

A G E N D A

REGULAR MEETING ON MARCH 24, 2015

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – February 23, 2015

CONTRACTS – EXTEND

- 2a. Contract 6941 – for fire extinguisher maintenance during the one-year period beginning May 1, 2015 – extend with Total Fire Protection.
- 2b. Contract 6955 – for screening, locating and marking of underground facilities during the one-year period beginning May 1, 2015 – extend with Premier Utility Services LLC.
- 2c. Contract 7063 – for maintenance and installation of overhead garage doors at various sites during the one-year period beginning May 1, 2015 – extend with Superior Overhead Door Inc.
- 2d. Contract 7069 – for installation of water service lines using directional boring technology during the one-year period beginning May 1, 2015 – extend with Bancker Construction Corp.
- 2e. Contract 7071 – for furnishing and delivery of stainless steel tapping sleeves during the one-year period beginning May 1, 2015 – extend with PowerSeal Pipeline Products Corp.
- 2f. Contract 7073 – for sealcoat, line striping and rubberized crack filling of parking lots and driveways at various Authority properties during the one-year period beginning May 1, 2015 – extend with Park Line Asphalt Maintenance, Inc.
- 2g. Contract 7074 – for furnishing and delivery of compressed gas cylinders during the one-year period beginning June 1, 2015 – extend with Airgas USA LLC.

- 2h. Contract 7083 – for installation of blowoff basins during the one-year period beginning June 1, 2015 – extend with D.F. Stone Contracting, Ltd. (Zone 1 – Babylon, Bay Shore, Huntington, Smithtown); extend with Ed Cork & Sons Inc. (Zone 2 – Port Jefferson, Patchogue, Westhampton and East Hampton).
- 2i. Contract 7088 – for testing of pumping equipment at various Authority owned well field sites during the one-year period beginning June 1, 2015 – extend with Victor Elefante Technical Services, Inc.
- 2j. Contract 7095 – for maintenance and repair of fire, burglar alarm systems and card access system at various Authority sites during the one-year period beginning June 1, 2015 – extend with VSS Security Systems Inc.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7178 – for replacement of concrete and bituminous patches, concrete curb and concrete sidewalk restoration on state, county, town and village highways – Group III – during the one-year period beginning April 1, 2015.
- 3b. Contract 7184 – for furnishing and delivery of hydra-stop line stop/side tap replacement parts.
- 3c. Contract 7185 – for furnishing and delivery of 2015 F-550 cab and chassis.
- 3d. Contract 7191 – for construction of recharge basin and clearing work at the Easton Street Well Field, Ronkonkoma, Town of Islip, New York.
- 3e. Contract 7192 – for mildew removal at water storage facilities.
- 3f. Contract 7193 – for sale and removal of scrap meters during the period April 1, 2015 through September 30, 2015.
- 3g. Contract 7197 – for furnishing and delivery of dewatering pumps and associated parts during the one-year period beginning May 1, 2015.
- 3h. Contract 7198 – for excavating and backfilling construction holes during the one-year period beginning May 1, 2015.

GENERAL

4. Special Services

a) RFP No. 1454 – Elevator Maintenance Services

As Eclipse Elevator is not able to provide the services required for elevator maintenance services for the Authority's Technical Services building during the one-year period beginning February 1, 2015, rescind award made by Resolution No. 017-01-2015 and authorize utilizing the next lowest quote of All-Ways Elevator, Inc. in the amount of \$9,720.

b) Emergency Procurement – Repairs to Call Center Office, Coram

Authorize the utilization of Servpro All Season Restoration, Inc. of New York, New York, for emergency repairs needed at the Authority's Call Center in Coram, New York, in the amount of \$51,203.85.

c) Temporary Staffing Under NYS Contract

Authorize the temporary staffing services of Randstand North America under New York State Contract rates of \$17.42 per hour for administrative support in the Authority's Human Resources Department.

5. Budget

a) Budgets – Fiscal Year Ending May 31, 2016

Authorize the approval of Operating & Maintenance and Construction Budgets for Fiscal Year ending May 31, 2016.

b) Budget Amendment #7 - May 31, 2015

Authorize revision to the budget for year ending May 31, 2015, as follows:

Increase to Item 60 (Instrumentation Replacement) in the amount of \$39,200;

Increase to Item 65 (New Misc. Pump Station Infrastructure) in the amount of \$16,200;

Increase to Item 70 (Replacement of Pump Station Infrastructure) in the amount of \$411,600;

Increase to Item 80 (Bay Shore Pump Station/Tech/Shapeup) in the amount of \$742,000;

Decrease to Item 40 (New Wells) in the amount of \$100,000;

Decrease to Item 45 (Replacement of Existing Wells) in the amount of \$250,000;

Decrease to Item 50 (Tank Maintenance and Construction) in the amount of \$50,000;

Decrease to Item 55 (Miscellaneous Treatment Facilities) in the amount of \$459,000;

Decrease to Item 75 (SCADA) in the amount of \$350,000.

The current Capital Budget of \$64,281,000 will remain the same.

c) Budget Amendment #8 - May 31, 2015

Authorize revision to the budget for year ending May 31, 2015, as follows:

Increase to Item 005 (Extension of Water Mains for New Customers) in the amount of \$560,000;

Increase to Item 025 (Hydrants) in the amount of \$56,000;

Increase to Item 030 (Services) in the amount of \$84,000;

Increase to Item 130 (Meters) in the amount of \$8,400;

Decrease to Item 010 (Replacement Mains) in the amount of \$98,400;

Decrease to Item 015 (Distribution System Improvements) in the amount of \$610,000.

The current Capital Budget of \$64,281,000 will remain the same.

6. Insurance

a) Property

Renew with Ace American Insurance Company. Renew broker service agreement with Willis of New York, Inc.

b) General Liability, Auto and Umbrella

Renew with U.S. Specialty Insurance Company. Renew broker service agreement with Wells Fargo.

c) Third Party Claims Administration Services

Renew with Network Adjusters.

d) Directors & Officers Liability

Renew with AIG with Aon Risk Services acting as broker on a commission basis.

e) Workers' Compensation Insurance

Renew with State Insurance Fund.

f) Excess/Umbrella Liability

1st Layer \$10 million limit: Renew with U.S. Specialty

2nd Layer \$15 million limit: Renew with U.S. Fire Ins. Co.

Travelers: 3rd Layer - \$25 million limit: Renew with Travelers

Renew broker service agreement with Wells Fargo for above coverages.

- g) Comprehensive Crime
Renew with Travelers with Aon Risk Services acting as broker on a commission basis.
- h) Surety – Street Opening Permit Bonds
Renew with Hartford with Aon Risk Services acting as broker on a commission basis.
- i) Authorize the Risk Management Department, in consultation with the CEO and General Counsel, to settle claims that occur between April 1, 2015 through March 31, 2016, and fall within the self-insured policy retention or deductible limits.
- j) Authorize the Risk Management Department, in consultation with the CEO and General Counsel, to increase/decrease coverages or purchase additional insurance as required by the operations of the Authority.

7. DEC Applications

- a) Ackerly Pond Road Well No. 1A, Southold

8. Rules and Regulations

- a) Refund – SAVATREE
Authorize a refund to SAVATREE of Southampton, New York, in the amount of \$6,136 as the result of an erroneous surcharge payment made to the Authority.

9. Equipment

- a) Instrument Service for Laboratory
Authorize ThermoFisher Scientific (formerly Dionex) of Sunnyvale, California, to provide annual on-call service to repair the four IC instruments as needed during the one-year period beginning April 1, 2015, for an amount not to exceed \$25,000.
- b) Modern Water Analyzers – Laboratory
Authorize approval of maintenance and purchase of supplies for the Modern Water (formerly SDIX) Analyzers utilized by the Laboratory, for a one-year period beginning April 1, 2015, from Modern Water of New Castel, Delaware, in an amount not to exceed \$10,000.
- c) Hydraulic Model - SynerGEE
Renew the license agreement with DNV GL of Mechanicsburg, PA for the SynerGEE Water software for the hydraulic model, for the one-year period beginning February 27, 2015, in the amount of \$20,351.25.

10. Meetings, Seminars, Training, Conferences

a) Water Customer Care Forum

Authorize the membership to and attendance of Janice E. Tinsley, Deputy CEO for Customer Service, at the Water Customer Care Forum at the 2015 annual membership dues of \$250.

INVOICES - To be paid from the Operating Fund:

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| 11a. | <u>Gannett Fleming Engineers, PC</u> | \$10,460.50 |
| 11b. | <u>LaSalle, LaSalle & Dwyer PC</u> | 24,333.80 |
| 11c. | <u>LIWC Dues</u> | 5,000.00 |
| 11d. | <u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u> | 20,403.09 |

NEXT MEETING – Scheduled for April 27, 2015, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION