

AGENDA

REGULAR MEETING ON MAY 20, 2013

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – April 29, 2013

CONTRACTS – EXTEND

- 2a. Contract 6722 for welding, fabrication and repairs during the one-year period beginning August 1, 2013, extend with Alliance Welding & Fabrication.
- 2b. Contract 6809 for painting and inspection of fire hydrants during the one-year period beginning June 1, 2013, extend with CFM Service Corp. (Item A – hydrant painting; and extend with Madison Avenue Construction (Items B – hydrant inspection).
- 2b. Contract 6822 for furnishing and delivery of concrete meter vault tiles during the one-year period beginning August 1, 2013, extend with Alessio Pipe & Construction Co., Inc.
- 2c. Contract 6830 for furnishing and delivery of chemical metering pumps and parts (Jesco) during the one-year period beginning July 1, 2013, extend with Eagle Control Corp.
- 2d. Contract 6839 for painting and vinyl wall covering during the one-year period beginning July 1, 2013, extend with Haren & Keller Painting Corp.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6943 for sale of properties.
- 3b. Contract 6958 for furnishing and delivery of pH measuring equipment and pressure transmitters during the one-year period beginning July 1, 2013.
- 3c. Contract 6959 for electrical work at the Elwood Road chemical treatment and control building, East Northport, Town of Huntington.
- 3d. Contract 6960 for maintenance and installation of swing doors (interior and exterior) during the one-year period beginning July 1, 2013.

- 3e. Contract 6961 for furnishing, delivery and installation of one (1) new steel concealment telecommunications monopole and miscellaneous equipment at the Third Avenue well field and pump station, Brentwood, Town of Islip.
- 3f. Contract 6962 for furnishing of light duty trucks.
- 3g. Contract 6963 for furnishing and delivery of tools during the one-year period beginning June 1, 2013.
- 3h. Contract 6964 for furnishing and delivery of combined drills and taps and tapping machine parts during the one-year period beginning June 1, 2013.

GENERAL

4. Special Services

- a) RFP 1385 – Public Relations/Marketing
Extend Agreement No. 1385 with Zimmerman/Edelson Inc. of Great Neck, NY for the Authority's Public Relations/Marketing services for a one-year period commencing August 1, 2013.
- b) RFP 1407 – Pre-Employment Physical Examinations
Accept the proposal of HealthSure Medical Services of Islandia and Medford, New York, for a one-year period beginning upon execution of the contract, with an option to extend for two additional one-year periods, for an estimated annual cost of \$9,000.
- c) RFP 1411 – Transportation Purchases Under NYS and Suffolk County Contracts
Authorize the purchase of transportation equipment and supplies under NYS and Suffolk County contracts during the period June 1, 2013 through May 31, 2014, in an aggregate amount of \$3,500,000.
- d) RFP 1412 – Stores (Oakdale) Purchasers Under NYS and Suffolk County Contracts
Authorize the purchase of various office supplies and supplies/parts used in the field under NYS and Suffolk County contracts during the period June 1, 2013 through May 31, 2014, in an aggregate amount of \$325,000.
- e) RFP 1413 – Stores/Production Control (Bay Shore) Purchases Under NYS and Suffolk County Contracts
Authorize the purchase of various office supplies and supplies/parts used in the field under NYS and Suffolk County contracts during the period June 1, 2013 through May 31, 2014, in an aggregate amount of \$240,000.

5. Main Extensions

- a) Reimbursable Agreement – Wainscott 2013 Surcharge Area
Enter into a reimbursable agreement with Sanjiv Mehra, who will pay the additional funds to reach the 40% participation level for 19 homes in order for the Authority to install a water main in the Wainscott 2013 Surcharge Area, totaling \$36,594; Sanjiv Mehra will be reimbursed the surcharge amount of \$6,099 per home as each homeowner hooks up to the water main within a two-year period, not to exceed \$36,594.

- b) Reimbursable Agreement – Springs 2013 Surcharge Area
Enter into a reimbursable agreement with Marie Gallagher, who will pay the additional funds to reach the 40% participation level for 51 homes in order for the Authority to install a water main in the Springs 2013 Surcharge Area, totaling \$66,500; Ms. Gallagher will be reimbursed the surcharge amount of \$3,325 per home as each homeowner hooks up to the water main within a two-year period, not to exceed \$66,500.

- c) Wyandanch Rising Project
Enter into a 40-year Water Supply District Agreement with the Town of Babylon for the installation of mains in their Wyandanch Rising Project Phase 1 located at the northeast corner of Straight Path and the Long Island Railroad.

6. Budget

- a) Capital Budget Revisions
Authorize the CEO to approve transfers up to \$100,000 within the capital budget when they do not increase or decrease the total amount of the budget.

7. Finance

- a) Brokerage Firms – Raymond James
Authorize the brokerage firm of Raymond James, who recently acquired the firm of Morgan Keegan, as one of the Authority's brokerage firms for the purchase of certain investments.

8. Insurance

- a) Life, AD&D, LTD and DBL Insurance – Transfer
Accept the proposal of SunLife Financial of New York, NY, for the Authority's life insurance as per the attached schedule (overall reduction of \$46,000 per year with a 3-year rate guarantee).

9. Equipment

- a) Laboratory Purchases of Chemical Reference Standards
Authorize the purchase of chemical reference standards directly from the manufacturer (with a 10% discount), Crescent Chemical Company of

Islandia, NY, for a one-year period beginning June 1, 2013, in the approximate amount of \$10,000.

- b) Maintenance Agreement for Computer Software
Renew maintenance agreement with Symantec of Mountain View, California, for the Authority's back-up software maintenance, for a one-year period beginning August 21, 2013, at an annual cost of \$11,049.20 (increase of \$132.47).
- c) ICP/MS (Metal Analysis) – Service Agreement with Bruker Daltonics
Enter into an annual service agreement with Bruker Daltonics Inc. of Fremont, California, for the ICP/MS used for metal analysis in the Laboratory, for a one-year period beginning May 21, 2013, in the amount of \$16,427, and the purchase of Quad Controller Assembly required for repair in the amount of \$10,800, for a total cost of \$27,227.

10. DEC Application

- a) Middle Road Well Nos. 1A and 2, Southold, Town of Southold
- b) Kenney's Road Well Nos. 1A and 2, Southold, Town of Southold

11. Rules and Regulations

- a) Source Water Protection Plan
Adopt Source Water Protection Plan dated May, 2013.
- b) Hampton Club, Eastport – Private Water System
Authorize waiving the \$30 per foot fee for taking over the water mains since the Hampton Club's water mains are new and have been inspected and found acceptable.

12. Meetings, Seminars, Training, Conferences

- a) Cross Connection Control Course
Authorize the attendance of Vito Giammeralla, Assistant Supervisor in Cross Connection Department to attend the Department of Health Approved Cross Connection Control Course in Copiague, New York, from August 5 through August 8, 2013, at an approximate cost of \$700.
- b) Professional Development Training
Authorize the attendance of Ed Brown, Safety Coordinator, to attend the New Jersey State Safety Council's Training Institute course entitled, "Coaching Lift Truck Operator Train-the-Trainer" in Cranford, New Jersey, from June 18 through June 19, 2013, at an approximate cost of \$655.

INVOICES - To be paid from the Operating Fund:

13a.	<u>Gannett Fleming Engineers, P.C.</u>	400.00
13b.	<u>O'Connor, O'Connor, Hintz & Deveney, LLP</u>	3,072.28

NEXT MEETING – Scheduled for Monday, June 24, 2013, at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION