

AGENDA

REGULAR MEETING ON APRIL 23, 2012
5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – March 26, 2012

CONTRACTS- CONFIRM AWARD

2. Contract 6800 – Maintenance of HVAC Equipment
Confirm the award of the contract, in accordance with Resolution 116-03-2012, for maintenance of heating, ventilation and air-conditioning (HVAC) equipment at various Authority sites, during the one-year period beginning April 1, 2012, to the lowest responsive bidder, Thermo Tech Combustion Inc. of Bellmore, New York, in the amount of \$93,930.

CONTRACTS – EXTEND

- 3a. Contract 6704 for furnishing and delivery of tools with Colonial Hardware Corp. (Items 1, 2, 5); and with Eastern Industrial Equipment Corp. (Items 3, 4).
- 3b. Contract 6707 for furnishing and delivery of pressure seal cut-sheet mailer laser forms and miscellaneous forms with Moore Wallace.

CONTRACTS – AWARD/REJECT

- 4a. Contract 6799 for furnishing and delivery of waterworks supplies, tools and equipment, during the one-year period beginning April 1, 2012.
- 4b. Contract 6802 for furnishing and delivery of stainless steel tapping sleeves, during the one-year period beginning May 1, 2012.
- 4c. Contract 6803 for furnishing and delivery of dewatering pumps and associated parts, during the one-year period beginning May 1, 2012.
- 4d. Contract 6804 for furnishing and delivery of lime slurry tanks, during the one-year period beginning May 1, 2012.

- 4e. Contract 6805 for furnishing and delivery of chemical pumps and parts, during the one-year period beginning May 1, 2012.
- 4f. Contract 6806 for furnishing and delivery of wiper rags, during the one-year period beginning May 1, 2012.
- 4g. Contract 6807 for painting of pump station buildings.
- 4h. Contract 6808 for furnishing and delivery of stainless steel repair clamps and saddles, during the one-year period beginning June 1, 2012.
- 4i. Contract 6809 for painting and inspection of fire hydrants, during the one-year period beginning June 1, 2012.
- 4j. Contract No. 6811 for excavating and backfilling construction holes, during the one-year period beginning May 1, 2012.

GENERAL

- 5. Special Services
 - a) RFP 1314 – Elevator Maintenance
Extend Agreement No. 1314 with All-Ways Elevator, Inc. of Bohemia, New York, for elevator maintenance services for a third and final year commencing June 1, 2012.
 - b) RFP 1372 – Water Tank Engineering Services
Accept proposals received of Dvirka & Bartulicci Consulting Engineers of Woodbury, New York, and Gannett Fleming Engineers, P.C. of Woodbury, New York, to provide tank engineering services for a one-year period in accordance with their proposals and rates quoted.
 - c) RFP 1373 – Tank Inspection Services
Reject RFP 1373 for performance of water tank inspection services and a new, revised RFP will be issued in the near future.
- 6. Rates, Rules and Regulations
 - a) Water Buffalo Use Charges
Authorize the following Water Buffalo use charges:
 - Normal Workday Use Charge**
 - \$ 60 – Fill and disinfect tank
 - \$ 10 – Bacteria test
 - \$100 – Delivery of buffalo

Overtime/After Hours Use Charge

\$120 – Fill and disinfect tank
\$ 40 – Bacteria test
\$300 – Delivery of buffalo

b) Water Service – Town of Babylon

Authorize providing a water service to the Town of Babylon Community Development Program on the southwest corner of Wellwood Avenue and Straight Path in North Lindenhurst, the Authority's average cost for the tapping fee is \$1,650, the Town of Babylon Department of Public Works will provide an Authority restoration on Throop Street and Lewis Avenue in North Babylon, which totals \$1,533.25, and the three concrete sidewalk panels that will be disturbed running the service line, the remainder of the tapping fee, \$116.75 and the water usage will be paid by the Town of Babylon Community Development.

7. Main Extensions

a) Robbins Rest, Fire Island

Establish a surcharge for Robbins Rest on Fire Island in the amount of \$1,464.80, covering 1,015 feet of water main.

