

AGENDA

REGULAR MEETING ON JANUARY 24, 2011

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC HEARING – PRESENTATION OF PROPOSED RATE INCREASE

SUMMARY OF 2010 GOALS & OBJECTIVES

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – December 21, 2010

CONTRACTS – EXTEND

- 2a. Contract 6414 for sale and removal of scrap metals with Martin Demasco Co., Inc.
- 2b. Contract 6537 for supply and maintenance of pumps and miscellaneous equipment with R&L Well Drilling LLC for Zone A and with Eagle Control Corp. for Zone B.
- 2c. Contract 6540 for replacement of asphalt and bituminous shoulders on highways with Suffolk Asphalt Corp. for A-Group I and with LLL Industries Inc. for A-Group II.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6631 for electrical work at the Bay Shore Road iron removal building.
- 3b. Contract 6648 for furnishing and delivery of asphalt paving mixture for cold patching during the one-year period beginning February 1, 2011.

- 3c. Contract 6650 for standby spill response services, during the one-year period beginning February 1, 2011.
- 3d. Contract 6651 for supply of resin and related services at Laurel Hill Road, Old Country Road and South Spur Drive.
- 3e. Contract 6655, Item 8 only for furnishing and delivery of products and equipment for water quality analysis.
- 3f. Contract 6657 for furnishing and delivery of ductile iron pressure fittings during the one-year period beginning February 1, 2011.
- 3g. Contract 6658 for furnishing of cleaning services for Oakdale and Great River offices during the one-year period beginning February 1, 2011.
- 3h. Contract 6659 for supply and installation of high-pressure spray-on bed liners during the one-year period beginning February 1, 2011.
- 3i. Contract 6660 for maintenance of roofs and gutter systems at various Authority sites during the one-year period beginning February 1, 2011.
- 3j. Contract 6661 for furnishing and delivery of motor starter control panels, during the one-year period beginning February 1, 2011.
- 3k. Contract 6662 for mobile-washing services at various Authority locations, during the one-year period beginning February 1, 2011.
- 3l. Contract 6663 for furnishing and delivery of meter box covers, during the one-year period beginning February 1, 2011.
- 3m. Contract 6666 for replacement of asphalt and bituminous shoulders on highways, during the one-year period beginning March 1, 2011, for A-Group III, B-Groups I, II and III and C-Groups I, II and III.

GENERAL

- 4. Rates, Rules and Regulations
 - a) Rate Increase
Based upon recommendations of a rate study conducted by Black & Veatch, amend the Authority's rates in accordance with the schedule.

- b) Hilton Hotel at SUNY Stony Brook
Authorize entering into a contract with SBHC (Stony Brook Hotel Corporation) Private Equity IV, to provide additional water supply to adequately serve a hotel to be constructed at SUNY Stony Brook, in the total amount of \$513,667.50; upon execution a payment of \$40,000 will be required to cover the cost of engineering, planning and preparation of the contract to construct additional supply.

5. Budget

- a) Revision 3 for Fiscal Year Ending May 31, 2011
Authorize transfer of \$3,660,000 from Items Nos. 050, 055, 060, 070 and 075 to Items Nos. 040, 045, 065 and 150 to provide for existing projects and purchase land for new pump stations.

6. Main Extensions

- a) Glendale Drive, Montauk – Set Surcharge
Set surcharge of \$4,067 for 5 homes on Glendale Drive in Montauk, covering 623' of water main.

7. Equipment

- a) ITRON Service Agreement
Authorize renewal of a service agreement with Itron Inc. to cover maintenance, repair, support, and updates of equipment during the one-year period beginning January 1, 2011, in the amount of \$44,520.41 (last year's cost \$28,848.36).

- b) Stoner Hydraulic Model – License Agreement
Renew the license agreement with GL Industrial Services USA, of Mechanicsburg, PA, covering the Stoner Hydraulic Model in the amount of \$16,241.26 (same cost as last year).

8. Special Services

- a) Inspection Services for Main Replacement, Route 25A, Northport
Accept the lowest quote received of Lockwood, Kessler & Bartlett to provide inspection services (required by NYSDOT) during main replacement on Route 25A in Northport, at an hourly rate of \$60, not to exceed \$12,000.

- b) RFP 1274 – Tank Engineering Services
Renew the agreement No. 1274 with Dvirka & Bartilucci of Woodbury, New York, to provide tank engineering services, during the one-year period beginning March 1, 2011.

- c) RFP 1285 – Analysis of Drinking Water Samples - Radiological
Renew the agreement No. 1285 with Pace Analytical Services Inc. of Greensburg, PA and GEL Labs of Charleston, SC, to perform radiological analysis of drinking water samples, during the one-year period beginning March 1, 2011.

- d) RFP 1329 – Extended Maintenance Support for SAP HR and Payroll
Accept the quote of ARK Solutions of Chantilly, Virginia to provide extended maintenance support for the HR and Payroll modules of SAP, at a fixed hourly rate of \$135 (remote access 10% less), with a total project cost not to exceed \$35,000.

9. Meetings, Conferences, Seminars

- a) NYS Government Finance Officers' Association Conference
Authorize Doug Celiberti, Director of Accounting to attend the annual NYS Government Finance Officers' Association (GFOA) conference in Albany, New York, from April 6 through 8, 2011, at a total estimated cost of \$803.

10. General

- a) Representatives for Central Pine Barrens Advisory Committee
Appoint Jeffrey W. Szabo as Authority's representative on the Central Pine Barrens Advisory Committee and appoint Carrie Meek-Gallagher as the alternate.

- b) Long Island Groundwater Research Institute
Authorize extension of grant to Long Island Groundwater Research Institute through the Research Foundation of SUNY in the amount of \$82,000 for the one-year period beginning January 1, 2011.

11. Members

- a) Review and Approval of Time Worked for Authority – F. Pellegrino
Review and approval of the schedule of time worked from May through July of 2010 for Frank Pellegrino, for the purpose of retirement reporting; and approve and post the reporting resolution on the Authority’s website for 30 days, and thereafter file the resolution with the NYS retirement system.

ADDED AFTER MAILING TO MEMBERS

- 12. Neighborhood Network – Organic Turf Show
Authorize a grant of \$5,000 to the Neighborhood Network for its Organic Turf Show on February 17, 2011.
- 13. Division Street Tank, Sag Harbor
Confirm the emergency work performed on the Division Street Tank in Sag Harbor by Extech, lowest quote received, to power wash the tank for the amount of \$5,828.
- 14. AWWA Utility Management Institute
Authorize the attendance of 2 staff members, one from Operations and one from Customer Service to attend the AWWA Utility Management Institute from February 8 through 10, 2011, in Totowa, NJ, at an estimated total cost for each of \$1,200.

INVOICES - To be paid from the Operating Fund:

15a.	<u>Birdsall Services Group</u>	\$ 1,486.80
15b.	<u>Dvirka & Bartilucci</u>	1,375.00
15c.	<u>Havkins Rosenfeld Ritzert & Varriale, LLP</u>	9,147.87
15d.	<u>Nixon Peabody LLP</u>	15,408.12
15e.	<u>O’Connor, O’Connor, Hintz & Deveny, LLP</u>	3,592.00
15f.	<u>Putney, Twombly, Hall & Hirson, LLP</u>	13,026.31

NEXT MEETING – Scheduled for Monday, February 28, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

January 24, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel: T. Hopkins and J. Milazzo; and by Messrs. Anderson, Celiberti, Cortese, DeBlasi, Finello, Kilcommons, Kulick, Libertelli, Litka, Miller, Motz, Pavacic, Pokorny, Reinfrank, Vecchio and Zotter; and by Mmes. Gallagher, Lyon, Mancuso, Randazzo, Simson, Vassallo, Tinsley and Trupia.

Pat and Larry Wagor, David Slawkowski, and Nick Caracappa, Louis DeGonzague, and Barbara Ash of Local 393 were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order and opened the public hearing for the purposes of presenting the proposed rate increase. Jeffrey Szabo, Chief Executive Officer opened the rate hearing with an overview stating that the Authority had not adjusted rates in the last four years. He also noted that the Authority had implemented several cost-cutting measures including reduction of overtime, hiring freeze of non-essential positions, reduction in overall staffing levels through participation in the Early Retirement incentive and a reduction in the capital budget. Most significantly,

he advised that the Authority had used a portion of its cash reserves to pay off upcoming debt. The rate study, which was conducted by Black & Veatch, initially recommended a double-digit rate increase in order to meet expenditures and provide debt coverage in a ratio of not less than 1.5. Through the Authority's internal reductions in expenditures, that proposed rate increase was reduced. He also noted that the Board would consider rates on a year-by-year basis.

Mr. Larry Kulick, Chief Financial Officer noted that the rates would increase for the average general customer in the amount of 4.2%, calculating that it would amount to a \$12.40 increase annually. The Authority's mission statement is to provide the highest quality water at the lowest possible cost in an atmosphere of excellent customer service and in order for us to accomplish that, this small rate increase is necessary. Chairman Gaughran stated that for four straight years the Authority has not had a rate increase; however, we are facing significant fixed costs even though we have cut costs internally. He noted specifically our power costs of over \$22 Million Dollars and advised that with the new Chief Sustainability Officer, the Authority would seek to obtain grants for alternative energy sources wherever possible.

There was one person in attendance who wished to speak at this public hearing and that was Nick Caracappa of Local 393. He stated that he was speaking on behalf of the workers. He questioned if the Authority was raising rates, but cutting services due to the decrease in union staffing levels. He stated that the Union had just negotiated a contract with the Authority and he said his workers took a "0%" increase for the first year of the contract in order to assist the Authority with its pledge to keep rates low. He also noted that the hiring practices of late were not justified in position or in salary. Mr. Caracappa said that he would be monitoring the practices of the Authority. Chairman Gaughran responded that he and all the Board Members appreciate the work and sacrifices of the employees, both union and non-union. He agreed that some positions have not been filled, but the backfilling process takes time due to the bidding process. If 570 employees is not an adequate number of employees, the Authority will make adjustments to meet the needs of the public.

Mrs. Devine questioned Mr. Kulick about the portion of the operating budget that relates to power. Mr. Kulick responded that \$22 Million Dollars is approximately 23% of the Authority's budget. The Authority is the largest user of electric in the summer months, and in the winter we are second to the MTA. Mr. Gaughran thanked the staff for its presentation and acknowledged the efforts that had been made by staff over the last few months.

At 5:49 p.m., as there were no further comments, on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was (001-01-2011) RESOLVED, to close the public hearing portion of the meeting.

Mr. Szabo noted that although the agenda listed the summary of 2010 Goals and Objectives, he would move that presentation to the end of the meeting. He then described the information in the Members' packets, including regular monthly reports. He specifically noted a letter from Clean Cities regarding the approval of the application for a grant to the National Clean Diesel Funding Assistance Program. He thanked John Milazzo and Kim Kennedy of the Legal Department for their work in applying for the grant. He informed the Members that the final report on the 2010 Goals and Objectives was also in their packet for review.

Chairman Gaughran opened the meeting for public comment. No one wished to address the Board at this time. He then presented the minutes of the regular meeting of December 21, 2010, for approval. On motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, the minutes of the regular meeting held on December 21, 2010, were approved.

Mr. Szabo then referred to three contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(002-01-2011) RESOLVED, To extend for a one-year period beginning March 1, 2011, Contract 6414 for sale and removal of scrap metals with Martin Demasco Co., Inc. of West Hempstead, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(003-01-2011) RESOLVED, To extend for a one-year period beginning March 1, 2011, Contract 6537 for supply and maintenance of pumps and miscellaneous equipment at various Authority-owned sites with R&L Well Drilling LLC of Islip, New York, for Zone A and with Eagle Control Corp. of Yaphank, New York, for Zone B; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(004-01-2011) RESOLVED, To extend for a one-year period beginning March 1, 2011, Contract 6540 for replacement of asphalt and bituminous shoulders on highways, with Suffolk Asphalt Corp. of Medford, New York, for A-Group III and with LLL Industries Inc. of Brookhaven, New York, for A-Group II; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6631, 6648, 6650, 6651, 6655, 6657 through 6663 and 6666, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(005-01-2011) RESOLVED, That the lowest bid received for Contract 6631 for electrical work at the Bay Shore Road iron removal building in North Islip, submitted by Emerald Electric & Solar, Inc. of West Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-three Thousand Dollars (\$23,000), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(006-01-2011) RESOLVED, To reject all bids received for Contract 6648 for furnishing and delivery of asphalt paving mixture for cold patching during the one-year period beginning February 1, 2011; the specifications will be revised and the contract rebid in the near future.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(007-01-2011) RESOLVED, That the low bid for Contract 6650 for standby spill response services during the one-year period beginning February 1, 2011, submitted by Fenley & Nicol Environmental, Inc. of Deer Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-three Thousand Ninety-nine and 75/100 Dollars (\$23,099.75), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(008-01-2011) RESOLVED, That the low bid for Projects 1 through 3 under Contract 6651 for supply of resin and related services at Laurel Hill Road, Old Country Road and South Spur Drive pump stations, submitted by Calgon Carbon Corp. of Pittsburgh, Pennsylvania, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Fourteen Thousand Three Hundred Twenty Dollars (\$14,320), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(009-01-2011) RESOLVED, That the low bid for Item 8 under Contract 6655 for furnishing and delivery of products and equipment for water quality analysis, submitted by J.G. Pollard Co., Inc. of New Hyde Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eighty-three Thousand Six Hundred Forty Dollars (\$83,640), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(010-01-2011) RESOLVED, That the low bid for Items 1 through 203 under Contract 6657 for furnishing and delivery of ductile iron pressure fittings during the one-year period beginning February 1, 2011, to Metrofab Pipe Inc. of Plainview, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Fifteen Thousand Three Hundred Fifty-eight and 10/100 Dollars (\$115,358.10), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 204 through 212 under Contract 6657, submitted by RAMSCO of Watervliet, New York, on the same basis and totaling Fifty-three Thousand Four Hundred Sixty-three and 56/100 Dollars (\$53,463.56), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(011-01-2011) RESOLVED, That the bid for Contract 6658 for furnishing of cleaning services for the Oakdale and Great River offices during the one-year period beginning February 1, 2011, submitted by Allied Cleaning Services Inc. of New York, New York, be rejected as non-responsive; and be it

FURTHER RESOLVED, That the lowest responsive bid for Contract 6658, submitted by Gooday Service Co. Inc. of Oakdale, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eighty-five Thousand Four Hundred Thirty-two Dollars (\$85,432), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(012-01-2011) RESOLVED, To reject the only bid received for Contract 6659 for supply and installation of high-pressure spray-on bed liners during the one-year period beginning February 1, 2011; this contract will be rebid in the near future.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(013-01-2011) RESOLVED, That the low bid received for Contract 6660 for maintenance of roofs and gutter systems at various Authority sites, during the one-year period beginning February 1, 2011, submitted by Jordan Panel Systems Corp. of East Northport, New York, on a unit-price basis as stipulated in the bidder's proposal and

calculated on estimated quantities indicated in the contract documents, totaling Eighty-six Thousand Five Hundred Dollars (\$86,500), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(014-01-2011) RESOLVED, That the low bid for Item 1 under Contract 6661 for furnishing and delivery of motor starter control panels during the one-year period beginning February 1, 2011, submitted by Optimum Controls Corporation of Reading, Pennsylvania, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eight Thousand Six Hundred Dollars (\$8,600), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 2, 4, and 5 under Contract 6661, submitted by Lexington Technologies, Inc. of Farmingdale, New York, on the same basis and totaling Eighty-two Thousand One Hundred Forty-four Dollars (\$82,144), be and hereby is accepted; and be it

FURTHER RESOLVED, To waive the omission of the bid deposit at the time of the bid opening as the deposit has been received by the Authority; and be it

FURTHER RESOLVED, That the low bid for Item 3 under Contract 6661 submitted by Schneider Electric USA, Inc. of Bohemia, New York, on the same basis and totaling Thirty-four Thousand Seven Hundred Fifty-six Dollars (\$34,756), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(015-01-2011) RESOLVED, That the low bid for Contract 6662 for mobile washing services at various Authority locations, during the one-year period beginning February 1, 2011, submitted by American Power Wash of Ridge, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Thousand Sixty-eight and 75/100 Dollars (\$2,068.75) per month or Twenty-four Thousand Eight Hundred Twenty-five Dollars (\$24,825) per year, be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(016-01-2011) RESOLVED, That the low bid for Contract 6663 for furnishing and delivery of meter box covers, during the one-year period beginning February 1, 2011, submitted by General Foundries Inc. of Perth Amboy, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Fifty-eight Thousand Seven Hundred Fifty Dollars (\$158,750), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(017-01-2011) RESOLVED, That the low bid for A-Group III (asphalt) under Contract 6666 for replacement of asphalt and bituminous shoulders on highways, during the one-year period beginning March 1, 2011, submitted by LLL Industries Inc. of Brookhaven, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Million Six Hundred Ninety-four Thousand Nine Hundred Dollars (\$1,694,900), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for B-Groups I, II and III (oil and stone) under Contract 6666, submitted by Corazzini Asphalt Inc. of Cutchogue, New York, on the same basis and totaling One Hundred Seventy-two Thousand Three Hundred Ninety Dollars (\$172,390), be and hereby is accepted; and be it

FURTHER RESOLVED, To reject the only bid received for C-Groups I, II, and III (microsurface) under Contract 6666, the specifications will be revised and this portion of the contract will be rebid; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

Mr. Szabo then referred to the resolution approving the rate increase. Mrs. Devine mentioned that although the rate study was for a four-year period, this Board has decided to implement one year at a time and will review each year. After further discussion and on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(018-01-2011) WHEREAS, The Authority authorized a rate study that was conducted by Black & Veatch; and

WHEREAS, based upon the recommendations set forth in such rate study the Authority proposed certain rate increases as set forth in a schedule posted on the Authority's website and a notice of public hearing appeared in the January 13, 2011 issue of *Newsday* regarding the proposed rate increases, a copy of which is attached hereto and made a part hereof; and

WHEREAS, a public hearing has been held on January 24, 2011, to consider such rate increases; now therefore be it

RESOLVED, That the service availability charge, the commodity charge and the charges for special service-water districts be amended in accordance with the following schedules with the effective dates indicated thereon; and be it

FURTHER RESOLVED, That the Authority's Rates, Rules and Regulations are hereby amended in accordance with such schedules.

Mr. Szabo referred to a request from Mr. Miller, Deputy CEO for Operations regarding the Hilton Hotel at SUNY Stony Brook. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(019-01-2011) RESOLVED, To authorize entering into a contract with Stony Brook Hotel Corporation (SBHC) Private Equity IV, to provide additional water supply to adequately serve a hotel to be constructed at SUNY Stony Brook, in the amount of Five Hundred Thirteen Thousand Six Hundred Sixty-seven and 50/100 Dollars (\$513,667.50); and be it

FURTHER RESOLVED, That upon execution of the contract a payment of Forty Thousand Dollars (\$40,000) will be required to cover the Authority's cost of engineering, planning and preparation of the contract to construct additional supply; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

The Members reviewed a request from Mr. Kulick on behalf of the Chief Engineer, Joseph Pokorny to transfer funds in the budget for year ending May 31, 2011. After further explanation of the need for the transfer and discussion, on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(020-01-2011) RESOLVED, To authorize a transfer in the budget for fiscal year ending May 31, 2011, in the amount of Three Million Six Hundred Sixty Thousand Dollars (\$3,660,000) from Items Nos. 050, 055, 060, 070 and 075 to Items Nos. 040, 045, 065

and 150 to provide for existing projects and purchase land for new pump stations; this transfer will not increase the total budget amount.

Mr. Szabo then referred to a request to set a surcharge for a water main extension in Montauk. On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(021-01-2011) RESOLVED, To set a surcharge of Four Thousand Sixty-seven Dollars (\$4,067) for a main extension covering five (5) homes on Glendale Drive in Montauk.

The Members reviewed two requests regarding Authority equipment. After further explanation and discussion on each item; on motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(022-01-2011) RESOLVED, To authorize renewal of a service agreement with Itron Inc. to cover maintenance, repair, support and updates of equipment during the one-year period beginning January 1, 2011, in the amount of Forty-four Thousand Five Hundred Twenty and 41/100 Dollars (\$44,520.41); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(023-01-2011) RESOLVED, To renew the license agreement with GL Industrial Services USA of Mechanicsburg, Pennsylvania, covering the Stoner Hydraulic Model, in the amount of Sixteen Thousand Two Hundred Forty-one and 26/100 Dollars (\$16,241.26); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to several items relating to special services. After further explanation and discussion of each and on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(024-01-2011) RESOLVED, To accept the lowest quote received of Lockwood, Kessler Bartlett of Syosset, New York, to provide inspection services required by NYS Department of Transportation, during main replacement on Route 25A in Northport, at an hourly day rate of Sixty Dollars (\$60), not to exceed Twelve Thousand Dollars (\$12,000), with the condition that the day rate is the only rate that is charged.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(025-01-2011) RESOLVED, To renew Agreement No. 1274 with Dvirka & Bartilucci of Woodbury, New York, to provide tank engineering services during the one-year period beginning March 1, 2011, at the same terms and conditions of the current agreement.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(026-01-2011) RESOLVED, To renew the Agreement No. 1285 with Pace Analytical Services Inc. of Greensburg, Pennsylvania, and GEL Labs of Charleston, South Carolina, to perform radiological analysis of drinking water samples, during the one-year period beginning March 1, 2011; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(027-01-2011) RESOLVED, To accept the quote received in response to the Authority's Request for Proposals No. 1329 of ARK Solutions of Chantilly, Virginia, to perform extended maintenance support for the HR and Payroll modules of SAP, at a fixed hourly rate of One Hundred Thirty-five Dollars (\$135), or a remote access hourly rate of One Hundred Twenty-one and 50/100 Dollars (\$121.50) when applicable, with a total project cost not to exceed Thirty-five Thousand Dollars (\$35,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members then reviewed a request for attendance at a conference. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(028-01-2011) RESOLVED, To authorize Doug Celiberti, Director of Accounting to attend the annual NYS Government Finance Officers' Association (GFOA) Conference in Albany, New York, from April 6 through 8, 2011, at a total estimated cost of Eight Hundred Three Dollars (\$803).

Mr. Szabo then referred to a resolution updating the representatives to serve on the Central Pine Barrens Advisory Committee. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(029-01-2011) RESOLVED, That the Authority hereby appoints Jeffrey W. Szabo as its representative on the Central Pine Barrens Advisory Committee and that Carrie Meek Gallagher shall be the alternate.

The Members then reviewed the request for continued funding for the Long Island Groundwater Research Institute. After much discussion on the type of research performed and oversight of the contract; on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(030-01-2011) RESOLVED, To authorize the Chief Executive Officer to enter into an agreement inclusive of a scope of services, with the Long Island Groundwater Research Institute through the Research Foundation of Stony Brook, in the amount of Twenty Thousand Dollars (\$20,000), for a one-year period beginning February 1, 2011, subject to the approval of General Counsel.

The Members then discussed the establishment of a standard work day based upon the schedule of time worked for Board Member Frank Pellegrino for the purpose of accurate reporting to the New York State Retirement System. On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried it was

(031-01-2011) RESOLVED, That the Suffolk County Water Authority hereby establishes the following as standard work days for board members and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials							
Appointed Officials							
Board Member	Frank J. Pellegrino	4855	4313970-8	6	3/30/09 – 3/29/14	Y	1.2

The Members reviewed a request for a grant to the Neighborhood Network. After further explanation and on motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(032-01-2011) RESOLVED, To authorize a grant of Five Thousand Dollars (\$5,000) to the Neighborhood Network for its Organic Turf Show to be held on February 17, 2011.

Mr. Szabo referred to a request from Mr. Miller regarding emergency work performed on Division Street tank, which now needed confirmation from the Board. On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(033-01-2011) RESOLVED, To confirm the emergency work performed on the Division Street tank in Sag Harbor, by Extech LLC of Deep River, Connecticut, the lowest quote received, to power wash the tank for the amount for Five Thousand Eight Hundred Twenty-eight Dollars (\$5,828).

Mr. Szabo then referred to another request for attendance at a conference. On motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(034-01-2011) RESOLVED, To authorize the attendance of two (2) staff members as selected by the Chief Executive Officer, one from Operations and one from Customer Service at the AWWA Utility Management Institute in Totowa, New Jersey, from February 8 through 10, 2011, at an estimated cost of One Thousand Two Hundred Dollars (\$1,200) each.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(035-01-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Birdsall Services Group	\$ 1,486.80
Dvirka & Bartulicci	1,375.00
Havkins Rosenfeld Ritzert & Varriale, LLP	9,147.87
Nixon Peabody LLP	15,408.12
O'Connor, O'Connor, Hintz & Deveny, LLP	3,592.00
Putney, Twombly, Hall & Hiron, LLP	12,662.31

The Members scheduled their next regular meeting for Monday, February 28, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for public comment. No one wished to address the Members.

At 6:44 p.m., on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(036-01-2011) RESOLVED, That the Members go into Executive Session for the purposes of discussing several personnel matters, real property matters and receiving an update on labor negotiations.

The meeting was again called to order at 8:07 p.m.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(037-01-2011) RESOLVED, To change the title of Barbara Ross from Supervisor, New Construction to Assistant Supervisor, Cross Connection, effective immediately.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(038-01-2011) RESOLVED, To change the title of Ted Lutz from Pipeline/Paving Inspector to Assistant Supervisor, effective immediately.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(039-01-2011) RESOLVED, To employ Douglas Brown of Bayport, New York, for the position of Engineering Inspector in the Engineering Department, at an annual salary of Sixty-five Thousand Dollars (\$65,000), with employment to commence as soon as possible; and be it

FURTHER RESOLVED, To promote Michael Catanzaro to the position of Electrical Designer in the Engineering Department at an annual salary of Seventy Thousand Dollars (\$70,000), effective immediately.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(040-01-2011) RESOLVED, To authorize staff to send a letter to the Environmental Facilities Corporation advising of the Authority's decision to withdraw the Brown's Hills Estates project and release funding.

As there was no further business to be considered, on motion made by Mr. Halpin and duly seconded by Mr. Toulon, the meeting was adjourned at 8:09 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON FEBRUARY 28, 2011
5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – January 24, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6442 for furnishing and delivery of chemical metering pumps and parts with Eagle Control Corp.
- 2b. Contract 6539 for furnishing and delivery of valve operator replacement parts with Raritan Valve & Automation.
- 2c. Contract 6541 for replacement of concrete and bituminous patches, concrete curb and concrete sidewalk restoration on highways with Brett Landscaping for Group I in Babylon, Bay Shore and Patchogue; LLL Industries for Group II in Huntington Smithtown, Port Jefferson and Groups I, II, III, Items 1A, 1B, 2A, 2B; and with CAC Contracting Corp. for Group III in Westhampton and East Hampton.
- 2d. Contract 6543 for sale and removal of scrap meters with Loni-Jo Metal Corp.
- 2e. Contract 6548 for maintenance and repair of fire and burglar alarm systems, Surveillance Systems and card access systems at various sites with VSS Security Systems Inc.
- 2f. Contract 6552 for sampling of monitor and observation wells with Superior Eclectic Services.
- 2g. Contract 6553 for vehicle maintenance services for cars and light-duty trucks/vans with Barnwell House of Tires for Coram and Hauppauge offices.

- 2h. Contract 6556 for tree pruning and removal at various Authority sites with Looks Great Services Inc.
- 2i. Contract 6557 for support services and repair of mobile radio equipment with Norcom Communications Service (mobile units) and Ed's Communication Services (base units), which have now merged to one company, Integrated Wireless Technologies.
- 2j. Contract 6558 for furnishing and delivery of waterworks supplies, tools and equipment with Joseph G. Pollard Co. and Sherwin Williams Co.
- 2k. Contract 6561 for auto body repair and parts for Westhampton offices with Otis Ford Inc.
- 2l. Contract 6562 for vehicle maintenance services for cars and light-duty trucks/vans for the Westhampton Office with Otis Ford Inc.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6665 for replacement of topsoil and grass seeding on highways during the one-year period beginning March 1, 2011.
- 3b. Contract 6667 for furnishing and delivery of bell joint leak clamps during the one-year period beginning March 1, 2011.
- 3c. Contract 6668 for furnishing and delivery of service boxes with Bingham & Taylor Corp.
- 3d. Contract 6669 for furnishing and delivery of cement-lined ductile iron pipe during the one-year period beginning March 1, 2011.
- 3e. Contract 6670 for furnishing and delivery of ultra-low sulfur diesel fuel to various pump stations and office buildings during the one-year period beginning March 1, 2011.
- 3f. Contract 6671 for electric motor repair during the one-year period beginning March 1, 2011.
- 3g. Contract 6672 for miscellaneous concrete construction work in the Eastern Zone during the period March 1, 2011 through December 31, 2011.

- 3h. Contract 6675 for supply and installation of high-pressure spray-on bed liner.
- 3i. Contract 6676 for landscape and lawn maintenance, during the period beginning April 1, 2011 through December 15, 2011.
- 3j. Contract 6677 for furnishing and delivery of instrumentation, electrical control products and communication equipment during the one-year period beginning March 1, 2011.
- 3k. Contract 6678 for maintenance of diesel engines during the one-year period beginning March 1, 2011.
- 3l. Contract 6679 for turf establishment work during the period April 1 through December 31, 2011.
- 3m. Contract 6680 for furnishing and delivery of asphalt paving mixture for cold patching during the one-year period beginning March 1, 2011.

GENERAL

- 4. DEC - Applications
 - a) Tower Hill Road, Shoreham – Replacement Well No. 3A
 - b) Town Line Road, East Hampton – Well No. 3

- 5. Financing

Recommendations from the Finance Committee – December 13, 2010

 - a) RESOLVED, To adopt the five-year plan as presented by Black & Veatch in its rate study, inclusive of an annual review by the full board in conjunction with the budget process.
 - b) RESOLVED, To adopt a policy to review and update a five-year financial forecast plan, and schedule public hearings and set annual rates as appropriate.

- 6. Government – Town of Islip
 - a) Fulton Street, Brentwood – Exchange Salt/Sand for Water Service
Enter into an agreement with the Town of Islip to provide water service on Fulton Street, Brentwood, for a community garden in

exchange for 38 C.Y. of salt/sand mixture in the amount of \$1,662.50.

7. Equipment

a) Maintenance Agreement – PS4 Pressure Sealer

Renew the service agreement with Peak Technologies of Columbia, Maryland, for the Moore PS4 Pressure Sealer machine in the IT department, for the one-year period beginning April 20, 2011, in the amount of \$1,716.00 (no change in cost).

b) Support Agreement – Oracle license

Renew the license and support agreement with Oracle Corp. of Chicago, Illinois, covering the Oracle license in the GIS department, for the one-year period beginning April 24, 2011, in the amount of \$2,430.06 (increase of \$70.77).

c) Maintenance Agreement – UNIX Servers

Renew the maintenance agreement with Sun Microsystems (Oracle) of Chicago, Illinois, covering the Sun UNIX servers in IT, Lab and GIS/Engineering departments, for the one-year period beginning April 1, 2011, in the amount of \$12,690.56 (decrease of \$3,811.79).

8. Property

a) Southampton Land Acquisitions

1) Authorize an offer of \$850,000 to the Elks Club in Southampton for an easement on a 2-acre parcel and right-of-way for ingress/egress and utilities and to enter into a purchase contract if offer accepted; and

2) Authorize an offer of \$704,000 to the Village of Southampton for .84-acre easement and right-of-way for ingress/egress (or authorize an offer at the same per acre price if the acreage of the easement is increased) and to enter purchase contract if offer is accepted; both offers are subject to installation of test well to determine acceptable water quality.

9. Budget

a) Budget Revision No. 4 – Fiscal Year Ending May 31, 2011

Authorize a revision to the budget for fiscal year ending May 31, 2011, by transferring \$500,000 from New Wells and \$325,000 from Main Replacement to Land Acquisition to cover part of the cost of

obtaining easements on 2 parcels in Southampton; the additional \$650,000 will be reappropriated from the demolition of the building at Spring Road, Huntington.

10. Special Services

- a) RFP 1333 – Outside Labor Counsel
Review proposals received in response to the Authority's request for proposals to provide labor counsel services for a one-year period beginning March 1, 2011.

11. Meetings, Conferences, Seminars

- a) NYS AWWA Spring Meeting
Authorize Frank Mancini, Phil Thompson and Joe Roccaro to attend the annual NYS AWWA Spring Meeting in Saratoga, New York, from April 12 through 14, 2011, at a total estimated cost of \$800 each for the full conference (Mancini and Thompson) and \$650 for one-day attendance (Roccaro).
- b) AWWA Annual Conference and Exposition – Washington, D.C.
Authorize Janice Tinsley and Carrie Meek Gallagher to attend the AWWA Annual Conference in Washington, D.C., from June 12 through 16, 2011, for a total approximate amount of \$3,000 each.
- c) Suffolk County Highway Superintendent Association
Authorize continuing the Authority's membership in the Suffolk County Highway Superintendent Association, for the amount of \$150/year and attendance by up to 2 staff members at the monthly meetings on a rotating basis at a cost of \$50/person. (Amends Resolution No. 433-11-2007.

12. Policies

- a) HR Policy No. 102
Approve revision to HR Policy No. 102 – Death in Family as NY Civil Rights Law Section 79-n has been added.
- b) HR Policy No. 410
Approve revision to HR Policy No. 410 – IT Resources as blogging section has been added.

- c) HR Policy No. 607
 Authorize inclusion of HR Policy No. 607 – Automated External Defibrillator (AED) Program.

- d) Board Policy No. 902
 Accept amendments to Audit Committee bylaws as recommended by the Audit Committee at their meeting of February 15, 2011.

ADDED AFTER MAILING TO MEMBERS

- 13. East Farmingdale Water District
 Authorize change order for work at EFWD Plant No. 4 (New Highway Pump Station) in the amount of \$25,618.87 with Hinck Electric if there are insufficient funds for the electrical changes in the contamination escrow account set up by Fairchild.

INVOICES - To be paid from the Operating Fund:

13a. <u>Aquebogue Abstract Corp.</u>	\$ 342.00
13b. <u>Birdsall Services Group</u>	1,416.00
13c. <u>Dvirka & Bartilucci</u>	3,375.00
13d. <u>Havkins Rosenfeld Ritzert & Varriale, LLP</u>	10,727.46
13e. <u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	7,028.20
13f. <u>Putney, Twombly, Hall & Hirson, LLP</u>	9,549.20
13g. <u>Sarisohn Law Partners LLP</u>	500.00
13h. <u>Sobel & Schleier, LLC</u>	5,193.22
13i. <u>Twomey, Latham, Shea</u>	500.00

NEXT MEETING – Scheduled for Monday, March 28, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

February 28, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel: T. Hopkins and J. Milazzo; and by Messrs. Anderson, Celiberti, Cortese, DeBlasi, Finello, Kulick, Kuzman, Libertelli, Litka, Miller, Motz, Pavacic, Pokorny, Reinfrank, Vecchio and Zotter; and by Mmes. Lyon, Randazzo, Simson, Vassallo, Tinsley and Trupia.

Blake Osness, Steve Milvid of Debut Concrete Construction, and Robert Marcos and Eileen Rowe of Local 393 were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order

Chairman Gaughran opened the meeting for public comment. No one wished to address the Board at this time. Mr. Szabo then described the information in the Members' packets, including regular monthly reports. He specifically noted an update of the progress of the Authority's management of the East Farmingdale Water District. He advised that after the Members' review, he would forward the report to Supervisor Bellone in the Town of Babylon. There was a discussion on capital improvements that

were necessary, including replacement of hydrants. He then presented the minutes of the regular meeting of January 24, 2011, for approval. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, the minutes of the regular meeting held on January 24, 2011, were approved.

Mr. Szabo then referred to several contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(041-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6442 for furnishing and delivery of chemical metering pumps and parts (Jesco) with Eagle Control Corp. of Yaphank, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(042-02-2011) RESOLVED, To extend for a one-year period beginning March 1, 2011, Contract 6539 for furnishing and delivery of valve operator replacement parts with Raritan Valve & Automation, Inc. of New Brunswick, New Jersey; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(043-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6541 for replacement of concrete and bituminous patches, concrete curb and concrete sidewalk restoration on highways, with Brett Landscaping, Inc. of East Islip, New York, for Group I (Babylon, Bay Shore, Patchogue); with LLL Industries Inc. of Brookhaven, New York, for Group II (Huntington, Smithtown, Port Jefferson and Groups I, II, II, Items 1A, 1B, 2A, 2B concrete patch); and with CAC Contracting Corp. of Mattituck, New York, for Group III (Westhampton and East Hampton); all in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(044-02-2011) RESOLVED, To extend for a six-month period beginning March 16, 2011, Contract 6543 for sale and removal of scrap meters with Loni-Jo Metal Corp. of Westbury, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(045-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6548 for maintenance and repair of fire and burglar alarm systems, CCTV surveillance systems and card access system at various Authority sites, with VSS Security Systems Inc. of Selden, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(046-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6552 for sampling of monitor and observation wells with Superior Eclectic Services of Patchogue, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(047-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6553 for vehicle maintenance services for cars and light-duty trucks/vans for the Coram and Hauppauge offices, with Barnwell House of Tires, Inc. of Ronkonkoma, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(048-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6556 for tree pruning and removal at various Authority-owned sites with Looks Great Services Inc. of Huntington, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(049-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6557 for support services and repair of mobile radio equipment with Norcom Communications Service for mobile units and with Ed's Communication Service Corp. for base units; in accordance with the specifications, terms and conditions of the contract; and be it

FURTHER RESOLVED, That as the vendors have merged under Integrated Wireless Technologies, LLC of Bay Shore, New York, and are now operating under that name, an Assignment and Assumption Agreement will and hereby is authorized to be signed by parties.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(050-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6558 for furnishing and delivery of waterworks supplies, tools and equipment, with Joseph G. Pollard Co., Inc. of New Hyde Park, New York, for Items 1 through 4, 6 through 13, 15 through 24 and 37, and with Sherwin-Williams Co. of Plainview, New York, for Items 26 though 31; both in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(051-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6561 for auto body repair and parts for Westhampton and East Hampton offices with Otis Ford, Inc. of Quogue, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(052-02-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6562 for vehicle maintenance services for cars and light-duty trucks/vans for the Westhampton office with Otis Ford Inc. of Quogue, New York; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6665, 6667 through 6672, and 6675 through 6680, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(053-02-2011) RESOLVED, That the low bid received for Group I under Contract 6665 for replacement of topsoil and grass seeding on highways, during the one-year period beginning March 1, 2011, submitted by D.F. Stone Contracting, Ltd. of Medford, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eighty-nine Thousand Six Hundred Seventy-seven Dollars (\$89,677), be and hereby is accepted; and be it

FURTHER RESOLVED, That all bids received for Group II under Contract 6665 be rejected, the specifications will be revised and this portion of the contract will be rebid; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(054-02-2011) RESOLVED, That the low bid for Items 1, 3, 5, 7, and 9 under Contract 6667 for furnishing and delivery of bell joint leak clamps during the one-year period beginning March 1, 2011, submitted by Smith-Blair Inc. of Texarkana, Arkansas, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Seventeen Thousand Seven Hundred Ninety-nine and 15/100 Dollars (\$17,799.15), be and hereby is accepted; and be it

FURTHER RESOLVED, To reject all bids for Items 2, 4, 6, 8, and 10 under Contract 6667; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(055-02-2011) RESOLVED, That the low bid for Contract 6668 for furnishing and delivery of service boxes during the one-year period beginning March 1, 2011, submitted by Bingham & Taylor Corp. of Culpepper, Virginia, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Ninety-five Thousand Seventy-two and 56/100 Dollars (\$95,072.56), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(056-02-2011) RESOLVED, That the low bid for Contract 6669 for furnishing and delivery of cement-lined ductile iron pipe during the one-year period beginning March 1, 2011, submitted by Capitol Supply Construction Products, Inc. of Denville, New Jersey, on a

unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Sixty-two Thousand Eight Hundred Thirty-one Dollars (\$162,831), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(057-02-2011) RESOLVED, That the only bid for Contract 6670 for furnishing and delivery of ultra-low sulfur diesel fuel to various pump stations and office buildings during the one-year period beginning March 1, 2011, submitted by General Utilities Inc. of Plainview, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Hundred Six Thousand Five Hundred Seventy-two Dollars (\$206,572), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(058-02-2011) RESOLVED, That the low bid for Zone A under Contract 6671 for electric motor repair during the one-year period beginning March 1, 2011, submitted by IVS Inc. of Freeport, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eighteen Thousand Six Hundred Fifteen Dollars (\$18,615), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Zone B under Contract 6671, submitted by DP Electric Motor Service Inc. of Bohemia, New York, on the same basis and totaling Twenty Thousand Two Hundred Fifty-seven Dollars (\$20,257), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(059-02-2011) RESOLVED, That the bid for Contract 6672 for miscellaneous concrete construction work in the Eastern Zone, during the one-year period beginning March 1, 2011, submitted by Debut Concrete and General Construction Inc. of Medford, New York, be rejected as not responsible; and be it

FURTHER RESOLVED, That the bid for Contract 6672 submitted by D.F. Stone Contracting, Ltd. of Medford, New York, be rejected as non-responsive; and be it

FURTHER RESOLVED, That the lowest responsible/responsive bid for Contract 6672, submitted by Christy Concrete Corp. of Huntington, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Four Hundred Two Thousand Five Hundred Ten Dollars (\$402,510), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(060-02-2011) RESOLVED, That the only bid for supply and installation of high-pressure spray-on bed liners, submitted by Lube Lane At Lindenhurst Inc. of Lindenhurst, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Eleven Thousand Five Hundred Ninety-three and 75/100 Dollars (\$11,593.75); be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(061-02-2011) RESOLVED, That the low bid received for the Bay Shore Office and Babylon, Patchogue and Port Jefferson pump stations under Contract 6676 for landscape and lawn maintenance during the period beginning April 1, 2011 through December 15, 2011, submitted by The Lawn Barber, Inc. of West Babylon, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Seventy Thousand Five Hundred Fifty-five and 79/100 Dollars (\$70,555.79), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for the Oakdale Office under Contract 6676, submitted by Long Island Maintenance & Repair of East Islip, New York, on the same basis and totaling Four Thousand Three Hundred Seventy-five Dollars (\$4,375), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for the East Hampton, Great River and Southold offices and the Westhampton, East Hampton and Southold pump stations under Contract 6676, submitted by Looks Great Services, Inc. of Huntington, New York, on the same basis and totaling Fifty-seven Thousand Two Hundred Seventy Dollars (\$57,270), be and hereby is accepted; and be it

FURTHER RESOLVED, and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(062-02-2011) RESOLVED, That the low bid for Items 1, 4 through 6, 8 through 11, 36 and 37 under Contract 6677 for furnishing and delivery of instrumentation, electrical control products and communication equipment during the one-year period beginning March 1, 2011, submitted by Monarch Electric Supply Co. of Ronkonkoma, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-three Thousand Nine Hundred Twenty-six and 25/100 Dollars (\$23,926.25), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 2, 3, 7, 12 through 26, 31, 33 through 35 and 38 under Contract 6677, submitted by GCF Inc. of Northvale, New Jersey, on the same basis and totaling One Hundred Sixteen Thousand Thirty-two and 55/100 Dollars (\$116,032.55), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 27, 28 and 29 under Contract 6677, submitted by USA Bluebook of Gurnee, Illinois, on the same basis and totaling Twelve Thousand Three Hundred Forty-five and 80/100 Dollars (\$12,345.80), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(063-02-2011) RESOLVED, That the low bid for Zone 1 under Contract 6678 for maintenance of diesel engines during the one-year period beginning March 1, 2011, submitted by North Shore Generator Systems, Inc. of Ronkonkoma, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eighty-three Thousand Five Hundred Fifty-nine Dollars (\$83,559), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Zone 2 under Contract 6678, submitted by PowerPro Service Co. of Bohemia, New York, on the same basis and totaling Eighty-seven Thousand Two Hundred Seventy-five Dollars (\$87,275), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(064-02-2011) RESOLVED, That the low bid for Contract 6679 for turf establishment work during the period April 1 through December 31, 2011, submitted by Looks Great Services, Inc. of Huntington, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Ninety-nine Thousand Three Hundred Twenty-five Dollars (\$99,325), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(065-02-2011) RESOLVED, That the low bid Contract 6680 for furnishing and delivery of asphalt paving mixture for cold patching during the one-year period beginning March 1, 2011, submitted by Package Pavement Company Inc. of Stormville, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Seventy-seven Thousand Four Hundred Fifty Dollars (\$177,450), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

The Members then reviewed two resolutions to be included in applications to the New York State Department of Environmental Construction. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(066-02-2011) RESOLVED, To construct a new replacement Well No. 3A to replace existing Well No. 3, and to increase its capacity from 500 gpm to 1,000 gpm at the Authority-owned Tower Hill Road Well Field, .501-acre site located on the south side of Briarcliff Road and the west side of Tower Hill Road, Village of Shoreham, Town of Brookhaven; to equip the well with one (1) electrically-driven deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(067-02-2011) RESOLVED, To construct Well No. 3 at the Authority-owned Town Line Road Well Field, 31.097-acre site located on the east side of Town Line Road, 2962.07' north of Land of L.I.R.R., Wainscott, Town of East Hampton; to equip the well with one (1) electrically-driven deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Szabo referred to two resolutions that are recommended by the Finance Committee. After discussion and on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(068-02-2011) RESOLVED, To adopt the five-year plan as presented by Black & Veatch in its rate study, inclusive of an annual review by the full board in conjunction with the budget process; and be it

FURTHER RESOLVED, To adopt a policy to review and update a five-year financial forecast plan, and schedule public hearings and set annual rates as appropriate.

Mr. Szabo then referred to a request from Herman Miller, Deputy CEO for Operations to approve a mutually beneficial agreement to provide a water service in Brentwood in exchange for sand/salt mix. After a discussion, on motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(069-02-2011) RESOLVED, To enter into an agreement with the Town of Islip whereby the Authority will provide a water service on Fulton Street, Brentwood, for a community garden, and in exchange the Town of Islip will provide the Authority with thirty-eight (38) cubic yards of salt/sand mixture in the amount of One Thousand Six Hundred Sixty-two and 50/100 Dollars (\$1,662.50); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed three requests regarding Authority equipment. After further explanation and discussion on each item; on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(070-02-2011) RESOLVED, To renew the service agreement with Peak Technologies of Columbia, Maryland, for the Moore PS4 Pressure Sealer machine in the Information Technology Department, for the one-year period beginning April 20, 2011, in the amount of One Thousand Seven Hundred Sixteen Dollars (\$1,716); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(071-02-2011) RESOLVED, To renew the license and support agreement with Oracle Corp. of Chicago, Illinois, cover the Oracle license in the GIS Department, for the one-year period beginning April 24, 2011, in the amount of Two Thousand Four Hundred Thirty and 06/100 Dollars (\$2,430.06); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(072-02-2011) RESOLVED, To renew the maintenance agreement with Sun Microsystems (Oracle) of Chicago, Illinois, covering the Sun UNIX servers in Information Technology, Laboratory and GIS/Engineering Departments, for the one-year period beginning April 1, 2011, in the amount of Twelve Thousand Six Hundred Ninety and 56/100 Dollars (\$12,690.56); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed a request to acquire easements on land in Southampton, contingent upon acceptable water quality, for the purpose of constructing new pump stations to meet the high demand in the summer months. After explanation by both Mr. Hopkins and Mr. Miller on the details of each agreement; on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(073-02-2011) RESOLVED, To authorize an offer of Eight Hundred Fifty Thousand Dollars (\$850,000) to the Elks Club in Southampton, for an easement on a two-acre (2.0-acre) parcel on C.R. 39 in Southampton, and right-of-way for ingress/egress and utilities; and be it

FURTHER RESOLVED, To enter into a purchase contract if the offer is accepted, contingent upon the installation of a test well to determine acceptable water quality; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(074-02-2011) RESOLVED, To authorize an offer of Seven Hundred Four Thousand Dollars (\$704,000) to the Village of Southampton for .84-acre easement on Flying Point Road in Southampton, and right-of-way for ingress/egress, or to authorize an offer at the same per-acre price if the acreage of the easement is increased; and be it

FURTHER RESOLVED, To enter into a purchase contract if the offer is accepted, contingent upon the installation of a test well to determine acceptable water quality; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to a request from Mr. Kulick regarding a budget transfer in order to provide funds for the potential land acquisitions in Southampton. On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(075-02-2011) RESOLVED, To authorize a revision to the budget for fiscal year ending May 31, 2011, by transferring Five Hundred Thousand Dollars (\$500,000) from New Wells line item and Three Hundred Twenty-five Thousand Dollars (\$325,000) from Main Replacement line item to Land Acquisition line item, to fund part of the cost of obtaining two (2) easements on parcels in Southampton; and be it

FURTHER RESOLVED, To authorize a re-appropriation of Six Hundred Fifty Thousand Dollars (\$650,000) previously authorized for the demolition of the building on Spring Road in Huntington, this project will not proceed at this time; and these actions will not increase the capital budget.

Mr. Szabo then referred to a special services agreement for labor counsel. The Members requested to defer this item for discussion in Executive Session, as this relates to labor negotiations.

The Members then reviewed several requests for attendance at conferences. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(076-02-2011) RESOLVED, To authorize Frank Mancini and Phil Thompson to attend the annual NYS AWWA Spring Meeting in Saratoga, New York, from April 12 through 14, 2011, at a total estimated cost of Eight Hundred Dollars (\$800) each; and be it

FURTHER RESOLVED, To authorize Joseph Roccaro to attend the annual NYS AWWA Spring Meeting in Saratoga, New York, for one day at a total estimated cost of Six Hundred Fifty Dollars (\$650).

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(077-02-2011) RESOLVED, To authorize Janice Tinsley and Carrie Meek Gallagher to attend the AWWA Annual Conference in Washington, D.C. from June 12 through 16, 2011, for the total estimated amount of Three Thousand Dollars (\$3,000) each.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(078-02-2011) RESOLVED, To authorize the continuation of membership in the Suffolk County Highway Superintendent Association (previously authorized by Resolution No. 433-11-2007) for the amount of One Hundred Fifty Dollars (\$150) annually, and authorize attendance of up to two (2) staff members at the monthly meetings on a rotating basis at a cost of Fifty Dollars (\$50) per person.

The Members reviewed several policies for inclusion or updating in the Human Resources Policy Manual. After further explanation of each and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(079-02-2011) RESOLVED, To approve the revision to HR Policy No. 102 – Death in Family, as New York Civil Rights Law Section 79-n has been added, effective January 27, 2011; the full policy is attached hereto and made a part hereof.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(080-02-2011) RESOLVED, To approve the revision to HR Policy No. 410 – IT Resources as a section on blogging, the Internet and other communications has been added, with an effective date of March 11, 2011; the full policy is attached hereto and made a part hereof.

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(081-02-2011) RESOLVED, To approve the addition of HR Policy No. 607 – Automated External Defibrillator (AED) Program, with an effective date of February 29, 2011; the full policy is attached hereto and made a part hereof.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(082-02-2011) RESOLVED, To accept the amendments to Board Policy No. 902 – Audit Committee Bylaws, as recommended by the Audit Committee at their meeting of February 15, 2011; the full policy is attached hereto and made a part hereof.

Mr. Gaughran referred to an item that was added to the agenda after the mailing to the Members. After explanation by Mr. Pokorny, Chief Engineer on the need for the modifications necessary at the New Highway pump station in East Farmingdale, to conform to the Authority's standards. After much discussion on the terms of the agreement with the Town of Babylon and clarification given by Mr. Hopkins and Mr. Miller; on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and carried (Mr. Gaughran abstained), it was

(083-02-2011) RESOLVED, To authorize a change order for work at the East Farmingdale Water District Plant No. 4 - New Highway Pump Station, in the amount of Twenty-five Thousand Six Hundred Eighteen and 87/100 Dollars (\$25,618.87), with Hinck Electrical Contractors, Inc. of Bohemia, New York, if there are insufficient funds for the electrical changes required in the contamination escrow account set up by Fairchild.

The Members have not reviewed the original invoices and it was decided to hold the approval until after their review was complete.

Chairman Gaughran opened the meeting again for public comment. Mr. Steve Milvid, President of Debut Concrete Construction Corp. wished to address the Members. Mr. Hopkins advised Mr. Milvid that the Board considered Contract No. 6672, and made the determination to award the contract to the lowest responsible/responsive bidder. Mr. Milvid advised that he had been in business for 30 years and built up a good business. He stated that he was indicted on a charge of stealing from the Town of Brookhaven in 2002, and he noted that it was a billing error as he was directed to bill in that manner by an elected official. His business has always completed his contracts and has been reliable. In fact, he has held contracts with the Authority in the past. He asked that the board reconsider after giving him a chance to describe the issues. Mr. Hopkins

noted that he did have the letter that was submitted to Authority and copies had been distributed to all Members. He then advised that the board had already awarded this particular contract; however, he would be able to bid again in the future.

Mr. Szabo recommended that the Finance Committee meet prior to the March meeting. He recommended the date of March 14, 2011, beginning at 10:30 a.m. A notice will be posted. The Members scheduled their next regular meeting for Monday, March 28, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

At 6:50 p.m., on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(084-02-2011) RESOLVED, That the Members go into Executive Session for the purposes of reviewing several personnel matters and issues involving labor negotiations.

The meeting was again called to order at 7:50 p.m.

The Finance Committee rescheduled the date of their meeting to Tuesday, March 15, 2011, beginning at 2:00 p.m.

On motion made by Mrs. Devine, seconded by Mr. Toulon, and unanimously carried, it was

(085-02-2011) RESOLVED, To terminate the employment of Laurie Appel as Laboratory Technician, effective immediately.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(086-02-2011) RESOLVED, To enter into an agreement with Putney, Twombly, Hall and Hirson, LLP of New York, New York, to provide labor counsel services, for a one-year period beginning March 1, 2011; in accordance with the rates submitted in response to the Authority's Request for Proposals No. 1333.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(087-02-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Aquebogue Abstract Corp.	\$ 342.00
Birdsall Services Group	1,416.00
Dvirka & Bartulicci	3,375.00
Havkins Rosenfeld Ritzert & Varriale, LLP	10,727.46
O'Connor, O'Connor, Hintz & Deveny, LLP	7,028.20
Putney, Twombly, Hall & Hirson, LLP	9,549.20
Sarisohn Law Partners LLP	500.00
Sobel & Schleier, LLC	5,193.22
Superior Abstract Corp.	782.19
Twomey, Latham, Shea	500.00

As there was no further business to be considered, on motion made by Mr. Toulon and duly seconded by Mrs. Devine, the meeting was adjourned at 7:58 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON MARCH 28, 2011

5:30 P.M. AT OAKDALE, NEW YORK

WATER NEEDS, NORTHPORT – J. Pokorny, Chief Engineer

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – February 28, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6550 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items with Monarch Electric Company, Avon Electrical Supplies and Heatrex.
- 2b. Contract 6559 for furnishing and delivery of replacement parts for Boss compressors, Auto cranes, Volvo construction equipment, Allmand backhoes and Western snowplows with Dejana Truck & Utility Equipment, Malvese Equipment Co. and Able Equipment Rental.
- 2c. Contract 6564 for excavating and backfilling of construction holes with D.F. Stone Contracting, Ltd.
- 2d. Contract 6565 for furnishing and delivery of stainless steel tapping sleeves with PowerSeal Pipeline Products Corp.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6673 for furnishing and delivery of gate valves and butterfly valves during the one-year period beginning April 1, 2011.
- 3b. Contract 6674 for furnishing and delivery of underground locating devices during the one-year period beginning April 1, 2011.

- 3c. Contract 6677 for furnishing and delivery of instrumentation, electrical control products and communication equipment, during the one-year period beginning March 1, 2011.
- 3d. Contract 6681 for furnishing, installation and cleanout of overflow drain pits and other miscellaneous work during the one-year period beginning April 1, 2011.
- 3e. Contract 6682 for furnishing and delivery of valve boxes during the one-year period beginning April 1, 2011.
- 3f. Contract 6683 for replacement of asphalt and bituminous shoulders on highways – micro-surfacing - during the one-year period beginning April 1, 2011.
- 3g. Contract 6684 for furnishing of vehicle maintenance services for cars and light-duty trucks/vans for Bay Shore and Oakdale during the period April 1, 2011 through December 31, 2011.
- 3h. Contract 6685 for maintenance of fire suppression systems, during the one-year period beginning April 1, 2011.
- 3i. Contract 6686 for maintenance and installation of overhead garage-type doors, roll-up doors and inspection and maintenance of dock levelers at various sites, during the one-year period beginning May 1, 2011.
- 3j. Contract 6688 for maintenance of HVAC equipment at various sites, during the one-year period beginning April 1, 2011.
- 3k. Contract 6689 for screening, locating and marking of underground facilities, during the one-year period beginning April 1, 2011.
- 3l. Contract 6692 for furnishing and delivery of chemical pumps and parts, during the one-year period beginning April 1, 2011.

GENERAL

- 4. Budgets for Year Ending May 31, 2012
Authorize the approval of Operating & Maintenance and Construction Budgets for Fiscal Year ending May 31, 2012. (Will be sent under separate cover after revisions recommended by Finance Committee.)

5. Insurance

- a) Workers' Compensation Insurance
Renew with Liberty Mutual Insurance Co.
- b) Workers' Compensation Claims Administration
Renew with Lovell Safety Management
- c) Property Casualty Insurance Coverage
Renew property policy with Great Northern Insurance Company (Chubb); with a broker fee to USI Insurance Services.
- d) General Liability, Auto and Umbrella
Renew with U.S. Specialty Insurance Company.
- e) Excess/Umbrella Liability
Renew with Crum & Forster for 2nd Layer and with Travelers for 3rd Layer; with a broker fee to Marsh.
- f) Third Party Claims Administration Services
Renew with Network Adjusters.
- g) Directors & Officers Liability
Renew with Aon Risk Services/Chartis.
- g) Comprehensive Crime
Renew with Aon Risk Services/Travelers.
- h) Short-term Disability Insurance
Renew with USI Northeast/National Benefit Life.
- i) Surety – Street Opening Permit Bonds
Renew with Aon Risk Services/Hartford.

6. Financing

Recommendation from the Finance Committee – March 15, 2011
Amend the resolution 465-12-2010 for \$110 Million Variable Rate Bond Anticipation Notes and related Senior Lien Bonds, by removing the appointment of an underwriter and authorize use of competitive bid.

7. DEC Applications

- a) Development Drive Well No. 1, Stony Brook

8. Rules and Regulations

a) Titles Authorized to Approve Expenditures

Amend Resolution No. 104-03-2007 as new positions have been created and titles have changed:

RESOLVED, To authorize the Board Members, Chief Executive Officer, Chief Financial Officer, Deputy Chief Executive Officer for Operations, Deputy Chief Executive Officer for Customer Service, General Counsel, **Chief Sustainability Officer**, and **Director of Administration** to authorize the expenditures of the Authority; and be it

FURTHER RESOLVED, To authorize the Chief Engineer, Director of General Services, Director of Water Quality and Laboratory Services, Director of Distribution, Director of Production Control, Director of Information Technology, Director of Accounting, **Director of Risk Management and Employee Development**, and **Director of Communications and Management Efficiency** to approve purchase orders and other disbursements of the Authority funds up to a maximum of Five Hundred Dollars (\$500).

9. Special Services

a) RFP 1311 – Furnishing and Delivery of HHO to various pump stations

Renew the agreement with Frank Brothers and Murray & Quarltre Fuel Oil Corp. for delivery of home heating oil (HHO) to various pump stations during the one-year period beginning April 1, 2011.

b) RFP 1334 – Maintenance of Fire Sprinkler Systems

Reject all proposals received under Request for Proposals No. 1334 for the inspection, testing, maintenance and repair of fire sprinkler systems at the Coram and Hauppauge Offices, during the one-year period beginning May 1, 2011.

c) RFP 1335 – Printing and Mailing of Annual Water Quality Statement

Accept the lowest proposal received of All Island Media of Edgewood, New York, in response to the Authority's Request for Proposals No. 1335 for the printing and mailing of Annual Water Quality Statements, in the amount of \$77,539.

d) Temporary Services - Accountant

Authorize the utilization of a temporary employee through August 31, 2011, through Accountemps of Hauppauge, during an extended leave of absence, to a maximum of \$45,000.

- e) LIMS Maintenance Service – Rapid Applications Development
Accept the lowest quote received of Rapid Applications Development to perform maintenance on the Lab Information Management System (LIMS), for the total amount of \$14,825.

10. Meetings, Training, Conferences, Seminars

- a) Grade 1B Water Treatment Certification
Authorize Joseph Pokorny, Tim Kilcommons, and Warren Jensen to attend a Grade 1B Water Treatment Certification Course, offered by Rich Tobin of Plainview Water District, at a cost of 1,000 per person for a two-part series in the Spring and Fall of 2011.
- b) Grade IIB Operators Course
Authorize Victor Elefante Technical Services (VETS) of Wantagh, New York, to provide the Grade IIB Operators Course, at a cost of \$490 per person, to a maximum of 10 employees, dependent upon VETS receiving approval from the NYSDOH.

11. General - Personnel

- a) Internship Program – Human Resources Department
Authorize entering into agreements with Dowling College and Suffolk County Community College for an internship program, with the selected intern to work during the college semester on a part-time basis (15 hours per week) in the HR department for college credit.

12. Policies

- a) Policy No. 903 – Disposal of SCWA Property
Approve the amended Policy No. 903 relating to disposal of Authority property as Public Authorities Reform Act of 2009 has been amended.

ITEMS ADDED AFTER MAILING TO MEMBERS

- 13. Recommendation of Finance Committee
Amend Resolution No. 330-08-2007 that the staff shall present financial reports to the Board Members on a **quarterly** basis in lieu of a monthly basis.

14. Amendment to Lock Box Agreement with Citibank
As Citibank has revised its billing system whereby the invoice to the Authority is generated based on the number of stubs rather than checks, and that this may result in an increase to the Authority; amend the agreement in that the Authority will pay of fee of 20¢ per stub in lieu of 21.6¢ per check.

15. Additional Cost for Website Redesign
In order to create a prominently located account management box for customers and other home page adjustments, authorize an increase of \$14,000 to American Eagle, the consultant selected under RFP No. 1304.

16. Educational Grant – Long Island Regional Envirothon
Authorize the continuation of an educational grant in the amount of \$2,000 to the Long Island Regional Envirothon to be held April 26, 2011, to be used for the purchase of educational material, scientific equipment and reference book.

INVOICES - To be paid from the Operating Fund:

17a. <u>Birdsall Engineering, Inc.</u>	\$ 472.00
17b. <u>Dvirka & Bartilucci</u>	1,402.81
17c. <u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	3,178.70
17d. <u>Putney, Twombly, Hall & Hirson, LLP</u>	6,110.54
17e. <u>Sarisohn Law Partners LLP</u>	500.00
17f. <u>Twomey, Latham, Shea</u>	4,336.31

NEXT MEETING – Rescheduled for Monday, April 25, 2011 at 7:00 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

Discussion Items

- Saltaire Water Main Installation
- Rebranding and New Logo
- Management Unit Update

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

March 28, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel: T. Hopkins and J. Milazzo; and by Messrs. Anderson, Celiberti, Cortese, DeBlasi, Finello, Kilcommons, Kulick, Kuzman, Libertelli, Litka, Miller, Motz, Pavacic, Pokorny, Reinfrank and Zotter; and by Mmes. Gallagher, Hohenberger, Lyon, Mancuso, Randazzo, Simson, Vassallo, Tinsley and Trupia.

Blake Osness, and Robert Marcos of Local 393 were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order

Chairman Gaughran introduced the Chief Engineer, Joseph Pokorny who presented on the Authority's water needs in the East Northport area. He described the history of land use in the area as well as the different options available to the Authority and corresponding estimated costs. He noted that there were three possible sites that may offer quality water and there were on-going talks with the property owners. There

was also discussion on procedures necessary for an exemption to NYS DEC's moratorium on Lloyd wells. Mr. Gaughran advised that he would direct the staff to proceed with negotiations with the property owners and also to obtain information necessary to have a preliminary discussion with the Commissioner of the DEC.

Chairman Gaughran then opened the meeting for public comment. No one wished to address the Board at this time. He then presented the minutes of the regular meeting of February 28, 2011, for approval. On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, the minutes of the regular meeting held on February 28, 2011, were approved.

Mr. Szabo described the information in the Members' packets, including regular monthly reports. He then referred to several contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(088-03-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6550 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items with Monarch Electric Company of Ronkonkoma, New York, for Group I; Group IV-D, F, K, O, P, Q, R, S, T; and Group V-B, J, M, O, P; with Avon Electrical Supplies of Hauppauge, New York, for Group IV-L, M; and Group V-C, F, K, L; and with Heatrex of Meadville, Pennsylvania, for Group IV-I, J; all in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(089-03-2011) RESOLVED, To extend for a one-year period beginning May 1, 2011, Contract 6559 for furnishing and delivery of replacement parts for Boss Compressors, Auto Cranes, Volvo Construction equipment, Allmand Backhoes, and Western Snowplows with Dejana Truck & Utility Equipment of Huntington, New York, for Items 1, 2 and 5; with Malvese Equipment Co., Inc. of Hicksville, New York, for Item 3; and with Able Equipment Rental of Copiague, New York, for Item 4; all in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(090-03-2011) RESOLVED, To extend for a one-year period beginning May 1, 2011, Contract 6564 for excavating and backfilling of construction holes with D.F. Stone Contracting, Ltd. of Medford, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(091-03-2011) RESOLVED, To extend for a one-year period beginning May 1, 2011, Contract 6565 for furnishing and delivery of stainless steel tapping sleeves with PowerSeal Pipeline Products Corp. of Wichita Falls, Texas; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6673, 6674, 6677, 6681 through 6686, 6688, 6689 and 6692, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(092-03-2011) RESOLVED, That the low bid received for Items 1 through 5 under Contract 6673 for furnishing and delivery of gate valves and butterfly valves, during the one-year period beginning April 1, 2011, submitted by American AVK Co. of N. Charleston, South Carolina, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Four Hundred Fifteen Thousand Three Hundred Eighty-eight and 30/100 Dollars (\$415,388.30), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Items 6 and 9 under Contract 6673, submitted by T. Mina Supply, Inc. of Holtsville, New York, on the same basis and totaling Six Thousand Sixty-one and 28/100 Dollars (\$6,061.28), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid received for Items 7 and 8 under Contract 6673, submitted by Mueller Company of Decatur, Illinois, on the same basis and totaling One Thousand Seven Hundred Six Dollars (\$1,706), be and hereby is accepted; and be it

FURTHER RESOLVED, That the award for Items 10 and 11 under Contract 6673 be deferred pending review of samples; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(093-03-2011) RESOLVED, That the low bid for Items 1 and 4 under Contract 6674 for furnishing and delivery of underground locating devices during the one-year period beginning April 1, 2011, submitted by Joseph G. Pollard Co., Inc. of New Hyde Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Fifteen Thousand One Hundred Sixty-five Dollars (\$15,165), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 2 and 3 under Contract 6674, submitted by USA BlueBook of Gurnee, Illinois, on the same basis and totaling Eleven Thousand Two Hundred Seventy-five Dollars (\$11,275), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(094-03-2011) RESOLVED, That the low bid for Items 30 and 32 under Contract 6677 for furnishing and delivery of instrumentation, electrical control products and communication equipment, during the one-year period beginning March 1, 2011, submitted by Monarch Electric Co. of Ronkonkoma, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Five Thousand Thirty-eight and 79/100 Dollars (\$5,038.79), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(095-03-2011) RESOLVED, That the low bid for Contract 6681 for furnishing, installation and cleanout of overflow drain pits and other miscellaneous work during the one-year period beginning April 1, 2011, submitted by Ed Cork & Sons, Inc. of Patchogue, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Eighty-five Thousand Dollars (\$185,000), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(096-03-2011) RESOLVED, That the low bid for Contract 6682 for furnishing and delivery of valve boxes during the one-year period beginning April 1, 2011, submitted by General Foundries Inc. of Perth Amboy, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Seventy-nine Thousand Six Hundred Seventy Dollars (\$179,670), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(097-03-2011) RESOLVED, That the only bid for Group C under Contract 6673 for replacement of asphalt and bituminous shoulders on highways – micro-surfacing - during the one-year period beginning April 1, 2011, submitted by Thomas H. Gannon & Sons, Inc. of Middle Island, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Hundred Ninety-eight Thousand Two Hundred Thirty-four Dollars (\$298,234), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(098-03-2011) RESOLVED, That the low bid for the Bay Shore location under Contract 6684 for furnishing of vehicle maintenance services, cars and light-duty trucks/vans, during the one-year period beginning April 1, 2011, submitted by Bright Bay Lincoln Mercury of Bay Shore, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Forty-eight Thousand Six Hundred Seventy-three and 50/100 Dollars (\$48,673.50), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for the Oakdale location under Contract 6684, submitted by Oakdale Automotive of Oakdale, New York, on the same basis and totaling Sixty-seven Thousand Five Hundred Eighty-five Dollars (\$67,585), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(099-03-2011) RESOLVED, To reject the only bid received for Contract 6685 for maintenance of fire suppression systems during the one-year period beginning April 1, 2011, submitted by Lund Fire Products Co., Inc. of Bayside, New York, as the cost is much higher than the previous contract; the specifications will be revised and this contract will be rebid in the near future.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(100-03-2011) RESOLVED, To reject the only bid received for Contract 6686 for maintenance and installation of overhead garage-type doors, roll-up doors and inspection and maintenance of dock levelers at various Authority sites, during the one-year period beginning May 1, 2011, submitted by T.M. Kenney's Inc. of Sayville, New York, as the cost is much higher than the previous contract; this contract will be rebid in the near future.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(101-03-2011) RESOLVED, That the low bid for Contract 6688 for maintenance of heating, ventilation and air conditioning (HVAC) equipment at various Authority sites, during the one-year period beginning April 1, 2011, submitted by Integrated HVAC Systems & Services Inc. of Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eighty-three Thousand Two Hundred Sixteen Dollars (\$83,216), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(102-03-2011) RESOLVED, That the low bid for Contract 6689 for screening, locating and marking of underground facilities, during the one-year period beginning April 1, 2011, submitted by Eastern Locating Services, Inc. of Trenton, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Three Hundred Fifty-eight Thousand Five Hundred Forty-five Dollars (\$358,545), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(103-03-2011) RESOLVED, That the low bid for Items 1 and 14 under Contract 6692 for furnishing and delivery of chemical pumps and parts during the one-year period beginning April 1, 2011, submitted by Eagle Control Corp. of Yaphank, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Nine Thousand Five Hundred Twenty-five Dollars (\$9,525), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 2, 3, and 8 through 10 under Contract 6692, submitted by Seepex, Inc. of Enon, Ohio, on the same basis and totaling Fifty-four Thousand Four Hundred Forty-four Dollars (\$54,444), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 4 through 7, and 11 through 13 under Contract 6692, submitted by K&G Power Systems of Hauppauge, New York, on the same basis and totaling Nine Thousand Nine Hundred Twenty-six and 89/100 Dollars (\$9,926.89), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 16 and 17 under Contract 6692, submitted by USA Bluebook of Gurnee, Illinois, on the same basis and totaling Two Thousand Seven Hundred Sixteen Dollars (\$2,716), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Item 18 under Contract 6692, submitted by Northeast Water Technologies of Wilton, Connecticut, on the same basis and totaling One Hundred Fifty-nine and 50/100 Dollars (\$159.50), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 19 through 23 under Contract 6692, submitted by Fluid Metering, Inc. of Syosset, New York, on the same basis and totaling Sixty-five Thousand Three Hundred Sixty-five Dollars (\$65,365), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 15, and 24 through 48 under Contract 6692, submitted by G.P. Jager & Associates, Inc. of Montvale, New Jersey, on the same basis and totaling Fifty-six Thousand Two Hundred Seventy-five and 23/100 Dollars (\$56,275.23), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

Mr. Szabo asked Mr. Kulick, Chief Financial Officer to briefly review the highlights of the Capital Budget and Operating and Maintenance Budget for year ending May 31, 2012. Mr. Kulick highlighted several items, specifically overtime, employee benefits and funding of OPEB in accordance with the recommendation of the Finance

Committee. He then reviewed the Capital Budget which he noted is less than the current budget due to the AMR contract amendment, the debt service refinancing and the bonds and bond anticipation notes to be issued next week. In the future, the financial forecast will be enhanced, which will be beneficial to all departments and the Board Members. After further discussion, on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(104-03-2011) RESOLVED, That the Operating and Maintenance Budget and the Capital Budget for fiscal year ending May 31, 2012, be and hereby are approved; and that copies be forwarded to all agencies as required by law.

Mr. Szabo then asked Mr. Finello, Director of Risk Management and Employee Development regarding the insurance coverage for the one-year period beginning April 1, 2011. Mr. Finello noted that there was an overall decrease in cost due to the efforts of Ms. Smith, Risk Manager driving claims down which reduced the coverage experience. There was a discussion on the issue of flood insurance and the cost of adding this insurance to our pump station properties, particularly on Fire Island. After many questions, and on motion made by Mr. Toulon, duly seconded by Mr. Halpin, it was

(105-03-2011) RESOLVED, That the Authority purchase its workers' compensation insurance policy from Liberty Mutual Insurance Co. for a one-year period beginning April 1, 2011; and be it

FURTHER RESOLVED, That USI Northeast of Briarcliff Manor, New York, acting as our insurance broker will receive a fee of Fifty Thousand Dollars (\$50,000) for providing the above coverage; and be it

FURTHER RESOLVED, That Lovell Safety Management Co., LLC, located at 110 William Street, 12th Floor, New York, New York, be authorized to provide workers' compensation claims administration services and act as our servicing agent with respect to our workers' compensation policy, for a one-year period beginning April 1, 2011, at a fee of Fifteen Thousand Dollars (\$15,000); and be it

FURTHER RESOLVED, That the Authority renew its short-term disability policy written through National Benefit Life Insurance Company of Long Island City, New York, for a one-year period beginning April 1, 2011; the broker for this policy is USI Insurance Services of Briarcliff Manor, New York, under an existing service agreement effective January 1, 2011 through December 31, 2011; and be it

FURTHER RESOLVED, That USI Northeast, with offices at 555 Pleasantville Road, Briarcliff Manor, New York, be authorized for a one-year period beginning April 1, 2011, to issue a property insurance policy through the Chubb Insurance Group, providing coverage for:

Property Coverage:

Real (Including Building and Contents)
Includes Boiler and Machinery Coverage
Valuable Papers
Accounts Receivable
Contractor's Equipment
Data Processing Equipment
Communication Equipment
Property in Transit
Newly Acquired Locations
Unscheduled Locations
Flood (office locations)
Earthquake

Inland Marine Policy

Vehicle Catastrophic Comprehensive Coverage

and be it

FURTHER RESOLVED, That USI Northeast, acting as our insurance broker will receive a fee of Twenty Thousand Dollars (\$20,000) for providing the above coverage; and be it

FURTHER RESOLVED, That Marsh USA, Inc. located at 48 South Service Road, Suite 310, Melville, New York, be authorized for the one-year period beginning April 1, 2011, to act as the Authority's insurance broker by obtaining and servicing the following policies :

General Liability:

General Liability – Self-Insured Retention Policy
Products/Completed Operations
Personal & Advertising Injury
Employee Benefits Liability

Business Auto Liability:

Bodily Injury and Property Damage – Self-Insured Retention Policy
Personal Injury Protection
Uninsured Motorists
Underinsured Motorists

Excess Liability:

\$50 Million Dollar Limit to follow form over G/L and Auto with some restrictions

and be it

FURTHER RESOLVED, That Marsh USA, Inc., acting as the Authority's insurance broker will receive a fee in the amount of Fifty-five Thousand Dollars (\$55,000) for providing the above coverage; and be it

FURTHER RESOLVED, That the Authority enter into a contract with Network Adjusters, Inc., located at 850 Fulton Street, Farmingdale, New York, to act as claims administrators for all general liability and auto claims received during the contract period, a one-year period beginning April 1, 2011; and be it

FURTHER RESOLVED, That the Authority's Risk Management Department in consultation with the CEO and General Counsel be authorized to settle claims within the self-insured policy retention or deductible limits;

FURTHER RESOLVED, That Aon Risk Services located at 55 East 52nd Street, New York, New York, be authorized for a one-year period beginning April 1, 2011, to act as the Authority's insurance broker by obtaining and servicing the following policies:

Director's & Officer's Liability--Not for Profit Risk Protector Insurance Policy Form including Employment Practices:

Includes Wrongful Termination by the Authority
\$5,000,000 Limit
\$50,000 Corporate Reimbursement Deductible
\$0 Deductible Each Director

Definition of Insured includes all employees and the Authority

Commercial Crime:

Employee Dishonesty Coverage
Loss Inside and Outside the Premises
Money Order and Counterfeit Currency
Depositors Forgery
Wire Transfer Coverage

and be it

FURTHER RESOLVED, That Aon Risk Services be authorized to purchase street opening permit bonds, as required during the year, for certain municipalities and the State of New York to guarantee work performed under street opening permits, which policies may expire or require adjustments in the amount of coverage during the twelve-month period; and be it

FURTHER RESOLVED, That Aon Risk Services acting as the Authority's servicing agent will be compensated through commissions received from the insurers.

Mr. Kulick then referred to the amended Financing Resolution which was recommended for approval by the Finance committee. After further explanation of the reasons relating to the amendment and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(106-03-2011) RESOLVED, To amend the Resolution No. 465-12-2010 for variable rate bond anticipation notes and related senior lien bonds by removing the appointment of an underwriter and authorize use of competitive bid; in accordance with the detailed resolution attached hereto and made a part hereof.

The Members then reviewed a resolution to be included in an application to the New York State Department of Environmental Conservation. On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(107-03-2011) RESOLVED, To construct Well No. 1 at the Development Drive Well Field, 2.8-acre site located approximately 1,170 feet west of Stony Brook Road, Stony Brook, Town of Brookhaven; to equip the well with one (1) electrically-driven deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Szabo then referred to a request to amend the titles authorized to approve expenditures, previously authorized by Resolution No. 104-03-2007. After further explanation, on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(108-03-2011) RESOLVED, To authorize the Board Members, Chief Executive Officer, Chief Financial Officer, Deputy Chief Executive Officer for Operations, Deputy Chief Executive Officer for Customer Service, General Counsel, Chief Sustainability Officer, and Director of Administration to authorize the expenditures of the Authority; and be it

FURTHER RESOLVED, To authorize the Chief Engineer, Director of General Services, Director of Water Quality and Laboratory Services, Director of Distribution, Director of Production Control, Director of Information Technology, Director of Accounting, Director of Risk Management and Employee Development, and Director of Communications and Management Efficiency to approve purchase orders and other disbursements of Authority funds up to a maximum of Five Hundred Dollars (\$500).

The Members reviewed several requests regarding special service agreements. After further explanation and discussion on each item; on motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(109-03-2011) RESOLVED, To renew the agreement under Request for Proposals No. 1311 with Frank Brothers of Bay Shore, New York, for Group B-2 and with Murray & Quarltre Fuel Oil Corp. of East Patchogue, New York, for Group B-3, for the delivery of home heating oil (HHO) to various pump stations during the one-year period beginning April 1, 2011; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(110-03-2011) RESOLVED, To reject all proposals received under Request for Proposals No. 1334 for the inspection, testing, maintenance and repair of fire sprinkler systems at the Coram and Hauppauge Offices, during the one-year period beginning May 1, 2011; a new Request for Proposals will be issued.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(111-03-2011) RESOLVED, To accept the lowest proposal received of All Island Media of Edgewood, New York, in response to the Authority's Request for Proposals No. 1335 for the printing and mailing of Annual Water Quality Statements, in the amount of Seventy-seven Thousand Five Hundred Thirty-nine Dollars (\$77,539); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(112-03-2011) RESOLVED, To authorize the utilization of a temporary employee through August 31, 2011, during an employee's extended leave of absence, through Accountemps of Hauppauge, to a maximum amount of Forty-five Thousand Dollars (\$45,000).

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(113-03-2011) RESOLVED, To accept the lowest quote received of Rapid Applications Development of Encinitas, California, to perform maintenance on the Laboratory's Information Management System (LIMS) to improve productivity and efficiency, for the total amount of Fourteen Thousand Eight Hundred Twenty-five Dollars (\$14,825).

The Members then reviewed two requests regarding training of Authority employees. After explanation by Mr. Miller on Water Treatment Certification, on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(114-03-2011) RESOLVED, To authorize Joseph Pokorny, Timothy Kilcommons, and Warren Jensen, to attend a Grade 1B Water Treatment Certification Course, offered by Rich Tobin of Plainview Water District, at a cost of One Thousand Dollars (\$1,000) per person, for a two-part series in the Spring and Fall of 2011.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(115-03-2011) RESOLVED, To authorize Victor Elefante Technical Services (VETS) of Wantagh, New York, to provide the Grade IIB Operators Course, at a cost of Four Hundred Ninety Dollars (\$490) per person, to a maximum of ten (10) employees, dependent upon VETS receiving approval from the NYS Department of Health.

Mr. Szabo referred to a memorandum from Mrs. Mancuso, Director of Administration regarding an internship program for the Human Resources Department. After further explanation and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(116-03-2011) RESOLVED, To authorize entering into agreements with Dowling College and Suffolk County Community College for an internship program, with the selected intern to work during the college semester on a part-time basis in the Human Resources Department for college credit.

The Members reviewed a revision to Policy No. 903 for disposal of Authority property. After Mr. Milazzo explained the revisions and on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(117-03-2011) RESOLVED, To approve the amended Policy No. 903 relating to the disposal of Authority property as Public Authorities Reform Act of 2009 has been amended; a full policy is attached hereto and made a part hereof.

Mr. Szabo then referred to a recommendation from the Finance Committee regarding submission of financial reports to the Board Members. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(118-03-2011) RESOLVED, To amend Resolution No. 330-08-2007 that the staff shall present financial reports to the Board Members on a quarterly basis in lieu of a monthly basis.

Mr. Szabo reviewed a memorandum from Mr. Kulick regarding an amendment to the lock box agreement with Citibank. On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(119-03-2011) RESOLVED, That as Citibank has revised its billing system whereby the invoice to the Authority is generated based on the number of stubs rather than checks; amend the agreement in that the Authority will pay a fee of 20 cents per stub in lieu of 21.6 cents per check; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this amendment on behalf of the Authority.

The Members reviewed a request to authorize additional cost to further enhance and complete the Authority's new website. After further explanation of the details by Mr. Motz, Director of Communications; on motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(120-03-2011) RESOLVED, To authorize an increase in the amount of Fourteen Thousand Dollars (\$14,000), to American Eagle of New York, New York, under Request for Proposals No. 1304, in order to create a prominently located account management box for customers and other home page adjustments on the Authority's new website.

Mr. Szabo referred to a request to continue a grant to the Long Island Regional Envirothon for environmental education. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(121-03-2011) RESOLVED, To authorize the continuation of an educational grant in the amount of Two Thousand Dollars (\$2,000) to the Long Island Regional Envirothon to be held April 26, 2011, to be used for the purchase of educational materials, scientific equipment and reference books.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(122-03-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Birdsall Services Group	\$ 472.00
Dvirka & Bartulicci	1,402.81

O'Connor, O'Connor, Hintz & Deveny, LLP	3,178.70
Putney, Twombly, Hall & Hirson, LLP	6,110.54
Sarisoehn Law Partners LLP	500.00
Twomey, Latham, Shea	4,336.31

The Members rescheduled their next regular meeting for Monday, April 25, 2011, beginning at 7:00 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for public comment. There were no comments.

There were several discussion items for review with the Members. First, Mr. Miller explained the benefits to the Authority by installing a water main through the Village of Saltaire on Fire Island. He noted that the cost would be approximately One Million Dollars (\$1,000,000) for the Authority; however, it would ensure maximum fire protection and would increase the reliability of connected systems.

Mr. Motz then reviewed his memorandum regarding the need for a consistent logo and message for the Authority. He noted that since the Authority began operations, over the years several logos have emerged and he recommended that the Authority design a new logo and remain consistent with it.

Mr. Szabo referred to a memorandum listing current projects of the Management Unit. He reminded the Members that this unit was created approximately 6 months ago and was charged with reviewing current practices and procedures of the Authority and making recommendations for change and improvement, if necessary.

At 7:36 p.m., on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(123-03-2011) RESOLVED, That the Members go into Executive Session for the purposes of reviewing several personnel matters and issues involving labor negotiations.

The meeting was again called to order at 8:45 p.m.

On motion made by Mr. Halpin, seconded by Mrs. Devine, and carried by a vote of 4 to 1, with Mr. Toulon opposed, it was

(124-03-2011) RESOLVED, That a salary offer of One Hundred Ten Thousand Dollars (\$110,000) be made to Chris Bruno, Assistant Chief Engineer.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(125-03-2011) RESOLVED, To employ Lauren Randall of Miller Place, New York, as a Laboratory Technician II Intern in the Laboratory, at a salary of Forty Thousand Dollars (\$40,000), with employment to commence April 18, 2011.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(126-03-2011) RESOLVED, To employ Ryan Kienle of Lindenhurst, New York, as an Assistant Engineer in the Construction-Maintenance Department, at a salary of Sixty Thousand Dollars (\$60,000), with employment to commence as soon as possible.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(127-03-2011) RESOLVED, To promote Kevin Reilly, P.E. to the position of Superintendent of Distribution in the Construction-Maintenance Department, at an annual salary of Eighty-five Thousand Dollars (\$85,000), effective April 5, 2011.

As there was no further business to be considered, on motion made by Mr. Toulon and duly seconded by Mr. Halpin, the meeting was adjourned at 8:47 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON APRIL 25, 2011

7:00 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – March 28, 2011.

CONTRACTS - GENERAL

- 2a. Contract 6638 for furnishing of rigging and mechanical services associated with relocation of GAC systems during the one-year period beginning December 1, 2010. Authorize an adjustment in the amount of performance bond required for Fifth Industrial Development Corp. from 100% (\$188,415) to 33% (\$62,716.95).

CONTRACTS – RESCIND AWARD

- 3a. Contract 6676 for landscape and lawn maintenance during the period April 1, 2011 through December 15, 2011.
 - 1) Rescind award to The Lawn Barber, Inc. of West Babylon for the Bay Shore Office and Babylon, Patchogue and Port Jefferson pump stations in the amount of \$70,555.79 as they have advised they cannot fulfill the requirements of the contract.
 - 2) Retain certified checks totaling \$7,055.58 as liquidated damages.
 - 3) Until new bid is awarded, authorize use of Long Island Maintenance for Bay Shore Office and Babylon pump stations in the amount of \$4,952; and to R&R Landscape for Patchogue and Port Jefferson pump stations in the amount of \$17,750.

CONTRACTS – EXTEND

- 4a. Contract 6454 for transmission replacement for cars and light-duty trucks with Lee Myles Transmission.

- 4b. Contract 6544 for fire extinguisher maintenance with Total Fire Protection.
- 4c. Contract 6572 for installation of new water service lines and reconnection of service lines with Asplundh Construction Corp.

CONTRACTS – AWARD/REJECT

- 5a. Contract 6673, Items 10 and 11 for furnishing and delivery of gate valves and butterfly valves during the one-year period beginning April 1, 2011.
- 5b. Contract 6690 for furnishing and delivery of waterworks supplies, tools and equipment during the one-year period beginning May 1, 2011.
- 5c. Contract 6691 for furnishing of auto body repair and parts during the period May 1, 2011 through March 31, 2012.
- 5d. Contract 6695 for replacement of topsoil and grass seeding on highways in the Eastern Zone, during the period beginning May 1, 2011 through February 29, 2012.
- 5e. Contract 6696 for seal coating, line striping and rubberized crack filling of parking lots and driveways at Authority properties, during the one-year period beginning May1, 2011.
- 5f. Contract 6697 for furnishing and delivery of wiper rags during the one-year period beginning May 1, 2011.
- 5g. Contract 6698 for furnishing and installation of carpet for the Administration Building (west wing).
- 5h. Contract 6699 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items, during the period beginning May 1, 2011 through March 31, 2012.
- 5i. Contract 6700 for furnishing and delivery of combined drills and taps and tapping machine parts, during the one-year period beginning May 1, 2011.
- 5j. Contract 6701 for maintenance and installation of overhead garage doors, rollup doors and inspection and maintenance of dock levelers, during the one-year period beginning May 1, 2011.
- 5k. Contract 6702 for sale of SCWA office building, Boisseau Avenue, Southold.

- 5l. Contract 6703 for installation of water service lines using directional boring technology, during the one-year period beginning May 1, 2011.
- 5m. Contract 6705 for furnishing and delivery of air release valves during the one-year period beginning May 1, 2011.

GENERAL

- 6. DEC - Application
 - a) Patchogue-Yaphank Road Well No. 3 increase capacity
- 7. Rules and Regulations
 - a) American Express Payment Option

Enter into agreements in order to offer American Express as a payment option to customers.

 - 1) Submitter Merchant Agreement – payment processing instructions and guidelines between SCWA and Chase Paymentech.
 - 2) Convenience Fee Transaction Addendum – acknowledges convenience fee mechanism and authorize Speedpay to submit transaction to Chase Paymentech.
 - 3) Amendment No. 2 to Speedpay Utilization and Licensing agreement – add American Express as payment type and modifies settlement of convenience fees.
 - b) NYS Office for People with Development Disabilities

Authorize credit of 75% toward water bill totaling \$9,624.63 due to malfunctioning RPZ; customer will be responsible for balance totaling \$2,406.15.
 - c) Hauppauge Youth Organization

Authorize credit of 75% (2,076) toward water bill totaling \$3,535 due to an undetected underground leak; customer will be responsible for balance.

8. Government

- a) Town of Brookhaven – Compressed Natural Gas Fuel Agreement
Enter into an agreement with Town of Brookhaven to utilize their CNG fueling station at DPW yard on Old Town Road in Coram; payment to be made on a monthly reimbursement basis plus a 6% administrative fee; final agreement to be in form acceptable to General Counsel.

- b) Suffolk County – Fire, Rescue, Emergency Services (FRES)
Enter into a Memorandum of Understanding with Suffolk County Fire, Rescue, Emergency Services (FRES), for aid and assistance during and after a disaster or emergency situation.

- c) Suffolk County Code Red Alert System (FRES)
Authorize the use of the Suffolk County Code Red Alert System through FRES; a written agreement is currently being negotiated.

9. Property

- a) Easement – Laurel Links Country Club, Mattituck
Enter into an agreement with Laurel Links Country Club for an easement in order to connect a dead-end water main on Delmar Drive to Main Road in Mattituck; for the amount of 2 tapping fees and surcharges equivalent to \$10,248.

- b) Easement – Pulaski Road, Greenlawn
Enter into an agreement with the Moose Lodge on Pulaski Road in Greenlawn, for an easement on .84-acre property to install a well in order to obtain high quality, low nitrate water; for the amount of \$190,000.

10. Property – Outside Use of

- a) Cellular Lease Surcharge Schedule – Amendment
 - 1) Amend the schedule for equipment additions, modifications and equipment upgrades;
 - 2) Approve change in monthly rental for new leases to be current monthly amount plus an additional 3.5% or \$4,000 per month whichever is higher.

- b) American Red Cross – Request for Training Exercises
Enter into an agreement with the American Red Cross to utilize the Westhampton Office on May 21, 2011 for training exercises, for \$100 plus the required insurance.

11. Equipment

- a) Annual Maintenance Agreement – Meter Interrogation Devices
Renew the maintenance agreement for the meter interrogation devices with Northrop Grumman Commercial Information Services, during the one-year period beginning June 1, 2011, at a cost of \$11,094.

- b) Annual Service Agreements with Waters Corp.
 - 1) Renew the service agreement for the LC/MS/MS used to test for perchlorate with Waters Corporation, for a one-year period beginning June 3, 2011, in the amount of \$20,335.30; and
 - 2) Renew the service agreement for the LC/MS/MS used to test for pesticide degradates with Waters Corporation, for a one-year period beginning June 22, 2011, in the amount of \$22,768.32; and
 - 3) Authorize on-call repair service for 1 LC and 1 LC/MS/MS not covered by service agreements with Waters Corporation, for a one-year period, to a maximum of \$15,000.

- c) Diesel Exhaust Emissions Tester
Authorize purchase of diesel exhaust emissions tester from the lowest quote received, Red Mountain, Inc. of Irvine, California in the amount of \$6,585.

- d) Support Services Agreement - SCADA
Renew support services agreement for the SCADA system software, with Systems Integrated, of San Diego, California, for a one-year period beginning May 1, 2011, in the approximate amount of \$45,864.

12. Special Services

- a) RFP 1314 – Elevator Maintenance Services, Technical Services
Renew the agreement with All-Ways Elevator, Inc. of Bohemia, New York, for elevator maintenance services at the Technical Services Building, during the one-year period beginning June 1, 2011, in the amount of \$1,260 plus 10% markup for parts.

13. Meetings, Training, Conferences, Seminars

- a) AWWA Management Seminar – SCWA Sponsorship
Authorize attendance of 8 Authority employees at AWWA's seminar "Effective Management and Supervisory Skills" from May 4 through 6, 2011 at the Authority's Coram facility, for a cost of \$2,792; plus the cost of coffee and snacks as sponsor of seminar

14. Members

- a) Board Member Time-Keeping for NYS Retirement System
Authorize the amendment of all resolutions pertaining to time-keeping for Chairman and Members as the NYS Retirement System has advised of an error, and that the Authority shall post the amended resolution on the website for 30 days and thereafter submit to the NYS Retirement System.

15. General

- a) LIVE Volunteer Day, June 2011
Authorize participation of Authority employees in Long Island Volunteer Event on a Saturday in June, 2011, utilizing Authority hand tools and trucks, and an expenditure of approximately \$2,000 toward purchase of lunch for volunteers and "team" shirt.

- b) LI Ducks Campaign
Authorize an expenditure of \$7,500 to fund an advertising campaign with LI Ducks, featuring logo of SCWA and "pure, safe, constantly tested" on the electronic billboard.

- c) Reusable Stainless Steel Bottles
Authorize the purchase of 5,000 reusable, BPA-free, stainless steel bottles from the lowest quote received, Discountmugs.com of Miami, Florida, in the amount of \$12,100.

- d) Membership - Building Officials' Association of Suffolk County
Authorize membership in the Building Officials' Association of Suffolk County for Scott Meyerdierks of the Engineering Department, in the amount of \$50.00 per year.

ADDED AFTER MAILING TO MEMBERS

16. Easement – Ellgreen Company Property, East Northport
Enter into an agreement with the Ellgreen Company for a 1.61-acre easement on Ellwood Road in East Northport, to install a well in order to obtain high quality, low nitrate water; for the amount of \$425,000.

INVOICES - To be paid from the Operating Fund:

17a.	<u>Dvirka & Bartilucci</u>	\$ 1,215.06
17b.	<u>Havkins Rosenfeld Ritzert & Varriale, LLP</u>	17,264.84
17c.	<u>Long Island Water Conference</u>	5,000.00
17d.	<u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	2,081.80
17e.	<u>Putney, Twombly, Hall & Hirson, LLP</u>	4,735.89
17f.	<u>Sarisohn Law Partners LLP</u>	1,000.00
17g.	<u>Superior Abstract Corporation</u>	2,186.19

NEXT MEETING – Scheduled for Monday, May 23, 2011 at **5:30 p.m.** at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

Discussion Items

- Suffolk County Comprehensive Water Resources Management Plan

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

April 25, 2011, at 7:00 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel: T. Hopkins and J. Milazzo; and by Messrs. Anderson, Celiberti, Cortese, DeBlasi, Kilcommons, Kulick, Kuzman, Libertelli, Litka, Miller, Motz, Pavacic, Pokorny, and Reinfrank; and by Mmes. Gallagher, Mancuso, Tinsley and Trupia.

Corey Geske of Hauppauge, and Robert Marcos of Local 393 were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 7:00 p.m. Chairman Gaughran called the meeting to order.

Chairman Gaughran congratulated Board Member Errol Toulon on receiving his doctorate degree.

The Chairman then opened the meeting for public comment. Ms. Corey Geske, P.O. Box 5532 of Hauppauge, wishes to address the Members regarding the

AMR project. She specifically requested that residents be allowed to refuse to be included in this project. She noted that she had recently received an accommodation from our Customer Service Division to be one of the last accounts to be converted; however, she does not wish to be forced to be included at all. Her concerns include health issues dealing with radio waves and the increase in tornado activity after installation of AMR in other locations. There were no questions and no further discussion.

Mr. Gaughran then presented the minutes of the regular meeting of March 28, 2011, for approval. On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, the minutes of the regular meeting held on March 28, 2011, were approved.

Mr. Szabo referred to the information in the Members' packets, including regular monthly reports. He then referred to a request regarding Contract 6638, which was awarded in November of 2010. After explanation and on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(128-04-2011) RESOLVED, To authorize an adjustment in the amount of performance bond required under Contract 6638 for furnishing of rigging and mechanical services associated with relocation of GAC systems during the one-year period beginning December 1, 2010, for Fifth Industrial Development Corp. of Holbrook, New York, from 100% or One Hundred Eighty-eight Thousand Four Hundred Fifteen Dollars (\$188,415) to 33% or Sixty-two Thousand Seven Hundred Sixteen and 95/100 Dollars (\$62,716.95).

He then referred to a recommendation to rescind the award of Contract 6676 as the contractor has advised he cannot honor the contract. On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(129-04-2011) RESOLVED, To rescind the award of Contract 6676 for landscape and lawn maintenance during the period April 1, 2011 through December 15, 2011, for the Bay Shore Office and Babylon, Patchogue and Port Jefferson pump stations, to The Lawn Barber, Inc. of West Babylon, New York, in the amount of Seventy Thousand Five Hundred Fifty-five and 79/100 Dollars (\$70,555.79), as they have advised they cannot fulfill the requirements of the contract; and be it

FURTHER RESOLVED, To retain certified checks totaling Seven Thousand Fifty-five and 58/100 Dollars (\$7,055.58), as liquidated damages; and be it

FURTHER RESOLVED, That until a new contract is awarded, to authorize the use of Long Island Maintenance of East Islip, New York, for the Bay Shore Office and Babylon pump stations in the approximate amount of Four Thousand Nine Hundred Fifty-two Dollars (\$4,952); and the use of R&R Landscape of Central Islip, New York, for the Patchogue and Port Jefferson pump stations in the approximate amount of Seventeen Thousand Seven Hundred Fifty Dollars (\$17,750).

He then referred to several contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(130-04-2011) RESOLVED, To extend for a one-year period beginning June 1, 2011, Contract 6454 for transmission replacement for cars and light-duty trucks with Lee Myles Transmission of St. James, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(131-04-2011) RESOLVED, To extend for a one-year period beginning April 1, 2011, Contract 6544 for fire extinguisher maintenance with Total Fire Protection of Brooklyn, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(132-04-2011) RESOLVED, To extend for a one-year period beginning June 1, 2011, Contract 6572 for installation of new water service lines and reconnection of service lines with Asplundh Construction Corp. of Yaphank, New York, in accordance with the specifications, terms and conditions of the contract.

Mr. Szabo then reviewed Contracts 6673, 6690, 6691, 6695 through 6703 and 6705, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(133-04-2011) RESOLVED, That the low bid received for Items 10 and 11 under Contract 6673 for furnishing and delivery of gate valves and butterfly valves, during the one-year period beginning April 1, 2011, submitted by Water Technology Resources of Bloomington, Minnesota, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Seven Thousand Two Hundred Sixteen Dollars (\$7,216.00), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(134-04-2011) RESOLVED, That the low bid for Item 1 under Contract 6690 for furnishing and delivery of waterworks supplies, tools and equipment during the one-year period beginning May 1, 2011, submitted by Joseph G. Pollard Co., Inc. of New Hyde Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Four Thousand Two Hundred Fifty-six and 16/100 Dollars (\$4,256.16), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Item 3 under Contract 6690, submitted by Blackman Plumbing Supply Co., Inc. of Medford, New York, on the same basis and totaling Ten Thousand Five Hundred Ninety-three Dollars (\$10,593), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 4, 5 and 6 under Contract 6690, submitted by USA BlueBook of Gurnee, Illinois, on the same basis and totaling Forty-seven Thousand One Hundred Fifty Dollars (\$47,150), be and hereby is accepted; and be it

FURTHER RESOLVED, That inasmuch as no bids were received for Item 2 under Contract 6690, the Authority is authorized to obtain this item on a quotation basis; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(135-04-2011) RESOLVED, That the low bid for the Hauppauge and Coram locations under Contract 6691 for furnishing of auto body repair and parts during one-year period beginning May 1, 2011, submitted by Thrift Auto Painting Co., Inc. of Coram, New York, on an average hourly rate basis as stipulated in the bidder's proposal, be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for the Bay Shore and Oakdale locations under Contract 6691 submitted by Stat Truck & Trailer Industries, Inc. of Farmingdale, New York, on the same basis, be and hereby is accepted; and be it

FURTHER RESOLVED, To reject all bids for the East Hampton location under Contract 6691; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(136-04-2011) RESOLVED, That the low bid for Contract 6695 for replacement of topsoil and grass seeding on highways in the eastern zone, during the period beginning May 1, 2011 through February 29, 2012, submitted by LLL Industries Inc. of Medford, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Nineteen Thousand Eight Hundred Fifty-six Dollars (\$119,856), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(137-04-2011) RESOLVED, That the low bid for Contract 6696 for seal coating, line striping, and rubberized crack filling of parking lots and driveways at various Authority-owned properties during the one-year period beginning May 1, 2011, submitted by Park Line Asphalt Maintenance Inc. of Brookhaven, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Thirty-six Thousand Seven Hundred Sixty-five Dollars (\$36,765), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(138-04-2011) RESOLVED, That the low bid for Contract 6697 for furnishing and delivery of wiper rags during the one-year period beginning May 1, 2011, submitted by Mill Wiping Rags Inc. of Bronx, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Four Thousand Nine Hundred Thirty Dollars (\$4,930), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(139-04-2011) RESOLVED, That the low bid for Contract 6698 for furnishing and installation of carpet in the west wing of the Administration Building in Oakdale, submitted by Milburn Flooring Mills of Copiague, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Fourteen Thousand Three Hundred Twenty-nine and 60/100 Dollars (\$14,329.60), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(140-04-2011) RESOLVED, That the low bid for Group II Items 1 through 7, and Group V, (A, E, H, I, Q) under Contract 6699 for furnishing and delivery of rigid electrical conduit, fittings and associated electrical items during the period beginning May 1, 2011 through March 31, 2012, submitted by Advanced Lighting Resources of Hicksville, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Thousand One Hundred Thirty-six Dollars (\$2,136), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Group III Items 8 through 19, Group IV Items 24 and 25 under Contract 6699, submitted by Revco Electrical Supply Inc. of Southampton, New York, on the same basis and totaling One Hundred Seven Thousand Nine Hundred Ninety-nine and 80/100 Dollars (\$107,999.80), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Group IV Items 26, 27 and 28 under Contract 6699, submitted by Graybar Electric Co., Inc. of Teterboro, New Jersey, on the same basis and totaling Nine Thousand Four Hundred Thirty-four Dollars (\$9,434), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Group IV (N-Items 29-32) and Group V (G) under Contract 6699, submitted by Mid-Island Electrical Supply of Commack, New York, on the same basis and totaling Commack, New York, on the same basis and totaling Twenty-one Thousand Three Hundred Twenty-five and 21/100 Dollars (\$21,325.21), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Group V (D, N) under Contract 6699, submitted by Avon Electrical Supplies of Hauppauge, New York, on a discount percent basis off manufacturers price list; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(141-04-2011) RESOLVED, That the low bid for Items 1, 3 through 13, 15 through 71, and 73 through 83 under Contract 6700 for furnishing and delivery of combined drills and taps and tapping machine parts during the one-year period beginning May 1, 2011, submitted by Joseph G. Pollard Co., Inc. of New Hyde Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Nineteen Thousand Two Hundred Ninety-three and 22/100 Dollars (\$19,293.22), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 2, 14, 72, 84 and 85 under Contract 6700, submitted by USA Bluebook of Gurnee, Illinois, on the same basis and totaling Four Thousand Eight Hundred Nineteen and 42/100 Dollars (\$4,819.42), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(142-04-2011) RESOLVED, That the low bid for Contract 6702 for maintenance and installation of overhead garage doors, rollup doors and inspection and maintenance of dock levelers during the one-year period beginning May 1, 2011, submitted by Superior Overhead Door Inc. of Selden, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Thirty-three Thousand One Hundred Sixty-one and 25/100 Dollars (\$33,161.25), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

No bids were received for Contract 6702 for the sale of the SCWA office building at Boisseau Avenue in Southold, therefore no action was necessary.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(143-04-2011) RESOLVED, That the only bid received for Contract 6703 for installation of water service lines using directional boring technology during the one-year period beginning May 1, 2011, submitted by Bancker Construction Corp. of Islandia, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Eight Hundred Twenty-three Thousand Five Hundred Sixteen and 25/100 Dollars (\$823,516.25), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(144-04-2011) RESOLVED, That the low bid for Contract 6705 for furnishing and delivery of air release valves, during the one-year period beginning May 1, 2011, submitted by Blackman Plumbing Supply Co., Inc. of Medford, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Fourteen Thousand Eighty and 80/100 Dollars (\$14,080.80) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

The Members reviewed a resolution to be included in an application to the New York State Department of Environmental Conservation. On motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(145-04-2011) RESOLVED, To increase the authorized capacity of existing Well No. 3 from 1,300 gpm to 1,800 gpm at the Authority-owned Patchogue-Yaphank Road Well Field, 5.0-acre site located on the west side of Patchogue-Yaphank Road, approximately 2,069'± N/O Horseblock Road, Yaphank, Town of Brookhaven; to equip the well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Szabo referred to the memorandum of Mr. Kulick, Chief Financial Officer regarding agreements to be executed in order to add American Express to the options for payment. After discussion and questions from the Members, on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(146-04-2011) RESOLVED, To enter into an agreement with Paymentech, LLC on behalf of J.P. Morgan Chase Bank of Salem, New Hampshire, acknowledging the payment processing instructions and guidelines between the Authority and Chase Paymentech; and be it

FURTHER RESOLVED, To amend the agreement with Speedpay Inc. of Englewood, Colorado, and Western Union Financial Services Inc. of Englewood, Colorado, which acknowledges the convenience fee mechanism and authorizes Speedpay Inc. to submit transactions to Chase Paymentech; and be it

FURTHER RESOLVED, To amend the utilization and licensing agreement with Speedpay, Inc. of Englewood, Colorado, by adding American Express as a payment type and modifies settlement of convenience fees; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

The Members reviewed two requests requesting reductions in their water bills due to undetected leaks. After discussion and on motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(147-04-2011) RESOLVED, To authorize a thirty-six (36) month repayment period without interest, for the New York State Office for People with Developmental Disabilities for their facility at 206 Oxhead Road, Centereach, for a water bill totaling Nine Thousand Six Hundred Twenty-four and 63/100 Dollars (\$9,624.63), due to an undetected leak in an RPZ device.

On motion made by Dr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(148-04-2011) RESOLVED, To authorize a credit of 75% for the Hauppauge Youth Organization, toward a water bill totaling Three Thousand Five Hundred Thirty-five Dollars (\$3,535) due to an undetected underground leak; the customer will be responsible for the balance of the water bill.

Mr. Szabo referred to a memorandum from Mr. Milazzo, Attorney regarding an agreement with the Town of Brookhaven to utilize a CNG fueling station. After discussion of details, and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(149-04-2011) RESOLVED, To enter into an agreement with the Town of Brookhaven to utilize their Compressed Natural Gas (CNG) fueling station at the Department of Public Works yard on Old Town Road in Coram; payment to be made on a monthly reimbursement basis plus six percent (6%) administrative fee; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement in a form acceptable to General Counsel on behalf of the Authority.

Mr. Szabo then referred to two memoranda from Mr. Miller, Deputy CEO for Operations regarding agreements with Suffolk County Department of Fire, Rescue and Emergency Services. After discussion of each and on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(150-04-2011) RESOLVED, To enter into a Memorandum of Understanding with Suffolk County Department of Fire, Rescue and Emergency Services (FRES), for the period May 1, 2011 through December 31, 2016, whereby the Authority may provide aid and assistance during and after a disaster or emergency situation and the County will reimburse the Authority for services utilized; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mrs Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(151-04-2011) RESOLVED, To authorize the use of the Suffolk County Code Red Alert System through Suffolk County Department of Fire, Rescue and Emergency Services (FRES) on an interim basis, until a Letter of Intent or Memorandum of Understanding is prepared; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute said letter or agreement in a form acceptable to General Counsel on behalf of the Authority.

The Members reviewed two items relating to property. After explanation by Mr. Szabo that negotiations are still on-going with Laurel Links Country Club; on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(152-04-2011) RESOLVED, To table the easement agreement with Laurel Links Country Club in Mattituck.

After further explanation and much discussion; on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(153-04-2011) RESOLVED, To enter into an agreement with The Loyal Order of the Moose Lodge 318 on Pulaski Road in Greenlawn, for an easement on .84-acre property to install a well in order to obtain high quality, low nitrate water, for the amount of One Hundred Ninety Thousand Dollars (\$190,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to two requests regarding outside use of Authority property. After discussion of each and on motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(154-04-2011) RESOLVED, To amend the cellular lease surcharge schedule for equipment additions, modifications, and equipment upgrades in the cellular lease agreements, in accordance with the schedule attached hereto and made a part hereof; and be it

FURTHER RESOLVED, To approve the change in monthly rental for expired leases to be the current monthly amount plus an additional three and one-half percent (3.5%) or Four Thousand Dollars (\$4,000) per month, whichever is higher.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(155-04-2011) RESOLVED, To enter into an agreement with the American Red Cross of Southampton, New York, to utilize the Authority's Westhampton Office on May 21, 2011 for training exercises, for One Hundred Dollars (\$100) plus the required insurance; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed several items relating to Authority equipment. On motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(156-04-2011) RESOLVED, To renew the maintenance agreement for meter interrogation devices with Northrop Grumman Commercial Information Services during the one-year period beginning June 1, 2011, at a cost of Eleven Thousand Ninety-four Dollars (\$11,094); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(157-04-2011) RESOLVED, To renew the service agreement for the LC/MS/MS used to test for perchlorate in the Laboratory with Waters Corporation of Milford, Massachusetts, for a one-year period beginning June 3, 2011, in the amount of Twenty Thousand Three Hundred Thirty-five and 30/100 Dollars (\$20,335.30); and be it

FURTHER RESOLVED, To renew the service agreement for the LC/MS/MS used to test for pesticide degradates in the Laboratory with Waters Corporation of Milford, Massachusetts, for a one-year period beginning June 22, 2011, in the amount of Twenty-two Thousand Seven Hundred Sixty-eight and 32/100 Dollars (\$22,768.32); and be it

FURTHER RESOLVED, To authorize on-call repair service for one (1) LC and one (1) LC/MS/MS, which are not covered under service agreements, with Waters Corporation of Milford, Massachusetts, for a one-year period, to a maximum amount of Fifteen Thousand Dollars (\$15,000); and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(158-04-2011) RESOLVED, To authorize the purchase of a diesel exhaust emissions tester from the lowest quote received, Red Mountain, Inc. of Irvine, California, in the amount of Six Thousand Five Hundred Eighty-five Dollars (\$6,585).

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(159-04-2011) RESOLVED, To renew the support services agreement for the SCADA system software, with Systems Integrated of San Diego, California, for a one-year period beginning May 1, 2011, in the approximate amount of Forty-five Thousand Eight Hundred Sixty-four Dollars (\$45,864); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to a renewal of a service agreement for elevator maintenance. On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(160-04-2011) RESOLVED, To renew the agreement with All-Ways Elevator, Inc. of Bohemia, New York, under RFP No. 1314 for elevator maintenance services at the Technical Services building, during the one-year period beginning June 1, 2011, in the amount of One Thousand Two Hundred Sixty Dollars (\$1,260) plus ten percent (10%) markup for parts; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a request regarding hosting an AWWA management seminar at the Coram facility. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(161-04-2011) RESOLVED, To authorize the attendance of eight (8) Authority employees at the AWWA's seminar "Effective Management and Supervisory Skills" from May 4 through May 6, 2011, at the Authority's Coram facility, for a cost of Two Thousand Seven Hundred Ninety-two Dollars (\$2,792), plus the incidental cost of hosting the seminar for thirty-three attendees.

The Members reviewed a request from Ms. Mancuso, Director of Administration regarding time-keeping resolutions for the New York State Retirement System. After further explanation and on motion made by Ms. Devine, duly seconded by Dr. Toulon, the following resolution was unanimously carried:

(162-04-2011) WHEREAS, the Board Members authorized a standard work day of six (6) hours under Resolution No. 113-03-2010; and

WHEREAS, a record of activities for a three-month period of time was submitted and approved by the Board Members for Patrick G. Halpin under Resolution No. 113-03-2010; and

WHEREAS, a record of activities for a three-month period of time was submitted and approved by the Board Members for James F. Gaughran under Resolution No. 461-12-2010; and

WHEREAS, a record of activities for a three-month period of time was submitted and approved by the Board Members for Frank J. Pellegrino under Resolution No. 031-01-2011; and

WHEREAS, the NYS Retirement System has recently advised that the resolutions must be amended; therefore be it

RESOLVED, That the Suffolk County Water Authority hereby establishes the following as standard work days for board members and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials							
Appointed Officials							
Board Member and Secretary	Patrick G. Halpin	XXXX	XXXXXXXXXX	6	3/2006-3/2016	N	3.2
Chairman	James F. Gaughran	XXXX	XXXXXXXXXX	6	5/30/2010-3/24/2013	N	7.3
Board Member	Frank J. Pellegrino	XXXX	XXXXXXXXXX	6	3/30/09 – 3/29/14	N	1.2

Mr. Szabo referred to a request from Ms. Mancuso to participate in the Long Island Volunteer Event during the month of June as has been done during the past four (4) years. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(163-05-2011) RESOLVED, To authorize participation of Authority employees in the Long Island Volunteer Event on a Saturday in June 2011, utilizing Authority hand tools and trucks and an expenditure of approximately Two Thousand Dollars (\$2,000) toward the purchase of lunch for volunteers and a "team" shirt.

The Members reviewed two (2) requests from Mr. Motz, Director of Communications regarding promotion of the Authority's water. On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(164-04-2011) RESOLVED, To authorize an expenditure in the amount of Seven Thousand Five Hundred Dollars (\$7,500) to fund an advertising campaign with the Long Island Ducks, featuring a logo of SCWA and the words "Pure, Safe, Constantly Tested" on the electronic billboard.

On motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(165-04-2011) RESOLVED, To authorize the purchase of Five Thousand (5,000) reusable, BPA-free, stainless steel bottles from the lowest quote received, Discountmugs.com of Miami, Florida, in the approximate amount of Twelve Thousand One Hundred Dollars (\$12,100); and be it

FURTHER RESOLVED, To utilize the print portion of the e-billing campaign previously authorized to fund this purchase.

Mr. Szabo referred to a request for a membership in the Building Officials' Association of Suffolk County. On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(166-04-2011) RESOLVED, To authorize membership in the Buildings Officials' Association of Suffolk County for Scott Meyerdierks of Engineering, in the amount of Fifty Dollars (\$50) per year.

Mr. Szabo then referred to an item which was added to the agenda after the mailing to the Members. After further explanation of the need for the easement, and on motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(167-04-2011) RESOLVED, To enter into an agreement with the Ellgreen Company for a 1.61-acre easement on Ellwood Road in East Northport, for the purpose of installing a well in order to obtain high quality, low nitrate water, in the amount of Four Hundred Twenty-five Thousand Dollars (\$425,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(168-04-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Dvirka & Bartilucci	\$ 1,215.06
Havkins Rosenfeld Ritzert & Varriale, LLP	17,264.84
Long Island Water Conference	5,000.00
O'Connor, O'Connor, Hintz & Deveny, LLP	2,081.80
Putney, Twombly, Hall & Hirson, LLP	4,735.89
Sarisohn Law Partners LLP	1,000.00
Superior Abstract Corporation	2,186.19

The Members scheduled their next regular meeting for Monday, May 23, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for public comment. There were no comments.

There were two discussion items for review with the Members. Mrs. Carrie Meek Gallagher reviewed her memorandum on the Suffolk County Comprehensive Water Resources Management Plan. She noted that the Authority would be submitting a letter with comments and recommendations to the Suffolk County Department of Health Services.

Mr. Szabo then reviewed his memorandum regarding management employee health care contributions for new employees. Any contribution for union employees must be negotiated. He noted that similar entities in the region have already mandated employee contributions in the range of 10% - 15%. Mr. Pellegrino responded that he was not in favor of this proposal, he would rather that the Authority continue its health committee meetings between the union and management to find alternate means of reducing health care costs. He continued that if it was decided to move forward with contributions, then the policy should apply to all employees, not just new employees. Mr. Gaughran responded that he wanted to start the discussion, so it was appropriate to bring this proposal to the Members' attention. Mr. Halpin suggested that we look at the contribution for state employees.

At 8:26 p.m., on motion made by Dr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(169-04-2011) RESOLVED, That the Members go into Executive Session for the purposes of reviewing several personnel matters and issues involving labor negotiations.

The meeting was again called to order at 9:24 p.m.

On motion made by Dr. Toulon, seconded by Mr. Pellegrino, and unanimously carried, it was

(170-04-2011) RESOLVED, To promote Peter Murray to the position of Purchasing Agent in the Purchasing Department, at a salary of Fifty Thousand Dollars (\$50,000), effective immediately.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(171-04-2011) RESOLVED, To employ Luke Krzeminski of Nesconset, New York, as an Assistant Engineer in the Construction-Maintenance Department, at a salary of Sixty Thousand Dollars (\$60,000), with employment to commence as soon as possible.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(172-04-2011) RESOLVED, To promote Jane Morrisroe to the position of Benefits Manager in the Human Resources Department, effective immediately.

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(173-04-2011) RESOLVED, To employ Nick Scotto of Deer Park, New York, as a college intern in the Laboratory, for the summer months, at a rate of Twelve Dollars (\$12) per hour.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(174-04-2011) RESOLVED, To approve salary adjustments for management employees retroactive to January 1, 2011, in accordance with the schedule attached hereto and made a part hereof.

On motion made by Dr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(175-04-2011) RESOLVED, To approve the Collective Bargaining Agreement with the Laboratory Bargaining Unit of Local 393 Utility Workers' Union of America, AFL-CIO, for the period beginning April 25, 2011 and ending June 30, 2013, in accordance with the Memorandum of Agreement, a copy of which is attached hereto and made a part hereof; and be it

FURTHER RESOLVED, That the Chairman and/or the Chief Executive Officer and/or the General Counsel be and hereby is authorized to execute the new Union agreement on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(176-04-2011) RESOLVED, To approve an hourly pay scale for college interns based upon year completed in their studies, as described in the memo from the Director of Administration dated April 21, 2011.

As there was no further business to be considered, on motion made by Mrs. Devine and duly seconded by Dr. Toulon, the meeting was adjourned at 9:26 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON MAY 23, 2011

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – April 25, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6452 for removal and disposal of chlorinated wastewater from various sites with Fenley & Nicol Environmental, Inc.
- 2b. Contract 6563 for painting and inspection of fire hydrants with KPK Enterprises Inc.
- 2c. Contract 6569 for furnishing and delivery of stainless steel repair clamps with Powerseal Pipeline Products Corp. and Smith-Blair, Inc.
- 2d. Contract 6571 for replacement of automotive glass mobile service with A&A Auto Glass Plus.
- 2e. Contract 6580 for furnishing and delivery of work clothing (gloves only) with Olympic Glove & Safety Co., Inc.
- 2f. Contract 6581 for removal of above-ground fuel oil tanks at various Authority-owned sites with PRS 95 Inc.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6694 for furnishing and delivery of work clothing during the one-year period beginning July 1, 2011.
- 3b. Contract 6704 for furnishing and delivery of tools during the one-year period beginning June 1, 2011.

- 3c. Contract 6706 for furnishing and delivery of pH measuring equipment and pressure transmitters during the one-year period beginning June 1, 2011.
- 3d. Contract 6707 furnishing and delivery of pressure seal cut sheet mailer laser forms and miscellaneous forms during the one-year period beginning June 1, 2011.
- 3e. Contract 6708 for landscape and lawn maintenance, during the one-year period beginning June 1, 2011.
- 3f. Contract 6709 for furnishing and delivery of cement-lined ductile iron pipe – flanged, during the one-year period beginning June 1, 2011.
- 3g. Contract 6711 for furnishing and delivery of compressed gas cylinders during the two-year period beginning June 1, 2011.

GENERAL

- 4. Banking
 - a) Bridgehampton National Bank
Authorize the addition of Bridgehampton National Bank to list of financial institutions the Authority calls for investment rate quotes; and authorize the Chief Executive Officer and Chief Financial Officer to execute all banking documentation.
 - b) Capital One
Authorize opening a money market bank account with Capital One for short-term investments; and authorize the Chief Executive Officer and Chief Financial Officer to execute all banking documentation.
- 5. Budget
 - a) Budget Revision No. 5 for Year Ending May 31, 2011
Authorize transfer of \$479,000 in order to allocate funds for two test borings at Southampton Elks Club and Star Boulevard, and the completion of the Circle Drive booster project; the total amount of the budget will not change.

6. DEC - Application
 - a) Herricks Lane North Wells Nos. 1 and 2, Northville

7. Rules and Regulations
 - a) Section 5 – Installation of Meters, Section 7 – General Rules, and Miscellaneous Fees

Authorize revisions to Authority’s rules and regulations, modifying to conform with practice; and to increase the meter tampering from \$100 to \$250 for an outside meter set and \$650 for an inside meter set to be relocated to outside meter vault.

8. Property
 - a) Townline Road Pump Station, Smithtown

Grant an easement over 244 square feet of Authority-owned parcel at Townline Road well field in Smithtown, to Douglas Baumgarth, for the amount of \$2,500; this easement will be extinguished if alternate access is developed.

9. Property – Outside Use Of
 - a) West Babylon Fire Department Rescue Drill – Albin Avenue Tank

Enter into an agreement with West Babylon Fire Department for the purpose of running an Interagency Rescue Drill at the Authority’s Albin Avenue tank site, on June 12, 2011 between 8:00 a.m. and 1:00 p.m.; the department will provide insurance and hold the Authority harmless.

10. Equipment
 - a) Laboratory Instrument Repair Services – Agilent Technologies

Authorize the repair of Agilent laboratory instruments to be performed by Agilent Technologies of Santa Clara, California, for a one-year period in the amount of \$25,000.

 - b) Laboratory purchases under NYS contracts

Authorize the purchase of laboratory equipment and supplies under NYS contracts Groups 38700, 38713 and 12000 during the one-year period beginning June 1, 2011, in the total estimated amount of \$925,000.

- c) Transportation purchases under NYS and Suffolk County contracts
Authorize the purchase of transportation equipment and supplies under NYS and Suffolk County contracts during the one-year period beginning June 1, 2011, in the total estimated amount of \$2,400,000.

 - d) Fuse Reducers and Adapters for Production Control
Authorize the purchase of fuse reducers and adapters manufactured by Bussmann from the lowest quote received, Mid-Island Electric Supply of Commack, New York, in the amount of \$7,509.24; as the Authority currently does not have an executed contract for this material.
11. Special Services
- a) Stephen Schuster, Appraiser – Southampton Golf Club
Authorize Stephen Schuster, MAI to appraise an easement on 36,784 sq. ft. portion of Southampton Golf Club in the amount of \$1,500.

 - b) RFP 1310 – Public Relations and Marketing Services
Renew the agreement No. 1310 with Zimmerman Edelson Inc. of Great Neck, New York, to provide public relations and marketing services during the one-year period beginning July 1, 2011, at the same terms and conditions of the current agreement.

 - c) RFP 1340 – Maintenance of Fire Suppression Systems
Accept the lowest quote received under RFP No. 1340, of Fire Guard of Long Island, Inc. of Deer Park, NY, to maintain fire suppression systems, during the one-year period beginning May 1, 2011, in the total estimated amount of \$4,735.

ITEMS ADDED AFTER MAILING TO MEMBERS

- 12. Maintenance Agreement – SCADA Sun Unix Servers
Enter into a maintenance agreement covering the three SUN Unix servers for the SCADA system, for a one-year period at an annual cost of \$12,456.

- 13. SEQRA Review Easement at SUNY Stony Brook Technology Center
Authorize CEO to declare SCWA as lead agent for the project “Construction of the Development Drive Wellfield”; and issue a Negative Declaration because no significant adverse impacts associated with the project were identified in the LEAF.

14. Easement, Flying Point Road, Village of Southampton
As the Village of Southampton is unable to enter into an agreement as previously authorized by Resolution No. 074-02-2011, for a .84-acre easement in the amount of \$704,000, authorize proceeding with a .21-acre easement in the amount of \$252,315 plus \$150,000 to construct a building for the Parks department to replace the one the Authority would utilize, subject to acceptable water quality from the test well.

INVOICES - To be paid from the Operating Fund:

15a.	<u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	\$ 6,208.60
15b.	<u>Putney, Twombly, Hall & Hirson, LLP</u>	3,887.85
15c.	<u>Sobel & Schleier, LLC</u>	16,109.27

NEXT MEETING – Scheduled for Monday, June 20, 2011 at **5:30 p.m.** at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

Discussion Items

- 60th Anniversary Authority Picnic

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

May 23, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and John Milazzo; and by Messrs. Celiberti, Cortese, DeBlasi, Kulick, Kuzman, Miller, Motz, Pavacic, Pokorny, Reinfrank, Vecchio and Zotter; and by Mmes. Gallagher, Mancuso, Randazzo, Simson, Smith, Tinsley-Colbert and Trupia.

Robert Marcos of Local 393 was also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. No one wished to address the board at this time.

Mr. Gaughran then presented the minutes of the regular meeting of April 25, 2011, for approval. On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, the minutes of the regular meeting held on April 25, 201, were approved.

Mr. Jeffrey Szabo, Chief Executive Officer described the information in the Members' packets, including regular monthly reports and specifically noted the First Quarterly Report of 2011 Goals and Objectives.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation. On motion made by Mr. Pellegrino, duly seconded by Ms. Halpin, and unanimously carried, it was

(177-05-2011) RESOLVED, To extend for a one-year period beginning July 1, 2011, Contract 6452 for removal and disposal of chlorinated wastewater from various sites with Fenley & Nicol Environmental, Inc. of Deer Park, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(178-05-2011) RESOLVED, To extend for a one-year period beginning June 1, 2011, Contract 6563 for painting and inspection of fire hydrants with KPK Enterprises Inc. of Lindenhurst, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(179-05-2011) RESOLVED, To extend for a one-year period beginning June 1, 2011, Contract 6569 for furnishing and delivery of stainless steel repair clamps with Powerseal Pipeline Products Corp. of Wichita Falls, Texas, for Items 1 – 4, 6, 8 – 19, 21 – 23, 26 – 29; with Smith-Blair, Inc., of Texarkana, Texas for Items 7 and 20; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(180-05-2011) RESOLVED, To extend for a one-year period beginning July 1, 2011, Contract 6571 for replacement of automotive glass mobile service with A&A Auto Glass Plus of Amityville, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(181-05-2011) RESOLVED, To extend for a one-year period beginning July 1, 2011, Contract 6580 for furnishing and delivery of work clothing (gloves) with Olympic Glove & Safety Co., Inc. of Elmwood Park, New Jersey, in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(182-05-2011) RESOLVED, To extend for a one-year period beginning July 1, 2011, Contract 6581 for removal of above-ground fuel oil tanks at various authority sites with PRS 95 Inc. of Copiague, New York, in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6694, 6704, 6706 through 6709 and 6711, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Ms. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(183-05-2011) RESOLVED, To reject all bids received for Contract 6694 for furnishing and delivery of work clothing during the one-year period beginning July 1, 2011; the specifications will be revised and the contract will be readvertised.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(184-05-2011) RESOLVED, That the low bid for Items 1, 2, and 5 under Contract 6704 for furnishing and delivery of tools during the one-year period beginning June 1, 2011, submitted by Colonial Hardware Corp. of New York, New York, on a discount percentage basis off manufacturer's price list as stipulated in the bidder's proposal, be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 3 and 4 under Contract 6704, submitted by Eastern Industrial Equipment of Garden City, New York, on the same basis, be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(185-05-2011) RESOLVED, That the low bid for Items 1, 2, 4 and 7 under Contract 6706 for furnishing and delivery of pH measuring equipment and pressure transmitters during the one-year period beginning June 1, 2011, submitted by USA Bluebook of Gurnee, IL, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Thirteen Thousand Seven Hundred Seventy-five Dollars (\$13,775), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 3, 5 and 6 under Contract 6706, submitted by Eagle Control Corp. of Yaphank, New York, on the same basis and totaling Seventy-two Thousand Three Hundred Twenty-five Dollars (\$72,325), be and hereby is accepted; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(186-05-2011) RESOLVED, That the low bid for Contract 6707 for furnishing and delivery of pressure seal cut-sheet mailer laser forms and miscellaneous forms during the one-year period beginning June 1, 2011, submitted by Moore Wallace of Jericho, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Twenty-three Thousand Four Hundred Eighty-five Dollars (\$23,485), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Ms. Devine, and unanimously carried, it was

(187-05-2011) RESOLVED, That the low bid for the Bay Shore office and Babylon pump station sites under Contract 6708 for landscape and lawn maintenance during the period June 1, 2011, through December 15, 2011, submitted by Long Island Maintenance & Repair of East Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Fourteen Thousand One Hundred Fifty-two Dollars (\$14,152), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for the Patchogue and Port Jefferson pump station sites under Contract 6708, submitted by R&R Landscaping of

Central Islip, New York, on the same basis and totaling Forty-four Thousand Four Hundred Eighty-four Dollars (\$44,484), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(188-05-2011) RESOLVED, That the low bid for Contract 6709 for furnishing and delivery of cement-lined ductile iron pipe-flanged, during the one-year period beginning June 1, 2011, submitted by Metrofab Pipe Inc. of Plainview, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Forty-one Thousand Two Hundred Fifty-nine and 02/100 Dollars (\$41,259.02), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to accept payment on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(189-05-2011) RESOLVED, That the low bid for Contract 6711 for furnishing and delivery of compressed gas cylinders, during the two-year period beginning June 1, 2011, submitted by Airgas East, Inc. of Salem, New Hampshire, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Fifty-four Thousand Six Hundred Ninety and 90/100 Dollars (\$54,690.90), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to accept payment on behalf of the Authority.

Mr. Szabo referred to two requests from Larry Kulick, Chief Financial Officer, regarding financial institutions. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(190-05-2011) RESOLVED, To add Bridgehampton National Bank to the list of financial institutions for investment quotes and to have the Chief Executive Officer and/or the Chief Financial Officer execute any and all banking documentation.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(191-05-2011) RESOLVED, To open a new money market account with Capital One and to have the Chief Executive Officer and/or the Chief Financial Officer execute any and all banking documentation.

Mr. Szabo referred to a request from Mr. Kulick regarding a budget revision. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(192-05-2011) RESOLVED, To authorize a budget transfer from Items 050, 060 and 075 in the Budget for year ending May 31, 2011, in the amount of Four Hundred Seventy-nine Thousand Dollars (\$479,000) to Items 040 and 065 in order to allocate funds for two new test borings and the completion of the Circle Drive Booster project; this transfer will not increase the total amount of the budget.

The Members then reviewed a resolution to be included in applications to the New York State Department of Environmental Conservation. On motion made by Mr. Halpin and Ms. Devine, and unanimously carried, it was

(193-05-2011) RESOLVED, To construct Wells Nos. 1 and 2 at the Authority-owned Herricks Lane North Well Field, .92 acre site located on the west side of Herricks Lane, 1,860 feet south of Sound Avenue, Northville, Town of Riverhead; to equip each well with one (1) electrically-driven, deep well turbine pump, and to install a pitless wellhead adapter to house the motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Szabo referred to a request from Herman Miller, Deputy CEO for Operations to revise Sections 5 and 7 of the Authority's Rules and Regulations. After further explanation and discussion, on motion made by a Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(194-05-2011) RESOLVED, To authorize the revision of Section 5 of the Authority's Rules and Regulations to conform with our present practices of meter installations, to relocate Section 7 Paragraph 14 to Section 5, and to increase the meter tampering fee from One Hundred Dollars (\$100) to Two Hundred Fifty Dollars (\$250) for an outside meter set and

to Six Hundred Fifty Dollars (\$650) for an inside meter set to be relocated to an outside meter vault.

Mr. Szabo referred to a request from John C. Milazzo, Esq. regarding an easement over Authority land. After further explanation and discussion, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(195-05-2011) RESOLVED, To grant an easement over 244 square feet of the Authority-owned parcel at Townline Road well field in Smithtown to Douglas Baumgarth, in the amount of Two Thousand Five Hundred Dollars (\$2,500), which easement will be extinguished if alternate access is developed; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute said agreement on behalf of the Authority.

The Members then reviewed a request from Mr. Miller regarding a request from the West Babylon Fire Department to utilize an Authority pump station and elevated tank site. After further explanation and discussion and on motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(196-05-2011) RESOLVED, To enter into an agreement with the West Babylon Fire Department for the purpose of running an Interagency Rescue Drill at the Authority's Albin Avenue pump station and elevated tank site on June 12, 2011, the fire department will provide insurance and hold the Authority harmless; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to a request from Karen Randazzo, Director of Water Quality & Lab Services, regarding the repair of Agilent laboratory instruments. After further explanation, on motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(197-05-2011) RESOLVED, To authorize the service and repair of Agilent laboratory instruments to be performed by Agilent Technologies of Santa Clara, California, during a one-year period for the maximum amount of Twenty-five Thousand Dollars (\$25,000).

The Members reviewed purchases under NYS contracts. After further explanation and discussion on each item; on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(198-05-2011) RESOLVED, To authorize the purchase of laboratory equipment and supplies from ten (10) vendors under New York State contracts Groups 38700, 38713 and 12000 during the one-year period beginning June 1, 2011, in the total estimated amount of Nine Hundred Twenty-five Thousand Dollars (\$925,000).

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(199-05-2011) RESOLVED, To authorize the purchase of transportation equipment and supplies from several vendors under New York State and Suffolk County contracts during the one-year period beginning June 1, 2011, in the total estimated amount of Two Million Four Hundred Thousand Dollars (\$2,400,000).

Mr. Szabo referred to a request from Lisa Hohenberger, Purchasing Manager, regarding the purchase of fuse reducers and adapters. After further explanation and on motion made by Ms. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(200-05-2011) RESOLVED, To authorize the purchase of fuse reducers and adapters manufactured by Bussmann from the lowest quote received by Mid-Island Electric Supply of Commack, New York, in the amount of Seven Thousand Five Hundred Nine and 24/100 Dollars (\$7,509.24).

The Members reviewed a request from John Milazzo, Esq. regarding the appraisal of a portion of the Southampton Golf Club. After further explanation and on motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(201-05-2011) RESOLVED, To authorize Stephen Schuster, MAI to appraise an easement on a 36,784 square foot portion of Southampton Golf Club for the amount of One Thousand Five Hundred Dollars (\$1,500).

The Members then reviewed two requests regarding special service agreements. After further explanation of each and discussion; on motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(202-05-2011) RESOLVED, To renew the RFP No. 1310 with Zimmerman Edelson Inc. of Great Neck, New York, to provide public relations and marking services during the one-year period beginning July 1, 2011, at the same terms and conditions of the current

agreement; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(203-05-2011) RESOLVED, To accept the lowest quote received in response to the Authority's RFP No. 1340, of Fire Guard of Long Island, Inc. of Deer Park, New York, to maintain fire suppression systems, during the one-year period beginning May 1, 2011, in the total estimated amount of Four Thousand Seven-Hundred Thirty-five Dollars (\$4,735); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to three items that were added to the agenda after the mailing to the Members. After discussion on each and on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(204-05-2011) RESOLVED, To enter into a maintenance agreement with The Ergonomic Group of Westbury, New York, covering the three SUN Unix servers for the SCADA system, for a one-year period at an annual cost of Twelve Thousand Four Hundred Fifty-six Dollars (\$12,456); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Ms. Devine, and unanimously carried, it was

(205-05-2011) RESOLVED, To declare SCWA as lead agent for the project "Construction of the Development Drive Wellfield"; and issue a Negative Declaration because no significant adverse impacts associated with the project were identified in the LEAF.

The Members reviewed a request for a change to an easement which was previously authorized. On motion made by Ms. Devine, duly seconded by Mr. Toulon, the following resolution was unanimously carried:

(206-05-2011) WHEREAS, under Resolution No. 074-02-2011, the Members authorized entering into an agreement with the Village of Southampton for an easement on Flying Point Road; and

WHEREAS, the Village of Southampton is unable to execute said agreement; now, therefore, be it

RESOLVED, To enter into an agreement with the Village of Southampton regarding a .21-acre permanent easement and the .609-acre right of way easement on Flying Point Road, in the amount of Two Hundred Fifty-two Thousand Three Hundred Fifteen Dollars (\$252,315) plus an estimated One Hundred Fifty Thousand Dollars (\$150,000) to construct a building for the Parks Department to replace the one the Authority would utilize, subject to acceptable water quality from the test well; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(207-05-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

O'Connor, O'Connor, Hintz & Deveny, LLP	\$ 6,208.60
Putney, Twombly, Hall & Hirson, LLP	3,887.85
Sobel & Schleier, LLC	16,109.27

The Members scheduled their next regular meeting for Monday, June 20, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for discussion of new business and additional public comment. No one wished to address the Board at this time.

Mr. Szabo referred to a request to hold an employee picnic to celebrate the Authority's 60 years in operation. Mr. Gaughran stated that further investigation was necessary and he would discuss the results with the Board at our June meeting.

At 5:55 p.m., on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(208-05-2011) RESOLVED, That the Members go into Executive Session for the purpose of discussing several personnel matters.

The meeting was again called to order at 6:16 p.m.

On motion made by Jane Devine, duly seconded by Patrick Halpin, and unanimously carried, it was

(209-05-2011) RESOLVED, to terminate the employment of Robin Mills of Central Pine Barrens effective May 24, 2011, and authorize the Chief Executive Officer to enter into a separation agreement and release.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(210-05-2011) RESOLVED, To employ Geoffrey Hinds of Wheatley Heights, New York, as an intern in the Legal Department at an hourly rate of Seventeen (\$17) Dollars, for the period June, 2011, through September, 2011; and be it

FURTHER RESOLVED, To employ Christine Sidoti of East Islip, New York, as an intern in the Engineering Department at an hourly rate of Twelve (\$12) Dollars, for the period June, 2011, through September, 2011; and be it

FURTHER RESOLVED, To employ Allen Berber of East Northport, New York, as an intern in the Engineering Department at an hourly rate of Seventeen (\$17) Dollars, for the period June, 2011, through September, 2011; and be it

FURTHER RESOLVED, To employ Colin Anderson, of Northport, New York, as an intern in the Production Control Department at an hourly rate of Thirteen (\$13) Dollars, for the period June, 2011, through September, 2011; and be it

FURTHER RESOLVED, To employ Kyle Gordon of North Babylon, New York, as an intern in the Construction Maintenance Department at an hourly rate of Thirteen (\$13) Dollars, for the period July, 2011, through September, 2011.

On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(211-05-2011) RESOLVED, That Michael Mallowney, LIMS Application Developer, be transferred to a non-union position in accordance with the laboratory's collective bargaining agreement, and his salary shall be increased to Sixty-four Thousand Nine Hundred Fifty Dollars (\$64,950), to be effective upon final execution of the agreement.

On motion made by Mr. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(212-05-2011) RESOLVED, To change the title of Ann Carter of Central Pine Barrens to Science and Stewardship Coordinator; and be it

FURTHER RESOLVED, To change the title of Julie Hargrave to Senior Environmental Planner; and be it

FURTHER RESOLVED, To promote Yaroslav "Jerry" Tverdyy to a full-time position as Environmental Analyst at an annual salary of Forty Thousand Dollars (\$40,000).

As there was no further business to be considered, on motion made by Mr. Halpin and duly seconded by Mr. Toulon, the meeting was adjourned at 6:18 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON JUNE 20, 2011

5:30 P.M. AT OAKDALE, NEW YORK

5th Annual Long Island Volunteer Event – June 11, 2011

Operations – Peak Demand Distribution System Improvements

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – May 23, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6468 for testing of backflow prevention devices with Wunsch Certified Valve Inspections for Group I, Lund Certified Valve Testing for Group II, and R. Essay Plumbing & Heating for Group III.
- 2b. Contract 6483 for furnishing of courier services with General Courier Systems.
- 2c. Contract 6580 for furnishing and delivery of work clothing with Woods Mens & Boys Clothing for Items 1-13, 15, 16-18 and 23 only.
- 2d. Contract 6585 for furnishing and delivery of thermoplastic and concrete meter vaults with Alessio Pipe & Construction Co. for Items 5-7 only.
- 2e. Contract 6594 for thermal bond pavement restoration on highways with LLL Industries Inc.
- 2f. Contract 6595 for furnishing and delivery of PLC and various electrical control equipment with GCF Inc. for Items 1-6, 21, 25-28, and with Industrial Controls Distributors for Items 7-20 and 22.

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

June 20, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and John Milazzo; and by Messrs. Anderson, Bova, Celiberti, Cortese, DeBlasi, Finello, Kilcommons, Kulick, Kuzman, Libertelli, Litka, Miller, Motz, Pavacic, Pokorny, Reinfrank, Vecchio and Zotter; and by Mmes. Gallagher, Lyon, Mancuso, Morrisroe, Randazzo, Simson, Tinsley, Trupia and Vassallo.

Robert Marcos of Local 393 was also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

Donna Mancuso, Director of Administration, presented a slide show of the 5th Annual Long Island Volunteer Event which took place on June 11, 2011. Mrs. Mancuso stated the turnout was a record breaker with sixty-two (62) volunteers. The volunteers were divided into three groups – each group assigned to a different site. The three sites were a Veterans' home in Middle Island, a group home in Oakdale, and an emergency shelter in Holbrook. The agencies were very pleased with the results. The Members thanked Mrs. Mancuso for coordinating this annual event.

Joe Pokorny, Chief Engineer and Paul Kuzman, Director of Production Control, presented a Power Point presentation regarding Peak Demand Distribution System Improvements. Mr. Pokorny stated that last year was a record year with regard to water usage, specifically in Southampton.

Mr. Kuzman explained what has been done in preparation for the Summer of 2011. During the summer of 2010 improvements such as manual control of the West Prospect Street tank valve during off peak periods and the construction of a temporary booster on North Road were made. Improvements made to the Authority's system over the Winter/Spring of 2011 include pump upgrades on the South Fork, installation of remote controlled tank valves on three elevated storage tanks, construction of North Road permanent booster and construction of three new east end supply wells. Mr. Pokorny reviewed the planned future capacity improvements for the Southampton area which included the acquisition of Elks Lodge property to support three 500 GPM wells and pump station and the acquisition of the Flying Point Road property in the Village of Southampton to support two 500 GPM wells and pump station.

At 6:03 p.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. No one wished to address the board at this time.

Mr. Gaughran then presented the minutes of the regular meeting of May 23, 2011, for approval. On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, the minutes of the regular meeting held on May 23, 2011, were approved.

Jeffrey Szabo, Chief Executive Officer described the information in the Members' packets, including regular monthly reports. He then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letters of recommendation.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(213-06-2011) RESOLVED, To extend for a one-year period beginning September 1, 2011, Contract 6468 for testing of backflow prevention devices with Wunsch Certified Valve Inspections, Inc., of Port Jefferson Station, New York, for Group I, with Lund Certified Valve Testing Corp. of Port Jefferson Station, New York, for Group II, and with R. Essay Plumbing & Heating Inc. of Southampton, New York, for Group III; in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(214-06-2011) RESOLVED, To extend for a one-year period beginning September 1, 2011, Contract 6483 for furnishing of courier services with General Courier Systems of Brentwood, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(215-06-2011) RESOLVED, To extend for a one-year period beginning July 1, 2011, Contract 6580 for furnishing and delivery of work clothing with Woods Mens & Boys Clothing, Inc. of Brentwood, New York, for Items 1–13, 15, 16-18, and 23; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(216-06-2011) RESOLVED, To extend for a one-year period beginning August 1, 2011, Contract 6585 for furnishing and delivery of thermoplastic and concrete meter vaults with Alessio Pipe & Construction Co. of Huntington Station, New York, for Items 5-7; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(217-06-2011) RESOLVED, To extend for a one-year period beginning September 1, 2011, Contract 6594 for thermal bond pavement restoration on highways with LLL Industries, Inc. of Brookhaven, New York, in accordance with the specifications, terms and conditions of the contract.

On motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(218-06-2011) RESOLVED, To extend for a one-year period beginning September 1, 2011, Contract 6595 for furnishing and delivery of Programmable Logic Controller and various electrical control equipment with GCF Inc., of Northvale, New Jersey, for Items 1-6, 21, 25-28, and with Industrial Controls Distributors of Wanamassa, New Jersey, for Items 7-20 and 22; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6710, 6712, 6713, 6715 through 6720 and 6723, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(219-06-2011) RESOLVED, That the low bid under Contract 6710 for maintenance and installation of swing doors (interior and exterior) during the one-year period beginning July 1, 2011, submitted by Jordan Panel Systems Corp. of East Northport, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-three Thousand One Hundred Ten Dollars (\$23,110), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(220-06-2011) RESOLVED, That the low bid under Contract 6712 for inspection of fire hydrants at various locations during the period June 1, 2011 to September 20, 2011, submitted by Madison Avenue Construction of West Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Nineteen Thousand Five Hundred Dollars (\$19,500), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(221-06-2011) RESOLVED, That the low bid for Contract 6713 for the repair of underground locating devices during the one-year period beginning July 1, 2011, submitted by Joseph G. Pollard Co., Inc. of New Hyde Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the

contract documents, totaling Thirteen Thousand Five Hundred Dollars (\$13,500), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(222-06-2011) RESOLVED, That the low bid for Items 1 through 5 and 14 through 17 under Contract 6715 for furnishing and delivery of miscellaneous spare parts for Granular Activated Carbon Adsorption Systems during the one-year period beginning July 1, 2011, submitted by USA Bluebook of Gurnee, Illinois, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-three Thousand One Hundred Thirteen and 44/100 Dollars (\$23,113.44), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 6, 9 and 10 under Contract 6715, submitted by Eagle Control Corp. of Yaphank, New York, on the same basis and totaling Twenty-four Thousand Four Hundred Sixty Dollars (\$24,460), be and hereby is accepted; and be it

FURTHER RESOLVED, That bid for Item 13 submitted by Calgon Carbon Corp. be rejected as non-responsive; and be it

FURTHER RESOLVED, That Item 13 under Contract 6715, submitted by Eagle Control Corp. of Yaphank, New York, on the same basis, be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 7, 8, 11, 12, 18 and 19 under Contract 6715, submitted by Calgon Carbon Corp. of Pittsburgh, Pennsylvania, on the same basis and totaling Seven Thousand Nine Hundred Ninety-seven and 18/100 Dollars (\$7,997.18), be and hereby is accepted, and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(223-06-2011) RESOLVED, To reject the only bid received for Contract 6716 for furnishing and delivery of resilient seated check valves during the one-year period beginning July 1, 2011, submitted by USA Bluebook of Gurnee, Illinois, as it does not meet specifications; the specifications will be reviewed and the contract will be rebid.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(224-06-2011) RESOLVED, To reject all bids for Contract 6717 for construction of one deep test boring at the future Starr Boulevard well field in Calverton, as prices are higher than anticipated; this work will be done under Contract 6588.

On motion made by Ms. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(225-06-2011) RESOLVED, That the bid of Citadel Security Services, Inc. of Brooklyn, New York, be withdrawn in accordance with their letter dated June 20, 2011; and be it

FURTHER RESOLVED, That the low bid for Contract 6718 for furnishing of security guard services during the one-year period beginning August 1, 2011, submitted by Summit Security Services, Inc. of Uniondale, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Two Hundred Eighty-three Thousand Three Hundred Fifty-eight and 37/100 Dollars (\$283,358.37), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(226-06-2011) RESOLVED, That the low bid for Items 4 through 7, 9 and 10 under Contract 6719 for furnishing and delivery of stainless steel repair clamps and saddles during the period July 1, 2011 through May 31, 2012, submitted by Smith-Blair, Inc. of Texarkana, Arizona, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Four Thousand Nine Hundred Fifty-six and 94/100 Dollars (\$4,956.94), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 1, 2, 3, 8, 11 and 12 under Contract 6719, submitted by Powerseal Pipeline Products Corp. of Wichita Falls, Texas, on the same basis and totaling Ten Thousand One Hundred Three and 01/100 Dollars (\$10,103.01), be and hereby is accepted, and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Ms. Devine, and unanimously carried, it was

(227-06-2011) RESOLVED, That the low bid for Contract 6720 for furnishing and delivery of calcium hypochlorite tablets for various pumping stations during the period July 1, 2011 through December 31, 2011, submitted by George S. Coyne Chemical Co., Inc. of Croydon, Pennsylvania, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Forty-two Thousand Six Hundred Twenty-seven and 84/100 Dollars (\$42,627.84), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(228-06-2011) RESOLVED, That the high bid for Contract 6723 for the sale of scrap meters, submitted by Loni-Jo Metal Corp. of Westbury, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Ninety-three Thousand Five Hundred Fifty Dollars (\$93,550), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to accept payment on behalf of the Authority.

Mr. Szabo referred to a request from Larry Kulick, Chief Financial Officer, regarding the Long Island Purchasing Council. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(229-06-2011) RESOLVED, To authorize purchases, as a non-voting member, through the Long Island Purchasing Council with Nassau and Suffolk Counties, in order to cooperatively purchase goods; and that the Chief Executive Officer be and hereby is authorized to execute any related documentation on behalf of the Authority.

Mr. Szabo then referred to a request from Herman J. Miller, Deputy CEO of Operations, regarding the Southold Fire Department. After further explanation of details, and on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(230-06-2011) RESOLVED, To enter into an agreement to authorize the use of the Boisseau Avenue parking lot for the Southold Fire Department's trucks during the 125th Anniversary Parade and celebration and waive the \$100 fee. The fire department will provide a hold-harmless provision.

Mr. Szabo then referred to a request from Timothy Kilcommons, Director of Distribution, regarding resurfacing on Route 112, Port Jefferson Station. After further explanation of details, and on motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(231-06-2011) RESOLVED, To accept the offer of Intercounty Paving Associates LLC to install patches on Route 112 in Port Jefferson Station during road reconstruction , in the amount of Seventy-one Thousand Six Hundred Fifty-six and 91/100 Dollars (\$71,656.91), which is the amount the Authority would pay under its contract; Intercounty Paving Associates LLC will assume all future liability for said patches.

The Members then reviewed several items relating to equipment. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(232-06-2011) RESOLVED, To renew the maintenance agreement with Symantec for backup and recovery of data for the one-year period beginning August 21, 2011, in the amount of Eleven Thousand Six Hundred Ninety-four and 35/100 Dollars (\$11,694.35); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(233-06-2011) RESOLVED, To authorize approval of maintenance and purchase of supplies for the SDIX Analyzers utilized by the Laboratory from Strategic Diagnostics Inc. of Delaware, for a one-year period, in an amount not to exceed Thirty Thousand Dollars (\$30,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(234-06-2011) RESOLVED, To authorize the purchase of testing supplies on an as-needed basis from Sigma-Aldrich of St. Louis, Missouri, for a one-year period, in an amount not to exceed Ten Thousand Dollars (\$10,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to several items relating to special services. After further explanation of each and on motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(235-06-2011) RESOLVED, To accept the lowest quote of Action Trucking of Wantagh, New York, to remove laboratory waste from the Authority's Laboratory, during a one-year period, for an estimated five (5) pick-ups annually for a total cost not to exceed Eight Thousand Dollars (\$8,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(236-06-2011) RESOLVED, To enter into agreements for the purchase of fuel for the Authority's generators from three vendors: Hendrickson Fuels of Bay Shore, New York, Marshall & Sons of Montauk, New York, and Burts Reliable of Southold, New York, based on a price margin above the wholesale Northville "rack" price, on a routine basis as well as emergency service, estimated to total Three Thousand Dollars (\$3,000) per year each; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these agreements on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(237-06-2011) RESOLVED, To authorize the purchase of hardware and software under NYS and GSA contracts received in response to RFQ 1325, during the one-year period beginning June 1, 2011, in the approximate total amount of Four Hundred Sixteen Thousand Dollars (\$416,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(238-06-2011) RESOLVED, To authorize the purchase of office supplies and field supplies and parts under NYS and Suffolk County contracts received in response to RFQ No. 1344, during the one-year period beginning June 1, 2011, in the approximate total amount of Three Hundred Thousand Dollars (\$300,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(239-06-2011) RESOLVED, To accept the lowest quote received for RFP 1338 of Titan Fired Sprinklers Inc. of West Babylon, New York, to perform inspections, testing, maintenance and repair of fire sprinkler systems at the Authority's Coram and Hauppauge Offices, during the one-year period beginning July 1, 2011, in the approximate total amount of Fifteen Thousand Three Hundred Fifty Dollars (\$15,350); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members referred to three (3) requests regarding meetings, training and conferences. After further explanation of details, and on motion made by Ms. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(240-06-2011) RESOLVED, To authorize the attendance of Larry Anderson and Andrew Normandeau of Workforce Technology, at the 2011 Itron Users Conference in Scottsdale, Arizona, from September 16 through 21, 2011, in the approximate total amount of Five Thousand One Hundred Dollars (\$5,100); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(241-06-2011) RESOLVED, To authorize Suffolk County Community College to provide three (3) levels of Excel training (beginner, intermediate advanced) to forty (40) Authority employees in half-day sessions, on-site in the Finance training room, for the amount of Four Thousand Eighty Dollars (\$4,080); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(242-06-2011) RESOLVED, To authorize the expenditure of up to Five Thousand Dollars (\$5,000) for a management seminar to be held off site at a catering facility on a date to be determined, for approximately fifty (50) management employees, including speakers' fees; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to a request from Jane Morrisroe, Benefits Manager, regarding life insurance and long-term disability insurance renewal. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(243-06-2011) RESOLVED, To renew the Authority's life insurance coverage with Standard Life Insurance Company of New York, for the period July 1, 2011, through July 1, 2013, with a two-year rate guarantee; and to renew the employee-paid long-term disability insurance with Standard Life Insurance Company of New York, for the period July 1, 2011 through July 1, 2012, with no rate increase; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to three items that were added to the agenda after the mailing to the Members. After discussion of each and on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(244-06-2011) RESOLVED, To enter into a service agreement for the liquid chromatograph instrument used for triazine analyses in the Laboratory, with Waters Corporation, for a one-year period beginning June 9, 2011, in the amount of Twenty-one Thousand Five Hundred Twenty and 90/100 Dollars (\$21,520.90); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(245-06-2011) RESOLVED, To authorize a five-year re-payment period for Mastic Sports Club for a two inch (2") tap and RPZ device to provide water at the soccer fields in Yaphank, quarterly amount including interest is Two Hundred Seventy-two and 74/100 Dollars (\$272.74); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(246-06-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Aquebogue Abstract	\$ 342.00
Bank of New York Mellon	131,778.20
Decision 2000 Real Estate	342.00
Havkins Rosenfeld Ritzert & Varriale	14,039.40
O'Connor, O'Connor, Hintz & Deveny, LLP	7,120.15
Putney, Twombly, Hall & Hirson, LLP	3,413.80
Sarisohn Law Partners	500.00
Superior Abstract Corp.	402.00
Twomey, Latham, Shea	1,080.68

The Members scheduled their next regular meeting for Monday, July 18, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for discussion of new business and additional public comment. No one wished to address the Board at this time.

At 6:50 p.m., on motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(247-06-2011) RESOLVED, That the Members go into Executive Session for the purpose of discussing several personnel matters and reviewing a presentation by Rich Bova regarding emergency planning and security.

The meeting was again called to order at 7:53 p.m.

On motion made by Errol Toulon, duly seconded by Frank Pellegrino, and unanimously carried, it was

(248-06-2011) RESOLVED, To authorize the Chief Executive Officer to execute an addendum to the license agreement with SAP America, to increase the amount of contract account licenses, in an amount not to exceed One Hundred Ninety-eight Thousand One Hundred Thirty-five Dollars (\$198,135); if executed within thirty (30) days, amount will be discounted by Thirty Percent (30%).

On motion made by Jane Devine, duly seconded by Errol Toulon, and unanimously carried, it was

(249-06-2011) RESOLVED, To employ Christian Reed of East Islip, New York, as an intern in Production Control, at an hourly rate of Twelve (\$12) Dollars, for the summer months.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(250-06-2011) RESOLVED, To employ Paul Brandt of Lake Grove, New York, as an Assistant Water Tank Inspection Engineer at an annual salary of Fifty-five Thousand Dollars (\$55,000), with employment to commence as soon as possible.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(251-06-2011) RESOLVED, To employ Katherine Delligatti of Rocky Point, New York, as Secretary for Pine Barrens, at an annual salary of Forty-five Thousand Dollars (\$45,000), with employment to commence as soon as possible.

On motion made by Mr. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(252-06-2011) RESOLVED, To employ Dominick Feeney of Melville, New York, on a part-time basis without benefits, as an Operations Analyst during the period July 1, 2011 through December 31, 2011, at a salary not to exceed Thirty Thousand Dollars (\$30,000).

As there was no further business to be considered, on motion made by Ms. Devine and duly seconded by Mr. Toulon, the meeting was adjourned at 7:55 p.m.

Patrick G. Halpin, Secretary

CONTRACTS – AWARD/REJECT

- 3a. Contract 6710 for maintenance and installation of swing doors during the one-year period beginning July 1, 2011.
- 3b. Contract 6712 for inspection of fire hydrants at various locations during the period June 1, 2011 through September 30, 2011.
- 3c. Contract 6713 for repair of underground locating devices during the one-year period beginning July 1, 2011.
- 3d. Contract 6715 for furnishing and delivery of miscellaneous spare parts for GAC systems during the one-year period beginning July 1, 2011.
- 3e. Contract 6716 for furnishing and delivery of resilient seated check valves, during the one-year period beginning July 1, 2011.
- 3f. Contract 6717 for construction of one deep test boring at future Starr Boulevard well field in Calverton.
- 3g. Contract 6718 for furnishing of security guard services during the one-year period beginning August 1, 2011.
- 3h. Contract 6719 for furnishing and delivery of stainless steel repair clamps and saddles during the one-year period beginning July 1, 2011.
- 3i. Contract 6720 for furnishing and delivery of calcium hypochlorite tablets for various pump stations during the period July 1, 2011 through December 31, 2011.
- 3j. Contract 6723 for sale of scrap meters.

GENERAL

- 4. Government
 - a) Long Island Purchasing Council
Authorize purchases, as a non-voting member, through the Long Island Purchasing Council with Nassau and Suffolk counties, in order to cooperatively purchase goods and services.

5. Property – Outside Use of

a) Southold Fire Department - Use of Boisseau Avenue

Enter into an agreement to authorize the use of the Boisseau Avenue parking lot for the Southold Fire Department's trucks during the 125th Anniversary Parade and Celebration and waive the \$100 fee; the Fire Department will provide a hold-harmless provision.

6. Main Extensions - Resurfacing

a) Route 112, Port Jefferson Station

Accept the offer of Intercounty Paving Association LLC to install patches on Route 112 in Port Jefferson Station during road reconstruction, in the amount of \$71,656.91 which is the amount the Authority would have paid its contractor; Intercounty will assume all future liability for said patches.

7. Equipment

a) Maintenance Agreement - Symantec

Renew software maintenance agreement with Symantec for backup and recovery of data for the one-year period beginning August 21, 2011, in the amount of \$11,694.35.

b) SDIX Analyzers - Laboratory

Authorize approval of maintenance and purchase of supplies for the SDIX Analyzers utilized by the Laboratory, for a one-year period in an amount not to exceed \$30,000.

c) Laboratory Purchases from Sigma-Aldrich

Authorize the purchase of testing supplies on an as-needed basis from Sigma-Aldrich, for a one-year period in an amount not to exceed \$10,000.

8. Special Services

a) Removal of Laboratory Waste

Accept the lowest quote of Action Trucking of Wantagh, NY, to remove Laboratory waste during a one-year period, estimated five (5) pick-ups annually, at a cost of \$1,550 per pick-up, not to exceed a maximum amount of \$8,000.

- b) Generator Fuel Suppliers
Enter into agreements for the purchase of fuel for the Authority's generators from three vendors, Hendrickson Fuels, Marshall & Sons and Burts Reliable based on a price margin above the wholesale Northville "rack" price, on a routine basis as well as emergency service, estimated to total \$3,000 per year each.
- c) RFQ 1325 –NYS & GSA Contract Purchases-Information Technology
Authorize the purchase of hardware and software under NYS and GSA contracts during the one-year period beginning June 1, 2011, in the approximate total amount of \$416,000.
- d) RFQ 1344 – NYS & SC Contract Purchases-Storeroom
Authorize the purchase of office supplies and field supplies and parts under NYS and Suffolk County contracts during the one-year period beginning June 1, 2011, in the approximate total amount of \$300,000.
- e) RFP 1338 – Inspection, Testing, Maintenance & Repair of Fire Sprinkler systems at Coram and Hauppauge Offices
Accept the lowest quote received for RFP 1338 of Titan Fire Sprinklers Inc. of West Babylon, to perform inspection, testing, maintenance and repair of fire sprinkler systems at the Authority's Coram and Hauppauge Offices, during the one-year period beginning July 1, 2011, in the approximate total amount of \$4,600.

9. Meetings, Training, Conferences

- a) 2011 Itron Users Conference
Authorize the attendance of Larry Anderson and Andrew Normandeau of Workforce Technology, at the 2011 Itron Users Conference in Scottsdale, Arizona, from September 16 through 21, 2011, in the approximate total amount of \$5,100.
- b) Excel 2007 Training for Authority Employees
Authorize Suffolk County Community College to provide three (3) levels of training (Beginner, Intermediate and Advanced) to 40 Authority employees in half-day sessions, on-site in the Finance training room, for the amount of \$4,080.
- c) Management Seminar
Authorize the expenditure of up to \$5,000 for a management seminar to be held off-site at a catering facility on a date to be determined, for approximately 50 management employees, including speakers' fees.

10. Personnel

- a) Life Insurance and Long-term Disability Insurance Renewal
 Renew the Authority's life insurance coverage with Standard Life Insurance Company of New York, for the period July 1, 2011 through July 1, 2013, at a increase of 20% with a two-year rate guarantee; and to renew the employee-paid long-term disability insurance with Standard Life Insurance Company of New York, for the period July 1, 2011 through July 1, 2012, with no rate increase.

ITEMS ADDED AFTER MAILING TO MEMBERS

- 11. Service Agreement for Laboratory Instrument – Waters Corporation
 Enter into a service agreement for the instrument used for triazine analyses in the Laboratory, with Waters Corporation, for a one-year period beginning June 9, 2011 in the amount of \$21,520.90.

- 12. SAP License Agreement Addendum
 Authorize the CEO to execute an addendum to the license agreement with SAP America, to increase the amount of contract account licenses, in an amount not to exceed \$198,135; if executed within 30 days amount will be discounted by 30%.

- 13. Mastic Sports Club – Finance tap fee over 5 year period
 Authorize a five-year repayment period for Mastic Sports Club for a 2” tap to provide water at the soccer fields in Yaphank; the total financed is \$4,800 plus an RPZ device, quarterly amount including interest is \$272.74.

INVOICES - To be paid from the Operating Fund:

14a. <u>Aquebogue Abstract</u>	\$ 342.00
14b. <u>Bank of New York Mellon</u>	131,778.20
14c. <u>Decision 2000 Real Estate</u>	342.00
14d. <u>Havkins Rosenfeld Ritzert & Varriale</u>	14,039.40
14e. <u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	7,120.15
14f. <u>Putney, Twombly, Hall & Hirson, LLP</u>	3,413.80
14g. <u>Sarisohn Law Partners</u>	500.00
14h. <u>Superior Abstract Corp.</u>	402.00
14i. <u>Twomey, Latham, Shea</u>	1,080.68

NEXT MEETING – Scheduled for Monday, July 18, 2011 at **5:30 p.m.** at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

AGENDA

REGULAR MEETING ON JULY 18, 2011

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – June 20, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6596 for furnishing and delivery of reprinting services with Gallery Digital Imaging Services, Inc.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6721 for drilling of wells and test borings during the one-year period beginning September 1, 2011.
- 3b. Contract 6722 for welding fabrication and repairs during the one-year period beginning August 1, 2011.
- 3c. Contract 6724 for furnishing and delivery of thermoplastic meter vaults during the one-year period beginning August 1, 2011.
- 3d. Contract 6725 for furnishing and delivery of C900, C909 PVC pipe, during the period beginning August 1, 2011 through October 31, 2011.
- 3e. Contract 6727 for furnishing and delivery of work clothing, during the one-year period beginning July 1, 2011.
- 3f. Contract 6728 for furnishing and delivery of automatic blowoff control cable assemblies.
- 3g. Contract 6729 for construction of Well No. 1 at Development Drive well field, Stony Brook.

AGENDA

REGULAR MEETING ON JULY 18, 2011

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – June 20, 2011.

CONTRACTS – EXTEND

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- 3b. Contract 6722 for welding fabrication and repairs during the one-year period beginning August 1, 2011.
- 3c. Contract 6724 for furnishing and delivery of thermoplastic meter vaults during the one-year period beginning August 1, 2011.
- 3d. Contract 6725 for furnishing and delivery of C900, C909 PVC pipe, during the period beginning August 1, 2011 through October 31, 2011.
- 3e. Contract 6727 for furnishing and delivery of work clothing, during the one-year period beginning July 1, 2011.
- 3f. Contract 6728 for furnishing and delivery of automatic blowoff control cable assemblies.
- 3g. Contract 6729 for construction of Well No. 1 at Development Drive well field, Stony Brook.

- 3h. Contract 6730 for maintenance and repair of meter interrogation devices during the one-year period beginning August 1, 2011.
- 3i. Contract 6731 for construction of two masonry buildings for existing filtration equipment at Meade Drive, Centerport and Jayne Boulevard, Terryville.
- 3j. Contract 6732 for installation of water service lines during the period August 1, 2011 through January 31, 2012.
- 3k. Contract 6733 for furnishing and delivery of copper tubing type “K”.

GENERAL

- 4. Rules and Regulations
 - a) Potential Development Rule
Authorize increasing the surcharge from \$2,500 to \$3,800 for the potential development rule, where properties are developed utilizing a water main that was installed as an Authority improvement.
- 5. Main Extensions
 - a) Soundview Association, Stony Brook
Establish a surcharge of \$5,871.74 for 61 homes in the Soundview Association in Stony Brook.
 - b) Saltaire Water Main Installation
Enter into an agreement with the Village of Saltaire to install a 12” water main on Lighthouse Walk; Authority cost will be \$975,000 and Village of Saltaire cost will be \$400,000.
- 6. Government
 - a) Town of Islip – Community Gardens
Accept the offer of Town of Islip to restore several asphalt patches in the approximate amount of \$3,455.56; in exchange the Authority will install two 1” services at community gardens in Brentwood and Sayville, with an approximate value of \$3,300.

7. Property

a) Easement – Gospel Community Church, Sayville

Enter into an easement agreement with the Gospel Community Church on Greeley Avenue in Sayville, for a 1000 sq. ft. easement to provide a main inter-connection; in exchange the Authority will provide a five-year credit on their private hydrant rental, totaling \$1,171.

8. Property – Outside Use of

a) Sparkling Pointe Winery – Ackerly Pond Well Field

Enter into an agreement to authorize the use of 1-acre of the Ackerly Pond well field for overflow parking at Sparkling Pointe Winery, on July 30, August 13, August 14, September 3 and October 8, 2011 at a cost of \$500 per day; the winery will provide insurance and a hold harmless agreement and the Authority will fence the hydrant and monitoring well, for protection.

9. DEC - Application

a) Wells Nos. 1 and 2 at County Road 39 (Elk's Lodge)

10. Water Supply Systems

a) East Farmingdale Water District Credit

Authorize a refund to Walmart in the amount of \$25,372 as they were overcharged by the East Farmingdale Water District; the Town of Babylon will reimburse the Authority.

11. Equipment

a) Mailing Permit Equipment Replacement

Enter into a 39-month lease agreement, including maintenance, with Pitney Bowes for a new postal permit machine located in the Information Technology Department, in the amount of \$156/month, totaling \$1,872 per year.

12. Special Services

a) Vendor Language Line Services

Renew the agreement with Language Line Services to provide caller translation services, under NYS Contract at \$.90 per minute, for a total annual cost of \$9,000.

b) Zimmerman/Edelson

1) Amend Resolution No. 108-03-2010

Amend resolution awarding RFP 1310 to Zimmerman/Edelson with an effective date of July 1, 2010, in lieu of April 1, 2010.

2) Payment of Invoices

Authorize the payment of invoices for April, May and June of 2010 in the amount of \$4,000 each, as the contract was not executed until July 1, 2010 and work was performed in the interim period.

c) Tracker Archaeology Services – Watch Hill Well

Authorize the additional archaeological services required for the Phase 1B report required by Fire Island National Seashore at Watch Hill, to be performed by Tracker Archaeology Services in the amount of \$1,600.

13. Meetings, Training, Conferences

a) NYS Government Finance Officers Association (GFOA)

Authorize the membership in and attendance of Doug Celiberti of Finance at GFOA Board of Governor's meetings in Albany, NY, and reimburse him for expenses related to attendance over the 2011/2012 year, specifically a one-night hotel accommodation, meals and use of an Authority vehicle for 2 meetings and the annual conference.

b) Environmental Measurement Symposium

Authorize Jolanta Rechul of the Laboratory to attend the Environmental Measurement Symposium in Bellevue, Washington, from August 15-19, 2011, for the estimated cost of \$2,395.

c) RFP No. 1339 – Diversity Assessment and Training

Accept the proposal of Corporate Counseling Associates (CCA) of New York, NY, to perform a diversity assessment and develop a training program for Authority employees, at a cost not to exceed \$60,000.

d) 2011 Service Awards and Luncheon

Authorize the expenditure of approximately \$6,000 to hold a service awards luncheon in September, honoring thirty (30) employees attaining, 20, 25, 30 and 35 years of service to the Authority.

- e) AWWA 2011 Distribution Systems Symposium and Exposition and Water Security Conference
Authorize Phil Thompson of Production Control, Kevin Reilly of Construction-Maintenance and Rich Bova of Engineering to attend the 2011 AWWA Distribution Systems Symposium and Water Security Conference in Nashville, Tennessee, from September 11 through 14, 2011, for the estimated cost of \$1,860 per person.

14. General

- a) Groundwater Guardians
Reauthorize the participation of the Authority in the Groundwater Guardians program through the National Groundwater Association.

15. Uncollectible Accounts

Authorize the write off of uncollectible accounts for the fiscal year ending May 31, 2011, totaling \$714,312.48.

ITEMS RECEIVED AFTER THE MAILING TO THE MEMBERS

16. Federal Grant Funds for CNG Vehicles

- a) Greater Long Island Clean Cities Coalition
Enter into an agreement with Greater Long Island Clean Cities Coalition to accept \$656,000 in Federal Congestion Mitigation and Air Quality funds to purchase 5 new replacement vehicles and retrofit 8 existing vehicles; this requires a match cost of \$537,750 from the Authority.
- b) Budget Increase for Year Ending May 31, 2012
Authorize an increase to the Transportation budget for year ending May 31, 2012, in the amount of \$536,750 to cover the cost to match the federal grant for CNG vehicles.

17. Basic Electricity for Non-Electrician Training

Authorize the attendance of Louis Stoltenborg at training on Basic Electricity given by American Trainco in Plainview on August 22 and 23, 2011, at a cost of \$980 plus travel expenses.

18. RFP No. 1347 – Videographer/Producer for 5 Videos
Award RFP to the lowest proposal received of Advisions of Northport, NY, to produce 5 videos for the Authority’s new website, at a maximum cost of \$25,000.

INVOICES - To be paid from the Operating Fund:

19a.	<u>Havkins Rosenfeld Ritzert & Varriale, LLP</u>	\$ 8,171.44
19b.	<u>Putney, Twombly, Hall & Hirson, LLP</u>	\$ 872.00

NEXT MEETING – RESCHEDULED for Tuesday, August 30, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

Discussion Items

- Shared Distribution Costs

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

July 18, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and John Milazzo; and by Messrs. Anderson, Celiberti, Cortese, DeBlasi, Finello, Kilcommons, Kulick, Kuzman, Litka, Miller, Motz, Osness, Pavacic, Pokorny, Reinfrank and Zotter; and by Mmes. Gallagher, Hohenberger, Mancuso, Morrisroe, Randazzo, Simson, Tinsley, Trupia and Vassallo.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. No one wished to address the board at this time.

Mr. Gaughran referred to letters from the faculty and students of the Eastport-South Manor Jr. Sr. High School commending Donna Mancuso, Director of Administration, on her educational presentation to their classes. Mr. Gaughran congratulated Ms. Mancuso on a job well done.

Mr. Gaughran then presented the minutes of the regular meeting of June 20, 2011, for approval. On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, the minutes of the regular meeting held on June 20, 2011, were approved.

Mr. Jeffrey Szabo, Chief Executive Officer described the information in the Members' packets, including regular monthly reports.

Mr. Szabo then referred to a contract scheduled to expire shortly, and he recommended that the Authority exercise its option to extend this contract in accordance with the letter of recommendation. On motion made by Ms. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(253-07-2011) RESOLVED, To extend for a one-year period beginning September 1, 2011, Contract 6596 for furnishing and delivery of reprinting services with Gallery Digital Imaging Services, Inc. of Islip Terrace, New York; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6721, 6722, 6724, 6725, 6727 through 6733, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(254-07-2011) RESOLVED, That the low bid under Contract 6721 for drilling of wells and test borings for Zone A and Zone B during the one-year period beginning September 1, 2011, submitted by R&L Well Drilling, LLC of Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Million Six Hundred Thirty-one Thousand Five Hundred Dollars (\$1,631,500) be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(255-07-2011) RESOLVED, That the low bid under Contract 6722 for welding fabrication and repairs during the one-year period August 1, 2011, submitted by Alliance Welding & Fabrication of East Islip, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Fifteen Thousand Five Hundred Dollars (\$15,500), be and hereby is accepted;

and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(256-07-2011) RESOLVED, That the only bid for Contract 6724 for furnishing and delivery of thermoplastic meter vaults during the one-year period beginning August 1, 2011, submitted by Old Castle Precast of Conroe, Texas, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling One Hundred Ninety-six Thousand Two Hundred Sixty-two and 40/100 Dollars (\$196,262.40), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(257-07-2011) RESOLVED, That the low bid for Contract 6725 for furnishing and delivery of C900, C909 PVC pipe during the period beginning August 1, 2011 through October 31, 2011, submitted by T. Mina Supply Inc. of Flushing, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Nine Thousand Five Hundred Ninety-four and 75/100 Dollars (\$9,594.75), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Ms. Devine, and unanimously carried, it was

(258-07-2011) RESOLVED, That the low bid for Items 1, 2, 3 and 5 under Contract 6727 for furnishing and delivery of work clothing during the one-year period beginning July 1, 2011, submitted by The Liberty Store of Auburn, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Thirty-nine Thousand Four Hundred Sixty-two and 50/100 Dollars (\$39,462.50), be and hereby is accepted; and be it

FURTHER RESOLVED That the low bid for Item 4 under Contract 6727, submitted by Woods Mens & Boys Wear LTD, of Brentwood, New York, on the same basis and totaling Seventeen Thousand Seven Hundred Seventy-five Dollars (\$17,775), be and hereby is accepted, and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(259-07-2011) RESOLVED, That the low bid for Contract 6728 for furnishing and delivery of automatic blow-off control cable assemblies, submitted by Revco Lighting & Electrical Supply of Southampton, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Twenty-six Thousand Three Hundred Fifty Dollars (\$26,350), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(260-07-2011) RESOLVED, To reject all bids received for Contract 6729 for construction of Well No. 1 at Development Drive well field; this work will be performed under an existing contract.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(261-07-2011) RESOLVED, That the only bid for Contract 6730 for maintenance and repair of meter interrogation devices during the one-year period beginning August 1, 2011, submitted by JPW Associates, Inc. of Audubon, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Thirty-one Thousand One Hundred Sixty-five Dollars (\$31,165), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(262-07-2011) RESOLVED, That the low bid for Proposition No. 5 under Contract 6731 for construction of two masonry buildings for existing filtration equipment at Meade Drive, Centerport and Jayne Boulevard, Terryville, submitted by Essemce Enterprises, Inc., of Remsenburg, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Hundred Fifteen Thousand Eight Hundred Dollars (\$215,800), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(263-07-2011) RESOLVED, That the low bid for Contract 6732 for installation of water service lines during the period August 1, 2011 through January 31, 2012, submitted by Bancker Construction Corp. of Islandia, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Hundred Ninety-one Thousand Eighty and 30/100 Dollars (\$291,080.30), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(264-07-2011) RESOLVED, That the low bid for Contract 6733 for furnishing and delivery of copper tubing type "K", submitted by T. Mina Supply Inc., of Flushing, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Sixteen Thousand One Hundred Sixty-four and 80/100 Dollars (\$116,164.80), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to a request from Larry Kulick, Chief Financial Officer, regarding the Potential Development Rule in the Authority's Rules and Regulations. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(265-07-2011) RESOLVED, To authorize amending the Authority's Rules and Regulations to increase the surcharge from Two Thousand Five Hundred Dollars (\$2,500) to Three Thousand Eight Hundred Dollars (\$3,800) for the potential development rule, where properties are developed utilizing a water main that was installed as an Authority improvement.

Mr. Szabo then referred to two requests from Herman Miller, Deputy CEO of Operations, regarding water mains. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(266-07-2011) RESOLVED, To establish a surcharge of Five Thousand Eight Hundred Seventy-one and 74/100 Dollars (\$5,871.74) for 61 homes in the Soundview Association in Stony Brook; and be it

FURTHER RESOLVED, To notify the homeowners along the route of the main extension, in writing, that unless the required fees and deposits, etc. have been paid within one-year of the date the main is placed in service, they will be required to pay the late participation surcharge in addition to the standard deposits and tapping fees.

On motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(267-07-2011) RESOLVED, To enter into an agreement with the Village of Saltaire to install a 12" water main on Lighthouse Walk at an estimated cost to the Authority of Nine Hundred Seventy-five Thousand Dollars (\$975,000), and an estimated cost to the Village of Saltaire of Four Hundred Thousand Dollars (\$400,000), with the following terms:

The Authority will: install and maintain a 12" water main on Lighthouse Walk;
install a connection between the new main and existing main on Beacon Walk, Broadway and West Walk;
pay for 50% of the concrete restoration, including demolition;
exchange rental fee for twelve (12) hydrants for future rental vehicle permits at no cost;
install SCADA controls and operate Saltaire wells under normal conditions;

Saltire will: design and install new concrete on Lighthouse Walk;
be responsible for maintenance, electrical and chemical supply for Saltaire wells;
be responsible for additional interconnections to new water main;
be responsible for service tie-overs to new 12" main;
pay 50% of concrete restoration, including demotion;
be responsible for annual fee on hydrants above the twelve (12) covered by the permit;

and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a request from Timothy Kilcommons, Director of Distribution, to approve a mutually beneficial agreement to provide water services to community gardens in Brentwood and Sayville. After further explanation of details, and on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(268-07-2011) RESOLVED, To accept the offer of the Town of Islip to restore three of the Authority's asphalt patches in the approximate amount of Three Thousand Four Hundred Fifty-five and 56/100 Dollars (\$3,455.56), in exchange the Authority will install two 1" services at community gardens at 34 MacArthur Avenue, Brentwood and Kay Porter Park, Railroad Avenue, Sayville, with an approximate value of Three Thousand Three Hundred Dollars (\$3,300).

Mr. Szabo then referred to memoranda from Herman J. Miller, Deputy CEO of Operations, regarding an easement from the Gospel Community Church in Sayville. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(269-07-2011) RESOLVED, To enter into an easement agreement with the Gospel Community Church on Greeley Avenue in Sayville, for an approximate One Thousand (1,000) square foot easement to provide a main interconnection; in exchange the Authority will grant a five-year credit on their private hydrant rental totaling One Thousand One Hundred Seventy-one Dollars (\$1,171); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a request from Carrie Meek Gallagher, Chief Sustainability Officer, regarding Sparkling Pointe Winery. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(270-07-2011) RESOLVED, To enter into an agreement with Sparkling Pointe Winery in Southold authorizing the use of one-acre of the Authority's Ackerly Pond well field for overflow parking on July 30, August 13, August 14, September 3 and October 8, 2011, at a cost of Five Hundred Dollars (\$500) per day; the winery will provide insurance and a hold harmless agreement and the Authority will fence the hydrant and monitoring well, for protection.

The Members then reviewed a resolution to be included in applications to the New York State Department of Environmental Conservation. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(271-07-2011) RESOLVED, To construct Wells Nos. 1 and 2 at the County Road 39 Well Field, located on an easement on the north side of County Road 39, approximately 1,780 feet west of Tuckahoe Lane, Tuckahoe, Town of Southampton; to equip each well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That application be made to the Department of Environmental Conservation of the State of New York and that said application may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Szabo then referred to a memorandum from Mr. Kulick, regarding a credit relating to a billing error by the East Farmingdale Water District. After further explanation of details, and on motion made by Mr. Toulon, duly seconded by Mr. Halpin and unanimously carried, it was

(272-07-2011) RESOLVED, To authorize a refund to Walmart in the amount of Twenty-five Thousand Three Hundred Seventy-two Dollars (\$25,372), as they were billed incorrectly by the East Farmingdale Water District; the Town of Babylon will reimburse the Authority for said refund.

The Members reviewed a request regarding Authority equipment. After further explanation of details, and on motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(273-07-2011) RESOLVED, To enter into a thirty-nine (39) month lease agreement with Pitney Bowes for a new postal permit machine located in the Information Technology Department, in the amount of One Hundred Fifty-six Dollars (\$156) per month, totaling One Thousand Eighty Hundred Seventy-two (\$1,872) per year; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members then reviewed several items relating to special services. After further explanation of details, and on motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(274-07-2011) RESOLVED, To renew the agreement with Language Line Services to provide caller translation services, under New York State Contract PS63093, for a total annual cost of Nine Thousand Dollars (\$9,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, the following resolution was unanimously carried:

(275-07-2011) WHEREAS, Resolution No. 108-03-2010 awarded RFP 1310 to Zimmerman/Edelson of Great Neck, New York, to provide public relation services for a one-year period beginning April 1, 2010; and

WHEREAS, the agreement was not executed until July 1, 2010; now therefore be it

RESOLVED, That Resolution No. 108-03-2010 be amended in that the one-year period begins July 1, 2010, in lieu of April 1, 2010; and be it

FURTHER RESOLVED, To authorize the payments of the monthly invoices for April, May and June of 2010, in the amounts of Four Thousand Dollars (\$4,000) each, as work was performed in the interim period.

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(276-07-2011) RESOLVED, To authorize the additional archaeological services required for the Phase 1B report required by Fire Island National Seashore at Watch Hill, to be performed by Tracker Archaeology Services of Monroe, New York, in the amount of One Thousand Six Hundred Dollars (\$1,600).

The Members then reviewed several requests regarding meetings and conferences. After further explanation of details on each, and on motion made by Mr. Halpin duly seconded by Mrs. Devine, and unanimously carried, it was

(277-07-2011) RESOLVED, To authorize the membership in and attendance of Douglas Celiberti of Finance at GFOA Board of Governor's meetings in Albany, New York, and reimburse him for expenses related to his attendance over the 2011/2012 year, specifically, a one-night hotel accommodation, meals and use of an Authority vehicle for two (2) meetings and the annual conference.

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(278-07-2011) RESOLVED, To authorize Jolanta Rechul of the Laboratory to attend the Environmental Measurement Symposium in Bellevue, Washington, from August 15-19, 2011, for the estimated cost of Two Thousand Three Hundred Ninety-five Dollars (\$2,395).

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(279-07-2011) RESOLVED, To accept the received proposal of Corporate Counseling Associates (CCA) of New York, New York, in response to the Authority's RFP No. 1339 for Diversity Assessment and Training program for Authority employees, at a cost not to exceed Sixty Thousand Dollars (\$60,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(280-07-2011) RESOLVED, To authorize the expenditure of approximately Six Thousand Dollars (\$6,000) to hold a service awards luncheon in September, honoring thirty (30) employees attaining, 20, 25, 30 and 35 years of service to the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(281-07-2011) RESOLVED, To authorize Philip Thompson of Production Control, Kevin Reilly of Construction-Maintenance and Richard Bova of Engineering to attend the 2011 AWWA Distribution Systems Symposium and Water Security Conference in Nashville, Tennessee, from September 11 through September 14, 2011, for the estimated cost of One Thousand Eight Hundred Sixty Dollars (\$1,860) per person.

Mr. Szabo referred to a request from Mrs. Gallagher regarding participation in the Groundwater Guardian program. After further explanation of details, and on motion made by Mrs. Devine duly seconded by Mr. Toulon, the following resolution was unanimously carried:

(282-07-2011) WHEREAS, the Suffolk County Water Authority previously authorized participation in the Groundwater Guardian program under Resolution No. 128-03-1998, and

WHEREAS, the Members of the Board wish to renew the Authority's commitment to this program; and

WHEREAS, the designation of a community as a Groundwater Guardian by the Groundwater Foundation is a prestigious achievement; and

WHEREAS, the Groundwater Guardian program has proven to be an effective tool for helping communities move forward in the groundwater protection process; now, therefore, be it

RESOLVED, That the Members of the Board of the Suffolk County Water Authority do hereby elect to pursue the Groundwater Foundation's designation as a Groundwater Guardian community; and be it

FURTHER RESOLVED, That reasonable expenditures of Authority resources, including staff time, under the direction of the Chairman, are hereby authorized in reference to the Groundwater Guardian program.

Mr. Szabo then referred to a request from Larry B. Kulick regarding uncollectible accounts for the fiscal year ending May 31, 2011. After further explanation of details, and on motion made by Mr. Halpin duly seconded by Mr. Pellegrino, and unanimously carried, it was

(283-07-2011) RESOLVED, To authorize the write-off of uncollectible accounts for the fiscal year ending May 31, 2011, totaling Seven Hundred Fourteen Thousand Three Hundred Twelve and 48/100 Dollars (\$714,312.48).

Mr. Gaughran referred to several items that were added to the agenda after the mailing to the Members. After explanation by Mrs. Gallagher, regarding federal grant funds for Compressed Natural Gas (CNG) vehicles for the Authority, and on motion of Mr. Halpin duly seconded by Mr. Toulon, and unanimously carried, it was

(284-07-2011) RESOLVED, To enter into an agreement with Greater Long Island Clean Cities Coalition to accept Six Hundred Fifty-six Thousand Dollars (\$656,000) in Federal Congestion Mitigation and Air Quality funds to purchase five (5) new replacement vehicles and retrofit eight (8) existing vehicles; the Authority will provide the match cost in the amount of Five Hundred Thirty-seven Thousand Seven Hundred Fifty Dollars (\$537,750); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(285-07-2011) RESOLVED, To authorize an increase to the Transportation budget for the year ending May 31, 2012, in the amount of One Million One Hundred Ninety-two Thousand Seven Hundred Fifty Dollars (\$1,192,750) to cover the match cost and accept the federal grant for CNG vehicles.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(286-07-2011) RESOLVED, To authorize the attendance of Louis Stoltenborg, Fire Island Operator in Production Control, at training on "Basic Electricity for the Non-Electrician", given by American Trainco in Plainview, New York, on August 22 and 23, 2011, at a cost of Nine Hundred Eighty Dollars (\$980), plus travel expenses.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(287-07-2011) RESOLVED, To accept the proposal of Advisions, of Northport, New York, received in response to the Authority's RFP No. 1347 to produce five (5) videos for the Authority's new website, at a maximum cost of Twenty-five Thousand Dollars (\$25,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(288-07-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Havkins Rosenfeld Ritzert & Varriale	\$8,171.44
Putney, Twombly, Hall & Hirson, LLP	872.00

The Members reviewed a request from Mr. Milazzo, Attorney, to purchase a parcel of land in Bay Shore. After further explanation of details and on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(289-07-2011) RESOLVED, To purchase a 9,500 square foot parcel located at 172 North Clinton Avenue, Bay Shore, New York, in the amount of Seventy-five Thousand Dollars (\$75,000), plus closing costs and expenses.

Mr. Gaughran asked that the budget amount covering the transfer for the CNG vehicles be clarified as the amount listed in the agenda was incorrect. On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(290-07-2011) RESOLVED, To clarify that the total amount of the transportation budget increase for year ending May 31, 2012, is One Million One Hundred Ninety-two Thousand Seven Hundred Fifty Dollars (\$1,192,750), in order to cover the match cost and accept the federal grant for CNG vehicles.

The Members **rescheduled their next regular meeting for Tuesday, August 30, 2011**, beginning at 5:30 p.m. at the Administration Building in Oakdale.

The Members scheduled an Audit Committee meeting for August 30, 2011, at 4:00 p.m.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for discussion of new business and additional public comment. There were no comments.

There was one discussion item for review with Members. Mr. Herman Miller reviewed his memorandum regarding shared distribution costs. He discussed domestic demand and fire protection. Mr. Miller further stated if an analysis indicates system improvements should be made in order to serve a proposed development, a cost estimate is provided for the improvement. If there are existing customers that would benefit from the improvement, the Authority will pay a proportional share; however, if there is no benefit to other existing customers, the developer may pay up to 100% of the cost of improvement.

At 6:30 p.m., on motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(291-07-2011) RESOLVED, That the Members go into Executive Session for the purpose of discussing several personnel matters.

The meeting was again called to order at 6:49 p.m.

On motion made by Frank Pellegrino, duly seconded by Jane Devine, and unanimously carried, it was

(292-07-2011) RESOLVED, To promote Michael O'Connell to the position of Deputy Director of Production Control in the Production Control Department, with a promotional increase of Six Thousand Dollars (\$6,000), effective immediately.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and carried, with one abstention by Chairman James Gaughran, it was

(293-07-2011) RESOLVED, To employ Robert Scottaline of Lake Grove, New York, as a Field Supervisor in the Division of Production Control, at an annual salary of Seventy-eight Thousand Dollars (\$78,000), with employment to commence as soon as possible.

As there was no further business to be considered, on motion made by Ms. Devine and duly seconded by Mr. Pellegrino, the meeting was adjourned at 6:50 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON AUGUST 30, 2011

5:30 P.M. AT OAKDALE, NEW YORK

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – July 18, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6478 for refurbishing barricade legs and the fabrication of new barricade boards and barricade legs with Alliance Welding & Fabrication.
- 2b. Contract 6543 for sale and removal of scrap meters with Loni-Jo Metal Corp.
- 2c. Contract 6604 for valve box maintenance with Asplundh Construction Corp.
- 2d. Contract 6605 for furnishing and delivery of venturi tubes for pumping stations with Wyatt Engineering.
- 2e. Contract 6607 for furnishing and delivery of control valves with Singer Valve LLC for Items 1-9 and with Cla-Val Company for Items 10-18.
- 2f. Contract 6610 to furnish and deliver radio communications equipment with Multi Media Communications for Items 1-4, 7, 9-12, 14-17, 19, 21-33 and with Norcom Communications Service Corp. for Items 5, 6, 8, 13, 18, 20 and 34.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6714 for furnishing and delivery of flame retardant clothing during the one-year period beginning August 1, 2011.
- 3b. Contract 6726 for furnishing and delivery of meter settings during the one-year period beginning September 1, 2011.
- 3c. Contract 6734 for electrical work at various Authority office buildings during the one-year period beginning September 1, 2011.

- 3d. Contract 6735 for construction of a gravel-packed Well (No. 3) located at the Town Line Road Well Field, Wainscott.
- 3e. Contract 6736 for construction of a Well (No. 2A) to be located at the Wheat Path Well field in Mt. Sinai.
- 3g. Contract 6737 for sandblasting and epoxy priming equipment for the Authority's Transportation Department during the one-year period beginning September 1, 2011.
- 3h. Contract 6738 for furnishing and delivery of automatic blowoff control panels during the one-year period beginning October 1, 2011.
- 3h. Contract 6739 for reconstruction of the asphalt parking lot at the Authority's Coram complex.
- 3i. Contract 6740 for painting the 500,000 gallon Spring Close Highway elevated tower in East Hampton.
- 3j. Contract 6741 for supplying of granular activated carbon adsorption systems at the Authority's various pump stations during the one-year period beginning October 1, 2011.
- 3k. Contract 6742 for furnishing and delivery of hydrated lime to the Authority's various pump stations during the one-year period beginning October 1, 2011.
- 3l. Contract 6743 for furnishing and delivery of soda ash during the one-year period beginning September 1, 2011.

4. Finance

- a) Purchasing Policy Amendment
Approve the amended Purchasing Policy which added Section V which allows the Director of Accounting and Accounting Department Manager to approve certain types of payments (i.e. utilities), reflects the addition of Chief Sustainability Officer as an authorized approver of purchases, and does not require formal quotations for purchases below \$500, as well as changes in structure and grammar.
- b) Annual Financial Statements (to be mailed under separate cover)
Approve the following:
 - 1. Authority's Annual Report – Year Ending May 31, 2011
 - 2. Authority's Annual Investment Report – Year Ending May 31, 2011

5. Rules & Regulations

a) Cold Spring Harbor Fire House Museum

As original contract (2008) for retirement, replacement and relocation of a hydrant at the Cold Spring Harbor Fire House museum was estimated at a cost of \$10,485.72, and as work was not completed in a timely manner due to delays by NYS for permits, and the Authority was required to use asphalt with concrete base, the *additional* cost to the Museum is \$11,360.52. Consider accepting the sum of \$6,073.42 as full payment and allow repayment of this amount over a 12-month period.

6. Government

a) NYS DOT Agreement – Water Main Replacement

1) Approve the resolution to enter into an agreement with New York State Department of Transportation to relocate and/or adjust the water mains at their cost during their project number PIN 0808.10 in East Hampton; and that the CEO is authorized to execute said agreement; and

2) Authorize an additional resolution authorizing the CEO to enter into future agreements with the NYSDOT for relocation of water mains during their road construction projects.

7. Equipment

a) SCADA Software Modifications – Systems Integrated

Authorize Systems Integrated of Orange, California, to modify the RTU code of the SCADA system to allow for expanded pump control and the additional analog and digital inputs, plus other enhancements, for the amount of \$34,965.

b) Lab Purchases of Analytical Standards

Authorize the purchase of analytical standards for the Laboratory, from Cambridge Isotopes Laboratories of Andover, Massachusetts, C/D/N Isotopes Inc. of Quebec, Canada, Cerilliant of Round Rock, Texas and Wellington Laboratories of Ontario, Canada, for an annual amount not to exceed \$20,000 for each vendor.

c) Bucket Truck Rental for Peak Hurricane Season

Authorize the rental of a Ford F-800 50-foot bucket truck from Utility Equipment Leasing Corp. of Waukesha, Wisconsin, for the months of September and October, 2011, in the event of damage to the Authority's SCADA radio infrastructure and for planned maintenance work, in the total amount of \$5,300.

- d) Altitude Valve Repair Parts
Authorize the purchase of repair parts for altitude valves and pressure regulating valves from Ross Valve Manufacturing Company of Troy, New York, during the one-year period beginning September 1, 2011, in an amount not to exceed \$10,000.
- e) Website Hosting Services
Accept the proposal of American Eagle of New York, NY, to host the Authority's new website on their server, for the amount of \$100/month.
- f) Repair Service for Bacteriological Analyses
Authorize maintenance and service on an as-needed basis, for the Laboratory's agar sterilizer and plate pourer from New Brunswick Scientific for a one-year period, in the amount of \$7,500.

8. Property

- a) Montauk Fire District Land Swap
Enter into a license agreement with the Montauk Fire District to swap parcels of land adjacent to the Authority's Edgemere Street pump station, which are roughly the same size, to allow the district to practice automobile rescue procedures; the district would agree to stipulations the Authority requires.

9. Property – Outside Use Of

- a) Revised Cellular Lease Surcharge Schedule
Authorize a revision to Item 7 of the Authority's Cellular Lease Surcharge Schedule with regard to engineering inspection costs, to reflect a fixed fee of \$1,000 for an upgrade involving a minor, no-cost amendment and a fee of \$2,500 for an amendment where new equipment is being added and rent is being increased.

10. DEC - Application

- a) Well No. 1 at Elwood Road, East Northport
- b) Wells No. 1 and 2 at Flying Point Road, Water Mill
- c) C.R. 39, Tuckahoe–(Amend Res. No. 271-07-2011 Property Description)
- d) Well No. 5A - Bridgehampton Road, Replacement and Increase Capacity
- e) Well No. 3A – Brown's Hills Road, Replacement

11. Special Services

- a) Extension of RFP 1317 – Temporary Employment Services Laboratory
Authorize the extension of the agreement with Lab Support for a second year, representing the first of two possible one-year extensions, at the same terms and conditions.
- b) RFP 1345 – Instructor for Grade D Water Distribution Operators Course
Accept the proposal received of Richard W. Tobin of Wantagh, New York, to present a New York State Department of Health approved Grade D Water Distribution Operators course in the estimated amount of \$3,500 for approximately ten (10) employees to be held at the Authority's Oakdale office in September, 2011.
- c) RFP 1350 – Soil Test Borings and Geotechnical Investigation
Accept the proposal received of Soil Mechanics of Seaford, New York, to perform soil borings and geotechnical work at the Laurel Lake Pump Station, for the installation of a windmill, in the amount of \$4,975.

12. Main Extensions

- a) Reimbursable Contract – 115 Main Road, Cutchogue
Enter into a reimbursable agreement with a homeowner who will pay one additional surcharge of \$1,371 in addition to her own, to reach the 40% participation level in order for the Authority to install a water main on Main Road in Cutchogue; the homeowner would be reimbursed one surcharge as others connect to the water main within a two-year period.

13. Meetings, Training, Conferences, Seminars

- a) Fall Arrest/Competent Person Training for Tank Climbing
Authorize Paul Brandt, Assistant Water Tank Inspection Engineer, to attend "Competent Tower Climbers" training offered by Miller Fall Protection of Franklin, PA, from October 3 through October 5, 2011, at a cost of approximately \$2,005.
- b) AWWA Edwin C. Tiftt, Jr., Water Supply Symposium 2011
Authorize attendance at the Tiftt Symposium given by NYS AWWA, in Liverpool, New York, from September 21 through September 22, 2011, for Herman Miller and Carrie Gallagher at an approximate cost of \$925 each; Joe Roccaro of Production Control, at an approximate cost of \$955; and Tony Mancuso of Engineering, at an approximate cost of \$275, as he will provide his own transportation and lodging; total cost for all attendees to be approximately \$3,080.

- c) American Metropolitan Water Agencies (AMWA) Annual Meeting
Authorize the attendance of Jeffrey W. Szabo, CEO, at the American Metropolitan Water Agencies (AMWA) annual meeting, in Newport, Rhode Island, from October 16 through October 19, 2011, at a cost not to exceed \$1,500.
- d) 2011 Water Quality Technology Conference and Exposition
Authorize the attendance of Kevin Durk, Laboratory Manager, at the 2011 Water Quality Technology Conference and Exposition, in Phoenix, Arizona, from November 13 through November 17, 2011, at an approximate cost of \$2,770.

14. Personnel

- a) Internship Program SUNY Farmingdale–Human Resources & Engineering
 - 1) Authorize entering into an agreement with SUNY Farmingdale–Psychology Department, for an internship program in the Human Resources Department, with the selected intern to work unpaid for approximately 90 hours during the college semester; thereafter the intern will earn \$10/hour in accordance with Authority policy.
 - 2) Authorize entering into an agreement with SUNY Farmingdale Engineering Department for an internship program in the Engineering Department, with the selected intern to work unpaid for approximately 90 hours during the college semester; thereafter the intern will earn \$10/hour in accordance with Authority policy.
- b) Tuition Reduction at C.W. Post Campus Long Island
Enter into an agreement with C.W. Post Campus of Long Island University for a one-third (1/3) tuition reduction program for full-time employees of the Authority, for enrollment in undergraduate and graduate courses in degree-granting programs, for the two-year period beginning September 1, 2011.

ITEMS RECEIVED AFTER THE MAILING TO THE MEMBERS

- 15. Funding for SUNY Stony Brook Membrane Research Project
Authorize participation in a research project with SUNY Stony Brook with approximately \$25,000 in in-kind contribution.

INVOICES - To be paid from the Operating Fund:

15a.	<u>Aquebogue Abstract Corp.</u>	\$ 642.00
15b.	<u>Dvirka & Bartilucci</u>	2,116.45
15c.	<u>Havkins Rosenfeld Ritzert & Varriale, LLP</u>	5,195.03
15d.	<u>Long Island Association, Inc.</u>	1,609.00
15e.	<u>O'Connor, O'Connor, Hintz & Deveny, LLP</u>	19,081.82
15f.	<u>Putney, Twombly, Hall & Hirson LLP</u>	6,937.95
15g.	<u>Sarisohn Law Partners, LLP</u>	500.00
15h.	<u>Sobel & Schleier, LLC</u>	22,458.11
15i.	<u>Twomey, Latham, Shea, Kelly</u>	500.00

NEXT MEETING – Scheduled for Monday, September 19, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

August 30, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and John Milazzo; and by Messrs. Anderson, Celiberti, Cortese, DeBlasi, Finello, Kilcommons, Kulick, Kuzman, Litka, Miller, Motz, Pokorny, Reinfrank, Vecchio and Zotter; and by Mmes. Gallagher, Lyon, Mancuso, Morrisroe, Randazzo, Simson, Tinsley and Trupia.

Robert Marcos of Local 393 was also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. Mr. Robert Marcos of Local 393 thanked Donna Mancuso for organizing the Long Island Volunteer Event, which was a success for the agencies and the employees alike.

Mr. Gaughran acknowledged and thanked all Authority employees and the tremendous response to the emergency situation of Hurricane Irene. He stated that he had worked with many agencies in the past and he hadn't witnessed such dedication to

the job and serving customers as he did through this situation. Mrs. Devine added that many people questioned if the water was safe due to inaccurate media reporting. She noted that the Authority should consider an extended outreach to all customers to advise them that the water is safe, secure and tested regularly. Mr. Halpin added that this type of situation should cause those homeowners still on well water and an electric pump to consider hooking up to Authority water. In addition, he noted that the Authority should respond to the op-ed piece in Newsday noting the factual discrepancies.

Mr. Gaughran then presented the minutes of the regular meeting of July 18, 2011, for approval. On motion made by Dr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, the minutes of the regular meeting held on July 18, 2011, were approved.

Mr. Jeffrey Szabo, Chief Executive Officer described the information contained in the Members' packets, including regular monthly reports. He noted that a copy of the Op-Ed piece in Newsday was included for the Members' reference and stated that the Authority's Chief Sustainability Officer was working on the response to the paper. Mr. Halpin again noted that in terms of messaging, it is important to relay the message that SCWA provides high quality drinking water.

Janice Tinsley, Deputy CEO for Customer Service updated the Members on the progress of the AMR project. A summary of all installations system-wide was provided to all. She noted that at the present time, the Authority is ahead of schedule.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letter of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(294-08-2011) RESOLVED, To extend for a one-year period beginning October 1, 2011, Contract 6478 for refurbishing barricade legs and the fabrication of new barricade boards and barricade legs with Alliance Welding & Fabrication of East Islip, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(295-08-2011) RESOLVED, To extend for the period September 16, 2011, through March 15, 2012, Contract 6543 for the sale and removal of scrap meters with Loni-Jo Metal Corp. of Westbury, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(296-08-2011) RESOLVED, To extend for a one-year period beginning October 1, 2011, Contract 6604 for valve box maintenance with Asplundh Construction Corp. of Yaphank, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(297-08-2011) RESOLVED, To extend for a one-year period beginning October 1, 2011, Contract 6605 for furnishing and delivery of venturi tubes for pumping stations with Wyatt Engineering of Lincoln, Rhode Island; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(298-08-2011) RESOLVED, To extend for a one-year period beginning October 1, 2011, Contract 6607 for furnishing and delivery of control valves with Singer Valve LLC of Charlotte, North Carolina, for Items 1-9; and with Cla-Val Company of Alexandria, Virginia, for Items 10-18; in accordance with the specifications, terms and conditions of the contract.

On motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(299-08-2011) RESOLVED, To extend for a one-year period beginning October 1, 2011, Contract 6610 to furnish and deliver radio communications equipment with Multi Media Communications of Hauppauge, New York, for Items 1-4, 7, 9-12, 14-17, 19, 21-33, and with Norcom Communications Service Corp. of Bay Shore, New York, for Items 5, 6, 8, 13, 18, 20 and 34; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6714, 6726, 6734 through 6743, and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(300-08-2011) RESOLVED, That the lowest responsive bidder for Items 2, 4, 8-12, 14, 15, 17-21, 23-27 under Contract 6714 for furnishing and delivery of flame retardant clothing during the one-year period beginning August 1, 2011, submitted by Tyndale Company Inc. of Pipersville, Pennsylvania, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-three Thousand Seven Hundred Twenty-eight and 60/100 Dollars (\$23,728.60), be and hereby is accepted; and be it

FURTHER RESOLVED That the low bid for Items 1, 3, 5-7, 13, 22 and 29 under Contract 6714, submitted by Woods Mens & Boys Clothing, Inc., of Brentwood, New York, on the same basis and totaling Six Thousand Seven Hundred Fourteen and 50/100 Dollars (\$6,714.50), be and hereby is accepted, and be it

FURTHER RESOLVED, To reject all bids for Items 28 under Contract 6714; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(301-08-2011) RESOLVED, That the low bid for for Items 1, 4, 5, 8, 9, 13 through 17, 19 through 23, 25, 27 through 29 under Contract 6726 for furnishing and delivery of meter settings, during the one-year period beginning September 1, 2011, submitted by Cambridge Brass of Cambridge, Ontario, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Two Hundred Eighteen Thousand Six Hundred Twenty-nine and 10/100 Dollars (\$218,629.10), be and hereby is accepted; and be it

FURTHER RESOLVED, That the low bid for Items 2, 6, 7, 10, 11, 24, 26, 30, 31 and 32, under Contract 6726, submitted by A.Y. McDonald Mfg. Co. of Dubuque, Iowa, on the same basis and totaling Two Hundred Thirty-five Thousand Thirty-eight and 11/100 Dollars (\$235,038.11), be and hereby is accepted, and be it

FURTHER RESOLVED, That the low bid for Item 18, under Contract 6726, submitted by Mueller Company of Decatur, Illinois, on the same basis and totaling Two Thousand Two Hundred Seventy-nine and 20/100 Dollars (\$2,279.20), be and hereby is accepted, and be it

FURTHER RESOLVED, To reject all bids for Items 3 and 12 under Contract 6726, these items will be rebid; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute these contracts on behalf of the Authority.

On motion made by Dr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(302-08-2011) RESOLVED, That the low bid for Contract 6734 for electrical work at various Authority office buildings during the one-year period beginning September 1, 2011, submitted by All Service Electric Inc. of Smithtown, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Sixty-six Thousand Four Hundred Dollars (\$66,400), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(303-08-2011) RESOLVED, That the low bid for Contract 6735 for construction of a gravel-packed Well (No. 3) located at the Town Line Road Well Field, Wainscott, Town of East Hampton, New York, submitted by Gregor Well Drilling, Inc., of Hampton Bays, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Thirty-one Thousand Eight Hundred Fifty Dollars (\$131,850), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(304-08-2011) RESOLVED, That the low bid for Contract 6736 for construction of a Well (No. 2A) located at the Wheat Path Well field, submitted by Eagle Control Corp. of Yaphank, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Hundred Ninety-seven Thousand Four Hundred Forty Dollars (\$197,440), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(305-08-2011) RESOLVED, To reject the only bid received under Contract 6737 for

sandblasting and epoxy-painting of various equipment for the Transportation Department during the one-year period beginning September 1, 2011; the bid specifications will be revised and the contract rebid.

On motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(306-08-2011) RESOLVED, That the low bid for Contract 6738 for furnishing and delivery of automatic blowoff control panels, during the one-year period beginning October 1, 2011, submitted by Lexington Technologies, Inc. of Farmingdale, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Fifteen Thousand Seven Hundred Thirty-two Dollars (\$15,732), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(307-08-2011) RESOLVED, That the low bid for Contract 6739 for reconstruction of the asphalt parking lot at the Authority's Coram complex, submitted by CAC Contracting Corp. of Mattituck, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Two Hundred Seventy-nine Thousand Nine Hundred Sixty-three and 50/100 Dollars (\$279,963.50), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(308-08-2011) RESOLVED, That the low bid for Contract 6740 for painting the 500,000-gallon elevated tank at Spring Close Highway, East Hampton, submitted by Allied Painting, Inc. of Cherry Hill, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Million Two Hundred Forty-seven Thousand Seven Hundred Fifty Dollars (\$1,247,750), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(309-08-2011) RESOLVED, To reject all bids received under Contract 6741 for supply of

Granular Activated Carbon (GAC) Adsorption Systems at the Authority's various pump stations during the one-year period beginning October 1, 2011; specifications will be reviewed and contractors will be advised to comply with contract requirements, and the contract will be rebid.

On motion made by Mr. Pellegrino, duly seconded by Mr. Halpin, and unanimously carried, it was

(310-08-2011) RESOLVED, That the low bid for Contract 6742 for furnishing and delivery of hydrated lime to various Authority pumping stations during the one-year period beginning October 1, 2011, submitted by J. Novelli Contracting Corp., of Bay Shore, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling One Million Five Hundred Eighty-one Fifty Dollars (\$1,581,050), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(311-08-2011) RESOLVED, That the low bid for Contract 6743 for furnishing and delivery of soda ash during the one-year period beginning September 1, 2011, submitted by H. Krevit & Company, Inc. of New Haven, Connecticut, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Twenty-six Thousand Six Hundred Forty Dollars (\$26,640), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Szabo referred to a request from Larry Kulick, Chief Financial Officer, regarding an Amendment to the Authority's Purchasing Policy. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(312-08-2011) RESOLVED, To authorize amending the Authority's Purchasing Policy by adding Section 5 which allows the Director of Accounting and Accounting Department Manager to approve certain types of payments (i.e. utilities), reflects the addition of Chief Sustainability Officer as an authorized approver of purchases, and does not require formal quotations for purchases below \$500, as well as changes in structure and grammar; the revised policy is attached hereto and made a part hereof.

Mr. Szabo asked Mr. Kulick to briefly review the highlights of the Authority's Audit Statement, Annual Report and Annual Investment Report, which were reviewed by

the Audit Committee at their meeting and recommended for Board approval. After further discussion, on motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(313-08-2011) RESOLVED, To accept the Authority's Audited Financial Statements for the year ending May 31, 2011, and that required copies be forwarded to the Governor, the Chairman of the Senate Finance Committee, the Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authority Budget Office and other state and local agencies.

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(314-08-2011) RESOLVED, To accept the Authority's Annual Investment Report for year ending May 31, 2011, which includes the audited statement of investments and the Authority's Investment Guideline Policy; and that required copies be forwarded to the Governor, the Chairman of the Senate Finance Committee, the Chairman of the Assembly Ways and Means Committee, the State Comptroller, the New York State Authority Budget Office and other state and local agencies.

On motion made by Dr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(315-08-2011) RESOLVED, To accept the Authority's Annual Report for the fiscal year ending May 31, 2011, which will be certified and submitted electronically in accordance with the New York State Authorities Budget Office guidelines.

Mr. Szabo then referred to a request from Larry Kulick, regarding a hydrant at the Cold Spring Harbor Fire House Museum. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, the following resolution was unanimously carried:

(316-08-2011) WHEREAS, the original contract for the retirement, replacement and relocation of a hydrant at the Cold Spring Harbor Fire House Museum, executed in 2008 was estimated at a cost of Ten Thousand Four Hundred Eighty-five and 72/100 Dollars (\$10,485.72); and

WHEREAS, the work was not completed in a timely manner due to delays by New York State for permits, and

WHEREAS, the Authority was required to use asphalt with concrete base,

causing the cost to be increased by an additional Eleven Thousand Three Hundred Sixty and 52/100 Dollars (\$11,362.52); now, therefore, be it

RESOLVED, To accept the sum of Six Thousand Seventy-three and 42/100 Dollars (\$6,073.42) as full payment of the overage and allow repayment of this amount over a twelve-month period; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo then referred to a request from Herman Miller, Deputy CEO for Operations, regarding a formal agreement with New York State Department of Transportation to relocate water mains during their road construction projects. After further explanation of details, and on motion made by Dr. Toulon, duly seconded by Mr. Halpin, the following resolutions were unanimously carried:

(317-08-2011) WHEREAS, The New York State Department of Transportation proposes the construction, reconstruction, or improvement of water mains and associated facilities in the Village of East Hampton located in Suffolk County, PIN 0808.10, Highway Runoff Mitigation; and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the relocation and adjustment to water mains and appurtenances, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the Suffolk County Water Authority approves of the relocation of and adjustment to their water mains and appurtenances and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Suffolk County Water Authority will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that Timothy Kilcommons has the authority to sign, with the concurrence of the Board, any and all documentation that may become necessary as a result of this project as it relates to the Suffolk County Water Authority, and

BE IT FURTHER RESOLVED: That the Clerk of the Suffolk County Water Authority is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation, and be it

FURTHER RESOLVED, That the Chief Executive Officer of the Suffolk County Water Authority is hereby authorized to enter into future agreements with the New York State Department of Transportation for relocation of water mains during the NYSDOT road construction projects.

The Members reviewed several requests regarding Authority equipment. After further explanation of details, and on motion made by Dr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(318-08-2011) RESOLVED, To authorize Systems Integrated of Orange, California, to modify the RTU code of the SCADA system to allow for expanded pump control and the additional analog and digital inputs, plus other enhancements, for the amount of Thirty-four Thousand Nine Hundred Sixty-five Dollars (\$34,965).

On motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(319-08-2011) RESOLVED, To authorize the purchase of analytical standards for the Laboratory, from Cambridge Isotopes Laboratories of Andover, Massachusetts, C/D/N Isotopes Inc. of Quebec, Canada, Cerilliant of Round Rock, Texas, and Wellington Laboratories of Ontario, Canada, for an annual amount not to exceed Twenty Thousand Dollars (\$20,000) for each vendor.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(320-08-2011) RESOLVED, To authorize the rental of a Ford F-800 50-foot bucket truck from Utility Equipment Leasing Corp. of Waukesha, Wisconsin, for an approximate two-month period beginning August 25, 2011, in the event of damage to the Authority's SCADA radio infrastructure and for planned maintenance work, in the total amount of Five Thousand Three Hundred Dollars (\$5,300).

On motion made by Dr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(321-08-2011) RESOLVED, To authorize the purchase of repair parts for altitude valves and pressure regulating valves from Ross Valve Manufacturing Company of Troy, New York, during the one-year period beginning September 1, 2011, in an amount not to exceed Ten Thousand Dollars (\$10,000).

On motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(322-08-2011) RESOLVED, To accept the proposal of American Eagle of New York, NY, to host the Authority's new website on their server, for the amount of One Hundred Dollars (\$100) per month.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(323-08-2011) RESOLVED, To authorize maintenance and service on an as-needed basis, for the Laboratory's agar sterilizer and plate pourer from New Brunswick Scientific for a one-year period, in the amount of Seven Thousand Five Hundred Dollars (\$7,500).

The Members then referred to a request from Mr. Miller, regarding the swap of property with the Montauk Fire District. After further explanation, and on motion made by Dr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(324-08-2011) RESOLVED, To enter into a license agreement, with a thirty-day notice provision, with the Montauk Fire District for the district to use a parcel of land located adjacent to the Authority's Edgemere Street pump station for the practice of automobile rescue procedures; the Authority will utilize a similar size parcel of land and the District will agree to stipulations regarding the operation of vehicles on an Authority site; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Szabo referred to a request from Joseph Porkorny, Chief Engineer, regarding revisions to the Cellular Lease Surcharge Schedule. After further explanation, and on motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(325-08-2011) RESOLVED, To authorize a revision to Item 7 of the Authority's Cellular Lease Surcharge Schedule with regard to engineering inspection costs, to reflect a fixed fee of One Thousand Dollars (\$1,000) for an upgrade involving a minor, no-cost amendment and a fee of Two Thousand Five Hundred Dollars (\$2,500) for an amendment where new equipment is being added and rent is being increased.

The Members then reviewed several resolutions to be included in applications to the New York State Department of Environmental Conservation. On

motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(326-08-2011) RESOLVED, To construct Well No.1 at Elwood Road Well Field, 1.61-acre site located approximately 525 feet s/o Clay Pitts Road, East Northport, Town of Huntington; to equip the well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, To construct Wells Nos. 1 an 2 at the Flying Point Road Well Field, located on an easement approximately 735 feet south of Montauk Highway and approximately 350 feet west of Flying Point Road, Village of Southampton, Town of Southampton; to equip each well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, To amend Resolution 271-07-2011 with regard to the property description as follows:

To construct Wells Nos. 1 and 2 at the County Road 39 Well Field, *located on an easement approximately 870 feet north of County Road 39 and 485 feet west of Magee Street, Tuckahoe, Town of Southampton*, to equip the well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

RESOLVED, To construct a new replacement Well No. 5A to replace existing Well No. 5 and to increase its capacity from 700 gpm to 1,000 gpm at the Authority-owned Bridgehampton Road Well Field, 13.947-acre site located on the N/S of Montauk Highway and Buckskill Road, and E/S of Cove Hollow Road, Jericho, Town of East Hampton; to equip the well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

RESOLVED, To construct a new replacement Well No. 3A to replace existing Well No. 3 at the Authority-owned Brown's Hills Road Well Field, .248-acre site located 355.44' N/O of Main Road (S.R. 25), Orient, Town of East Southold; to equip the well with one (1) electrically-driven, deep well turbine pump, and to construct an improved ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That applications be made to the Department of Environmental Conservation of the State of New York and that said applications may be executed by any member of the Authority, its Chief Executive Officer, or its Chief Engineer.

The Members then reviewed several requests relating to special services. After further explanation of details of each, and on motion made by Mr. Pellegrino, duly seconded by Dr. Toulon, and unanimously carried, it was

(327-08-2011) RESOLVED, To authorize the extension of RFP 1317, with Lab Support to provide temporary employment services for the Laboratory, during the one-year period beginning October 1, 2011, at the same terms and conditions of the current agreement.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(328-08-2011) RESOLVED, To accept the proposal of Richard W. Tobin, of Wantagh, New York, received in response to the Authority's Request for Proposals No. 1345, to present a New York State Department of Health approved Grade D Water Distribution Operators Course to approximately ten (10) employees to be held at the Authority's Oakdale office in September, 2011, in the estimated amount of Three Thousand Five Hundred Dollars (\$3,500).

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(329-08-2011) RESOLVED, To accept the proposal of Soil Mechanics of Seaford, New York, to perform soil borings and geotechnical work at the Laurel Lake Pump Station, for the installation of a windmill, in the amount of Four Thousand Nine Hundred Seventy-five Dollars (\$4,975).

The Members reviewed a request from Mr. Miller regarding a reimbursable main extension contract. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(330-08-2011) RESOLVED, To enter into a reimbursable agreement with a homeowner at 115 Main Road in Cutchogue, who will pay one additional surcharge of One Thousand Three Hundred Seventy-one Dollars (\$1,371) in addition to her own, to reach the 40% participation level in order for the Authority to install a water main on Main Road in Cutchogue; the homeowner would be reimbursed one surcharge as others connect to the water main within a two-year period; and be it

FURTHER RESOLVED, That any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members then reviewed several requests regarding meetings, training and conferences. After further explanation of details on each, and on motion made by Mrs. Devine duly seconded by Mr. Pellegrino, and unanimously carried, it was

(331-08-2011) RESOLVED, To authorize Paul Brandt, Assistant Water Tank Inspection Engineer, to attend "Competent Tower Climbers" training offered by Miller Fall Protection of Franklin, Pennsylvania, from October 3 through October 5, 2011, at a cost of approximately Two Thousand Five Dollars (\$2,005).

On motion made by Dr. Toulon duly seconded by Mr. Halpin, and unanimously carried, it was

(332-08-2011) RESOLVED, To authorize attendance at the Tifft Symposium given by NYS AWWA, in Liverpool, New York, from September 21 through September 22, 2011, for Herman Miller and Carrie Gallagher at an approximate cost of Nine Hundred Twenty-five Dollars (\$925) each; Joe Roccaro of Production Control, at an approximate cost of Nine Hundred Fifty-five Dollars (\$955); and Tony Mancuso of Engineering, at an approximate cost of Two Hundred Seventy-five Dollars (\$275), as he will provide his own transportation and lodging; total cost for all attendees to be approximately Three Thousand Eighty Dollars (\$3,080).

On motion made by Dr. Toulon duly seconded by Mrs. Devine, and unanimously carried, it was

(333-08-2011) RESOLVED, To authorize the attendance of Jeffrey W. Szabo, CEO, at the American Metropolitan Water Agencies (AMWA) annual meeting, in Newport, Rhode Island, from October 16 through October 19, 2011, at a cost not to exceed One Thousand Five Hundred Dollars (\$1,500).

On motion made by Mrs. Devine duly seconded by Mr. Pellegrino, and unanimously carried, it was

(334-08-2011) RESOLVED, To authorize the attendance of Kevin Durk, Laboratory Manager, at the 2011 Water Quality Technology Conference and Exposition, in Phoenix, Arizona, from November 13 through November 17, 2011, at an approximate cost of Two Thousand Seven Hundred Seventy Dollars (\$2,770).

The Members reviewed two requests from Donna Mancuso, Director of Administration, regarding educational programs. After further explanation of details, and on motion made by Dr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(335-08-2011) RESOLVED, To authorize entering into an agreement with SUNY Farmingdale-Psychology Department, for an internship program in the Human Resources Department, with the selected intern to work unpaid for approximately ninety (90) hours during the college semester; thereafter, the intern will earn Ten Dollars (\$10) per hour in accordance with Authority policy, and be it

FURTHER RESOLVED, To authorize entering into an agreement with SUNY Farmingdale Engineering Department for an internship program in the Engineering Department, with the selected intern to work unpaid for approximately ninety (90) hours during the college semester; thereafter, the intern will earn Ten Dollars (\$10) per hour in accordance with Authority policy.

On motion made by Mr. Pellegrino, duly seconded by Mrs. Devine, and unanimously carried, it was

(336-08-2011) RESOLVED, To authorize entering into an agreement with C.W. Post Campus of Long Island University for a one-third (1/3) tuition reduction program for full-time employees of the Authority, for enrollment in undergraduate and graduate courses in degree-granting programs, for the two -year period beginning September 1, 2011; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Gaughran referred to an item that was added to the agenda after the mailing to the Members, regarding funding for SUNY Stony Brook Membrane Research project. After further discussion, and on motion of Mr. Pellegrino duly seconded by Dr. Toulon, and unanimously carried, it was

(337-08-2011) RESOLVED, To authorize the support and participation of the Authority with regard to an EPA grant applied for by SUNY at Stony Brook, to further their research on membrane testing; the Authority will provide in-kind services in the approximate amount of Twenty-five Thousand Dollars (\$25,000).

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Halpin, duly seconded by Dr. Toulon, and unanimously carried, it was

(338-08-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

Aquebogue Abstract Corp.	\$ 642.00
Dvirka & Bartilucci	2,116.45
Havkins Rosenfeld Ritzert & Varriale, LLP	5,195.03
Long Island Association, Inc.	1,609.00
O'Connor, O'Connor, Hintz & Deveny, LLP	19,081.82
Putney, Twombly, Hall & Hirson LLP	6,937.95
Sarisohn Law Partners, LLP	500.00
Sobel & Schleier, LLC	22,458.11
Twomey, Latham, Shea, Kelly	500.00

The Members scheduled their next regular meeting for Monday, September 19, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale.

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for discussion of new business and additional public comment. There were no comments.

At 7:07 p.m., on motion made by Mrs. Devine, duly seconded by Dr. Toulon, and unanimously carried, it was

(339-08-2011) RESOLVED, That the Members go into Executive Session for the purpose of discussing a personnel matter and the disposition of real property.

The meeting was again called to order at 7:35 p.m.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(340-08-2011) RESOLVED, To employ Joseph Adams of Medford, New York, as an Accountant in the Finance Department, at an annual salary of Fifty Thousand Dollars (\$50,000), effective August 31, 2011.

As there was no further business to be considered, on motion made by Dr. Toulon and duly seconded by Mr. Halpin, the meeting was adjourned at 7:37 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON SEPTEMBER 19, 2011

5:30 P.M. AT OAKDALE, NEW YORK

WATER CONSERVATION PLAN – CARRIE MEEK GALLAGHER

WEBSITE VIDEO – TIM MOTZ

ROBOTIC SURVEY EQUIPMENT PRESENTATION – JOE POKORNY

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – August 30, 2011.

CONTRACTS – RESCIND AWARD

- 2a. Contract 6730 for maintenance and repair of meter interrogation devices during the one-year period beginning August 1, 2011. Rescind award to JPW Associates of Audubon, New Jersey, to maintain and repair equipment on an as needed basis, as JPW Associates misinterpreted the Contract.

CONTRACTS – EXTEND

- 2b. Contract 6477 for printing, imaging and mailing of billing statements with Level One LLC.
- 2c. Contract 6492 for maintenance of fueling facilities at Authority sites with Fenley & Nicol Environmental, Inc.
- 2d. Contract 6611 for maintenance of heating, ventilation and air conditioning equipment at the Authority's Laboratory in Hauppauge and Administration Building in Oakdale with Integrated HVAC Systems & Services, Inc.
- 2e. Contract 6622 for furnishing and delivery of spread spectrum radios and miscellaneous equipment with Score Engineering, Inc.

- 2f. Contract 6629 to furnish and deliver Type C Remote Terminal Unit Control Panels and spare control boards with Systems Integrated, LLC.
- 2g. Contract 6712 for inspection of fire hydrants at various locations in Suffolk County with Madison Avenue Construction.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6744 for furnishing and delivery of propane at various Authority pump stations located on Fire Island during the one-year period beginning October 1, 2011.
- 3b. Contract 6745 for furnishing and delivery of Sodium Hypochlorite Solution during the one-year period beginning November 1, 2011.
- 3c. Contract 6748 for construction of a Well (No. 5A) to be located at the Bridgehampton Road Well Field Jericho, in the Town of South Hampton.
- 3d. Contract 6749 for construction of a Well (No. 1) to be located at the Elwood Road Well Field, in East Northport.

4. Equipment

- a) Third-Party SAP Maintenance Support
Enter into a maintenance agreement with Rimini Street of Las Vegas, Nevada, for a three-year period beginning September 30, 2011, in the amount of \$211,000 per year.
- b) Instrument Service
Authorize the purchase of parts and service for analytical instruments from Teledyne Tekmar, as needed for a one-year period, in an amount not to exceed \$10,000.

5. Special Services

- a) RFP No. 1337 - SAP Consultant
Authorize EA Consultants Inc. to perform a two-week assessment of the Authority's SAP system, at a cost of \$25,920, and at the conclusion of the assessment, EA Consultants would implement the plan of action at a rate not to exceed \$160 per hour, inclusive of all expenses.
- b) RFP No. 1349 - Retention of Commercial Broker
Authorize the retention of a commercial real estate broker to market the Authority's Technical Services Building and Boisseau Avenue, Southold Building.

ITEMS RECEIVED AFTER THE MAILING TO THE MEMBERS

6. RFP No. 1343 - Customer Satisfaction Survey
Accept the proposal received from Matrix/Metrix, Inc., of Rochester, New York, to develop a customer satisfaction survey for a total amount of \$51,025.

7. Use of Authority Property – Hellenic Cabins and Snack Bar, Inc.
Authorize the extension of the lease between the Authority and Hellenic Cabins and Snack Bar, Inc. for Hellenic’s use of a portion of the Authority’s Land’s End property in East Marion for parking, for an additional five-year term commencing September 12, 2011, at the rate of \$350 per month.

8. RFP No. 1342 – Bond Counsel
Reject all proposals received in response to RFP No. 1342 for bond counsel; a Request for Qualifications will be prepared and meetings will be scheduled between the Finance Committee and responders.

INVOICES - To be paid from the Operating Fund:

9a. <u>O’Connor, O’Connor, Hintz & Deveney, LLP</u>	\$211.19
9b. <u>Havkins Rosenfeld Ritzert & Varriale, LLP</u>	5,001.41
9c. <u>Putney, Twombly, Hall & Hirson LLP</u>	8,552.09

NEXT MEETING – Scheduled for Monday, October 24, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

RESCHEDULE NOVEMBER MEETING FROM NOVEMBER 21 to 28, 2011

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

September 19, 2011, at 5:30 p.m.

Oakdale, New York

Present: James F. Gaughran, Chairman
Patrick G. Halpin, Secretary
Jane R. Devine, Member
Frank J. Pellegrino, Member
Errol D. Toulon, Jr., Member

Jeffrey W. Szabo, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and John Milazzo; and by Messrs. Celiberti, Cetta, Cortese, DeBlasi, Finello, Kilcommons, Kulick, Kuzman, Litka, Miller, Motz, Pavacic, Pokorny, Porcelli, Reinfrank and Zotter; and by Mmes. Hohenberger, Gallagher, Lyon, Mancuso, Morrisroe, Randazzo, Simson, Tinsley and Trupia.

Robert Marcos of Local 393 was also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

Mr. Szabo reviewed three presentations before the board. Tim Motz, Director of Communications and Management Efficiency presented the first video for the Authority's website. Mr. Motz stated that there will be six separate videos, this one focuses on modern technologies, including AMR and SCADA. Mr. Motz thanked Chief Engineer, Joe Pokorny; Workforce Technology Manager, Larry Anderson; Director of Production Control, Paul Kuzman; Meter Readers George Ghossn, Eddie Collins and Patricia Moore; A-man, Jerry Tringone; SCADA System Operator Steve Quirino; Mechanical Operator, Phil Thompson; and Field Operator, Butch Terry.

Mr. Gaughran introduced Roger Ulanoff, videographer.

Mr. Szabo stated that the videos for customers have to be concise and informative when customers log on to pay their bill.

Mr. Szabo then introduced Carl Porcelli, Chief of Survey in the Engineering Department within the design group. Mr. Porcelli presented a piece of equipment called a robotic total station. This equipment can provide a digital, objective and measureable picture of the real world. This measureable picture is then given to the engineers who will establish a design and then give it back to Mr. Porcelli who will then physically go to the area and stake it out. Once the buildings are built, Mr. Porcelli then returns to the site and creates an "as-built survey". This total robotic station can follow the surveyor and remotely measure points, thereby eliminating the need for two employees to be out in the field. Mr. Porcelli also explained how the total robotic station compares to GPS and, as a result, is perfectly adequate for the Authority's needs, especially since GPS is much more expensive than the robotic survey equipment. The board thanked Mr. Porcelli for his presentation.

Mr. Szabo referred to Carrie Meek Gallagher, Chief Sustainability Officer, for her presentation on the Water Conservation Plan. Mrs. Gallagher informed the board that the Plan is a draft for the board members to review and if they have any questions, they should contact Mrs. Gallagher before October 3, 2011, to allow for time to amend same. The Plan will be presented to the Board at the October board meeting for approval. Mrs. Gallagher explained that back in 1988, the Governor of New York State signed legislation requiring a Water Conservation program as a condition of a water supply permit, hence the reason for this Water Conservation Plan, which the Authority adopted in December of 1988. Over the past 23 years this Plan has not changed and the DEC has

requested that this Plan be updated and it will be updated every five years. Mrs. Gallagher also informed the board that this plan may assist the Authority's education program, the source water protection policy, as well as interest-gaining from the Groundwater Guardian Team to highlight this Plan.

At 6:07 p.m. Chairman Gaughran called the meeting to order. He then opened the meeting for public comment. No one wished to address the board at this time.

Mr. Gaughran then presented the minutes of the regular meeting of August 30, 2011, for approval. On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, the minutes of the regular meeting held on August 30, 2011, were approved.

Mr. Jeffrey Szabo, Chief Executive Officer described the information contained in the Members' packets, including regular monthly reports. He specifically noted the summary of costs relating to Hurricane Irene.

Mr. Szabo referred to a contract to be rescinded in accordance with the letter of recommendation. On motion of Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(341-09-2011) RESOLVED, To rescind the award of Contract 6730 for maintenance and repair of meter interrogation devices during the one-year period beginning August 1, 2011, awarded to JPW Associates of Audubon, New Jersey, as the vendor misinterpreted the Contract.

Mr. Szabo then referred to contracts scheduled to expire shortly, and he recommended that the Authority exercise its option to extend these contracts in accordance with the letter of recommendation. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(342-09-2011) RESOLVED, To extend for a one-year period beginning December 1, 2011, Contract 6477 for printing, imaging and mailing of billing statements with Level One LLC of Malvern, Pennsylvania; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(343-09-2011) RESOLVED, To extend for the one-year period beginning November 1, 2011, Contract 6492 for maintenance of fueling facilities at various Authority sites, with Fenley & Nicol Environmental, Inc. of Deer Park, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(344-09-2011) RESOLVED, To extend for a one-year period beginning November 1, 2011, Contract 6611 for maintenance of heating, ventilation and air conditioning equipment at the Authority's Laboratory in Hauppauge, and the Administration Building in Oakdale, with Integrated HVAC Systems & Services Inc. of Islip, New York; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(345-09-2011) RESOLVED, To extend for a one-year period beginning November 1, 2011, Contract 6622 for furnishing and delivery of spread spectrum radios and miscellaneous equipment with Score Engineering, Inc. of Lexington, Maryland; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and unanimously carried, it was

(346-09-2011) RESOLVED, To extend for a one-year period beginning November 1, 2011, Contract 6629 for furnishing and delivery of Type C remote terminal unit control panels and spare control boards with Systems Integrated, LLC of Orange, California; in accordance with the specifications, terms and conditions of the contract.

On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(347-09-2011) RESOLVED, To extend for the period October 1, 2011 through January 31, 2012, Contract 6712 for inspection of fire hydrants at various Authority locations with Madison Avenue Construction of West Islip, New York; in accordance with the specifications, terms and conditions of the contract.

He then reviewed Contracts 6744, 6745, 6748 and 6749, and he

recommended that these contracts be awarded/rejected in accordance with the letters of recommendation. On motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(348-09-2011) RESOLVED, That the only bid for Contract 6744 for furnishing and delivery of propane at various Authority pump stations located on Fire Island during the one-year period beginning October 1, 2011, submitted by Lighthouse Propane Gas, Inc. of Ocean Beach, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on estimated quantities indicated in the contract documents, totaling Ten Thousand Six Hundred Seventy Dollars (\$10,670), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried, it was

(349-09-2011) RESOLVED, That the lowest bid for Contract 6745 for furnishing and delivery of sodium hypochlorite solution, during the one-year period beginning November 1, 2011, submitted by H. Krevit & Company, Inc. of New Haven, Connecticut, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Six Hundred Sixty-three Thousand Six Hundred Seventy Dollars (\$663,670), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(350-09-2011) RESOLVED, That the low bid for Contract 6748 for construction of a Well (No. 5A) to be located at the Bridgehampton Road Well Field, Jericho, Town of East Hampton, submitted by Gregor Well Drilling, Inc. of Hampton Bays, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling One Hundred Thirty-one Thousand Five Hundred Dollars (\$131,500), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mrs. Devine noted a possible discrepancy in the total amount paid to a vendor. Mr. Gaughran asked that the amount be verified. On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(351-09-2011) RESOLVED, to approve Contract 6748 with amount on memo verified to reflect total amount paid to vendor, Gregor Well Drilling, Inc. of Hampton Bays, New

York, in fiscal year ending May 31, 2011.

On motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(352-09-2011) RESOLVED, To reject all bids received under Contract 6749 for construction of Well (No. 1) located at the Elwood Road Well Field, East Northport, Town of Huntington; the work will be performed under an existing contract; and to verify the amount paid to vendor in fiscal year ending May 31, 2011.

Mr. Szabo referred to a request from Michael Litka, Director of Information Technology, regarding third-party SAP maintenance support. After further discussion, the Members tabled this matter to be decided in Executive Session.

Mr. Szabo referred to a request from Karen Randazzo, Director of Water Quality & Laboratory Services, regarding instrument service from Teledyne Tekmar. After further explanation of details, and on motion made by Mrs. Devine, duly seconded by Mr. Toulon, and unanimously carried, it was

(353-09-2011) RESOLVED, To authorize the purchase of parts and service, as needed, during the one-year period beginning September 19, 2011, for analytical instruments from Teledyne Tekmar of Mason, Ohio, to a maximum amount of Ten Thousand Dollars (\$10,000).

Mr. Szabo then referred to two items relating to special service agreements. After further explanation of each and on motion made by Mr. Toulon, duly seconded by Mrs. Devine, and unanimously carried it was

(354-09-2011) RESOLVED, To accept the proposal received of EA Consultants Inc. of Folsom, California, in response to the Authority's Request for Proposals No. 1337 to perform a two-week assessment of the Authority's SAP system, at a cost of Twenty-five Thousand Nine Hundred Twenty Dollars (\$25,920), and at the conclusion of the assessment, EA Consultants would implement the plan of action at a rate not to exceed One Hundred Sixty Dollars (\$160) per hour, inclusive of all expenses, not to exceed a maximum amount of One Hundred Seventy-four Thousand Eighty Dollars (\$174,080).

On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and unanimously carried, it was

(355-09-2011) RESOLVED, To accept the proposal received of Jones Lang LaSalle Americas Inc., of Melville, New York, to market the Authority's Technical Services

Building and Boisseau Avenue, Southold Building, in accordance with their commission schedule.

Mr. Gaughran referred to several items that were added to the agenda after the mailing to the Members. After explanation by Janice Tinsley, Deputy CEO of Customer Service, regarding a Customer Satisfaction Survey, and on motion made by Mr. Halpin, duly seconded by Mr. Toulon, and unanimously carried, it was

(356-09-2011) RESOLVED, To accept the proposal received of Matrix/Metrix, Inc. of Rochester, New York, in response to the Authority's Request for Proposals No. 1343 to develop a customer satisfaction survey for a total amount of Fifty-one Thousand Twenty-five Dollars (\$51,025).

Mr. Milazzo explained his memorandum to renew a lease agreement. On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and unanimously carried, it was

(357-09-2011) RESOLVED, To authorize the extension of the lease between the Authority and Hellenic Cabins and Snack Bar, Inc. for Hellenic's use of a portion of the Authority's Island's End property in East Marion for parking, for an additional five-year term commencing September 12, 2011, at the rate of Three Hundred Fifty Dollars (\$350) per month.

Mr. Szabo referred to Mr. Kulick's memorandum regarding RFP 1342 for bond counsel. On motion made by Mr. Halpin, duly seconded by Mrs. Devine, and carried, with one abstention by Mr. Gaughran, it was

(358-09-2011) RESOLVED, To reject all proposals received in response to RFP No. 1342 for bond counsel; a Request for Qualifications will be prepared and meetings will be scheduled between the Finance Committee and responders.

There was much discussion on a request from Mr. Miller regarding an adjustment to the SUNY Stony Brook easement previously authorized by Resolution No. 451-12-2010. On motion made by Mrs. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(359-09-2011) RESOLVED, To table a request for an adjustment to an easement agreement with SUNY Stony Brook.

Mrs. Gallagher explained her request regarding the Annual Planning Conference. On motion made by Mr. Pellegrino, duly seconded by Mr. Toulon, and

unanimously carried, it was

(360-09-2011) RESOLVED, To authorize a grant in the amount of One Thousand Six Hundred Eighty-seven and 50/100 Dollars (\$1,687.50) for the Suffolk County Planning Federation's 2011 Annual Planning Conference.

Mrs. Gallagher then explained her request with regard to renewal of funding for Long Island Groundwater Research Institute. On motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(361-09-2011) RESOLVED, To table the request for renewal funding from September, 2011 through June, 2012 for groundwater research through the Long Island Groundwater Research Institute at SUNY Stony Brook.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Toulon, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(362-09-2011) RESOLVED, That the following invoices be paid from the Operating Fund:

O'Connor, O'Connor, Hintz & Deveney, LLP	\$211.19
Havkins Rosenfeld Ritzert & Varriale, LLP	5,001.41
Putney, Twombly, Hall & Hirson LLP	8,552.09

The Members scheduled their next regular meeting for Monday, October 24, 2011, beginning at 5:30 p.m. at the Administration Building in Oakdale. **The November meeting was rescheduled from November 21, 2011 to November 28, 2011.**

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

Chairman Gaughran opened the meeting again for discussion of new business and additional public comment. Mr. Szabo reminded the Members of the Service Awards Luncheon on Thursday, September 22, 2011, at 12 noon. There were no further comments.

At 6:50 p.m., on motion made by Mrs. Devine, duly seconded by Mr. Pellegrino, and unanimously carried, it was

(363-09-2011) RESOLVED, That the Members go into Executive Session for the purpose of discussing real property, personnel matters and legal issues.

The meeting was again called to order at 7:30 p.m.

On motion made by Mr. Toulon, duly seconded by Mr. Halpin, and carried, with one abstention by Frank Pellegrino, it was

(364-09-2011) RESOLVED, To employ Joseph Archer of Southampton, New York, as an IT Technician, in the Information Technology Department, at an annual salary of Forty Thousand Dollars (\$40,000), effective October 4, 2011.

On motion made by Mr. Halpin and duly seconded by Mr. Pellegrino and unanimously carried, it was

(365-09-2011) RESOLVED, To transfer James Turner from Distribution System Supervisor in Construction Maintenance to Utility Person, in Coram.

On motion made by Mrs. Devine and duly seconded by Mr. Toulon and unanimously carried, it was

(366-09-2011) RESOLVED, To enter into a maintenance agreement with Rimini Street of Las Vegas, Nevada, for a thirty-nine (39) month period beginning October 1, 2011, in the amount of Two Hundred Eleven Thousand Dollars (\$211,000) per year, and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Pellegrino and duly seconded by Mr. Halpin and unanimously carried, it was

(367-09-2011) RESOLVED, To authorize Authority staff to negotiate promotions for certain Laboratory Bargaining Unit employees in accordance with the schedule provided by the Director of Water Quality and Laboratory Services.

As there was no further business to be considered, on motion made by Mr. Toulon and duly seconded by Mr. Halpin, the meeting was adjourned at 7:35 p.m.

Patrick G. Halpin, Secretary

AGENDA

REGULAR MEETING ON OCTOBER 24, 2011

5:30 P.M. AT OAKDALE, NEW YORK

WEBSITE VIDEO #2 and #3 – TIM MOTZ

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – September 19, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6504 for construction of asphalt driveways, paved yard areas and walkways at Authority locations (Western Zone - West of William Floyd Parkway) with Suffolk Asphalt Corp.
- 2b. Contract 6506 for grading, material placement, clearing, excavating and miscellaneous site work (Western Zone – West of William Floyd Parkway) with D.F. Stone Contracting, Ltd.
- 2c. Contract 6615 for furnishing, delivery and erection of new chain link fence and miscellaneous work at Authority properties with Perimeter Barrier Systems, Inc.
- 2d. Contract 6617 for grading, material placement, clearing, excavating and miscellaneous site work (Eastern Zone – East of William Floyd Parkway) with D.F. Stone Contracting, Ltd.
- 2e. Contract 6630 for removal and disposal of brine wastewater from the South Spur well field and pump station site, East Northport, Town of Huntington, with EarthCare.
- 2f. Contract 6632 for furnishing and delivery of pre-cast concrete vaults with Coastal Pipeline Products Corp.
- 2g. Contract 6640 for SCADA antenna maintenance at the Authority's locations with Think Tank Consultants, Inc.

- 2h. Contract 6642 for furnishing and delivery of liquid caustic soda with H. Krevit & Company, Inc.
- 2i. Contract 6645 for furnishing and delivery of the Authority's quarterly bill inserts with Graphic Image, Inc.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6746 for furnishing of snow removal services for the Authority's Hauppauge and Huntington Offices during the period November 1, 2011 to April 30, 2012.
- 3b. Contract 6747 for furnishing and delivery of granular calcium hypochlorite during the one-year period beginning November 1, 2011.
- 3c. Contract 6750 for sandblasting and epoxy priming various pieces of equipment for the Authority's Transportation Department during the one-year period beginning November 1, 2011.
- 3d. Contract 6751 for furnishing and delivery of automatic delayed transition transfer switches during the one-year period beginning December 1, 2011.
- 3e. Contract 6752 for furnishing and delivery of resilient seated check valves during the one-year period beginning November 1, 2011.
- 3f. Contract 6754 for electrical work at Authority-owned sites during the one-year period beginning January 1, 2012.
- 3g. Contract 6755 for furnishing and delivery of DOT approved polyethylene tanks during the one-year period beginning November 1, 2011.
- 3h. Contract 6756 for Well No. 6 at Locust Avenue well field, Bohemia, Town of Islip.
- 3i. Contract 6757 for furnishing and delivery of "no lead" brass/bronze fittings for underground service lines during the one-year period beginning December 1, 2011.
- 3j. Contract 6758 for maintenance and repair of meter interrogation devices during the one-year period beginning November 1, 2011.
- 3k. Contract 6759 for Well No. 4A at Lumber Lane well field, Bridgehampton, Town of Southampton.
- 3l. Contract 6762 for furnishing and delivery of copper tubing type "K".

GENERAL

4. Special Services

- a) LIMS Maintenance Service with Rapid Applications Development
Accept the lowest quote received of Rapid Applications Development of Encinitas, CA, to perform maintenance and modifications on the Lab Information Management System (LIMS), for the total cost not to exceed \$15,000.
- b) RFP 1277 –Broker Services/Employee Benefits & Insurance
Extend Agreement No. 1277 with USI Insurance Services LLC to provide employee benefits brokerage services for a fourth and final year commencing January 1, 2012, at an annual cost of \$25,000.
- c) RFP 1326 – Defense Counsel Services
Extend Agreement No. 1326 with Havkins, Rosenfeld, Ritzert & Varriale, LLP; O'Connor, O'Connor, Hintz & Deveney, LLP; Sobel & Schleier, LLC; and Robert J. Passarelli & Associates to provide defense counsel services, for a one-year period beginning January 1, 2012.
- d) RFP 1338 – Inspection, Testing, Maintenance and Repair of Fire Sprinkler Systems
Rescind the award made to Titan Fire Sprinklers, Inc. of West Babylon, New York, since they were unable to provide either Excess Liability Coverage or Owners & Contractors Protective Liability.
- e) RFP 1352 – Inspect and Evaluate HVAC Ductwork Systems
Accept the proposal of SaniTech Services, Inc., of Nesconset, New York, to inspect and evaluate the HVAC ductwork systems at various Authority locations, in the amount of \$12,000.

5. Budget

- a) Capital Budget – F/Y/E May 31, 2011 – Budget Revision #2
Authorize a transfer in the amount of \$36,000 from Item 010-12 to Item 120-12 to cover the cost of five (5) user licenses necessary for the Laboratory Information Management System (LIMS); this transfer will not increase the total amount of the budget.

6. Personnel

- a) Renewal of Dental Insurance with Healthplex (a division of Dentcare)
Authorize the renewal of the Authority's dental plan with Healthplex (Dentcare Delivery Systems, Inc.) of Uniondale, New York, to provide dental coverage, without an increase in rates, at a total estimated cost of \$667,140, for a one year period beginning January 1, 2012.

- b) Renewal of Flexible Spending Account (FSA) with Ameriflex
Authorize the renewal of the Authority's FSA program with Ameriflex, of Mount Laurel, New Jersey, without an increase in rates, for a one year period beginning January 1, 2012.

- c) Employee Assistance Program (EAP)
Accept the proposal of Employee Support Network of Hauppauge, New York, to provide an employee assistance program for all employees, for a two-year period beginning January 1, 2012, at a cost of \$1.90/person, totaling \$12,950 annually, (a savings of \$1,226 per year).

7. Equipment

- a) Laboratory Purchase of Microwave Digestion System
Authorize the purchase of a Microwave Accelerated Reaction System (MARS) for the Laboratory from CEM of Matthews, North Carolina, in the amount of \$21,071.04.

- b) Laboratory Information Management System (LIMS) license and support
 - 1. Authorize the Laboratory to add five (5) additional users to the LIMS license at a one-time cost of \$35,962; and

 - 2. Renew the software support and license agreement for the Laboratory Information Management Systems (LIMS) with LabVantage of East Bridgewater, New Jersey, (inclusive of the 5 additional user licenses) for a one-year period beginning November 1, 2011, in the amount of \$40,448.48.

- c) Nitrate Analyzer Service Agreement
Authorize the renewal of the service agreement, utilizing the field service option, for 24 nitrate analyzers with Hach Company of Loveland, Colorado, for a one-year period beginning November 1, 2011, in the amount of \$19,848.

- d) UV Oxidation Pilot Testing with Trojan Technologies and Hazen & Sawyer
Authorize continuation of the use of the UV oxidation pilot equipment through Trojan Technologies and Hazen & Sawyer/MIOX for an additional 5 five days at the Commercial Boulevard pump station, at no cost; however the Authority will provide Engineering, Production Control and Laboratory time approximating \$10,000.

8. Policies
 - a) Policy No. 110 – Volunteer Firefighters and EMS Workers
Authorize the modification of Policy No. 110 to reflect that when an emergency situation has been declared by the Authority's leadership, the Authority will **not** provide excused time for firemen and EMS workers that choose to work for their volunteer organization.

9. Rules and Regulations
 - a) Water Conservation Plan
Adopt updated Water Conservation Plan, dated September 2011, original was adopted by the Authority in December of 1988.

10. Main Extensions
 - a) Reimbursable Contract – Mattituck Fire District
Enter into a reimbursable agreement with the Mattituck Fire District who will pay the additional funds to reach the 40% participation level for 33 homes in their District in order for the Authority to install a water main in front of all the existing homes, totaling \$30,072; the fire district will be reimbursed the amount of the surcharge (\$3,759) as each homeowner hooks up to the water main within a two year period.

 - b) Babylon Taps In
Authorize direct solicitation of the owners of the 175 parcels in the Town of Babylon not presently connected to public water, and offer the Authority's laboratory services for a one-time testing of their well water, waive the Fifty Percent (50%) up-front cost, and offer a long-term five-year repayment plan of the \$1,650 tap fee.

 - c) Water Main Extension Agreement – Sound View Homeowners Assoc.
Authorize waiving the minimum required payment of \$825 in the water main extension agreement, for the Sound View Homeowners Association, as this amount was not presented to the community before they voted to accept the proposal.

11. DEC Applications
 - a) Lumber Lane Replacement Well No. 4A, Southampton
 - b) Seatuck Avenue Well No. 3, Eastport

12. Meetings, Seminars, Training, Conferences
 - a) Annual Northeast Arc Users Group Conference (NEARC)
Authorize the James Touchet and Brad Feldman from the GIS Department to attend the Annual Northeast Arc Users Group Conference in Saratoga, New York, from November 13-16, 2011, at a total cost of \$1,411 covering both attendees.

- b) SynerGEE Hydraulic Modeling Training
Authorize the attendance of Frank Mancini and Daniel DeSalvo of Production Control, Scott Meyerdierks of Engineering and Luke Krzeminski of Construction Maintenance, at the training provided by GL Industries in Mechanisburg, PA, as part of their annual maintenance and support agreement with the Authority; transportation, lodging and meals will be paid for by the Authority in an amount not to exceed \$2,400 covering four attendees.

13. General

- a) SUNY Stony Brook Renewal Funding for 2011-2012 Research
Authorize a grant of \$20,000 to SUNY Stony Brook for Long Island Groundwater Research Institute from September, 2011 through June, 2012. (Tabled at the September 19th meeting.)
- b) Ready-to-Eat Meals
Declare 348 ready-to-eat meals surplus (as they will expire January 2012) and authorize donation of these meals to The Lighthouse Mission in Patchogue.

INVOICES - To be paid from the Operating Fund:

14a. <u>American Water Works Association</u>	\$ 18,715.00
14b. <u>Aqueogue Abstract Corp.</u>	3,842.00
14c. <u>Havkins Rosenfeld Ritzert &Varriale, LLP</u>	12,171.12
14d. <u>O'Connor, O'Connor, Hintz & Deveney, LLP</u>	1,464.50
14e. <u>Putney, Twombly, Hall & Hirson LLP</u>	8,420.66

NEXT MEETING – Scheduled for Monday, November 28, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION

A G E N D A

REGULAR MEETING ON NOVEMBER 28, 2011

5:30 P.M. AT OAKDALE, NEW YORK

WEBSITE VIDEO #4 – TIM MOTZ

WAREHOUSE ADDITION AT PC – JOSEPH POKORNY

PUBLIC COMMENT

MINUTES FOR APPROVAL

1. Regular Meeting – October 24, 2011.

CONTRACTS – EXTEND

- 2a. Contract 6474 for miscellaneous concrete construction work(Western Zone – West of Nicolls Road) with Christy Concrete Corp.
- 2b. Contract 6527 for furnishing and delivery of cold water service meters with Neptune Technology Group, Inc. (Items 1-6, 9-11, 14, 18-20) and with Badger Meter Inc. (Items 12 and 13).
- 2c. Contract 6634 for furnishing and delivery of cold water service meters with ElsteAMCO Water, LLC (Items 1, 2, 6-14) and with Neptune Technology Group, Inc. (Items 3, 4, 5).
- 2d. Contract 6652 for installation of blow-off pits with D.F. Stone Contracting, Ltd. (Zone 1 – Babylon, Bay Shore, Huntington, Smithtown) and with TRS Construction, Inc. (Zone 2 – Pt. Jefferson, Patchogue, Westhampton and East Hampton).
- 2e. Contract 6655 for furnishing and delivery of products and equipment for water quality analysis with Joseph G. Pollard Co., Inc. (Items 3, 8, 15, 16, 30, 35) and with USA Bluebook (Items 2, 4, 6, 12, 13, 14, 18-29, 32, 33, 45).
- 2f. Contract 6672 for miscellaneous concrete construction work (Eastern Zone – East of Nicolls Road) with Christy Concrete Corp.

CONTRACTS – AWARD/REJECT

- 3a. Contract 6760 to supply and install four (4) fiberglass utility bodies and four (4) Western Commercial Ultramount Pro-Plus Snowplows.
- 3b. Contract 6763 for construction of a 6,000-square foot warehouse building addition at Production Control, Bay Shore.
- 3c. Contract 6764 for furnishing and delivery of bulk dried solar salt to South Spur pump station, East Northport, during the one-year period beginning December 1, 2011.
- 3d. Contract 6765 for asbestos abatement at 133 Spring Road, Huntington, New York.
- 3e. Contract 6766 for construction of asphalt driveways, paved yard areas and walkways, Eastern Zone (East of William Floyd Parkway) during the one-year period beginning January 1, 2012.
- 3f. Contract 6767 for reconditioning and/or redevelopment work of wells during the one-year period beginning January 1, 2012.
- 3g. Contract 6768 to furnish and deliver complete hydrants, hydrant tops and parts during the one-year period beginning January 1, 2012.
- 3h. Contract 6769 for electrical work at two (2) granular activated carbon (GAC) buildings at Meade Drive and Jayne Boulevard.
- 3i. Contract 6770 for furnishing and delivery of automatic-delayed-transition transfer switches during the one-year period beginning December 1, 2011.
- 3j. Contract 6771 for the supply of granular activated carbon (GAC) and related services during the one-year period beginning January 1, 2012.
- 3k. Contract 6772 for construction of Well No. 3 at the Seatuck Avenue well field, Eastport, Town of Brookhaven.

GENERAL

- 4. Special Services
 - a) RFP 1257 –Lock Box Services
Extend Agreement No. 1257 with Citibank to provide lock box services with a Long Island address for the Authority, during the period November 4, 2011 through December 31, 2012, at a cost of \$.31per item, with no minimum volume commitment.

- b) RFP No. 1355 – Employment Screening Services
Accept the proposal of Inquiries, Inc. of Easton, Maryland to provide employment screening services for the two-year period beginning January 1, 2012, with two one-year options to extend.
- c) RFP No. 1358 - Temporary Staffing Services
Accept the proposal of Kelly Services of Melville, New York, to provide temporary staffing services for receptionist and administrative assistant positions during the one-year period beginning January 1, 2012, with two one-year options to extend.

5. Finance

- a) Bond Refunding
Authorize the issuance of refunding bonds in an amount not to exceed \$100 million.

6. Equipment

- a) Laboratory Purchase of Chemical Reference Standards
Authorize the purchase of chemical reference standards for the Laboratory from AccuStandard of New Haven, Connecticut, in the approximate amount of \$25,000 over a one-year period.
- b) Laboratory Purchase of Analytical Chemicals and Supplies
Authorize the purchase of analytical chemicals and supplies for the Laboratory from Restek Corporation of Bellefonte, Pennsylvania, in an amount not to exceed \$50,000 over a one-year period.
- c) Laboratory Purchase of Extraction Cartridges
Authorize the purchase of extraction cartridges for the Laboratory from Agilent Technologies of Wilmington, Delaware, in an amount not to exceed \$18,480.
- d) Purchase of NSF 60 Sodium Chloride
Authorize the purchase of NSF 60 sodium chloride for nitrate removal from Morton Salt Company of Newark, New Jersey, or from the lowest responsive bidder at the time of the RFQ, in an amount not to exceed \$18,000 over a one-year period.
- e) LC/MS/MS Service Contract
Enter into an annual service contract with Waters Corporation, to service the LC/MS/MS used in the Laboratory, for a one-year period, at a cost of \$21,262.60.

- f) Maintenance Agreement for Laboratory Software
Renew the annual software license agreement for LimsLink Pro SMP (15 user) software with CambridgeSoft Corp. (formally Labtronics Inc. of Cambridge, Massachusetts) at an annual cost of \$5,400. (No increase from current year.)
- g) Itron Service Contract
Renew the service agreement with Itron covering the maintenance and repair of all meter reading equipment, during the one-year period beginning January 1, 2012, in the total amount of \$26,294.52. (Decrease of \$18,226 from current year.)
- h) Agreement 1360 – Xerox Lease Agreement
Enter into a 60-month Lease Agreement with Xerox for seven (7) combination Network Printers/Fax Machines/Copiers/Scanners, under New York State Contract at a cost of \$19,735.20 plus \$0.0125/copy.

7. Rules and Regulations

- a) Brown's Hills Estates, Inc.
Authorize the inclusion of the following fee in Section 14 of the Authority's Rules and Regulations as follows:

"Fee for winterization of Brown's Hills Point-of-Use Filtration System will be equal to the cost billed by the third-party contractor to Suffolk County Water Authority."
- b) Refund Due The Admiralty
Authorize a refund of \$9,024.83 to The Admiralty (CA# 3000137449) due to overestimation of charges for the months of June, July and August, 2011.
- c) Refund Due Copper Beech Village Condominiums
Authorize a refund of \$25,376.62 to Copper Beach Village Condominiums (CA 3000590726) due to a billing error since March 2010.

8. Property

- a) Disposition of Surplus Properties – Harrison Avenue, Miller Place and Center Street, Ronkonkoma
Authorize the sale of 223 Harrison Avenue, Miller Place, New York, in the amount of \$251,000, and Center Street, Ronkonkoma, New York, in the amount of \$241,000, to Campo Brothers, subject to the execution of an acceptable written contract for each.
- b) Acquisition of Property
Authorize acquiring a 3.5 acre parcel of land in Center Moriches in the amount of \$72,000.

9. Property – Outside Use of

- a) Coram Center Building 2, Lease Extension and Appraisal Report
Authorize the execution of a three-month lease extension in Building 2 in the Authority's Coram center, on the same terms as the expiring lease; and authorize retaining John S. Goess Realty Appraisal, Inc. to appraise the leased space in the amount of \$795.

10. DEC Applications

- a) Daniel Webster Drive Well No. 5, South Setauket
b) South Howell Avenue - Well No. 3

11. Meetings, Seminars, Training, Conferences

- a) Training for Laboratory employees at Suffolk County Community College
Authorize Michael Mallowney, Application Developer , and Pamela Small, LIMS Specialist, to attend the "Principles of Computing Using Java" course for the Spring, 2012 semester at Suffolk County Community College in Selden, for a total cost not to exceed \$1,047 each.
- b) Association of Metropolitan Water Agencies Membership
Authorize membership in the Association of Metropolitan Water Agencies at an annual cost of \$11,775.19.
- c) Long Island Pine Barrens Society
Authorize expenditure of \$1,180 for attendance at the Environmental Gala on October 20, 2011.

INVOICES - To be paid from the Operating Fund:

12a.	<u>America's SAP Users' Group</u>	\$ 1,500.00
12b.	<u>Decision 2000 Real Estate Services, Inc.</u>	984.00
12c.	<u>Havkins Rosenfeld Ritzert &Varriale, LLP</u>	30,944.94
12d.	<u>O'Connor, O'Connor, Hintz & Deveney, LLP</u>	18,673.52
12e.	<u>Putney, Twombly, Hall & Hirson LLP</u>	7,238.55
12f.	<u>Sobel & Schleier, L.L.C.</u>	14,768.85
12g.	<u>Twomey, Latham, Shea, Kelley, et al</u>	1,000.00

NEXT MEETING – Scheduled for Monday, December 19, 2011 at 5:30 p.m. at the Administration Building, Oakdale.

ADOPTION OF 2012 BOARD MEETING CALENDAR

NEW BUSINESS & PUBLIC COMMENT

EXECUTIVE SESSION