

AGENDA

REGULAR MEETING ON OCTOBER 26, 2015

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

PRESENTATION – JANICE TINSLEY AND LARRY ANDERSON – AMR UPDATE

PRESENTATION – PAUL KUZMAN and JIM WILSON – HYDRAULIC MODELING

MINUTES FOR APPROVAL

1. Regular Meeting – September 28, 2015

CONTRACTS – EXTEND

- 2a. Contract 7028 - for miscellaneous concrete construction work during the one-year period beginning January 1, 2016 – extend with Christy Concrete Corp.
- 2b. Contract 7140 – for furnishing and delivery of pre-cast concrete vaults – set in place during the one-year period beginning January 1, 2016 – extend with Coastal Pipeline Products Corp.
- 2c. Contract 7154 – for reconditioning and redevelopment work of wells during the one-year period beginning January 1, 2016 – extend with Dolphin Well & Pump, Inc. (Zone A – West of William Floyd Parkway); extend with R&L Drilling LLC (Zone B – East of William Floyd Parkway).
- 2c. Contract 7161 – for turf establishment work during the one-year period beginning January 1, 2016 – extend with D.F. Stone.

CONTRACTS – AWARD/REJECT

- 3a. Contract 7270 – for furnishing and delivery of no lead brass/bronze fittings for underground service lines during the one-year period December 1, 2015.
- 3b. Contract 7271 – for furnishing and delivery of automatic-delayed-transition transfer switches during the one-year period beginning December 1, 2015.

- 3c. Contract 7272 – for construction of a 12" x 10" diameter well (no. 3), approximately 115 feet deep, Blank Lane Well Field, Watermill, Town of Southampton, NY.
- 3d. Contract 7273 – for furnishing, delivery and installing a compressor at the Authority's Laboratory.
- 3e. Contract 7274 – for furnishing and installing a bolted steel tank at the Smith Street well field and pump station, Babylon, Town of Babylon, New York.
- 3f. Contract 7275 – for construction of a 20" x 10" diameter well (no. 1A) 560 feet deep, Broadway Avenue well field, Huntington Station, Town of Huntington, New York.
- 3g. Contract 7277 – for furnishing and delivery of Laboratory sample vials and bottles during the one-year period beginning January 1, 2016.
- 3h. Contract 7278 – for furnishing and delivery of DOT approved polyethylene tanks during the one-year period beginning January 1, 2016.

GENERAL

4. Special Services

- a) RFP 1390 – Broker Consulting Service – Employee Benefits
Extend Agreement No. 1390 with USI Insurance Services LLC for broker consulting services – employee benefits for a one-year period beginning January 1, 2016.
- b) RFP 1425 – Uninterruptable Power Supply Systems and Battery Systems
Extend Agreement No. 1425 with dc Group for maintenance and emergency service of uninterruptable power supply systems and battery systems during the one-year period beginning December 1, 2015.
- c) RFP 1472 – Consulting Services for SAP System Access Security Design
Accept proposal received of Protiviti of New York, New York, to provide consulting services for SAP System Access Security Design in the aggregate total amount of \$185,000.
- d) Removal of Laboratory Waste
Accept the lowest quote of Stericycle Environmental Solutions/ PSC of Houston, Texas to provide chemical waste disposal service during the one-year period beginning November 1, 2015, not to exceed a cost of \$6,000.

e) CAI Technologies CAD/GIS Integration Project Agreement

Authorize the services of CAI Technologies of Littleton, New Hampshire, to create CAD/GIS Workflow Integration by Information Technology under GSA contracts in the total amount of \$14,860.

5. Banking

a) Financial Institutions

Authorize the addition of Empire National Bank to list of financial institutions the Authority calls for investment rate quotes; and the addition of a depository account with HSBC to hold proceeds of the Authority's upcoming BAN sale of \$75,000,000; and authorize the Chief Executive Officer and Chief Financial Officer to execute all banking documentation.

6. Main Extensions

a) Holzer Court, Patchogue

Authorize the financing of fifty percent (50%) of the tap fee for five residents on Holzer Court, Patchogue in the amount of \$925 each.

7. Personnel

a) Flexible Spending Accounts

Renew the Authority's Flexible Spending Account (FSA) with Ameriflex of Mount Laurel, New Jersey, for a one-year period beginning January 1, 2015, at an annual administration fee of \$180 and per enrollee fee of \$5.25 per month.

8. Policies

a) HR Policies – Section 1

Approve revisions to HR Policy Section 1 - Nos. 101 through 113, pursuant to attached outline.

b) HR Policies – Section 2

Approve revisions to HR Policy Section 2 - Nos. 201 through 210, and No. 212, pursuant to attached outline.

c) HR Policy 413

Approve revision to HR Policy 413 pursuant to attached outline.

9. Property – Outside Use Of

a) 700 Boisseau Avenue, Southold, New York

Authorize license agreement with the First Universalist Church to allow month-to-month use of building located at 700 Boisseau Avenue, Southold, New York.

b) South Country Road, Quioque, New York

Authorize easement to Sun Edison to install electrical transmission equipment across Authority property.

10. Property

- a) 285 Smithtown Boulevard, Nesconset, New York
Authorize the sale of 285 Smithtown Boulevard, Nesconset, New York, to Maland Holding Corp. in the amount of \$7,500, upon the terms and conditions in their offer.

11. Equipment

- a) Purchase of Sand/Salt Mix
Authorize purchase of sand/salt mix for use by the Construction Maintenance Department for Winter operations from Hubbard Sand & Gravel of Bay Shore, New York, up to a maximum of \$30,300.
- b) Support Agreement for IVR System
Authorize renewal of the software support agreement with Pronexus Corp., of Ottawa, Ontario, for the Authority's VBVoice application in the amount of \$2,773.
- c) Laboratory Purchases of Analytical Standards
Authorize the purchase of analytical standards for the Laboratory, from Cambridge Isotopes Laboratories of Andover, Massachusetts, for an amount not to exceed \$7,500; C/D/N Isotopes Inc. of Quebec, Canada, for an annual amount not to exceed \$2,500; Cerilliant of Round Rock, Texas, for an annual amount not to exceed \$7,500; and Wellington Laboratories of Ontario, Canada, for an annual amount not to exceed \$7,500.

12. Meetings, Seminars, Training, Conferences

- a) Advanced Excel Training, Introductory PowerPoint and Intermediate PowerPoint Classes for Authority Employees
Authorize New Horizons Computer Learning Centers to provide Excel and Powerpoint training for a maximum of three sessions for each software program, to Authority employees during November, 2015, on-site in the Finance training room, for an amount not to exceed \$9,000.

INVOICES - To be paid from the Operating Fund:

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| 13a. | <u>American Water Works Association</u> | \$20,242.00 |
| 13b. | <u>Association of Metropolitan Water Agencies</u> | 13,523.24 |
| 13c. | <u>Long Island Association, Inc.</u> | 1,600.00 |
| 13d. | <u>LaSalle, LaSalle & Dwyer PC</u> | 14,858.80 |
| 13e. | <u>McCabe, Collins, McGeough, Fowler, Levine & Nogan, LLP</u> | 3,807.98 |
| 13f. | <u>Putney, Twombly, Hall & Hirson LLP (Labor Counsel)</u> | 14,533.93 |

NEXT MEETING – Scheduled for November 23, 2015, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION