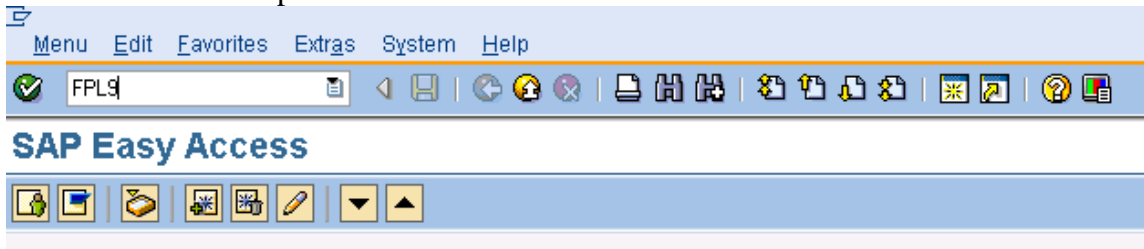
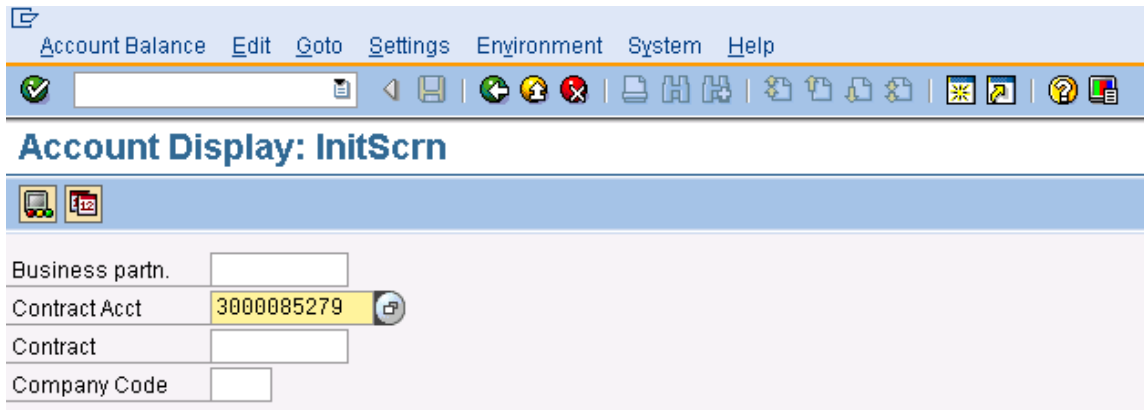


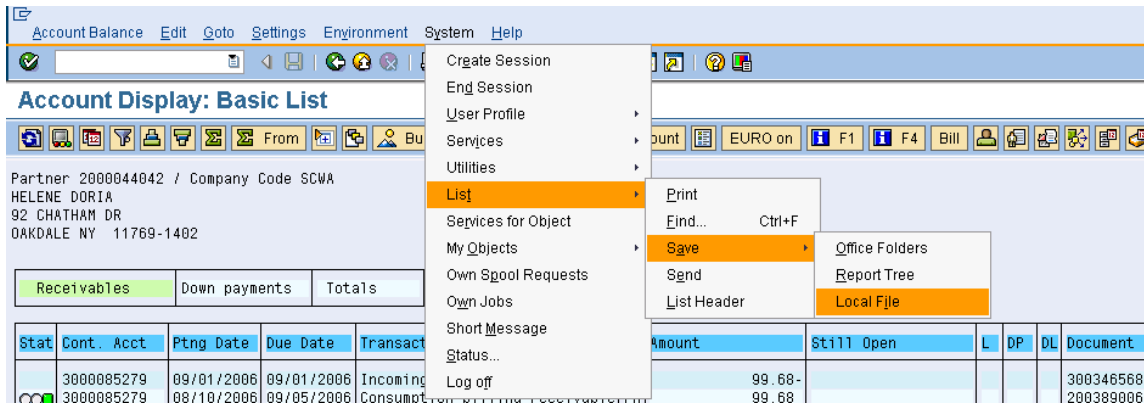
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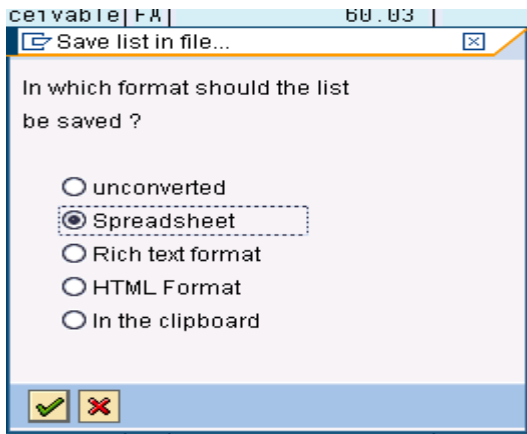
- FPL9 in the command line



- Enter contract account #

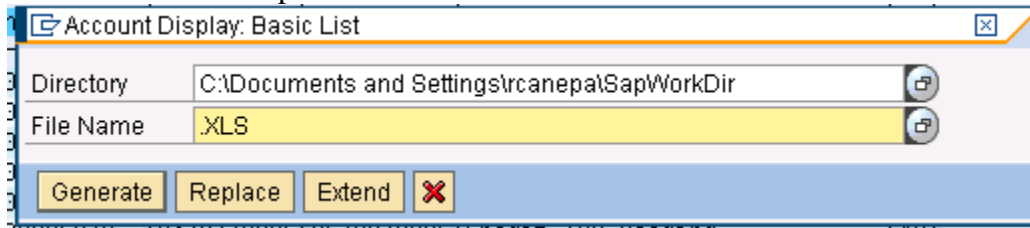


- From the account balance screen SYSTEM > LIST > SAVE > LOCAL FILE

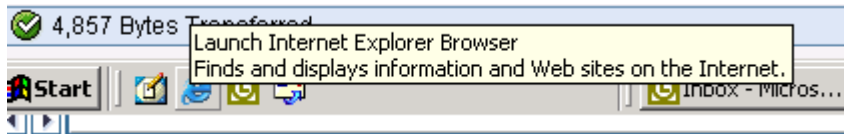


- Select **Spreadsheet**
- Green check

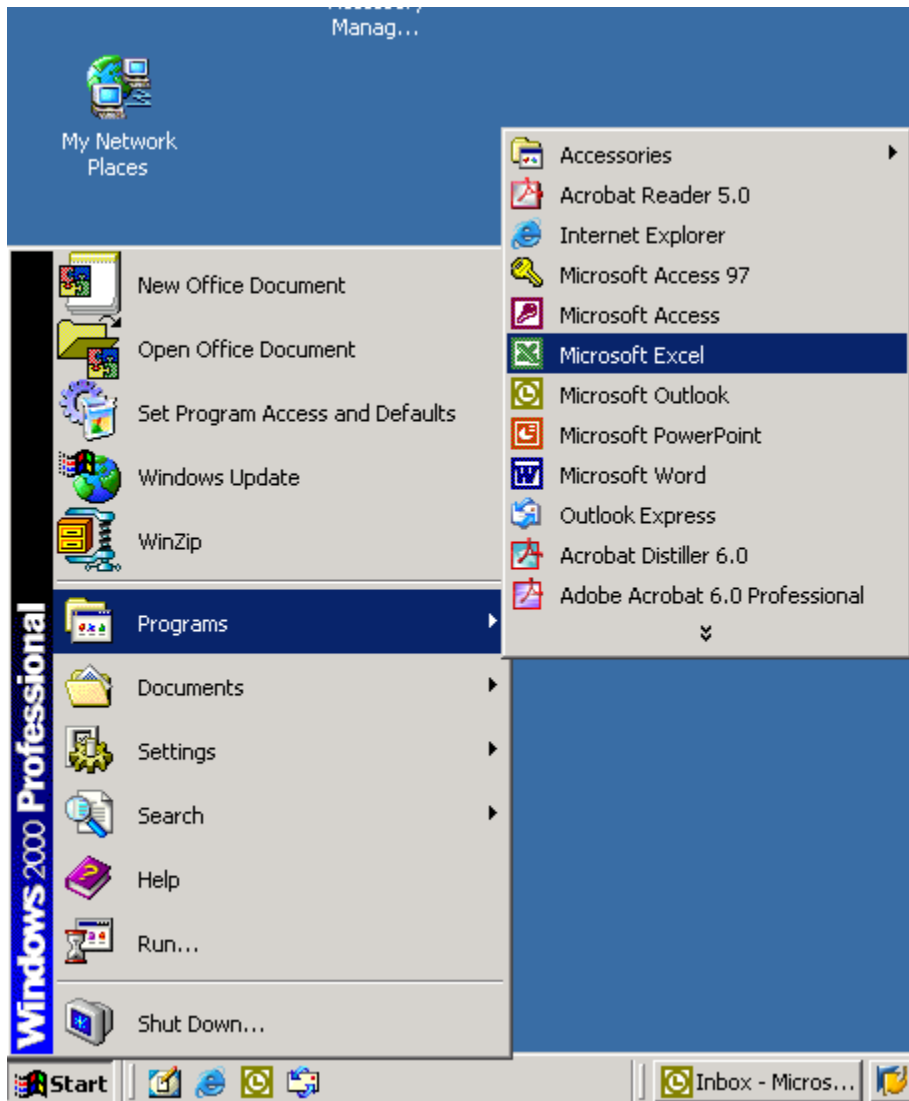
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- Name of downloaded file and its extension
- Select **Generate**

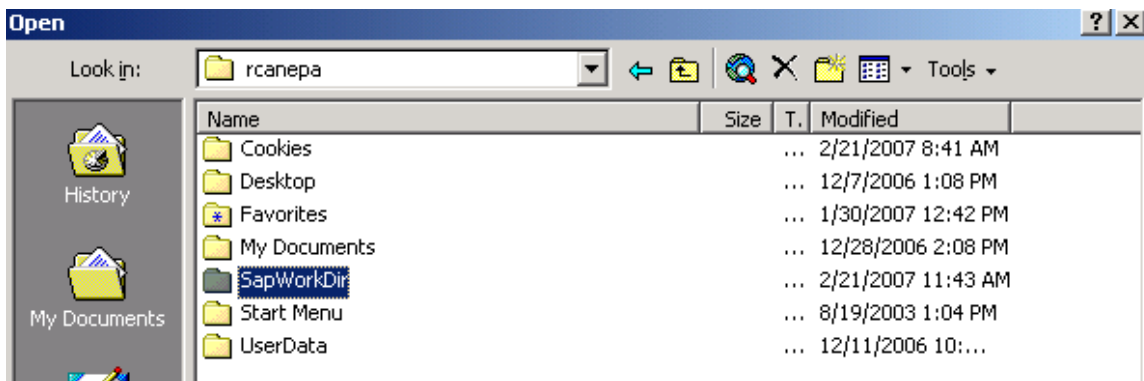
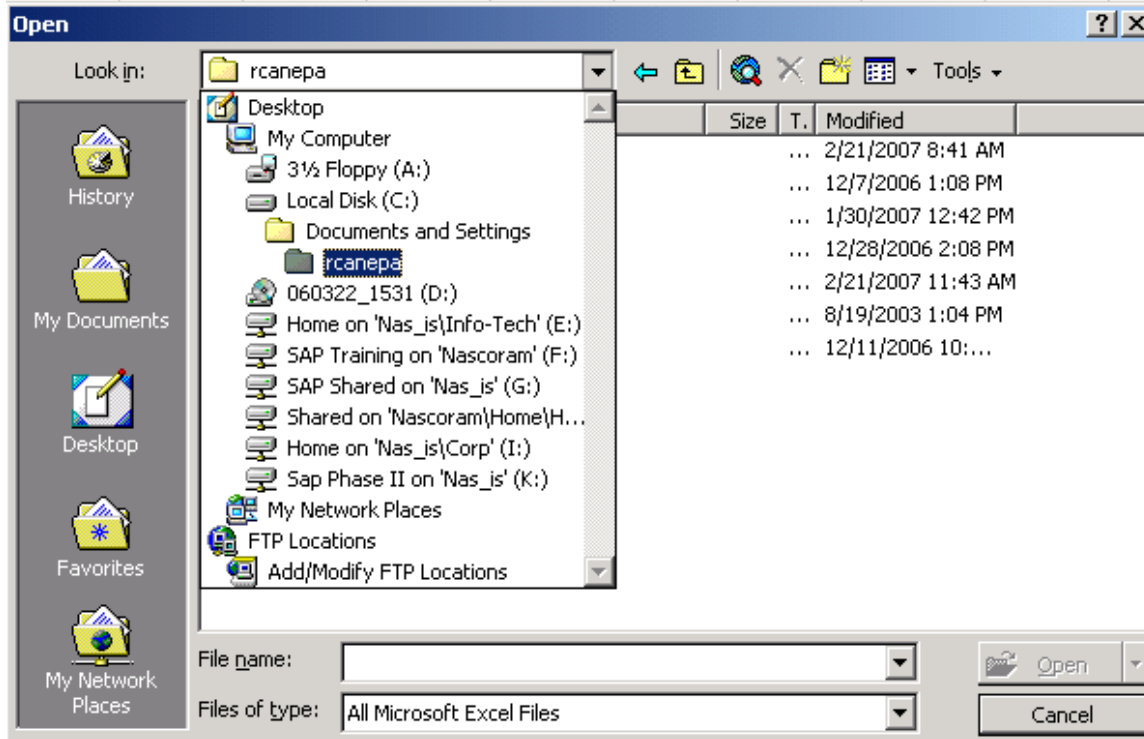


- Note the message at the bottom of the screen “####Bytes Transferred “



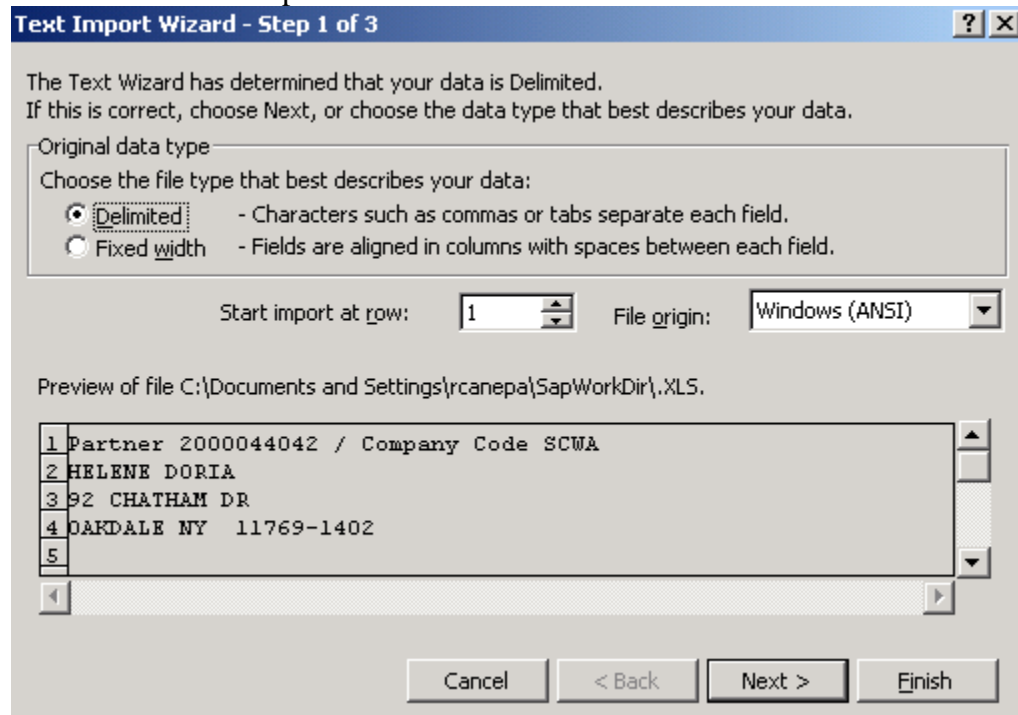
- Open Excel

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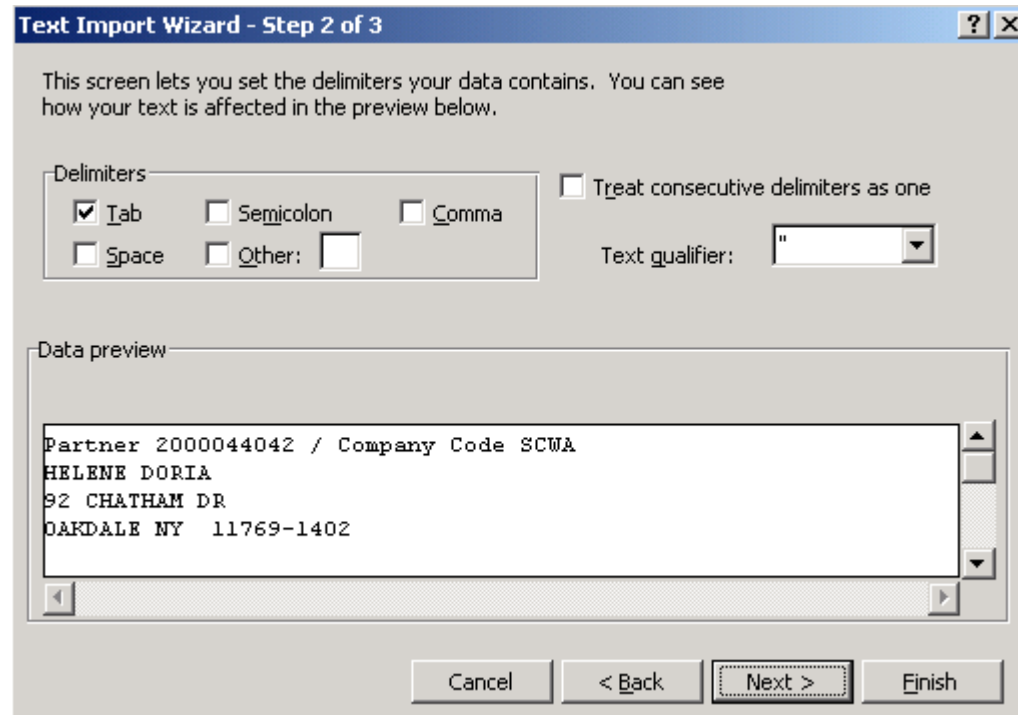


