same fiscal year.

During the last fiscal year 2022-23, Mueller Co. was paid approximately \$1,860,867.62 from the Authority.

Please have the Board authorize payment to Mueller Co. in the amount of \$18,688.05.

Reviewed by:

Joseph Pokorny, Deputy CEO for Operations
Donna Mancuso, Deputy CEO for Administration
Jeff Kleinman, Director of General Services
Brendan Warner, Director of Construction Maintenance
William Martin, Storeroom Manager

Procurement Agent: Vonciel Stewart

SUFFOLK COUNTY WATER AUTHORITY
Production Control - Bay Shore, New York

INTER-OFFICE CORRESPONDENCE

DATE: August 18, 2023
TO: Jeffrey Szabo, CEO
FROM: Michael O'Connell, Director of Production Control
SUBJECT: Request for Approval – Purchase of IR Heater Elements

The Authority utilizes hundreds of infrared quartz heaters to heat our pump station buildings. For years we were purchasing and installing an infrared quartz heater as manufactured by a company called HeatRex. While the heaters themselves have good longevity, the unit utilizes a quartz lamp that is a consumable. As of late 2017, HeatRex discontinued manufacturing the heater the Authority uses and also stopped making replacement lamps. Unfortunately, these lamp elements are unique in size to each manufacturer.

In early 2018, I made contact with Fannon Products LLC, which is a company that produces replacement quartz heat lamps for several manufacturers or will produce custom to your specifications. We have been purchasing replacement lamps from Fannon for five years now and all have performed well. We have received an updated replacement lamp price quote from Fannon Products for \$59.67 each. This is still a lower unit cost than we were paying for the HeatRex lamps under contract in 2017 (\$66.00 each). Purchasing also requested a quote from Aetna Electric Supply and their pricing was \$71.91 each.

As we have done in the past several years, I am requesting Board approval to purchase replacement infrared quartz heat lamps from Fannon Products LLC for a cost not to exceed \$20,000.00. This will allow us the ability to purchase approximately 325 replacement lamps (with shipping costs). This estimated quantity should be sufficient for the next 12 months.

I hope that you will look favorably upon this purchase request.

CC: J. Pokorny

Approved: J. Pokorny



SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

INTEROFFICE CORRESPONDENCE

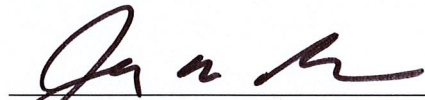
DATE: August 3, 2023
TO: Chairman/Members
FROM: T.J. Kilcommons, P.E., Chief Engineer/Director of R&D
SUBJECT: Resolution – Halsey Manor Road Well No. 2
Manorville, Town of Brookhaven



It is proposed to construct a new production well no. 2 at the Halsey Manor Road well field located in Manorville, Town of Brookhaven. This well will have an authorized capacity of 1,388 gallons per minute and will be used to alleviate system stresses during periods of peak water demand in the Central Island Intermediate Water Supply System.

Kindly place the above-captioned on the Agenda for the August 24th Board Meeting.

Approved by :



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

8/4/23
Date

TJK:tcf
Enclosures

cc: J.M. Pokorny, P.E.
T.T Fuller, P.G..
R. G. Bova, P.G.

The undersigned, Chairman of the Suffolk County Water Authority, hereby certifies that at a regular meeting of the Members of said public benefit corporation, duly called and held at the Authority's principal office at 4060 Sunrise Highway, Oakdale, County of Suffolk, New York, on August 24, 2023, the following resolution was adopted and that the same is in full force and effect:

"RESOLVED, to construct Well No. 2 at the Halsey Manor Road Well Field, 3.765 acre site, located on the south east corner of the intersection of Halsey Manor Road and the South Service Road, (not open) of the Long Island Expressway, Manorville, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

"FURTHER RESOLVED, that application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer."

WITNESS my hand and seal of the Authority this 24th day of August 2023,
at Oakdale, New York.

Charles Lefkowitz, Chairman

(SEAL)

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: August 16, 2023
TO: Jeff Szabo, Chief Executive Officer
FROM: Christopher Cecchetto, Chief Financial Officer
SUBJECT: **Budget Amendment #2 – F/Y/E May 31, 2024**



In accordance with the attached memo from Brendan Warner, approved by Joe Pokorny, we are requesting the following fiscal year 2024 budget amendment:

Budget Transfer Request Construction Maintenance

Decrease to item 015 (Distribution System Improvements) in the amount of \$4,000,000

Increase to item 196 (Emerging Contaminants Infrastructure) in the amount of \$4,000,000

This change will not impact the capital budget.

Please include this on the Board Agenda for members' consideration, at their next meeting of August 24, 2023.

CC:ms
attachment

c: B. Warner, J. Pokorny, L. Preller, S. Hannan

FIN-23-076

SUFFOLK COUNTY WATER AUTHORITY
Construction Maintenance - Oakdale, New York

INTER-OFFICE CORRESPONDENCE

DATE: August 16, 2023
TO: Joe Pokorny P. E., Deputy CEO for Operations
FROM: Brendan J. Warner, P.E. , Director, Construction-Maintenance *B. Warner*
SUBJECT: Budget Transfer from 015 to 196

I am requesting to reallocate available funds to allow us to begin our Halsey Manor Water Main Extension Grant Project. The requested transfer is outlined below.

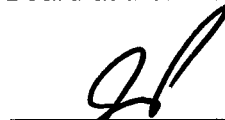
Transfer from: Budget Line item 015 – Distribution System Improvements - \$4,000,000 (approximately \$10,000,000 remaining).

Transfer to: Budget Line item 196 – Grant Projects - \$4,000,000

The funds from this transfer will be utilized to allow us to begin construction on our Halsey Manor Water Main Extension Project. This project is currently fully funded through various grants from Federal, State and Town sources. After completion of the project, we expect our expenditures to be reimbursed. The Board approved the award of the water main extension contract at the June 2023 Board Meeting. Once this budget transfer is approved, we will authorize this project with an expected start of construction in mid-September.

This change does not require an increase to the overall budget. If you are in agreement with this transfer please present to the Board at their August meeting.

Approved by:



Joseph M. Pokorny, P.E.
Deputy CEO for Operations

8/16/23
Date


Cc: Stephen Huber
Chris Cecchetto

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: August 22, 2023

TO: Jeff Szabo, Chief Executive Officer

FROM: Christopher Cecchetto, Chief Financial Officer 

SUBJECT: **FYE 2023 Finance Summary Memo**

As of August 24, 2023, the fiscal year end 2023 audit of the Suffolk County Water Authority ("SCWA") is substantially complete. Overall, financial performance exceeded expectations with revenues outperforming initial projections. However, capital and operating budgets exceeded initial budgets as well.

The *Statements of Revenues, Expenses, and Changes in Net Position* show an increase in Net Position of \$71.3 million over the prior year. Additionally, SCWA concluded the year with a debt service coverage ratio of 3.63; SCWA budgets projected a debt service coverage ratio of 3.44 and always set a minimum target of 2.00. The *Statement of Net Position* reveals an ending cash balance of \$187.3 million, a decrease of \$101.5 million; this decrease was due to the investment of other postemployment benefits ("OPEB") cash reserve balances towards the end of fiscal year 2023.

In fiscal year 2023, GASB 87 was adopted and changed the way SCWA accounts for lease revenues. The *Statement of Net Position* now includes a lease receivable that reflects the discounted cash flows for all long-term leases; there is also a corresponding deferred inflow. Additionally, lease revenues are now accounted for differently on the *Statement of Revenues, Expenses, and Changes in Net Position*: lease revenues are no longer recognized as billed. These revenues are now split between straight-line principal and an interest component, with the latter being excluded from *operating revenues* and classified as *nonoperating revenues*.

When evaluating financial performance and examining the *Statements of Revenues, Expenses, and Changes in Net Position*, it is important to consider various GAAP adjustments that impact the presentation of these statements. This includes disregarding non-cash activity, such as depreciation expense, amortization expense, mark-to-market investment gains/losses, etc. Additionally, some GASB adjustments resulted in reductions to expenses in the fiscal year; this is also non-cash activity that should be added back to expenses, which reduces the resulting revenues available for capital expenditures.

Total operating revenues	\$ 270,174
Income from investments	6,146
Capital reimbursement fees	16,106
Capital contributions (grants)	2,975
Total revenues (excludes interest revenues, as lessor)	\$ 295,401
Operating expenses	99,164
Maintenance expenses	39,969
Interest and other bond expenses	29,643
Less: GASB 68 increase to expenses	(5,012)
Add: GASB 75 reduction to expenses	14,125
Total adjusted expenses	\$ 177,889
Revenues available for capital expenditures	\$ 117,512

Any activity regarding capital expenditures is excluded from the *Statements of Revenues, Expenses, and Changes in Net Position* as this activity is captured on the *Statement of Net Position*. When discussing its finances internally, SCWA typically utilizes the utility industry's "cash-needs approach". This presentation format reflects how SCWA budgets are discussed at the start of every fiscal year. When analyzed in these terms by backing out non-cash GAAP adjustments, SCWA ended fiscal year 2023 with a cash surplus.

Revenues available for capital expenditures	\$ 117,512
Less: capital expenditures (per <i>Statement of Cash Flows</i>)	(95,323)
Cash surplus	\$ 22,189

SCWA entered FY 2023 projecting a cash surplus of \$0.5 million; SCWA consistently targets a break-even financial model. This projected surplus was the result of utilizing the "cash-needs approach", per above: revenues less operating & maintenance expenses, less capital expenditures, less debt service obligations.

To compare to the slight projected surplus per the budgets, the following deviations from the budget must be noted:

Projected fiscal year surplus	\$ 458
Less: operating & maintenance budgets, over expended	(8,086)
Less: capital budget, over expended	(7,828)
Add: debt service budget, under expended	6,397
Add: revenue budget, over targets	45,394
Less: GASB 87 interest revenues	(5,025)
Less: income from investments	(6,146)
Less: capital contributions (grants)	(2,975)
Adjusted cash surplus	\$ 22,189

Fiscal year 2023 saw SCWA realize the impacts of COVID-19 within operating and capital budgets. As a result, original budgeted amounts were exceeded. Fiscal year 2024 capital and operating budgets should reflect these economic changes and will be monitored throughout the new fiscal year. The \$6.4 million difference in debt service budgets was expected due to the difference between GAAP debt service and actual cash obligations. Despite the increases in both capital and operating budgets, operating revenues outperformed initial targets by 8.4% due to increases in pumpage and annual rate increases. Mark-to-market adjustments, lease interest revenues, and grant revenues are not considered in SCWA budgets.

CC:ms
attachment

c: S. Hannan

FIN-23-077

SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York

Interoffice Memorandum

TO: Jeffrey W. Szabo, Chief Executive Officer

FROM: Alicia Simson, Internal Audit Manager

DATE: August 14th, 2023

SUBJECT: Babylon School of Beauty Acct#3000275317

Internal Audit is requesting an account adjustment in the amount of \$13,360.12 for the Babylon School of Beauty (\$12,778.61 wasted water, \$581.51 late fees).

In early 2021, the customer's meter was physically changed by SCWA personnel, but there is no work order supporting this change. Due to the lack of order, the meter was not set on the customer's account. As a result, the customer was not accurately billed consumption for approximately two years. After correction of the error, the customer was billed 10,000 CCF above their average consumption for the respective period.

Internal Audit reviewed the customer's account activity, noting multiple events whereby SCWA personnel failed to identify and correct the issue timely. To follow is a summary of orders during the period under review:

1. 9/7/2021 - Leak detector indicated leak at the property. The CS Technician was unable to locate the meter vault. CM crew as dispatched 10 days later.
2. 9/17/2021 – CM noted that “The contractor hit the customer's service line”. The water was turned off at the curb and SCWA repaired the line. The volume of the leak cannot be determined since the meter was not set and consumption was not billed.
3. 5/20/2022 – Water was coming out of the meter vault. CS tech inspected the vault and failed to identify the inaccurate meter number. The CS Tech noted that the leak was the customer's responsibility but did not indicate why. Since SCWA performed the service line repair and recently worked within the vault, cause and responsibility is unclear. In addition, since we cannot differentiate between this leak and the previous leak, SCWA cannot appropriately allocate loss from the two events.
4. 8/24/2022 – AMR Tamper code - leak detected error was triggered. CS Tech failed to identify the wrong meter number in the vault. We indicated that there wasn't a leak and closed the order.
5. 9/8/2022 – Order created due to lack of consumption on the account. Account was estimated for 4 quarters. Tech was dispatched, but he assumed he was in the wrong vault (meter number wrong). He requested that a CM crew locate the meter. CM located and raised the vault.
6. 12/5/2022 – Order created due to lack of consumption on the account. CS Tech identified the wrong meter number, it was corrected 10 days later.
7. 2/3/2023 – Bill released to customer without review or correction for leak that was SCWA's responsibility.

As a result of SCWA's inability to distinguish the amount of water lost from the contractor hitting the customer's service line, it is Audit's opinion that all consumption exceeding normal usage be removed from this customer's account. In addition, failure to provide accurate billing in excess of one year, with no interference from the customer, resulted in a lack of timely notice of high consumption. As a result, the customer would have been unable to address any internal leaks or modify their consumption behaviors timely, further supporting Internal Audit's recommendation. IA conferred with the Deputy CEO of Customer Service, Janice Tinsley, and she agrees that a 100% Wasted Water credit is warranted.

If in agreement, I respectfully request you add this request to the Board's Agenda, for the meeting scheduled August 24th, 2023.

**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: August 16, 2023
TO: Jeffrey W. Szabo, Chief Executive Officer
FROM: Donna Mancuso, Deputy CEO for Administration *DM*
SUBJECT: POLICY 604 REVISION

Human Resources has determined that revisions to Policy 604, Workers' Compensation & Injury Reporting are necessary. These revisions include the changes made after review by the DEI committee.

- Pronoun changes throughout
- Title changes
- Requirement to provide medication documentation every 4 weeks
- Add "within a reasonable time period" with regard to return to work
- Employees will cease to accrue sick, personal or vacation after six consecutive months
- Employees subject to termination if they do not return to work within a reasonable time period

If you agree, please have these policies placed on the agenda for the Board meeting to be held August 24, 2023. Thank you.

SUFFOLK COUNTY WATER AUTHORITY

POLICIES AND PROCEDURES

**SUBJECT: WORKERS' COMPENSATION
AND INJURY REPORTING**

_____ **FILE UNDER SECTION NO.: 6**

EFFECTIVE DATE: ~~October 29, 2020~~ August 24, 2023

_____ **POLICY NO.: 604**

SUPERSEDES: ~~November 20, 2017~~ October 29, 2020

_____ **APPROVED:**

POLICY

It is the Suffolk County Water Authority's policy that all on-the-job injuries, however slight, must be reported to the Department Supervisor and the Human Resources Department at the time of occurrence even if the injury does not appear to require medical attention. Employees must notify Human Resources immediately upon seeking medical attention for a claim to be filed directly with the Worker's Compensation Board for occupational injury or illness.

PROCEDURE

Workers' Compensation

The Authority strives to reduce work related injuries by providing safe and healthful working conditions. An employee will not be retaliated against for filing a workers' compensation claim. Additionally, job applicants will not be rejected for having applied for and/or received workers' compensation payments, providing that they are capable of performing the functions of the job.

An employee who sustains an occupational injury or illness will be compensated in accordance with the New York State Workers' Compensation Act.

Employees covered by a Collective Bargaining Agreement should refer to their agreement for details relating to workers' compensation benefits.

For Management employees, the Authority will pay to the employee, the difference between eighty-five (85%) percent of their regular salary and the maximum allowable statutory benefit at the time of filing as defined by the New York State Workers' Compensation Act. The first five days of absence due to a work-related injury will be charged to excused pay. Statutory Workers' Compensation benefits will be paid to the employee for a maximum three weeks or 15 workdays; thereafter, statutory benefits will be paid directly by our current workers' compensation insurance carrier.

For those employees within three (3) years of retirement eligibility, the Authority will pay to the employee the difference between one hundred (100%) percent of their regular salary and the maximum allowable statutory benefit at the time of filing. Employees shall not be paid any non-statutory workers' compensation supplemental pay if the Authority's medical examination indicates the employee may work on a light-duty basis.

In order to receive the above outlined compensation, the appropriate notification and medical reports must be provided accurately, timely (within 72 hours) and completely by the employee. Upon receipt of an Injury and Investigation Report form (See Exhibit I), the injured employee's

immediate supervisor shall complete it and return it to the Human Resources Department. If an employee's immediate supervisor is not available, the employee must contact the Human Resources Department. Instructions on the form must be followed explicitly. Incomplete or inaccurate forms will be returned to the supervisor for correction and will result in a delay in benefits. Failure to report injuries or illnesses accurately and timely may result in the Authority's supplemental compensation being delayed or denied. Failure to report injuries or failure to report medical attention for a work-related injury may result in disciplinary action.

A record of each employee injury or illness will be maintained and recorded according to the New York State Public Employees Safety and Health (PESH) requirements. A summary of accidents for the past year must be listed on New York State Form SH-900.1 and posted on the Authority bulletin board during the month of February.

Injury Reporting and Investigation/Employee Responsibility

Employees injured while at work for the Authority have an obligation to seek immediate medical attention, within three (3) days of the date of injury, and to provide thorough documentation within six (6) calendar days of the date of the injury. Employees who fail in this obligation may have their workers' compensation payments withheld until acceptable medical documentation is provided. If immediate medical attention is required, the injured employee will be sent or taken to the doctor or hospital for treatment. Employees are not permitted to leave work areas to go to the scene of an accident.

Employees who seek medical attention for a work-related occupational illness or injury for direct filing with the Worker's Compensation Board must notify Human Resources immediately.

Employees who do not seek timely medical attention as set forth above may be required to see an Authority designated physician in order to document said injury. Injured employees have a continuing obligation to provide the Authority with updated medical documentation while out of work due to a job-related injury or illness every 4 weeks.

~~Any employee who fails~~ Employees who fail to attend a medical examination and/or a Workers' Compensation hearing, without good cause, will have his/her their supplemental benefits suspended. The supplemental benefits will not resume until the employee has attended the necessary medical examination and/or Workers' Compensation hearing.

There will be no retroactive payment of supplemental monies after attending the hearing or medical examination. In addition, medical reports filed retroactively to change an employee's disability status will not be accepted. If an employee's medical condition changes, this will only be reflected in future filings.

Supervisor's Responsibility

1. The immediate supervisor will question the injured employee and all witnesses regarding the cause and circumstances of the injury. ~~He/she~~ The Supervisor will ensure that a detailed written report (See Exhibit I) is sent to the Human Resources and Safety Departments. This report must include place, date, time, how the accident occurred in detail, the part of the body affected and the nature of the injury or illness.
2. The immediate Supervisor will investigate the cause of the incident to determine corrective action required to avoid further injury. The supervisor will also investigate the employee's actions, which may or may not have contributed to the incident.

3. The Supervisor will inform the injured employee(s) to forward any and all bills received to the Human Resources Department. Employee(s) should not pay any bills personally, nor should bills be submitted to our Medical Plan or any other insurance plan by which they may be covered (i.e., spouse/parents' insurance).

Human Resources Department's Responsibility

Upon receipt of a written report for work-related injury or illness, the Human Resources Department:

1. Reviews the Supervisor's report and discusses the case, if necessary, with the physician or person providing first aid or medical care to the employee. A copy of the report is distributed to the ~~Safety Manager~~ Environmental Health & Safety Manager.
2. Determines the Authority's obligations due to the circumstances. At no time should a supervisor or member of management make any commitments or statements pertaining to the Authority's responsibilities in regard to an employee's injury or illness.
3. Upon determination that the injury or illness is work-related, the Human Resources Department:
 - a. Completes form C-2, "Employer's Report of Injury" and forwards the C-2 to the Authority's workers' compensation insurance carrier or administrator.
 - b. Forwards any bills received by the employee to the Authority's workers' compensation insurance carrier or administrator.
 - c. Maintains all correspondence pertaining to the injury.
4. Follow-Up Responsibilities:
 - a. While an employee is out on Workers' Compensation Leave, the Human Resources Department:
 1. Maintains information regarding the employee's medical condition and prognosis for returning to work.
 2. Informs the employee of important information such as changes in benefits programs, etc.
 3. Periodically informs the supervisor of the employee's medical condition and prognosis for returning to work.
 4. May request an opinion be obtained from another physician, selected by the Authority, in those instances where a) an absence extends beyond the initial "probable return to work date," or, b) where alleged injury or illness is questionable.
5. Return to Work Following Job-Related Injury or Illness:

An employee may return to work following a job-related injury or illness whether to full-duty or restricted-duty, within a reasonable time period, provided medical evidence is submitted and approved by SCWA.

Employees covered by a Collective Bargaining Agreement should refer to their agreement for details relating to workers' compensation benefits and a return to work.

For Management employees:

- a. If released unconditionally and if possible, the employee will be reassigned to the job held prior to the injury or illness. However, if that job is not available, the employee will be assigned to work which is related as closely as possible to his/her previous job (in duties, hours and pay).
- b. If released but is medically restricted in the duties the employee can perform, ~~he/she~~the employee will be assigned to work that corresponds to the physician's restriction(s) provided that type of work is available, until ~~he/she~~the employee is physically capable of reassignment to the previous job. If work is not available within the employee's restriction(s), ~~he/she~~the employee may be placed on a leave of absence will continue on workers' compensation leave for a reasonable period of time.
- c. If an employee is absent from work in excess of five (5) consecutive months due to a job-related injury which is covered under Workers' Compensation Act, such employee will be required to apply for Social Security disability benefits. Confirmation of application must be provided to the Human Resources Department.
- d. An employee absent from work for six (6) consecutive months, will no longer accrue sick, personal or vacation time until they return to work; such time will be prorated on a twelve-month basis.
- d. If the employee does not return to work either full duty or light-duty within a reasonable period of time, the employee will be subject to termination.

6. Death of Employee -- Work Related:

- a. In the event that an employee dies while on the job, or dies while off the job because of a job-related injury or illness, the Chief Executive Officer, ~~Chief Human Resources Officer~~Deputy CEO for Administration, Workers' Compensation Specialist, Director of Risk Management, the Environmental Health & Safety Manager, Authority's Workers' Compensation carrier and legal counsel are to be notified immediately. In addition, the Williams-Steiger Occupational Safety and Health Act of 1970 requires an employer to notify the Secretary of Labor (Department of Labor, Occupational Safety and Health Administration) within 8 hours, of an accident or health hazard that results in one or more fatalities, or hospitalization of five or more persons.
- b. No statements as to the cause, probable cause or suspected cause of death are to be made to any employee, relative or representative of the deceased, news media or other person or agency until the cause of death has been determined by a legally qualified person or official body empowered to make such determinations. If inquiries are received, they are to be referred to the ~~Chief Human Resources Officer~~Deputy CEO for Administration, Legal Department and/or the Chief Executive Officer.

MEMBERS OF COLLECTIVE BARGAINING UNITS

Employees covered by a Collective Bargaining Agreement should refer to their agreement for

additional information.

MEMO

TO: Jeff Szabo, SCWA CEO

FROM: Judy Jakobsen, Pine Barrens Executive Director *JJ*

DATE: 8/4/2023

RE: Training request for Jerry Tverdy for online ArcGIS Pro: Essentials Workflows

Jerry Tverdydy aside from his responsibilities for managing the Pine Barrens Credit program, serves as our department's main GIS resource for producing map products and performing data analysis related to land use and management. Staff is transitioning from ArcMap to using the ArcGIS Pro online software program. ArcMap is expected to be retired in 2026 and therefore staff will need to migrate to using ArcGIS Pro. To foster a smoother transition from ArcMap to ArcGIS Pro, it is necessary for Mr. Tverdydy to take the online ArcGIS Pro: Essential Workflows training being offered through ESRI. This training will further enhance his skills and abilities related to GIS work that is important to the department.

Mr. Tverdydy has selected this as one of his goals for the year. After taking this course, he will be able to train other department staff and assist them with the use of this software program.

There is no travel involved since it is an online course and all costs for the online training would be paid by the Central Pine Barrens Commission.

I respectfully request that the SCWA Board approve this training for Jerry Tverdydy.





SEMINAR/CONVENTION ATTENDANCE
AND
TRAINING REQUEST FORM

INSTRUCTIONS: This form should be completed whenever an employee requests attendance at a seminar, convention, or training session. The completed form should be forwarded to the Chief Human Resources Officer after appropriate departmental approvals have been received for final authorization and processing.

Employee Name: Jerry Tverdy Title: Senior Environmental Analyst
Department: Central Pine Barrens Commission

Seminar/Course/Training Requested: (attach literature and completed registration form) _____
ArcGIS Pro: Essential Workflows

Date(s) of Training: September 11-13, 2023 Number of Hours/CEU: 24

Location: online

Expected Benefits: In view of recent transition from ArcGIS to ArcGIS Pro software
it is important to improve skills for efficient use of the new program.

Projected costs:

Course: \$ 2,685 Travel: \$ _____ Food/Lodging: \$ _____ Auto Rental: \$ _____

TOTAL: \$ 2,685

Training/Seminar actual costs should be allocated to general ledger account 502602 - _____ - 100075.
(Your Dept. Cost Center)

Training related (lodging, food, travel) actual costs should be allocated to general ledger account 502600- _____ -100075.
(Your Dept. Cost Center)

APPROVALS:


Department Head//Date

Deputy CEO/Date

Deputy CEO for Administration/Date

Chief Executive Officer/Date

Authorizing Resolution (If costs exceed \$1,500)

Original to Employee, Copy to Department Head, and Copy to Human Resources Department

Revised 06/16/2017

ArcGIS® Pro: Essential Workflows

STUDENT EDITION

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**SUFFOLK COUNTY WATER AUTHORITY
Oakdale, Long Island, New York**

I N T E R O F F I C E C O R R E S P O N D E N C E

DATE: August 7th, 2023

TO: Jeffrey Szabo, Chief Executive Officer

FROM: Brian Seevers, Talent Acquisition and Development Manager

SUBJECT: Stony Brook Center for Corporate Education- Essentials for Evolving Leaders Training program

As part of our overall succession planning, there is a critical need to provide our existing managers and leaders with enhanced management training and skills development. These current managers will be the next generation of thought leaders who will take the Authority into the next decade and beyond. With over 40% of the workforce able to retire within the next 5 years, creating a bullpen of capable, resilient, and strategic thinkers who will position the authority for success in the years to come.

This first step in the process would be to implement a training program for our managers and supervisors who can step into these roles in the future. This program would support those evolving leaders as they continue to take on new roles with increasing responsibilities and provide the structure needed for success.

After a review of current options, we have selected SUNY Stony Brook's "Essentials for Evolving Leaders" training program, through their Center for Corporate Education (CCE). This program provides current managers who have been in their roles the advanced skills needed to thrive and succeed in an ever-changing business environment. This 2-day course provides training in the following areas:

- A leader's role and focus- concentrating on crafting a vision, building alignment with employees and the company as well as creating positive work cultures.
- Influence, Problem solving and decision making.
- Developing high performing teams.
- Leading change.

Attached to this memo, is the overall breakdown of the class and the topics discussed. This class would be available for a maximum of 18 evolving leaders throughout the Authority who are ready to take the next step in their careers. The overall cost of the class would be \$8,900, which would breakdown to \$494.00 per participant.

It is my recommendation that we partner with SUNY Stony Brook's Center for Corporate Education to conduct the "Essentials for Evolving Leaders" training program for a total cost of \$8,900. If you agree, please present to the board at their meeting on August 24th, 2023.

Approved:



Donna Mancuso, Deputy CEO for Administration

ESSENTIALS FOR EVOLVING LEADERS

4, half Days - online via Zoom Instructor-led

Or

2 full days in person

\$8,900 corporate class

Max 18 participants

A company's success is strengthened by a foundation of strong, resilient leaders at all levels in the organization. As your leaders continue to evolve and take on new roles with increasing responsibility, they need to be able to meet challenges head on and thrive while doing so.

This program is curated for leaders who want to deepen their current skills. It will focus on aligning their leadership style with the organization, operate more strategically, expand their abilities to build high performing, value creating teams, engage and influence others, champion change and create positive workplace culture.

This four, half-day or 2 full- day in- person workshop is highly interactive, incorporating full and small group discussion, polls, experiential activities, and individual reflection. Through a combination of lecture, in workshop practice, collaboration, between session work and practical application this workshop will focus on the following four development areas.

A LEADER'S ROLE AND FOCUS

- Crafting a Vision
 - Thinking big picture
 - Being bold
 - Exploring implications and gathering feedback
- Building Alignment
 - Clarity of message
 - Being open to perspectives
 - Providing encouragement
- Championing Execution
 - Initiating and driving action
 - Creating a plan
 - Addressing problems, Celebrating success
- Creating Positive Workplace Culture
 - The Relationship to Organizational Success
 - Key Elements of Positive Culture
 - Values – moving words to action
 - Rituals – what are they and why they are powerful
 - Communication Clarity - key characteristics
 - Inclusivity – creating and contributing
 - Employee Well-Being – it's always been important, why now more than ever
 - Positive Culture Elements in the Hybrid and Virtual Workplace

INFLUENCE, PROBLEM SOLVING AND DECISION MAKING

- Influence
 - Understanding Influence
 - Building Your Influence



- Effectively Using Your Influence
- Problem Solving
 - Identifying the Problem and the Root Cause
 - Steps to Problem Solving
 - Gathering Information and Data
 - Prioritizing
 - Analyzing
 - Solution Generation
- Making Decisions
 - Planning Tools
 - Implementation

DEVELOPING HIGH PERFORMING TEAMS

- Understanding Team Leadership
 - What Type of Team are You Leading?
 - Collaboration Continuum and Leadership Styles
 - Leading Hybrid and Virtual Teams
- Seven Stages of Effective Team Performance
 - Orientation – Why are we here? Who are our stakeholders?
 - Trust Building – mutual regard and reliability
 - Goal Clarification – vision and priorities
 - Commitment- defined roles and resources, how decisions are made
 - Implementation -team process
 - High Performance – synergy and results
 - Renewal- recognition/celebration, core learning, changing members
- Common Reasons Teams Fail

LEADING CHANGE

- Drivers of Change
- Challenges to Change
- Seven Steps to Effective Change
 - The Compelling Story
 - Chart Your Course
 - Create the Team
 - Communication
 - Remove Obstacles
 - Reinforce, Reassess, Recognize
 - Making It Stick
- Understanding and Managing Resistance
- Masterfully Handling Change Ourselves
- Evolving Leaders 90-Day Action Plan Development

SUFFOLK COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

TO: Jeffrey Szabo, Chief Executive Officer

FROM: Rich Bova and Phil Thompson, Office of Emergency Management

DATE: August 3, 2023

SUBJECT: Water Information Sharing and Analysis Center (WaterISAC)
Membership Renewal

The Office of Emergency Management is seeking to renew the Suffolk County Water Authority's Water Information Sharing and Analysis Center (Water ISAC) yearly membership dues in the amount of \$5,500.00.

Water Information Sharing and Analysis Center (WaterISAC) was established in 2002 in coordination with the U.S. Environmental Protection Agency and was authorized by Congress in the Bioterrorism Act.

WaterISAC maintains communication with the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency, the Federal Bureau of Investigation, the U.S. Environmental Protection Agency, state intelligence fusion centers, and other federal and state agencies to provide in-depth water safety and security information to its members.

The Suffolk County Water Authority has been an active member of WaterISAC since 2011.

We are requesting that this be presented to the Board Members for their approval at the August meeting.

Thank you



Invoice Date: August 3, 2023

WaterISAC

1620 I Street NW

Washington, DC 20006

United States

INVOICE

Suffolk County Water Authority

4060 Sunrise Highway

Oakdale, NY 11769

United States

Invoice Number:13158-24

DUE DATE: September 7, 2023

Member Since: January 14, 2011

Amount USD

Annual Membership Dues

For 12 months ending Jun 4, 2024

\$5,500.00

REMIT PAYMENT

To:

WaterISAC
1620 I Street NW Suite 500
Washington, DC 20006
United States

Questions about your membership or invoice? Please contact us at 866-H2O-ISAC or membership@waterisac.org.

W-9 Form

Download from www.waterisac.org/W-9

To Pay by Credit Card

Log in to www.waterisac.org

Go to My Account

Select My Organization

Select Download and Pay Invoice

(or call 866-H2O-ISAC)

EFT/ACH Payment Information

Please note new account number below.

Financial Institution: Truist

SWIFT: BRBTUS33

Account: 1090001891289

Routing: 054001547

Confirmation e-mail: cadena@waterisac.org



SUFFOLK COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

DATE: August 16, 2023

TO: Jeffrey W. Szabo, Chief Executive Officer

FROM: Donna Mancuso, Deputy CEO for Administration *DM*

SUBJECT: *AWWA/WEF UTILITY MANAGEMENT CONFERENCE 2024*

The AWWA/WEF Utility Management Conference for 2024 will be held from February 13-16, 2024 in Portland, Oregon. This year I am the Co-Chair (representing AWWA) on the Planning Committee to develop the program. I have attended this annual conference for many years and found it to be relevant and informative as it is devoted to management of the water utility and there are numerous sessions devoted to the workforce.

As a trustee on the Management and Leadership Division and liaison (former Chair) to the Workforce Strategies Committee, I am required to be present at the division and committee meetings which are held during the conference. The planning committee has received over 250 submissions for workshops and sessions and we anticipate that this will be a well-attended conference. The technical program sessions will focus on workforce development, leadership training, digitalization and workforce readiness, and several sessions devoted to utility leadership, public communication, cyber security and asset management.

The cost for attendance including registration, airfare, hotel and meals is estimated to be \$1,800. If you approve, please present this request to the board members at their next meeting. Thank you for your consideration.

SUFFOLK COUNTY WATER AUTHORITY
INTEROFFICE CORRESPONDENCE

DATE: August 11, 2023
TO: Jeff Szabo, Chief Executive Officer
FROM: Jeff Kleinman, Director of General Services
SUBJECT: Emergency Repair and Maintenance of Laboratory Compressor
AWARD: John Iacono Inc. - \$6,813

The Facilities Department seeks retroactive approval from the Board to spend \$6,813 on services already provided by John Iacono Inc. for the repair, and maintenance of the Atlas Copco Air compressors for the Hauppauge Laboratory. On July 21st, 2023, we received several alarms on the compressor. John Iacono Inc. was called in immediately to perform an inspection, at which point numerous issues were identified that required immediate repair to ensure the compressor and associated equipment would not be damaged.

Iacono has been used as our compressor maintenance vendor for over 5 years but due to the spend on services typically being less than \$5,000 annually, we have not had a contract with them. Based on this spend and a previous emergency repair, Contract No. 7994 for the Maintenance of Atlas Copco Compressors is currently out to bid and is expected to be recommended for award at the September 2023 board meeting.

We respectfully request the Board to authorize the Authority to pay the invoice from John Iacono Inc. for the inspection, repairs, and maintenance they provided.

Reviewed by:

D. Mancuso, Deputy CEO for Administration —
J. Kleinman, Director of General Services —

Purchasing Manager: John Deubel

Attachments: Invoice #49015

John Iacono Inc.

230 Knickerbocker Avenue
Bohemia, NY 11716
Compressor Sales and Service
(631) 589-6303 FAX 6310

deniselevix@iaconoinc.com

Invoice

DATE	INVOICE NO.
8/9/2023	49015

BILL TO	SHIP TO
Suffolk County Water Authority Accounts Payable PO box 38 Oakdale, NY 11769	Suffolk County Water Authority 260 Motor Parkway Hauppauge, NY

Customer PO#	TERMS	REP	SHIP VIA	FOB	Our PO#
	Net 30	RJP	UPS GROUND	Holyoke, MA	
Item	DESCRIPTION	Quantity	Rate	AMOUNT	
Technical Servic...	Technical Service @ \$165.00 per hour on 7/20/23. Diagnostic service on Atlas Copco ZT15 Compressor s/n API795167 - air hose broken & PM Service needed.	3	165.00	495.00T	
0663210611*	O-RING 57.2 X 3	1	7.00	7.00T	
0663210289*	O-RING	1	7.00	7.00T	
1622608210*	PIPE	1	1,944.00	1,944.00T	
2901187500*	PM KIT C Pack(Z2008)	1	2,360.00	2,360.00T	
2908850101*	ROTO-Z 20L	1	791.00	791.00T	
2908850300*	ROTO-Z BUS 5L	1	219.00	219.00T	
Technical Servic...	Technical Service @ \$165.00 per hour on 8/8/23. Replaced intercooler air hose & performed PM Service on Compressor. 1st Man	3	165.00	495.00T	
Technical Servic...	Technical Service @ \$165.00 per hour on 8/8/23. Replaced intercooler air hose & performed PM Service on Compressor. 2n Man	3	165.00	495.00T	
	Estimate #9126 TAX EXEMPT		0.00	0.00	
				Total	\$6,813.00

FOR YOUR CONVENIENCE WE NOW ACCEPT
MOST MAJOR CREDIT CARDS FOR ORDERS
LESS THAN \$10,000

August 24, 2023

Invoice Breakdown

Bond, Schoeneck & King PLLC

August 2023	\$118.00
Confidential	\$2,719.50

Dvirka & Bartilucci

AT & T Gun Club Road Upgrade	\$2,182.75
AT & T Railroad Ave Upgrade	\$675.00
AT & T Albany Ave Upgrade	\$547.25
AT & T Pleasant Ave Upgrade	\$383.75
Verizon West Prospect St Upgrade	\$956.75
Verizon Laurel Hill Road Upgrade	\$993.00
Verizon Locust Drive Upgrade	\$1,008.25
Verizon Plymouth Street Upgrade	\$965.25
Verizon Gun Club ad Upgrade	\$602.50
Verizon Peconic Street Upgrade	\$1,068.25
Verizon Carlson Ave Upgrade	\$735.75
Verizon Carroll Street	\$659.50
Verizon Belle Terre Road Upgrade	\$681.25
AT & T Moffitt Blvd Upgrade	\$693.25
Dish Smith Street Upgrade	\$647.25
Dish Review 32 Locations	\$5,626.00
Suffolk FRES Moores Lane Upgrade	\$2,282.75
AT & T Wicks Path Upgrade	\$1,300.50

Helsin, Rothenberg, Farley & Mesiti

Invoice # 5602-004A	\$970.00
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Sobel, Pevzner LLC

Pettigrew, William Scott	\$4,660.50
Abdu Musa Muta- Ali	\$6,863.34
Flores, William	\$112.00