

AGENDA

REGULAR MEETING ON FEBRUARY 27, 2012

5:00 P.M. AT OAKDALE, NEW YORK

PUBLIC HEARING – RATE INCREASE

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – January 30, 2012

CONTRACTS – EXTEND

- 2a. Contract 6548 for maintenance and repair of fire & burglar alarm systems, CCTV surveillance systems and card access system at various Authority sites with VSS Security Systems Inc.
- 2b. Contract 6552 for sampling of monitor and observation wells with Superior Eclectic Services.
- 2c. Contract 6553 for vehicle maintenance services for cars and light duty trucks/vans for the Coram and Hauppauge offices, with Barnwell House of Tires, Inc.
- 2d. Contract 6556 for tree pruning and removal at various Authority-owned sites with Looks Great Services, Inc.
- 2e. Contract 6557 for support services and repair of mobile radio equipment with Integrated Wireless Technologies, LLC.
- 2f. Contract 6561 for auto body repair and parts for the Authority's Westhampton office with Otis Ford, Inc.
- 2g. Contract 6562 for vehicle maintenance services, cars and light duty trucks/vans for the Authority's Westhampton office with Otis Ford, Inc.
- 2h. Contract 6673 for furnishing and delivery of gate valves and butterfly valves with American AVK Co. for Items 1-5, and with Water Technology Resources for Items 10 and 11.

- 2i. Contract 6684 for furnishing of vehicle maintenance services, cars and light duty trucks/vans for the Authority's Oakdale vehicles, with Oakdale Automotive.
- 2j. Contract 6689 for screening, locating and marking of underground facilities with Eastern Locating Services Inc.
- 2k. Contract 6691 for auto body repair and parts with Thrift Auto Painting Co., Inc. for the Authority's Hauppauge and Coram offices, and with Stat Truck & Trailer Industries, Inc. for the Authority's Bay Shore and Oakdale offices.
- 2l. Contract 6692 for furnishing and delivery of chemical pumps and parts with Seepex Inc. for Items 2, 3, 8-10, with Fluid Metering Inc. for Items 19-23, and with G.P. Jager & Associates Inc. for Items 15, 24-48.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6784 for replacement of concrete and bituminous patches, concrete curb and concrete sidewalk restoration on highways.
- 3b. Contract 6785 for turf establishment work, during the one-year period beginning April 1, 2012.
- 3c. Contract 6786 for furnishing and delivery of asphalt paving mixture for cold patching, during the one-year period beginning April 1, 2012.
- 3b. Contract 6788 for furnishing and delivery of copper tubing type "K".
- 3c. Contract 6789 for the sale of scrap meters.
- 3d. Contract 6793 for furnishing and delivery of liquid blended phosphates.

GENERAL

- 4. Special Services
 - a) RFP 1311 – Furnishing and Delivery of Home Heating Oil (HHO)
Extend Agreement No. 1311 with Murray & Quarltre (M&Q) Fuel Oil Corp. for furnishing and delivery of home heating oil (HHO) to the Authority's various pumping stations for a one-year period commencing April 1, 2012.
 - b) RFP 1364 – Rescind Award – Supply and Install Company Logo Freestanding Signs
Rescind award to Mr. Sign of Bay Shore, New York for ten (10) signs to be located at the Authority's Coram, East Hampton, Hauppauge, Huntington and West Hampton offices in the amount of \$33,850, as specifications will be revised.

5. Government

a) Compressed Natural Gas Fuel Agreement with MCCSD

Enter into an agreement with the Middle Country Central School District to permit the Authority to purchase compressed natural gas (CNG) from Engineered Energy Solutions, on a monthly reimbursement basis at a fixed diesel gallon equivalent rate and use the District's fueling facility at 25 North Bicycle Path in Selden.

6. Equipment

a) Teledyne Tekmar Autosamplers

Authorize the purchase of one AQUATek 100 Liquid Autosampler with refrigerated re-circulating bath accessory and installation kit from the sole manufacturer Teledyne Tekmar of Mason, Ohio, in the amount of \$18,277.60.

b) LIMS Maintenance Service

Authorize Rapid Applications Development, the lowest quote received to perform maintenance service on the Laboratory Information Management System (LIMS) to improve productivity and efficiency, for a total amount not to exceed \$20,000.

c) Oakdale Road Salt Storage Facility

Authorize the purchase of the fabric roof enclosure for the Oakdale Road Salt Storage Facility from TekSupply of South Windsor, Connecticut, in the amount of \$9,769.78.

d) Maintenance Agreement – PS4 Pressure Sealer

Renew the service agreement with Peak Technologies of Columbia, Maryland, for the Moore PS4 Pressure Sealer machine in the IT department, for the one-year period beginning April 20, 2012, in the amount of \$1,851.00 (\$135 increase).

7. Property – Outside Use of

a) New Lease – Patchogue Yaphank Road Tank

Enter into a lease agreement with Vigilant Technologies of Canada, leasing space to locate two microwave dishes on the legs of the tank and install one small on-the-ground control cabinet on the Authority's Patchogue Yaphank Road tank in Yaphank, at a cost of \$4,350 per month for a three (3) year term with seven (7) one-year automatic renewals.

8. Main Extensions

- a) Reimbursable Agreement – Soundview Association, Stony Brook
Enter into a reimbursable agreement with the Soundview Homeowners Association (SVHOA) whereby the SVHOA will pay one surcharge of \$5,871.74 shortage due to a homeowner not signing an agreement to cover the cost of the installation of the distribution system; SVHOA will be reimbursed the amount of the surcharge if the homeowner pays the surcharge in the future.

9. Banking

- a) Valley National Bank
Authorize Valley National Bank, who took over State Bank of Long Island, as an authorized financial institution in which the Authority may deposit or invest funds in accordance with the Authority's investment policy; and authorize the Chief Executive Officer and Chief Financial Officer to execute all banking documentation.

10. Personnel

- a) Designating an Official Records Management Officer
Authorize the designation of Kevin Mount as the Authority's Records Management Officer in order to apply for grant funding from the New York State Archives Office with a deadline of March 1st.

11. Policies

- a) HR Policies Nos. 405, 407 and 602
Approve revisions to HR Policy Nos. 405, 407 and 602 relating to drug and alcohol testing as per federal regulations.

12. DEC Applications

- a) Fresh Pond Road Wells Nos. 1 and 2, Amagansett
- b) Middle Road (North Road CR 48) Well No. 7, Peconic

13. Meetings, Seminars, Training, Conferences

- a) LIWC Dues – January 2012 – December 2012
Authorize continuing the Authority's membership in the Long Island Water Conference in the amount of (\$5,000).

- b) National Ground Water Association (NGWA) Membership
Authorize continuing the Authority's membership in the National Ground Water Association for Joseph Pokorny, Jeffrey Szabo, Carrie Meek Gallagher and Steven Colabufo, in the amount of (\$410).
- c) AWWA 2012 NYAWWA Spring Meeting – Saratoga, New York
Authorize the attendance of Phil Thompson, Mechanical Supervisor, Carrie Gallagher, Chief Sustainability Officer, Joe Roccaro, Water Quality Supervisor and one additional Authority employee to be approved by the CEO, to attend the AWWA 2012 NYAWWA Spring Meeting in Saratoga, New York from April 16, 2012 through April 19, 2012, at an approximate cost of \$950 per person for a total approximate cost of \$3,800.
- d) AWWA 2012 Annual Conference & Exposition
Authorize the attendance of Phil Thompson to attend the AWWA 2012 Annual Conference & Exposition in Dallas, Texas from June 10, 2012 through June 14, 2012, at an approximate cost of \$2,420.
- e) Accounts Payable Automation & Operations Conference
Authorize the attendance of Donna Malone, Accounting Department Supervisor, to attend the Accounts Payable Automation & Operations Conference in New York City, New York from March 14 through March 16, 2012, at an approximate cost of \$1,635.
- f) Excel 2007 Training for Authority Employees
Authorize Suffolk County Community College to provide three (3) levels of training (Beginner, Intermediate and Advanced) to Authority employees during the Spring of 2012, on-site in the Finance training room, for the amount of \$4,080.

ITEMS RECEIVED AFTER THE MAILING TO THE MEMBERS

14. Rules and Regulations

- a) Section 18 - Include Tampering Fee
Authorize a comprehensive tamper fee for curb stops and other equipment, except meter, in the amount of \$400.
- b) Rate Increase
Based upon recommendations of a rate study conducted by Black & Veatch, amend the Authority's rates in accordance with the schedule effective April 1, 2012.

15. Meetings, Seminars, Training, Conferences

- a) AMWA's Annual DC Convention
Authorize the attendance of Jeffrey Szabo, Chief Executive Officer, to attend the Association of Metropolitan Water Agencies (AMWA) Annual Water Policy Conference in Washington, D.C. from March 18 through March 21, 2012, at a cost not to exceed \$2,500.

- b) CS Week Annual Conference
Authorize the attendance of two employees from Customer Service's management staff, to be determined at a later date, to attend the CS Week Annual Conference, April 30 through May 4, 2012, in Dallas, Texas, for the approximate amount of \$2,200 each.

INVOICES - To be paid from the Operating Fund:

16a.	<u>Dvirka & Bartilucci</u>	\$10,085.42
16b.	<u>Greenman-Pedersen Inc.</u>	61,541.62
16c.	<u>Havkins Rosenfeld Ritzert & Varriale, LLP (tort liability)</u>	6,291.17
16d.	<u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	4,191.55
16e.	<u>Putney, Twombly, Hall & Hirson, LLP (January)</u>	11,944.26
16f.	<u>Sobel & Schleier, L.L.C.</u>	20,378.81

NEXT MEETING – Scheduled for Monday, March 26, 2012 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

EXECUTIVE SESSION