- File Located at : C:\Documents and Settings\rcanepa\SapWorkDir
- Note the excel spreadsheet created 2/21/07

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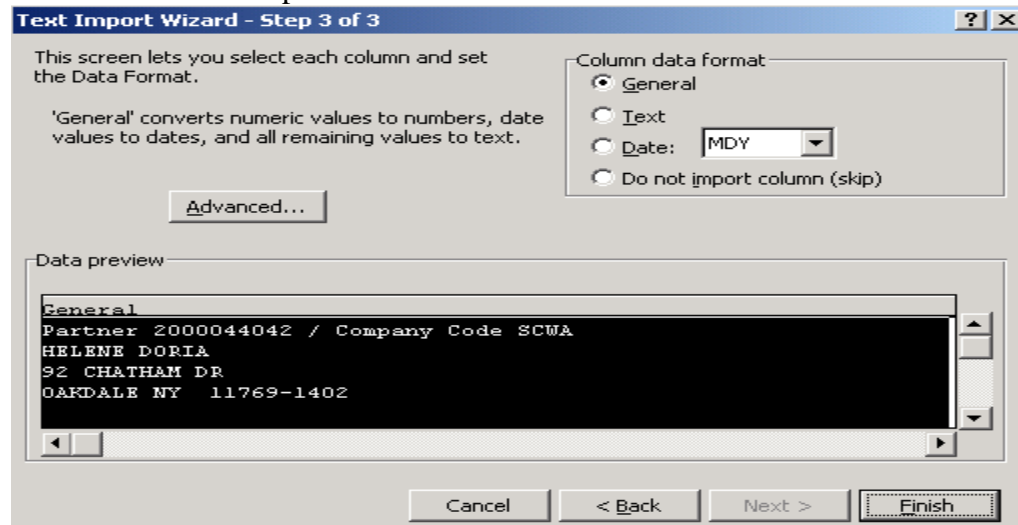
- Step 1: - Delimited - Next



- Step 2: Delimiters - Tab

# Information Technology

## Download Data To Spreadsheet



- Step 3: Finish

C:\Documents and Settings\rcanepa\SapWorkDir\XLS														
Partner 2000044042 / Company Code SCWA														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Partner 2000044042 / Company Code SCWA													
2	HELENE DORIA													
3	92 CHATHAM DR													
4	OAKDALE NY 11769-1402													
5														
6														
7	Receivables			Down payments			Totals			Payment li Chronology				
8														
9														
10	Stat		Cont. Acct	Ptng Date		Due Date		Transaction		DT	Amount	Still Open	L	
11														
12			3E+09	9/1/2006		9/1/2006		Incoming payment		BA	-99.68			
13			3E+09	8/10/2006		9/5/2006		Consumption billing receivable		FA	99.68			
14			3E+09	6/6/2006		6/6/2006		Incoming payment		BA	-60.03			
15			3E+09	5/11/2006		6/5/2006		Consumption billing receivable		FA	-1			
16			3E+09	5/11/2006		6/5/2006		Consumption billing receivable		FA	60.03			
17			3E+09	4/27/2006		5/22/2006		Credit IVR Reading		AB	-1			
18			3E+09	3/7/2006		3/7/2006		Incoming payment		BA	-82.48			
19			3E+09	2/10/2006		3/6/2006		Consumption billing receivable		FA	1			
20			3E+09	2/10/2006		3/6/2006		Consumption billing receivable		FA	82.48			
21			3E+09	2/1/2006		2/27/2006		Credit IVR Reading		AB	-1			
22			3E+09	12/6/2005		12/6/2005		Incoming payment		BA	-149.09			
23			3E+09	11/9/2005		12/5/2005		Consumption billing receivable		FA	1			
24			3E+09	11/9/2005		12/5/2005		Consumption billing receivable		FA	149.09			
25			3E+09	11/2/2005		#####		Credit IVR Reading		AB	-1			
26			3E+09	9/7/2005		9/7/2005		Incoming payment		BA	-93.02			
27			3E+09	8/10/2005		9/6/2005		Consumption billing receivable		FA	1			

- Widen the columns, if necessary

A	B	C	D	E	F	G	H	I	J	K	L	
Partner 2000044042 / Company Code SCWA												
HELENE DORIA												
92 CHATHAM DR												
OAKDALE NY 11769-1402												
Receivables			Down payments			Totals			Payment list			Chronology
Stat		Cont. Acct	Ptng Date		Due Date		Transaction				DT	
		3000085279	9/1/2006		9/1/2006		Incoming payment				BA	
		3000085279	8/10/2006		9/5/2006		Consumption billing receivable				FA	
		3000085279	6/6/2006		6/6/2006		Incoming payment				BA	
		3000085279	5/11/2006		6/5/2006		Consumption billing receivable				FA	
		3000085279	5/11/2006		6/5/2006		Consumption billing receivable				FA	
		3000085279	4/27/2006		5/22/2006		Credit IVR Reading				AB	
		3000085279	3/7/2006		3/7/2006		Incoming payment				BA	
		3000085279	2/10/2006		3/6/2006		Consumption billing receivable				FA	
		3000085279	2/10/2006		3/6/2006		Consumption billing receivable				FA	
		3000085279	2/1/2006		2/27/2006		Credit IVR Reading				AB	
		3000085279	12/6/2005		12/6/2005		Incoming payment				BA	
		3000085279	11/9/2005		12/5/2005		Consumption billing receivable				FA	
		3000085279	11/9/2005		12/5/2005		Consumption billing receivable				FA	
		3000085279	11/2/2005		11/28/2005		Credit IVR Reading				AB	
		3000085279	9/7/2005		9/7/2005		Incoming payment				BA	
		3000085279	8/10/2005		9/6/2005		Consumption billing receivable				FA	
		3000085279	8/10/2005		9/6/2005		Consumption billing receivable				FA	
		3000085279	8/5/2005		8/29/2005		Credit IVR Reading				AB	
		3000085279	6/7/2005		6/7/2005		Incoming payment				BA	

- DONE