

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY
April 23, 2020
Oakdale, New York

THIS MEETING WAS HELD TELEPHONICALLY DUE TO THE COVID-19 VIRUS

[SCWA-BoardMeeting04232020](#)

Present: Patrick Halpin, Chairman
Jane Devine, Secretary
Mario R. Mattera, Member
Tim Bishop, Member
Elizabeth Mercado, Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and J. Milazzo; and by Messrs. J. Pokorny, T. Kilcommons, M. Torres, C. Cecchetto; and by Mmes. Mancuso, Simson, Tinsley, Trupia and Vassallo

At this time, Mr. Hopkins stated this meeting is being held in accordance with Executive Order No. 202.1 dated March 7, 2020, which authorizes public meetings to be held remotely by conference call. Members of the public can call in on the number on SCWA's website and listen to the meeting.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 3:00 p.m. Mr. Szabo called the meeting to order.

Mr. Halpin then opened the meeting for public comment. No Public Comments were received prior to the start of the meeting and before the meeting is

adjourned, the email inbox will be checked again.

Mr. Halpin presented the minutes of the regular meeting of March 26, 2020, for approval. On motion made by Ms. Devine, duly seconded by Mr. Mattera and unanimously carried, the minutes of the regular meeting held on March 26, 2020, were approved.

Mr. Szabo referred to a contract scheduled to expire shortly, and he recommended that the Authority exercise its option to extend this contract in accordance with the letters of recommendation.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(085-04-2020) RESOLVED, To extend for a one-year period beginning August 1, 2020, for inspection of fire hydrants with Building Services Industries of Lindenhurst, New York., in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 7676, 7678, 7679 through 7684, 7688, 7690, 7691, 7695 and 7696 and he recommended that these contracts be awarded/rescinded/rejected in accordance with the letters of recommendation.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(086-04-2020) RESOLVED, That the low bid received for Proposition No. 1 under Contract 7676, for roofing and carpentry on chemical treatment buildings at various Authority pump stations during the one-year period beginning May 1, 2020, submitted by Preferred Exterior New Hyde Park, New York, in the amount of Two Hundred Ninety-Nine Thousand Forty Dollars (\$299,040), contingent upon compliance with OCP Insurance, be and hereby is accepted; and be it

FURTHER RESOLVED, That the second low responsive bid received for Proposition No. 1 under Contract 7676, submitted by Bensin Contracting Inc. of Holbrook, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Twenty-Four Thousand Two Hundred Ninety-Five Dollars (\$324,295), be and hereby is accepted if Preferred Exterior cannot comply with the insurance requirements; and be it

FURTHER RESOLVED, That the low bid received for Proposition No. 2 under Contract 7676, submitted by Statewide Roofing, Inc. of Ronkonkoma, New York, be withdrawn in accordance with their letter dated March 11, 2020; and be it

FURTHER RESOLVED, To reject the second low bid received for Proposition No. 2 under Contract 7676, submitted by Milcon Construction of West Babylon, New York, as non-responsive; and be it

FURTHER RESOLVED, That the low bid received for Proposition Nos. 2 and 3 under Contract 7676, submitted by Preferred Exterior of New Hyde Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Fifty-Seven Thousand Seven Hundred Ninety-Six Dollars (\$57,796), contingent upon compliance with OCP Insurance, be and hereby is accepted

FURTHER RESOLVED, That the second low responsive bid received for Proposition Nos. 2 and 3 under Contract 7676, submitted by LoDuca Associates, Inc. of Blue Point, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Fifty-Nine Thousand Fifty-Two and 50/100 Dollars (\$59,052.50), be and hereby is accepted if Preferred Exterior cannot comply with the insurance requirements; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(087-04-2020) RESOLVED, That the low bid received under Contract 7678 for painting of the 2,300,000-gallon Middleville Road standpipe, submitted by JPI Painting Inc. of Lowellville, Ohio, in the amount of Two Million Four Hundred Twenty-Five Thousand Dollars (\$2,425,000), be and hereby is accepted, and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(088-04-2020) RESOLVED, That the low bid received under Contract 7679 for repainting and repair work of Granular Activated Carbon (GAC) Systems at various Authority owned properties, submitted by Essemce Enterprises Inc. of Remsenburg, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Five Hundred Ninety-Eight Thousand Four Hundred Dollars (\$598,400) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(089-04-2020) RESOLVED, That the low bid received under Contract 7680 for furnishing and installing carpet tile and cove base at various Authority locations, submitted by Taubs Carpet & Tile of Franklin Square, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Ten Thousand Six Hundred Nineteen and 70/100 Dollars (\$10,619.70) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(090-04-2020) RESOLVED, That the low bid received under Contract 7681 for environmental services during the one-year period beginning May 1, 2020, submitted by AARCO Environmental Service Corp. of Lindenhurst, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Twenty-Four Thousand Eight Hundred Seventy Dollars (\$24,870) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(091-04-2020) RESOLVED, That the low bid received under Contract 7682 for furnishing and delivery of compressed gas cylinders during the one-year period beginning June 1, 2020, submitted by AirGas USA LLC of Lincoln Park, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Forty-Seven Thousand One Hundred Twenty-One and 92/100 Dollars (\$47,121.92) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(092-04-2020) RESOLVED, That the low bid received under Contract 7683 for fire extinguisher maintenance during the one-year period beginning June 1, 2020, submitted by Professional Fire Service Inc. of Copiague, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Fourteen Thousand Two Hundred Eleven and 25/100 Dollars (\$14,211.25) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on

behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(093-04-2020) RESOLVED, That the low bid received under Contract 7684 for maintenance and installation of overhead garage doors at various Authority sites during the one-year period beginning May 1, 2020, submitted by Superior Overhead Door Inc. of Selden, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of Thirty-Six Thousand Nine Hundred Seventy-Five Dollars (\$36,975) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(094-04-2020) RESOLVED, That the single bid received for Groups A, B and C stations; and Group F (on road use/emergency) stations under Contract 7688 for furnishing and delivery of ultra low sulfur diesel fuel to various Authority pumping stations and office buildings during the one-year period beginning May 1, 2020, submitted by Romeo Enterprises Inc. of Holbrook, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Hundred Seventy-One Thousand Four Hundred Fifty Dollars (\$171,450) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(095-04-2020) RESOLVED, That the low bid received under Contract 7690 for furnishing, installing and cleanout of overflow drain pits and other miscellaneous work during the one-year period beginning May 1, 2020, submitted by D.F. Stone Contracting, Ltd. of Medford, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Hundred Seventy Thousand Seven Hundred Dollars (\$170,700) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(096-04-2020) RESOLVED, To reject the bid received under Contract 7691 for supply of Granular Activated Carbon (GAC) Adsorption Systems at various Authority pump stations, submitted by Westech Engineering Inc. of Salt Lake City, Utah, as non-responsive; and be it

FURTHER RESOLVED, To reject the bid received under Contract 7691 submitted by TIGG Corp. of Oakdale, Pennsylvania, as non-responsive; and be it

FURTHER RESOLVED, That the low responsive bid received under Contract 7691, submitted by Calgon Carbon Corp. of Moon Township, Pennsylvania, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Million Seven Hundred Twenty Thousand Dollars (\$3,720,000), be and hereby is accepted; any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(097-04-2020) RESOLVED, That the low bid received under Contract 7695 for carpentry and painting at various Authority pump station sites on Fire Island during the one-year period beginning June 1, 2020, submitted by Essemce Enterprises Inc. of Remsenburg, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, at an estimated total amount of One Hundred Four Thousand Three Hundred Fifty Dollars (\$104,350) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(098-04-2020) RESOLVED, That the low bid for Zone 1 under Contract 7696 for installation of blow off basins for the one-year period beginning June 1, 2020, submitted by Suffolk Water Connections of Medford, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Twenty-Four Thousand Seven Hundred Fifty Dollars (\$324,750), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Zone 2, under Contract 7696, submitted by Ed Cork and Sons of Patchogue, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents and totaling Three Hundred Sixty-Three Thousand Eight Hundred Dollars (\$363,800), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

Mr. Szabo referred to a request regarding special service agreements. After further explanation of details on each, and on motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(099-04-2020) RESOLVED, To extend Agreement No. 1507 with Kubra Data Transfer Ltd. of Piscataway, New Jersey, for printing, imaging and mailing – electronic bill presentment and payment of billing statements during the one-year period beginning December 1, 2019 through November 30, 2021; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members then reviewed a resolution to be included in applications to the New York State Department of Environmental Conservation. After much discussion, on motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(100-04-2020) RESOLVED, To construct Well No. 6 at the Head of the Neck Road Well Field, 7.25-acre site located on the S/S of Head of the Neck Road, 99.23' E/O New Jersey Avenue, Village of Bellport, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, motor, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, that application be made to the Department of environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Szabo reviewed a request regarding a general matter. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(101-04-2020) RESOLVED, To authorize the expenditure of Six Thousand Six Hundred Dollars (\$6,600) for a full-page advertisement in Newsday, to appear on May 3, 2020, regarding COVID-19.

Mr. Szabo then referred to several items relating to equipment. After further explanation of details on each, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(102-04-2020) RESOLVED, To authorize HP to provide the Authority with Managed Print Services, under NYS Contract, starting with a 16-printer pilot – 8 new printers and 8 existing printers, on a “pay as you go” basis; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the

Authority.

On motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(103-04-2020) RESOLVED, To renew support services agreement for the SCADA system software, with Systems Integrated, of Orange, California, for a one-year period beginning May 1, 2020, for a total cost not to exceed One Hundred Thousand Dollars (\$100,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(104-04-2020) RESOLVED, To accept the quote received of Powertech Controls of Ronkonkoma, New York, to furnish six (6) Solid State Soft Starter Panels at a cost of Twenty-Nine Thousand Eight Hundred Sixty-Three and 16/100 Dollars (\$29,863.16); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members referred to a request regarding Rules and Regulations. After further explanation of details, and on motion made by Ms. Mercado, duly seconded by Ms. Devine, and unanimously carried, it was

(105-04-2020) RESOLVED, To authorize a reduction of collection activities to allow customers directly impacted by COVID-19 more time to pay their water bill without penalty, in accordance with attached memo.

The Members then referred to a request regarding Banking. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Mattera, and unanimously carried, it was

(106-04-2020) RESOLVED, To authorize the Authority to create a segregated bank account for the receipt of \$87 million dollar bond proceeds on May 12, 2020, the closing date of the 2020B Tax-exempt bonds to be utilized for the Authority's capital program over the next two years.

Mr. Szabo reviewed a request regarding Authority Policies. After further explanation of details, and on motion made by Mr. Mattera, duly seconded by Mr. Bishop, and unanimously carried, it was

(107-04-2020) RESOLVED, To approve and adopt Policy 115 – Temporary Telecommuting Policy (Pandemic COVID-10), pursuant to attached outline.

Mr. Szabo reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Bishop, duly seconded by Ms. Mercado, and unanimously carried, it was

(108-04-2020) RESOLVED, That the following invoices be paid from the Operating Fund:

Divirka & Bartilucci (Tank Engineers)	\$28,379.00
Heslin Rothenberg Farley & Mesiti P.C.	\$1,060.00
Putney, Twombly, Hall & Hirson LLP (Labor Counsel)	\$7,869.50

The Members scheduled their next regular meeting for Thursday, May 21, 2020, beginning at 3:00 p.m. at the Administration Building in Oakdale.

At this time, Mr. Hopkins stated that the email inbox was checked for Public Comment and no comments have been received.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

As there was no further business to be considered, on motion made by Ms. Mercado, duly seconded by Ms. Devine, the meeting was adjourned at 3:51 p.m.

Jane Devine, Secretary