

## **AGENDA**

REGULAR MEETING ON APRIL 25, 2011

7:00 P.M. AT OAKDALE, NEW YORK

### **PUBLIC COMMENT**

### **MINUTES FOR APPROVAL**

1. Regular Meeting – March 28, 2011.

### **CONTRACTS - GENERAL**

- 2a. Contract 6638 for furnishing of rigging and mechanical services associated with relocation of GAC systems during the one-year period beginning December 1, 2010. Authorize an adjustment in the amount of performance bond required for Fifth Industrial Development Corp. from 100% (\$188,415) to 33% (\$62,716.95).

### **CONTRACTS – RESCIND AWARD**

- 3a. Contract 6676 for landscape and lawn maintenance during the period April 1, 2011 through December 15, 2011.
  - 1) Rescind award to The Lawn Barber, Inc. of West Babylon for the Bay Shore Office and Babylon, Patchogue and Port Jefferson pump stations in the amount of \$70,555.79 as they have advised they cannot fulfill the requirements of the contract.
  - 2) Retain bond of \$7,055.58 as liquidated damages.
  - 3) Until new bid is awarded, authorize use of Long Island Maintenance for Bay Shore Office and Babylon pump stations in the amount of \$4,952; and to R&R Landscape for Patchogue and Port Jefferson pump stations in the amount of \$17,750.

### **CONTRACTS – EXTEND**

- 4a. Contract 6454 for transmission replacement for cars and light-duty trucks with Lee Myles Transmission. .

- 4b. Contract 6544 for fire extinguisher maintenance with Total Fire Protection.
- 4c. Contract 6572 for installation of new water service lines and reconnection of service lines with Asplundh Construction Corp.

#### CONTRACTS – AWARD/REJECT

- 5a. Contract 6673, Items 10 and 11 for furnishing and delivery of gate valves and butterfly valves during the one-year period beginning April 1, 2011.
- 5b. Contract 6690 for furnishing and delivery of waterworks supplies, tools and equipment during the one-year period beginning May 1, 2011.
- 5c. Contract 6691 for furnishing of auto body repair and parts during the period May 1, 2011 through March 31, 2012.
- 5d. Contract 6695 for replacement of topsoil and grass seeding on highways in the Eastern Zone, during the period beginning May 1, 2011 through February 29, 2012.
- 5e. Contract 6696 for seal coating, line striping and rubberized crack filling of parking lots and driveways at Authority properties, during the one-year period beginning May1, 2011.
- 5f. Contract 6697 for furnishing and delivery of wiper rages during the one-year period beginning May 1, 2011.
- 5g. Contract 6698 for furnishing and install carpet for the Administration Building (west wing).
- 5h. Contract 6699 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items, during the period beginning May 1, 2011 through March 31, 2012.
- 5i. Contract 6700 for furnishing and delivery of combined drills and taps and tapping machine parts, during the one-year period beginning May 1, 2011.
- 5j. Contract 6701 for maintenance and installation of overhead garage doors, rollup doors and inspection and maintenance of dock levelers, during the one-year period beginning May 1, 2011.
- 5k. Contract 6702 for sale of SCWA office building, Boisseau Avenue, southold.

- 5l. Contract 6703 for installation of water service lines using directional boring technology, during the one-year period beginning May 1, 2011.
- 5m. Contract 6705 for furnishing and delivery of air release valves during the one-year period beginning May 1, 2011.

## GENERAL

- 6. DEC - Application
  - a) Patchogue-Yaphank Road Well No. 3 increase capacity
- 7. Rules and Regulations
  - a) American Express Payment Option

Enter into agreements in order to offer American Express as a payment option to customers.

    - 1) Submitter Merchant Agreement – payment processing instructions and guidelines between SCWA and Chase Paymentech.
    - 2) Convenience Fee Transaction Addendum – acknowledges convenience fee mechanism and authorize Speedpay to submit transaction to Chase Paymentech.
    - 3) Amendment No. 2 to Speedpay Utilization and Licensing agreement – add American Express as payment type and modifies settlement of convenience fees.
  - b) NYS Office for People with Development Disabilities

Authorize credit of 75% toward water bill totaling \$9,624.63 due to malfunctioning RPZ; customer will be responsible for balance totaling \$2,406.15.
  - c) Hauppauge Youth Organization

Authorize credit of 75% (2,076) toward water bill totaling \$3,535 due to an undetected underground leak; customer will be responsible for balance.

8. Government

- a) Town of Brookhaven – Compressed Natural Gas Fuel Agreement  
Enter into an agreement with Town of Brookhaven to utilize their CNG fueling station at DPW yard on Old Town Road in Coram; payment to be made on a monthly reimbursement basis plus a 6% administrative fee; final agreement to be in form acceptable to General Counsel.
- b) Suffolk County – Fire, Rescue, Emergency Services (FRES)  
Enter into a Memorandum of Understanding with Suffolk County Fire, Rescue, Emergency Services (FRES), for aid and assistance during and after a disaster or emergency situation.
- c) Suffolk County Code Red Alert System (FRES)  
Authorize the use of the Suffolk County Code Red Alert System through FRES; a written agreement is currently being negotiated.

9. Property

- a) Easement – Laurel Links Country Club, Mattituck  
Enter into an agreement with Laurel Links Country Club for an easement in order to connect a dead-end water main on Delmar Drive to Main Road in Mattituck; for the amount of 2 tapping fees and surcharges plus \$10,248, for a total easement cost of \$43,000.
- b) Easement – Pulaski Road, Greenlawn  
Enter into an agreement with the Moose Lodge on Pulaski Road in Greenlawn, for an easement on .84-acre property to install a well in order to obtain high quality, low nitrate water; for the amount of \$190,000.

10. Property – Outside Use of

- a) Cellular Lease Surcharge Schedule – Amendment
  - 1) Amend the schedule for equipment additions, modifications and equipment upgrades;
  - 2) Approve change in monthly rental for new leases to be current monthly amount plus and additional 3.5% or \$4,000 per month whichever is higher.

- b) American Red Cross – Request for Training Exercises  
Enter into an agreement with the American Red Cross to utilize the Westhampton Office on May 21, 2011 for training exercises, for \$100 plus the required insurance.

11. Equipment

- a) Annual Maintenance Agreement – Meter Interrogation Devices  
Renew the maintenance agreement for the meter interrogation devices with Northrop Grumman Commercial Information Services, during the one-year period beginning June 1, 2011, at a cost of \$11,094.
- b) Annual Service Agreements with Waters Corp.
  - 1) Renew the service agreement for the LC/MS/MS used to test for perchlorate with Waters Corporation, for a one-year period beginning June 3, 2011, in the amount of \$19,669.75; and
  - 2) Renew the service agreement for the LC/MS/MS used to test for pesticide degradates with Waters Corporation, for a one-year period beginning June 22, 2011; and
  - 3) Renew the service agreements for 2 LC/MS/MS's not covered under service contracts with Waters Corporation, for a one-year period beginning April 1, 2011, in the amounts of \$20,335.30 and \$22,768.32; and
  - 4) Authorize on-call repair service for 1 LC and 1 LC/MS/MS not covered by service agreements with Waters Corporation, for a one-year period, to a maximum of \$15,000.
- c) Diesel Exhaust Emissions Tester  
Authorize purchase of diesel exhaust emissions tester from the lowest quote received, Red Mountain, Inc. of Irvine, California in the amount of \$6,585.
- d) Support Services Agreement - SCADA  
Renew support services agreement for the SCADA system software, with Systems Integrated, of San Diego, California, for a one-year period beginning May 1, 2011, in the amount of \$45,864.

12. Special Services

- a) RFP 1314 – Elevator Maintenance Services, Technical Services  
Renew the agreement with All-Ways Elevator, Inc. of Bohemia, New York, for elevator maintenance services at the Technical Services Building, during the one-year period beginning June 1, 2011, in the amount of \$1,260 plus 10% markup for parts.

13. Meetings, Training, Conferences, Seminars

- a) AWWA Management Seminar – SCWA Sponsorship  
Authorize attendance of 8 Authority employees at AWWA's seminar "Effective Management and Supervisory Skills" from May 4 through 6, 2011 at the Authority's Coram facility, for a cost of \$2,792; plus the cost of coffee and snacks as sponsor of seminar

14. Members

- a) Board Member Time-Keeping for NYS Retirement System  
Authorize the amendment of all resolutions pertaining to time-keeping for Chairman and Members as the NYS Retirement System has advised of an error, and that the Authority shall post the amended resolution on the website for 30 days and thereafter submit to the NYS Retirement System.

15. General

- a) LIVE Volunteer Day, June 2011  
Authorize participation of Authority employees in Long Island Volunteer Event on a Saturday in June, 2011, utilizing Authority hand tools and trucks, and an expenditure of approximately \$2,000 toward purchase of lunch for volunteers and "team" shirt.
- b) LI Ducks Campaign  
Authorize an expenditure of \$7,500 to fund an advertising campaign with LI Ducks, featuring logo of SCWA and "pure, safe, constantly tested" on the electronic billboard.
- c) Reusable Stainless Steel Bottles  
Authorize the purchase of 5,000 reusable, BPA-free, stainless steel bottles from the lowest quote received, Discountmugs.com of Miami, Florida, in the amount of \$12,100.

- d) Membership - Building Officials' Association of Suffolk County  
Authorize membership in the Building Officials' Association of Suffolk County for Scott Meyerdierks of the Engineering Department, in the amount of \$50.00 per year.

INVOICES - To be paid from the Operating Fund:

|      |  |             |
|------|--|-------------|
| 16a. | <u>Dvirka &amp; Bartilucci</u>                       | \$ 1,215.06 |
| 16b. | <u>Havkins Rosenfeld Ritzert &amp; Varriale, LLP</u> | 17,264.84   |
| 16c. | <u>Long Island Water Conference</u>                  | 5,000.00    |
| 16d. | <u>O'Connor, O'Connor, Hintz &amp; Deveny, LLP</u>   | 2,081.80    |
| 16e. | <u>Putney, Twombly, Hall &amp; Hirson, LLP</u>       | 4,735.89    |
| 16f. | <u>Sarisohn Law Partners LLP</u>                     | 1,000.00    |
| 16g. | <u>Superior Abstract Corporation</u>                 | 2,186.19    |

NEXT MEETING – Scheduled for Monday, May 23, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

Discussion Items

- Suffolk County Comprehensive Water Resources Management Plan

EXECUTIVE SESSION