8. Equipment

a) Annual Maintenance Agreement – Meter Interrogation Devices

Renew the maintenance agreement for the meter interrogation devices with Northrop Grumman Commercial Information Services, during the one-year period beginning June 1, 2012, at a cost of \$11,980. (Increase of 8%).

b) Maintenance Agreement – SCADA Sun Unix Servers

Enter into a maintenance agreement covering the three SUN Unix servers for the SCADA system, for a one-year period at an annual cost of \$12,456 (same cost as last year) with The Ergonomic Group.

c) Support Services Agreement - SCADA

Renew support services agreement for the SCADA system software, with Systems Integrated, of San Diego, California, for a one-year period beginning May 1, 2012, in the amount of \$47,400 (increase of \$1,536).

d) RFQ 1378 – Office and Field Supplies under NYS/SC Contract

Authorize the purchase of office supplies and field supplies by the Storeroom under NYS and Suffolk County contracts during the period June 1, 2012 through May 31, 2013, in an aggregate estimated amount of \$300,000.

- e) RFQ 1379 – Laboratory Instrumentation, Supplies & Equipment under NYS Contract
Authorize the purchase of instrumentation, supplies and equipment by the Laboratory under NYS contracts during the period June 1, 2012 through May 31, 2013, in an aggregate amount of approximately \$925,000.

- f) RFQ 1380 – Transportation Equipment under NYS and SC Contracts
Authorize the purchase of transportation equipment, parts, vehicles, and gasoline under NYS and Suffolk County contracts during the period June 1, 2012 through May 31, 2013, in an aggregate amount of approximately \$2,400,000.

- g) RFQ 1381 – Information Technology Equipment under NYS and GSA Contracts
Authorize the purchase of hardware and software by Information Technology under NYS and GSA contracts during the period June 1, 2012 through May 31, 2013, in the total estimated amount of \$415,500.

9. Property

- a) Public Hearing for Increasing SCADA Pole Heights
Authorize public hearings to increase the SCADA pole height at the Authority's pump stations at Daniel Webster pump station in South Setauket – 30 feet to 95 feet; Oak Street pump station in South Setauket – 30 feet to 95 feet; and Main Street pump station in Mastic – 40 feet to 95 feet.

- b) Nextel/Sprint Leases
Amend agreements with Nextel/Sprint at Plymouth Street and Station Road to include an additional \$750 per month as Sprint will place equipment in Nextel's shelter.

10. DEC Applications

- a) West Prospect Street Well No. 6, Tuckahoe, Southampton

11. Banking

- a) Wells Fargo, Community National Bank and First National Bank of Long Island
Authorize the addition of Wells Fargo, Community National Bank and First National Bank of Long Island to list of financial institutions the Authority calls for investment rate quotes; and authorize the Chief

Executive Officer and Chief Financial Officer to execute all banking documentation.

12. Personnel

- a) Long-term Disability Insurance Renewal
Renew the employee-paid long-term disability insurance with The Standard of New York, for the period July 1, 2012 through July 1, 2013, with a 5% rate increase.

13. General

- a) cVOC Case Study – North Carolina State University
Authorize the co-funding of \$750 with North Carolina State University (NCSU) to participate in a PTA (packed tower aeration) study on how the functioning of the Authority's PTA systems at Carrol Street and New Highway could potentially be impacted by the proposed carcinogenic volatile organic compounds (cVOCs) regulation under development by the EPA.
- b) LIVE Volunteer Day, June 2012
Authorize participation of Authority employees in Long Island Volunteer Event on a Saturday in June, 2012, utilizing Authority hand tools and trucks, and an expenditure of approximately \$2,000 toward purchase of lunch for volunteers and "team" shirt.

14. Meetings, Seminars, Training, Conferences

- a) National Association of Corrosion Engineers
Authorize the attendance of Paul J. Brandt, Assistant Water Tank Inspection Engineer, to attend the National Association of Corrosion Engineers (NACE) 60-hour Coating Inspector Program – Level 1 in Portsmouth, New Hampshire, from June 10, 2012 through June 15, 2012, at an approximate cost of \$3,180.
- b) Human Resource Management Program – NYIT
Authorize the attendance of Susan Esposito, Resource Management Specialist, to attend the SHRM Essentials of Human Resource Management Certificate Program at the New York Institute of Technology – Old Westbury campus, on June 1, 8 and 15, 2012, at an approximate cost of \$595.

INVOICES - To be paid from the Operating Fund:

15a.	<u>Dvirka & Bartilucci</u>	\$645.45
15b.	<u>Robert J. Passarelli & Associates</u>	5,176.56
15c.	<u>Putney, Twombly, Hall & Hirson, LLP (March)</u>	13,842.01
15d.	<u>Twomey, Latham, Shea, et al (easement deposit)</u>	5,790.29

NEXT MEETING – Scheduled for Monday, May 21, 2012 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION