

AGENDA

REGULAR MEETING ON MARCH 26, 2012
5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – February 27, 2012

AMEND MINUTES OF JANUARY 30, 2012

2. Amend Resolution 019-01-2012, second paragraph, regarding Contract 6781 and its award to Suffolk Asphalt Corp. of Medford, New York as the amount stated was incorrect:

Amount stated: Six Hundred Ninety-two Thousand Five Hundred Eighty-one Dollars (\$692,581)

Correct amount: Three Hundred Eighty Thousand Two Hundred Forty-one Dollars (\$380,241)

CONTRACTS – EXTEND

- 3a. Contract 6696 for sealcoating, line striping and rubberized crack filling of parking lots and driveways at various Authority-owned properties with Park Line Asphalt Maintenance.
- 3b. Contract 6700 for furnishing and delivery of combined drills and taps and tapping machine parts with Joseph G. Pollard Co., Inc. for Items 1, 3-13, 15-71, 73-83).
- 3c. Contract 6701 for maintenance and installation of overhead garage doors, roll-up doors and inspection and maintenance of dock levelers with Superior Overhead Door Inc.
- 3d. Contract 6703 for installation of water service lines using directional boring technology with Bancker Construction Corp.
- 3e. Contract 6746 for furnishing of snow removal services with Pristine Landscaping, Inc. for the Authority's Hauppauge and Coram offices; and with Long Island Landscaping & Masonry, Inc. for the Authority's Huntington office.

CONTRACTS – AWARD/REJECT

- 4a. Contract 6790 for landscape and lawn maintenance during the period April 1, 2012 through December 15, 2012.
- 4b. Contract 6791 for furnishing and delivery of calcium hypochlorite tablets for various Authority pump stations during the one-year period beginning April 1, 2012.
- 4c. Contract 6792 for furnishing and delivery of instrumentation, electrical control products and communications equipment during the one-year period beginning April 1, 2012.
- 4b. Contract 6794 for furnishing and installation of lime dust exhaust systems.
- 4c. Contract 6795 for furnishing and delivery of ductile iron pressure fittings during the one-year period beginning April 1, 2012.
- 4d. Contract 6796 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items during the one-year period beginning April 1, 2012.
- 4e. Contract 6797 for furnishing and delivery of underground locating devices during the one-year period beginning April 1, 2012.
- 4f. Contract 6798 for vehicle maintenance services for cars and light duty trucks and vans during the one-year period beginning April 1, 2012.
- 4g. Contract 6800 for maintenance of heating, ventilation and air conditioning (HVAC) equipment at various Authority sites during the one-year period beginning April 1, 2012.
- 4h. Contract 6801 for supply of two 12' diameter granular activated carbon (GAC) adsorption systems.

GENERAL

- 5. Special Services
 - a) RFP 1368 – Pre-Employment Physical Examinations
Accept the proposal of Health Source Medical Services of Islandia and Medford, New York, for a one-year period beginning upon execution of the contract, with an option to extend for two additional one-year periods, for an estimated annual cost of \$6,000.
 - b) RFP 1370 – Printing and Mailing 2012 Annual Drinking Water Quality Report
Accept the proposal of All Island Media of Edgewood, New York, for

printing and mailing the Authority's 2012 Annual Drinking Water Quality Report in the amount of \$84,348.

6. Budget

a) Revision 5 for Fiscal Year Ending May 31, 2012

Authorize increase to Item 040 – new wells in the amount of \$320,000 in order to complete the Middle Road Well #7 and Village of Southampton test boring projects; this will increase the budget to \$58,664,750.

b) Budgets – Fiscal Year Ending May 31, 2013

Authorize the approval of Operating & Maintenance and Construction Budgets for Fiscal Year ending May 31, 2013.

7. Rates, Rules and Regulations

a) Water Service – Town of Babylon

Authorize providing a water service to the Town of Babylon Community Development Program at the triangle located at Albany Avenue and Croydon Road in Amityville, the Authority's average cost for the tapping fee is \$1,650, the Town of Babylon Department of Public Works will provide the restoration which totals approximately \$1,617.79, the remainder of the tapping fee, \$32.21 and the water usage will be paid by the Town of Babylon Community Development.

8. Equipment

a) Maintenance Agreement – UNIX Servers

Renew the maintenance agreement with Oracle of Chicago, Illinois, covering the Sun UNIX servers in IT, Lab and GIS/Engineering departments, for the one-year period beginning April 1, 2011, in the amount of \$12,965.25 (increase of \$274.69).

9. Property

a) Bistran Land Corporation Land Acquisition

Authorize entering into an agreement with the Bistran Land Corp. under the agreement Bistran would convey 1.55 acres of their property at 114 Fresh Pond Road in East Hampton in exchange for the Authority's 3.0 acre Cozzens Lane, East Hampton property. Bistran will initially convey to the Authority a permanent easement on its property if the Authority determines that the water quality and quantity at the Fresh Pond Road property satisfies Authority requirements. The Authority will convey the Cozzens Lane parcel to Bistran in exchange for a deed to the Bistran parcel. If Bistran is unable to obtain the subdivision, the Authority easement will be unaffected. The appraised value of the

Authority property is equal to the appraised value of the Bistran parcel to be conveyed to the Authority. Final terms of agreement are subject to approval of Authority Counsel.

10. Insurance – Personnel

a) Short-term Disability Insurance

Continue with National Benefit Life to provide short-term disability insurance at the rate of \$5.16 PEPM from April 1, 2012 until June 30, 2012; and approve accepting the proposal of The Standard Life Insurance Company of New York to provide disability insurance at a cost of \$4.94 PEPM effective July 1, 2012 through June 30, 2013.

11. Insurance

a) Property Casualty Insurance Coverage

Accept the lowest proposal received of Ace American Insurance Company, in response to the Authority's Request for Proposals No. 1365 for the Authority's property policy at a premium of \$172,184, in addition to a broker fee of \$19,000 to be paid to Willis Holdings Group.

b) General Liability, Auto and Umbrella

Renew with Marsh/U.S. Specialty Insurance Company.

c) Third Party Claims Administration Services

Renew with Network Adjusters.

d) Directors & Officers Liability

Renew with Aon Risk Services/Chartis.

e) Workers' Compensation Insurance

Renew with USI/Liberty Mutual Insurance Co.

f) Workers' Compensation Claims Administration

Renew with Lovell Safety Management Group.

g) Excess/Umbrella Liability

Renew with Marsh/U.S. Specialty for 1st Layer, with Marsh/Crum & Forster for 2nd Layer and with Marsh/Travelers for 3rd Layer.

- h) Comprehensive Crime
Renew with Aon Risk Services/Travelers.
- i) Surety – Street Opening Permit Bonds
Renew with Aon Risk Services/Hartford.
- j) Authorize the Risk Management Department, in consultation with the CEO and General Counsel, to settle claims that occur between April 1, 2012 through March 31, 2013, and fall within the self-insured policy retention or deductible limits.
- k) Authorize the Risk Management Department, in consultation with the CEO and General Counsel, to increase/decrease coverages or purchase additional insurance as required by the operations of the Authority.

12. General

- a) Long Island Regional Envirothon
Continue the educational grant in the amount of \$2,000 to the Long Island Regional Envirothon for their current issue “Nonpoint Source Pollution/Low Impact Development”, on April 25, 2012, to purchase needed educational material, scientific equipment and reference books.

13. Meetings, Seminars, Training, Conferences

- a) Authorize the attendance of Sarah Ann Tolliver, SAP Oracle Database Administrator, to attend the Oracle Database 11g: Performance Tuning DBA Release 2 in Edison, New Jersey, from July 16 through July 20, 2012, at an approximate cost of \$900.

INVOICES - To be paid from the Operating Fund:

14a.	<u>Decision 2000 Real Estate Services, Inc.</u>	\$342.00
14b.	<u>Greenman-Pedersen Inc.</u>	9,540.28
14c.	<u>Havkins Rosenfeld Ritzert & Varriale, LLP (tort liability)</u>	7,920.78
14d.	<u>O’Connor, O’Connor, Hintz & Deveny, LLP</u>	5,440.58
14e.	<u>Putney, Twombly, Hall & Hirson, LLP (February)</u>	7,265.93
14f.	<u>Twomey, Latham, Shea, Kelley, Dubin & Quartararo LLP</u>	500.00

NEXT MEETING – Scheduled for Monday, April 23, 2012 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION